Substantial Improvement Or Substantial Damage

ITEMS TO BE INCLUDED

ALL STRUCTURAL ELEMENTS INCLUDING:
Spread or continuous foundation footings and pilings
Monolithic or other types of concrete slabs
Bearing walls, tie beams and trusses
Wood or reinforces concrete decking or roofing
Floors and ceilings
Attached decks and porches
Interior partition walls
Exterior wall finishes (e.g., brick, stucco or siding) including painting and decorative moldings
Windows and doors
Re-shingling or re-tiling a roof
Hardware

ALL INTERIOR FINISH ELEMENTS INCLUDING:
Tiling, linoleum, stone or carpet over sub-flooring
Bathroom tiling and fixtures
Wall finishes (e.g., drywall, painting, stucco, plaster, paneling, marble or other decorative finishes
Kitchen, utility and bathroom cabinets
Built-in bookcases, cabinets and furniture
Hardware

ALL UTILITY AND SERVICE EQUIPMENT INCLUDING:
HVAC equipment
Repair or reconstruction of plumbing and electrical services
Light fixtures and ceiling fans
Security systems
Built-in kitchen appliances
Central vacuum systems
Water filtration, conditioning or recirculation systems

ALSO INCLUDING:
Labor and other costs associated with demolishing, removing or altering building components
Overhead and profit
Substantial Improvement Or Substantial Damage

ITEMS TO BE EXCLUDED

Plans and specifications
Survey costs
Permit Fees
Debris removal (e.g., removal of debris from building or lot, dumpster rental, transport fees to land fill and landfill tipping fees, and clean-up (e.g., dirt and mud removal, building dry out, etc.)
Items not considered real property such as: throw rugs carpeting over finished floors), furniture, refrigerators, appliances which are not built-in, etc.

OUTSIDE IMPROVEMENT INCLUDING:

Landscaping
Sidewalks
Fences
Landscape irrigation systems
Docks and Davits
Seawalls
Driveways
Decks
Gazebos
Detached structures (incl. garages)
Yard lights
Swimming pools/spa
Screened pool enclosures
Sheds

ITEMS REQUIRED TO EVALUATE YOUR APPLICATION:

1. ( ) Complete and signed application for substantial damage/improvement review (included in this packet).
2. ( ) Elevation certificate
3. ( ) Property Owner's Substantial Damage or Substantial Improvement Affidavit signed, notarized and dated (included in this packet).
4. ( ) Contractor's Substantial Damage or Substantial Improvement Affidavit signed, notarized and dated (included in this packet).
5. ( ) Estimated Cost of reconstruction/improvement from (included this packet) and all required backup. Include subcontractor’s bids and itemized cost lists (see footnote on Cost Estimate Form).
6. ( ) Copy of construction contract. If the owner is the contractor, submit all subcontractor bids to document the cost estimate.
7. ( ) This checklist.
Substantial Improvement Or Substantial Damage

Application for Substantial Damage or Substantial Improvement Review

_________________________________________ City_____________________State_______Zip___________
Property Address

_________________________________________ City_____________________State_______Zip___________
Property Owner’s Name                       Property Owner’s Phone Number

_________________________________________ City_____________________State_______Zip___________
Contractor’s Name                             Contractor’s Phone Number

_________________________________________ City_____________________State_______Zip___________
Contractor’s Address

Flood Zone ________________________________
Base Flood Elevation (BFE) ___________________
Lowest Floor Elevation ______________________

___ I accept the use of the valuation of my property that has been recorded by the Burnet County Appraisal District.

___ I do not accept the use of the valuation of my property that has been recorded by the Burnet County Appraisal District. I have provided a third party appraisal of my property.

_________________________________________ Signature Date
Property Owner Signature

_________________________________________ Signature Date
Signature of Contractor
Substantial Improvement Or Substantial Damage

Property Owner’s Substantial Damage or Substantial Improvement Affidavit

__________________________________________________________________________________________
Property Address

__________________________________________________________________________________________
Property Owner’s Name Property Owner’s Phone Number

__________________________________________________________________________________________
Contractor’s Name Contractor’s Phone Number

__________________________________________________________________________________________
Contractor’s Address

__________________________________________________________________________________________
Contractor’s Company Name

I hereby attest that I, or a member of my staff, personally inspected the subject property and produced the attached itemized list of repairs, reconstruction and/or remodeling which are hereby submitted for a Substantial Damage or Substantial Improvement Review. The list of work contains **ALL OF THE WORK TO BE CONDUCTED** on the subject property. If the property sustained Substantial Damage, a list of work will return the structure to at least its condition prior to damage and bring the structure into compliance with all applicable codes. I further attest that all additions, improvements or repairs proposed for the subject building are included in this estimate and that neither I nor any contractor or agent representing me will make any repairs or perform any work on the subject structure other than what has been included on the attached list.

I understand that I am subject to enforcement action, which may include fines, if any inspection of the property reveals that I, or my contractor, have made repairs or improvements not included on the attached list of repairs or the approved building plans. See attached itemized list.

