



*FY 2017-  
2018*

*Annual  
Budget*



The City of Marble Falls has completed Phases I, II, and III of the Wayfinding Project. The project began five years ago and through the dedication of the Wayfinding Committee, City Council, Development Services and the Parks and Recreation Department, the city has seen the implementation of themed directional and destination signage throughout the Historic Downtown and City park system. This year the project expanded to include the commercial and residential community pride award recipients and the installation of an information kiosk at the Visitor Center.

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CITY OF

*Marble Falls*

TEXAS



## 2017-2018 Annual Budget

### CITY COUNCIL

- John Packer  
Mayor
- Richard Westerman  
Mayor Pro Tem- Council Place 5
- Craig Magerkurth  
Council Place 1
- Dave Rhodes  
Council Place 2
- Reed Norman  
Council Place 3
- William (Dee) Haddock  
Council Place 4
- Megan Klaeger  
Council Place 6
  
- Patty Akers  
Akers & Akers Law Firm  
City Attorney

### DIRECTORS

- Mike Hodge  
City Manager
- Caleb Kraenzel  
Assistant City Manager
- Christina McDonald  
City Secretary
- Angel Alvarado  
Director of Human Resources
- Margie Cardenas  
Director of Finance
- Christian Fletcher  
EDC Executive Director
- James Kennedy  
Director of Public Works
- Valerie Kreger  
Director of Development  
Services
- Robert Moss  
Director of Parks and  
Recreation
- Cheryl Pounds  
Municipal Judge
- Russell Sander  
Fire Chief
- Mark Whitacre  
Chief of Police

# CITY OF MARBLE FALLS, TEXAS

## ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2017-2018

**This budget will raise more revenue from property taxes than last year's budget by an amount of \$241,969 which is a .56690% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$187,007**

### City Council Record Vote

The members of the governing body voted on the adoption of the budget as follows:

FOR: John Packer, Megan Klaeger, Craig Magerkurth, Reed Norman, Dave Rhodes and Richard Westerman

AGAINST:

PRESENT and not voting:

ABSENT: William (Dee) Haddock

Tax Rate	Proposed FY 2017-18	Adopted FY 2016-17
Property Tax Rate	0.634000	0.648300
Effective Rate	0.634100	0.648500
Effective M&O Tax Rate	0.235900	0.232600
Rollback Tax Rate	0.678000	0.665600
Debt Rate	0.398200	0.415700

The total amount of municipal debt obligation secured by property taxes for the City of Marble Falls is \$34,649,592.



## MISSION STATEMENT

“We pledge to provide those who live, work and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.”

## VISION STATEMENT

“Building a better community, preserving the foundation of the past.”



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Marble Falls  
Texas**

For the Fiscal Year Beginning

**October 1, 2016**

Executive Director



October 1, 2017

To the Honorable Mayor, Members of the City Council and Citizens of Marble Falls:

The Adopted Annual Operating Budget for the FY 2017-18 fiscal year is hereby submitted for your consideration. The budget document details the programs and services proposed by the City for the 2017-18 budget year, totaling \$41 Million. This budget sets the financial foundation for the City's ability to provide our citizens with the highest quality and most efficient municipal services possible.

### **INTRODUCTION**

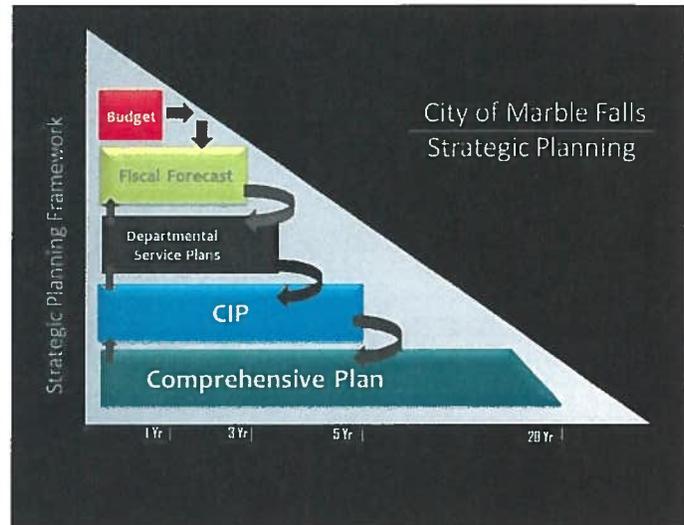
The City began developing the Annual Budget in May with the Strategic Planning Retreat conducted by City Council wherein we celebrated the accomplishments of last year and worked to establish goals that would focus the budget process in the coming year. Utilizing the 2016 Comprehensive Plan as a compass, City Council priorities for FY 2017-18 were set and taken back to the department heads in order to begin work on planning and implementation. The department heads provided detailed program budgets in support of these priorities to the Administration which included supplemental requests such as new items, equipment, or programs that are outside of existing departmental operations. Their proposals were evaluated and prioritized based upon the available funding, economic projections, and necessity. A preliminary budget was then prepared for review by City Council during the Budget Workshops. Following two public hearings, City Council was presented with a balanced budget for approval on September 5, 2017.

There were several outside influences requiring consideration during the budget process that presented us with both challenge and opportunity. The consistent steady growth we have continued to experience in the residential and commercial sectors indicate that the investments made over the last several years to spur development and economic growth have put Marble Falls in a good financial position. The demand on the street system, water system, wastewater system as well as city services continue to increase. The landscape of the city is changing and the community is growing. With a principal goal of maintaining fiscal responsibility, investing in the maintenance of the City's infrastructure and ensuring sufficient staffing to provide the highest standard of service to the community we serve, is the focus of the City of Marble Falls FY 2017-18 Annual Budget.

## STRATEGIC PLANNING

Over the last three years, the City has been building a foundation that would become essential to developing the Strategic Planning Framework. It began in 2015 with the establishment of the City Council Vision and the institution of the 5-Year Capital Improvement Plan. It culminated in 2016 with the formal adoption of the Comprehensive Plan Update and the use of fiscal forecasting to project financial conditions. All of these elements combined make up the multi-level approach to guide policy and decision making in preparation for the future.

In the process of developing the FY 2017-18 Budget, expenditures and projects were vetted ensuring they were in accordance with the Strategic Planning Framework and essential to achieving the goals set therein.



## STRATEGIC PRIORITIES

During the annual retreat, City Council identified the priorities which they believe are most important to the City. Several of these priorities are supported by the Comprehensive Plan and included herein as part of the major program objectives for the FY 2017-18 Annual Operating Budget:

### Street Evaluation and Maintenance Program

- The last four years have seen a continual increase to the street maintenance fund and the FY 2017-18 budget will once again allot an increase in an effort to improve road maintenance capabilities and lessen dependence on bond issuance instituting a pay as you go method. (\$50,000)
- The Public Works Department will be rolling out a new street maintenance program that will require additional heavy equipment in order to implement. The FY 2017-18 budget includes funding to replace the City's pneumatic tire roller that is over 30 years old and to purchase an asphalt distributor and tailgate spreader. (\$303,000, financed over 7-10 years)

### Police Department Patrol Division Staffing Plan

- The Police Department's Patrol Division will make way for the addition of two new patrol officers to the force as well as a Mobile and Body Camera System for each officer. The increase in force is in support of the City's commitment to provide sufficient and dependable public safety service to the community. (\$139,000)
- The Police Department budget will also allow for the replacement of four patrol vehicles that are over eight years old. The much needed replacement is in an effort to maintain a dependable

level of service in the area of public safety for the community. (*\$160,000, financed over four years*)

#### Enhanced Code Enforcement

- Continuing what council started the previous year, the Development Services budget includes full funding for an additional Code Enforcement Officer as well as a \$6,000 increase to the mitigation budget. (*\$61,355*)

#### Hotel and Conference Center

- The parking facility in support of the Downtown Master Plan and Park, Recreation and Open Space Master Plan to be funded by the MFEDC, TIRZ, Developer and City. (*\$4.5 MM*)

#### Parks Master Plan Implementation

- The 5-Year CIP for FY 2017-18 proposes parks projects detailed in Phase 1 of the Park, Recreation and Open Space Master Plan. Among the many projects included in Phase 1a are the establishment of parking on Yett St., Main Street restrooms and Wayfinding Signage expenditures that also support the Hotel and Conference Center Project. These projects are to be funded collaboratively by the Marble Falls EDC, TIRZ, HOT and City. (*\$3.3 MM*)

### OPERATIONS

#### Parks and Recreation Maintenance

- In support of the Comprehensive Plan, the effort to rebuild the Parks and Recreation maintenance budget was initiated last year. A well maintained and developed park system is essential to future growth and development as well as providing the community with quality of life programs and services. (*\$30,000*)
- The Parks and Recreation budget will transition two Maintenance Technician seasonal positions to permanent positions in support of upholding the current level of maintenance in the expanding park system. (*\$53,075*)
- The Parks and Recreation budget will also allow for the replacement of a maintenance vehicle that is over 15 years old with a ½ ton pick up to be utilized to effectively and efficiently maintain the park facilities, pool and irrigation systems. (*\$26,000, financed over four years*)

#### Water and Wastewater Service Maintenance

- An increase in the Water Services and Wastewater Services maintenance line items is included in this year's budget in an effort to maintain service levels by increasing improvements to infrastructure, lessening dependence on bond issuance and ultimately institute a pay as you go method. (*\$100,000*)
- In an effort to greatly impact the effectiveness and efficiency of maintenance and operations, a 2100 Vector Vacuum Truck is slated for this year's Water and Wastewater Services Budget. The

vacuum truck will be utilized to clean and maintain lift stations and sewer lines as well as repair line breaks more quickly while minimizing safety hazards for the crews at the same time. *(\$349,775, financed over 7-10 years)*

#### Police Department Radio Replacement Program

- The Police Department budget includes implementing Phase 3 (of 6) of the Radio Replacement Program. The “end of life” portable and mobile units are approaching 10 years in service and will not be supported after 2018. The units are essential in the day to day operations of radio communications, interoperability, emergency and mutual aid. *(\$80,000)*

#### Municipal Court Staffing

- In support of Council’s directive the previous year, the Municipal Court budget includes full funding for the Deputy Court Clerk position. *(\$42,479)*

#### Facilities Maintenance

- The Administration budget includes funding for the library building renovation project and the replacement of the HVAC system. *(\$19,000)*

#### Fire Department

- The MFFR budget provides funding for aging rope rescue equipment and rescue struts as well as begin the SCBA replacement program by providing masks, cylinders, one SCBA and voice amps. *(\$14,000)*
- The MFFR budget provides funding for the replacement of the air conditioning units and duct work in the living quarters of the fire station. *(16,415)*
- The MFFR budget provides funding for replacement of tires and minor repairs of Truck 1 and Engine 1. *(\$24,000)*
- The MFFR budget provides funding in order to conduct an Insurance Service Office (ISO) Study of the fire department. *(\$7,250)*
- The MFFR budget provides funding for the purchase of a special package truck to initiate a Squad Program in support of increased call volume and response times. *(\$40,000)*

#### **FISCAL RESPONSIBILITY**

The City of Marble Falls remains dedicated to maintaining conservative fiscal management practices without compromising City services and programs. The positive trend continues with healthy increases in sales and hotel occupancy tax receipts. This year also experienced an 8% increase in property tax

valuations. The current tax rate of \$0.6483 has remained constant for the last six years and the city continues to not only balance revenues and expenditures but moreover generate operational surplus in order to build reserves. By the close of FY 16/17, we will have increased the reserve fund to approximately \$1.850 million or 20% of our operating budget, placing us on track to reach our goal of 25% within the next four years.

The moderate utility rate increase is lower than projected and will adequately support the enterprise fund and the utility supported debt incurred last year as a result of the improvements to the City's water and wastewater system.

The continued effort by staff to maximize resources and opportunity are evidenced by the almost \$300,000 in grants obtained over the last year. The City received grants for the digital radio system in the new public safety building, park improvements and water conservation projects. We will continue to actively seek grant opportunities throughout all departments.

Further efforts to maximize resources include the initiative taken by staff this past year in refunding \$6.7 MM in bonds that reduced the City's interest payments by \$773,748. Staff has utilized this strategy over the last several years to make every effort in driving down debt, as dictated by Council, with a goal of 50% of property taxes being allocated to debt annually by the year 2025.

The City's financial standing continues to improve which is further evidenced by the City's solid bond ratings. An overall strong budgetary performance with operating surpluses in the general fund year after year have allowed us to grow the reserve fund getting closer to our goal of 25% by 2020. This year we will see only a moderate increase in staffing directly in support of the priorities set at the Strategic Planning Retreat. Continued conservative budget practices ensure our ability to meet our goals year after year.

In preparing for the future, the budget is inclusive of the re-building of maintenance funds in the Street, Water/Wastewater Services and Parks and Recreation Departments. Additionally, we have continued to grow the equipment replacement fund for the future. The investment in equipment is also essential in enabling the City to maintain, repair and lengthen the life of our existing infrastructure. These proactive measures will ultimately lessen our dependence upon bond issuance and support the institution of a pay as you go method.

The Fiscal Year 17-18 budget affirms our responsibility and commitment to the community to provide the highest level of service at the lowest possible expense to the taxpayers.

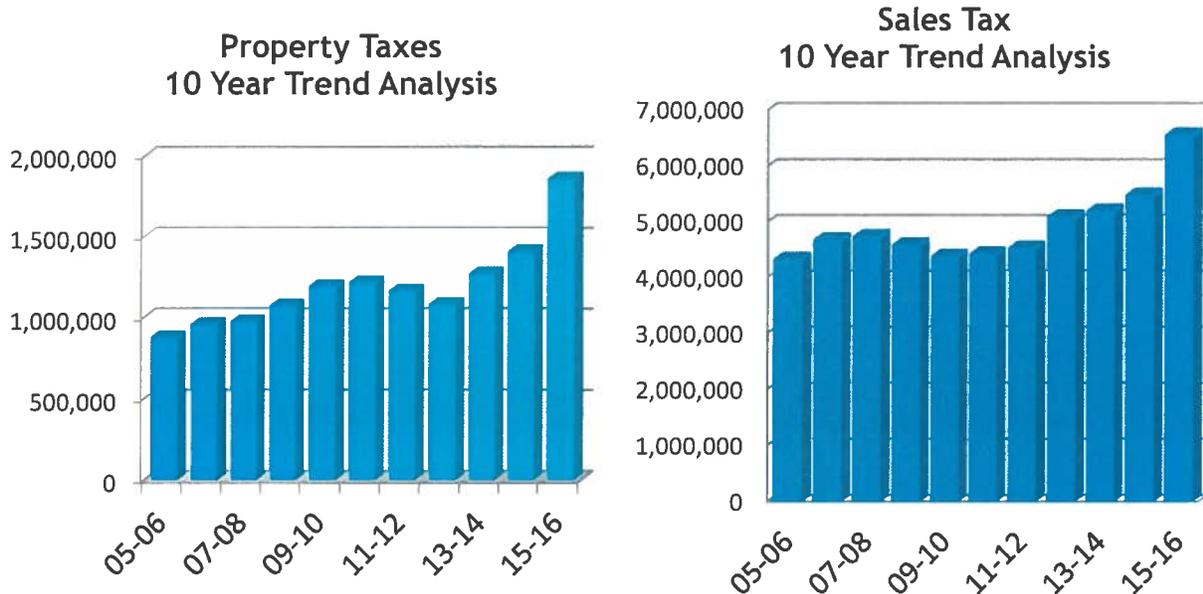
**GENERAL FUND**

**Revenues**

Total increase in General Fund revenue is projected to be \$622,793, with the increase proposed from the City's two primary sources, property taxes and sales taxes. Property taxes are calculated to be at an 8% growth rate and the adopted tax rate has seen the first reduction in seven years to .6340. Even with the lower tax rate, we will continue to see a decrease in the debt rate as the interest and sinking continues to move downward and maintenance and operations increases.

The second major source of revenue is sales tax and is being projected at 4.5% or \$534,400 increase for next year. This fiscal year, sales tax has been steady at an excess of 9% above the prior year's sales tax collections.

Sales tax and property tax projections are an essential part of the General Fund revenues since together they comprise 81% of the General Fund revenues. A graph of the 10 year history on property and sales taxes is shown below.



Expenditures

Total increase in expenditures is projected to be \$602,495. Expenditures that make up the increase include: addition of two new patrol officers and equipment for the positions at a cost of \$139,000, annual payment in the amount of \$43,000 for Police utility vehicles, Street Department equipment at an amount of \$51,000 and \$50,000 for street maintenance, Parks Department adding personnel at an amount of \$53,075 and \$30,000 for park maintenance. Performance based merit increases were projected to be \$158,000.

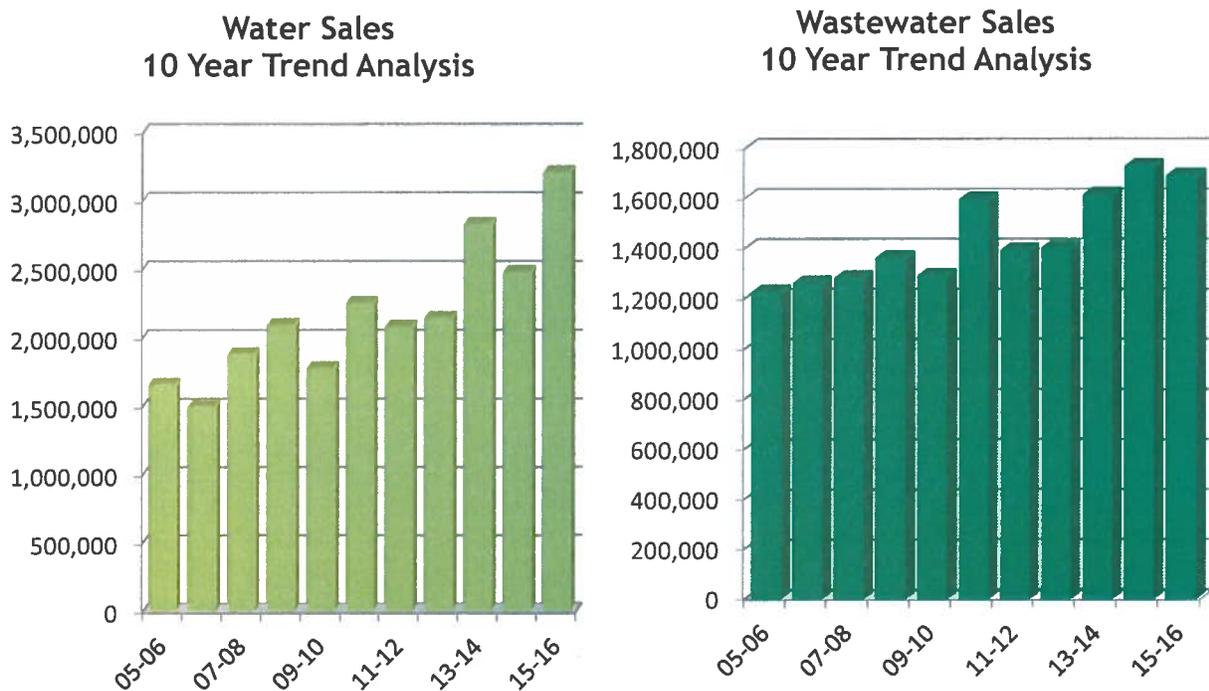
The General Fund emphasis is to maintain a minimum fund balance of 25% of the current year operations and maintenance budget for the City departments within the General Fund. The Fund Balance for the General Fund is projected to increase to \$1,950,000, which is about 21% of current year's operations and maintenance budget.

## WATER AND WASTEWATER FUND

### Revenues

Total revenue from the Water/Wastewater Fund is projected to increase by 4.63% to \$5,306,612. We are proposing a utility rate increase of 3.5% on water rates for FY 2017/18. The increase in utility rates is solely for the purpose of funding the debt payments for the Certificates of Obligations Series 2016. The bond proceeds will fund projects such as; the water plant expansion, the wastewater plant expansion along with two water lines, purchase of a backhoe and the replacement of an elevated water storage tank.

The major sources of revenues for the Water/Wastewater Fund are the water and wastewater sales. Together they represent 92% of the total revenues for the Fund. Below is a 10 year graph that represents the trend for the water and wastewater sales.



Other water rate increases occurred in: FY 2007/2008 of 11%, FY 2010/11 of 9% and then in FY 2012/13 an average of 12%. Wastewater rates were increased in FY 2010/11 by 10% and have remained the same since. No increases were implemented for FY 2014/15. The water and wastewater rates increased at an average of 14% for FY 2016/17.

### Expenditures

Expenditures in the fund are projected at \$5,284,549. The total increase is 4.78% as compared to last fiscal year. Expenditures that make up some of the increases are \$100,000 of added maintenance for each department and \$67,000 for lease payments on equipment and a vehicle.

**DEBT SERVICE FUND**

**Revenues**

The total revenue budget for Debt Service is projected to decrease by less than 1% to \$3,367,005. The decrease is attributed to the shifting in the tax rate to maintenance and operations.

**Expenditures**

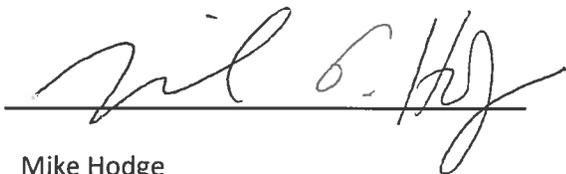
The expenditures budget is projected to increase by 4% to \$3,379,068. The increase is attributed to the added debt payments for Series 2017.

**CONCLUSION**

I am proud to present for adoption a budget based in sound financial practices supportive of the goals detailed in the strategic planning framework. The Council and Staff are positioning the City of Marble Falls for a strong financial future while maintaining services and programs to which the community is accustomed.

I would like to express my thanks to City Council, boards and commissions, and all members of City staff for their contribution to the budget process. In particular, I would like to thank the department heads for evaluating current operations to identify areas of improvement and for the effort put forth to prepare a clear, concise budget document.

Sincerely,

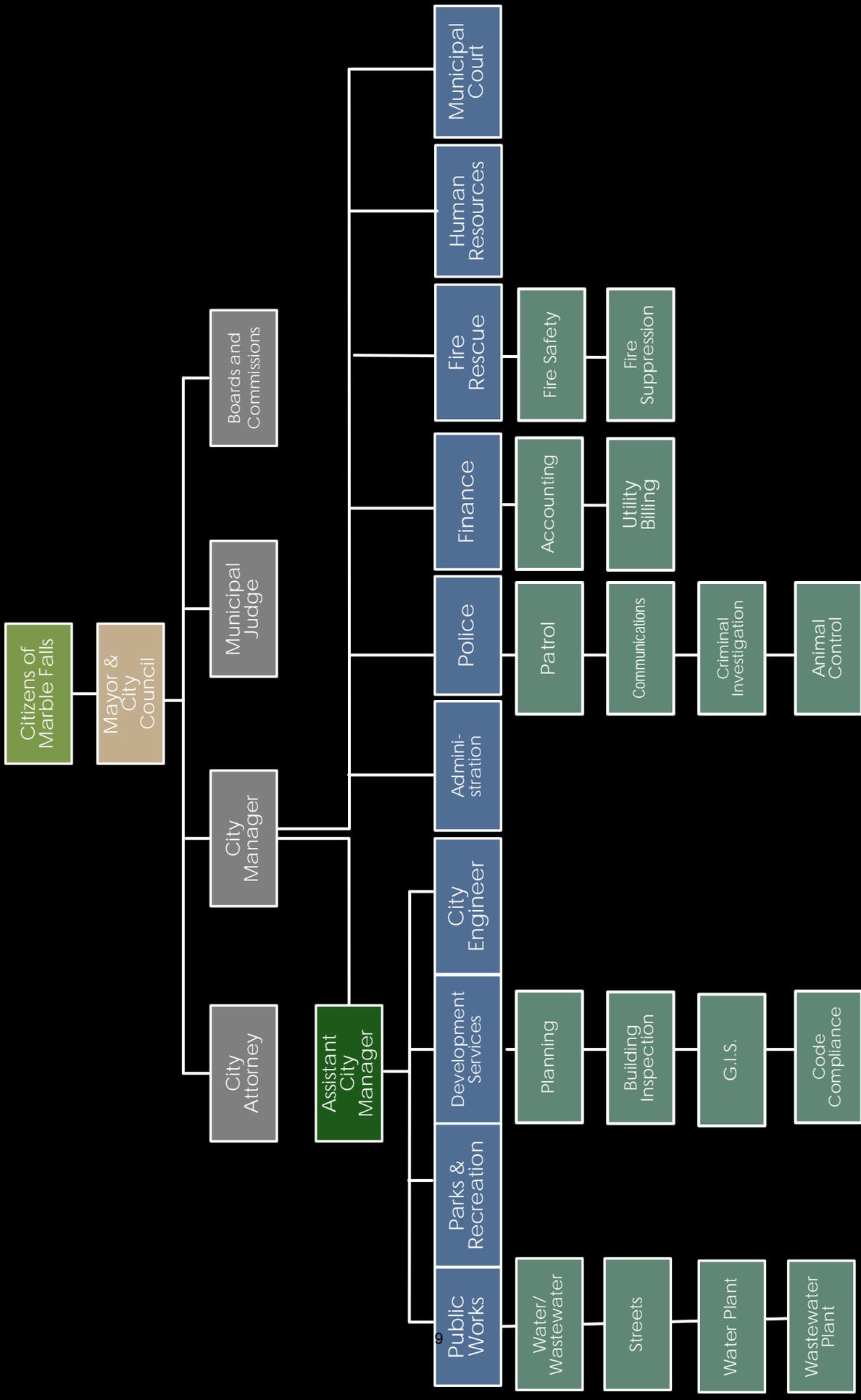


Mike Hodge  
City Manager



Margie Cardenas  
Director of Finance

# City of Marble Falls Organizational Chart



City Division Responsibility for Implementation

Statements and Objectives

Admininstrative  
 Public Safety  
 Development Services  
 Culture and Recreation  
 Public Works  
 Water/Wastewater

<b>1. Create a community that is reflective and progressive</b>						
Assist those who wish to preserve our heritage	✓		✓	✓		
Assist those who will help to build the future	✓	✓	✓	✓	✓	✓
<b>2. Design a Comprehensive Plan for future land use</b>						
Staff team will work with citizens groups	✓	✓	✓	✓	✓	✓
<b>3. Manage growth needs and expectations</b>						
Through involvement of city staff	✓	✓	✓	✓	✓	✓
Through involvement of community, developers, and local businesses	✓		✓			✓
<b>4. Pursue excellence through training and leadership</b>						
In customer service	✓	✓	✓	✓	✓	✓
In community support	✓	✓	✓	✓	✓	✓
<b>5. Manage 10 Year Capital Improvement Plan</b>						
Updating and reviewing	✓	✓	✓	✓	✓	✓

**ALL GOVERNMENTAL FUNDS SUMMARY  
ADOPTED 2017-18 BUDGET**

	General Fund	Debt Service Fund	Special Revenue Funds	Capital Project Funds	2017-18 Total
<b>REVENUES</b>					
Property Taxes	1,859,400	3,282,000			5,141,400
Sales Taxes	6,528,638		2,696,756		9,225,394
Franchise Taxes	605,368				605,368
Fines & Forfeitures	243,800				243,800
Earnings from use of City Property	197,765		71,400		269,165
Charges for Services	260,710		155,420		416,130
Miscellaneous Revenue	150,600	2,000	1,505,762	7,640,000	9,298,362
Licenses & Permits	145,500				145,500
Operating Transfers In	368,500	83,005	45,000		496,505
Intergovernmental Revenue	51,000				51,000
<b>Total Revenues</b>	<b>10,411,281</b>	<b>3,367,005</b>	<b>4,474,338</b>	<b>7,640,000</b>	<b>25,892,624</b>
<b>EXPENDITURES</b>					
Personnel	7,309,968		235,035		7,545,003
Supplies	496,037		34,600		530,637
Services & Charges	2,169,761		7,437,982		9,607,743
Capital Outlay	375,614		1,542,605	11,591,848	13,510,067
Debt Service	0	3,379,068	1,133,354		4,512,422
Transfers	25,000		130,505		155,505
<b>Total Expenditures</b>	<b>10,376,380</b>	<b>3,379,068</b>	<b>10,514,081</b>	<b>11,591,848</b>	<b>35,861,377</b>
<b>Excess Revenues/Expenditures</b>	<b>34,901</b>	<b>(12,063)</b>	<b>(6,039,743)</b>	<b>(3,951,848)</b>	<b>(9,968,753)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>34,901</b>	<b>(12,063)</b>	<b>(6,039,743)</b>	<b>(3,951,848)</b>	<b>(9,968,753)</b>
<b>% of Change</b>	<b>1.86%</b>	<b>-32.98%</b>	<b>-190.10%</b>	<b>-1729.37%</b>	<b>-187.44%</b>
<b>Beginning Fund Balance</b>	<b>1,841,203</b>	<b>48,645</b>	<b>9,216,901</b>	<b>4,180,362</b>	<b>15,287,111</b>
<b>ENDING FUND BALANCE</b>	<b>1,876,104</b>	<b>36,582</b>	<b>3,177,158</b>	<b>228,514</b>	<b>5,318,358</b>

The All Governmental Funds Summary depicts budgeted governmental funds for the City of Marble Falls.

Three Year historical data related to each fund grouping is also found in this section.

**NOTE: Percentage of change is based on Net Change in Fund Balance and Ending Fund Balance.**

Significant Changes in Fund Balance

Fund Balance is the difference between assets and liabilities reported in a governmental fund. A schedule of all governmental funds summary is on the previous page. Discussed below are the changes in excess of 10%.

Debt Service Fund has a change in fund balance of -32.98%. The decrease in fund balance is a result of payments related to a new bond issued in 2017.

Special Revenue Funds has a change in fund balance of -190.10%. The decrease is primarily due to the expenditures from the Economic Development Fund for the Hotel Conference Center. This project will be a multiyear project commencing in FY 2017/18.

The Capital Projects Funds has a change in fund balance of -1729.37%. The large decrease is due to the expenditures related to the water plant expansion project, park improvement phase 1A and construction of a public parking garage.

CITY OF MARBLE FALLS  
 ALL FUNDS BUDGET SUMMARY  
 FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	10,422,935	14,512,229	14,512,229	15,797,615
REVENUES:				
General Fund	9,261,674	9,788,488	10,013,725	10,411,281
Water & Wastewater Fund	4,664,814	5,071,665	5,170,420	5,306,612
Debt Service Fund	3,321,806	3,322,174	3,320,604	3,367,005
Special Revenue Fund	3,204,144	10,216,702	10,142,397	4,474,338
Capital Project Fund	8,269,104	1,977,176	2,132,078	7,640,000
TOTAL REVENUES	28,721,542	30,376,205	30,779,224	31,199,236
TOTAL FUNDS AVAILABLE	39,144,477	44,888,434	45,291,453	46,996,851
EXPENDITURES:				
General Fund	9,139,032	9,773,885	9,729,629	10,376,380
Water & Wastewater Fund	4,540,200	5,043,557	5,004,604	5,284,549
Debt Service Fund	3,371,993	3,253,336	3,292,005	3,379,068
Special Revenue Fund	2,644,431	4,512,814	4,270,077	10,514,081
Capital Project Fund	4,936,592	12,332,841	7,197,523	11,591,848
TOTAL EXPENDITURES	24,632,248	34,916,433	29,493,838	41,145,926
ENDING FUND BALANCE	14,512,229	9,972,001	15,797,615	5,850,925

CITY OF MARBLE FALLS  
ALL FUNDS REVENUE SUMMARY  
FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
GENERAL FUND	9,261,674	9,788,488	10,013,725	10,411,281
WATER & WASTEWATER FUND	4,664,814	5,071,665	5,170,420	5,306,612
DEBT SERVICE FUND	3,321,806	3,322,174	3,320,604	3,367,005
SPECIAL REVENUE FUNDS				
Hotel/Motel Tax	636,437	550,050	600,050	660,100
Cemetery Fund	23,124	20,200	15,650	16,450
Police Forfeiture	2,292	225	168	138
MF Trunked Radio System	63,676	66,076	66,064	67,420
Economic Development Corp.	2,224,812	2,313,897	2,430,740	3,262,519
Hotel Conference Center Fund	0	6,735,014	6,735,014	28,000
Tax Increment Fund	16,196	31,400	29,371	72,771
Equipment Replacement Fund	30,000	40,000	40,000	45,000
La Ventana PID	38,273	40,000	39,000	40,000
Impact Fee Fund	87,823	80,000	43,000	80,000
Police Federal Forfeiture Fund	138	140	140	140
Amy Young Grant Fund	71,789	0	0	0
Court Technology Fund	5,500	5,500	4,000	4,500
Building Security Fund	4,084	4,200	3,000	3,500
CDBG Grant Fund	0	330,000	136,200	193,800
Subtotal	3,204,144	10,216,702	10,142,397	4,474,338
CAPITAL PROJECT FUNDS				
Utility Improvements	8,071,504	58,176	136,176	20,000
Parks Improvements	0	75,000	75,000	3,110,000
General Improvements	197,600	1,844,000	1,920,902	4,510,000
Subtotal	8,269,104	1,977,176	2,132,078	7,640,000
TOTAL ALL FUNDS	28,721,542	30,376,205	30,779,224	31,199,236

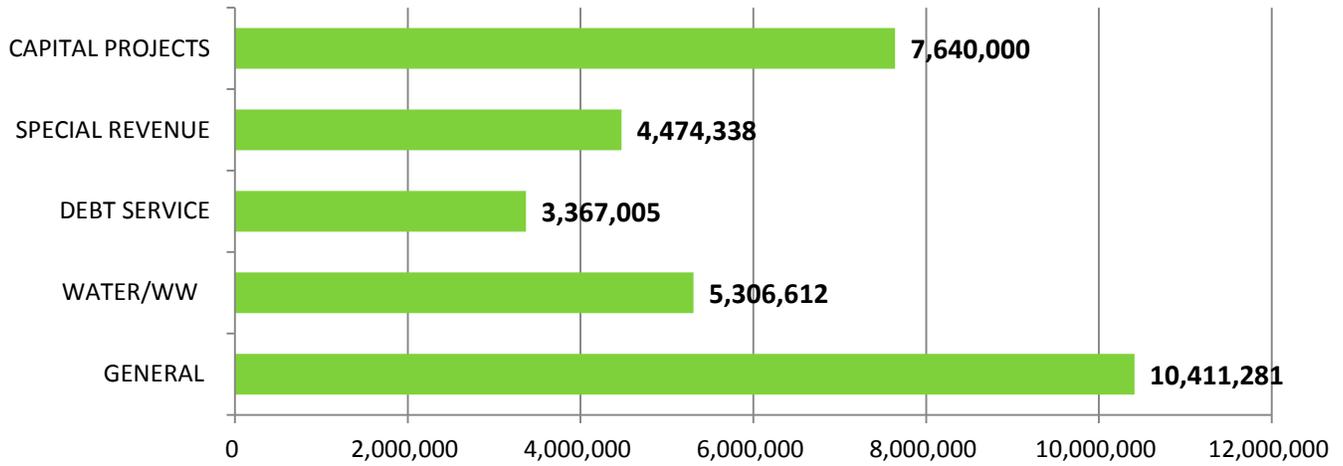
# All Funds Summary

## Revenues by Category

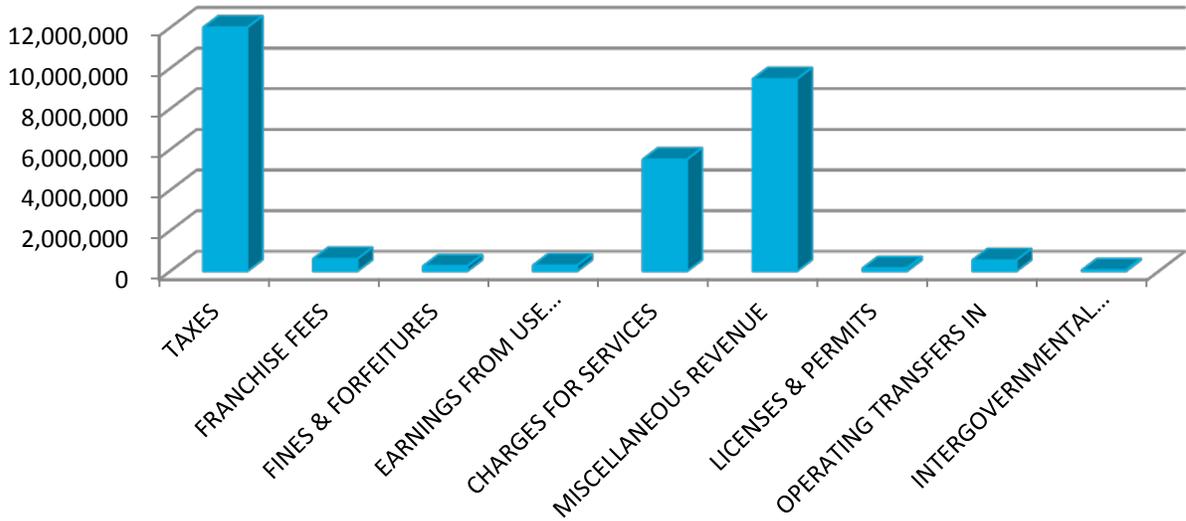
### FY 2017-18

FUND NAME	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
<b>TAXES</b>				
General Fund	7,381,225	7,699,238	7,972,500	8,388,038
Debt Service Fund	3,159,595	3,192,000	3,170,000	3,282,000
Special Revenue Funds	2,616,643	2,545,385	2,698,799	2,696,756
Subtotal	13,157,463	13,436,623	13,841,299	14,366,794
<b>FRANCHISE FEES</b>				
General Fund	578,961	607,026	587,738	605,368
Subtotal	578,961	607,026	587,738	605,368
<b>FINES &amp; FORFEITURES</b>				
General Fund	220,364	242,200	212,100	243,800
Subtotal	220,364	242,200	212,100	243,800
<b>EARNINGS FROM USE OF CITY PROPERTY</b>				
General Fund	154,814	192,865	192,765	197,765
Water/Wastewater Fund	10,200	13,200	13,200	13,200
Special Revenue Funds	74,422	72,700	70,600	71,400
Subtotal	239,436	278,765	276,565	282,365
<b>CHARGES FOR SERVICES</b>				
General Fund	202,340	252,805	256,305	260,710
Water/Wastewater Fund	4,315,474	4,817,365	4,912,065	5,088,812
Special Revenue Funds	161,083	155,776	116,064	155,420
Subtotal	4,678,897	5,225,946	5,284,434	5,504,942
<b>MISCELLANEOUS REVENUE</b>				
General Fund	241,841	288,254	271,717	150,600
Water/Wastewater Fund	199,353	161,100	165,155	159,600
Debt Service Fund	36,987	1,000	21,430	2,000
Special Revenue Funds	321,996	7,347,841	7,161,934	1,505,762
Capital Project Funds	8,269,104	1,977,176	2,132,078	7,640,000
Subtotal	9,069,281	9,775,371	9,752,314	9,457,962
<b>LICENSES &amp; PERMITS</b>				
General Fund	121,739	130,600	145,100	145,500
Subtotal	121,739	130,600	145,100	145,500
<b>OPERATING TRANSFERS IN</b>				
General Fund	309,390	324,500	324,500	368,500
Water/Wastewater Fund	139,787	80,000	80,000	45,000
Debt Service Fund	125,224	129,174	129,174	83,005
Special Revenue Funds	30,000	95,000	95,000	45,000
Subtotal	604,401	628,674	628,674	541,505
<b>INTERGOVERNMENTAL REV.</b>				
General Fund	51,000	51,000	51,000	51,000
Subtotal	51,000	51,000	51,000	51,000
<b>TOTAL</b>	28,721,542	30,376,205	30,779,224	31,199,236

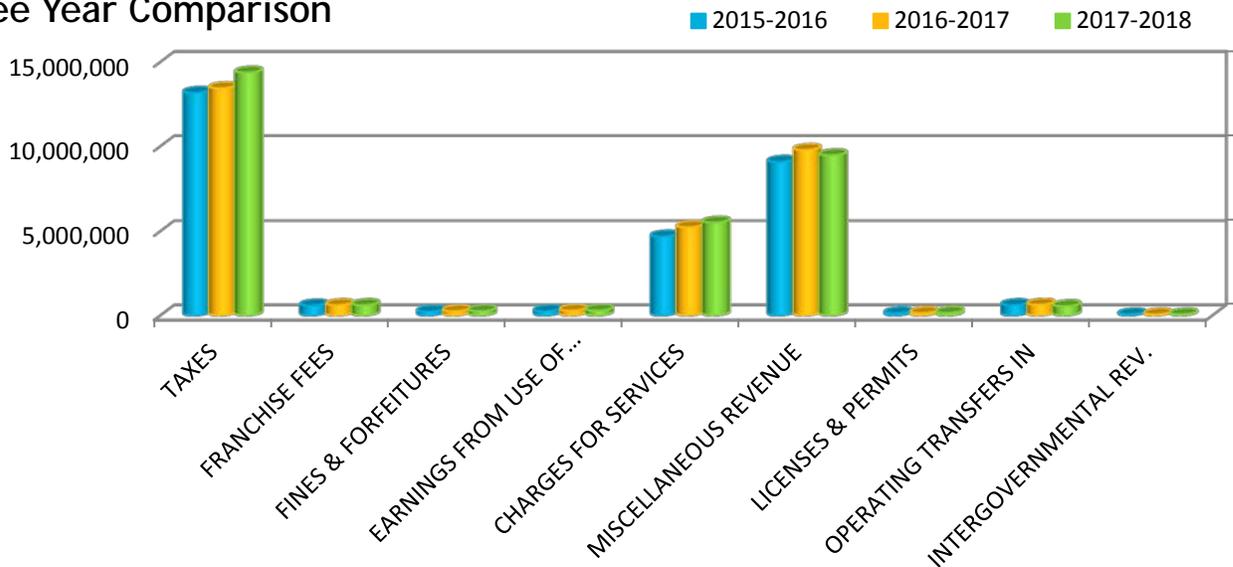
## Revenues by Fund



## Revenues by Category



## Three Year Comparison



## All Funds Summary

### Capital Purchases for the FY 2017-2018

<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>BUDGET AMOUNT</b>
<b>GENERAL FUND</b>		
Police Department	4 SUV Vehicles- Lease Purchase	49,756
Police Department	CAD/RMS Upgrade - Lease Purchase	70,017
Police Department	Radio Equipment - Phase III	80,000
Police Department	Mobile & Body Camera System	19,000
Fire Department	Vehicle - Lease Purchase	10,000
Development Services	GIS Data Acquisition	8,375
Development Services	Vehicle - Lease Purchase	8,400
Street Department	Front End Loader - Lease Purchase	19,119
Street Department	Road Grader - Lease Purchase	22,443
Street Department	Pneumatic Roller - Lease Purchase	15,782
Street Department	Asphalt Distributor - Lease Purchase	35,637
Parks & Recreation Department	Machinery & Other Equipment	6,831
Parks & Recreation Department	Vehicle - Lease Purchase	20,954
Parks & Recreation Department	Gator - Lease Purchase	3,100
Parks & Recreation Department	Mowers - Lease Purchase	6,200
<b>TOTAL GENERAL FUND</b>		<b>\$375,614</b>
<b>WATER/WASTEWATER FUND</b>		
Water Services	Vehicles- Lease Purchase	18,848
Water Plant	Vehicle - Lease Purchase	5,826
Wastewater Services	Vehicle - Lease Purchase	18,848
Wastewater Services	Vacuum Truck - Lease Purchase	59,357
Wastewater Plant	Vehicle - Lease Purchase	6,969
<b>TOTAL WATER/WASTEWATER FUND</b>		<b>\$109,848</b>
<b>SPECIAL REVENUE FUNDS</b>		
Hotel/Motel	Engineering Design - Parks 1A	138,805
Economic Development Corporation	Construction - Downtown	340,000
Economic Development Corporation	Construction - Phase III	720,000
Economic Development Corporation	Land Purchase	120,000
Equipment Replacement Fund	Vehicle - Fire Department	40,000
<b>TOTAL SPECIAL REVENUE FUNDS</b>		<b>\$1,358,805</b>
<b>CAPITAL PROJECT FUNDS</b>		
Utility Improvements Fund	Water Plant	56,015
Utility Improvements Fund	Via Viejo Water Tank	700,000
Utility Improvements Fund	Water Plant Construction Phase 4	3,228,123
General Improvements Fund	Public Parking Garage	4,500,000
Parks Improvements Fund	Lakeside Park Construction- Phase 1A	2,410,210
Parks Improvements Fund	Yett St Parking- Phase 1A	330,000
Parks Improvements Fund	Johnson Park Restroom- Phase 1A	236,250
Parks Improvements Fund	Main St. Restroom- Phase 1A	131,250
CDBG 2016 Grant	Wastewater Line Improvements	183,800
<b>TOTAL CAPITAL PROJECT FUNDS</b>		<b>\$11,775,648</b>
<b>TOTAL CAPITAL PURCHASES</b>		<b><u>\$13,619,915</u></b>

