

Temporary Sign Application

JOB ADDRESS: _____

Temporary Sign Type:

- | | | |
|--|---|--|
| <input type="checkbox"/> Attached Banner Sign | <input type="checkbox"/> Plastic Stake Sign | <input type="checkbox"/> Feather Flag Sign |
| <input type="checkbox"/> Balloons/Gas Filled Objects | <input type="checkbox"/> Special or Temporary Event | <input type="checkbox"/> Community or Public Service Sign |
| <input type="checkbox"/> Sandwich Board- 30day | <input type="checkbox"/> Sandwich Board - Weekends | <input type="checkbox"/> Sandwich Board Main Street District |

Applicant Name: _____ Contact Number: _____

Mailing Address: _____ Alt. Phone: _____

City: _____ State: _____ Zip: _____ Email: _____

Property Owner: _____ Contact Number: _____

Mailing Address: _____ Alt. Phone: _____

City: _____ State: _____ Zip: _____ Email: _____

**Only one type of detached temporary sign type is allowed to be permitted at a time, unless there is a grand opening or business relocation.*

Temporary Sign Description

Purpose of Temporary Sign: _____
(Event, promotion, grand opening, etc.)

Wording on Temporary Sign: _____

Height of Sign: _____ Width of Sign: _____ Total Square Feet of Sign: _____

Material Type: _____ Estimated Value of Sign: _____

A proof, drawing, rendering or photo of sign must accompany application. Sign location must be depicted on a site plan or map - for assistance please contact Development Services Staff.

Temporary Sign All types	\$10.00 Per Permit
Temporary Sign Annual Permit	\$40.00 Annually* <i>Feather Flag, Sandwich Board, Sandwich Board Main Street District only</i>

Additional information regarding temporary signage and/or sign Ordinance No. 2013-0-09C can be found at our City website, www.marblefallstx.gov and/or you may contact Development Services.

All information must be supplied in full at the time of submittal. If information is not submitted in full the plan review process will stop immediately and all information will be given back to applicant.

I understand and acknowledge the limitations, requirements and time frames associated with the temporary sign which I have applied herein. I further agree and understand that failure to maintain or display the temporary sign as permitted may result in revocation of any temporary sign permit for six (6) months.

I hereby certify that the work covered by this application is authorized by the owner in fact and that I am authorized to complete this application. I further certify that the information shown above is true and correct and I agree to comply with all of the applicable city codes and ordinances, laws of the state of Texas and the approved permit/plat/plan and specifications. I further certify that I will use the subcontractor listed and approved or will contact the building department for a change order.

Signature of applicant: _____ Date: _____

Temporary Sign Guide

Sign Type	Maximum Size	Max Height/Width	Allocation	Permit Time Frame	Removal/Storage
Attached Banner Sign*	32 SQ FT	NA	1 per business	45 days	Permit expiration, hazardous weather conditions &/or visible damage or wear and tear
Sandwich Board	24 SQ FT	Height : 6 FT Width: 4 FT	1 per business	45 days	Daily
			2 per business	30 days	
			1 per business	1 day a week for 1 year	
			2 per business	Weekend days accumulating to 30 days	Permit expiration &/or Monday 8 am
Feather Flag	48 SQ FT	Height: 16 FT Width: 3 FT	2 per business	6 months	Permit expiration, hazardous weather conditions &/or visible damage or wear and tear
			1 per business	1 day a week for 1 year	
Plastic Stake Sign	6 SQ FT	Height: 3 FT	1 per business	15 days	Permit expiration, hazardous weather conditions &/or visible damage or wear and tear
Balloons/Gas filled objects	NA	NA	1 per business	Openings: 30 days Occasions: 14 days	Permit expiration, hazardous weather conditions &/or visible damage or wear and tear
Community/Public Service Sign	32 SQ FT	NA	Commercial & Industrial Zoning Districts Only	60 days	Permit expiration, hazardous weather conditions &/or visible damage or wear and tear
Sandwich Board Main Street District	5 SQ FT	Height: 4FT Width: 3 FT	1 per business	1 year	Daily

* Attached Banner Signs must be attached to buildings or structures.

Note: No temporary sign type herein shall be allowed in place of a permanent sign for the business/development. A permanent sign for the premises is required for a business/development to permit and erect temporary signage.