STATE OF ____________________________
COUNTY OF ____________________________

Before me this day personally appeared __________________________, who, being duly sworn, deposes and says that he/she has read, understands, and agrees to comply with all the aforementioned conditions.

__________________________________________________________________________________________
Signature

__________________________________________________________________________________________
Signature Date

Sworn to and subscribed before me this ___ day of ________, 20__.

__________________________________________________________________________________________
Notary Signature

__________________________________________________________________________________________
Notary Public State of

__________________________________________________________________________________________
My commission Expires
Substantial Improvement Or Substantial Damage

Contractor’s Substantial Damage or Substantial Improvement Affidavit

______________________________________________City_____________________State_______Zip_______________

Property Address

______________________________________________City_____________________State_______Zip_______________

Contractor’s Name

______________________________________________City_____________________State_______Zip_______________

Contractor’s Address

Contractor’s Company Name

I hereby attest that I, or a member of my staff, personally inspected the subject property and produced the attached itemized list of repairs, reconstruction and/or remodeling which are hereby submitted for a Substantial Damage or Substantial Improvement Review. The list of work contains ALL OF THE WORK TO BE CONDUCTED on the subject property. If the property sustained Substantial Damage, a list of work will return the structure to at least its condition prior to damage and bring the structure into compliance with all applicable codes. I further attest that all additions, improvements or repairs proposed for the subject building are included in this estimate and that neither I nor any contractor or agent representing me will make any repairs or perform any work on the subject structure other than what has been included on the attached list.

I understand that I am subject to enforcement action, which may include fines, if any inspection of the property reveals that I, or my contractor, have made repairs or improvements not included on the attached list of repairs or the approved building plans. See attached itemized list.

STATE OF ____________________________
COUNTY OF ____________________________

Before me this day personally appeared ____________________________, who, being duly sworn, deposes and says that he/she has read, understands, and agrees to comply with all the aforementioned conditions.

______________________________________________          _____________________________________________
Signature                                                            Signature Date

Sworn to and subscribed before me this ___ day of _________, 20___.

______________________________________________________________
Notary Signature

______________________________________________________________
Notary Public State of

______________________________________________________________
My commission Expires

____________________
Notary Public State of

801 Fourth Street Marble Falls Texas 78654 Phone 830-798-7095 Fax 830-798-8558
www.marblefallstx.gov
**Substantial Improvement Or Substantial Damage**

**Cost Estimate of Reconstruction/Improvement**

<table>
<thead>
<tr>
<th>Sub-Contractor Bids</th>
<th>Contractor or Owner Estimates</th>
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</thead>
<tbody>
<tr>
<td>Bid Amounts (see note “D”)</td>
<td>Material Costs</td>
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<tr>
<td>Masonry</td>
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<tr>
<td>Carpentery Material (Rough)</td>
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<tr>
<td>Carpentery Labor (Rough)</td>
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<tr>
<td>Roofing</td>
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<td>Insulation &amp; Weather-Strip</td>
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<tr>
<td>Exterior Finish (Stucco)</td>
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<tr>
<td>Doors, Windows &amp; Shutters</td>
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<tr>
<td>Lumber Finish</td>
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<td>Hardware</td>
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<td>Drywall</td>
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<td>Cabinets (Built-in)</td>
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<td>Floor Covering</td>
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<td>Plumbing</td>
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<td>Shower/Tub/Toilet</td>
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<td>Electrical &amp; Light Fixtures</td>
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<td>Concrete</td>
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<td>Built-in Appliances</td>
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<td>HVAC</td>
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<td>Paint</td>
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<td>Demolition &amp; Removal</td>
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<td>Overhead &amp; Profit</td>
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<tr>
<td>Construction Supervision Costs</td>
<td></td>
</tr>
</tbody>
</table>

**Subtotals**

**Total Estimate Cost** (all three subtotals added together) $_______________________

A) A copy of the signed construction contract must accompany this estimate.
B) Subcontractor bids may be used for any material and/or labor cost breakdown. INCLUDE donations and volunteer labor.
C) If any amounts appear in the “Sub-contractor” column, a copy of each signed and dated bid must accompany this form.
D) Cost backup must be provided for every line item entry. If any amounts appear in the “Sub-contractor” column, a copy of each signed and dated bid must accompany this form. For all other costs, you must list the quantity of materials to be installed and their unit cost on a separate sheet that references the line number. For example, the backup documentation may contain a section call “Drywall to be installed (Line 10).”
"NO-RISE" CERTIFICATION

This is to certify that I am a duly qualified registered professional engineer licensed to practice in the State of ________________

It is further to certify that the attached technical data supports the fact that proposed ______________________________(Name of Development) will not impact the 100-year flood elevations, floodway elevations, or floodway widths on ______________________________(Name of Stream) at published sections in the Flood Insurance Study for __________________________(Name of Community), dated ________________(Study Date), and will not impact the 100-year flood elevations, floodway elevations, or floodway widths at unpublished cross-sections in the vicinity of the proposed development.

Attached are the following documents that support my findings:

______________________________________________________________________
______________________________________________________________________
______________________________________________________________________

Date: ___________________

Signature: ___________________

Title: ___________________

(SEAL)