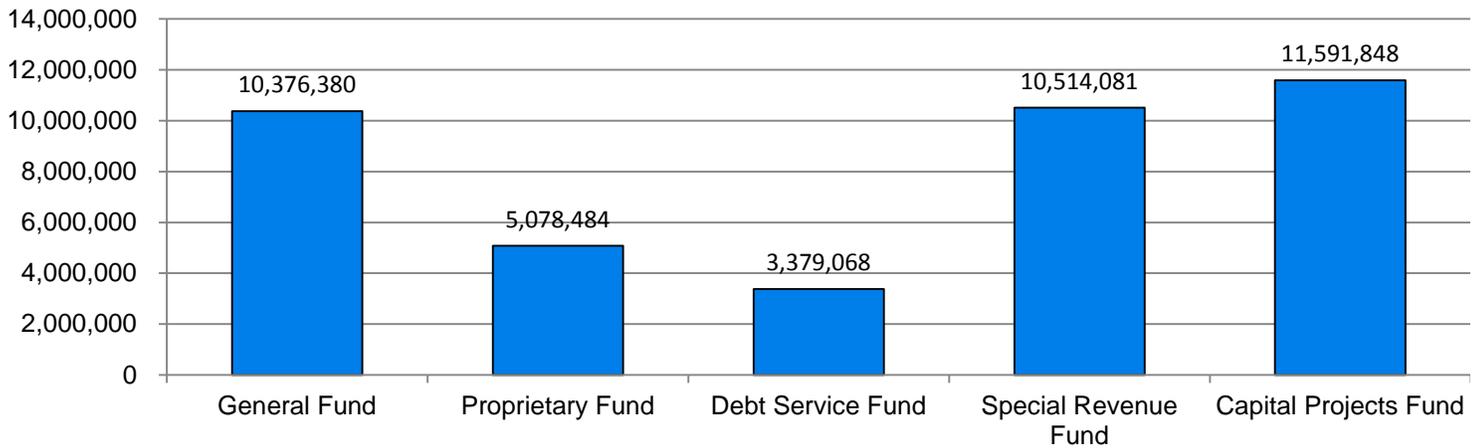
CITY OF MARBLE FALLS  
ALL FUNDS EXPENDITURE SUMMARY  
FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
GENERAL FUND	9,139,032	9,773,885	9,729,629	10,376,380
WATER & WASTEWATER FUND	4,540,200	5,043,557	5,004,604	5,284,549
DEBT SERVICE FUND	3,371,993	3,253,336	3,292,005	3,379,068
SPECIAL REVENUE FUNDS				
Hotel/Motel Tax	510,589	563,824	568,824	639,322
Cemetery Fund	8,650	36,100	31,100	6,100
Police Forfeiture	35,111	15,000	14,500	15,000
MF Trunked Radio System	49,269	66,076	66,076	67,420
Economic Development Corp.	1,850,902	3,157,684	3,154,742	3,115,439
Hotel Conference Center Fund	0	173,730	173,731	6,250,000
Tax Increment Fund	0	0	0	0
Equipment Replacement Fund	0	0	0	40,000
La Ventana PID	42,500	37,500	37,500	37,500
Impact Fee Fund	89,787	80,000	43,000	80,000
Police Federal Forfeiture Fund	0	40,000	32,604	20,000
Amy Young Grant Fund	53,390	0	0	0
Court Technology Fund	1,878	10,000	10,000	7,500
Building Security Fund	2,355	2,900	1,800	42,000
CDBG Grant Fund	0	330,000	136,200	193,800
Subtotal	2,644,431	4,512,814	4,270,077	10,514,081
CAPITAL PROJECT FUNDS				
Utility Improvements	3,854,881	6,925,476	1,688,405	3,984,138
Parks Improvements	9,814	75,000	75,000	3,107,710
General Improvements	1,071,897	5,332,365	5,434,118	4,500,000
Subtotal	4,936,592	12,332,841	7,197,523	11,591,848
TOTAL ALL FUNDS	24,632,248	34,916,433	29,493,838	41,145,926

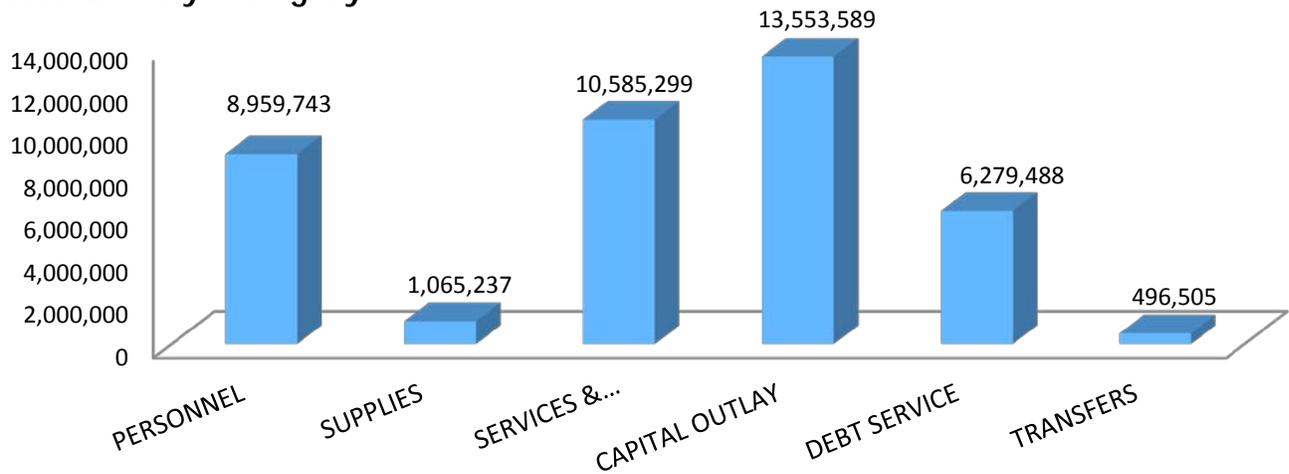
City of Marble Falls  
All Funds Summary  
Expenditures by Category  
FY 2017-18

FUND NAME	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
<b><u>PERSONNEL</u></b>				
General Fund	6,436,724	6,834,804	6,901,255	7,309,968
Water & Wastewater Fund	1,331,458	1,449,967	1,364,739	1,445,179
Special Revenue Funds	212,273	233,920	230,026	235,035
<b>Subtotal</b>	<b>7,980,455</b>	<b>8,518,691</b>	<b>8,496,020</b>	<b>8,990,182</b>
<b><u>SUPPLIES</u></b>				
General Fund	403,296	440,492	439,093	496,037
Water & Wastewater Fund	507,883	488,702	525,539	537,600
Special Revenue Funds	194	54,600	14,600	34,600
Capital Project Funds	0	0	0	0
<b>Subtotal</b>	<b>911,373</b>	<b>983,794</b>	<b>979,232</b>	<b>1,068,237</b>
<b><u>SERVICES &amp; CHARGES</u></b>				
General Fund	1,807,400	2,084,001	2,074,351	2,169,761
Water & Wastewater Fund	924,255	966,356	975,794	1,073,856
Debt Service Fund	0	0	0	0
Special Revenue Funds	1,230,602	1,413,956	1,408,808	7,437,982
Capital Project Funds	128,910	137,200	138,051	0
<b>Subtotal</b>	<b>4,091,167</b>	<b>4,601,513</b>	<b>4,597,004</b>	<b>10,681,599</b>
<b><u>CAPITAL OUTLAY</u></b>				
General Fund	306,083	344,585	244,930	375,614
Water & Wastewater Fund	98,822	83,522	83,522	109,848
Special Revenue Funds	295,045	1,311,873	1,155,177	1,542,605
Capital Project Funds	4,669,505	12,090,644	6,883,570	11,591,848
<b>Subtotal</b>	<b>5,369,455</b>	<b>13,830,624</b>	<b>8,367,199</b>	<b>13,619,915</b>
<b><u>DEBT SERVICE</u></b>				
General Fund	0	0	0	0
Water & Wastewater Fund	1,446,782	1,761,010	1,761,010	1,767,066
Debt Service Fund	3,321,993	3,253,336	3,292,005	3,379,068
Special Revenue Funds	726,308	1,331,791	1,331,792	1,133,354
Capital Project Funds	138,175	0	70,902	0
<b>Subtotal</b>	<b>5,633,258</b>	<b>6,346,137</b>	<b>6,455,709</b>	<b>6,279,488</b>
<b><u>TRANSFERS</u></b>				
General Fund	185,529	70,000	70,000	25,000
Water & Wastewater Fund	231,000	294,000	294,000	351,000
Debt Service Fund	50,000	0	0	0
Special Revenue Funds	180,011	166,674	129,674	130,505
Capital Project Funds	0	105,000	105,000	0
<b>Subtotal</b>	<b>646,540</b>	<b>635,674</b>	<b>598,674</b>	<b>506,505</b>
<b>TOTAL</b>	<b>24,632,248</b>	<b>34,916,433</b>	<b>29,493,838</b>	<b>41,145,926</b>

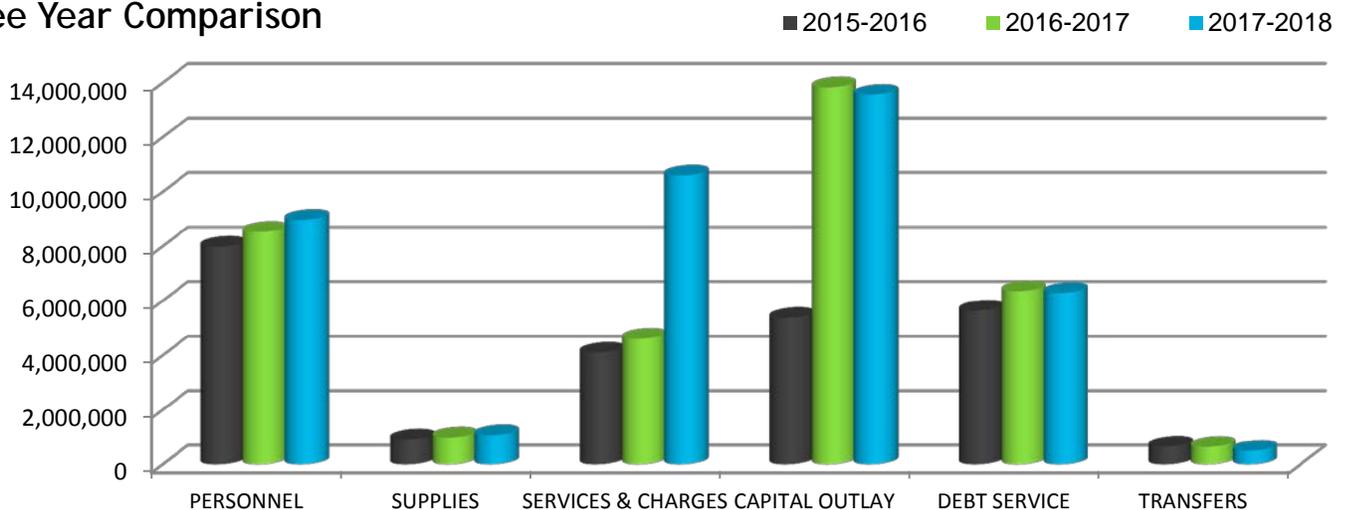
## Expenditures by Fund



## Expenditures by Category



## Three Year Comparison



# The City Organization

The City of Marble Falls is a home rule City operating a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a Mayor and 6 council members. The Council enacts local legislation, determines City policies and appoints the City Manager.

The City Manager is the Chief Administrative Officer and the head of the administrative branch of the City government. The City Manager is responsible to the Council for the proper administration of all affairs of the City.

The City government provides a broad range of services to its citizens. The programs and personnel required to provide these services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry out specific activities and attain certain objectives.

Funds are further organized into groups called Departments. A Department is a group of related activities aimed at a major city service or program. At the head of each department is a director of the City. Directors have supervision and control of a Department, but are subject to supervision and control of the City Manager.

# Budget Process

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. The budget process begins in April with department directors receiving packets from the Finance Department. The packets contain information about the department's historical expenditure amounts, along with current expenditures and budget amounts.

The Finance Department calculates personnel costs, debt service requirements and revenue projections for the new fiscal year, while the departments are preparing their budget requests. All the data combined with the department's requests compile a preliminary budget. At this point, the budget is usually unbalanced with expense requirements exceeding revenue projections.

During the month of June the City Manager and the department directors meet with City Council to determine goals and objectives for the new fiscal year. At this time the budget is not yet presented to City Council.

After listening to the goals and objectives as determined by City Council, the City Manager reviews and discusses the preliminary budget with the department directors. The City Manager modifies the budget after this review; and the resulting proposed budget is given to the City Council in July.

A series of City Council budget workshops are scheduled in July. The workshops are open to the public and are posted per open meetings law. The workshops allow the City Council to receive input on the budget from the City Manager and the department directors. It is through these workshops that Council forms its priorities for the next fiscal year.

With guidance from the City Council, the City Manager formulates a proposed budget. The City Charter requires that public hearings be held before adopting the budget. The hearings provide an opportunity for citizens to express their ideas and concerns about the proposed budget.

After the public hearings the City Council votes on adoption of the budget. This year's budget calendar is on the following page.

## **Budget Amendment Process**

The City budget is reviewed at mid-year and is considered for any amendments at that time. The departments submit any recommended amendments to the City Manager and are reviewed with the Finance Director. If the items are deemed necessary they will be presented to City Council for approval. All budget amendments require a public hearing and are then approved by Council vote.

April 5	<b>Budget Kickoff Meeting</b>	Presentation by the City Manager of the budget and expectations. Distribution of the budget manual. Budget Preparation instruction workshop. All Department Heads and key budget staff to attend. <i>Council Chambers. 10:00 a.m. (after staff meeting)</i>
April 5	<b>Administration</b>	Budget request letters sent to Outside Agencies
May 8	<b>City Council</b>	Survey <i>Due May 18</i>
May 18	<b>New Council Orientation</b>	Opportunity for new council members to visit the city departments, and receive briefing on current projects. <i>9:00 a.m. - 2:00 p.m.</i>
May 23	<b>Strategic Planning Retreat</b>	Meeting with Council and City Manager to determine goals and objectives for the FY 17-18 budget. <i>Location – Horseshoe Bay Resort - 10:00 a.m. - 4:00 p.m.</i>
May 30	<b>Strategic Planning Retreat</b>	Meeting with Staff and City Manager to determine goals and objectives for the FY 17-18 budget <i>Location – Horseshoe Bay Resort – 10:00 a.m. – 4:00 p.m.</i>
June 9	<b>Initial Budget Input Deadline</b>	All items to be turned in including Narratives and Performance Measures. Preliminary revenue estimates completed by Finance..
June 13	<b>HOT Committee Meeting</b>	Hotel Occupancy Tax funding requests presented to committee <i>Council chambers - 11:00 a.m. - 2:00 p.m.</i>
June 19-23	<b>Budget Review Meetings</b>	Meetings with City Manager and Department Heads <i>Location – City Hall Conference Room at designated times.</i>
June 29	<b>CIP Committee Meeting</b>	FY17/18 Projects Presented to the CIP committee <i>Council Chambers - 6:00 p.m. – 8:00 p.m.</i>
July 5	<b>Prioritization Workshop</b>	Workshop with CM and Department Heads <i>Council Chambers – 10:00 a.m. (after staff meeting)</i>
July 12-13	<b>Budget Workshop</b>	Public Meeting with Staff and City Council <i>Council Chambers – 11:30 a.m. – 4:00 p.m.</i>
July 25	<b>BCAD</b>	Tax Appraisal Roll received from Burnet County Appraisal District
July 28	<b>Finance</b>	Publish <u><i>Effective and Rollback Tax Rate Notice</i></u> in the Official Newspaper
August 1	<b>Council Meeting</b>	Governing Body to discuss tax rate, take record vote and schedule public hearing
August 15	<b>Council Meeting</b>	Public Hearing and first reading of Budget and Appropriations Ordinance and Tax Rate Ordinance. First reading on Adoption of 5 year CIP, and Master Fee Ordinance.
September 5	<b>Council Meeting</b>	Public Hearing and second reading on Budget and Appropriations Ordinance and Tax Rate Ordinance. Second Reading and Adoption of Master Fee Ordinance. Adoption of Budget and Appropriations Ordinance and Tax Rate Ordinance

# City Funds

For fiscal purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, and the changes therein are segregated and recorded. There are three basic types of governmental funds:

**Governmental** – Includes activities usually associated with a typical local government’s operations, such as police protection. Governmental funds also include special revenue funds that account for proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

**Proprietary** – This fund more closely resembles private business enterprises. The intent is that the costs of providing certain goods and services to the public should be financed or recovered primarily through user charges.

**Fiduciary** – This fund was created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

The budgeted funds for the City of Marble Falls are:

## **General Fund (Governmental)**

Accounts for all financial resources except those required to be accounted for in another fund. The General Fund of the City of Marble Falls contains the Administration, Municipal Court, Non-departmental, Finance, Human Resources, Communication, Police, Fire, Engineering, Development Services, Street, and Parks & Recreation

## **Water & Wastewater Fund (Proprietary)**

Accounts for the operations related to providing water and wastewater services to customers in the City of Marble Falls service area. The Water & Wastewater Fund contains the Water Services, Water Plant, Wastewater Services, Wastewater Plant, Wastewater Irrigation System, and Debt Service.

## **Debt Service Fund (Governmental)**

Accounts for the accumulation of resources from property taxes or transfers from other funds, and the payment of, general long-term debt principal and interest.

## **Special Revenue (Governmental)**

Accounts for specific revenue sources that are legally restricted to expenditure for specific purposes. The Special Revenue funds for the City of Marble Falls are Hotel/Motel Tax Fund, Cemetery Fund, Police Forfeiture, MF Trunked Radio System, Economic Development Corporation, Hotel Conference Center Fund, TIF Fund, Equipment Replacement Fund, La Ventana PID, Impact Fee, Police Federal Forfeiture, Amy Young Grant Fund, Court Technology, Building Security Fund and CDBG Grant Fund.

### **Capital Projects Fund (Governmental)**

Accounts for the revenues, most of which are derived from bond proceeds, and expenditures related to the acquisition of major capital facilities. The funds for the City of Marble Falls are: Utility Improvements, Parks Improvements, and General Improvements.

## **Basis of Accounting and Budgeting**

The City's accounting and budgeting records for all general governmental funds are maintained on the modified accrual basis. This method recognizes revenues when they are measurable and available and expenditures when goods and services are received. The exception would be the principal and interest on long term debt, which is recognized when paid. The proprietary fund is accounted for and budgeted for using the accrual basis.

## **Revenue Descriptions**

### **General Fund**

**Property Tax Rate and Property Tax Revenue.** The total value of all taxable property as rendered by the Burnet County Appraisal District has increased 8% this year as compared to the 2.5% increase in the previous year. The continued increase represents the steady growth in Marble Falls. The tax roll as certified by the appraisal district and the calculation of the tax rate levy is provided in this section. The property tax rate was not increased for FY 2017-2018.

Under state law there are five separate tax rates calculated by the tax assessor.

1. **The Effective Tax Rate:** If adopted, this rate would provide the same amount of revenue collected last year from properties on the tax roll. This rate calculation requires the taxing entity to account for changes in the value of existing properties. This rate calculation is not affected by new properties.
2. **Notice and Hearing Rate:** This rate is any amount above the Effective Tax Rate. Public hearings must be held regarding the tax rate if this or a higher rate is adopted.
3. **Maintenance and Operations Rate:** This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.
4. **Debt Service Rate:** This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.
5. **Rollback Rate:** Under the Rollback Rate calculation, the Maintenance and Operations component exceeds the Maintenance and Operations component of the Effective Tax Rate by 8%. An adopted tax increase beyond 8% is subject to being "rolled back" by the electorate.

**Sales Tax Collections.** The City of Marble Falls' sales tax base had been increasing at a steady rate, for the past years until FY 08/09. We saw a decrease in sales tax of about 3% in FY 08/09. Sales tax revenue continued to decline until FY 10/11. Sales tax revenue represents 63% of the entire General Fund revenues. The projected collections for sales tax for FY 17/18 are projected at a 4.5% increase.

**Franchise Fees.** These fees are derived from major public utilities operating within the City and are intended to reimburse the City for the use of public streets and rights of way. The fee is generally computed as a percent of gross receipts and the percentages vary among the utility classes. The fees are applicable to Pedernales Electric Cooperative, ATMOS, Northland Cable, Republic Services and various telephone service providers.

**Licenses, Permits and Fees.** Revenue from these categories is intended to cover the costs of general government services such as building inspection, plat recording and consultation and other various services. The City increased the fees in October 2016. These fees have been very low in comparison to other neighboring communities.

### **Water and Wastewater Fund**

**Water & Sewer Revenues.** These revenues are generated from water and wastewater billings. Projections of these revenue items are partly determined by historical collections and projected growth. This year we utilized our forecasting projections of five years in the future in order to assist us in setting the utility rates. The various assumptions used to project the growth are continuously reviewed and adjusted as needed. The budget for FY 2017/18 does include an increase in water rates. We kept the inclined block rate structure and increased each block by 4%, because the base rate remains the same rate, the average increase is 3.2%. The wastewater rates were not increased for FY 2017/18.

**Charges for services.** Revenues included in this category are water and wastewater connection fees, connects and disconnects of services. These fees are usually one time fees and are directly related to the housing growth in the city.

## Property Tax Analysis

Average Residential Property Value (2017-2018) \$214,583

Last Year's Effective Tax Rate \$0.6485

Last Year's Rollback Tax Rate \$0.6656

Last Year's Adopted Tax Rate \$0.6483

This Year's Effective Tax Rate \$0.6341

This Year's Rollback Tax Rate \$0.6780

This Year's Proposed Tax Rate \$0.6340

Tax Levy:	Maintenance & Operations	Interest & Sinking	Total Rate & Levy
Taxable Value	\$726,407,494	\$726,407,494	\$726,407,494
Maint & Operation Rate/100	\$0.2358		
Debt Rate/100		\$0.3982	
Total Rate			\$0.6340
Total Levy	\$1,712,869	\$2,892,555	\$4,605,424
Over 65 Freeze Levy	\$179,806	\$303,643	\$483,449
Collection Rate	100%	100%	100%
<b>Estimated Tax Revenue</b>	<b><u>\$1,892,675</u></b>	<b><u>\$3,196,197</u></b>	<b><u>\$5,088,873</u></b>

## Tax Levies, Rates and Values for Ten Years

Year	M&O	I&S	Total Rate	Taxable Value	Over 65 Freeze Levy	Total Tax Levy
2008-2009	\$0.1800	\$0.4500	\$0.6300	\$596,081,363		\$3,755,312
2009-2010	\$0.1818	\$0.4316	\$0.6134	\$638,075,046		\$3,913,952
2010-2011	\$0.1932	\$0.4503	\$0.6435	\$572,437,375	\$247,847	\$3,931,482
2011-2012	\$0.1837	\$0.4598	\$0.6435	\$577,490,755	\$305,156	\$4,021,309
2012-2013	\$0.1637	\$0.4846	\$0.6483	\$575,499,669	\$319,898	\$4,050,862
2013-2014	\$0.1881	\$0.4602	\$0.6483	\$600,546,263	\$334,976	\$4,228,317
2014-2015	\$0.1986	\$0.4497	\$0.6483	\$635,518,195	\$349,827	\$4,469,891
2015-2016	\$0.2100	\$0.4383	\$0.6483	\$662,503,064	\$378,670	\$4,673,677
2016-2017	\$0.2326	\$0.4157	\$0.6483	\$672,759,187	\$421,949	\$4,783,447
2017-2018	\$0.2358	\$0.3982	\$0.6340	\$726,407,494	\$483,449	\$5,088,873

FY 2010-2011 is the first year where the tax freeze for over 65 and \$50,000 homestead exemption became effective. Also first year for the \$5,000 homestead exemption for all homeowners.

## **Financial Policies**

### **Purpose**

The City of Marble Falls has established financial policies to achieve and maintain positive long-term financial condition. These policies provide guidance to the Finance department in planning and managing the City's financial affairs and in developing recommendations to the City Manager and City Council.

### **Budget Policies**

1. The City shall adopt a balanced operations budget, where operating revenues are equal to, or exceed, operating expenditures. In cases, where there is an excess of expenditures over revenues the City Council may approve utilizing unappropriated reserves for the shortage.
2. Departmental budgets are divided into two categories: Operating and Capital Outlay. The department director may exceed budgeted line item amounts, making sure to not spend over the limits of the total Operating budget, net of salary and benefits. No additional personnel positions may be added without City Council approval. The Capital Outlay budget is allocated for specific projects with specific amounts. Any alteration to the Capital Outlay portion of the budget requires an approved budget amendment.
3. The City Council may amend the budget by ordinance, but shall not authorize expenditures in excess of the total estimated revenue plus fund balance. Amendments are regularly reviewed at midyear. Approved amendments are filed with the City Secretary.
4. Financial control systems shall be in place to monitor compliance with the adopted budget.

### **Capital Expenditure Policies**

1. Any item costing \$5,000 or more and having an estimated useful life of 5 years or more will be classified as capital outlay expenditure. These items are itemized separately in the department line item budget.
2. All capital outlay items shall be inventoried annually and shall have a fixed asset tag when feasible.
3. Construction in progress and capital improvement projects that will be funded during the fiscal year will be shown in the appropriate budget.
4. The City Council may issue bonds, certificates of obligation, tax notes, or other evidences of indebtedness for the purpose of buying or constructing capital assets.
5. All capital projects shall be financially monitored to ensure compliance with the approved funding for the project.

## Capitalization Policy

Capital assets categories, thresholds and useful life will be:

<u>Classes of Assets</u>	<u>Threshold</u>	<u>Useful Life</u>
Land	\$5,000	capitalize only
Land improvements	\$5,000	10-20 years
Buildings	\$5,000	25-40 years
Building Improvements	\$5,000	25-40 years
Vehicles	\$5,000	5-10 years
Equipment/Machinery	\$5,000	5-10 years
Infrastructure	\$5,000	20-40 years
Utility Systems	\$5,000	25-40 years

For clarification purposes of this policy the above items are generally defined as but not expressly limited to the following definitions:

1. Land is the purchase price or fair market value, in the case of donated property, at the time of acquisition. Right of way acquisitions are included in this category.
2. A building is a structure that is permanently attached to the land, has a roof, and is partially or completely enclosed by walls. A building improvement must extend the life of the building or increase the value of the building.
3. Building improvements include fences, parking lots, recreation areas, etc.
4. Infrastructure and Utility Systems are considered stationary and can be utilized for a significantly greater number of years than most capital assets. Examples are streets, water lines, wastewater lines, gutters, curbs, fire hydrants, bridges, dams, etc.

## Reporting Policies

1. The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) and GFOA (Government Finance Officers Association) guidelines. Copies of the budget will be available for public viewing at City Hall and on the City's website.
2. Quarterly financial statements will be given to the City Council.
3. Quarterly investment reports will be given to the City Council.
4. An annual audit will be performed by an independent public accounting firm and the results of the audit will be summarized in a Comprehensive Annual Financial Report. The report will be presented to the City Council upon completion and will be available for public viewing at City Hall and on the City's website.

## Fund Balance Requirements

The City of Marble Falls requires that General Fund, Water & Wastewater Fund and Economic Development Corporation Fund maintain a minimum fund balance of 25% of the current year operations and maintenance budget for each of the mentioned funds.

## **Donation Acceptance Policy**

### **Scope**

The purpose of this policy is to establish procedures for authorizing the acceptance of donations to the City of Marble Falls for any purpose.

### **Definitions**

A “Donation” is defined as any monetary or nonmonetary gift, equipment, in-kind goods or services or bequest to the city of Marble Falls for which the donor has not received and goods or services in return. A monetary donation can include cash, check, money order or other negotiable instrument. A nonmonetary donation includes real or personal property as well as in kind goods or services. A nonmonetary donation’s “value” must be assessed and documented by the donor, not by staff.

### **Accounting**

The city of Marble Falls finance department is responsible for providing for the deposit and financial administration of any donation to the city. If necessary, the finance department shall track the proposed use of any such donation and shall maintain separate records of accounts showing receipts and disbursements. The finance director may establish further rules and regulations for the accounting and administration of donations, consistent with this policy, as deemed necessary by the director.

### **Acceptance of donations in general – Donor’s desired use or conditions**

The city has the discretion to accept or decline any proposed donation, whether conditioned or not, subject to the provisions of this policy. In the event a department head has reason to believe a donation could cause or result in an appearance of impropriety, the department head shall consult with the city manager who may then elect to consult with the city attorney and/or city council, prior to accepting the donation. Conditioned donations shall be assigned to a project or existing fund consistent with the donor’s desired use, as long as such condition(s) do not conflict with city, state or federal law, in which case the city shall ask that the condition(s) be removed or decline the donation

## **Generally**

The procedure for approval of accepting donations is contingent upon the value and shall generally follow the requirements set forth in this policy, and in any instance shall be in accordance with all applicable laws.

### **Acceptance of monetary donations**

- A. Donations under \$1,000. The city manager or all department heads are authorized to accept any monetary donation of less than \$1,000 on behalf of the city, and shall deposit such monies with the finance department.
- B. Donations between \$1,000 and \$5,000. Donations of this amount must first be approved by the city manager, so that he/she can evaluate any potential policy implications associated with the donation. The city manager may elect to consult with city council prior to accepting any monetary donation.
- C. Donations over \$5,000. Any monetary donation over \$5,000 must be approved by city council so that the council can evaluate any policy implications associated with the donation.
- D. Conditioned Donations. In the event that a monetary donation is conditioned or donated for a special purpose, prior to acceptance, the city manager, department head or city council (depending on who is accepting the donation under subsections A, B, or C of this section), shall consider the long-term impacts of the donation, particularly where there could be significant future or ongoing operations and maintenance or capital costs associated with the donation.
- E. Council Notification. The City Manager may elect to notify council of any accepted donation, regardless of value, in order for the donor's generosity to be officially acknowledged by council.

### **Acceptance of nonmonetary donations**

- A. Donations of Personal Property Valued under \$5,000. All donations of personal property with a current value of less than \$5,000 may be accepted by any department director or the city manager, except as follows. In the event of a donation of personal property which could require future maintenance or repair (e.g., office equipment), the department director should first assess all related future costs and submit the assessment of expenses to the city manager for approval prior to acceptance of the donation. In addition, if a conditioned donation could have long-term impacts, such as significant operations and

maintenance or capital costs, the city manager shall consult with the city council prior to accepting the donation.

- B. Donation of Personal Property Valued at Over \$5,000. All donations of personal property with a current value of \$5,000 or more must first be approved by the city council. If the personal property could require future maintenance or repair, the department director should first assess all related future costs and submit the assessment of expenses to the city council. For conditioned donations, the department director should also provide the city council with an assessment of long-term impacts, such as significant operations and maintenance or capital costs.
- C. Donations of Real Property. All donations of real property, whether conditioned or unconditioned, must first be approved by the city council by resolution.

**Donations of art work.**

Notwithstanding any other provision of this policy, determination whether to accept art work proposed for donation to the city for permanent or long-term (exceeding one year) public display shall be made by the city council.

**Statistical Section**

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**Construction Activity and Property Value  
Last Ten Fiscal Years  
(Unaudited)**

Fiscal Year	Total Property Value <sup>2</sup>	Commercial Construction <sup>1</sup>		Residential Construction <sup>1</sup>	
		Number of Permits	Value	Number of Permits	Value
2008	523,522,685	426	96,963,458	446	10,075,091
2009	596,081,363	338	16,330,760	613	8,563,008
2010	638,075,046	369	12,762,695	293	3,974,484
2011	617,023,735 <sup>3</sup>	337	15,517,401	212	1,902,367
2012	575,499,669	367	26,813,610	217	2,163,582
2013	600,546,263	371	27,359,152 <sup>4</sup>	746	11,645,363
2014	635,518,195	457 <sup>5</sup>	104,589,179	326	5,377,223
2015	662,503,064	328	21,549,724	313	10,432,028
2016	672,759,187	371	41,252,124	422	19,368,084
2017	726,407,494	334	78,001,907	392	18,221,567

(1) City of Marble Falls Development Services Department

(2) Burnet County Tax Assessor-Collector

(3) FY 2010-2011 is the first year where the tax freeze for over 65 and \$50,000 homestead exemption became effective. Also, first year for the \$5,000 homestead exemption for all homeowners.

(4) Spike in Residential permits was due to April hail storm.

(5) Spike in Commercial Permit Value due to new Scott & White Hospital

**Demographic and Economic Statistics  
Last Ten Fiscal Years  
(Unaudited)**

<u>Fiscal Year</u>	<u>Estimated Population</u>	<u>Per Capita Income</u>	<u>Median Age</u>	<u>School Enrollment</u>	<u>Unemployment Rate</u>	<u>Average Household Income</u>
2008	7,200	22,368	41.2	4,011	4.7%	N/A
2009	7,695	27,008	43.85	4,019	1.5%	N/A
2010	7,200	22,679	43.85	4,041	7.1%	N/A
2011	8,502	24,350	40.8	4,013	5.8%	N/A
2012	6,057	21,425	38.5	4,023	5.4%	N/A
2013	7,200	23,194	45.2	4,063	5.5%	N/A
2014	6,279	21,689	39.8	4,158	3.6%	N/A
2015	6,325	22,254	39.9	4,223	3.6%	55,316
2016	6,397	23,114	39.9	4,305	3.6%	56,781
2017	6,638	23,377	39.7	4,225	3.0%	54,044

Data Sources:

Estimated Population, Per Capita Income, Median Age, and Unemployment- The Retail Coach Community Demographics, LLC August 2016

School Enrollment - Marble Falls Independent School District. Based on enrollment as of 9/30/2017

Annual figures between U. S. Census years have been estimated

ESRI website

## Population by Single Race Classification\*

<b><u>Race</u></b>	<b><u>Percentage</u></b>
White Alone	88.88%
Black or African American Alone	2.23%
American Indian and Alaska Native Alone	85.00%
Asian Alone	0.72%
Native Hawaiian and Other Pacific Islander Alone	0.04%
Some Other Race Alone	6.18%
Two or More Races	2.10%
Hispanic or Latino	19.18%

## Population by Educational Attainment\*

<b><u>Educational Attainment</u></b>	<b><u>Percentage</u></b>
Less than 9th grade	5.50%
Some High School, no diploma	8.20%
High School Graduate (or GED)	29.90%
Some College, no degree	27.18%
Associates Degree	7.71%
Bachelor's Degree	15.62%
Master's Degree	5.44%
Professional School Degree	0.35%
Doctorate Degree	0.09%

\* Data as of 2017 and includes a 10 mile radius

Principal Taxpayers  
 Fiscal Year Ending September 30, 2017

<u>Taxpayer</u>	<u>Type of Business</u>	<u>2017 Assessed Valuation <sup>(1)</sup></u>	<u>Percentage of Assessed Value</u>
HTA-MARBLE FALLS MOB LLC	Hospital	14,616,860	2.012%
Huber J M Corp	Stone Quarry	13,193,298	1.816%
Wal-Mart Stores Inc 01-0781	Discount Retailer	9,919,467	1.366%
Worldmark the Club	Hospitality	9,000,000	1.239%
L Dor V Dor LLC	Retail	6,864,973	0.733%
Lowe's Home Centers Inc	Home Improvement	6,096,009	0.839%
Johnson-Sewell Family Partnership	Auto Dealership	5,844,233	0.805%
Johnson Ross H	Auto Dealership	5,391,529	0.742%
Wal-Mart Stores East LP	Discount Retailer	5,327,606	0.733%
Panhandle Hospitality LTD	Hospitality	4,974,145	0.685%

(1) Source: Burnet County Appraisal District

Miscellaneous Statistical Data  
 September 30, 2017  
 (Unaudited)

<b>Date of Incorporation:</b>	1907
<b>Date of City Charter Adoption:</b>	1986
<b>Population:</b>	6,638
<b>Area (square miles):</b>	14.135

<b>Street System</b>	
Miles of paved	64
Number street lights	599

<b>Fire Protection</b>	
Stations	1
Firefighters	6
Chief	1
Fire Engineers	3
Captains	3
Fire Marshal	1
Administrative Assistant	1

<b>Police Protection</b>	
Station	1
Police Officers	9
Dispatchers	10
School Resource Officer	1
Captains	2
Investigators	3
Patrol Sergeants	4
Warrant Officer	0
Animal Control Officer	1
Chief	1
Assistant Chief	0
Records Clerk	1
Information Technician	0

<b>Water System</b>	
Number customers	3,180
Daily average consumption (gallons)	1,419,310
Storage capacity (gallons)	3,419,000
Miles of water mains	96
Number of fire hydrants	606

<b>Form of Government</b>	
Council Members	7
Employees	109

<b>Public Library</b>	
Number of titles	41,851
Annual circulation	114,200

<b>Parks</b>	
Number of acres	150
Public parks	16
Community Center	1
Senior Recreation Center	N/A

<b>Public Education</b>	
Number of students	4,225
Average daily attendance	96.16%
Number of teachers	326
Elementary schools	4
Jr. High school	1
High school	1

<b>Building Permits</b>	
Permits issued	726
Estimated cost	96,223,475

<b>Elections</b>	
Registered voters	3,578
# of votes cast in last general election	N/A
Percentage of votes cast to number of registered	N/A
(N/A Due to General Election being Cancelled in May 2016.)	

<b>Sewer System</b>	
Sewer connections	3,130
Miles of sewer:	
Storm	12
Sanitary	68

**Major Area Employers  
Fiscal Year Ending September 30, 2017**

<b><u>Employer</u></b>	<b><u>Product</u></b>	<b><u>Employees</u></b>
Marble Falls ISD	Education	670
Baylor Scott & White	Hospital	400
Wal-Mart	Discount Retailer	320
H.E.B.	Grocery Store Home	200
Lowe's	Improvement	125
Granite Mesa	Assisted Living	115
City of Marble Falls	Government Retail/	107
Johnson-Sewell Ford Lincoln Mercury	Service Home	105
The Home Depot	Improvement	86
Chick-fil-A	Restaurant	80

# Personnel Schedule

FULL TIME EQUIVALENTS  
 FY 14-15    FY 15-16    FY 16-17    FY 17-18

## GENERAL FUND

### ADMINISTRATION

Assistant City Manager	0	0	1	1
City Engineer	1	1	0	0
City Manager	1	1	1	1
City Secretary	1	1	1	1
Executive Assistant	1	1	1	1
Sub-Total:	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

### MUNICIPAL COURT

Municipal Judge	1	1	1	1
Municipal Court Clerk	1	1	1	1
Juvenile Case Manager/Deputy Court Clerk	0.5	0.5	1	1
Sub-Total:	<u>2.5</u>	<u>2.5</u>	<u>3</u>	<u>3</u>

### FINANCE DEPARTMENT

Director of Finance	1	1	1	1
Finance Clerk	1	1	1	1
Accounts Payable Clerk	1	1	1	1
Utility Clerk *	1	1	1	1
Sub-Total:	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

\*Salary budgeted in Water Services

### HUMAN RESOURCES DEPARTMENT

Director of Human Resources	1	0	1	1
Human Resources Coordinator	0	1	0	0
Sub-Total:	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

### COMMUNICATIONS

Supervisor Communications	1	1	1	1
Communications Officer	9	9	9	9
Sub-Total:	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>

# Personnel Schedule

FULL TIME EQUIVALENTS  
 FY 14-15    FY 15-16    FY 16-17    FY 17-18

POLICE DEPARTMENT

Police Chief	1	1	1	1
Captains	2	2	2	2
Patrol Lieutenant	1	1	1	1
Investigators	3	3	3	3
Patrol Sergeant	2	2	4	4
Patrol Officer	8	8	7	9
Records Clerk	1	1	1	1
Administrative Assistant	1	1	1	1
School Resource Officer	1	1	1	1
Animal Control Officer	1	1	1	1
Sub-Total:	<u>21</u>	<u>21</u>	<u>22</u>	<u>24</u>

Staffing increased from 7 Patrol Officers to 9 Officers for FY 17/18, due to growth and necessity.

FIRE DEPARTMENT

Fire Chief	1	1	1	1
Administrative Assistant	1	1	1	1
Fire Marshal	1	1	1	1
Captain	3	3	3	3
Fire Engineer	3	3	3	3
Firefighter	6	6	6	6
Sub-Total:	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>

ENGINEERING

City Engineer	0	0	1	1
Sub-Total:	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>

DEVELOPMENT SERVICES

Director of Development Services	1	1	1	1
GIS/Planner	1	1	1	1
Building Official	1	1	1	1
Building Inspector	1	1	1	1
Code Enforcement Officer	1	1	2	2
Associate Planner	1	1	1	1
Planning Services Clerk	1	1	1	1
Permit Technician	1	1	1	1
Sub-Total:	<u>8</u>	<u>8</u>	<u>9</u>	<u>9</u>

# Personnel Schedule

	FULL TIME EQUIVALENTS			
	FY 14-15	FY 15-16	FY 16-17	FY 17-18
<b>STREET DEPARTMENT</b>				
Public Works Director	1	1	1	1
Street Superintendent	1	1	1	1
Equipment Operator	4	4	4	4
Maintenance Technician	5	5	5	5
Sub-Total:	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>
 <b>PARKS AND RECREATION</b>				
Parks & Recreation Director	1	1	1	1
Parks Superintendent	1	1	1	1
Parks & Recreation Clerk	1	1	1	1
Maintenance Technician	6	6	6	8
Sub-Total:	<u>9</u>	<u>9</u>	<u>9</u>	<u>11</u>
 Staffing increased from 6 Maintenance Technicians to 8 for FY 17/18. We had 2 Maintenance Technician positions that were seasonal and not included in the FTE chart. We are moving away from the seasonal positions and adding 2 full time positions.				
 <b>TOTAL GENERAL FUND:</b>	 <u><b>85.5</b></u>	 <u><b>85.5</b></u>	 <u><b>89</b></u>	 <u><b>93</b></u>

# Personnel Schedule

FULL TIME EQUIVALENTS  
 FY 14-15    FY 15-16    FY 16-17    FY 17-18

## WATER/WASTEWATER FUND

### WATER SERVICES

Assistant Public Works Director	1	1	1	1
Equipment Operator	2	2	2	2
Maintenance Technician	2	2	2	2
Utility Technician	2	2	2	2
Utility Clerk	1	1	1	1
Sub-Total:	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>

### WATER PLANT

Water Plant Superintendent	1	1	1	1
Water Plant Operator	3	2	3	3
Sub-Total:	<u>4</u>	<u>3</u>	<u>4</u>	<u>4</u>

### WASTEWATER SERVICES

WW Services Superintendent	1	1	1	1
Equipment Operator	1	1	1	1
Maintenance Technician	2	2	2	2
Sub-Total:	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

### WASTEWATER PLANT

Wastewater Plant Superintendent	1	1	1	1
Wastewater Plant Operator	4	4	4	4
Sub-Total:	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>

### WASTEWATER IRRIGATION SYSTEM

Plant Operator	1	1	1	1
Sub-Total:	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

<b>TOTAL WATER/WASTEWATER FUND:</b>	<b><u>22</u></b>	<b><u>21</u></b>	<b><u>22</u></b>	<b><u>22</u></b>
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<b>GRAND TOTAL ALL FUNDS:</b>	<b><u>107.5</u></b>	<b><u>106.5</u></b>	<b><u>111</u></b>	<b><u>115</u></b>
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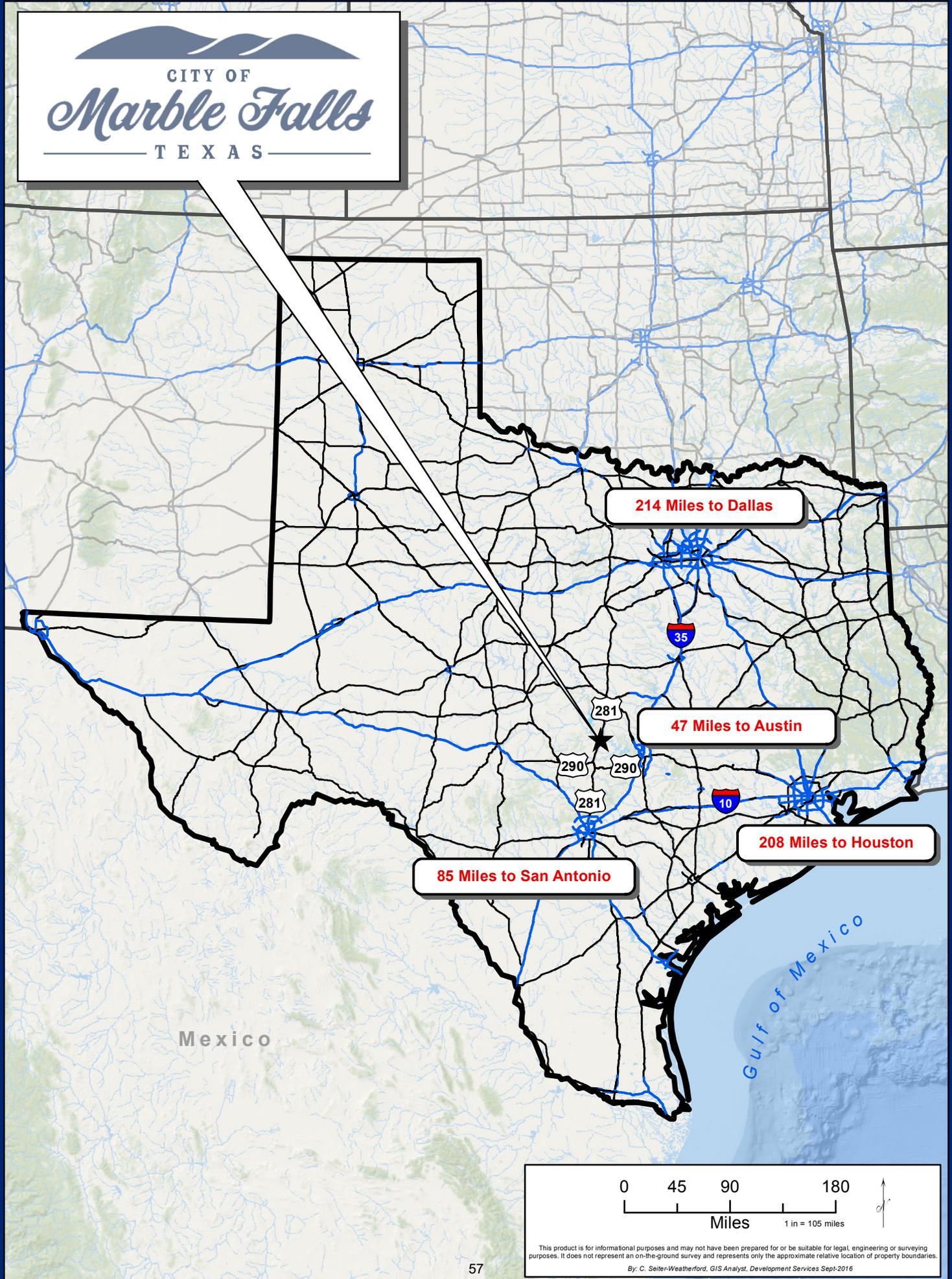
## 2017-2018 COMPENSATION GRADE SCALE

Pay Grade	Title	Fund	Department	MIN	MID	MAX
101	ADMINISTRATIVE ASSISTANT I			25,388	30,973	36,548
102	PERMIT TECHNICIAN ADMINISTRATIVE ASSISTANT II	General Fund General Fund	Development Services Fire Department	26,911	32,831	38,741
103	UTILITY CLERK PLANNING TECHNICIAN RECORDS CLERK	General Fund General Fund General Fund	Finance Development Services Police Department	28,526	34,802	41,066
104	ADMINISTRATIVE ASSISTANT III ACCOUNTS PAYABLE CLERK UTILITY CLERK II MAINTENANCE TECHNICIAN	General Fund General Fund Proprietary Water/Wastewater/GF	Parks Department Finance Finance Public Works/Parks	29,349	35,815	42,262
105	ANIMAL CONTROL OFFICER COMMUNICATIONS OFFICER EQUIPMENT OPERATOR EQUIPMENT OPERATOR FACILITIES/MAINTENANCE TECH SKILLED MAINTENANCE TECHNICIAN	General Fund General Fund Water/Wastewater General Fund Water/Wastewater General Fund	Police Department Police Department Public Works Public Works Public Works Parks Department	32,051	39,103	46,141
106	PLANT OPERATOR WATER PLANT OPERATOR ADMINISTRATIVE ASSISTANT IV	Water/Wastewater Water/Wastewater General Fund	Public Works Public Works Police Department	33,974	41,448	48,909
107	BUILDING INSPECTOR CODE ENFORCEMENT OFFICER ASSOCIATE PLANNER EXECUTIVE ASSISTANT	General Fund General Fund General Fund General Fund	Development Services Development Services Development Services Administration	36,013	43,936	51,845
108	FINANCE CLERK MUNICIPAL COURT CLERK	General Fund General Fund	Finance Municipal Court	38,458	46,919	55,365
109	PARKS CREW LEADER	General Fund	Parks Department	41,536	50,673	59,794
110	GIS ANALYST PARKS SUPERINTENDENT STREET SUPERINTENDANT	General Fund General Fund General Fund	Development Services Parks Department Public Works	45,778	55,849	65,902
111	CITY PLANNER BUILDING OFFICIAL	General Fund General Fund	Development Services Development Services	50,814	61,993	73,151
112	W/WW SERVICES SUPERINTENEDENT WATER PLANT SUPERINTENDENT WW PLANT SUPERINTENDENT	Water/Wastewater Water/Wastewater Water/Wastewater	Public Works Public Works Public Works	56,403	68,812	81,198

## 2017-2018 COMPENSATION GRADE SCALE

113				61,259	74,736	88,189
114	ASSISTANT PUBLIC WORKS DIRECTOR	Water/Wastewater	Public Works	69,494	84,783	100,044
F1	FIREFIGHTER	General Fund	Fire Department	37,998	46,358	54,703
F2	DRIVER/ENGINEER	General Fund	Fire Department	44,200	53,924	63,631
F3	FIRE CAPTAIN	General Fund	Fire Department	55,885	68,180	80,452
F4	FIRE MARSHAL	General Fund	Fire Department	54,847	66,913	78,957
I	CITY SECRETARY	General Fund	Administration	50,429	61,524	72,598
II	MUNICIPAL JUDGE			58,943	71,910	84,854
III	CITY ENGINEER DIRECTOR OF DEVELOPMENT SVCS. PARKS AND RECREATION DIRECTOR DIRECTOR OF HUMAN RESOURCES	General Fund General Fund General Fund General Fund	Administration Development Services Parks Department Human Resources	70,734	86,296	101,829
IV	DIRECTOR OF FINANCE DIRECTOR OF PUBLIC WORKS FIRE CHIEF POLICE CHIEF	General Fund General Fund General Fund General Fund	Finance Public Works Fire Department Police Department	81,453	99,372	117,259
V	ASSISTANT CITY MANAGER	General Fund	Administration	96,114	117,259	138,366
VI	CITY MANAGER	General Fund	Administration	113,415	138,366	163,272
P1A	SCHOOL RESOURCES OFFICER	General Fund	Police Department	39,744	48,488	57,215
P1B	PATROL OFFICER	General Fund	Police Department	42,725	52,125	61,507
P2A	SERGEANT INVESTIGATOR	General Fund	Police Department	52,404	63,933	75,440
P2B	PATROL SERGEANT	General Fund	Police Department	56,333	68,726	81,097
P3	COMMUNICATIONS MANAGER PATROL LIEUTENANT	General Fund	Police Department	62,126	75,794	89,437
P4	PATROL CAPTAIN CID CAPTAIN	General Fund General Fund	Police Department Police Department	67,126	81,894	96,634
P5	ASSISTANT POLICE CHIEF	General Fund	Police Department	74,577	90,984	107,362

CITY OF  
*Marble Falls*  
TEXAS



0 45 90 180  
Miles 1 in = 105 miles

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.  
By: C. Selter-Weatherford, GIS Analyst, Development Services Sept-2016

# City of Marble Falls History

Driving into Marble Falls down the river hill, one immediately sees a large dome of pink and red granite, known as Granite Mountain, which lies west of the city. Crossing the river bridge, beautiful Lake Marble Falls welcomes those entering the city.

In 1881, Granite Mountain donated granite to the state of Texas for building the state capitol. Between 1885 and 1887, some 15,700 loads of granite were transported to Austin for the construction of the capitol. The granite was donated in exchange for a railway connection to Austin.

The falls, for which the city was named, had attracted attention since the first Spanish explorers made their way into Central Texas and noted it on their maps as the "Great Falls", and then as the "Falls on the Colorado". This is what inspired Adam Rankin Johnson to create a town on the banks of the river. In the early 1950's, when Max Starcke Dam was built, the natural falls became invisible by the formation of the new lake.

On July 6, 1887, the charter of the Texas Mining and Improvement Company was filed in Burnet County. Adam Rankin Johnson and nine others ran the town under this organization. An election was held in the Town of Marble Falls on May 18, 1907 to determine if the town should form an incorporation as a village. At this time, a mayor-alderman form of government was instituted. On April 9, 1910, the citizens voted to adopt the provisions relating to cities and towns in lieu of the provisions relating to towns and villages. The town became known as the City of Marble Falls. In 1917 the all male voting population of Marble Falls elected Orpehlia (Birdie) Crosby Harwood the first woman mayor of the city, and perhaps the first woman in the United States who ever held the office of mayor of her city.

Population estimates hovered around 1,000 during most of the first half of the twentieth century. Present day population in the city is 7,200, while population within a 10 mile radius is estimated at 28,266.

Located in the heart of the Texas Hill Country, Marble Falls is 47 miles west of Austin and 85 miles north of San Antonio. Plenty of parks provide opportunities to enjoy the beauty of the Texas Hill Country. Lake Marble Falls is part of the Highland Lakes chain, the largest chain of lakes in Texas. Winding its way along 6 miles of steep limestone cliffs and hills in the City of Marble Falls, the lake is popular for boating, sailing, water-skiing and swimming

# General Fund

The General Fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in other funds. It receives a greater variety and amount of taxes and other revenues and finances a wider range of governmental activities than any other fund. Major functions financed by the General Fund include: Administration, Municipal Court, Finance, Human Resources, Mayor and City Council, Police, Fire, Development Services, Streets, and Parks and Recreation.

CITY OF MARBLE FALLS  
GENERAL FUND  
REVENUE & EXPENSE FORECASTING REPORT  
FOR FISCAL YEARS 2016 THRU 2021

Beginning, Fund Balance @ 10/01	\$1,593,618	\$1,859,383	\$1,894,284	\$1,800,374	\$1,733,614	\$1,717,164
	<u>FY 16-17 BUDGET</u>	<u>FORECAST BUDGETS</u>				
		<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>
<b><u>REVENUES</u></b>						
Property Taxes	\$1,705,000	\$1,841,400	\$1,905,849	\$1,963,024	\$2,041,545	\$2,123,207
Sales Taxes	6,247,500	6,528,638	6,757,140	6,993,640	7,273,385	7,564,321
Franchise Fees	607,026	605,368	623,529	642,235	661,502	674,732
Mixed Beverage Tax	55,000	58,000	59,160	60,343	61,550	62,781
Bingo Tax	5,500	5,500	5,500	5,665	5,835	6,010
Municipal Court Fines	242,200	243,800	243,800	251,114	258,647	266,407
Pavilion Revenue	125,000	130,000	133,900	137,917	142,055	146,316
Swimming Pool Revenue	38,000	38,000	38,000	38,760	39,535	40,326
Park Reservations/Permits	27,000	29,000	29,000	29,580	30,172	30,775
Sale of Property & Assets	10,000	5,000	5,000	5,000	5,000	5,000
Building Permits & Fees	112,600	111,400	115,856	120,490	125,310	130,322
Fire Permits/Inspections	1,000	1,500	1,545	1,591	1,639	1,688
Alarm License	10,000	10,000	10,000	10,300	10,609	10,927
Alcohol License & Permits	4,500	5,000	5,150	5,150	5,150	5,150
Zoning & Variance Fees	32,000	35,000	36,750	37,853	38,988	40,158
Interest Earned	2,500	1,500	1,545	1,553	1,560	1,568
Transfers from other funds	324,500	368,500	375,870	375,870	375,870	375,870
MFISD - SRO reimbursement	51,000	51,000	51,000	52,530	54,106	55,729
Reimb. Dispatch Contracts	145,420	157,950	165,745	196,203	236,602	267,880
Reimb. Spillman Maintenance	46,685	51,360	53,091	63,709	79,637	89,193
Miscellaneous	247,219	133,365	136,032	136,032	136,032	136,032
<b>TOTAL</b>	<b>\$10,039,650</b>	<b>\$10,411,281</b>	<b>\$10,753,462</b>	<b>\$11,128,560</b>	<b>\$11,584,729</b>	<b>\$12,034,393</b>
Increase year over year		\$371,631	\$342,182	\$375,097	\$456,170	\$449,664
%		3.70%	3.29%	3.49%	4.10%	3.88%
<b><u>EXPENDITURES</u></b>						
Administration	\$831,103	886,952	913,561	931,832	959,787	988,580
Municipal Court	195,505	227,360	234,181	238,864	246,030	253,411
Non-Departmental	198,136	204,580	204,580	208,672	214,932	221,380
Finance Department	407,420	423,159	435,854	444,571	457,908	471,645
Human Resources Dept.	157,516	169,520	189,606	193,398	199,200	205,176
Mayor & City Council	33,130	23,630	24,339	24,826	25,570	26,338
Communication Services	762,549	794,806	839,050	855,831	881,506	907,951
Police Department	2,728,410	2,816,039	3,022,520	3,143,971	3,238,290	3,335,438
Fire Department	1,495,549	1,663,348	1,713,248	1,747,513	1,799,939	1,853,937
Engineering Department	165,417	163,453	168,357	171,724	176,875	182,182
Development Services	713,886	736,247	758,334	773,501	796,706	820,607
Street Department	1,196,400	1,248,039	1,293,918	1,369,797	1,460,890	1,554,717
Parks & Recreation Dept.	888,864	1,019,247	1,049,824	1,090,821	1,143,546	1,177,852
<b>TOTAL</b>	<b>9,773,885</b>	<b>10,376,380</b>	<b>10,847,372</b>	<b>11,195,319</b>	<b>11,601,179</b>	<b>11,999,214</b>
Excess of Revenues over Expenditures	265,765	34,901	(93,910)	(66,760)	(16,450)	35,179
Ending Fund Balance 9/30	\$1,859,383	\$1,894,284	\$1,800,374	\$1,733,614	\$1,717,164	\$1,752,343
FTE	111	115	117.5	118.5	118.5	118.5

**NEW POSTIONS:**

FY 17/18 Includes 2 Patrol officers, 2 Full time Maintenance Techs (Parks)

FY 18/19 Includes 2 Patrol officers, 1 Part time HR Assistant

FY 19/20 Includes 1 Patrol officer

CITY OF MARBLE FALLS  
GENERAL FUND -01  
BUDGET SUMMARY  
FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	1,434,465	1,557,107	1,557,107	1,841,203
REVENUES:				
Operating Revenues	8,952,284	9,463,988	9,689,225	10,042,781
Operating Transfers In	309,390	324,500	324,500	368,500
Total Revenues	<u>9,261,674</u>	<u>9,788,488</u>	<u>10,013,725</u>	<u>10,411,281</u>
TOTAL FUNDS AVAILABLE	10,696,139	11,345,595	11,570,832	12,252,484
EXPENDITURES:				
Operating Expenditures	<u>9,139,032</u>	<u>9,773,885</u>	<u>9,729,629</u>	<u>10,376,380</u>
ENDING FUND BALANCE	<u>1,557,107</u>	<u>1,571,710</u>	<u>1,841,203</u>	<u>1,876,104</u>

**Revenues by Category  
General Fund - 01  
FY 2017-18**

ACCOUNT NUMBER	DESCRIPTION	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
<b>PROPERTY TAXES</b>					
4001	Current Property Taxes	1,491,532	1,650,000	1,680,000	1,814,400
4002	Delinquent Prop. Taxes	8,098	33,000	25,000	25,000
4003	Penalty & Interest-Taxes	11,292	22,000	20,000	20,000
	<b>Subtotal</b>	<b>1,510,922</b>	<b>1,705,000</b>	<b>1,725,000</b>	<b>1,859,400</b>
<b>SALES TAXES</b>					
4005	Sales Tax	3,913,535	3,986,119	4,165,000	4,352,425
4006	Sales Tax/Prop. Tax Relief	1,956,768	2,008,119	2,082,500	2,176,213
	<b>Subtotal</b>	<b>5,870,303</b>	<b>5,994,238</b>	<b>6,247,500</b>	<b>6,528,638</b>
<b>FRANCHISE FEES</b>					
4008	Franchise Fees-ATMOS	39,111	56,000	36,712	37,813
4009	Franchise Fees-TELCOM	43,476	47,940	47,940	49,378
4010	Franchise Fees-Northland	45,515	32,640	32,640	33,619
4010.01	Northland Cable - 1% PEG Fee	9,103	8,160	8,160	8,404
4011	Franchise Fees-PEC	269,043	298,860	298,860	307,826
4012	Franchise Fees-Republic Services	128,517	120,000	120,000	123,600
4013	Franchise Fees-Time Warner	36,830	37,000	37,000	38,110
4013.13	Time Warner - 1% PEG Fee	7,366	6,426	6,426	6,618
	<b>Subtotal</b>	<b>578,961</b>	<b>607,026</b>	<b>587,738</b>	<b>605,368</b>
<b>FINES &amp; FORFEITURES</b>					
4030	Municipal Court Fines	181,082	200,000	170,000	200,000
4031	Mun. Court-Service Fees	7,614	8,500	8,500	9,000
4032	Warrant Service Fees	22,481	25,000	25,000	26,000
4044	Time Payment Fees	823	1,200	1,000	1,000
4045	Driver Safety Course	1,851	1,500	1,600	1,800
4046	Juvenile Case Mgmt Fund	6,513	6,000	6,000	6,000
	<b>Subtotal</b>	<b>220,364</b>	<b>242,200</b>	<b>212,100</b>	<b>243,800</b>
<b>EARNINGS FROM USE OF CITY PROPERTY</b>					
4200	Swimming Pool Admissions	18,047	25,000	25,000	25,000
4225	Swimming Pool Parties	5,000	6,000	6,000	6,000
4226	Swimming Lessons	2,084	3,000	3,000	3,000
4227	Swim Team Fees	567	0	0	0
4228	Season Pool Passes	4,018	3,500	3,000	3,000
4250	Swimming Pool Concessions	571	2,600	1,000	1,000
4251	Pavilion Cleaning Fees	41,900	50,000	50,000	50,000
4308	Pavilion Revenue	58,150	75,000	75,000	80,000
4310	Park Concession Agreemts	3,186	3,000	3,000	3,000
4406	Park Reservations/Permits	20,476	24,000	26,000	26,000
4411	Helicopter Pad Lease	765	765	765	765
4540	Land Clearing Revenue	50	0	0	0
	<b>Subtotal</b>	<b>154,814</b>	<b>192,865</b>	<b>192,765</b>	<b>197,765</b>

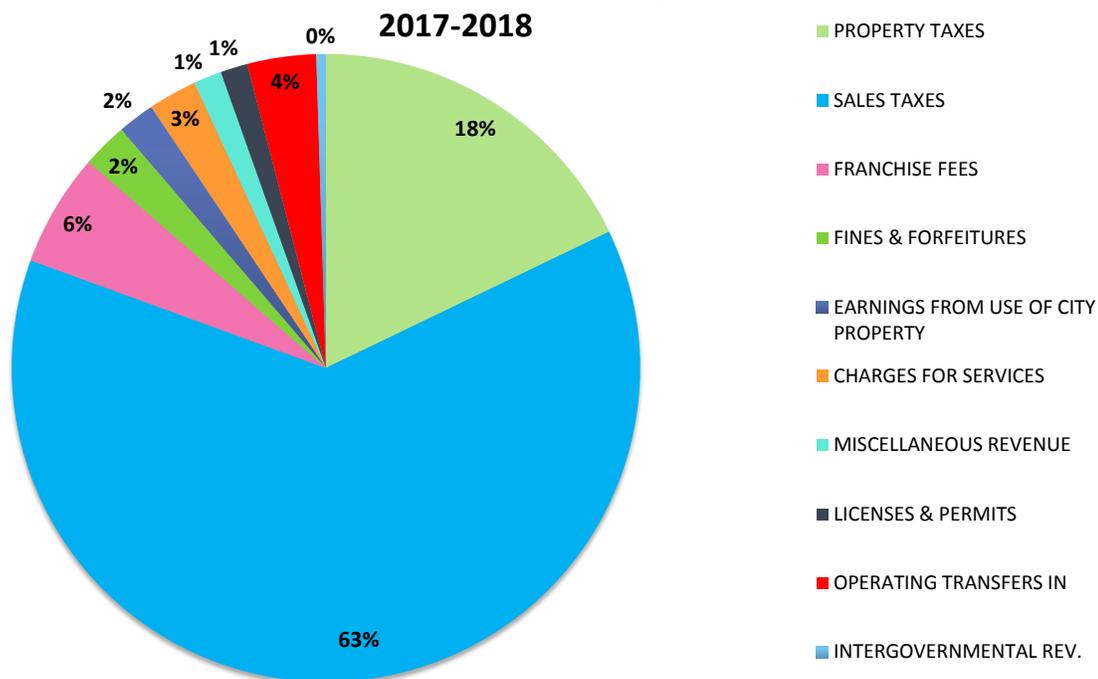
**Revenues by Category  
General Fund - 01  
FY 2017-18**

ACCOUNT NUMBER	DESCRIPTION	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
<b>CHARGES FOR SERVICES</b>					
4101	Garbage Penalties	9,311	12,200	10,000	12,000
4402	Reimbursement/Security	4,455	17,000	11,000	12,000
4520	Map Sales	70	0	70	0
4526	Plan Review Fees	9,750	8,000	3,000	5,000
4527	Re-Inspection Fees	900	0	400	400
4528	NPS Exempt	500	6,500	7,000	7,000
4529	NPS Filing	1,600	4,000	11,000	10,000
4530	COM NPS	8,155	7,000	4,000	4,000
4531	RES NPS	5,699	6,000	0	1,000
4542	PID Application Fee	0	0	15,000	0
4961	Reimb Comm Agree HSB	68,900	75,790	75,790	79,580
4961.01	Reimb Comm Agree CW Shores	13,300	14,630	14,630	15,370
4961.02	Reimb Comm Agree MFAVFD	0	0	0	5,250
4962	Reimb Comm Agree GS	50,000	55,000	55,000	57,750
4963	Command Bus Reimbursement	0	0	215	0
4967	Reimb Spillman Maint- HSB	6,718	10,800	10,800	11,340
4968	Reimb Spillman Maint- CW Shores	5,400	10,800	10,800	11,340
4969	Reimb Spillman Maint- GS	5,400	10,800	10,800	11,340
4970	Reimb Spillman Maint- MFAEMS	5,400	10,800	10,800	11,340
4971	Reimb Spillman Software	6,782	3,485	6,000	6,000
	<b>Subtotal</b>	<b>202,340</b>	<b>252,805</b>	<b>256,305</b>	<b>260,710</b>
<b>MISCELLANEOUS REVENUE</b>					
4016	Bingo Tax	4,631	5,500	4,500	5,500
4017	Mixed Beverage Tax	49,525	55,000	55,000	58,000
4252.01	Donations for Spring Break	0	2,975	2,975	0
4253	Resale Items- Park Dept.	131	100	100	100
4306	Miscellaneous Revenue	54,962	70,000	70,000	65,000
4309	Overage/Shortage	-86	0	0	0
4314	Insurance Proceeds	11,602	11,760	14,000	12,000
4412	Memorial Bench	603	0	800	0
4413	LEOSE/State Training	1,705	1,679	1,679	0
4414	Pavilion Pavestones	100	0	200	0
4416	Equipment Grant - Police Dept.	0	51,015	51,015	0
4418	Radio Comm. Upgrade Grant	75,000	0	0	0
4420	Training Registration Fees	17,425	10,000	0	0
4500	Office Sales	1,528	2,200	2,200	2,200
4502	Sale of Assets	17,063	10,000	2,000	5,000
4513	Donations Police Dept.	314	50,100	50,100	0
4515	TXDOT Traffic Safety Grant	2,850	0	0	0
4517	Donations/Fire Dept.	1,460	14,125	14,125	0
4523	Council of Gov.-Police	1,000	1,000	1,000	1,000
4534	Sales from Vending Machine	247	300	300	300
4539	Sales from Vending Machine-Fire	0	0	188	0
4560	Bank Interest Earned	1,781	2,500	1,500	1,500
4570	Int. Earned on Assessments	0	0	35	0
	<b>Subtotal</b>	<b>241,841</b>	<b>288,254</b>	<b>271,717</b>	<b>150,600</b>

## Revenues by Category General Fund - 01 FY 2017-18

ACCOUNT NUMBER	DESCRIPTION	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
<b>LICENSES &amp; PERMITS</b>					
4034	Certificate of Occupancy	3,675	3,100	4,000	4,000
4503	Alarm License & Permits	9,403	10,000	10,000	10,000
4504	Building Permits	83,908	80,000	90,000	90,000
4505	Alcohol Permits & License	5,298	4,500	4,500	5,000
4512	Zoning & Variance Fees	18,855	32,000	35,000	35,000
4525	Fire Permits/Inspections	600	1,000	1,600	1,500
	<b>Subtotal</b>	<b>121,739</b>	<b>130,600</b>	<b>145,100</b>	<b>145,500</b>
<b>OPERATING TRANSFERS IN</b>					
4902	Transfer from Cemetery	7,500	0	0	0
4903	Transfer from Water Fund	221,000	284,000	284,000	341,000
4907	Transfer from Econ. Dev.	25,000	38,000	38,000	25,000
4913	Transfer from La Ventana	2,500	2,500	2,500	2,500
4921	Transfer from Fund 73 Amy Young	53,390	0	0	0
	<b>Subtotal</b>	<b>309,390</b>	<b>324,500</b>	<b>324,500</b>	<b>368,500</b>
<b>INTERGOVERNMENTAL REV.</b>					
4960	Intergovernmental-MFISD	51,000	51,000	51,000	51,000
	<b>Subtotal</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>
<b>TOTAL</b>		<b>9,261,674</b>	<b>9,788,488</b>	<b>10,013,725</b>	<b>10,411,281</b>

### General Fund Revenues by Category

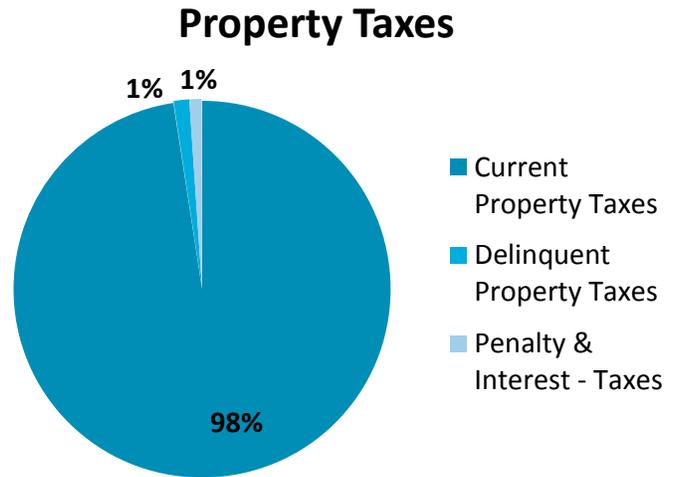


Revenue from taxes accounts for eighty percent (81%) of the total revenues. The majority (63%) of these taxes comes from sales tax. Property tax (18%) is another important contributor of the taxes portion of revenue. Both are indicators of the continuing growth of the City of Marble Falls.

# Major Revenue Sources FY 2017-2018

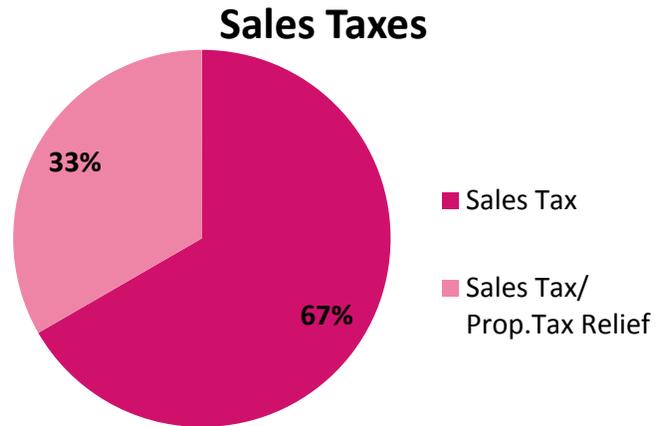
## Property Taxes

Current Property Taxes	1,814,400
Delinquent Property Taxes	25,000
Penalty & Interest - Taxes	20,000
<b>Total Property Taxes</b>	<b><u>1,859,400</u></b>



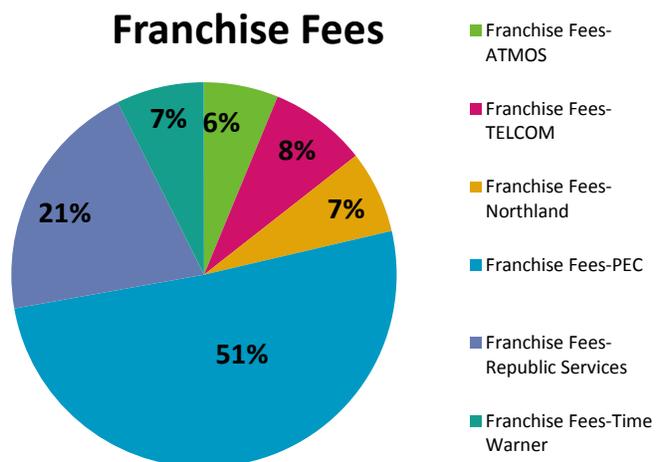
## Sales Taxes

Sales Tax	4,352,425
Sales Tax/ Prop. Tax Relief	2,176,213
<b>Total Sales Taxes</b>	<b><u>6,528,638</u></b>



## Franchise Fees

Franchise Fees-ATMOS	37,813
Franchise Fees-TELCOM	49,378
Franchise Fees-Northland	42,023
Franchise Fees-PEC	307,826
Franchise Fees-Republic Services	123,600
Franchise Fees-Time Warner	44,728
<b>Total Franchise Fees</b>	<b><u>605,368</u></b>



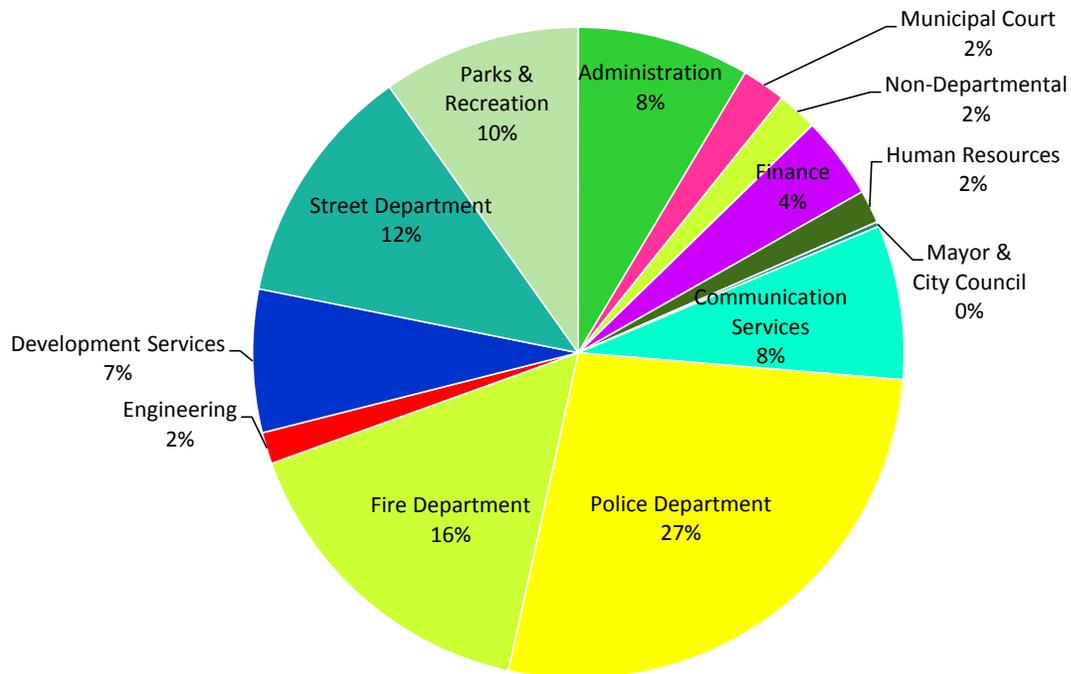
Property Taxes, Sales Taxes and Franchise Fees In account for 88% of the total budgeted revenue. Sales Taxes, the largest source of revenue, has more than doubled in ten years.

# General Fund Disbursement Schedule

## Fiscal Year 2017-2018

DEPARTMENT	2015	2016-2017		2017-2018	PERCENT CHANGE
	ACTUAL	BUDGET	ESTIMATED	ADOPTED	
Administration	846,140	831,103	847,987	886,952	6.72%
Municipal Court	171,997	195,505	200,401	227,360	16.29%
Non-Departmental	304,350	198,136	198,136	204,580	3.25%
Finance	396,681	407,420	409,732	423,159	3.86%
Human Resources	159,845	157,516	150,858	169,520	7.62%
Mayor & City Council	20,342	33,130	33,130	23,630	-28.67%
Communication Services	729,348	762,549	754,232	794,806	4.23%
Police Department	2,498,666	2,728,410	2,659,055	2,816,055	3.21%
Fire Department	1,434,391	1,495,549	1,542,006	1,663,348	11.22%
Engineering	0	165,417	166,893	163,453	-1.19%
Development Services	680,033	713,886	682,426	736,247	3.13%
Street Department	1,098,159	1,196,400	1,190,671	1,248,039	4.32%
Parks & Recreation	799,080	888,864	894,102	1,019,247	14.67%
<b>TOTAL</b>	<b>9,139,032</b>	<b>9,773,885</b>	<b>9,729,629</b>	<b>10,376,396</b>	<b>6.16%</b>

The overall increase of 5.52% is primarily due to the increase in the Mayor & City Council and the Parks and Recreation departments. Additional funds were added in the Mayor & City Council's budget for business expenses. The Parks and Recreation department has been budgeted additional funds for parks maintenance.

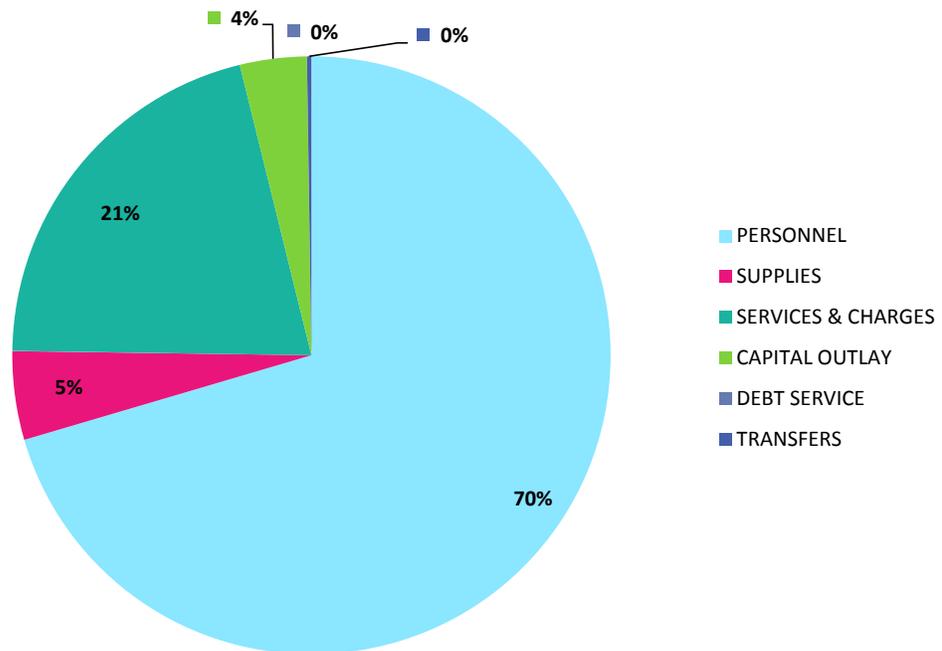


# Expenditures by Category

## General Fund - 01

### FY 2017-2018

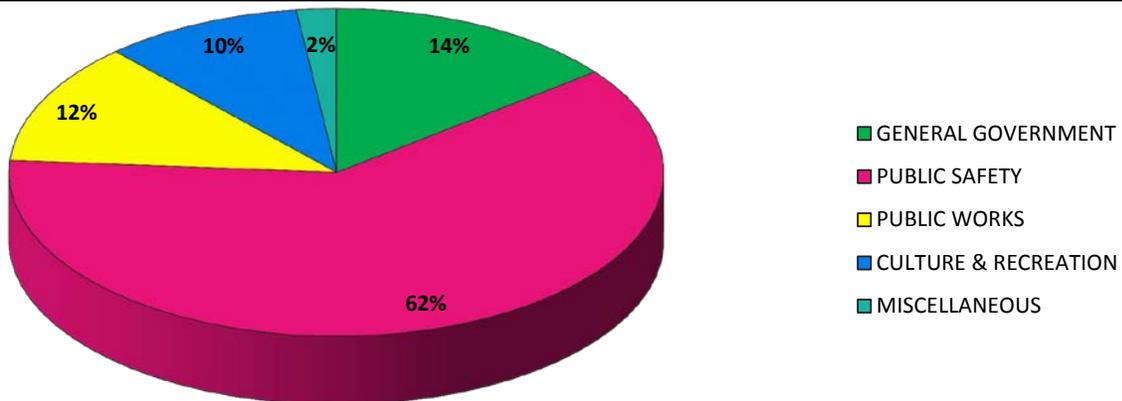
DEPARTMENT	PERSONNEL	SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS	TOTAL
Administration	524,382	36,200	326,370	0	0	0	886,952
Municipal Court	177,610	18,620	31,130	0	0	0	227,360
Non-Departmental	0	0	179,580	0	0	25,000	204,580
Finance Department	333,139	18,500	71,520	0	0	0	423,159
Human Resources	104,010	8,650	56,860	0	0	0	169,520
Mayor & City Council	11,630	0	12,000	0	0	0	23,630
Communications	654,331	15,700	124,775	0	0	0	794,806
Police Department	2,094,591	138,100	364,575	218,773	0	0	2,816,039
Fire Department	1,345,224	121,662	186,462	10,000	0	0	1,663,348
Engineering	116,368	2,900	44,185	0	0	0	163,453
Development Services	617,773	36,055	65,644	16,775	0	0	736,247
Street Department	673,198	54,000	427,860	92,981	0	0	1,248,039
Parks and Recreation	657,712	45,650	278,800	37,085	0	0	1,019,247
<b>TOTAL</b>	<b>7,309,968</b>	<b>496,037</b>	<b>2,169,761</b>	<b>375,614</b>	<b>0</b>	<b>25,000</b>	<b>10,376,380</b>



Personnel expenses for the 112 City of Marble Falls Employees account for 68% of total expenditures. These expenses include all taxes, insurance, etc. typically associated with payroll expenses.

# Expenditures by Function FY 2017-2018

DEPARTMENT	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
<b><u>GENERAL GOVERNMENT</u></b>				
Administration	846,140	831,103	847,987	886,952
Finance	396,681	407,420	409,732	423,159
Human Resources	159,845	157,516	150,858	169,520
Mayor & City Council	20,342	33,130	33,130	23,630
<b>Subtotal</b>	<b>1,423,008</b>	<b>1,429,169</b>	<b>1,441,707</b>	<b>1,503,261</b>
<b><u>PUBLIC SAFETY</u></b>				
Municipal Court	171,997	195,505	200,401	227,360
Communication Department	729,348	762,549	754,232	794,806
Police Department	2,498,666	2,728,410	2,659,055	2,816,039
Fire Department	1,434,391	1,495,549	1,542,006	1,663,348
Engineering	0	165,417	166,893	163,453
Development Services	680,033	713,886	682,426	736,247
<b>Subtotal</b>	<b>5,514,435</b>	<b>6,061,316</b>	<b>6,005,013</b>	<b>6,401,253</b>
<b><u>PUBLIC WORKS</u></b>				
Street Department	1,098,159	1,196,400	1,190,671	1,248,039
<b>Subtotal</b>	<b>1,098,159</b>	<b>1,196,400</b>	<b>1,190,671</b>	<b>1,248,039</b>
<b><u>CULTURE &amp; RECREATION</u></b>				
Parks and Recreation	799,080	888,864	894,102	1,019,247
<b>Subtotal</b>	<b>799,080</b>	<b>888,864</b>	<b>894,102</b>	<b>1,019,247</b>
<b><u>MISCELLANEOUS</u></b>				
Non-Departmental	304,350	198,136	198,136	204,580
<b>Subtotal</b>	<b>304,350</b>	<b>198,136</b>	<b>198,136</b>	<b>204,580</b>
<b>TOTAL</b>	<b>9,139,032</b>	<b>9,773,885</b>	<b>9,729,629</b>	<b>10,376,380</b>



# General Fund Administration

## Description

The Administration Department is comprised of the City Manager, Assistant City Manager and City Secretary. The City Manager provides the daily administrative leadership to implement the policies and vision of the City Council. The City Manager is responsible for the preparation and management of the annual budget. He also attends all Council meetings, special meetings and public hearings. The Assistant City Manager supervises the departments of Development Services, Public Works, Parks & Recreation and the City Engineer.

The City Secretary serves as the liaison between the City Administration and the elected officials. The Secretary is the custodian of records for the City, administers open records requests from citizens and coordinates agendas and minutes for all public meetings and hearings of the City.

Under the Governance Model, the City Council lays out their vision for the City and the City Manager is charged with implementing their policies and ordinances.

## Goals and Objectives

To provide those who live, work, and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

### **In order to meet this goal we will:**

- Respond in a quick, thoughtful manner to all inquiries and requests.
- Provide leadership and oversight in moving forward the priorities, policies and programs of the City Council.
- Provide communication to our community using a variety of avenues, including the city website, social media, news media, group phone messages, public hearings, open meetings, and other available resources.
- Provide effective and timely update of records, ordinances, resolutions and city codes.
- Live by the Core Values of the City: Teamwork, Respect, Integrity, Pride and Professionalism.
- Conduct all meetings and activities with the goal to build open positive relationships in our community.
- Maintain City property so as to provide a safe and welcoming environment for all citizens.

### **What We Accomplished in 2016-2017**

- Completed CIP Projects including the Wastewater Treatment Plant Expansion, Broadway waterline and street construction, 1431 waterline, Faith Academy waterline, and Hamilton creek waterline.
- Negotiated the Municipal Hotel Occupancy Tax Funding Agreement with Novak Cobalt Partners in support of the Hotel and Conference Center.
- Coordinated the Comprehensive Plan with the Council's Strategic Planning Priorities and developed goals for each.
- Celebrated the HEB groundbreaking.
- Celebrated the new Public Safety Building groundbreaking.
- Expanded leadership development throughout the organization.
- Negotiated solid waste contract with improved service and reduction in costs.
- Implemented new features on City website, including Citizen Request Tracker and fillable forms.
- Held first City Wide Open House, Coffee with the Mayor, Mingle with the Mayor and Community Pride Award – Community Engagement Initiative.
- Updated IT replacement plans and inventory.

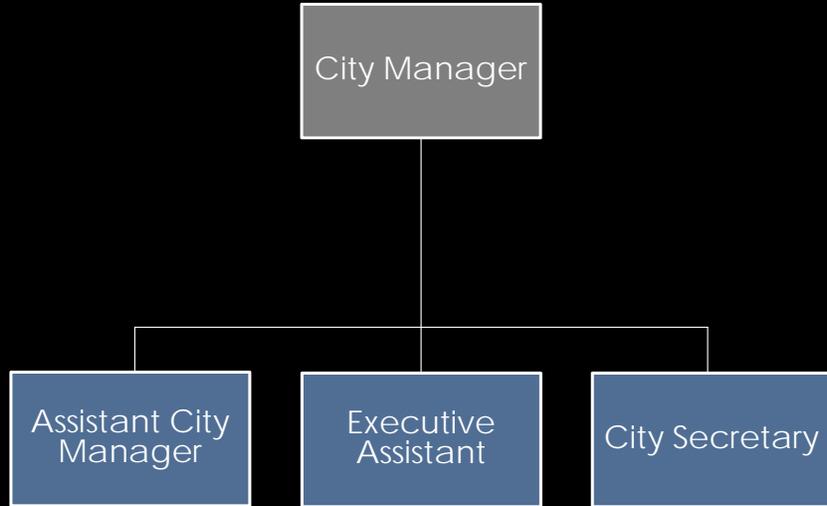
### **What We Plan to Accomplish in 2017-2018**

- Complete CIP projects including the Public Safety Building, Via Viejo water tank replacement, and Phase IV of the Water Plant Expansion.
- Work with developers to encourage and support development of the south side of the city.
- Develop a Housing Revitalization Strategy for candidate areas in need of rehabilitation.
- Implement the Park, Recreation and Open Space Master Plan.
- Continue to support the Hotel and Conference Center.
- Bring to Council the Zoning Regulations Update for approval.
- Enhance Community Engagement Initiatives to reach more segments of the community.
- Increase use of social media and frequency of Press Releases.

## Administrative Department

Performance Measures	Actual FY 14-15	Actual FY 15-16	Estimated FY 16-17	Projected FY 17-18
Number of Authorized FTE employees per 1,000 population	16.8	16.6	16.6	16.9
GF Operating Budget \$ per Capita	\$1,352	\$1,402	\$1,528	\$1,592
Open meetings	65	68	81	75
Solicitor's Permits Issued	10	10	10	10
Public Information Requests processed	35	25	35	30
Number of registered Voters	3,566	3,795	3,864	3,900
Number of votes cast	109	May Election Cancelled	May Election Cancelled	200
Average % of voter turnout	3%	N/A	N/A	5%

## Administration



<b>Fund: General</b>				
<b>Department: Administration</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
City Manager	1	1	1	1
Assistant City Manager	0	0	1	1
City Secretary	1	1	1	1
Executive Assistant	1	1	1	1
City Engineer	1	1	0	0
<b>TOTALS</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>ADMINISTRATION DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>PERSONNEL SERVICES</u>					
542-5100	SALARIES (EXEMPT)	299,180	338,973	342,900	357,719
542-5105	SALARIES (NON-EXEMPT)	38,153	41,200	40,600	41,818
542-5135	SEASONAL & HOURLY EMPLOYEES	4,668	3,250	3,250	3,250
542-5140	OVERTIME	2,999	1,500	3,500	3,500
542-5155	EMPLOYEE LONGEVITY PAY	4,506	6,200	6,159	6,650
542-5170	SOCIAL SECURITY	25,578	30,900	31,300	32,045
542-5175	RETIREMENT	16,976	23,400	23,850	25,000
542-5180	EMPLOYEE HEALTH/DENTAL	24,893	22,800	22,500	22,500
542-5181	DEPENDENT HEALTH/DENTAL	9,794	6,935	12,900	12,900
542-5182.01	LIFE/LTD	2,080	2,000	2,100	2,300
542-5183	HSA - EMPLOYER CONTRIBUTION	3,000	3,000	3,000	3,000
542-5190	WORKERS COMPENSATION	721	800	900	1,100
542-5193	AUTO ALLOWANCE	13,085	12,600	12,600	12,600
<b>TOTAL PERSONNEL SERVICES</b>		<b>445,632</b>	<b>493,558</b>	<b>505,559</b>	<b>524,382</b>
<u>SUPPLIES</u>					
542-5314	COMPUTER EQUIPMENT	1,397	1,500	1,500	3,500
542-5318	FURNITURE	374	500	1,365	3,500
542-5320	POSTAGE	7,479	8,000	8,000	8,500
542-5330	GAS, OIL, & NEW TIRES	911	700	700	700
542-5332	OFFICE SUPPLIES	10,058	10,000	10,000	10,000
542-5333	COMPUTER SUPPLIES/SOFTWARE	10,611	5,000	5,400	5,000
542-5335	JANITORIAL SUPPLIES	449	300	300	300
542-5350	PRINTING	473	500	668	700
542-5354	ELECTION SUPPLIES & EXPENSE	173	1,100	1,147	2,500
542-5355	PUBLICATIONS & BOOKS	406	300	100	200
542-5390	SMALL TOOLS & EQUIPMENT	0	300	300	300
542-5399	MISCELLANEOUS SUPPLIES	665	1,000	1,550	1,000
<b>TOTAL SUPPLIES</b>		<b>32,996</b>	<b>29,200</b>	<b>31,030</b>	<b>36,200</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>ADMINISTRATION DEPT</b>		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>MAINTENANCE</u>					
542-5401	BUILDING MAINTENANCE	23,779	6,500	7,300	14,000
542-5404	TELEPHONE MAINTENANCE	3,289	2,600	2,600	2,900
542-5406	SOFTWARE MAINTENANCE	2,096	1,500	3,505	11,100
542-5408.01	LIBRARY MAINTENANCE	13,352	10,000	15,000	10,000
542-5408.03	LIBRARY MAINTENANCE SPEC. PROJ.			0	0
542-5457	VEHICLE/EQUIP. MAINTENANCE	167	200	846	900
TOTAL MAINTENANCE		42,683	20,800	29,251	38,900
<u>SERVICES</u>					
542-5501	MEDICAL SERVICES	206	200	200	200
542-5501.01	BACKGROUND CHECKS	36	100	100	100
542-5513	ENGINEERING SERVICES	7,320	0	0	0
542-5513.06	RIGHT OF WAY SERVICES	9,055	0	0	0
542-5514	LEGAL SERVICES - CONTRACT	46,833	65,000	60,000	60,000
542-5515.01	SURVEYING	5,013	0	0	0
542-5520	PROFESSIONAL SERVICES	18,350	20,000	20,000	20,000
542-5520.05	PROF. SVCS-COMPUTER SUPPORT	30,832	22,000	22,000	22,000
542-5525	CODIFICATION CITY ORDIN.	5,428	4,000	4,000	3,500
542-5525.01	ONLINE LIBRARY	2,284	4,000	4,000	3,500
542-5526	CREDIT CARD SERVICE FEES	2,365	0	0	0
542-5530	ADVERTISING & NOTICES	355	2,000	2,500	2,500
542-5540	TELEPHONE	8,015	6,000	6,800	6,800
542-5542	NATURAL GAS	935	1,400	1,400	1,400
542-5545	ELECTRICITY	11,409	10,500	10,500	11,000
542-5545.01	ELECTRICITY- TRAIN DEPOT	582	0	400	0
542-5570	RENTAL EQUIPMENT	10,915	10,000	10,000	10,000
542-5580	INSURANCE - GENERAL LIABILI	446	500	569	650
542-5581	INSURANCE-REAL/ PERSONAL PR	14,446	14,700	17,090	17,200
542-5582	INSURANCE - ERRORS/OMISSION	1,068	1,100	1,108	1,200
542-5583	INSURANCE - VEHICLE LIABILI	153	170	174	220
542-5584	INSURANCE - VEHICLE APD	169	175	182	225
542-5586	EMPLOYEE BOND INSURANCE	389	400	424	475
542-5595	BURNET CO.APPRAISAL DIST.	78,627	78,000	78,000	81,000
TOTAL SERVICES		255,231	240,245	239,447	241,970

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>ADMINISTRATION DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>OTHER</u>					
542-5610	DUES	14,851	11,300	12,200	11,000
542-5615	RECORDING FEES	659	1,000	500	1,000
542-5625	BUSINESS EXPENSES	11,799	6,500	6,500	6,500
542-5626	PROFESSIONAL DEVELOPMENT	28,617	28,000	23,000	24,000
542-5665	MISCELLANEOUS EXPENSES	576	500	500	500
542-5665.01	MEMORIAL BENCH EXPENSE	603	0	0	0
542-5675	COMM. ENGAGEMENT INITIATIVE	0	0	0	2,500
TOTAL OTHER		57,105	47,300	42,700	45,500
<u>CAPITAL</u>					
542-5814	COMPUTER EQUIPMENT	12,493	0	0	0
TOTAL CAPITAL		12,493	0	0	0
<b>TOTAL ADMINISTRATION DEPT</b>		<b>846,140</b>	<b>831,103</b>	<b>847,987</b>	<b>886,952</b>

# General Fund Municipal Court

## Description

The Municipal Court has original and exclusive jurisdiction over traffic citations issued by the Marble Falls Police Department as well as state violations for alcohol and penal code violations. The Court also has jurisdiction of city ordinances that occur in the territorial jurisdiction of the city and on property owned by the city in the city's extraterritorial jurisdiction. While most fines are up to \$500, fines of up to \$2,000 may be assessed for violations relating to fire safety, zoning, public health and sanitation. The Marble Falls Municipal Court is also the Truancy Court for Marble Falls and hears all civil cases for Truant Conduct and criminal cases of Parent Contributing to Truant Conduct.

The Municipal Judge also serves as magistrate of the state. In this capacity, the Municipal Judge has authority to issue warrants for the apprehension and arrest of persons charged with the commission of an offense. As a magistrate, the Municipal Judge may issue *emergency* protective orders, sign mental health commitment orders, hold preliminary hearings, sign certain search warrants, order ignition interlock and discharge an accused or remand the accused to jail and set bond and conditions of release.

The court must maintain a record of each case filed before the court, prepare judgments, hold indigence hearings, issue warrants, approve community service requests, magistrate juveniles, certify their statements and prepare cases for trials. The Municipal Judge presides over all trials, unless a reason for recusal is presented. The Court has had a Teen Court program for 6 years now and runs the program through the school year with an average of 30 teen volunteers from the Marble Falls High School and Faith Academy as well as a few homeschooled students.

The court is responsible for monthly, quarterly and yearly reports to various entities, which include the state and the City Council.

## Goals and Objectives

- Administer fair and impartial justice.
- Stay current on new legislation and laws.
- Uphold the judicial ethics and abide by the Code of Judicial Conduct.
- Maintain productive, efficient and friendly customer service oriented staff to assist citizens.

### What We Accomplished in 2016-2017

Staff trained on interface with Spillman to import citations into Incode.

Court Clerk attended a Teen Court seminar to assist in recruiting teens to our program and to run the program more efficiently.

Hired a Deputy Court Clerk/Juvenile Case Manager and brought to full time mid-year and is undergoing training for both roles.

Set up Court Procedures for Truant Conduct Court and have been hearing on average 15 new cases each month.

Met with CPS, Burnet County Attorney, and Marble Falls ISD officials to establish reporting procedures and direct contacts for assistance in getting resources to family's quicker.

### What We Plan to Accomplish in 2017-2018

Meet with school district to establish a role for a liaison for ongoing support and referrals for at risk students and their families.

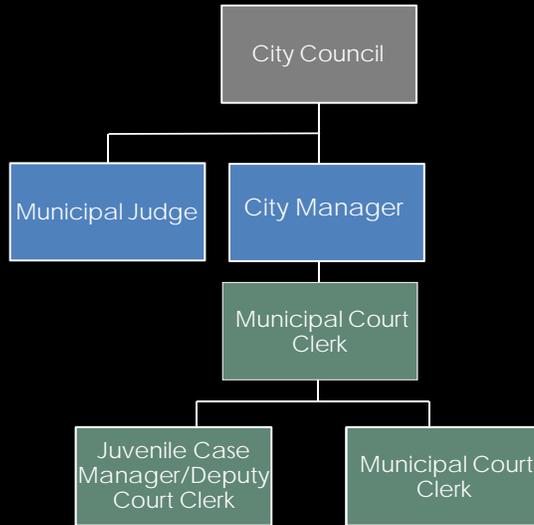
Establish the new procedures to serve the community in a friendly and professional manner with an efficient court office in the new Public Safety Building.

Explore options for community involvement through Court staff, the Teen Court program, Municipal Court week and an open house at new building.

Work on collections.

<b>Municipal Court</b>				
<b>Performance Measures</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>	<b>Projected FY 17-18</b>
Traffic violations	969	1,201	1,195	1,494
State law violations	280	410	237	297
Animal & City Ordinance Violations	89	51	52	50
Code Enforcement Cases	14	9	25	55
Truancy/Parent Contributing	257	152	148	145
Contempts/Failure to Appear/Violate Promise to Appear	342	215	362	202
Total Cases	1,951	2,038	1,871	2,243
Class C Warrants	422	580	381	643
Cases Disposed	1,767	1,703	1,574	1,826
Collection Rate	90.7%	91.4%	93.1%	94.5%

# Municipal Court



<b>Fund: General</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
<b>Department: Municipal Court</b>				
Municipal Judge	1	1	1	1
Municipal Court Clerk	1	1	1	1
Juvenile Case Manager /Deputy Court Clerk	.5	.5	1	1
<b>TOTALS</b>	<b>2.5</b>	<b>2.5</b>	<b>3</b>	<b>3</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>MUNICIPAL COURT</b>		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
543-5100	SALARIES (EXEMPT)	50,431	51,500	51,900	58,943
543-5105	SALARIES (NON-EXEMPT)	33,606	45,600	46,100	62,315
543-5140	OVERTIME	1,084	2,000	2,000	2,000
543-5143	SPECIAL ASSIGNMENT PAY	8,430	9,000	10,900	0
543-5155	EMPLOYEE LONGEVITY PAY	1,931	2,150	2,150	2,775
543-5170	SOCIAL SECURITY	7,874	8,950	9,200	10,123
543-5175	RETIREMENT	4,386	6,300	7,000	7,834
543-5180	EMPLOYEE HEALTH/DENTAL	11,906	13,450	12,800	18,200
543-5181	DEPENDENT HEALTH/DENTAL	48	2,595	1,500	6,000
543-5182.01	LIFE/LTD	720	700	750	800
543-5183	HSA-EMPLOYER CONTRIBUTION	2,000	2,000	2,000	2,000
543-5190	WORKERS COMPENSATION	209	300	275	320
543-5193	AUTO ALLOWANCE	6,542	6,300	6,300	6,300
<b>TOTAL PERSONNEL SERVICES</b>		<b>129,167</b>	<b>150,845</b>	<b>152,875</b>	<b>177,610</b>
<u>SUPPLIES</u>					
543-5320	POSTAGE	1,405	1,000	800	800
543-5332	OFFICE SUPPLIES	543	400	449	800
543-5333	COMPUTER SUPPLIES/SOFTWARE	7,588	9,000	9,971	12,000
543-5334	COPIER SUPPLIES	3,063	4,000	3,800	4,500
543-5350	PRINTING	0	160	256	260
543-5355	PUBLICATIONS & BOOKS	20	60	0	60
543-5399	MISCELLANEOUS SUPPLIES	0	0	69	200
<b>TOTAL SUPPLIES</b>		<b>12,619</b>	<b>14,620</b>	<b>15,345</b>	<b>18,620</b>
<u>SERVICES</u>					
543-5501	MEDICAL SERVICES	0	0	116	0
543-5501.01	BACKGROUND CHECKS	0	0	18	0
543-5514.02	LEGAL SVCS/CITY PROSECUTOR	19,800	19,800	19,800	19,800
543-5520	PROFESSIONAL SERVICES	0	900	1,603	200
543-5526	CREDIT CARD FEES	3,776	3,200	4,000	4,000

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>MUNICIPAL COURT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<b>SERVICES-CONTINUED</b>					
543-5530	ADVERTISING & NOTICES	123	0	0	0
543-5540	TELEPHONE	1,244	800	1,400	1,500
543-5580	INSURANCE - GENERAL LIABILI	186	220	250	300
543-5582	INSURANCE-ERRORS/OMISSIONS	342	400	400	450
<b>TOTAL SERVICES</b>		<b>25,471</b>	<b>25,320</b>	<b>27,587</b>	<b>26,250</b>
<b>OTHER</b>					
543-5610	DUES	60	170	120	180
543-5613	TEEN COURT EXPENSES	1,788	1,650	1,650	1,800
543-5614	COURT NOTIFICATION EXPENSE	700	1,000	1,000	1,000
543-5615	COURT SECURITY EXPENSES	278	0	0	0
543-5625	BUSINESS EXPENSES	574	400	379	400
543-5626	PROFESSIONAL DEVELOPMENT	1,296	1,300	1,245	1,300
543-5665	MISCELLANEOUS EXPENSES	44	200	200	200
<b>TOTAL OTHER</b>		<b>4,740</b>	<b>4,720</b>	<b>4,594</b>	<b>4,880</b>
<b>TOTAL MUNICIPAL COURT</b>		<b>171,997</b>	<b>195,505</b>	<b>200,401</b>	<b>227,360</b>

# General Fund Non-Departmental

Expenses in the Non-Departmental portion of the General Fund are those items that are applicable to all departments within that fund. Employee Recognition, In-House Training and Unemployment Benefits are examples. Local Assistance expenses from the General Fund are also found in this department.

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>NON-DEPARTMENTAL</b>					
<u>SERVICES</u>					
544-5550.01	E.M.S. CONTRACT FEE	143,821	148,136	148,136	152,580
TOTAL SERVICES		143,821	148,136	148,136	152,580
<u>LOCAL ASSISTANCE</u>					
544-5702	BOYS AND GIRLS CLUB	12,000	13,000	13,000	15,000
544-5706	CHILDREN'S DAY CELEBRATION	500	500	500	500
544-5770	WMSON-BURNET CO. OPPORTUNIT	0	4,000	4,000	4,000
544-5789	M.F. SENIOR ACTIVITY CENTER	2,500	2,500	2,500	2,500
544-5790	MISSION OUTREACH	2,500	2,500	2,500	2,500
544-5792	HILL COUNTRY CHILD ADVOCACY	2,500	2,500	2,500	2,500
TOTAL LOCAL ASSISTANCE		20,000	25,000	25,000	27,000
<u>TRANSFERS</u>					
544-6120	TRANSFER TO EDC	120,529	0	0	0
544-6173	TRANSFER TO EQUIP REPLACEMENT FUND	20,000	25,000	25,000	25,000
TOTAL TRANSFERS		140,529	25,000	25,000	25,000
<b>TOTAL NON-DEPARTMENTAL</b>		<b>304,350</b>	<b>198,136</b>	<b>198,136</b>	<b>204,580</b>

# General Fund

## Finance Department

### **Description**

The Finance Department is responsible for the wise and prudent use of the city's finances, while providing reliable financial information.

This department provides quality financial management and utility billing services in a professional and efficient manner to achieve a high level of internal and external customer satisfaction. It is also responsible for the collection, investment, disbursement and documentation of all city funds. Preparing the city's annual budget document and annual comprehensive financial report (audit) is another important duty as well. Processing and preparing payment for city purchases, expenditures and monitoring purchase orders is also a vital part of the department. The Finance Department also prepares the city payroll, prepares reports, analysis and information as needed by the City Manager, the City Council and other departments. Provides billing, collection and accounting for all water, wastewater and garbage accounts. The department is also responsible for the sound fiscal management of all City assets.

### **Goals and Objectives**

- To meet customer expectations in a timely and accurate manner.
- To enhance customer relations through on-going training and timely responsiveness.
- Enforce and apply the principles of Governmental Accounting Standards Board (GASB).
- To provide accurate and compliant budgeting, accounting and payroll services to City departments in order to manage the city's resources and meet federal, state and GASB requirement.

### **What We Accomplished in 2016-2017**

- Received Distinguished Budget Presentation Award for FY 2016-2017 from the Government Finance Officers Association.
- Received Certificate of Achievement for Excellence in Financial Reporting for FY 2015-2016.
- Participated in the Disaster Accounting Training along with developing policies for accounts payable and payroll.
- Continued to work with staff on the 5 levels of leadership.
- Began posting monthly check registers and monthly financials statements on the web page.
- Updated the internal utility rate analysis for FY 2017-2018.
- Installed new chip enabled credit card readers for payment processing.

- Developed a balanced budget.
- Introduced 5 years budget forecasting for the General Fund and Hotel Occupancy Tax Fund. Continued the 5 years budget forecasting for the Water/Wastewater Fund.
- Refunded \$6.85MM of General Obligation bonds, generating savings in excess of \$700,000 over the remaining life of the bonds.
- Issued new debt in the amount of \$1.8MM without requiring a tax increase.
- Able to add over \$180,000 in the General Fund reserves allowing the balance to be at 19% of expenditures at 9/30/16.
- Began the selection process for an energy savings audit and meter replacement program.
- Diversified in our investments by utilizing Brokered Certificates of Deposits and Texas Class, investment pool.
- Led negotiations on the extension agreement for the solid waste contract with Republic Services.

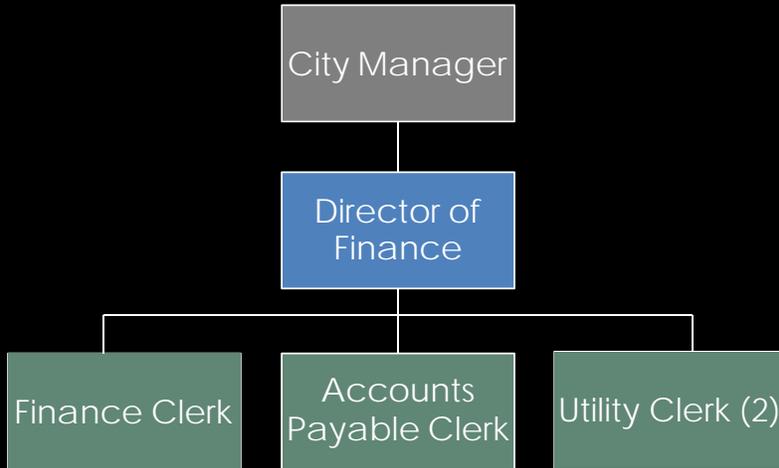
#### **What We Plan to Accomplish in 2017-2018**

- Continue to maintain good accounting policies and procedures in order to wisely and prudently invest and use the City's funds.
- Continue to receive the Distinguished Budget Presentation Award from the Government Finance Officers Association.
- Continue to receive the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.
- Continue working with staff on the 5 levels of Leadership.
- Develop a promotional campaign for utility customers to sign on the e-bills system; the ability to receive utility bills via email for customers preferring the electronic method, and to submit electronic payments.
- Complete the selection process for the energy audit and meter replacement program and begin implementation.
- Increase the General Fund cash reserves balance to be at a minimum of 20% of expenditures.
- Develop a Vehicle Replacement Policy.
- Develop and maintain a Vehicle and Equipment inventory for entire City fleet.

## Finance Department

Performance Measures	Actual FY 14-15	Actual FY 15-16	Estimated FY 16-17	Projected FY 17-18
Number of Accounts Payable checks written	2,646	2,650	3,392	3,450
Percentage of invoices paid on time	99.4%	99.6%	100%	100%
Investments in compliance with policy and PFIA	100%	100%	100%	100%
Unqualified Audit Opinion	✓	✓	✓	✓
GFOA Distinguished Presentation for Budget	✓	✓	✓	✓
GFOA Certificate of Achievement for Excellence for Adult	✓	✓	✓	✓
Utility Customer Base	3,088	3,123	3,127	3,190
Customer's Receiving E-Bills	241	281	319	500
Online Payments Per Month	371	467	497	600
Customer's Paying by Bank Draft Per Month	N/A	253	275	325
Customer's Paying by Credit Card Draft Per Month	N/A	233	240	290

# Finance



<b>Fund: General</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
<b>Department: Finance</b>				
Director of Finance	1	1	1	1
Finance Clerk	1	1	1	1
Accounts Payable Clerk	1	1	1	1
Utility Clerk (2)	1	1	1	1
<b>TOTALS</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

\* One Utility Clerk is paid from Water/Wastewater Fund

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>FINANCE DEPARTMENT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>PERSONNEL SERVICES</u>					
545-5100	SALARIES (EXEMPT)	117,230	120,100	120,100	123,703
545-5105	SALARIES (NON-EXEMPT)	100,047	109,800	109,800	113,698
545-5135	SEASONAL & HOURLY EMPLOYEES	6,068	0	0	0
545-5140	OVERTIME	1,731	2,200	2,200	2,200
545-5155	EMPLOYEE LONGEVITY PAY	4,537	5,150	5,374	6,120
545-5170	SOCIAL SECURITY	17,287	18,650	18,650	19,280
545-5175	RETIREMENT	12,379	14,200	14,200	14,884
545-5180	EMPLOYEE HEALTH/DENTAL	28,571	27,180	26,180	26,180
545-5181	DEPENDENT HEALTH/DENTAL	17,424	15,390	17,600	17,600
545-5182.01	LIFE/LTD	1,506	1,550	1,550	1,650
545-5183	HSA- EMPLOYER CONTRIBUTION	1,000	1,000	1,000	1,000
545-5190	WORKERS COMPENSATION	482	400	500	525
545-5193	AUTO ALLOWANCE	6,542	6,300	6,300	6,300
<b>TOTAL PERSONNEL SERVICES</b>		<b>314,804</b>	<b>321,920</b>	<b>323,454</b>	<b>333,139</b>
<u>SUPPLIES</u>					
545-5314	COMPUTER EQUIPMENT	2,937	2,000	2,700	3,900
545-5318	FURNITURE	1,682	1,200	1,200	1,200
545-5320	POSTAGE	4,381	5,500	5,500	6,000
545-5332	OFFICE SUPPLIES	3,387	3,000	3,000	3,000
545-5333	COMPUTER SUPPLIES/SOFTWARE	0	500	651	500
545-5334	COPIER SUPPLIES	287	400	400	400
545-5350	PRINTING	3,240	3,300	3,379	3,500
<b>TOTAL SUPPLIES</b>		<b>15,914</b>	<b>15,900</b>	<b>16,830</b>	<b>18,500</b>
<u>MAINTENANCE</u>					
545-5403	COMPUTER MAINTENANCE	656	1,000	1,000	1,000
545-5406	SOFTWARE MAINTENANCE	24,536	23,200	24,000	26,000
<b>TOTAL MAINTENCE</b>		<b>25,192</b>	<b>24,200</b>	<b>25,000</b>	<b>27,000</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>FINANCE DEPARTMENT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>SERVICES</u>					
545-5512	AUDIT SERVICES	25,000	26,000	25,000	25,000
545-5520	PROFESSIONAL SERVICES	9,495	6,300	6,300	6,300
545-5520.05	PROF. SVCS-COMPUTER SUPPORT	128	1,200	1,200	1,000
545-5530	ADVERTISING & NOTICES	82	200	200	200
545-5540	TELEPHONE	1,333	1,500	1,500	1,500
545-5580	INSURANCE - GENERAL LIABILI	297	350	398	440
545-5582	INSURANCE - ERRORS/OMISSION	342	400	400	430
<b>TOTAL SERVICES</b>		<b>36,677</b>	<b>35,950</b>	<b>34,998</b>	<b>34,870</b>
<u>OTHER</u>					
545-5610	DUES	1,015	1,000	1,000	1,000
545-5625	BUSINESS EXPENSES	348	400	400	400
545-5626	PROFESSIONAL DEVELOPMENT	2,204	7,700	7,700	7,900
545-5665	MISCELLANEOUS EXPENSES	528	350	350	350
<b>TOTAL OTHER</b>		<b>4,095</b>	<b>9,450</b>	<b>9,450</b>	<b>9,650</b>

# General Fund

## Human Resources

### **HR Department Mission Statement**

The mission of the Human Resources Department is to become an employer of choice by providing professional, efficient, and quality services to the community and city employees through recruiting and hiring the most suitable employees, ensuring a fair and equitable workplace, and fostering positive growth of city staff.

### **Description**

The Human Resources Department provides services and support in the areas of recruiting, employee selection, benefits administration, worker's compensation, organizational development, risk management, health and wellness, property and liability, compensation planning, performance management, employee training and development, employee relations, policy administration and consultation.

### **Goals and Objectives**

For the City of Marble Falls to become an employer of choice through:

- Ensuring the Human Resources functions are maintained by adhering to existing Federal, State, and Local regulations and requirements
- Ensuring proactive Risk Management/Safety Programs for a safe work environment
- Ensuring quality and consistent recruiting and selection methods
- Providing positive coaching, counseling, and consultation to city staff
- Providing effective training programs for employees and supervisors to meet the current and future needs of the organization
- Ensuring a fair and equitable classification, compensation and benefits package
- Ensuring the maintenance of a fair Performance Management System
- Providing prompt responses to the needs of city staff and patrons in a timely and accurate manner
- Reviewing and managing all City Policies and Procedures in an accurate manner

### **What We Accomplished in 2016-2017**

- Searched for cost-effective, validated pre-employment testing to increase retention rates
- Continued Wellness Management Program by bringing on new partners and service for our employees' different lifestyles, produce monthly health newsletters, organize health fair immunization screening, etc
- Continued to evaluate the labor market to ensure the City is competitive in recruiting optimum talent
- Continued to develop our Supervisors through the Supervisor Training and Effective Practices (S.T.E.P.) program
- Continued to courage employee health awareness through the Wellness Program by in new partners and services for our employee's different lifestyles organizing health fairs, organizing intramural sports, hosting immunization screening, and encouraging participation in field day activities.
- Harnessed employee input and suggestions with Benefits' Focus Groups, the Wellness Committee, surveys and questionnaire

- Launched on electronic cloud based new hire documentation and communication platform (Onboarding) that streamlined our workflow for new employee transition and enables new hires to more quickly assimilate into their positions and their department causing them to become more impactful team players faster improving overall team production and success.

**What We Plan To Accomplished in 2017-2018**

- Add more on and off site training with a certified training officer to help with Loss Control and Accident Prevention
- Establish an Employee Tuition Reimbursement program for employees interested in furthering their education
- Develop the HRIS system to encourage a paperless employee file system
- Continue to evaluate labor market trends to ensure city to competitive in recruiting optimum talent
- Develop a safety committee consisting of supervisor’s throughout the organization who will serve as safety partners for their respective departments.
- Research and develop a Return to Work policy in order to bring injured employees back into the workforce.
- Continue to revise the employee policy manual
- Create an succession/emerging leaders program in order to improve, educate and connect the next generation of leaders

<b>Human Resources</b>				
<b>Performance Measures</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>	<b>Projected FY 17-18</b>
Employment applications processed	229	658	700	750
Avg.# FT Employees (Annualized)	106.5	109.5	111	114
# FT Employees Hired	11	16	18	15
Net Annual Turnover %	14.1%	14.1%	10.9%	10%
*True Turnover %	11.3%	11.3%	8.5%	10%
# Absenteeism (sick) Hours	8,322.2	8,889	8,005	8,000
# New FT Positions	0	3	2	3?
# Worker’s Compensation Claims	17	18	15	15

\*True Turnover rate excludes those unavoidable separations such as retirement.

# Human Resources



<b>Fund: General</b>				
<b>Department: Human Resources</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
Human Resources Director	0	0	1	1
Human Resources Coordinator	1	1	0	0
<b>TOTALS</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>HUMAN RESOURCES DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>PERSONNEL SERVICES</u>					
546-5100	SALARIES (EXEMPT)	51,143	70,761	72,800	74,984
546-5155	EMPLOYEE LONGEVITY PAY	900	1,010	1,008	1,370
546-5170	SOCIAL SECURITY	3,961	5,975	6,130	6,323
546-5175	RETIREMENT	2,489	4,550	4,700	4,893
546-5180	EMPLOYEE HEALTH/DENTAL	5,953	5,225	5,820	5,820
546-5181	DEPENDENT HEALTH/DENTAL	2,943	3,895	2,500	2,500
546-5182.01	LIFE/LTD	379	400	560	620
546-5183	HSA-EMPLOYER CONTRIBUTION	1,000	1,000	1,000	1,000
546-5190	WORKERS COMPENSATION	95	150	170	200
546-5193	AUTO ALLOWANCE	1,502	6,300	6,300	6,300
<b>TOTAL PERSONNEL SERVICES</b>		<b>70,365</b>	<b>99,266</b>	<b>100,988</b>	<b>104,010</b>
<u>SUPPLIES</u>					
546-5314	COMPUTER EQUIPMENT	62	1,500	1,500	1,500
546-5318	FURNITURE	0	0	0	2,000
546-5320	POSTAGE	85	250	50	100
546-5332	OFFICE SUPPLIES	496	850	900	900
546-5333	COMPUTER SUPPLIES/SOFTWARE	10,203	8,000	0	3,500
546-5335	JANITORIAL SUPPLIES	1,510	0	0	0
546-5340	TRAINING SUPPLIES	0	250	50	50
546-5350	PRINTING	55	50	0	50
546-5355	PUBLICATIONS & BOOKS	47	500	500	450
546-5390	SMALL TOOLS & EQUIPMENT	0	50	100	50
546-5399	MISCELLANEOUS SUPPLIES	359	50	90	50
<b>TOTAL SUPPLIES</b>		<b>12,817</b>	<b>11,500</b>	<b>3,190</b>	<b>8,650</b>
<u>MAINTENANCE</u>					
546-5403	COMPUTER MAINTENANCE	0	300	250	300
546-5406	SOFTWARE MAINTENANCE	3,051	11,000	13,000	11,000
<b>TOTAL MAINTENANCE</b>		<b>3,051</b>	<b>11,300</b>	<b>13,250</b>	<b>11,300</b>

# 01-General Fund

HUMAN RESOURCES DEPT		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
546-5501	MEDICAL SERVICES	207	100	0	100
546-5520	PROFESSIONAL SERVICES	2,078	3,000	2,000	3,000
546-5520.05	PROF. SVCS-COMPUTER SUPPORT	0	100	0	100
546-5521	JANITORIAL CONTRACT	30,958	0	0	0
546-5530	ADVERTISING & NOTICES	157	100	0	100
546-5540	TELEPHONE	1,338	1,200	1,200	1,200
546-5580	INSURANCE - GENERAL LIABILI	149	200	228	260
546-5582	INSURANCE-ERRORS/OMISSIONS	299	350	352	400
546-5584	INSURANCE - SURETY BONDS	3,230	0	0	0
TOTAL SERVICES		38,416	5,050	3,780	5,160
<u>OTHER</u>					
546-5610	DUES	679	700	700	700
546-5625	BUSINESS EXPENSES	505	500	500	500
546-5626	PROFESSIONAL DEVELOPMENT	12,616	3,000	2,000	3,000
546-5630	TRAINING EXPENSES	5,786	6,000	6,000	6,000
546-5665	MISCELLANEOUS EXPENSES	0	200	150	200
546-5667	EMPLOYEE RECOGNITION	12,840	14,000	14,000	18,000
ADD:	TUITION ASSISTANCE	0	0	0	5,000
TOTAL OTHER		32,426	24,400	23,350	33,400
<u>LOCAL ASSISTANCE</u>					
546-5700	EMPLOYEE HEALTH & WELLNESS	2,771	6,000	6,300	7,000
TOTAL LOCAL ASSISTANCE		2,771	6,000	6,300	7,000
<b>TOTAL HUMAN RESOURCES DEPT</b>		<b>159,845</b>	<b>157,516</b>	<b>150,858</b>	<b>169,520</b>

**General Fund  
Mayor and City Council**

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>MAYOR &amp; CITY COUNCIL</b>					
<u>PERSONNEL SERVICES</u>					
547-5170	SOCIAL SECURITY	698	830	830	830
547-5195	MAYOR & COUNCIL SALARIES	8,200	10,800	10,800	10,800
<b>TOTAL PERSONNEL SERVICES</b>		<b>8,898</b>	<b>11,630</b>	<b>11,630</b>	<b>11,630</b>
<u>OTHER</u>					
547-5625	BUSINESS EXPENSES	8,165	4,500	4,500	5,000
547-5627	COUNCIL TRAINING	905	13,500	13,500	3,500
547-5630	COUNCIL EXPENSES	2,374	3,500	3,500	3,500
<b>TOTAL OTHER</b>		<b>11,444</b>	<b>21,500</b>	<b>21,500</b>	<b>12,000</b>
<b>TOTAL MAYOR &amp; CITY COUNCIL</b>		<b>20,342</b>	<b>33,130</b>	<b>33,130</b>	<b>23,630</b>

# General Fund

## Public Safety Communications Services

### **Mission Statement**

The mission of the Marble Falls Public Safety Communications Center is to provide high-quality, professional and effective communications that enhance citizen, visitor and responder safety through cooperation, continued education and our commitment to excellence.

### **Description**

The Marble Falls Communications Center provides the primary avenue for customer service within the Police Department. The Communications Center provides 9-1-1 Emergency Communications for the Marble Falls Police Department, Marble Falls Fire Rescue, Marble Falls Area EMS, City of Horseshoe Bay Police, City of Horseshoe Bay Fire Rescue, City of Granite Shoals Police, City of Granite Shoals Fire Rescue, City of Cottonwood Shores, Cottonwood Shores Volunteer Fire Rescue, Marble Falls Area Volunteer Fire Department, Horseshoe Bay MUD, Granite Shoals MUD and Marble Falls MUD. In addition the Center also receives calls for service on both emergency and non-emergency lines from citizens and visitors to the respective cities above.

### **Goals and Objectives**

It is the goal of the Marble Falls Public Safety Communications Center to provide outstanding customer service to both external and internal customers, to promote a positive workplace by supporting teamwork and to strive for excellence by continually participating in public safety communications education opportunities. Our core values are; integrity, respect, professionalism, teamwork, can-do attitude, innovative and pride.

### **What We Accomplished in 2016-2017**

- Throughout the year, updates were completed to Standard Operating Guidelines that support operational improvements or changes related to public safety communications and field unit responses.
- Guardian Tracking was implemented and creates a workplace culture that encourages transparent communications throughout every level of our organization. The employee documentation software allows for continuous, productive feedback so employees have no question about how their performance is reflected and will gain more control of their career path.
- National Q, which provides reliable and authoritative quality assurance case review for Medical Priority Dispatch protocols, was acquired by the 9-1-1 District/Capital Area Council of Governments. The process is aligned with the International Academies of Emergency Dispatch standards. National Q allows us to perform quality assurance on the calls processed by the communications operators.
- Stakeholder Meetings were held quarterly with current agencies serviced by Communications; Horseshoe Bay Police, Horseshoe Bay Fire, Granite Shoals Police, Granite Shoals Fire, Cottonwood Police, and Cottonwood Volunteer Fire., Marble Falls Area

Volunteer Fire. Other governing bodies, such as Emergency Services Districts, Volunteer Fire Chiefs, and County Commissioners are also encouraged to attend. Three additional meetings were called for discussions regarding the Regional Communications efforts.

- Marble Falls Area EMS added additional devices for station monitoring of Computer Aided Dispatch.
- Marble Falls Area Volunteers added two mobile devices to their primary response units.
- Response Plans were tested for Marble Falls Fire Rescue. Those plans allow for pre-determined response recommendations and the direct dispatch of unit assignments at call initiation.
- Response Plans were implemented for Marble Falls Area EMS. Those plans allow for pre-determined response recommendations and are in line with recommendations made from the Medical Protocols from Priority Dispatch.
- Melanie Boucher and Stacy Baker attended the National Academy of Emergency Dispatch Conference.
- All personnel completed required re-certifications in Emergency Medical Dispatch, Emergency Fire Dispatch, and Emergency Police Dispatch through the National Academy of Emergency Dispatch. Melanie Boucher received her Emergency Medical Dispatch Quality Assurance (EMDQ) credential from the National Academy. Natasha Sauer received her Associate Trainer for TLETS. All Personnel completed required continuing education hours with Texas Commission On Law Enforcement.
- Sgt Barry Greer and Communications Manager Stacy Baker attended the Spillman Technology Conference.
- Captain Hanson, Sgt Barry Greer and Communications Manager Stacy Baker attended the Texas Spillman Users Conference.
- Communications Officer Melanie Boucher and Communications Manager Stacy Baker attended the Higherground Users meeting.
- For the second year in a row, Katie Mein received the award for Civilian Employee of the Year.
- The 9-1-1 District began testing Text-to-911 in April and it's expected to be available in the later part 2017.
- Our training material was submitted to the Association of Public Safety Professionals P33 Project that credentials our material, recognizing that we meet national training standards. Although the majority of our training material meets expectations, we will be making

improvements as recommend by APCO and resubmit next year in hopes of being the first Texas Agency to receive the credential.

- Created Communications Center Supervisor Job Description.
- Implemented data sharing with all Spillman Law Enforcement Users which allows access to records electronically.
- Participated in National Incident Base Reporting System (NIBRS) Pilot Program with Spillman and upgraded to Mobile Forms.

#### **What We Plan to Accomplish in 2017-2018**

- Promote two supervisors to meet recommended span-of-control and ensure direct supervision of public safety communications operations.
- Receive re-submission results by the Association of Public Safety Communications Officials for P33 Accreditation of our training material.
- Support professional development by completing leadership training classes for all communications center staff and incorporate Team Building functions/exercises annually.
- Successfully move to new facility.
- Continue to develop and plan for Regional Communications Center Consolidation.
- Work with the 9-1-1 district to plan for the future implementation of National Q for Emergency Police Dispatch (EPD) and Emergency Fire Dispatch (EFD) and continue to participate in the Back Up Public Safety Answering Point planning.
- Attend nationally recognized Public Safety Communications conferences; Association of Public Safety Communications Officials (APCO), National Academy of Emergency Dispatch (NAED), Texas Chapter of APCO, Texas Chapter of National Emergency Number Association, Texas Spillman Users Conference and Spillman Users Summit Conference.
- Implement Spillman Response Plans in CAD for Fire Agencies serviced by Communications.
- Increase attendance to Spillman Summit Conference.

## Communication Services

Performance Measures	Actual	Actual	Estimated	Projected
	FY 14-15	FY 15-16	FY 16-17	FY 17-18
MFPD Calls for Service	17,150	13,154	13,773	18,364
Total Calls for Service	34,886	29,254	34,455	36,537
Total 911 Calls Received	10,439	10,579	10,608	10,542
Total Admin Calls Received	64,850	59,998	58,558	61,135
Texas Crime Information Center Queries & Messages	39,849	47,556	37,246	41,550
Cost Per Call	N/A	\$24.93	\$22.13	\$21.58
Total Average answer time for 911/Admin calls	98.56%	98.58%	98.81%	98.65%

# Communications



<b>Fund: General</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
<b>Department: Communications</b>				
Communications Manager	1	1	1	1
Communications Supervisor	0	0	0	2
Communications Officer	9	9	9	7
<b>TOTALS</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>COMMUNICATIONS DEPARTMENT</b>		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
551-5100	SALARIES (EXEMPT)	64,368	65,560	65,560	67,527
551-5105	SALARIES (NON-EXEMPT)	330,510	332,896	340,300	352,260
551-5140	OVERTIME	68,312	65,000	70,000	70,000
551-5142	ON CALL PAY	525	900	900	700
551-5143	SPECIAL ASSIGNMENT PAY	0	0	127	0
551-5155	EMPLOYEE LONGEVITY PAY	4,340	5,575	5,957	6,430
551-5170	SOCIAL SECURITY	34,519	36,271	36,800	37,568
551-5175	RETIREMENT	20,862	27,642	28,100	29,396
551-5180	EMPLOYEE HEALTH/DENTAL	64,415	62,035	60,200	60,200
551-5181	DEPENDENT HEALTH/DENTAL	21,352	20,995	21,400	21,400
551-5182.01	LIFE/LTD	3,231	3,400	3,400	3,650
551-5183	HSA- EMPLOYER CONTRIBUTION	2,000	2,000	2,000	2,000
551-5184	FLEX EMPLOYER REIMB	1,500	1,500	1,500	1,500
551-5190	WORKERS COMPENSATION	762	900	1,000	1,100
551-5194	CLOTHING ALLOWANCE	3,900	4,200	4,200	600
<b>TOTAL PERSONNEL SERVICES</b>		<b>620,596</b>	<b>628,874</b>	<b>641,444</b>	<b>654,331</b>
<u>SUPPLIES</u>					
551-5314	COMPUTER EQUIPMENT	1,966	1,500	0	1,500
551-5318	FURNITURE	1,561	1,500	0	1,500
551-5320	POSTAGE	100	0	6	100
551-5332	OFFICE SUPPLIES	989	1,000	543	1,000
551-5333	COMPUTER SUPPLIES/SOFTWARE	2,053	2,000	2,750	2,000
551-5333.02	911 SUPPLIES	699	1,000	87	1,000
551-5334	COPIER SUPPLIES	520	1,400	712	1,000
551-5335	JANITORIAL SUPPLIES	218	200	52	200
551-5338	GENERAL HARDWARE SUPPLIES	0	200	0	200
551-5350	PRINTING	440	250	0	250
551-5355	PUBLICATIONS & BOOKS	336	500	322	500
551-5360	UNIFORMS	704	1,200	1,100	4,800
551-5390	SMALL TOOLS & EQUIPMENT	414	1,500	938	1,500
551-5399	MISCELLANEOUS SUPPLIES	0	150	0	150
<b>TOTAL SUPPLIES</b>		<b>9,998</b>	<b>12,400</b>	<b>6,510</b>	<b>15,700</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>COMMUNICATIONS DEPARTMENT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>MAINTENANCE</u>					
551-5401	BUILDING MAINTENANCE	2,500	3,000	0	3,000
551-5403	COMPUTER MAINTENANCE	15,096	15,000	5,815	15,000
551-5404	TELEPHONE MAINTENANCE	1,519	2,000	0	2,000
551-5406	SOFTWARE MAINTENANCE	20,761	48,000	47,405	51,000
551-5412	BASE RADIO MAINTENANCE	34,532	36,500	36,414	20,500
551-5413	911 EQUIPMENT MAINTENANCE	1,710	2,000	1,800	2,000
551-5458	EQUIPMENT MAINTENANCE	0	250	0	250
<b>TOTAL MAINTENANCE</b>		<b>76,118</b>	<b>106,750</b>	<b>91,434</b>	<b>93,750</b>
<u>SERVICES</u>					
551-5501	MEDICAL SERVICES	0	500	175	500
551-5520	PROFESSIONAL SERVICES	0	250	200	250
551-5530	ADVERTISING & NOTICES	0	250	150	250
551-5537	INTERNET SERVICES-ETHERNET	0	0	0	16,000
551-5560	PERSONNEL ADS	0	125	0	125
551-5570	RENTAL EQUIPMENT -COPIER	832	1,200	1,542	1,200
<b>TOTAL SERVICES</b>		<b>832</b>	<b>2,325</b>	<b>2,067</b>	<b>18,325</b>
<u>OTHER</u>					
551-5610	DUES	927	1,200	427	1,200
551-5625	BUSINESS EXPENSES	794	500	500	500
551-5626	PROFESSIONAL DEVELOPMENT	5,594	10,000	11,300	10,000
551-5667	EMPLOYEE RECOGNITION	499	500	550	1,000
<b>TOTAL OTHER</b>		<b>7,814</b>	<b>12,200</b>	<b>12,777</b>	<b>12,700</b>
<u>CAPITAL</u>					
551-5820	SOFTWARE/HARDWARE UPGRADE	13,990	0	0	0
<b>TOTAL TRANSFERS</b>		<b>13,990</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMMUNICATIONS DEPARTMENT</b>		<b>729,348</b>	<b>762,549</b>	<b>754,232</b>	<b>794,806</b>

# General Fund Police

## **Mission Statement**

We pledge to provide those who live, work, and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

## **Description**

The Marble Falls Police Department is responsible for providing law enforcement services within the City of Marble Falls. The Police Department promotes "Community Policing" which targets illegal drug activities, violent street crimes and other quality of life problems, thereby increasing community confidence in the department and reducing the community's fear of crime. This department also provides assistance and advice to other departments, boards, commissions and other entities of the city, and interacts professionally with other local, state and federal law enforcement jurisdictions.

## **Goals and Objectives**

- Continue to work towards making Marble Falls the most professional, well trained and well staffed Police Department of its size in the State of Texas.
- Continue to improve our Department wide case clearance rates for Incident Based Reporting (IBR)/Uniform Crime Report (UCR) reportable offenses.
- To continue our community policing policies such as the Neighborhood Crime Watch Program and the posting of permanent signs reminding citizens to lock their vehicles and keep valuables out of sight in the vehicle to prevent vehicle burglary.

## **What We Accomplished in 2016-2017**

- Continued design and development of a new Public Safety Facility.
- Maintained an open and friendly relationship with the media.
- Continued utilizing Tips 411 software that allows for text messaging tips from citizens and printing the logo on the back of all Patrol business cards.
- Updated several social media sites in order to keep the community current on events and weather and added WarnCentralTexas.
- Maintained a public information kiosk that provides Police Department visitors with facts and public safety information.
- Continued providing Public Awareness on Crime Prevention and Service Programs to the community.
- Continued collecting DNA samples from all sex offenders for submission to the Texas Department of Public Safety Database.
- Maintained a higher than average case clearance rate.
- Recognized staff members for on the job excellence:
  - Police Officer of the Year - Officer Cory Munoz

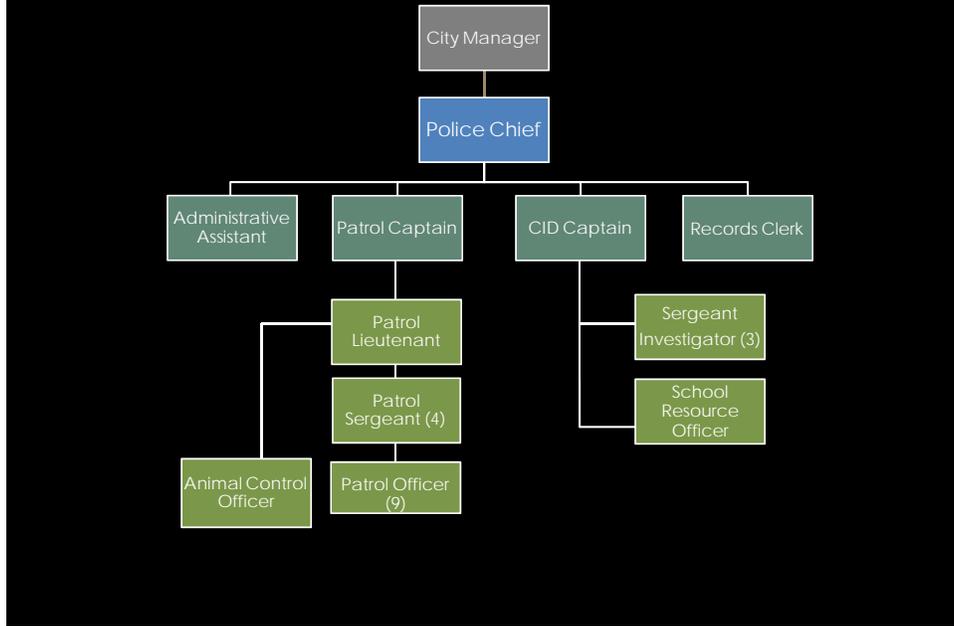
- Civilian Employee of the Year - Communications Officer Katie Mein
- Hill Country 100 Club's "Officer of the Year" - Officer Justin Schlaudraff.
- Continued to work with the citizens on all aspects involving the permitting of Special Events within the City of Marble Falls.
- Continued to provide staff with the opportunity to increase professional development and meet mandated training requirements.
  - Continued to ensure that all personnel have completed required and mandated National Incident Management System (NIMS) training.
  - Two first line supervisors of the Marble Falls Police Department completed Supervisory Training and Effective Practices (S.T.E.P.).
  - Members of the Marble Falls Police Department participated in the Capital Area Council of Governments (CAPCOG)/Capital Area Trauma Regional Advisory Council (CATRAC) Regional Preparedness Exercise with Baylor Scott & White Hospital and Burnet County Emergency Operations Center (E.O.C.) held on Lake Marble Falls to enact a Lakefest accident.
  - Detective Sergeant Trisha Ratliff will attend Module 1 of LEMIT Command College.
  - Sent another detective to homicide training.
- Continued to improve customer service and community policing. The Marble Falls Police Department participated in "National Night Out" which was held at Johnson Park.
- Continued to streamline reporting and work flow processes by utilizing technology through the District Attorney's office.
- Criminal Justice Advisory Committee (CJAC) with Capital Area Council of Governments (CAPCOG) Grants
  - \$75,000 was utilized to upgrade portable/mobile radios for patrol to aid in interoperability between Marble Falls and agencies in the central corridor area.
  - \$40,000 along with the Community Oriented Policing Services (COPS) Grant for \$12,500 was utilized to purchase and implement combined mobile/body cameras for Marble Falls Police Department.
- Chief Mark Whitacre, Captain Ted Young and Sergeant Robert Talamantes attended monthly Capital Area Council of Governments (CAPCOG) meetings in Austin for homeland security, interoperability of radio communications and standardized training in law enforcement.
- Completed a Biannual, 100% inventory of evidence locker.
- We were the Pilot Program for Spillman state specific National Incident Based Reporting System (NIBRS) software.
- After completing the pilot program we upgraded to the new mobile forms for National Incident Based Reporting System (NIBRS) reporting.
- 5 Year Strategic Plan

### **What We Plan to Accomplish in 2017-2018**

- Successfully complete our move into the new Public Safety Facility.
- Increase staffing levels to enhance the level of service provided to the citizens of Marble Falls.
- Continue to work towards improving the department's customer service and community policing policies.
- Continue to provide professional development opportunities for all Police Department employees.
- Continue to recognize employee's excellence through awards program.
- Strive to maintain an above average case clearance rate.
- Update and continue maintaining the Police Department's website, Facebook, and Twitter.
- Implement the Emergency Services Unit (ESU) Swift Water Rescue Team comprised of members from the Marble Falls Police Department, Marble Falls Fire & Rescue and Marble Falls Area EMS.
- Begin submission of documents for Texas Police Chief's Association recognition.
- Continue maintenance of the Standard Operating Guidelines through PowerDMS in accordance with the Texas Police Chief's Association recognized policy and procedure program.
- Continue sending staff to street survival training, first line supervisor training and leadership courses.
- Continue to apply for and utilize the US Department of Justice Bullet Proof Vest Grant for new and replacement body armor.
- Apply for and utilize the Community Oriented Policing Services (COPS) Grants.
- Continue Phase III of the city wide radio replacement project.
- Apply for any available Grants that can improve our ability to serve the citizens of Marble Falls.

<b>Police Department</b>				
<b>Performance Measures</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>	<b>Projected FY 17-18</b>
MFPD Calls for Service	17,150	13,154	13,773	18,364
Uniform Crime Reporting: Cases Filed/Cases Cleared	594 / 318	490 / 257	459 / 240	514 / 272
Uniform Crime Reporting: Clearance Rate	54%	52%	52%	53%
Adult Arrests/Juvenile Arrests	611 / 86	619 / 120	579 / 86	678 / 97
Cases Filed - County Court	341	300	341	409
Cases Filed - District Court	161	82	118	142
Cases Filed - Juvenile Court (JPO)	66	67	38	57
Citations Issued	1,416	1,702	2,107	2,358
Reported Collisions/Injuries/No Injuries	450 / 35 / 415	607 / 65 / 542	610 / 58 / 552	556 / 57 / 499
Warrants Served	339	178	288	345
Average Response Time	N/A	6 min 34 sec	4 min 30 sec	5 min 32 sec
% of Animals Returned to their Owner	35%	28%	34%	32%
% of Animals Adopted	5%	2%	3%	3%
% of Animals Transferred for Rescue	37%	25%	33%	32%
Cost Per Call for Service	\$178.68	\$189.95	\$188.08	\$151.73

# Police Department



<b>Fund: General</b>				
<b>Department: Police Department</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
Police Chief	1	1	1	1
Captains	2	2	2	2
Patrol Lieutenant	1	1	1	1
Investigators	3	3	3	3
Patrol Sergeant	2	2	4	4
Patrol Officer	8	8	7	9
Records Clerk	1	1	1	1
Administrative Assistant	1	1	1	1
School Resource Officer	1	1	1	1
Animal Control Officer	1	1	1	1
<b>TOTALS</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>24</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>POLICE DEPARTMENT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>PERSONNEL SERVICES</u>					
552-5100	SALARIES (EXEMPT)	309,574	356,380	354,500	366,989
552-5105	SALARIES (NON-EXEMPT)	904,251	939,154	954,100	1,066,181
552-5140	OVERTIME	125,578	115,000	120,000	100,000
552-5142	ON CALL PAY	4,575	3,900	4,575	4,575
552-5143	SPECIAL ASSIGNMENT PAY	6,101	10,000	10,000	7,500
552-5155	EMPLOYEE LONGEVITY PAY	35,675	35,800	36,483	38,700
552-5170	SOCIAL SECURITY	106,653	113,000	114,600	121,929
552-5175	RETIREMENT	67,232	86,117	86,200	92,517
552-5180	EMPLOYEE HEALTH/DENTAL	141,797	143,065	139,600	153,100
552-5181	DEPENDENT HEALTH/DENTAL	62,195	66,595	59,700	71,800
552-5182.01	LIFE/LTD	9,049	10,700	10,000	10,400
552-5183	HSA- EMPLOYER CONTRIBUTION	6,500	8,000	7,000	7,000
552-5190	WORKERS COMPENSATION	34,090	35,500	42,350	44,000
552-5193	AUTO ALLOWANCE	6,542	6,300	6,300	6,300
552-5194	CLOTHING ALLOWANCE	7,700	10,600	10,600	3,600
<b>TOTAL PERSONNEL SERVICES</b>		<b>1,827,512</b>	<b>1,940,111</b>	<b>1,956,008</b>	<b>2,094,591</b>
<u>SUPPLIES</u>					
552-5314	COMPUTER EQUIPMENT	560	8,500	9,500	8,500
552-5318	FURNITURE	4,088	1,500	2,700	1,500
552-5320	POSTAGE	3,091	3,400	3,090	3,200
552-5330	GAS, OIL, & NEW TIRES	38,051	50,000	38,200	50,000
552-5332	OFFICE SUPPLIES	4,127	4,000	4,140	4,200
552-5333	COMPUTER SUPPLIES/SOFTWARE	6,139	7,000	7,100	7,000
552-5334	COPIER SUPPLIES	1,343	3,000	2,150	1,500
552-5335	JANITORIAL SUPPLIES	1,024	1,500	1,210	1,500
552-5337	ANIMAL SHELTER SUPPLIES	2,759	3,000	2,360	3,000
552-5338	GENERAL HARDWARE SUPPLIES	1,193	2,500	2,490	2,500
552-5339	PHOTO SUPPLIES	834	1,000	980	1,000
552-5340	TRAINING SUPPLIES	1,211	1,500	1,500	1,500
552-5345	AMMUNITION SUPPLIES	7,403	7,500	7,490	7,500
552-5346	INVESTIGATION SUPPLIES	2,610	3,200	7,100	3,200

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>POLICE DEPARTMENT</b>		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>SUPPLIES-CONTINUED</b>					
552-5350	PRINTING	1,654	2,500	2,450	2,500
552-5355	PUBLICATIONS & BOOKS	1,187	1,000	994	1,000
552-5360	UNIFORMS	14,086	12,500	14,600	20,500
552-5390	SMALL TOOLS & EQUIPMENT	23,246	17,500	19,780	17,500
552-5390.03	EQUIPMENT GRANT-TXDOT	2,702	0	0	0
552-5399	MISCELLANEOUS SUPPLIES	25	500	500	500
<b>TOTAL SUPPLIES</b>		<b>117,334</b>	<b>131,600</b>	<b>128,334</b>	<b>138,100</b>
 <b><u>MAINTENANCE</u></b>					
552-5401.01	BUILDING MAINTENANCE	6,656	7,500	8,300	7,500
552-5401.02	ANIMAL SHELTER MAINTENANCE	1,527	1,500	1,000	1,500
552-5403	COMPUTER MAINTENANCE	25,408	25,000	30,000	48,000
552-5404	TELEPHONE MAINTENANCE	2,761	5,000	3,000	5,000
552-5405	GENERATOR MAINTENANCE	6,082	5,000	7,500	6,000
552-5406	SOFTWARE MAINTENANCE	30,434	52,000	51,940	52,000
552-5411	MOBILE RADIO MAINTENANCE	836	4,000	970	4,000
552-5412	MOBILE VIDEO MAINTENANCE	555	5,000	200	5,000
552-5414	RADAR MAINTENANCE	791	1,500	500	1,500
552-5457	VEHICLE/EQUIP. MAINTENANCE	43,167	46,760	70,600	35,000
552-5458	EQUIPMENT MAINTENANCE	823	250	330	250
552-5459	COMMAND BUS EXPENSES	450	450	450	450
<b>TOTAL MAINTENANCE</b>		<b>119,489</b>	<b>153,960</b>	<b>174,790</b>	<b>166,200</b>
 <b><u>SERVICES</u></b>					
552-5501	MEDICAL SERVICES	4,812	5,000	12,000	5,000
552-5501.01	BACKGROUND CHECKS	1	0	1	0
552-5520	PROFESSIONAL SERVICES	45	250	100	250
552-5530	ADVERTISING & NOTICES	596	500	500	500
552-5537	INTERNET ACCESS SERVICES	3,155	5,100	5,150	5,100
552-5538	NRA GRANT EXPENDITURES	0	0	0	0
552-5540	TELEPHONE	26,903	25,000	22,000	25,000

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>POLICE DEPARTMENT</b>		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>SERVICES- CONTINUED</b>					
552-5542	NATURAL GAS	539	600	600	3,000
552-5545	ELECTRICITY	21,553	22,000	21,000	22,000
552-5560	PERSONNEL ADS	0	125	0	125
552-5570	RENTAL EQUIPMENT -COPIER	3,143	4,000	3,860	5,300
552-5572	BUILDING LEASE	25,548	28,500	28,500	22,000
552-5576	HOUSING OF PRISONERS	10,400	12,500	7,600	12,500
552-5580	INSURANCE - GENERAL LIABILI	966	1,200	1,365	1,500
552-5581	INSURANCE-REAL/PERSONAL PRO	650	0	0	0
552-5582	INSURANCE-ERRORS/OMISSIONS	2,649	3,100	3,122	3,300
552-5583	INSURANCE - VEHICLE LIABILI	6,040	6,200	6,615	6,900
552-5584	INSURANCE - VEHICLE APD	6,473	7,000	6,641	6,800
552-5585	MOBILE EQUIPMENT INSURANCE	176	200	148	220
552-5588	LAW ENFORCEMENT LIABILITY	10,028	11,000	11,142	11,500
552-5591	VETERINARIAN SERVICES	650	1,250	1,230	1,250
<b>TOTAL SERVICES</b>		<b>124,327</b>	<b>133,525</b>	<b>131,574</b>	<b>132,245</b>
<b><u>OTHER</u></b>					
552-5603	CRIME PREVENTION EXPENSES	1,013	2,500	2,490	2,500
552-5604	ABANDONED VEHICLE EXPENSE	0	250	0	250
552-5610	DUES	995	1,800	1,330	1,800
552-5625	BUSINESS EXPENSES	5,577	4,800	5,120	5,500
552-5626	PROFESSIONAL DEVELOPMENT	17,398	20,000	20,000	20,000
552-5626.01	PROF. DEVELOP - STATE FUNDS	1,732	1,679	1,679	1,680
552-5631	CONFIDENTIAL INFORMANT FUND	0	1,500	0	1,500
552-5667	EMPLOYEE RECOGNITION	804	1,000	852	1,000
552-5670	RADIO SUBSCRIPTION	31,900	31,900	31,900	31,900
<b>TOTAL OTHER</b>		<b>59,420</b>	<b>65,429</b>	<b>63,371</b>	<b>66,130</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>POLICE DEPARTMENT</b>					
<u>CAPITAL</u>					
552-5810	VEHICLE	6,830	6,830	6,830	49,756
552-5819	RADIO EQUIPMENT-LEASE PYMT	18,331	18,500	18,331	0
552-5820	RADIO EQUIPMENT-PHASE III	35,406	40,000	39,800	80,000
552-5822	CAD/RMS UPGRADE LEASE PYMT	70,017	70,017	70,017	70,017
552-5825	EQUIP GRANT- RADIOS	75,000	0	0	0
552-5826	MOBILE & BODY CAMERA SYSTEM	0	123,438	25,000	19,000
TOTAL CAPITAL		205,584	258,785	159,978	218,773
TRANSFERS					
552-6104	TRANS TO DEBT SERVICE	45,000	45,000	45,000	0
TOTAL TRANSFERS		45,000	45,000	45,000	0
<b>TOTAL POLICE DEPARTMENT</b>		<b>2,498,666</b>	<b>2,728,410</b>	<b>2,659,055</b>	<b>2,816,039</b>

# General Fund Fire Department

## **Mission Statement**

Marble Falls Fire Rescue is proud and committed in providing professional, dependable service through education, prevention, and protection to ensure a safe community.

## **Department Description**

Marble Falls Fire Rescue is an all hazards department that responds to emergency and non-emergency calls such as fires, emergency medical incidents, rescues, hazardous conditions, and public assistance calls. In addition the Department supports the safety of the community through the fire inspection program and a community public education program.

## **Department Objectives**

- To meet and exceed our community's needs and expectations by providing high quality emergency response, life safety and community support services.
- To provide an effective fire prevention program in order to educate in the prevention of life and property hazards in order to reduce the need for fire suppression activities.
- To maintain a high standard of training and education for the department and the community.
- To promote teamwork, loyalty and respect within the department and the community.

## **Department Goals**

- To respond to all emergency calls for service in the City within 5 minutes 90% of the time.
- To maintain a department training goal of an average of 20 hours per member per month.
- To inspect all high-hazard commercial properties annually.
- To ensure that the City and its residents are prepared to effectively respond to major disasters by providing information and education in emergency preparedness.
- To provide fire prevention safety programs through effective community education and outreach programs.

## **What We Accomplished in 2016-2017**

- Conducted front line supervisor training designed for the fire service environment.
- Completed a strategic plan for the fire department by facilitating the strategic planning process.
- Reviewed and revised 90% of the Fire Department's policies and operational procedures.
- Developed and issued the Department's first Annual Report.
- Coordinated and hosted a training class on the Modern Fire Ground Tactics

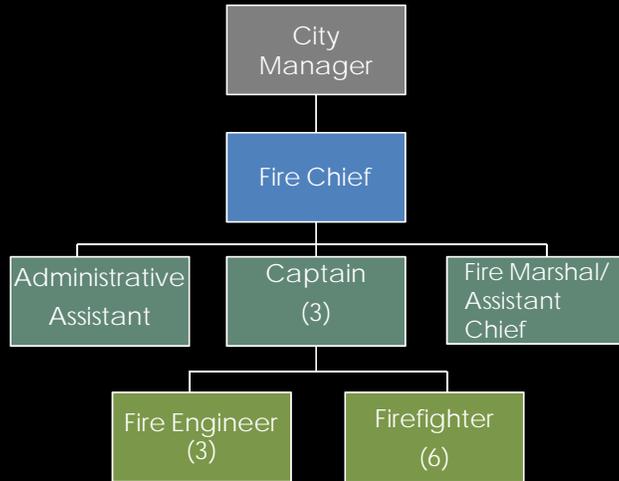
- Facilitated the refurbishment of the Department’s Ladder truck, thereby extending the life of the truck with a significant savings when compared to the purchase of a new truck.
- Developed a plan to address the items identified in the Community Wildfire Assessment conducted by the Texas Forest Service.
- Designed and conducted an emergency management exercise for the City’s emergency operations center.
- Facilitated the development and testing of a Disaster Finance Policy for the City
- Secured a grant and donation for an electronic, environment friendly fire extinguisher trainer in order to provide community education.

**What We Plan To Accomplished in 2017-2018**

- Based upon the FY 2016-17 emergency management exercise, design and conduct an exercise to test the improvements noted along with testing of the EOC setup in the new Public Safety Facility.
- Enter 40% of the commercial establishment pre-fire plans into the Computer Aided Dispatch System (CAD).
- Conduct a needs assessment and develop a replacement plan of the Department’s small firefighting and rescue equipment.
- Facilitate the development of a fire station location study and ISO improvement plan through a specialized contractor as approved through the budget process.

<b>Fire Department</b>				
<b>Performance Measures</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>	<b>Projected FY 17-18</b>
Average Response Time (Emergency Calls)	4 min 56 sec	5 min 17 sec	5 min 23 sec	5 min 28 sec
Percent response five minutes or less	70%	67%	64%	61%
Businesses inspected (Annual Inspection)	132	331	200	400
Re-inspections of Businesses	64	262	150	300
Hours expended-Plan Reviews	N/A	N/A	105	150
Fire hydrant tested/ Maintained	100%	46%	80%	90%
Total training hours completed	1740	2928	3000	3100
Number of Fire Safety Programs delivered	35	36	35	35
Total Incidents	1,329	1,565	1,701	1,820
Cost of Fire Services per 1000 Population	\$217,340	\$224,791	\$221,446	\$218,073
Cost per call for service	\$1,036	\$917	\$867	\$810
Total Estimated Fire Loss	\$613,850	\$1,144,651	\$600,000	\$600,000

# Fire Department



<b>Fund: General</b>				
<b>Department: Fire Department</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
Fire Chief	1	1	1	1
Administrative Assistant	1	1	1	1
Fire Marshal/Assistant Fire Chief	1	1	1	1
Captain	3	3	3	3
Fire Engineer	3	3	3	3
Firefighter	6	6	6	6
<b>TOTALS</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>FIRE DEPARTMENT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>PERSONNEL SERVICES</u>					
553-5100	SALARIES (EXEMPT)	148,927	160,091	160,000	181,486
553-5105	SALARIES (NON EXEMPT)	682,103	643,338	681,900	702,357
553-5135	SEASONAL & HOURLY EMPLOYEES	49,592	47,500	47,500	55,000
553-5140	OVERTIME	59,168	62,000	60,000	62,000
553-5155	EMPLOYEE LONGEVITY PAY	12,692	13,756	12,595	14,372
553-5170	SOCIAL SECURITY	70,606	73,377	73,300	77,664
553-5175	RETIREMENT	42,099	52,714	53,300	56,845
553-5180	EMPLOYEE HEALTH/DENTAL	92,050	87,828	100,100	100,100
553-5181	DEPENDENT HEALTH/DENTAL	50,608	47,975	52,800	52,800
553-5182.01	LIFE/LTD	5,907	6,000	6,000	6,400
553-5183	HSAA- EMPLOYER CONTRIBUTIONS	4,000	4,000	5,000	5,000
553-5190	WORKERS COMPENSATION	27,032	22,000	30,600	31,200
<b>TOTAL PERSONNEL SERVICES</b>		<b>1,244,784</b>	<b>1,220,579</b>	<b>1,283,095</b>	<b>1,345,224</b>
<u>SUPPLIES</u>					
553-5314	COMP. EQUIPMENT	2,120	2,100	2,100	6,545
553-5318	FURNITURE	260	1,450	1,450	1,450
553-5320	POSTAGE	291	500	300	400
553-5330	GAS, OIL, & NEW TIRES	10,208	11,500	11,500	25,000
553-5332	OFFICE SUPPLIES	1,695	1,400	1,400	1,400
553-5333	COMPUTER SUPPLIES/SOFTWARE	647	2,045	2,045	2,045
553-5335	JANITORIAL SUPPLIES	1,504	1,500	1,500	1,500
553-5336	FIRE PREVENTION SUPPLIES	2,199	15,200	15,446	2,200
553-5340	TRAINING SUPPLIES	901	1,000	1,000	1,000
553-5342	MEDICAL SUPPLIES	10,963	6,500	15,626	8,000
553-5355	PUBLICATIONS & BOOKS	1,305	1,596	1,596	1,596
553-5360	UNIFORMS	13,410	10,700	10,700	10,700
553-5365	SAFETY CLOTHING/EQUIPMENT	12,773	23,926	23,426	43,826
553-5390	SMALL TOOLS & EQUIPMENT	9,286	7,000	7,000	9,000
553-5390.01	EXPENDABLE FIRE/RES SUPPLIES	939	4,000	4,000	4,000

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>FIRE DEPARTMENT</b>					
<u>SUPPLIES- CONTINUED</u>					
553-5391	SMALL COMMUNICATIONS EQUIP	37	1,500	1,500	1,500
553-5399	MISCELLANEOUS EXPENSE	923	1,500	1,500	1,500
553-5399.01	MISC. SUPPLIES - DONATED FUND	1,456	500	500	0
<b>TOTAL SUPPLIES</b>		<b>70,917</b>	<b>93,917</b>	<b>102,589</b>	<b>121,662</b>
<u>MAINTENANCE</u>					
553-5401	BUILDING MAINTENANCE	21,390	12,000	12,000	28,415
553-5403	COMPUTER MAINTENANCE	405	3,000	3,000	3,000
553-5404	TELEPHONE MAINTENANCE	1,987	1,000	1,000	1,000
553-5406	SOFTWARE MAINTENANCE	1,530	5,578	6,717	6,717
553-5457	VEHICLE/EQUIP. MAINTENANCE	22,846	69,000	49,250	47,000
<b>TOTAL MAINTENANCE</b>		<b>48,158</b>	<b>90,578</b>	<b>71,967</b>	<b>86,132</b>
<u>SERVICES</u>					
553-5501	MEDICAL SERVICES	3,616	8,300	8,300	8,300
553-5501.01	BACKGROUND CHECKS	1,792	500	250	500
553-5514	CONTRACT LABOR - MEDICAL DI	8,000	8,000	8,000	8,000
553-5520	PROFESSIONAL SERVICES	0	0	0	7,250
553-5530	ADVERTISING & NOTICES	514	679	0	679
553-5540	TELEPHONE	7,959	7,280	7,280	7,735
553-5542	NATURAL GAS	2,049	2,300	2,300	2,300
553-5545	ELECTRICITY	13,682	13,700	13,700	13,700
553-5570	COPIER LEASE	2,384	2,500	2,500	2,500
553-5575	STATE INSPECTION FEES	9	0	0	0
553-5580	INSURANCE - GENERAL LIABILI	892	1,000	1,138	1,200
553-5582	INSURANCE-ERRORS/OMISSIONS	1,795	1,900	1,913	2,000
553-5583	INSURANCE- VEHICLE LIABILITY	1,359	1,600	1,705	1,800
553-5584	INSURANCE - VEHICLE APD	4,474	4,600	4,698	4,750
553-5585	MOBILE EQUIPMENT INSURANCE	68	120	75	120
<b>TOTAL SERVICES</b>		<b>48,593</b>	<b>52,479</b>	<b>51,859</b>	<b>60,834</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>FIRE DEPARTMENT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>OTHER</u>					
553-5610	DUES	2,375	3,546	3,546	3,546
553-5625	BUSINESS EXPENSES	1,643	2,000	2,000	2,000
553-5626	PROFESSIONAL DEVELOPMENT	11,130	24,500	19,000	26,000
553-5627	EMERGENCY MANAGEMENT EXPENS	3,367	7,950	7,950	7,950
553-5669	RELOCATION EXPENSE	3,424	0	0	0
<b>TOTAL OTHER</b>		<b>21,939</b>	<b>37,996</b>	<b>32,496</b>	<b>39,496</b>
<u>CAPITAL</u>					
553-5810	VEHICLE (TRANS. EQUIP REPLACE.)	0	0	0	10,000
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
<b>TOTAL FIRE DEPARTMENT</b>		<b>1,434,391</b>	<b>1,495,549</b>	<b>1,542,006</b>	<b>1,663,348</b>

# General Fund Engineering

## **Description**

The Engineering Department is an integral part of the City's Strategic Planning, manages Capital Improvement Projects, provides guidance for public infrastructure, and executes a wide variety of public works improvement programs. The department is comprised of the City Engineer, a Texas licensed civil engineer, who assists and advises professional, sub-professional, City Administration, and various City Departments.

The Engineering Department is also part of the plan review process responsible for reviewing all private site development projects within the city limits and ETJ, to assure that new projects comply with applicable ordinances, and acceptable standard design practices. The City Engineer provides customer service by effectively facilitating the development process while protecting the health, safety, and public welfare of the community.

## **Goals and Objectives**

To advance the City in a position of growth and to represent the City's best interest in all aspects of engineering and development related activities.

### **In order to meet this goal we will:**

- Conduct and perform duties consistent with the City's Core Values and Council's Focus Areas.
- Respond in a quick, thoughtful manner to all inquiries and requests.
- Apply current standard design and construction practices to all public improvements.
- Facilitate the development process while protecting the health, safety, and public welfare of the community. Continually update the Capital Improvement Program to be comprehensive and transparent. Continually update the City's infrastructure mapping.
- Represent the City to regional and state entities like LCRA, TxDOT, and TCEQ.
- Analyze and monitor the infrastructure capabilities, and the aptitude to accommodate future development.

## **What We Accomplished in 2016-2017**

- Update 5-year CIP program on Comprehensive Plan recommendations.
- Finished construction of Wastewater Treatment Plant Expansion.
- Completed community outreach, design, and construction of Broadway St.
- Finished update of the Technical Construction Standard Specifications.
- Conclude design and award construction of Phase 4 of the Water Plant Expansion.
- Complete design and award construction of Via Viejo water tank.
- Finalized the 1431 Waterline to Manzano Project.
- Design and construction of Hamilton Creek Waterline.
- Oversaw site construction of the Public Safety Facility.

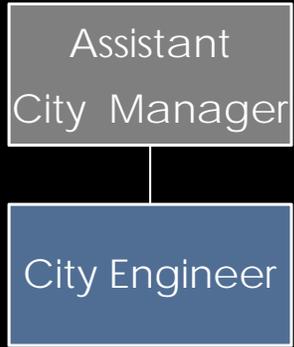
- Mormon Mill & Mission Hills Engineering Study
- Completed design and construction award for the Phase 4 of the Water Plant Expansion.
- Completed Construction of Wastewater Treatment Plant Expansion.
- Inventory and Map location of City’s system valves and Hydrants.
- Performed plan reviews for developments such as Gregg Ranch and Panther Hollow Apartments, Chick-fil-a, Mustang Ridge Estates, HEB, Loma Vista Subdivision, Panda Express, etc.
- Obtained two LCRA grants for the City totaling over \$90K.
- Design and construction of the Purple Pipe to Soccer Fields project.
- West Innovation Loop design, bid, and construction.
- Woodlands Lift Station upgrade.
- Collaborated with prospective developers on projects such as Roper Tract, Live Oak Subdivision, Burger King, Fairfield Hotel, and other prospects.
- Completed design and construction of Broadway Reconstruction project.
- Maintained the engineering plan review of development designs from the required 10-days to an average of less than 7-days.

**What We Plan to Accomplish in 2017-2018**

- Update 5-year CIP program on Comprehensive Plan recommendations.
- Implement the Technical Construction Standard Specifications and finalize in-house bidding process.
- Conclude design and construction of Phase 4 of the Water Plant Expansion, Via Viejo water tank, CDBG WW Replacement project, and the Purple Pipe to Meadowlakes.
- Design of Ave Q Reconstruction project.
- Conceptual design of Ave U and Ave G.
- Concept and fund reuse filling station.
- Master for alternative location of new WWTP north of Lake Marble Falls.
- Extend water line to Channel Oaks.
- Purple Pipe Master Plan
- Update Irrigation Farm Contract

<b>Engineering Department</b>				
<b>Performance Measures</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>	<b>Projected FY 17-18</b>
In-house Engineering Design Projects	6	7	7	8
Plan Review Timeframe	8.6 Days	7 Days	6.5 Days	7 Days
Capital Improvement Projects Managed	10	11	10	10
Development Reviews Completed (Major Projects only)	17	18	20	20

# Engineering



Fund: General Department: Engineering	15*	16*	17	18
City Engineer	1	1	1	1
<b>TOTALS</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

\* Position previously in Administration budget

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>ENGINEERING DEPARTMENT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>PERSONNEL SERVICES</u>					
554-5100	SALARIES (EXEMPT)		75,602	80,000	82,400
554-5135	HOURLY (NON-EXEMPT)		9,250	7,000	7,000
554-5155	EMPLOYEE LONGEVITY PAY		300	287	375
554-5170	SOCIAL SECURITY		7,038	6,650	7,350
554-5175	RETIREMENT		4,792	5,000	5,273
554-5180	EMPLOYEE HEALTH/DENTAL		5,700	5,800	5,800
554-5181	DEPENDENT HEALTH/DENTAL		0	50	50
554-5182.01	LIFE/LTD		450	580	620
554-5183	HAS - EMPLOYER CONTRIBUTION		0	1,000	1,000
554-5190	WORKERS COMPENSATION		150	150	200
554-5193	AUTO ALLOWANCE		6,300	6,300	6,300
<b>TOTAL PERSONNEL SERVICES</b>		<b>0</b>	<b>109,582</b>	<b>112,817</b>	<b>116,368</b>
<u>SUPPLIES</u>					
554-5314	COMPUTER EQUIPMENT		3,500	1,482	0
554-5318	FURNITURE		250	250	250
554-5320	POSTAGE		100	100	50
554-5332	OFFICE SUPPLIES		150	150	300
554-5333	COMPUTER SUPPLIES/SOFTWARE		1,100	1,000	1,000
554-5350	PRINTING		2,000	1,500	1,000
554-5355	PUBLICATIONS & BOOKS		50	50	50
554-5390	SMALL TOOLS & EQUIPMENT		250	250	150
554-5399	MISCELLANEOUS SUPPLIES		100	100	100
<b>TOTAL SUPPLIES</b>		<b>0</b>	<b>7,500</b>	<b>4,882</b>	<b>2,900</b>
<u>MAINTENANCE</u>					
554-5406	SOFTWARE MAINTENANCE		4,100	5,500	5,500
ADD:	COMPUTER MAINTENANCE		0	0	1,500
<b>TOTAL MAINTENANCE</b>		<b>0</b>	<b>4,100</b>	<b>5,500</b>	<b>7,000</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>ENGINEERING DEPARTMENT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>SERVICES</u>					
554-5513	ENGINEERING SERVICES		28,000	21,943	7,000
554-5513.06	RIGHT OF WAY SERVICES		4,000	10,171	10,000
554-5515.01	SURVEYING		5,000	5,905	14,000
554-5520	PROFESSIONAL SERVICES		100	0	0
554-5520.05	PROF. SVCS-COMPUTER SUPPORT		1,200	800	800
554-5530	ADVERTISING & NOTICES		50	50	50
554-5540	TELEPHONE		1,200	1,200	800
554-5580	INSURANCE - GENERAL LIABILI		150	150	150
554-5582	INSURANCE - ERRORS/OMISSION		150	150	150
<b>TOTAL SERVICES</b>		<b>0</b>	<b>39,850</b>	<b>40,369</b>	<b>32,950</b>
<u>OTHER</u>					
554-5610	DUES		485	485	485
554-5620	CLOTHING ALLOWANCE		250	240	250
554-5625	BUSINESS EXPENSES		800	500	800
554-5626	PROFESSIONAL DEVELOPMENT		2,650	2,000	2,500
554-5665	MISCELLANEOUS EXPENSES		200	100	200
<b>TOTAL OTHER</b>		<b>0</b>	<b>4,385</b>	<b>3,325</b>	<b>4,235</b>
<b>TOTAL ENGINEERING</b>		<b>0</b>	<b>165,417</b>	<b>166,893</b>	<b>163,453</b>

# General Fund

## Development Services Department

### Department Mission Statement

To educate, support, and execute the building of a better community by providing our customers and the citizens of Marble Falls the resources, knowledge, and professional expertise to manage our most important long term investment - our community.

### Department Description

The **Development Services Department** consists of **four divisions**, all of which have a correlation to planning, building and maintaining a first class community. These four areas include planning, building inspection, code enforcement, and geographic information science (GIS). The Department staff serves developers, builders, contractors, customers, visitors and citizens of Marble Falls, by supplying information, expertise, resources, and enforcement of adopted regulations pertaining to land use, signs, building and site construction, water quality, and property maintenance. The **Planning division** goal is to abide by and implement the City comprehensive plan, land use regulations, subdivision regulations, and general development ordinances relating to site development and provide support in the short term and long term urban planning of the City environment. The **Building Inspection division** purpose to safeguard the public health, safety, and general welfare through compliance with the adopted building codes to minimize hazards affiliated with the built environment, and ensure that an owner's investment in a site and/or building is constructed to minimum code standards. This includes a timely plan review and inspection processes, as well as maintaining records of all construction activity. The **Code Enforcement division** is responsible for enforcement of the City's codes, ordinances, and state laws, in a fair and equitable manner, to establish and maintain a positive and esthetically pleasing community. The **Geographic Information Science (GIS)** division has the objective of capturing and representing the City in a digital mapping environment to provide more accurate and comprehensive information for decision making within the organization, as well as digitally archiving institutional knowledge for future generations. Customer service and satisfaction, life safety, education, and community welfare are the daily operational goals of the Development Services Department.

### **Goals and Objectives**

- To propagate the building of a better community while protecting, promoting, and improving the health, safety, and welfare of citizens and visitors of Marble Falls, while preserving the foundation of the past.
- To provide quality customer service to our community, developing creative solutions for our patrons, and demonstrating the City core values in the execution of our duties.
- To work as a team, supporting each department division, City department, and our City in accomplishing strategic goals.
- Whether a first time home builder, experienced contactor, subdivision developer, or citizen assurance of a timely, professional, respectful, and high quality development process to include zoning, platting, plan review, permitting, inspection, and occupancy.
- Progressing community sustainability for future generations and addressing the needs of the City through quality service by focusing on service delivery to each customer, each project, each violation, and each issue.
- Comprehensive code compliance that fosters compliance with a “can do” attitude, applying common sense to solutions, effecting prompt correction of noted violations, and swiftly addresses all citizen complaints to maintain and bolster community pride and respect.
- To improve the relationship and productivity within the community and Code Enforcement Division.
- To enhance the character and appearance of the community through private and public sector actions.

### **What We Accomplished in 2016-2017**

- Challenged staff to develop and implement new ways and methods to improve Department image, build brand identity of the City, and collaborate with builders/developers facilitate the growth of the community and tax base.
- Continued to train, develop, and grow department staff to implement department strategic objectives and achieve City goals.
- Conducted analysis and audit of City development process review.
- Track and provide annual report regarding status of Comprehensive Plan Implementation.
- Supported implementation of Downtown Wayfinding signage.
- Researched and developed solutions to the Original Township truck route.
- Research and develop amendment to Property maintenance code regarding parking requirements and/or other potential areas.
- Researched, received industry/stakeholder feedback, and assessed the need to re-structure, increase and/or adjust Building Permit and related fees and continue partnership with HCBA and continue to host/facilitate 2016 Builder’s Forum meetings.

- Continued staff support for the Planning and Zoning Commission items/cases, with no incidents of delayed applicant items due to staff error(s) or omission(s).
- Continued staff support for the Impact Fee Advisory Committee, biannual reporting and monitoring of impact fees, land use assumptions, and capital improvement plan.
- Continued administration and maintenance of City Backflow Program and Grease Trap Program for compliance with Texas Commission of Environmental Quality (TCEQ) requirements and adopted municipal ordinances.
- Assisted in the Economic Development of Marble Falls and overall community prosperity by working with business owners and developers to bring their project to fruition in compliance with all City codes and ordinances.
- Administration, management, and enforcement of Non-Point Source Pollution Ordinance within the city limit and Extraterritorial jurisdiction (ETJ); and continue partnership and communication with LCRA protecting the water quality of the Highland Lakes.
- Administration, management, permitting, and enforcement of consistent and quality regulation of Federal Emergency Management Agency (FEMA) Floodplains to maintain the City's National Flood Insurance Program (NFIP) membership thereby guaranteeing affordable flood insurance for property owners.
- Received an Insurance Services Office (ISO) Rating of class 5 for 1 and 2 family dwellings and class 4 for all other construction from a rating of class 9.
- Received statewide recognition in the Scenic City Certification Program with a Bronze Certification.
- Acquired an additional Code Enforcement Officer to assist with the increased development and growth of the City.

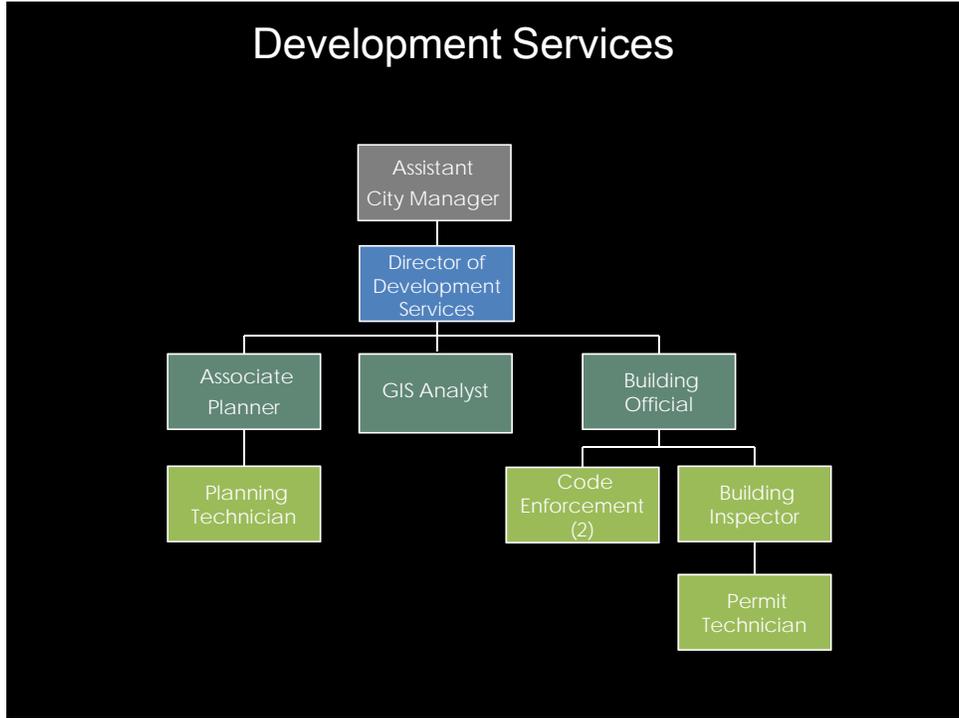
#### **What We Plan to Accomplish in 2017-2018**

- Administer and manage the Zoning Ordinance/Land Use Regulations update.
- Continue staff support for the Planning and Zoning Commission items/cases, with no incidents of delayed applicant items due to staff error(s) or omission(s).
- Continue staff support for the Impact Fee Advisory Committee, biannual reporting and monitoring of impact fees, land use assumptions, and capital improvement plan.
- Continue administration and maintenance of City Backflow Program and Grease Trap Program for compliance with Texas Commission of Environmental Quality (TCEQ) TCEQ requirements and adopted municipal ordinances.
- Assist in the Economic Development of Marble Falls and overall community prosperity by working with business owners and developers to bring their project to fruition in compliance with all City codes and ordinances.

- Administration, management, and enforcement of Non-Point Source Pollution Ordinance within the city limit and Extraterritorial jurisdiction (ETJ); and continue partnership and communication with LCRA protecting the water quality of the Highland Lakes.
- Administration, management, permitting, and enforcement of consistent and quality regulation of Federal Emergency Management Agency (FEMA) Floodplains to maintain the City’s National Flood Insurance Program (CFIP) membership thereby guaranteeing affordable flood insurance for property owners.
- Maintain excellent employee safety practices by instituting best management practices, communication, and training, with zero safety related incidents affecting employee well-being in the office or field work environment.

<b>Development Services Department</b>				
<b>Performance Measures</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>	<b>Projected FY 17-18</b>
Planning cases processed	38	49	40	50
Plats approved & recorded	19	34	25	30
Permits issued	580	721	750	750
Inspections conducted	1,100	1,500	2,000	2,000
Code enforcement cases closed	983	980	840	1,600
Maps produced	735	256	350	375
Completed Commercial Plan Review	162	178	175	200
Completed Sign Plan Review	95	100	100	100
Completed Residential Plan Review	178	208	215	240
Certificates of Occupancy Issued- Commercial	66	80	70	75
Certificates of Occupancy Issued- Residential	16	12	25	25
Mitigation of Substandard Structures	5	5	5	5

# Development Services



<b>Fund: General</b>				
<b>Department: Development Services</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
Director of Development Services	1	1	0	1
GIS Analyst	1	1	1	1
Building Official	1	1	1	1
Building Inspector	1	1	1	1
Code Enforcement Officer	1	1	2	2
Associate Planner	1	0	1	1
City Planner	0	1	1	0
Planning Technician	1	1	1	1
Permit Technician	1	1	1	1
<b>TOTALS</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>9</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>DEVELOPMENT SERVICES DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>PERSONNEL SERVICES</u>					
555-5100	SALARIES (EXEMPT)	224,743	144,500	129,400	166,036
555-5105	SALARIES (NON-EXEMPT)	197,595	249,620	249,000	290,151
555-5140	OVERTIME	2,702	2,000	4,000	4,000
555-5155	EMPLOYEE LONGEVITY PAY	3,914	3,400	3,203	3,900
555-5170	SOCIAL SECURITY	33,384	32,422	30,000	36,467
555-5175	RETIREMENT	20,489	24,000	23,000	28,220
555-5180	EMPLOYEE HEALTH/DENTAL	56,340	54,720	50,400	51,000
555-5181	DEPENDENT HEALTH/DENTAL	18,952	19,220	15,100	15,100
555-5182.01	LIFE/LTD	3,184	3,350	3,200	3,300
555-5183	HSA- EMPLOYER CONTRIBUTION	4,000	4,000	4,000	4,000
555-5190	WORKERS COMPENSATION	6,653	6,400	2,200	3,000
555-5193	AUTO ALLOWANCE	13,085	9,750	6,300	12,600
<b>TOTAL PERSONNEL SERVICES</b>		<b>585,041</b>	<b>553,382</b>	<b>519,803</b>	<b>617,773</b>
<u>SUPPLIES</u>					
555-5314	COMPUTER EQUIPMENT	5,849	4,000	4,000	4,000
555-5318	FURNITURE	999	1,500	1,500	1,500
555-5320	POSTAGE	1,363	1,800	1,800	1,800
555-5330	GAS, OIL, & NEW TIRES	1,262	2,000	2,000	2,500
555-5332	OFFICE SUPPLIES	3,529	5,000	5,000	5,000
555-5333	COMPUTER SUPPLIES/SOFTWARE	11,702	9,780	9,780	11,780
555-5334	COPIER SUPPLIES	203	500	500	500
555-5335	JANITORIAL SUPPLIES	310	1,000	1,000	1,000
555-5340	TRAINING SUPPLIES	226	250	250	250
555-5350	PRINTING	950	600	653	600
555-5355	PUBLICATIONS & BOOKS	931	1,200	1,200	1,200
555-5365	SAFETY CLOTHING & EQUIP.	45	300	300	425
555-5390	SMALL TOOLS & EQUIPMENT	651	800	800	800
555-5399	MISCELLANEOUS SUPPLIES	2,555	2,500	2,500	2,500
555-5399.01	MISCELLANEOUS SUPPLIES-FOOD	1,429	2,200	2,200	2,200
<b>TOTAL SUPPLIES</b>		<b>32,005</b>	<b>33,430</b>	<b>33,483</b>	<b>36,055</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>DEVELOPMENT SERVICES DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>MAINTENANCE</u>					
555-5401	BUILDING MAINTENANCE	1,126	1,200	1,200	1,200
555-5403	COMPUTER MAINTENANCE	4,200	4,700	4,700	4,700
555-5404	TELEPHONE MAINTENANCE	0	180	400	180
555-5406	SOFTWARE MAINTENANCE	2,807	4,900	4,900	4,900
555-5457	VEHICLE/EQUIP. MAINTENANCE	155	800	2,365	800
555-5469	SUBSTANDARD BLDG. DEMO.	0	1,000	1,000	1,000
555-5490	PROPERTY MAINTENANCE	912	4,000	4,000	10,000
<b>TOTAL MAINTENANCE</b>		<b>9,200</b>	<b>16,780</b>	<b>18,565</b>	<b>22,780</b>
<u>SERVICES</u>					
555-5501	MEDICAL SERVICES	0	172	182	172
555-5501.01	BACKGROUND CHECKS	121	22	37	22
555-5520	PROFESSIONAL SERVICES	15,839	4,500	4,500	4,500
555-5520.01	ZONING ORDINANCE UPDATE	0	55,000	55,000	0
555-5526	CREDIT CARD FEES	1,479	700	1,267	700
555-5530	ADVERTISING & NOTICES	960	2,000	2,000	2,000
555-5540	TELEPHONE	7,113	3,000	3,458	3,000
555-5542.01	NATURAL GAS- FOURTH STREET	620	500	500	500
555-5545.02	ELECTRICITY- FOURTH STREET	3,508	4,000	4,000	4,000
555-5570	EQUIPMENT RENTAL	4,019	5,500	5,500	5,500
555-5580	INSURANCE - GENERAL LIABILI	309	400	455	520
555-5582	INSURANCE-ERRORS/OMISSIONS	897	1,050	1,057	1,200
555-5583	INSURANCE - VEHICLE LIABILI	306	350	348	500
555-5584	INSURANCE - VEHICLE APD	252	300	271	350
<b>TOTAL SERVICES</b>		<b>35,422</b>	<b>77,494</b>	<b>78,575</b>	<b>22,964</b>
<u>OTHER</u>					
555-5610	DUES	987	1,000	1,000	1,000
555-5625	BUSINESS EXPENSES	6,069	4,900	4,900	4,900
555-5626	PROFESSIONAL DEVELOPMENT	7,088	6,500	6,500	8,000
555-5665	MISCELLANEOUS EXPENSE	4,222	6,000	6,000	6,000
<b>TOTAL OTHER</b>		<b>18,366</b>	<b>18,400</b>	<b>18,400</b>	<b>19,900</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>DEVELOPMENT SERVICES DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>CAPITAL</u>					
555-5809.01	GIS DATA ACQUISITION	0	5,200	5,200	8,375
555-5810	NEW VEHICLE	0	9,200	8,400	8,400
		0	14400	13,600	16,775
<b>TOTAL DEVELOPMENT SERVICES DEPT</b>		<b>680,033</b>	<b>713,886</b>	<b>682,426</b>	<b>736,247</b>

# General Fund Street Department

## **Mission Statement**

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

## **Description**

The Street Department consists of a supervisor and ten employees. Their responsibilities include, but are not limited to, the maintenance of all city streets, the preparation for county paving, maintenance of street signs, mowing of right-of-ways and storm sewer maintenance. The Street Department’s responsibilities also include the Annual residential spring cleanup where the community is able to dispose of their unwanted items; and the preparation and cleanup for special events, such as the Drag Boat Races, Chili Cook Off, Market Days and other events within the community.

## **Goals and Objectives**

- Support other departments
- Evaluate drainage system and repair as needed
- Make necessary repairs to streets and Right-Of-Ways
- Maintain Right-Of-Ways with regard to debris, grass and weeds
- Develop a five year strategic plan

## **What We Accomplished in 2016-2017**

- Reconstruction of Ave L from 7th to Broadway
- Reconstruction of 7th street from Ave J to 281
- Reconstruction of Broadway from Ave G to Ave D
- Reconstruction of Jackson Drive
- Continue with the creek and drainage restoration program
- Continue street sign change out program
- Continue seal coating program utilizing city staff and Burnet County

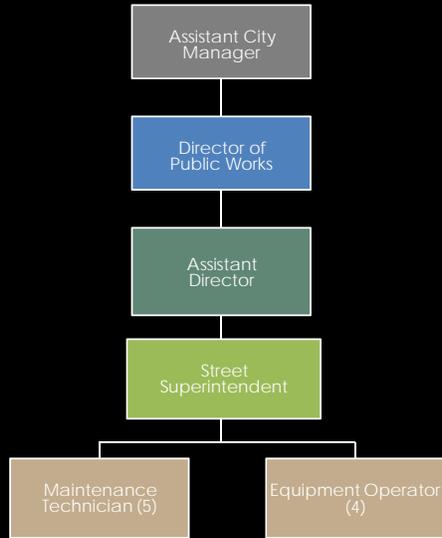
## **What We Plan to Accomplish in 2017-2018**

- Reconstruction of Broadway from Ave S to Ave U (1,050 feet grade D)
- Reconstruction of Broadway from Ave U to Industrial (360 feet grade D)
- Reconstruction of 11th street from Ave E to Ave D (370 feet grade F)
- Level up and seal from Mormon Mill to 281 via West Oakridge, Loma Ln., Nature Heights(5,500 feet grade C)
- Level up and seal Ave D from 1431 to 7th street (1,200 feet grade D)

- Level up and seal Terrace Dr. from Post Oak Cir to Sunset (1,200 feet grade C)
- Continue with the creek and drainage restoration program
- Continue street sign change out program
- Continue the curb herbicide program
- Continue the street sweeping program
- Starting a stop bar striping program

<b>Street Department</b>				
<b>Performance Measures</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>	<b>Projected FY 17-18</b>
New Roads (miles)	2	1	2	2.5
Road Re-Construction (miles)	3	2	1	1
Crack Sealing (miles)	1	1	1	3
Street Sweeping (miles)	175	120	195	215
Patch Material (tons)	450	500	450	1,250
Replaced Street Sign	100	120	100	120
Hot Mix (tons)	3,500	600	1,200	2,000
Base Materials (tons)	15,000	4,000	4,000	3,500

# Street Department



<b>Fund: General</b>				
<b>Department: Street Department</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
Public Works Director	1	1	1	1
Street Superintendent	1	1	1	1
Equipment Operator	4	4	4	4
Maintenance Technician	5	5	5	5
<b>TOTALS</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

\* Salary budgeted in Water Services

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>STREET DEPARTMENT</b>		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
557-5100	SALARIES (EXEMPT)	170,426	174,997	188,800	141,934
557-5105	SALARIES (NON-EXEMPT)	270,872	317,566	306,400	311,884
557-5140	OVERTIME	6,256	7,000	7,000	7,000
557-5155	EMPLOYEE LONGEVITY PAY	18,862	20,053	20,093	15,930
557-5170	SOCIAL SECURITY	35,530	40,538	40,500	36,953
557-5175	RETIREMENT	22,379	30,895	30,895	28,596
557-5180	EMPLOYEE HEALTH/DENTAL	63,332	71,345	57,600	57,800
557-5181	DEPENDENT HEALTH/DENTAL	22,622	28,595	26,100	27,800
557-5182.01	LIFE/LTD	3,285	4,400	3,500	4,000
557-5183	HSAA- EMPLOYER CONTRIBUTION	3,967	4,000	4,000	4,000
557-5190	WORKERS COMPENSATION	28,369	30,000	28,800	31,000
557-5193	AUTO ALLOWANCE	6,542	6,300	6,300	6,300
<b>TOTAL PERSONNEL SERVICES</b>		<b>652,443</b>	<b>735,689</b>	<b>719,988</b>	<b>673,198</b>
<u>SUPPLIES</u>					
557-5330	GAS, OIL, & NEW TIRES	38,086	30,000	40,000	40,000
557-5332	OFFICE SUPPLIES	301	300	300	400
557-5333	COMPUTER SUPPLIES/SOFTWARE	4,579	2,200	2,200	2,200
557-5335	JANITORIAL SUPPLIES	238	400	400	400
557-5343	GENERAL SUPPLIES	467	500	500	500
557-5360	UNIFORMS	2,134	3,400	3,400	4,000
557-5365	SAFETY CLOTHING & EQUIP.	4,558	3,500	3,500	3,500
557-5390	SMALL TOOLS & EQUIPMENT	2,870	3,000	3,000	3,000
<b>TOTAL SUPPLIES</b>		<b>53,234</b>	<b>43,300</b>	<b>53,300</b>	<b>54,000</b>
<u>MAINTENANCE</u>					
557-5406	SOFTWARE MAINTENANCE	1,203	1,000	1,500	1,500
557-5445	STREET SIGNS	12,401	5,500	6,500	6,500
557-5446	STREET MAINTENANCE	187,369	200,000	200,000	250,000
557-5447	STREET LIGHT MAINTENANCE	265	2,200	5,000	6,000
557-5457	VEHICLE/EQUIP. MAINTENANCE	32,421	44,000	40,000	40,000
<b>TOTAL MAINTENANCE</b>		<b>233,660</b>	<b>252,700</b>	<b>253,000</b>	<b>304,000</b>

# 01-General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>STREET DEPARTMENT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>SERVICES</u>					
557-5501	MEDICAL SERVICES	181	100	294	100
557-5501.01	BACKGROUND CHECKS	139	140	18	140
557-5520	CITY CLEANUP EXPENSES	3,906	4,500	4,500	2,000
557-5520.01	PROFESSIONAL SERVICES	681	500	500	500
557-5530	ADVERTISING & NOTICES	900	500	845	500
557-5540	TELEPHONE/PAGER SERVICES	2,553	2,800	2,800	2,800
557-5545	ELECTRICITY - STREET LIGHTS	88,406	95,000	95,000	95,000
557-5570	RENTAL EQUIPMENT	7,844	8,000	7,685	8,000
557-5580	INSURANCE - GENERAL LIABILI	334	334	380	420
557-5582	INSURANCE-ERRORS/OMISSIONS	1,325	1,325	1,334	1,500
557-5583	INSURANCE - VEHICLE LIABILI	2,114	2,200	2,388	2,500
557-5584	INSURANCE - VEHICLE APD	2,586	3,200	2,778	3,000
557-5585	MOBILE EQUIPMENT INSURANCE	3,324	3,350	3,099	3,200
<b>TOTAL SERVICES</b>		<b>114,293</b>	<b>121,949</b>	<b>121,621</b>	<b>119,660</b>
<u>OTHER</u>					
557-5610	DUES	0	100	100	100
557-5625	BUSINESS EXPENSE	0	100	100	100
557-5626	PROFESSIONAL DEVELOPMENT	1,804	1,000	1,000	4,000
<b>TOTAL OTHER</b>		<b>1,804</b>	<b>1,200</b>	<b>1,200</b>	<b>4,200</b>
<u>CAPITAL</u>					
557-5814	COMPUTER EQUIPMENT	1,164	0	0	0
557-5819	ROAD GRADER-LEASE	22,443	22,443	22,443	22,443
557-5819.01	FRONT END LOADER-LEASE	19,119	19,119	19,119	19,119
557-5819.02	PNEUMATIC ROLLER-LEASE	0	0	0	15,782
557-5819.03	ASPH. DISTRIB./SPREADER-LEASE	0	0	0	35,637
<b>TOTAL CAPITAL</b>		<b>42,726</b>	<b>41,562</b>	<b>41,562</b>	<b>92,981</b>
<b>TOTAL STREET DEPARTMENT</b>		<b>1,098,159</b>	<b>1,196,400</b>	<b>1,190,671</b>	<b>1,248,039</b>

# General Fund

## Parks and Recreation Department

### Vision

By the year 2027, Marble Falls will be known for a park, recreation, and open space system that is “second to none”. This includes building and maintaining parks and open spaces that are family-friendly, walkable, connected, and which maximize public access to Lake Marble Falls and other natural resources. These areas will be comprised of recreational facilities, other quality of life amenities, and programming to provide residents and visitors of all ages the opportunity to be healthy, physically fit, and socially connected.

Marble Falls envisions achieving this first by being forward thinking with redevelopment of its existing facilities, followed by strategic expansion and partnerships that respond to the needs of a growing community. This requires a focus; not only on design, construction, and other initial capital costs, but also staffing, operations, and long-term maintenance.

### Mission

Our mission is to provide safe and accessible park and community facilities, recreational programming, and community events that will enhance the health and quality of life of our citizens and visitors; enrich the community and environment by conserving, protecting, and enhancing our cultural, historical, archaeological, and natural resources; and attract quality growth and economic development.

### About

The Parks and Recreation Department maintains approximately 149 total acres of park and cemetery land in Marble Falls. Lakeside, Falls Creek, and Johnson Park are adjacent to one another and are very popular for family outings. These parks are also used for some of Marble Falls' largest special events like Howdy-Roo, Mayfest, and Lakefest.

Johnson Park was designated as a Lone Star Legacy Park in 2016 – one of only 29 in Texas at that time. Johnson Park holds special prominence in the local community and the state of Texas. It has endured the test of time and has become iconic to those who have visited, played and rested on its grounds.

The Parks and Recreation Department consists of a Director, Superintendent, Administrative Assistant, and Maintenance Technicians. The full-time Maintenance Technicians, through the Superintendent's guidance, maintain Johnson Park, Westside Park, Falls Creek Park, Lakeside Park, Villa Vista Park, Childers Park, Mormon Mill park site, the Green's Soccer Complex, Lakeside Pavilion, the City Cemetery, City Hall, Visitor Center, Main Street flower beds, and

Lakeside Park Swimming Pool, as well as baseball fields and other locations across the City. The Administrative Assistant is also responsible for the administrative duties of the Parks and Recreation and Public Works Departments.

The City has partnered with the YMCA of the Highland Lakes to manage and operate the Lakeside Park Swimming Pool. The swim lessons and pool parties are scheduled by the Parks and Recreation Department and operated by the YMCA. The pool is open daily while school is out for the summer. The Parks and Recreation Department also partners with local leagues, organizations, and concessioners to provide other recreational and educational opportunities for all ages.

The Parks and Recreation Department interfaces with the Parks and Recreation Commission which serves in an advisory capacity and makes recommendations to the City Council concerning the acquisition, maintenance, operation and use of parks, cemetery, and other open spaces within the City.

### **Goals and Objectives**

- Provide clean and well maintained parks and facilities
- Develop and open new parks, trails, and facilities
- Provide recreational activities and opportunities
- Develop community partnerships to promote, enhance, and expand our park system and recreational programs
- Provide a safe, clean, and sanitary facility for swimming and private pool parties
- Maximize facility availability and operational efficiency
- Educate and develop staff

### **What We Accomplished in 2016-2017**

- Finalized and Adopted the 2017 Park, Recreation, and Open Space Master Plan
- Most Successful Spring Break Week on Record with Over 2,100 Participants (Previous Record 1,600)
- Maintained Keep Texas Beautiful Good Standing Affiliate Status
- Partnered with Citizens for Scenic Texas Highways to Assist with the Beautification of the Highway 281 and Highway 71 Intersection
- Assisted in the Creation of a Cemetery Association
- Upgraded Lamps on Main Street
- Installed New Play in Johnson Park to Replace 25-year-old Wooden Structure
- Installed Safety Surfacing at Park Play Areas at Westside, Johnson, and Villa Vista Parks
- Renovations to Old Depot Building for CARTS Use
- Updated Chapter 15 of the Code of Ordinances to Account for Impact of Master Fee Ordinance

- Huber Lease Agreement to Add Parcels to Recreation Land Lease
- Approval of MOA between MFISD and City to use MFISD Recreational Facilities
- Approval of Sculpture on Main Agreement with The Arts
- Assisted with Sculpture Project Marble Falls
- Boat Ramp Usage Survey
- LCRA Steps Forward Day
- Completed Wayfinding Signage Phases 2 and 3
- Developed and Implemented Total Quality Maintenance (TQM) Program
- Staff obtained Applicator's licensing, and Certified Pool Operator certification
- Initiated planning process for CIP Park Projects as it relates to the 2017 Park, Recreation, and Open Space Master Plan
- Cemetery Mapping and Assessment Project
- Assisted Falls on the Colorado Museum with relocating the Marble Falls Initial Monument to its original location

#### **What We Plan to Accomplish in 2017-2018**

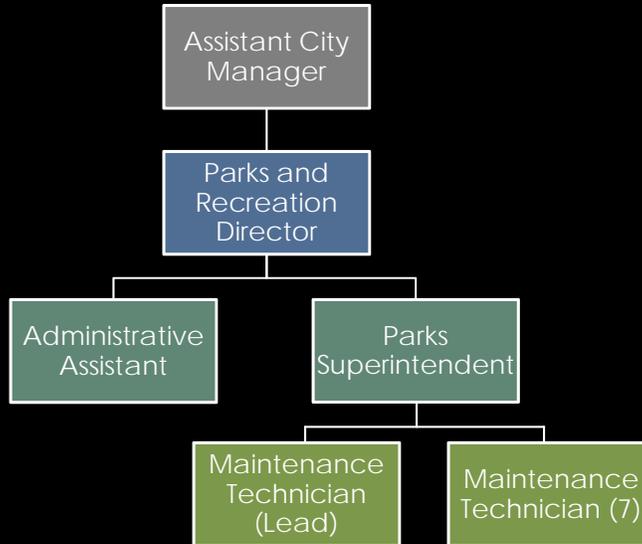
- Begin the design and implementation process for initial phase of the Downtown Park Projects
- Seek staffing to provide for well-maintained parks and facilities; and, recreation programming coordination
- Initiate Wayfinding Signage Phase 4
- Work with community sports organizations to develop additional recreation and sports play space
- Increase park maintenance funding and grow program to address park and facility maintenance backlog; and for park improvements
- Assist community arts organizations with projects
- Work with Marble Falls Historical Organizations to obtain recognition and designation for community historical assets

<b>Parks and Recreation Department</b>				
<b>Performance Measures</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>	<b>Projected FY 17-18</b>
Park Reservations, number of facility uses (ea.)	402	439	420	420
Community Event Attendance**	65,000	81,900	89,600	89,000
Lakeside Pavilion (days)	187	173	150	150
Pool Parties (ea.)	46	60	50	50
Swim Lessons/Team (ea.)*	64	60	60	60
Park/Cemetery Land maintained (acres)	130	130	149	158
Park Locations in City (ea.)	16	16	17	20
Parks and Recreation Cost per capita	\$123	\$131	\$140	\$154

\*Number of individual participants

\*\* Estimated attendance provided by event organizers; includes City-wide Garage Sale, Howdy-Roo, Mayfest, July 4<sup>th</sup>, Lakefest (25,000), Market Days, Sculpture on Main, FiestaJAM, and Walkway of Lights (51,000)

## Parks and Recreation Department



Fund: General				
Department: Parks and Recreation Dept.				
	14	15	16	17
Parks and Recreation Director	1	1	1	1
Parks Superintendent	1	1	1	1
Parks and Recreation Administrative Assistant	1	1	1	1
Maintenance Technician	6	6	6	8
<b>TOTALS</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>11</b>

\* Seasonal positions are temporary and not included in Full Time Equivalent Count

# 01- General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>PARKS AND RECREATION DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>PERSONNEL SERVICES</u>					
565-5100	SALARIES (EXEMPT)	151,698	155,530	156,000	160,680
565-5105	SALARIES (NON-EXEMPT)	220,779	230,308	230,000	297,670
565-5135	SEASONAL & HOURLY EMPLOYEES	10,514	23,232	23,232	1,800
565-5140	OVERTIME	11,622	10,000	10,000	10,000
565-5142	ON CALL PAY	4,725	4,600	4,600	4,600
565-5155	EMPLOYEE LONGEVITY PAY	6,526	7,150	7,212	8,356
565-5170	SOCIAL SECURITY	31,966	33,578	33,500	37,440
565-5175	RETIREMENT	19,028	24,308	24,300	28,866
565-5180	EMPLOYEE HEALTH/DENTAL	51,098	50,730	51,000	64,100
565-5181	DEPENDENT HEALTH/DENTAL	6,125	6,935	9,500	19,500
565-5182.01	LIFE/LTD	2,961	3,300	3,300	3,600
565-5183	HSA- EMPLOYER CONTRIBUTION	3,760	4,000	4,000	4,000
565-5184	FLEX EMPLOYER REIMB	1,500	1,500	1,500	1,500
565-5190	WORKERS COMPENSATION	8,638	7,900	9,150	9,300
565-5193	AUTO ALLOWANCE	6,542	6,300	6,300	6,300
<b>TOTAL PERSONNEL SERVICES</b>		<b>537,482</b>	<b>569,371</b>	<b>573,594</b>	<b>657,712</b>
<u>SUPPLIES</u>					
565-5320	POSTAGE	122	150	150	150
565-5330	GAS, OIL, & NEW TIRES	9,212	10,000	10,000	10,000
565-5332	OFFICE SUPPLIES	2,037	2,000	2,000	2,000
565-5333	COMPUTER SUPPLIES/SOFTWARE	3,980	4,000	4,000	5,000
565-5335	JANITORIAL SUPPLIES	7,974	7,500	7,500	8,000
565-5341	CHEMICALS	4,778	5,000	5,000	5,000
565-5342	SPRING BREAK SUPPLIES	2,271	5,375	2,850	2,400
565-5343	GENERAL SUPPLIES	544	1,500	1,500	1,500
565-5355	PUBLICATIONS & BOOKS	47	100	100	100
565-5360	UNIFORMS	2,700	2,000	2,000	2,000
565-5365	SAFETY CLOTHING & EQUIP.	1,285	1,500	1,000	1,500
565-5390	SMALL TOOLS & EQUIPMENT	8,550	5,000	4,500	5,000
565-5399	MISCELLANEOUS SUPPLIES	1,962	3,000	3,000	3,000
<b>TOTAL SUPPLIES</b>		<b>45,462</b>	<b>47,125</b>	<b>43,600</b>	<b>45,650</b>

# 01- General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
<b>PARKS AND RECREATION DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>MAINTENANCE</u>					
565-5401	PAVILION CLEANING EXPENSES	36,057	30,000	34,400	35,000
565-5420.01	PAVILION MAINTENANCE	6,312	11,000	9,000	9,000
565-5420.02	GENERAL PARK MAINTENANCE	38,829	60,000	60,000	90,000
565-5420.03	GENERAL MAINT.- SKATE PARK	100	500	500	500
565-5420.04	SWIMMING POOL MAINTENANCE	4,586	7,000	7,000	7,000
565-5457	VEHICLE/EQUIP. MAINTENANCE	8,654	8,000	10,000	10,000
<b>TOTAL MAINTENANCE</b>		<b>94,538</b>	<b>116,500</b>	<b>120,900</b>	<b>151,500</b>
<u>SERVICES</u>					
565-5501	MEDICAL SERVICES	395	1,000	800	800
565-5501.01	BACKGROUND CHECKS	115	100	100	100
565-5520	PROFESSIONAL SERVICES	287	300	200	300
565-5521	JANITORIAL CONTRACT	0	31,500	31,500	31,500
565-5522	POOL OPERATIONS CONTRACT	35,057	40,000	40,000	40,000
565-5526	CREDIT CARD FEES	2,184	2,000	2,000	2,000
565-5530	ADVERTISING & NOTICES	396	1,000	600	600
565-5540	TELEPHONE	4,759	4,000	4,000	4,500
565-5542	NATURAL GAS PAVILION	601	1,000	1,000	1,000
565-5545.01	ELECTRICITY	6,593	7,000	7,000	7,000
565-5545.02	ELECTRICITY - SOFTBALL LEAG	2,964	3,500	3,500	3,500
565-5545.03	ELECTRICITY - YOUTH BASEBAL	3,892	4,000	4,000	4,000
565-5545.04	ELECTRICITY - SOCCER FIELD	2,388	3,000	3,000	3,000
565-5545.05	ELECTRICITY - PAVILION	11,545	11,000	11,000	11,000
565-5545.08	ELECTRICITY - SKATE PARK	1,534	1,700	1,700	1,700
565-5545.10	ELECTRICITY- WEST SIDE PARK	1,927	2,500	2,500	2,500
565-5575	STATE INSPECTION FEES	0	180	180	180
565-5580	INSURANCE GEN LIAB-SKATE PK	520	600	683	720
565-5582	INS.-ERRRS/OMMISS-KAMPERS K	1,025	1,200	1,208	1,350

# 01- General Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>PARKS AND RECREATION DEPT</b>					
<u>SERVICES-CONTINUED</u>					
565-5584	VEHICLE COMPREHENSIVE	732	800	1,059	1,200
565-5585	MOBILE EQUIPMENT INSURANCE	422	450	362	450
<b>TOTAL SERVICES</b>		<b>77,335</b>	<b>116,830</b>	<b>116,392</b>	<b>117,400</b>
<u>OTHER</u>					
565-5610	DUES	1,500	1,500	1,500	1,500
565-5625	BUSINESS EXPENSES	4,085	1,500	2,000	2,000
565-5626	PROFESSIONAL DEVELOPMENT	5,797	4,500	4,500	4,500
565-5628	PAVILION PAVERS	37	100	100	100
565-5667	EMPLOYEE RECOGNITION	563	600	600	600
<b>TOTAL OTHER</b>		<b>11,982</b>	<b>8,200</b>	<b>8,700</b>	<b>8,700</b>
<u>CAPITAL</u>					
565-5812.01	MACHINERY & EQUIPMENT-OTHE	6,831	6,831	6,831	6,831
565-5816.03	BUILDING IMRPV. WESTSIDE P	1,500	0	0	0
565-5816.04	LEASE PYMT-VEHICLES	13,707	13,707	13,707	20,954
565-5816.05	LEASE PYMT-GATOR	3,084	3,100	3,084	3,100
565-5816.06	LEASE PYMT-MOWERS	6,168	6,200	6,168	6,200
<b>TOTAL CAPITAL</b>		<b>31,290</b>	<b>29,838</b>	<b>29,790</b>	<b>37,085</b>
<b>TOTAL PARKS AND RECREATION DEPT</b>		<b>798,089</b>	<b>887,864</b>	<b>892,976</b>	<b>1,018,047</b>



CITY OF

*Marble Falls*

TEXAS

# Water and Wastewater Fund

Water and Wastewater Fund is used to account for those operations that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the cost of providing goods or services be finance or recovered primarily through user charges.

Water and Wastewater Fund: To account for providing water, sewer and refuse collection services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration operations, maintenance, financing, and related debt service and billing collections. All costs are financed through charges to customers with rates reviewed regularly and adjusted if necessary to ensure integrity of the fund.

Projected Revenue Requirements  
 Financial Summary - Combined Water & Wastewater

Description	Budget		FORECAST BUDGET			
	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Beginning Working Capital Reserve	\$ 351,934	\$ 539,742	\$ 597,194	\$ 617,926	\$ 639,947	\$ 680,643
Water Sales	\$ 3,055,453	\$ 3,208,226	\$ 3,400,719	\$ 3,553,752	\$ 3,713,670	\$ 3,880,786
Sewer Treatment	1,661,612	1,686,536	1,779,296	1,854,916	1,938,387	2,025,614
Liquid Waste Disposal	60,000	75,000	80,000	82,000	95,200	95,200
Non-Rate Operating Revenues	120,000	124,000	124,000	124,000	127,720	127,720
Non-Operating Revenues	174,300	172,800	177,984	177,984	177,984	177,984
Transfer from Impact Fees	60,000	45,000	65,000	80,000	85,000	85,000
Transfer from Debt Service	-	-	-	-	-	-
<b>Total Sources of Funds</b>	<b>\$ 5,131,365</b>	<b>\$ 5,311,562</b>	<b>\$ 5,626,999</b>	<b>\$ 5,872,651</b>	<b>\$ 6,137,961</b>	<b>\$ 6,392,304</b>
Water Services	\$ 747,346	\$ 768,525	\$ 816,581	\$ 870,161	\$ 925,617	\$ 983,013
Water Plant	\$ 869,529	\$ 945,466	\$ 998,830	\$ 1,058,789	\$ 1,120,847	\$ 1,185,076
Wastewater Services	461,439	452,120	490,684	532,858	576,508	621,685
Wastewater Plant	684,702	723,605	770,313	822,274	876,054	931,716
Wastewater Irrigation	142,009	136,480	140,574	145,495	175,587	181,732
<b>Total Operating Expenditures</b>	<b>\$ 2,805,025</b>	<b>\$ 3,026,196</b>	<b>\$ 3,216,982</b>	<b>\$ 3,429,576</b>	<b>\$ 3,674,611</b>	<b>\$ 3,903,223</b>
<b>Net Revenues</b>	<b>\$ 2,326,340</b>	<b>\$ 2,285,366</b>	<b>\$ 2,410,017</b>	<b>\$ 2,443,075</b>	<b>\$ 2,463,350</b>	<b>\$ 2,489,081</b>
Revenue Debt - Existing	\$ 1,761,010	\$ 1,767,066	\$ 1,971,959	\$ 1,969,728	\$ 1,971,328	\$ 1,971,065
Revenue Debt - Planned	-	-	-	-	-	-
<b>Total Revenue Debt</b>	<b>\$ 1,761,010</b>	<b>\$ 1,767,066</b>	<b>\$ 1,971,959</b>	<b>\$ 1,969,728</b>	<b>\$ 1,971,328</b>	<b>\$ 1,971,065</b>
Revenue Debt Coverage Test	1.32	1.29	1.22	1.24	1.25	1.26
Transfer to General Fund	\$ 284,000	\$ 341,000	\$ 341,000	\$ 350,000	\$ 350,000	\$ 284,000
Transfer to Equipment Replacement Fund	10,000	10,000	10,000	20,000	20,000	30,000
Capital Funded from Operations	83,522	109,848	66,326	81,326	81,326	101,326
<b>Non-Operating Expenditures</b>	<b>\$ 377,522</b>	<b>\$ 460,848</b>	<b>\$ 417,326</b>	<b>\$ 451,326</b>	<b>\$ 451,326</b>	<b>\$ 415,326</b>
<b>Total Expenditures</b>	<b>\$ 4,943,557</b>	<b>\$ 5,254,110</b>	<b>\$ 5,606,267</b>	<b>\$ 5,850,630</b>	<b>\$ 6,097,265</b>	<b>\$ 6,289,614</b>
<b>Revenue Less Expenditures</b>	<b>\$ 187,808</b>	<b>\$ 57,452</b>	<b>\$ 20,732</b>	<b>\$ 22,021</b>	<b>\$ 40,696</b>	<b>\$ 102,690</b>
Ending Working Capital Reserve	\$ 539,742	\$ 597,194	\$ 617,926	\$ 639,947	\$ 680,643	\$ 783,333
% of Operating Expenditures	10.9%	11.4%	11.0%	18.0%	14.7%	17.9%
Days of Working Capital	40	41	40	66	53	65
<b>Revenue Increases Suggested:</b>						
Water	12.00%	3.50%	4.50%	3.00%	3.00%	3.00%
Wastewater	12.00%	0.00%	4.00%	3.00%	3.00%	3.00%

CITY OF MARBLE FALLS  
WATER & WASTEWATER FUND -02  
BUDGET SUMMARY  
FISCAL YEAR 2017-2018

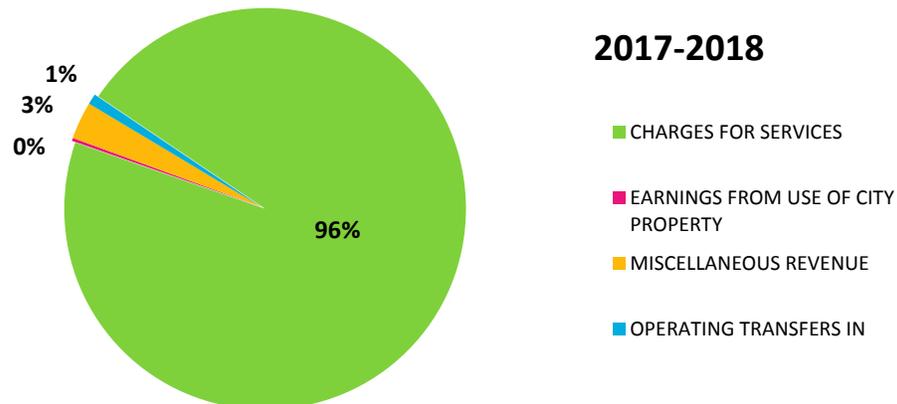
	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	220,074	344,688	344,688	510,504
REVENUES:				
Operating Revenues	4,525,027	4,991,665	5,090,420	5,261,612
Operating Transfers In	139,787	80,000	80,000	45,000
Total Revenues	<u>4,664,814</u>	<u>5,071,665</u>	<u>5,170,420</u>	<u>5,306,612</u>
TOTAL FUNDS AVAILABLE	4,884,888	5,416,353	5,515,108	5,817,116
EXPENDITURES:				
Operating Expenditures	<u>4,540,200</u>	<u>5,043,557</u>	<u>5,004,604</u>	<u>5,284,549</u>
ENDING FUND BALANCE	<u>344,688</u>	<u>372,796</u>	<u>510,504</u>	<u>532,567</u>

# Water and Wastewater Fund - 02

## Revenues by Category

### FY 2017-2018

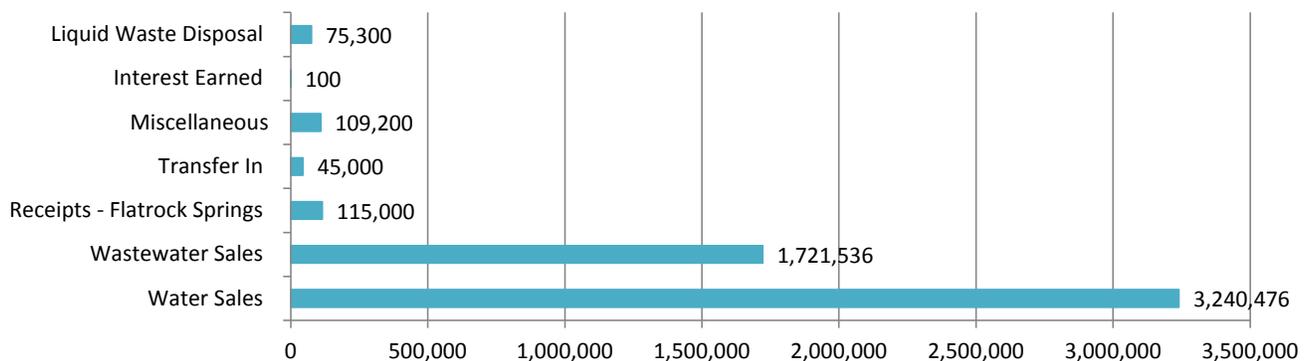
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
<b>CHARGES FOR SERVICES</b>					
4314	Insurance Proceeds	3,846	0	0	0
460-4101	Water Penalties	37,984	36,000	36,000	36,000
460-4102	Water Extension Penalty	1,245	1,500	1,200	1,500
460-4300	Water Sales	2,687,021	2,955,453	3,050,453	3,202,976
460-4302	Water Taps	45,376	42,000	50,000	45,000
460-4305	Service Charges	8,055	7,500	6,500	6,500
462-4102	Wastewater Penalties	21,554	20,000	20,000	20,000
462-4301	Wastewater Sales	1,420,997	1,661,612	1,661,612	1,686,536
462-4303	Wastewater Taps	14,250	13,000	16,000	15,000
462-4305	Liquid Waste Permit Fee	325	300	300	300
462-4307	Liquid Waste Disposal Fee	74,821	80,000	70,000	75,000
	<b>Subtotal</b>	<b>4,315,474</b>	<b>4,817,365</b>	<b>4,912,065</b>	<b>5,088,812</b>
<b>EARNINGS FROM USE OF CITY PROPERTY</b>					
460-4500	Water Tower Lease	10,200	13,200	13,200	13,200
	<b>Subtotal</b>	<b>10,200</b>	<b>13,200</b>	<b>13,200</b>	<b>13,200</b>
<b>MISCELLANEOUS REVENUE</b>					
460-4306	Miscellaneous Revenue	870	1,000	5,500	4,500
460-4314	Contrib from Developers	31,850	0	0	0
460-4320	Contrib Los Escond Dev Agree.	33,525	35,000	35,000	35,000
460-4502	Sale of Assets	0	10,000	9,555	5,000
460-4504	Receipts- Flatrock Springs	115,000	115,000	115,000	115,000
460-4560	Bank Interest Earned	69	100	100	100
460-4566	Accrued Bond Interest	18,039	0	0	0
	<b>Subtotal</b>	<b>199,353</b>	<b>161,100</b>	<b>165,155</b>	<b>159,600</b>
<b>OPERATING TRANSFERS IN</b>					
460-4895	Trsfr from Impact Fees	89,787	80,000	80,000	45,000
460-4897	Trsfr from Debt Services	50,000	0	0	0
	<b>Subtotal</b>	<b>139,787</b>	<b>80,000</b>	<b>80,000</b>	<b>45,000</b>
<b>TOTAL</b>		<b>4,664,814</b>	<b>5,071,665</b>	<b>5,170,420</b>	<b>5,306,612</b>



## 02-Water/Wastewater

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4314	INSURANCE PROCEEDS	3,846	0	0	0
460-4101	WATER PENALTIES	37,984	36,000	36,000	36,000
460-4102	WATER EXTENSION PENALTY	1,245	1,500	1,200	1,500
460-4300	WATER SALES	2,687,021	2,955,453	3,050,453	3,202,976
460-4302	WATER TAPS	45,376	42,000	50,000	45,000
460-4305	SERVICE CHARGES	8,055	7,500	6,500	6,500
460-4306	MISCELLANEOUS REVENUE	870	1,000	5,500	4,500
460-4314	CONTRIB. FROM DEVELOPER	31,850	0	0	0
460-4320	CONTR. LOS ESCOND. - DEV AGM	33,525	35,000	35,000	35,000
460-4500	WATER TOWER LEASE SPACE	10,200	13,200	13,200	13,200
460-4502	SALE OF ASSETS	0	10,000	9,555	5,000
460-4504	RECEIPTS - FLATROCK SPRINGS	115,000	115,000	115,000	115,000
460-4560	BANK INTEREST EARNED	69	100	100	100
460-4566	ACCRUED BOND INTEREST	18,039	0	0	0
460-4895	TRANSFER IN FROM IMPACT FEES	89,787	80,000	80,000	45,000
460-4897	TRANSFER IN FROM DEBT SERVI	50,000	0	0	0
462-4102	WASTEWATER PENALTIES	21,554	20,000	20,000	20,000
462-4301	WASTEWATER SALES	1,420,997	1,661,612	1,661,612	1,686,536
462-4303	WASTEWATER TAPS	14,250	13,000	16,000	15,000
462-4305	LIQUID WASTE PERMIT FEE	325	300	300	300
462-4307	LIQUID WASTE DISPOSAL FEE	74,821	80,000	70,000	75,000
<b>TOTAL REVENUES</b>		<b>4,664,814</b>	<b>5,071,665</b>	<b>5,170,420</b>	<b>5,306,612</b>

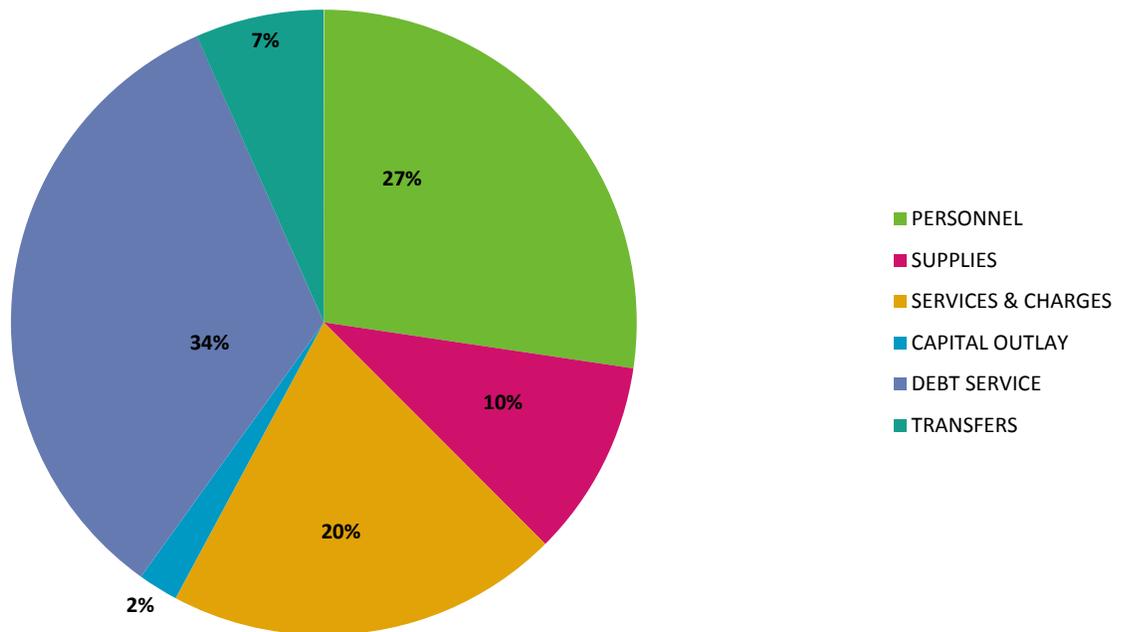
### FY 2017-2018



Expenditures by Category  
 Water and Wastewater Fund - 02  
 FY 2017-18

DEPARTMENT	PERSONNEL	SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS	TOTAL
Water Services	507,111	40,250	231,925	18,848	0	351,000	1,149,134
Water Plant	294,117	397,500	259,896	5,826	0	0	957,339
Wastewater Services	233,587	20,700	202,870	78,205	0	0	535,362
Wastewater Plant	353,154	65,100	312,755	6,969	0	0	737,978
Wastewater Irrigation Services	57,210	14,050	66,410	0	0	0	137,670
Debt Service - Principal	0	0	0	0	1,085,000	0	1,085,000
Debt Service - Interest	0	0	0	0	682,066	0	682,066
<b>TOTAL</b>	<b>1,445,179</b>	<b>537,600</b>	<b>1,073,856</b>	<b>109,848</b>	<b>1,767,066</b>	<b>351,000</b>	<b>5,284,549</b>

Expenditures by Category FY 2017-2018

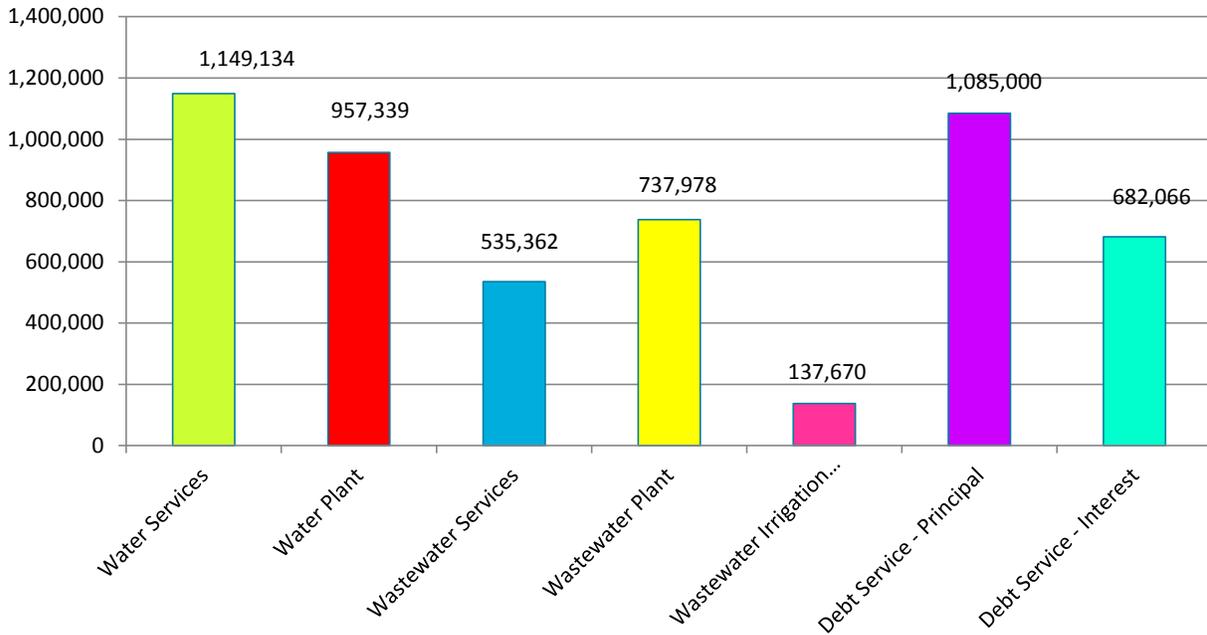


# Water and Wastewater Disbursement Schedule

## Fiscal Year 2017-2018

DEPARTMENT	2015-2016	2016-2017		2017-2018	PERCENT CHANGE
	ACTUAL	BUDGET	ESTIMATED	ADOPTED	
Water Services	985,224	1,100,194	1,056,926	1,149,134	4.45%
Water Plant	881,734	875,355	908,207	957,339	9.37%
Wastewater Services	391,477	480,287	454,777	535,362	11.47%
Wastewater Plant	714,203	684,702	691,260	737,978	7.78%
Wastewater Irrigation System	120,780	142,009	132,424	137,670	-3.06%
Debt Service - Principal	925,000	1,045,000	1,045,000	1,085,000	3.83%
Debt Service - Interest	521,782	716,010	716,010	682,066	-4.74%
<b>TOTAL</b>	<b>4,540,200</b>	<b>5,043,557</b>	<b>5,004,604</b>	<b>5,284,549</b>	<b>4.78%</b>

The overall increase of 4.78% is primarily due to an increase in the Water Plant and the Wastewater Services Department. The cost of chemicals and water management fees have increased significantly for the Water Plant. The department will be acquiring a sewer vacuum truck through a lease purchase during the FY 17/18 budget year.



# Water/Wastewater Fund

## Water Services Department

### **Mission Statement**

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

### **Description**

The Water Department provides reliable water services for the residential, commercial, and public use for the City of Marble Falls. The department consists of a supervisor and seven employees. The duties of the department include line extensions, water repairs, meter reading, flushing and installation.

### **Goals and Objectives**

- Protect the health and safety of the community and environment
- To supply the citizens of Marble Falls with a reliable, adequate supply of water
- To minimize any interruption of water service by providing trained personnel to respond to calls on a 24 hour basis
- Make necessary repairs to the water distribution system in a safe, professional and timely manner
- Develop a five year strategic plan
- Working on efficiency for Energy plan FY AMR/AMI

### **What We Accomplished in 2016-2017**

- Installed 1500' of 16" water line on 1431 East to Manzano Mile
- Installed 1300' of 12" water line to Hamilton Creek to Manzano Mile
- Installed 5800' of 8" water line to Faith Academy
- Installed 1400' of 8" water line North to PEC
- Installed 400' of 16" water line on West Innovation loop
- Replaced 1928 8" water line with a 12" on Broadway 1300'
- Replaced 460' of 2" water line at 5th and Ave K

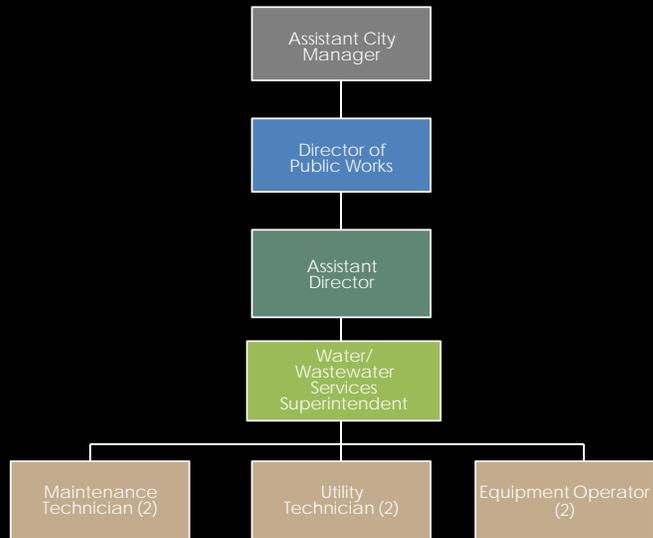
### **What We Plan to Accomplish in 2017-2018**

- Install 2100 of 10" water line from Ave N to Ave S on Johnson (grade F)
- Install 390' of 6" from S Ave M from Johnson to Michel (grade F)
- Install 360' of 6" from S Ave L from Michel to Colorado (grade F)
- Install water line to Hotel Conference Center

## Water Services Department

<b>Performance Measures</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>	<b>Projected FY 17-18</b>
Water Taps Installed	26	25	25	25
Number Water Leaks repairs	135	150	110	100
Line Locates, Spotted and Marked	80	165	150	150
Fire Hydrant Repairs	15	25	12	12
Meter Change Out	60	60	75	75

## Water Services



<b>Fund: Water/Wastewater Department: Water Services</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
Assistant Public Works Director	1	1	1	1
Equipment Operator	2	2	2	2
Maintenance Technician	2	2	2	2
Utility Technician	2	2	2	2
Utility Clerk*	1	1	1	1
<b>TOTALS</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

\* Water/Wastewater Services Superintendent salary is budgeted from Wastewater Services.  
\*Utility Clerk is in the Finance Department.

## 02-Water/Wastewater

		2015-2016	2016-2017	2016-2017	2017-2018
<b>WATER SERVICES DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>PERSONNEL SERVICES</u>					
560-5100	SALARIES (EXEMPT)	73,822	75,705	72,300	74,469
560-5105	SALARIES (NON-EXEMPT)	248,109	248,230	218,600	247,200
560-5140	OVERTIME	15,540	18,500	18,500	18,500
560-5142	ON CALL PAY	3,825	7,200	5,500	7,200
560-5155	EMPLOYEE LONGEVITY PAY	11,633	7,980	5,227	5,150
560-5170	SOCIAL SECURITY	27,552	27,913	25,100	27,450
560-5175	RETIREMENT	15,257	21,218	19,800	21,242
560-5180	EMPLOYEE HEALTH/DENTAL	49,404	56,400	54,700	58,100
560-5181	DEPENDENT HEALTH/DENTAL	14,258	20,300	18,400	22,300
560-5182.01	LIFE/LTD	2,492	2,600	2,500	2,600
560-5183	HSA- EMPLOYER CONTRIBUTION	2,000	3,000	2,000	2,000
560-5190	WORKERS COMPENSATION	11,889	11,500	13,800	14,600
560-5193	AUTO ALLOWANCE	6,542	6,300	6,300	6,300
<b>TOTAL PERSONNEL SERVICES</b>		<b>482,325</b>	<b>506,846</b>	<b>462,727</b>	<b>507,111</b>
<u>SUPPLIES</u>					
560-5314	COMPUTER EQUIPMENT	0	3,000	3,000	3,000
560-5320	POSTAGE	3,134	5,000	5,000	5,000
560-5330	GAS, OIL, & NEW TIRES	12,979	15,000	16,000	18,000
560-5332	OFFICE SUPPLIES	530	300	300	300
560-5333	COMPUTER SUPPLIES/SOFTWARE	4,587	900	1,320	2,000
560-5335.01	JANITORIAL SUPPLIES	986	300	300	300
560-5341	CHEMICALS	39	300	300	300
560-5343	GENERAL SUPPLIES	585	250	300	250
560-5350	PRINTING	158	100	100	100
560-5360	UNIFORMS	2,313	2,800	2,800	3,000
560-5365	SAFETY CLOTHING & EQUIP.	1,774	3,000	3,000	3,000
560-5390	SMALL TOOLS & EQUIPMENT	3,572	5,000	5,000	5,000
<b>TOTAL SUPPLIES</b>		<b>30,659</b>	<b>35,952</b>	<b>37,420</b>	<b>40,250</b>

## 02-Water/Wastewater

		2015-2016	2016-2017	2016-2017	2017-2018
<b>WATER SERVICES DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>MAINTENANCE</u>					
560-5401	BUILDING MAINTENANCE	1,102	2,000	2,000	2,000
560-5406	SOFTWARE MAINTENANCE	80	100	100	100
560-5450	MAINTENANCE OF SYSTEM	90,585	60,000	60,000	85,000
560-5451	LINE EXTENSIONS & UPGRADES	19,533	85,000	85,000	85,000
560-5457	VEHICLE/EQUIP. MAINTENANCE	9,700	10,000	8,000	10,000
<b>TOTAL MAINTENANCE</b>		<b>120,999</b>	<b>157,100</b>	<b>155,100</b>	<b>182,100</b>
<u>SERVICES</u>					
560-5501	MEDICAL SERVICES	52	150	0	0
560-5501.01	BACKGROUND CHECKS	34	50	19	50
560-5512	AUDIT SERVICES	2,750	3,750	3,750	3,750
560-5526	CREDIT CARD FEES	29,049	30,000	32,000	32,000
560-5527	BANK FEES	0	55	100	100
560-5530	ADVERTISING & NOTICES	0	50	131	50
560-5540	TELEPHONE/PAGER SERVICES	2,846	2,800	2,800	2,800
560-5570	RENTAL EQUIPMENT	754	1,500	1,200	1,500
560-5580	INSURANCE - GENERAL LIABILI	743	743	845	950
560-5582	INSURANCE-ERRORS/OMISSIONS	1,196	1,400	1,410	1,575
560-5583	INSURANCE - VEHICLE LIABILI	1,231	1,350	1,049	1,200
560-5584	INSURANCE - VEHICLE APD	1,239	1,300	925	1,100
560-5585	MOBILE EQUIPMENT INSURANCE	875	1,000	902	1,050
<b>TOTAL SERVICES</b>		<b>40,769</b>	<b>44,148</b>	<b>45,131</b>	<b>46,125</b>
<u>OTHER</u>					
560-5610	DUES	387	300	700	700
560-5626	PROFESSIONAL DEVELOPMENT	4,937	3,000	3,000	3,000
<b>TOTAL OTHER</b>		<b>5,324</b>	<b>3,300</b>	<b>3,700</b>	<b>3,700</b>

## 02-Water/Wastewater

		2015-2016	2016-2017	2016-2017	2017-2018
<b>WATER SERVICES DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>CAPITAL</u>					
560-5802.01	ENGINEERING SERVICES	55,300	0	0	0
560-5810	VEHICLE	18,848	18,848	18,848	18,848
560-5847.05	WATERLINE FAITH ACADEMY	0	40,000	40,000	0
<b>TOTAL CAPITAL</b>		<b>74,148</b>	<b>58,848</b>	<b>58,848</b>	<b>18,848</b>
<u>TRANSFERS</u>					
560-6101	TRANSFER TO GEN. FUND	221,000	284,000	284,000	341,000
560-6108	TRANSFER TO EQUIP REPLACE FUND	10,000	10,000	10,000	10,000
<b>TOTAL TRANSFERS</b>		<b>231,000</b>	<b>294,000</b>	<b>294,000</b>	<b>351,000</b>
<b>TOTAL WATER SERVICES</b>		<b>985,224</b>	<b>1,100,194</b>	<b>1,056,926</b>	<b>1,149,134</b>

# Water/Wastewater Fund

## Water Plant

### Description

The Water Plant staff consists of a superintendent and three T.C.E.Q. certified surface water treatment operators. Daily operations include grounds maintenance of the plant, ten pump stations, storage tanks, maintaining lab operations and analysis for process control; maintaining all mechanical components, chemical dosage, and recording all required data for reporting to state and government agencies.

### Goals and Objectives

- Provide a safe, odorless, palatable, and continuous water supply for the public.
- Respond to customer complaints in a courteous and professional manner.
- Continue to enhance the appearance of all the plant facilities.
- Continue to improve, upgrade, replace, and modernize the existing equipment.
- Provide support for the other departments
- Comply with all State, City, and Government regulations.
- Submit all required documentation to the regulating authorities.
- Record and maintain all daily, weekly, monthly, and quarterly water analysis and lab results.
- Replace supervisor desk and computer
- Replace Acer SCADA computer (wp-PC)

### What We Accomplished in 2016-2017

- Completed inspections on all storage tanks
- Replace Raw Water and Finish Master Meters
- Submitted to and accepted by TCEQ a new monitoring plan for all our sampling.
- Finish Phase IV engineering design and begin the construction Phase.
- Continue to provide safe public drinking water.
- All TCEQ documentation completed and submitted on time.
- New operator passed "D" water test.
- Change Laboratories for Coliform testing

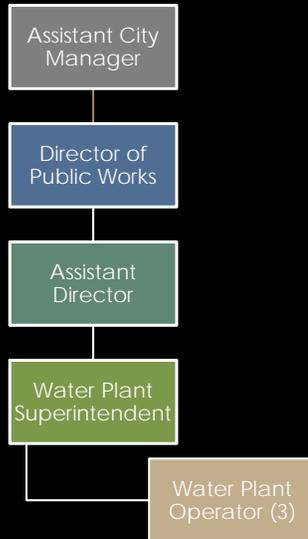
### What We Plan to Accomplish in 2017-2018

- Perform diver inspections and cleaning on 1/3 of storage tanks and in-house inspections on 2/3 to set up a rotational basis to clean tanks.
- Begin construction on Phase IV of the water plant.
- Provide professionalism, by actions and training so that the staff can stay current and knowledgeable on the ever changing rules and regulations in the water industry.

- Install 12 new sampling stations for Coliform testing and submit new revised Total Coliform plan to reflect the new available sites for testing.
- Continue to provide safe drinking water and maintain our “Superior” water system rating.
- Keep an open door policy and encourage tours of the plant.
- Train and educate the new employee to be able to become a “C” operator.

<b>Water Plant</b>				
<b>Performance Measures</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>	<b>Projected FY 17-18</b>
Purchased Raw Water (M.G.)	526	493	575	650
Treated Water (M.G.)	501	477	545	610
Daily Average Production (M.G.)	1.44	1.35	1.49	1.78
Yearly Average Of Water Analysis Performed Daily in-house	16,606	16,606	19,345	21,170
Yearly Average of Analysis performed weekly in-house	36	156	624	624
Annual Lead and Copper Testing	0	20	20	20
Monthly Water Analysis Performed By contract laboratories	180	156	168	180
Quarterly Water Analysis Performed (T.C.E.Q. Contract Lab)	249	269	269	269
Total Combined Water Analysis Performed	17,071	17,187	20,426	22,263
Peak Daily Water Demand (MGD)	2.45	2.55	2.65	2.8
Number of Water Quality Violations Due to Treatment Upsets	0	1	0	0
Number of Positive Total Coliform Findings	0	2	2	0

## Water Plant



Fund: Water/Wastewater Fund Department: Water Plant	15	16	17	18
Water Plant Superintendent	1	1	1	1
Water Plant Operator	3	2	3	3
<b>TOTALS</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>4</b>

## 02-Water/Wastewater

		2015-2016	2016-2017	2016-2017	2017-2018
<b>WATER PLANT DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>PERSONNEL SERVICES</u>					
561-5100	SALARIES (EXEMPT)	57,850	59,328	59,328	61,285
561-5105	SALARIES (NON-EXEMPT)	87,829	123,882	121,600	127,926
561-5140	OVERTIME	11,810	16,000	13,000	16,000
561-5142	ON CALL PAY	4,725	4,650	4,650	4,650
561-5155	EMPLOYEE LONGEVITY PAY	7,495	8,000	8,196	8,520
561-5170	SOCIAL SECURITY	12,639	16,274	15,900	16,706
561-5175	RETIREMENT	7,959	12,463	12,100	12,930
561-5180	EMPLOYEE HEALTH/DENTAL	19,395	26,700	19,200	19,200
561-5181	DEPENDENT HEALTH/DENTAL	12,198	17,500	12,400	12,400
561-5182.01	LIFE/LTD	1,196	1,200	1,500	1,800
561-5183	H.S.A-EMPLOYER CONTRIBUTION	2,000	2,000	2,000	2,000
561-5184	FLEX/ICMA EMPLOYER REIMB	0	0	1,500	1,500
561-5190	WORKERS COMPENSATION	5,018	3,800	8,100	9,200
<b>TOTAL PERSONNEL SERVICES</b>		<b>230,113</b>	<b>291,797</b>	<b>279,474</b>	<b>294,117</b>
<u>SUPPLIES</u>					
561-5330	GAS, OIL, & NEW TIRES	3,339	5,000	5,000	5,000
561-5332	OFFICE SUPPLIES	628	700	700	700
561-5333	COMPUTER SUPPLIES/SOFTWARE	339	200	2,500	2,500
561-5335	JANITORIAL SUPPLIES	88	200	200	200
561-5341	CHEMICALS	169,474	150,000	170,000	170,000
561-5343	GENERAL SUPPLIES	359	300	300	400
561-5348	L.C.R.A./RAW WATER	228,795	200,000	216,000	216,000
561-5360	UNIFORMS	740	800	1,300	1,300
561-5365	SAFETY CLOTHING & EQUIP.	506	600	800	800
561-5390	SMALL TOOLS & EQUIPMENT	526	600	600	600
<b>TOTAL SUPPLIES</b>		<b>404,794</b>	<b>358,400</b>	<b>397,400</b>	<b>397,500</b>

## 02-Water/Wastewater

		2015-2016	2016-2017	2016-2017	2017-2018
<b>WATER PLANT DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>MAINTENANCE</u>					
561-5401	BUILDING MAINTENANCE	2,363	3,000	3,000	3,000
561-5402	GROUNDS MAINTENANCE	839	500	500	500
561-5450	GENERATOR MAINTENANCE	5,701	3,132	6,500	3,825
561-5452	LAB EQUIPMENT MAINTENANCE	6,611	6,200	7,200	7,400
561-5457	VEHICLE/EQUIP. MAINTENANCE	1,173	2,000	2,000	2,000
561-5470	WATER PLANT MAINTENANCE	55,999	53,000	53,000	85,000
TOTAL MAINTENANCE		72,685	67,832	72,200	101,725
<u>SERVICES</u>					
561-5501	MEDICAL SERVICES	0	100	60	100
561-5501.01	BACKGROUND CHECKS	146	0	20	0
561-5530	ADVERTISING & NOTICES	0	500	450	500
561-5540	TELEPHONE/PAGER SERVICES	3,733	2,500	2,400	2,500
561-5545.01	ELECTRICITY- EDC PUMP STATI	1,800	1,600	1,300	1,600
561-5545.02	ELECTRICITY - WT PLANT W-1	62,786	55,000	55,000	55,000
561-5545.03	ELECTRICITY - RAW WATER W-2	21,873	22,000	21,000	22,000
561-5545.04	ELECTRICITY - HYDRO W-3	31,905	27,000	26,000	27,000
561-5545.05	ELEC - MORMON MILL GR.ST.W-	208	70	91	91
561-5545.06	ELEC - MORMON MILL ELV STG	925	900	900	900
561-5545.07	ELECTRICITY - GATEWAY W-6	5,491	5,200	4,500	5,200
561-5545.08	ELECTRICITY - OTHER	3,968	3,200	3,200	3,200
561-5545.09	ELECTRICITY - MUSTANG	0	80	0	80
561-5545.10	ELEC- BUS. PARK PUMP STATIO	0	100	0	100
561-5545.11	ELEC.- HAMILTON CREEK CR342	549	600	550	600
561-5545.12	ELEC.- HAMILTON CREEK CR 343	717	650	625	650
561-5545.13	ELEC. - S&W WATER TOWER	1,688	1,700	1,600	1,700
561-5575	STATE INSPECTION FEES	7,095	7,100	7,806	8,000
561-5580	INSURANCE - GENERAL LIABILI	520	600	683	750
561-5581	INSURANCE-REAL/PERSONAL PRO	6,939	7,000	9,651	10,100
561-5582	INSURANCE-ERRORS/OMISSIONS	931	1,000	1,007	1,100
561-5583	INSURANCE - VEHICLE LIABILI	483	500	549	625
561-5584	INSURANCE - VEHICLE APD	328	350	491	525
561-5585	MOBILE EQUIPMENT INSURANCE	24	50	24	50
561-5599.01	LABORATORY FEES WATER	11,524	9,000	9,000	9,000
TOTAL SERVICES		163,633	146,800	146,907	151,371

## 02-Water/Wastewater

WATER PLANT DEPT		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>OTHER</u>					
561-5610	DUES	443	600	600	600
561-5626	PROFESSIONAL DEVELOPMENT	1,447	1,500	2,800	3,000
561-5630	E.P.A. CONSUMER REPORTS	2,789	2,600	3,000	3,200
561-5665	MISCELLANEOUS REVENUE	4	0	0	0
TOTAL OTHER		4,683	4,700	6,400	6,800
<u>CAPITAL</u>					
561-5810	VEHICLES	5,826	5,826	5,826	5,826
TOTAL CAPITAL		5,826	5,826	5,826	5,826
<b>TOTAL WATER PLANT DEPT</b>		<b>881,734</b>	<b>875,355</b>	<b>908,207</b>	<b>957,339</b>

# Water/Wastewater Fund

## Wastewater Services Department

### Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service by ensuring safe and efficient collection services”.

### Description

The Wastewater Department consists of supervisor and three employees. The duties of the department are line extensions, flushing, line repairs, installation of taps, and other maintenance required.

### Goals and Objectives

- Operate and maintain the collection system in a safe, efficient and healthy manner
- Protect the health and safety of the community and environment
- To provide trained personnel who respond to calls 24 hours a day
- Develop a five year strategic plan

### What We Accomplished in 2016-2017

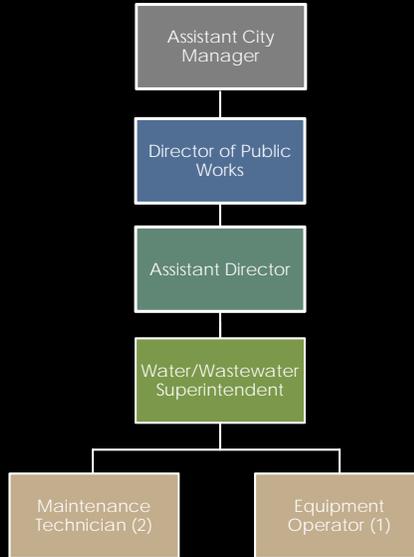
- Replacement of 700’ of 6’ sewer line on Ave J from 281 to 1431
- Installed 2100’ of 12” Purple pipe from Yett Street to 4th and Ave K
- Design and installed reclaimed irrigation at the greens soccer field
- Upgrade 8” to 15” from Broadway to First Street (CDBG)
- Upgraded Woodland park lift station
- Installed 400’ of new sewer line at West Innovation Loop

### What We Plan to Accomplish in 2017-2018

- Replace 400’ of 6” sewer line to an 8” HDPE pipe using Trenchless Technology on Arbor lane
- Relocate 750’ of 6” sewer line from Buena Vista to Yett Street
- Continue camera inspections of our sewer system to identify problems areas and make repairs
- Continue installing wastewater taps as permitted or required
- Install 3100’ purple pipe from S Ave J to Ave S

<b>Wastewater Services</b>				
<b>Performance Measures</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>	<b>Projected FY 17-18</b>
New Wastewater Taps Installed	6	15	24	25
Mains Cleaned/ Sewer Stoppage	92	60	60	40
Line Locates, Spotted and Marked	214	220	125	150
Camera Inspections	16	20	35	45

## Wastewater Services



<b>Fund: Water/Wastewater Fund</b>				
<b>Department: Wastewater Services</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
Wastewater Services Superintendent	1	1	1	1
Equipment Operator	1	1	1	1
Maintenance Technician	2	2	2	2
<b>TOTALS</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## 02-Water/Wastewater

		2015-2016	2016-2017	2016-2017	2017-2018
<b>WASTEWATER SERVICES DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>PERSONNEL SERVICES</u>					
562-5100	SALARIES (EXEMPT)	76,133	59,328	55,600	58,710
562-5105	SALARIES (NON-EXEMPT)	49,460	98,468	88,900	95,988
562-5140	OVERTIME	3,412	10,000	10,000	10,000
562-5142	ON CALL PAY	1,050	1,200	1,200	1,200
562-5155	EMPLOYEE LONGEVITY PAY	7,077	250	175	450
562-5170	SOCIAL SECURITY	10,841	12,978	12,100	12,691
562-5175	RETIREMENT	6,417	9,888	9,200	9,848
562-5180	EMPLOYEE HEALTH/DENTAL	21,977	28,000	17,700	24,300
562-5181	DEPENDENT HEALTH/DENTAL	72	6,000	8,700	14,600
562-5182.01	LIFE/LTD	864	1,500	1,000	1,200
562-5183	HSA - EMPLOYER CONTRIBUTION	650	3,000	1,000	1,000
562-5190	WORKERS COMPENSATION	3,730	3,300	3,000	3,600
TOTAL PERSONNEL SERVICES		181,684	233,912	208,575	233,587
<u>SUPPLIES</u>					
562-5320	POSTAGE	3,000	4,000	4,000	4,000
562-5330	GAS, OIL, & NEW TIRES	3,287	6,000	6,000	6,000
562-5332	OFFICE SUPPLIES	155	300	300	300
562-5333	COMPUTER SUPPLIES/SOFTWARE	3,705	1,000	1,000	1,000
562-5335	JANITORIAL SUPPLIES	105	100	100	100
562-5341	CHEMICALS	192	2,000	2,000	2,000
562-5343	GENERAL SUPPLIES	353	200	200	200
562-5360	UNIFORMS	910	1,500	1,500	2,000
562-5365	SAFETY CLOTHING & EQUIP.	1,544	2,100	3,000	2,500
562-5390	SMALL TOOLS & EQUIPMENT	1,984	2,500	2,500	2,500
562-5399	MISCELLANEOUS SUPPLIES	65	100	100	100
TOTAL SUPPLIES		15,301	19,800	20,700	20,700

## 02-Water/Wastewater

		2015-2016	2016-2017	2016-2017	2017-2018
<b>WASTEWATER SERVICES DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>MAINTENANCE</u>					
562-5401	BUILDING MAINTENANCE	215	1,000	1,000	1,000
562-5406	SOFTWARE MAINTENANCE	165	300	300	300
562-5450	MAINTENANCE OF SYSTEM	52,687	40,000	40,000	65,000
562-5451	LINE EXTENSION & UPGRADES	61,014	85,000	85,000	85,000
562-5452	LINE REPLACEMENT	19,218	10,000	10,000	10,000
562-5454	WASTEWATER LIFT STATION-WP	0	31,850	31,850	0
562-5457	VEHICLE/EQUIP. MAINTENANCE	11,734	7,000	7,000	7,000
<b>TOTAL MAINTENANCE</b>		<b>145,032</b>	<b>175,150</b>	<b>175,150</b>	<b>168,300</b>
<u>SERVICES</u>					
562-5501	MEDICAL SERVICES	258	100	116	100
562-5501.01	BACKGROUND CHECKS	3	0	18	0
562-5520	PROFESSIONAL SERVICES	30	500	400	500
562-5530	ADVERTISING & NOTICES	0	200	131	200
562-5540	TELEPHONE/PAGER SERVICES	1,471	2,000	2,000	2,000
562-5544.15	ELECTRIC - FLATROCK LIFT ST	708	750	600	750
562-5545	ELECTRICITY-HIGHLAND OAKS L	2,253	2,450	2,000	2,450
562-5545.02	ELECTRICITY - LIFT ST S-2	5,004	5,000	5,000	5,000
562-5545.03	ELECTRICITY - LIFT ST S-3	953	1,100	900	1,100
562-5545.04	ELECTRICITY - LIFT ST S-4	813	800	800	800
562-5545.07	ELECTRICITY - LIFT ST S-7	454	500	450	500
562-5545.08	ELECTRICITY - PUMP #1 GATEW	544	600	550	600
562-5545.09	ELECTRICITY - PUMP #2 GATEW	1,319	1,000	1,000	1,000
562-5545.10	ELECTRICITY LIFT STA. M.MI	1,244	800	850	1,000
562-5545.11	ELECTRICITY- M.M. & BOULDER	1,292	1,200	2,000	2,000
562-5545.12	ELECTRIC - LIFT STA @281 BRI	1,698	2,800	1,500	2,800
562-5545.13	ELECT W. SIDE PK LIFT STATI	1,086	800	800	800
562-5545.15	ELECTRICITY S&W LIFT STATI	907	1,000	900	1,000
562-5545.16	ELECT- GATEWAY GRINDER PUMP	759	1,000	800	1,000
562-5545.17	ELECT- GATEWAY GRINDER PUMP	565	500	500	500
562-5545.18	ELECT- GATEWAY GRINDER PUMP	719	700	700	700

## 02-Water/Wastewater

		2015-2016	2016-2017	2016-2017	2017-2018
<b>WASTEWATER SERVICES DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<b>SERVICES-CONTINUED</b>					
562-5570	RENTAL EQUIPMENT	570	1,000	1,000	1,000
562-5580	INSURANCE - GENERAL LIABILI	202	250	284	350
562-5582	INSURANCE-ERRORS/OMISSIONS	279	327	329	400
562-5583	INSURANCE - VEHICLE LIABILI	572	600	969	1,020
562-5584	INSURANCE - VEHICLE APD	836	850	1,179	1,225
562-5585	MOBILE EQUIPMENT INSURANCE	700	700	678	725
<b>TOTAL SERVICES</b>		<b>25,239</b>	<b>27,527</b>	<b>26,454</b>	<b>29,520</b>
<b><u>OTHER</u></b>					
562-5610	DUES	0	300	300	300
562-5625	BUSINESS EXPENSE	0	250	250	250
562-5626	PROFESSIONAL DEVELOPMENT	5,373	4,500	4,500	4,500
<b>TOTAL OTHER</b>		<b>5,373</b>	<b>5,050</b>	<b>5,050</b>	<b>5,050</b>
<b><u>CAPITAL</u></b>					
562-5810	VEHICLES	18,848	18,848	18,848	18,848
562-5819	VAC TRUCK - LEASE PYMT	0	0	0	59,357
<b>TOTAL CAPITAL</b>		<b>18,848</b>	<b>18,848</b>	<b>18,848</b>	<b>78,205</b>
<b>TOTAL WASTEWATER SERVICES DEPT</b>		<b>391,477</b>	<b>480,287</b>	<b>454,777</b>	<b>535,362</b>

# Water/Wastewater Fund

## Wastewater Plant

### Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

### Description

This Wastewater Treatment Plant consists of a supervisor and five certified operators. This department manages the cleanup of wastewater received from the business and housing community for further distribution to the Irrigation Farm.

### Goals and Objectives

- To provide a quality effluent for irrigation of Coastal Grass at the Irrigation Farm and provide quality water to the Parks for irrigation to the parks and recreation fields
- To maintain proper operation and maintenance of equipment at the Wastewater Plant
- To keep solids at a manageable level in the plant
- To meet or exceed parameters set forth by permit with the Texas Commission on Environmental Quality

### What we accomplished in 2016-2017

- Finished wastewater plant upgrade from .98 MGD to 1.5 MGD Type I reuse operation
- Continue irrigation of parks and soccer fields with reusable water
- Continue to produce the best possible effluent by complying with state regulations.
- Continue to maintain grounds and buildings so that the appearance is acceptable to the surrounding areas of the plant
- Continued liquid sludge program by accepting waste from septic haulers
- Refurbished number one clarifier to obtain optimal quality effluent for years to come

### What We Plan to Accomplish in 2017-2018

- Refurbish number two clarifier to obtain optimal quality effluent
- Continue to learn, train and upgrade operator licenses with the T.C.E.Q.
- Continue to maintain grounds and buildings so that the appearance is acceptable to the surrounding areas of the plant
- Continue to provide reusable water to the park system and the soccer fields , along with extending purple pipe to MeadowLakes Golf Course
- Plan to replace the main office buildings roof

<b>Wastewater Plant</b>				
<b>Performance Measures</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>	<b>Projected FY 17-18</b>
<b>Wastewater Treated (M.G.)</b>	344	369	382	394
<b>Bio-Solids Produced (Cu. Yds.)</b>	3090	2880	2,900	3,100
<b>Daily Average Flow (M.G.)</b>	.9425	1.012	1.047	1.125

City steadily approaching 75% milestone capacity of 1.125mgd average flow, which will be the point TCEQ compliance of new or expanded Wastewater Treatment Plant capacity, must begin.

## Wastewater Plant



<b>Fund: Water/Wastewater Fund</b>				
<b>Department: Wastewater Plant</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
Wastewater Plant Superintendent	1	1	1	1
Wastewater Plant Operator	4	4	4	4
<b>TOTALS</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

## 02-Water/Wastewater

		2015-2016	2016-2017	2016-2017	2017-2018
<b>WASTEWATER PLANT DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>PERSONNEL SERVICES</u>					
563-5100	SALARIES (EXEMPT)	76,768	61,800	58,400	60,461
563-5105	SALARIES (NON-EXEMPT)	185,833	176,130	185,600	176,859
563-5140	OVERTIME	12,780	10,000	6,000	10,000
563-5155	EMPLOYEE LONGEVITY PAY	14,381	10,875	10,875	10,450
563-5170	SOCIAL SECURITY	22,046	19,776	20,100	19,719
563-5175	RETIREMENT	13,732	15,038	15,220	15,265
563-5180	EMPLOYEE HEALTH/DENTAL	34,280	34,400	30,500	31,600
563-5181	DEPENDENT HEALTH/DENTAL	11,872	12,000	14,100	14,700
563-5182.01	LIFE/LTD	1,931	2,000	2,000	2,000
563-5183	HAS- EMPLOYER CONTRIBUTION	1,930	2,000	4,000	4,000
563-5190	WORKERS COMPENSATION	6,190	5,000	7,250	8,100
TOTAL PERSONNEL SERVICES		381,742	349,019	354,045	353,154
<u>SUPPLIES</u>					
563-5330	GAS, OIL, & NEW TIRES	2,056	4,000	2,500	4,000
563-5332	OFFICE SUPPLIES	1,046	1,200	1,398	1,400
563-5333	COMPUTER SUPPLIES/SOFTWARE	173	300	200	1,200
563-5335	JANITORIAL SUPPLIES	492	750	652	750
563-5341	CHEMICALS	47,518	50,000	49,500	53,000
563-5343	GENERAL SUPPLIES	1,637	1,500	1,400	1,500
563-5360	UNIFORMS	981	1,250	1,250	1,250
563-5365	SAFETY CLOTHING & EQUIP.	992	1,500	1,400	1,500
563-5390	SMALL TOOLS & EQUIPMENT	261	250	400	500
TOTAL SUPPLIES		55,157	60,750	58,700	65,100
<u>MAINTENANCE</u>					
563-5457	VEHICLE/EQUIP. MAINTENANCE	720	1,000	750	1,200
563-5475	LAB EQUIPMENT MAINTENANCE	0	500	0	500
563-5479	WASTEWATER PLANT MAINTEN.	37,808	45,000	47,680	70,000
563-5480	COMPOST SLUDGE PROCESSING	104,850	95,000	100,599	105,000
TOTAL MAINTENANCE		143,378	141,500	149,029	176,700

## 02-Water/Wastewater

WASTEWATER PLANT DEPT		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
563-5501	MEDICAL SERVICES	0	100	86	100
563-5501.01	BACKGROUND CHECKS	0	0	17	25
563-5530	ADVERTISING & NOTICES	198	200	200	200
563-5540	TELEPHONE/PAGER SERVICES	1,587	1,500	1,426	1,500
563-5545.01	ELECTRICITY - WW PLANT S-1A	50,822	50,000	6,609	0
563-5545.02	ELECTRICITY - WW PLANT S-1	54,092	52,000	92,391	100,000
563-5570	RENTAL EQUIPMENT	150	3,000	500	3,000
563-5575	STATE INSPECTION FEES	1,250	1,250	1,250	1,250
563-5580	INSURANCE - GENERAL LIABILI	288	288	328	400
563-5581	INSURANCE-REAL/PERSONAL PRO	5,817	5,817	6,778	7,000
563-5583	INSURANCE - VEHICLE LIABILI	747	747	354	410
563-5584	INSURANCE - VEHICLE APD	525	525	589	620
563-5585	MOBILE EQUIPMENT INSURANCE	257	257	258	300
563-5599	LABORATORY FEES/WASTEWT	16,395	15,000	15,450	16,500
TOTAL SERVICES		132,128	130,684	126,236	131,305
<u>OTHER</u>					
563-5610	DUES	773	750	750	750
563-5626	PROFESSIONAL DEVELOPMENT	1,026	2,000	2,500	4,000
TOTAL OTHER		1,799	2,750	3,250	4,750
<u>CAPITAL</u>					
563-5810	VEHICLE	0	0	0	6,969
TOTAL CAPITAL		0	0	0	6,969
<b>TOTAL WASTEWATER PLANT DEPT</b>		<b>714,203</b>	<b>684,702</b>	<b>691,260</b>	<b>737,978</b>

# Water/Wastewater Fund Irrigation System

## Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

## Description

The effluent from the Wastewater Treatment Plant is reused to irrigate Coastal Bermuda at the Irrigation Farm. The Irrigation Farm is managed by one plant operator.

## Goals and Objectives

- To provide irrigation to our parks
- To provide irrigation to 234 acres for coastal hay production
- To maintain the ponds, not to exceed the capacity (66.6 million gallons)
- To continue to meet or exceed TCEQ requirements

## What we accomplished in 2016-2017

- Production of more than 600 tons of coastal hay
- Irrigation of more than 290 million gallons of reused water from the Wastewater Plant
- Began replacement of damaged side-roll movers at the Irrigation Farm. This process will take 1-2 years to complete.
- Provided maintenance on field #1

## What we plan to accomplish in 2017-2018

- Continue to provide reuse water for the production of coastal hay
- Continue the replacement of side-roll movers
- Start a mesquite tree clearing and herbicide spraying program to optimize hay production of fields
- Plan to establish a 1 to 2 year hay cutting contract

<b>Irrigation System</b>				
<b>Performance Measures</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Estimated FY 16-17</b>	<b>Projected FY 17-18</b>
<b>Hay Harvesting (Tons)</b>	680	424	500	600
<b>Gallons of water irrigated (M.G.)</b>	290	290	290	290

## Water/Wastewater Irrigation System



Fund: Water/Wastewater Fund Department: W/WW Irrigation System	15	16	17	18
Wastewater Plant Superintendent*	0	0	0	0
Plant Operator	1	1	1	1
<b>TOTALS</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

\* Wastewater Plant Superintendent salary is budgeted in Wastewater Plant

## 02-Water/Wastewater

		2015-2016	2016-2017	2016-2017	2017-2018
<b>WWW IRRIGATION SYSTEM DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>PERSONNEL SERVICES</u>					
564-5105	SALARIES (NON-EXEMPT)	36,974	46,892	42,600	39,758
564-5140	OVERTIME	839	1,500	1,512	1,500
564-5155	EMPLOYEE LONGEVITY PAY	2,437	1,100	1,006	1,350
564-5170	SOCIAL SECURITY	3,049	3,914	3,500	3,260
564-5175	RETIREMENT	2,073	2,987	2,700	2,522
564-5180	EMPLOYEE HEALTH/DENTAL	4,938	6,000	6,000	6,000
564-5181	DEPENDENT HEALTH/DENTAL	3,030	3,700	0	0
564-5182.01	LIFE/LTD	278	400	400	420
564-5183	HAS- EMPLOYER CONTRIBUTION	860	1,000	1,000	1,000
564-5190	WORKERS COMPENSATION	1,117	900	1,200	1,400
<b>TOTAL PERSONNEL SERVICES</b>		<b>55,594</b>	<b>68,393</b>	<b>59,918</b>	<b>57,210</b>
<u>SUPPLIES</u>					
564-5330	GAS, OIL, & NEW TIRES	1,378	2,000	1,531	2,000
564-5341	CHEMICALS	23	900	900	900
564-5343	GENERAL SUPPLIES	7	50	56	100
564-5349	IRRIGATION/SEEDING EXPENSE	0	10,000	8,000	10,000
564-5360	UNIFORMS	372	400	382	400
564-5365	SAFETY CLOTHING & EQUIP.	125	250	250	250
564-5390	SMALL TOOLS & EQUIPMENT	66	200	200	400
<b>TOTAL SUPPLIES</b>		<b>1,972</b>	<b>13,800</b>	<b>11,319</b>	<b>14,050</b>
<u>MAINTENANCE</u>					
564-5450	MAINTENANCE OF SYSTEM	26,701	25,000	25,600	30,000
564-5453	MAINTENANCE OF ROADS	0	1,000	524	1,000
564-5457	VEHICLE/EQUIP. MAINTENANCE	451	1,500	782	1,500
<b>TOTAL MAINTENANCE</b>		<b>27,152</b>	<b>27,500</b>	<b>26,906</b>	<b>29,500</b>

## 02-Water/Wastewater

		2015-2016	2016-2017	2016-2017	2017-2018
<b>WWW IRRIGATION SYSTEM DEPT</b>		<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<u>SERVICES</u>					
564-5540	TELEPHONE/PAGER SERVICES	158	300	300	300
564-5545	ELECTRICITY	27,356	25,000	25,500	27,000
564-5575	STATE INSPECTION FEES	0	200	200	200
564-5580	INSURANCE - GENERAL LIABILI	101	101	115	130
564-5582	INSURANCE-ERRORS/OMISSIONS	115	115	116	130
564-5583	INSURANCE - VEHICLE LIABILI	0	150	0	0
564-5584	VEHICLE COMPREHENSIVE	0	125	0	0
564-5599	LABORATORY FEES - IRRIGATIO	8,043	6,000	7,500	8,000
TOTAL SERVICES		35,773	31,991	33,731	35,760
<u>OTHER</u>					
564-5610	DUES	110	150	150	150
564-5626	PROFESSIONAL DEVELOPMENT	179	175	400	1,000
TOTAL OTHER		289	325	550	1,150
<b>TOTAL WWW IRRIGATION SYSTEM DEPT</b>		<b>120,780</b>	<b>142,009</b>	<b>132,424</b>	<b>137,670</b>

# Water/Wastewater Fund

## Debt Service

The Water/Wastewater's portion of debt service is located within this department.  
Principal and Interest are itemized by category and type of indebtedness.

		2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
<b>DEBT SVCE-PRINCIPAL</b>					
<u>DEBT SERVICE</u>					
570-5901.10	PRIN. - CO'S SERIES 2007	450,000	475,000	475,000	495,000
570-5901.12	PRIN- CO SERIES 2011	30,000	30,000	30,000	35,000
570-5901.13	PRIN- CO SERIES 2013	140,000	140,000	140,000	145,000
570-5901.14	PRIN- CO. SERIES 2014	40,000	40,000	40,000	40,000
570-5901.15	PRIN-C.O. REFUND SERIES 2	155,000	160,000	160,000	165,000
570-5901.16	PRIN- REFUNDING SER 2015	110,000	60,000	60,000	60,000
570-5901.17	PRIN- CO SERIES 2016	0	140,000	140,000	145,000
TOTAL DEBT SERVICE PRINCIPAL		925,000	1,045,000	1,045,000	1,085,000
<b>DEBT SVCE-INTEREST</b>					
<u>DEBT SERVICE</u>					
571-5902.10	INT - C.O. SERIES 2007	76,250	57,394	57,394	37,019
571-5902.12	INT- CO SERIES 2011	18,433	17,833	17,833	17,139
571-5902.13	INT- CO SERIES 2013	113,120	110,320	110,320	106,020
571-5902.14	INT - C.O. SERIES 2014	31,013	30,213	30,213	29,413
571-5902.15	INT- C.O. REFUND SER 2014	192,900	189,750	189,750	186,500
571-5902.16	INT-REFUNDING SER 2015	89,467	111,200	111,200	110,000
571-5902.17	INT. - CO SERIES 2016	0	197,900	197,900	194,475
571-5980	BOND AGENT FEES	600	1,400	1,400	1,500
TOTAL DEBT SERVICE INTEREST		521,782	716,010	716,010	682,066
<b>TOTAL DEBT SERVICE</b>		<b>1,446,782</b>	<b>1,761,010</b>	<b>1,761,010</b>	<b>1,767,066</b>

# Debt Service Fund

## Description

Debt Service Fund has been established to receive funds from a tax levy and other sources for the accumulation of funds to meet the annual principal and interest requirements on the outstanding general obligation debt of the City.

## Debt Policy

The City of Marble Falls' debt management policy is to maintain the city's ability to incur present and future debt at the most beneficial interest rates in amounts needed for financing the approved Capital Improvements Program without adversely affecting the city's ability to finance essential city services.

## Policy Statements

- A ten year Capital Improvements Program will be developed and updated annually along with corresponding anticipated funding sources.
- Capital projects financed through the issuance of bonded debt will be financed for a period not to exceed the useful life of the project.
- Efforts will be made to maintain or improve the city's bond rating. Effective communication will continue with bond rating agencies concerning Marble Falls' overall financial condition.

## Legal Debt Margin

The state of Texas limits the maximum debt service to \$2.50 for \$100 assessed valuation. The Texas Attorney General has adopted an administrative policy that prohibits the issuance of debt that would result in a total debt service tax rate that exceeds \$1.50 of the allowable \$2.50. The City of Marble Falls follows these guidelines for debt limitation. The City Charter of Marble Falls requires a public hearing before the issuance of any debt.

Fiscal Year	Assessed Valuation	Over 65 Freeze Levy	Legal Annual Maximum	Expended Debt Service
<b>2013-2014</b>	\$600,546,263	\$334,976	\$9,343,170	\$2,960,694
<b>2014-2015</b>	\$635,518,195	\$349,827	\$9,882,600	\$3,392,507
<b>2015-2016</b>	\$662,503,064	\$378,670	\$10,316,216	\$3,318,793
<b>2016-2017</b>	\$672,759,187	\$421,949	\$10,513,337	\$3,372,874
<b>2017-2018</b>	\$726,407,494	\$483,449	\$11,379,561	\$3,375,068

CITY OF MARBLE FALLS  
DEBT SERVICE FUND - 04  
BUDGET SUMMARY  
FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	70,233	20,046	20,046	48,645
REVENUES:				
Operating Revenues	3,196,582	3,196,950	3,191,430	3,284,000
Operating Transfers In	125,224	125,224	129,174	83,005
Total Revenues	<u>3,321,806</u>	<u>3,322,174</u>	<u>3,320,604</u>	<u>3,367,005</u>
TOTAL FUNDS AVAILABLE	3,392,039	3,342,220	3,340,650	3,415,650
EXPENDITURES:				
Operating Expenditures	<u>3,371,993</u>	<u>3,253,336</u>	<u>3,292,005</u>	<u>3,379,068</u>
ENDING FUND BALANCE	<u>20,046</u>	<u>88,884</u>	<u>48,645</u>	<u>36,582</u>

## 04-Debt Service Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4001	CURRENT PROPERTY TAXES	3,107,203	3,100,000	3,100,000	3,195,000
4002	DELINQUENT PROPERTY TAXES	20,868	50,000	35,000	45,000
4003	PENALTY & INTEREST-TAXES	31,524	42,000	35,000	42,000
4560	INTEREST EARNED	907	1,000	800	1,000
4564	INT EARNED ON INVESTMENTS	10	0	800	1,000
4574	ACCRUED INT- REFUND SER 20	4,053	0	0	0
4576	ACCRUED INT- SER 2	32,017	0	0	0
4578	ACCRUED INT- REFUND SER 20	0	0	19,830	0
4904	TRANSFER FROM GENERAL FD	45,000	45,000	45,000	0
4907	TRANSFER FROM HOTEL/MOTEL	80,224	84,174	84,174	83,005
<b>TOTAL REVENUES</b>		<b>3,321,806</b>	<b>3,322,174</b>	<b>3,320,604</b>	<b>3,367,005</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
504-5527	BANK FEES	45	0	0	0
<b>TOTAL SERVICES</b>		<b>45</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>DEBT SERVICE</u>					
504-5980	BOND AGENT FEES	3,200	4,000	4,000	4,000
<b>TOTAL DEBT SERVICE</b>		<b>3,200</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<u>DEBT SERVICE - PRINCIPAL</u>					
505-5901.11	PRIN - C.O. SERIES 2006	140,000	145,000	145,000	150,000
505-5901.12	PRIN - C.O. SERIES 2007	360,000	375,000	375,000	395,000
505-5901.14	PRIN-BANK QUALIF SERIES 2008	380,000	400,000	400,000	400,000
505-5901.18	PRIN - SERIES 2010	260,000	265,000	265,000	290,000
505-5901.19	PRIN. SERIES 2011	210,000	220,000	220,000	225,000
505-5901.20	PRIN. REF SERIES 2012	240,000	245,000	245,000	250,000
505-5901.21	PRIN. REF SERIES 2013	235,000	240,000	240,000	250,000
505-5901.22	PRIN. C.O SERIES 2014	120,000	125,000	125,000	125,000

## 04-Debt Service Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>DEBT SERVICE - PRINCIPAL - CONTINUED</b>					
505-5901.23	PRIN. REF SERIES 2011	205,000	200,000	200,000	200,000
505-5901.24	PRIN - REFUNDING SER 2015	80,000	35,000	35,000	35,000
505-5901.25	PRIN - C.O. SERIES 2017	0	0	0	115,000
505-5901.26	PRIN - GO REF SER 2017	0	0	0	20,000
<b>TOTAL DEBT SERVICE - PRINCIPAL</b>		<b>2,230,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,455,000</b>
<b><u>DEBT SERVICE - INTEREST</u></b>					
506-5902.11	INTEREST - C.O. SERIES 2006	36,550	30,494	30,494	24,225
506-5902.12	INT - C.O., SERIES 2007	116,003	61,346	100,015	45,171
506-5902.14	INT - BANK QUALIF SERIES 2008	334,093	316,543	316,543	9,000
506-5902.18	INT - SERIES 2010	230,750	225,500	225,500	219,225
506-5902.19	INT - SERIES 2011	61,280	56,980	56,980	52,249
506-5902.20	INT - REF SERIES 2012	51,075	46,225	46,225	41,275
506-5902.21	INT - REF SERIES 2013	87,350	82,600	82,600	77,075
506-5902.22	INT - C.O SERIES 2014	92,663	90,213	90,213	87,713
506-5902.23	INT - REF SERIES 2011	18,614	14,385	14,385	10,185
506-5902.24	INT - REFUNDING SER 2015	60,372	75,050	75,050	74,350
506-5902.25	INT - C.O. SERIES 2017	0	0	0	81,600
506-5902.26	INT - GO REF SER 2017	0	0	0	198,000
<b>TOTAL DEBT SERVICE - INTEREST</b>		<b>1,088,748</b>	<b>999,336</b>	<b>1,038,005</b>	<b>920,068</b>
<b><u>TRANSFERS</u></b>					
506-6102	TRANSFER TO W.WASTEWATER FUND	50,000	0	0	0
<b>TOTAL TRANSFERS</b>		<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>3,371,993</b>	<b>3,253,336</b>	<b>3,292,005</b>	<b>3,379,068</b>

**General Obligation Debt Service Requirements**  
**Tax Supported Debt**  
**As of September 30, 2017**

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	2,400,000	892,064	3,292,064
2019	2,510,000	789,948	3,299,948
2020	2,425,000	715,742	3,140,742
2021	2,295,000	645,470	2,940,470
2022	2,365,000	579,558	2,944,558
2023	2,375,000	510,758	2,885,758
2024	2,145,000	442,558	2,587,558
2025	2,210,000	377,283	2,587,283
2026	2,270,000	310,420	2,580,420
2027	1,990,000	247,357	2,237,357
2028	1,490,000	193,600	1,683,600
2029	875,000	152,378	1,027,378
2030	905,000	118,481	1,023,481
2031	945,000	79,875	1,024,875
2032	930,000	37,500	967,500
2033	200,000	12,400	212,400
2034	210,000	4,200	214,200
<b>TOTAL</b>	<b>28,540,000</b>	<b>6,109,592</b>	<b>34,649,592</b>

**Summary of Total Outstanding Debt- City of Marble Falls  
As of September 30, 2017**

<u>Issue</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Principal Amount Outstanding</u>
Certificate of Obligations, Series 2006	Parks and Street Improvements	4.25%	1,900,000	9/1/2006	2/1/2021	645,000
Certificate of Obligations, Series 2007	Streets, Drainage, Public Works, Parks, Water & Sewer	4.00%	15,170,000	7/1/2007	2/1/2020	2,360,000
Bank Qualified Bond Issue, Series 2008	Public Safety Facility, Police Vehicles, Street Sweeper, Water & Sewer Improvements, Fire Station Construction & Equip., Communication Equip.	4.50%	800,000	9/1/2008	9/30/2018	400,000
Certificate of Obligations, Series 2010	Streets, Water & Sewer Utility System, Acquisition of Park Land	3.09%	7,000,000	10/1/2010	9/30/2032	5,695,000
Certificate of Obligations, Series 2011	Streets, Drainage, Water system and Water Plant expansion, Parks Improvements, Construction of Visitor's Center	2.54%	3,715,000	8/15/2011	2/1/2031	2,400,000
General Obligation Refunding Bonds, Series 2011	Enlarging, Acquiring, Improving, Equipping, Purchasing, Constructing Combined Utility System	2.10%	1,625,000	12/1/2011	2/1/2020	585,000
General Obligation Refunding, Series 2012	Streets, Drainage, Fire Department Equipment	2.400%	2,605,000	8/1/2012	2/1/2023	1,630,000
General Obligation Refunding, Series 2013	Constructing, purchasing, and equipping utility system	2.80%	3,295,000	4/2/2013	2/1/2026	2,590,000

**Summary of Total Outstanding Debt- City of Marble Falls  
As of September 30, 2017**

<u>Issue</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Principal Amount Outstanding</u>
Certificates of Obligations, Series 2013	Expanding water plant	3.20%	3,490,000	11/1/2013	2/1/2033	3,075,000
Certificates of Obligations, Series 2014	Construction and equipment for Public Safety Facility and construction of water line at Los Escondidos	3.01%	4,000,000	2/1/2014	2/1/2034	3,610,000
General Obligation Refunding, Series 2014	Streets, Drainage, Public Works, Parks, Water & Sewer Improvements	3.16%	5,405,000	12/1/2014	2/1/2030	5,090,000
General Obligation Refunding, Series 2015	Public Safety Facility, Police Vehicles, Street Sweeper, Water & Sewer Improvements, Fire Station Construction & Equip., Communications Equip.	2.00%	9,550,000	10/15/2015	2/1/2027	9,265,000
Certificates of Obligations, Series 2016	Water Plant and Sewer Plant Improvements, Water lines, Water tank replacement	2.39%	7,590,000	8/1/2016	2/1/2036	7,450,000
Certificates of Obligations, Series 2017	Public Safety Facility, Vehicles, Park Equipment and Street	2.94%	1,785,000	2/1/2017	2/1/2032	1,670,000
General Obligations Refunding, Series 2017	Streets, Drainage, Public Works, Parks, Water & Sewer Improvements	3.00%	6,610,000	2/1/2017	2/1/2028	6,590,000
<b>TOTAL GENERAL OBLIGATION DEBT</b>			<u><b>74,540,000</b></u>			<u><b>53,055,000</b></u>

**Summary of Total Outstanding Debt- Marble Falls Economic Development Corporation  
As of September 30, 2017**

<u>Issue</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Principal Amount Outstanding</u>
Sales Tax Revenue Refunding Bonds, Series 2012	Purchase and remodel of building at 1707 Colt Circle.	2.72%	1,790,000	9/1/2012	8/1/2018	315,000
Sales Tax Revenue Bonds, Series 2014	Acquisition of real property and construction of buildings and structures.	4.12%	4,000,000	6/10/2014	8/1/2027	3,290,000
Sales Tax Revenue Bonds, Series 2017	Construction of Hotel Conference Center	4.28%	6,500,000	1/18/2017	8/1/2036	6,250,000
<b>TOTAL OUTSTANDING DEBT</b>			<u>12,290,000</u>			<u>9,855,000</u>

# Special Revenue Funds

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. Special Revenue Funds include:

**Hotel/Motel Tax Fund** - to account for receipt and allocation of the City's hotel/motel occupancy tax. Use of this tax is limited by law to the promotion of tourism. The hotel occupancy tax rate for the City's hotels is 7%.

**Cemetery Fund** - to account for the proceeds from the sale of burial plots and columbarium niches at the City owned and operated cemetery. Revenues are used for the ongoing maintenance and operations of the cemetery.

**Police Forfeiture** - to account for cash assets seized, or the proceeds from the sale of other assets seized, as a result of drug related law enforcement activities. By law, these funds must be used for future illegal drug enforcement activity. These funds fall under the State statutes.

**MF Trunked Radio System** - to account for subscription fees from surrounding communities and the expenditures related to the trunked radio system.

**Economic Development Corporation** - to account for the use of 4B sales tax revenues that must be used in compliance with statutory restrictions set forth by the state legislature.

**Hotel Conference Center Fund** – to account for the bond proceeds and the expenditures for the construction of the Hotel Conference Center.

**Tax Increment Fund (TIF)** – to account for the tax increment for the area designated as the Zone.

**Equipment Replacement Fund** - to account for the financial sources from the General Fund and the Water/ Wastewater Fund in setting aside funds for the purchases of capital equipment for all City departments.

**La Ventana PID** - to account for funds related to the collection of the public improvement assessments in the La Ventana subdivision.

**Impact Fee** - Impact Fee Fund – to account for all funds related to the water and sewer impact fees.

**Police Federal Forfeiture** – to account for cash assets seized, or the proceeds from the sale of other assets seized, as a result of drug related law enforcement activities. By law, these funds must be used for future illegal drug enforcement activity. These funds fall under Federal Statutes.

**Amy Young Grant Fund** – to account for the home improvements funded by the Amy Young Barrier Removal Grant.

**Court Technology Fund** – to account for revenues collected on convictions of criminal offenses, misdemeanor offenses relating to pedestrians or the parking of motor vehicles, as well as non-conviction cases for deferred disposition, driver safety course, motorcycle operator course, boater safety course, alcohol awareness course, tobacco awareness course and chemically dependent commitments. Expenditures are for purchase or maintenance of technological enhancements for the municipal court.

**Building Security Fund** – to account for revenues collected on convictions of criminal offenses, misdemeanor offenses relating to pedestrians or the parking of motor vehicles, as well as non-conviction cases for deferred disposition, driver safety course, motorcycle operator course, boater safety course, alcohol awareness course, tobacco awareness course and chemically dependent commitments. Expenditures are for security personnel or to finance items which are used for the purpose of providing security services for buildings housing a municipal court.

**CDBG Grant Fund** - to account for the revenues and expenditures related to the Community Development Block Grant.

CITY OF MARBLE FALLS  
SPECIAL REVENUE FUNDS  
BUDGET SUMMARY  
FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	2,784,868	3,344,581	3,344,581	9,216,901
REVENUES:				
Hotel/Motel Tax	636,437	550,050	600,050	660,100
Cemetery Fund	23,124	20,200	15,650	16,450
Police Forfeiture	2,292	225	168	138
MF Trunked Radio System	63,676	66,076	66,064	67,420
Economic Development Corp.	2,224,812	2,313,897	2,430,740	3,262,519
Hotel Conference Center Fund	0	6,735,014	6,735,014	28,000
Tax Increment Fund	16,196	31,400	29,371	72,771
Equipment Replacement Fund	30,000	40,000	40,000	45,000
La Ventana PID	38,273	40,000	39,000	40,000
Impact Fee Fund	87,823	80,000	43,000	80,000
Police Federal Forfeiture Fund	138	140	140	140
Amy Young Grant Fund	71,789	0	0	0
Court Technology Fund	5,500	5,500	4,000	4,500
Building Security Fund	4,084	4,200	3,000	3,500
CDBG Grant Fund	0	330,000	136,200	193,800
TOTAL REVENUES	3,204,144	10,216,702	10,142,397	4,474,338
TOTAL FUNDS AVAILABLE	5,989,012	13,561,283	13,486,978	13,691,239
EXPENDITURES:				
Hotel/Motel Tax	510,589	563,824	568,824	639,322
Cemetery Fund	8,650	36,100	31,100	6,100
Police Forfeiture	35,111	15,000	14,500	15,000
MF Trunked Radio System	49,269	66,076	66,076	67,420
Economic Development Corp.	1,850,902	3,157,684	3,154,742	3,115,439
Hotel Conference Center Fund	0	173,730	173,731	6,250,000
Tax Increment Fund	0	0	0	0
Equipment Replacement Fund	0	0	0	40,000
La Ventana PID	42,500	37,500	37,500	37,500
Impact Fee Fund	89,787	80,000	43,000	80,000
Police Federal Forfeiture Fund	0	40,000	32,604	20,000
Amy Young Grant Fund	53,390	0	0	0
Court Technology Fund	1,878	10,000	10,000	7,500
Building Security Fund	2,355	2,900	1,800	42,000
CDBG Grant Fund	0	330,000	136,200	193,800
TOTAL EXPENDITURES	2,644,431	4,512,814	4,270,077	10,514,081
ENDING FUND BALANCE	3,344,581	9,048,469	9,216,901	3,177,158

CITY OF MARBLE FALLS  
HOTEL MOTEL TAX FUND - 03  
BUDGET SUMMARY  
FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	407,351	533,199	533,199	564,425
REVENUES:				
Operating Revenues	636,437	550,050	600,050	660,100
Operating Transfers In	0	0	0	0
Total Revenues	<u>636,437</u>	<u>550,050</u>	<u>600,050</u>	<u>660,100</u>
TOTAL FUNDS AVAILABLE	1,043,788	1,083,249	1,133,249	1,224,525
EXPENDITURES:				
Operating Expenditures	<u>510,589</u>	<u>563,824</u>	<u>568,824</u>	<u>639,322</u>
ENDING FUND BALANCE	<u>533,199</u>	<u>519,425</u>	<u>564,425</u>	<u>585,203</u>

## 03-Hotel/Motel Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
470-4013	HOTEL/MOTEL TAX	636,434	550,000	600,000	660,000
470-4560	INTEREST EARNED	3	50	50	100
<b>TOTAL REVENUES</b>		<b>636,437</b>	<b>550,050</b>	<b>600,050</b>	<b>660,100</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
570-5520	PROFESSIONAL SERVICES	0	5,000	10,000	0
570-5525	HOTEL TRAFFIC DATA APPLICA	120	0	0	0
570-5530	COLLECTIVE ADVERTISING POOL	79,997	100,000	100,000	100,000
570-5530.01	ADVERTISING POOL- CVB	87,686	65,030	65,030	98,000
570-5532	MARKETING- 101 HIGHLAND LAKES	18,000	20,000	20,000	0
570-5595	TRNSFR TO CHAMBER OF COMMERCE	154,620	165,030	165,030	170,262
<b>TOTAL SERVICES</b>		<b>340,423</b>	<b>355,060</b>	<b>360,060</b>	<b>368,262</b>
<u>OTHER</u>					
570-5665	MISCELLANEOUS EXPENSES	281	250	250	250
<b>TOTAL OTHER</b>		<b>281</b>	<b>250</b>	<b>250</b>	<b>250</b>
<u>LOCAL ASSISTANCE</u>					
570-5756	HIGHLAND LAKES CHILI POD	1,000	1,000	1,000	1,000
570-5757	HIGHLAND LAKES ART GUILD	1,000	1,500	1,500	1,000
570-5765	FALLS ON THE COLORADO MUSEUM	4,800	5,000	5,000	5,000
570-5765.13	PAINT THE TOWN EVENT	3,000	7,500	7,500	12,000
570-5765.15	SCULPTURE ON MAIN STREET	3,000	5,000	5,000	7,500
570-5765.17	MARBLE FALLS SOAPBOX DERBY	2,500	5,000	5,000	8,000
570-5765.18	BASS CHAMPS	0	0	0	1,500
570-5765.20	TRAVERSE TRAIL RUNNING	2,500	2,500	2,500	1,000
570-5765.22	FIESTA JAM	9,000	6,000	6,000	7,000

## 03-Hotel/Motel Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
LOCAL ASSISTANCE- CONTINUED					
570-5765.24	FRIENDS OF BALCONES	2,000	1,000	1,000	0
570-5765.26	FLOYD TILLMAN STATUE PROJECT	12,000	0	0	0
570-5765.28	TWANG THANG MUSIC	0	0	0	5,000
<b>TOTAL LOCAL ASSISTANCE</b>		<b>40,800</b>	<b>34,500</b>	<b>34,500</b>	<b>49,000</b>
<u>CAPITAL</u>					
570-5802	ENGINEERING DESIGN- PARKS 1A	0	0	0	138,805
570-5836	WAYFINDING SIGNS	48,862	55,000	55,000	0
570-5840	WALKWAY OF LIGHTS IMPROVEMENTS	0	12,500	12,500	0
570-5842	PAVILION LIGHT IMPROVEMENTS	0	22,340	22,340	0
<b>TOTAL CAPITAL</b>		<b>48,862</b>	<b>89,840</b>	<b>89,840</b>	<b>138,805</b>
<u>TRANSFERS</u>					
570-6103	TRANSFER TO GENERAL FUND 2011	80,224	84,174	84,174	83,005
<b>TOTAL TRANSFERS</b>		<b>80,224</b>	<b>84,174</b>	<b>84,174</b>	<b>83,005</b>
<b>TOTAL EXPENDITURES</b>		<b>510,589</b>	<b>563,824</b>	<b>568,824</b>	<b>639,322</b>

CITY OF MARBLE FALLS  
CEMETERY FUND - 08  
BUDGET SUMMARY  
FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	58,801	73,275	73,275	57,825
REVENUES:				
Operating Revenues	23,124	20,200	15,650	16,450
Operating Transfers In	0	0	0	0
Total Revenues	23,124	20,200	15,650	16,450
TOTAL FUNDS AVAILABLE	81,925	93,475	88,925	74,275
EXPENDITURES:				
Operating Expenditures	8,650	36,100	31,100	6,100
ENDING FUND BALANCE	73,275	57,375	57,825	68,175

## 08-Cemetery Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4503	SALE OF CEMETERY LOTS	21,800	16,300	14,000	15,000
4504	SALE OF COLUMBARIUM NICHES	1,300	1,400	1,600	1,400
4513	CEMETERY DONATIONS	24	2,500	50	50
<b>TOTAL REVENUES</b>		<b>23,124</b>	<b>20,200</b>	<b>15,650</b>	<b>16,450</b>
<b>EXPENDITURES</b>					
<u>SUPPLIES</u>					
508-5320	POSTAGE	6	100	100	100
<b>TOTAL SUPPLIES</b>		<b>6</b>	<b>100</b>	<b>100</b>	<b>100</b>
<u>MAINTENANCE</u>					
508-5402	CEMETERY MAINTENANCE	74	5,000	5,000	5,000
<b>TOTAL MAINTENANCE</b>		<b>74</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<u>SERVICES</u>					
508-5515	SURVEYING FEES	200	400	400	400
508-5520	PROFESSIONAL SERVICES	0	30,000	25,000	0
508-5545	ELECTRICITY	561	600	600	600
<b>TOTAL SERVICES</b>		<b>761</b>	<b>31,000</b>	<b>26,000</b>	<b>1,000</b>
<u>OTHER</u>					
508-5625	BUSINESS EXPENSES	310	0	0	0
<b>TOTAL OTHER</b>		<b>310</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>TRANSFERS</u>					
508-6100	TRANSFER TO GENERAL FUND	7,500	0	0	0
<b>TOTAL TRANSFERS</b>		<b>7,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>8,650</b>	<b>36,100</b>	<b>31,100</b>	<b>6,100</b>

CITY OF MARBLE FALLS  
POLICE FORFEITURE FUND - 09  
BUDGET SUMMARY  
FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	81,595	48,776	48,776	34,444
REVENUES:				
Operating Revenues	2,292	225	168	138
Operating Transfers In	0	0	0	0
Total Revenues	<u>2,292</u>	<u>225</u>	<u>168</u>	<u>138</u>
TOTAL FUNDS AVAILABLE	83,887	49,001	48,944	34,582
EXPENDITURES:				
Operating Expenditures	<u>35,111</u>	<u>15,000</u>	<u>14,500</u>	<u>15,000</u>
ENDING FUND BALANCE	<u>48,776</u>	<u>34,001</u>	<u>34,444</u>	<u>19,582</u>

## 09-Police Forfeiture Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4502	SALE OF ASSETS	2,083	0	0	0
4560	INTEREST EARNED	210	225	138	138
4564	INVESTMENT INTEREST EARNED	0	0	30	0
<b>TOTAL REVENUES</b>		<b>2,292</b>	<b>225</b>	<b>168</b>	<b>138</b>
<b>EXPENDITURES</b>					
<u>SUPPLIES</u>					
509-5390	SMALL TOOLS & EQUIPMENT	0	10,000	10,000	10,000
<b>TOTAL SUPPLIES</b>		<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<u>SERVICES</u>					
509-5520	PROFESSIONAL SERVICES	625	0	0	0
<b>TOTAL SERVICES</b>		<b>625</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>OTHER</u>					
509-5626	PROFESSIONAL DEVELOPMENT	803	5,000	4,500	5,000
<b>TOTAL OTHER</b>		<b>803</b>	<b>5,000</b>	<b>4,500</b>	<b>5,000</b>
<u>CAPITAL</u>					
509-5809	EQUIPMENT OTHER	3,735	0	0	0
509-5814	COMPUTER HARDWARE	3,648	0	0	0
509-5815	COMPUTER SOFTWARE	26,300	0	0	0
<b>TOTAL CAPITAL</b>		<b>33,683</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>35,111</b>	<b>15,000</b>	<b>14,500</b>	<b>15,000</b>

CITY OF MARBLE FALLS  
 MF TRUNKED RADIO SYSTEM FUND - 12  
 BUDGET SUMMARY  
 FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	9,109	23,516	23,516	23,504
REVENUES:				
Operating Revenues	63,676	66,076	66,064	67,420
Operating Transfers In	0	0	0	0
Total Revenues	63,676	66,076	66,064	67,420
TOTAL FUNDS AVAILABLE	72,785	89,592	89,580	90,924
EXPENDITURES:				
Operating Expenditures	49,269	66,076	66,076	67,420
ENDING FUND BALANCE	23,516	23,516	23,504	23,504

## 12-MF Trunked Radio System Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4500	SUBSCRIPTION REV/GRANITE SHOALS	9,984	5,568	5,568	5,568
4501	SUBSCRIPTION REV/CTTNWD SHRS	4,800	1,728	2,100	1,728
4503	SUBSCRIPTION REV/HBAY	6,528	6,720	6,720	6,720
4504	SUBSCRIPTION REV/HS BAY FD	6,144	5,952	5,952	5,952
4505	SUBSCRIPTION MFEMS	4,320	6,144	5,760	5,760
4506	SUBSCRIPTION REV/GS VFD	0	5,184	5,184	6,720
4507	SUBSCRIPTION REV/CW VFD	0	2,880	2,880	3,072
4900	TRANSFER FROM GEN FUND	31,900	31,900	31,900	31,900
<b>TOTAL REVENUES</b>		<b>63,676</b>	<b>66,076</b>	<b>66,064</b>	<b>67,420</b>
<b>EXPENDITURES</b>					
<u>MAINTENANCE</u>					
552-5412.03	MF PSAP RADIO SYSTEM EXPENSES	49,269	66,076	66,076	67,420
<b>TOTAL MAINTENANCE</b>		<b>49,269</b>	<b>66,076</b>	<b>66,076</b>	<b>67,420</b>
<b>TOTAL EXPENDITURES</b>		<b>49,269</b>	<b>66,076</b>	<b>66,076</b>	<b>67,420</b>

CITY OF MARBLE FALLS  
 ECONOMIC DEVELOPMENT CORPORATION FUND - 20  
 BUDGET SUMMARY  
 FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	2,089,025	2,462,935	2,462,935	1,738,933
REVENUES:				
Operating Revenues	2,224,812	2,313,897	2,430,740	3,262,519
Operating Transfers In	0	0	0	0
Total Revenues	<u>2,224,812</u>	<u>2,313,897</u>	<u>2,430,740</u>	<u>3,262,519</u>
TOTAL FUNDS AVAILABLE	4,313,837	4,776,832	4,893,675	5,001,452
EXPENDITURES:				
Operating Expenditures	<u>1,850,902</u>	<u>3,157,684</u>	<u>3,154,742</u>	<u>3,115,439</u>
ENDING FUND BALANCE	<u>2,462,935</u>	<u>1,619,148</u>	<u>1,738,933</u>	<u>1,886,013</u>

# Economic Development Corporation

## Description

The Marble Falls Economic Development Corporation is a Type B non-profit corporation funded primarily by a half-cent sales tax collected within the city limits of Marble Falls. Our goal at the EDC is to support new and existing businesses in Marble Falls by thoughtfully and carefully reinvesting sales tax dollars into worthwhile projects and programs. When we work on enhancing our community's amenities, we will encourage the creation of new wealth by gains in jobs and capital investments. The EDC staff is comprised of Christian Fletcher, Executive Director, and Midge Dockery, Business Development Coordinator.

## Some Accomplishments in 2016-2017

- Hosted a Governor's Small Business Forum in October at Lakeside Pavilion to assist area providers and local businesses.
- Exhibited at the International Council of Shopping Centers Texas Conference in Dallas and met with prospective developers and retailers.
- Collaborated with the Chamber on a community-wide Holiday Lighting initiative.
- Sold a parcel in Phase III of the Business & Technology Park to Sawmill Partners, an architectural timber supplier, and extended the road and utilities at West Innovation Loop to accommodate additional prospect(s).
- Acquired property on Buena Vista to expand the City's park system.
- Awarded a \$29,400 High Demand Job Training Grant from the Texas Workforce Commission to assist with training plumbers and electricians in a consortium made up of Central Texas College, Marble Falls ISD, Mickey West Career Assets, and the EDC.
- Continued partnership with Mickey West Career Assets on implementation of the Self-Sufficiency Grant awarded by the Texas Workforce Commission last year.
- Contributed \$50,000 toward the cost of the City's zoning update.
- Executed a development agreement with Novak Cobalt Partners for services related to the hotel and conference center project and initiated schematic design and engineering of the project.
- Continued partnership with the Marble Falls CVB and Door Number 3 on marketing efforts, including the Dallas Cowboys season preview and the San Antonio Spurs in-game program.
- Continued support of the Baylor Scott & White – Marble Falls Hospital with a reimbursement of over \$100,000; this was the final payment of the 5-year, \$2.5 million performance agreement.
- Contributed \$25,000 toward the cost of a new playscape in Johnson Park.
- Provided community leverage funding for Sculpture on Main, Paint the Town, illumination of the Father Lopez sculpture at the Visitor Center, new rooftop lighting for the Historic

District, and new Christmas lighting along Highways 281 and 1431. Community leverage funds have also been earmarked for expanding the sidewalk inventory in Marble Falls and improvements to the Girl Scout House in Johnson Park.

- Awarded more than \$50,000 through the Business Improvement Grant (BIG) program to the Natural Dog Company, 705 First St Plaza, Smartie Pantz, Mojo Coffee, Custom Creations & Interiors, and Bridget's Bed & Breakfast.
- Granted more than \$3,000 toward sign replacement projects at Comanche Creek Aquatics and More, Excellence Auto, and Lake Shores Church.
- Provided technical assistance to ten businesses that opened their doors in Marble Falls in FY 16-17, and another eleven that are currently in progress.
- Professional Development/Leadership Highlights: Christian was selected as one of ten McBee Fellows for 2016-2017 as part of the Austin Area Research Organization (AARO); he was also named to the Capital Area Economic Development Directors Board as part of CAPCOG's Economic Development Division, as well as the Board of Directors of the new Marble Falls ISD Education Foundation. Christian and Midge were both asked to be a part of MFISD's LEAD (Leaders Empowered As Ambassadors to the District) Program. Midge was certified as a Business Retention and Expansion Coordinator through BREI. EDC Staff attended the Texas Economic Development Council Annual Conference and Mid-Year Conference as well as the Texas Legislative Conference. Christian will attend the International Economic Development Council's Annual Conference in Toronto in September.
- Recognized by the TEDC for Economic Excellence in 2016 for "a commitment to professional economic development by appointed officials and exemplary professional standards demonstrated by the economic development staff" for the fifth consecutive year. The MFEDC was one of 31 organizations statewide to receive this recognition.

#### **What We Plan to Accomplish in 2017-2018**

- Continue implementation of our strategic plan and target sector outreach, especially with our retention and recruitment efforts and workforce initiatives.
- Promote Business Improvement Grant (BIG) program and sign replacement program for business owners who are seeking to renovate and/or make improvements to their properties.
- Attract firms to continue expansion of Phase III of the Business and Technology Park.
- Find, create, and market opportunities for the development of housing to support our community's employers.
- Begin construction of hotel, conference center, and related public realm improvements.
- Maintain financial and planning support for park improvements and other quality-of-place initiatives.

## 20-Economic Development Corporation

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4005	SALES TAX	1,964,085	1,964,085	2,069,528	1,964,085
4306	MISCELLANEOUS REVENUE	15	0	0	0
4405	GRANT-GOVERNOR'S OFFICE	0	2,706	2,706	0
4407	GRANT - WORKFORCE COMMISSION	0	29,400	29,400	0
4515	CAM - F. FICKETT CENTER	51,322	55,000	55,000	55,000
4517	DONATIONS - DOWNTOWN	0	4,353	4,353	0
4519	HOTEL/CC - PREDEV REIMB	0	0	0	375,000
4550	LAND SALES & LEASES	86,150	254,653	254,653	855,134
4560	BANK INTEREST EARNED	461	700	1,100	1,300
4564	INT EARNED ON INVESTMENTS	2,250	3,000	14,000	12,000
4600	INSURANCE PROCEEDS	120,529	0	0	0
<b>TOTAL REVENUES</b>		<b>2,224,812</b>	<b>2,313,897</b>	<b>2,430,740</b>	<b>3,262,519</b>
<b>EXPENDITURES</b>					
<u>PERSONNEL SERVICES</u>					
520-5100	SALARIES (EXEMPT)	155,695	170,700	170,700	173,325
520-5105	SALARIES (NON-EXEMPT)	2,129	0	0	0
520-5140	OVERTIME	0	500	0	0
520-5155	EMPLOYEE LONGEVITY PAY	343	700	626	800
520-5170	SOCIAL SECURITY	12,890	12,800	13,900	14,300
520-5175	RETIREMENT	7,838	9,900	10,300	10,900
520-5180	EMPLOYEE INSURANCE	12,271	12,500	12,700	13,350
520-5181	EMPLOYEE DEPENDENT INSURANC	5,148	8,990	5,200	5,460
520-5182.01	LIFE/LTD	933	900	1,100	1,100
520-5183	HSA-EMPLOYER CONTRIBUTION	1,000	2,000	1,000	1,000
520-5190	WORKER'S COMPENSATION	297	230	400	500
520-5193	AUTO ALLOWANCE	9,588	9,900	9,900	9,900
520-5195	CELL PHONE ALLOWANCE	2,261	2,400	2,400	2,400
<b>TOTAL PERSONNEL SERVICES</b>		<b>210,393</b>	<b>231,520</b>	<b>228,226</b>	<b>233,035</b>

## 20-Economic Development Corporation

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SUPPLIES</u>					
520-5320	POSTAGE	44	0	0	0
520-5332	OFFICE SUPPLIES	12	0	0	0
520-5333	IT EQUIPMENT/SOFTWARE/SERVICES	128	4,000	4,000	4,000
520-5399	MISCELLANEOUS SUPPLIES	4	500	500	500
TOTAL SUPPLIES		188	4,500	4,500	4,500
<u>MAINTENANCE</u>					
520-5401	BUILDING MAINTENANCE	5,730	15,000	15,000	15,000
520-5402	GROUND MAINT MF B&T PARK	8,464	8,340	8,340	8,340
520-5402.03	GROUND MAINT. - DOWNTOWN	3,800	4,800	4,800	3,600
520-5403	INTERNET	620	600	600	600
TOTAL MAINTENANCE		18,614	28,740	28,740	27,540
<u>SERVICES</u>					
520-5501.01	BACKGROUND CHECK	17	0	0	0
520-5514	LEGAL SERVICES	23,982	25,000	25,000	25,000
520-5518	CONSULTING SERVICES	33,502	65,000	65,000	15,000
520-5520	PROFESSIONAL SERVICES/TRANS	25,000	25,000	25,000	25,000
520-5520.01	PROFESSIONAL SERVICES/AUDIT	3,250	3,250	3,253	3,250
520-5521	MARKETING	98,365	100,000	100,000	100,000
520-5521.01	SIGN REPLACEMENT	7,026	15,000	15,000	15,000
520-5530	ADVERTISING & NOTICES	0	300	300	300
520-5540	TELEPHONE	256	800	800	800
520-5550	RECRUITMENT AND RETENTION	21,063	100,000	100,000	100,000
520-5550.01	RECRUIT & RET -S&W INFRAST	369,955	123,480	123,480	0
520-5550.02	RECRUIT & RET - BIG PGM	31,864	70,000	70,000	70,000
520-5550.03	RECRUIT & RET - WORKFORCE D	0	66,800	66,800	0
520-5565	COMMUNITY LEVERAGE	49,708	100,000	100,000	100,000
520-5580	INSURANCE - GENERAL LIABLIL	149	200	228	260
520-5581	INS-REAL & PERSONAL REPORT	2,687	2,600	2,909	3,100
520-5582	INS - ERRORS & OMISSIONS	1,453	1,700	1,712	1,800
TOTAL SERVICES		668,277	699,130	699,482	459,510

## 20-Economic Development Corporation

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>OTHER</u>					
520-5600.01	DUES & SUBSCRIPTIONS	2,632	2,000	2,000	2,000
520-5600.04	TRADE SHOW REGISTRATION	1,225	2,500	2,500	2,500
520-5600.05	TRAVEL	6,737	7,000	7,000	7,000
520-5600.06	PROF. CONF. REGISTRATION	6,477	6,000	6,000	6,000
520-5625	BUSINESS EXPENSES	4,777	5,000	5,000	5,000
520-5628	REIMBURSABLE EXP- FICKET CT	46,164	55,000	55,000	55,000
<b>TOTAL OTHER</b>		<b>68,012</b>	<b>77,500</b>	<b>77,500</b>	<b>77,500</b>
<u>CAPITAL</u>					
520-5801	LAND PURCHASE	0	323,957	323,957	120,000
520-5802.06	CONSTRUCTION - PH III BUS. P	0	295,000	295,000	720,000
520-5802.07	CONSTRUCTION - DOWNTOWN	159,110	339,276	339,276	340,000
<b>TOTAL CAPITAL</b>		<b>159,110</b>	<b>958,233</b>	<b>958,233</b>	<b>1,180,000</b>
<u>DEBT SERVICE</u>					
520-5901	PRIN. REVENUE BONDS SERIES 2009	300,000	310,000	310,000	315,000
520-5901.01	PRIN. REVENUE BONDS SER 2014	245,000	255,000	255,000	265,000
520-5901.02	PRIN. REVENUE BONDS SER 2016	0	250,000	250,000	130,000
520-5902	INT. REVENUE BONDS SERIES 2009	25,160	17,000	17,000	8,568
520-5902.01	INT. REVENUE BONDS SER 2014	156,148	146,054	146,054	135,548
520-5902.02	INT. REVENUE BONDS SER 2016	0	180,007	180,007	279,238
<b>TOTAL DEBT SERVICE</b>		<b>726,308</b>	<b>1,158,061</b>	<b>1,158,061</b>	<b>1,133,354</b>
<b>TOTAL EXPENDITURES</b>		<b>1,850,902</b>	<b>3,157,684</b>	<b>3,154,742</b>	<b>3,115,439</b>

CITY OF MARBLE FALLS  
HOTEL CONFERENCE CENTER FUND - 24  
BUDGET SUMMARY  
FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	0	0	0	6,561,283
REVENUES:				
Operating Revenues	0	6,735,014	6,735,014	28,000
Operating Transfers In	0	0	0	0
Total Revenues	0	6,735,014	6,735,014	28,000
TOTAL FUNDS AVAILABLE	0	6,735,014	6,735,014	6,589,283
EXPENDITURES:				
Operating Expenditures	0	173,730	173,731	6,250,000
ENDING FUND BALANCE	0	6,561,284	6,561,283	339,283

## 24- Hotel Conference Center Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4560	BANK INTEREST EARNED		0	0	0
4564	INT EARNED ON INVESTMENT		35,000	35,000	28,000
4900	BOND PROCEEDS 2016		6,500,000	6,500,000	0
4901	BOND PREMIUM		173,730	173,730	0
4902	ACCRUED BOND INTEREST		26,284	26,284	0
<b>TOTAL REVENUES</b>			<b>6,735,014</b>	<b>6,735,014</b>	<b>28,000</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
520-5550	RECRUITMENT & RETENTION - HOTEL CC		0	0	6,250,000
<b>TOTAL SERVICES</b>			<b>0</b>	<b>0</b>	<b>6,250,000</b>
<u>DEBT SERVICE</u>					
524-5980	BOND AGENT FEES		129,668	129,668	0
524-5981	BOND DISCOUNT		44,062	44,063	0
<b>TOTAL DEBT SERVICE</b>			<b>173,730</b>	<b>173,731</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>			<b>173,730</b>	<b>173,731</b>	<b>6,250,000</b>

CITY OF MARBLE FALLS  
TAX INCREMENT FUND (TIF) - 25  
BUDGET SUMMARY  
FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	14,518	30,714	30,714	60,085
REVENUES:				
Operating Revenues	16,196	31,400	29,371	72,771
Operating Transfers In	0	0	0	0
Total Revenues	<u>16,196</u>	<u>31,400</u>	<u>29,371</u>	<u>72,771</u>
TOTAL FUNDS AVAILABLE	30,714	62,114	60,085	132,856
EXPENDITURES:				
Operating Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING FUND BALANCE	<u>30,714</u>	<u>62,114</u>	<u>60,085</u>	<u>132,856</u>

## 25- T.I.F. Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4001	TIRZ CURRENT PROPERTY TAXES	16,000	30,800	29,271	72,671
4002	TIRZ DELINQUENT PROP TAXES	124	500	0	0
4560	INTEREST EARNED	72	100	100	100
<b>TOTAL REVENUES</b>		<b>16,196</b>	<b>31,400</b>	<b>29,371</b>	<b>72,771</b>

CITY OF MARBLE FALLS  
EQUIPMENT REPLACEMENT FUND - 32  
BUDGET SUMMARY  
FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	25,000	55,000	55,000	95,000
REVENUES:				
Operating Revenues	0	0	0	0
Operating Transfers In	30,000	40,000	40,000	45,000
Total Revenues	<u>30,000</u>	<u>40,000</u>	<u>40,000</u>	<u>45,000</u>
TOTAL FUNDS AVAILABLE	55,000	95,000	95,000	140,000
EXPENDITURES:				
Operating Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>40,000</u>
ENDING FUND BALANCE	<u>55,000</u>	<u>95,000</u>	<u>95,000</u>	<u>100,000</u>

## 32-Equipment Replacement Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4901	TRANS FROM GENERAL FUND	20,000	25,000	25,000	35,000
4902	TRANS FROM W/WW FUND	10,000	15,000	15,000	10,000
<b>TOTAL REVENUES</b>		<b>30,000</b>	<b>40,000</b>	<b>40,000</b>	<b>45,000</b>
<b>EXPENDITURES</b>					
<u>CAPITAL</u>					
532-5810	VEHICLE (FIRE DEPT.)	0	0	0	40,000
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>40,000</b>
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>40,000</b>

CITY OF MARBLE FALLS  
 LA VENTANA PID FUND - 55  
 BUDGET SUMMARY  
 FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	7,141	2,914	2,914	4,414
REVENUES:				
Operating Revenues	38,273	40,000	39,000	40,000
Operating Transfers In	0	0	0	0
Total Revenues	<u>38,273</u>	<u>40,000</u>	<u>39,000</u>	<u>40,000</u>
TOTAL FUNDS AVAILABLE	45,414	42,914	41,914	44,414
EXPENDITURES:				
Operating Expenditures	<u>42,500</u>	<u>37,500</u>	<u>37,500</u>	<u>37,500</u>
ENDING FUND BALANCE	<u>2,914</u>	<u>5,414</u>	<u>4,414</u>	<u>6,914</u>

## 55-La Ventana PID Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4020	LA VENTANA PID ASSESSMENT	27,468	30,000	27,000	30,000
4560	INTEREST EARNED	10,805	10,000	12,000	10,000
<b>TOTAL REVENUES</b>		<b>38,273</b>	<b>40,000</b>	<b>39,000</b>	<b>40,000</b>
<b>EXPENDITURES</b>					
<u>OTHER</u>					
521-5666	REIMB. TO DEVELOPER	40,000	35,000	35,000	35,000
<b>TOTAL OTHER</b>		<b>40,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>
<u>TRANSFERS</u>					
521-6106	TRANSFER TO GENERAL FUND	2,500	2,500	2,500	2,500
<b>TOTAL TRANSFERS</b>		<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>TOTAL EXPENDITURES</b>		<b>42,500</b>	<b>37,500</b>	<b>37,500</b>	<b>37,500</b>

CITY OF MARBLE FALLS  
IMPACT FEE FUND - 60  
BUDGET SUMMARY  
FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	1,964	0	0	0
REVENUES:				
Operating Revenues	87,823	80,000	43,000	80,000
Operating Transfers In	0	0	0	0
Total Revenues	87,823	80,000	43,000	80,000
TOTAL FUNDS AVAILABLE	89,787	80,000	43,000	80,000
EXPENDITURES:				
Operating Expenditures	89,787	80,000	43,000	80,000
ENDING FUND BALANCE	0	0	0	0

## 60-Impact Fee Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4304.01	IMPACT FEE 3/4" PD	50,813	50,000	22,000	55,000
4304.02	IMPACT FEE 1" PD	7,402	5,000	0	5,000
4304.03	IMPACT FEE 1.5" PD	0	0	11,000	10,000
4304.04	IMPACT FEE 2" PD	11,843	10,000	0	5,000
4304.05	IMPACT FEE 2" COMPOUND	5,921	5,000	0	0
4304.07	IMPACT FEE 3" COMPOUND	11,843	10,000	10,000	5,000
<b>TOTAL REVENUES</b>		<b>87,823</b>	<b>80,000</b>	<b>43,000</b>	<b>80,000</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
536-5520	PROFESSIONAL SERVICES	0	0	0	35,000
<b>TOTAL SERVICES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>35,000</b>
<u>TRANSFERS</u>					
536-6150	TRANSFER TO WATER FUND	89,787	80,000	43,000	45,000
<b>TOTAL TRANSFERS</b>		<b>89,787</b>	<b>80,000</b>	<b>43,000</b>	<b>45,000</b>
<b>TOTAL EXPENDITURES</b>		<b>89,787</b>	<b>80,000</b>	<b>43,000</b>	<b>80,000</b>

CITY OF MARBLE FALLS  
POLICE FEDERAL FORFEITURE FUND - 67  
BUDGET SUMMARY  
FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	55,083	55,221	55,221	22,757
REVENUES:				
Operating Revenues	138	140	140	140
Operating Transfers In	0	0	0	0
Total Revenues	<u>138</u>	<u>140</u>	<u>140</u>	<u>140</u>
TOTAL FUNDS AVAILABLE	55,221	55,361	55,361	22,897
EXPENDITURES:				
Operating Expenditures	<u>0</u>	<u>40,000</u>	<u>32,604</u>	<u>20,000</u>
ENDING FUND BALANCE	<u>55,221</u>	<u>15,361</u>	<u>22,757</u>	<u>2,897</u>

## 67-Police Federal Forfeiture Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4564	INVESTMENT INTEREST EARNED	138	140	140	140
<b>TOTAL REVENUES</b>		<b>138</b>	<b>140</b>	<b>140</b>	<b>140</b>
<b>EXPENDITURES</b>					
<u>SUPPLIES</u>					
567-5390	SMALL TOOLS AND EQUIPMENT	0	40,000	0	20,000
<b>TOTAL SUPPLIES</b>		<b>0</b>	<b>40,000</b>	<b>0</b>	<b>20,000</b>
<u>MAINTENANCE</u>					
567-5457	VEHICLE MAINTENANCE	0	0	5,500	0
<b>TOTAL MAINTENANCE</b>		<b>0</b>	<b>0</b>	<b>5,500</b>	<b>0</b>
<u>CAPITAL</u>					
567-5809	EQUIPMENT - OTHER	0	0	27,104	0
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>27,104</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>40,000</b>	<b>32,604</b>	<b>20,000</b>

CITY OF MARBLE FALLS  
 AMY YOUNG GRANT FUND - 73  
 BUDGET SUMMARY  
 FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	(18,399)	0	0	0
REVENUES:				
Operating Revenues	71,789	0	0	0
Operating Transfers In	0	0	0	0
Total Revenues	<u>71,789</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL FUNDS AVAILABLE	53,390	0	0	0
EXPENDITURES:				
Operating Expenditures	<u>53,390</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING FUND BALANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

## 73-Amy Young Grant Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4900	AMY YOUNG GRANT REVENUE	0	0	0	0
4901	USDA REVENUE	71,789	0	0	0
<b>TOTAL REVENUES</b>		<b>71,789</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
573-5520	PROFESSIONAL SERVICES	0	0	0	0
573-5530	ADVERTISING & NOTICES	0	0	0	0
<b>TOTAL SERVICES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>CAPITAL</u>					
573-5804	HOME IMPROVEMENTS	0	0	0	0
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>TRANSFERS</u>					
573-6100	TRANSFER TO GENERAL FUND	53,390	0	0	0
<b>TOTAL TRANSFERS</b>		<b>53,390</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>53,390</b>	<b>0</b>	<b>0</b>	<b>0</b>

CITY OF MARBLE FALLS  
 COURT TECHNOLOGY FUND - 75  
 BUDGET SUMMARY  
 FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	9,750	13,372	13,372	7,372
REVENUES:				
Operating Revenues	5,500	5,500	4,000	4,500
Operating Transfers In	0	0	0	0
Total Revenues	<u>5,500</u>	<u>5,500</u>	<u>4,000</u>	<u>4,500</u>
TOTAL FUNDS AVAILABLE	15,250	18,872	17,372	11,872
EXPENDITURES:				
Operating Expenditures	<u>1,878</u>	<u>10,000</u>	<u>10,000</u>	<u>7,500</u>
ENDING FUND BALANCE	<u>13,372</u>	<u>8,872</u>	<u>7,372</u>	<u>4,372</u>

## 75-Court Technology Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4035	MUNICIPAL COURT TECH FUND	5,500	5,500	4,000	4,500
<b>TOTAL REVENUES</b>		<b>5,500</b>	<b>5,500</b>	<b>4,000</b>	<b>4,500</b>
<b>EXPENDITURES</b>					
<u>OTHER</u>					
543-5611	COURT TECHNOLOGY EXPENSES	1,878	10,000	10,000	7,500
<b>TOTAL EXPENDITURES</b>		<b>1,878</b>	<b>10,000</b>	<b>10,000</b>	<b>7,500</b>

CITY OF MARBLE FALLS  
 BUILDING SECURITY FUND - 76  
 BUDGET SUMMARY  
 FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	43,930	45,659	45,659	46,859
REVENUES:				
Operating Revenues	4,084	4,200	3,000	3,500
Operating Transfers In	0	0	0	0
Total Revenues	4,084	4,200	3,000	3,500
TOTAL FUNDS AVAILABLE	48,014	49,859	48,659	50,359
EXPENDITURES:				
Operating Expenditures	2,355	2,900	1,800	42,000
ENDING FUND BALANCE	45,659	46,959	46,859	8,359

## 76-Building Security Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4033	BUILDING SECURITY FUND	4,084	4,200	3,000	3,500
<b>TOTAL REVENUES</b>		<b>4,084</b>	<b>4,200</b>	<b>3,000</b>	<b>3,500</b>
<b>EXPENDITURES</b>					
<u>PERSONNEL SERVICES</u>					
543-5143.01	COURT BAILIFF FUND	1,880	2,400	1,800	2,000
<b>TOTAL PERSONNEL SERVICES</b>		<b>1,880</b>	<b>2,400</b>	<b>1,800</b>	<b>2,000</b>
<u>OTHER</u>					
543-5615	COURT SECURITY EXPENSES	475	500	0	40,000
<b>TOTAL OTHER</b>		<b>475</b>	<b>500</b>	<b>0</b>	<b>40,000</b>
<b>TOTAL EXPENDITURES</b>		<b>2,355</b>	<b>2,900</b>	<b>1,800</b>	<b>42,000</b>

CITY OF MARBLE FALLS  
 CDBG 2016 GRANT FUND - 77  
 BUDGET SUMMARY  
 FISCAL YEAR 2017-2018

	2015-16 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	0	0	0	0
REVENUES:				
Operating Revenues	0	275,000	81,200	193,800
Operating Transfers In	0	55,000	55,000	0
Total Revenues	0	330,000	136,200	193,800
TOTAL FUNDS AVAILABLE	0	330,000	136,200	193,800
EXPENDITURES:				
Operating Expenditures	0	330,000	136,200	193,800
ENDING FUND BALANCE	0	0	0	0

## 77-CDBG 2016 Grant

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4900	CDBG GRANT REVENUE	0	275,000	81,200	193,800
4901	TRANSFER FROM FUND 45- UTILITY	0	55,000	55,000	0
<b>TOTAL REVENUES</b>		<b>0</b>	<b>330,000</b>	<b>136,200</b>	<b>193,800</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
577-5513	ENGINEERING	0	36,200	36,200	0
577-5520	PROFESSIONAL SERVICES	0	30,000	20,000	10,000
<b>TOTAL SERVICES</b>		<b>0</b>	<b>66,200</b>	<b>56,200</b>	<b>10,000</b>
<u>CAPITAL</u>					
577-5831	WASTEWATER LINE IMPROVEMENTS	0	263,800	80,000	183,800
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>263,800</b>	<b>80,000</b>	<b>183,800</b>
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>330,000</b>	<b>136,200</b>	<b>193,800</b>

# Capital Projects Funds

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds.

**Utility Improvements** – To account for Certificates of Obligation Series 2007 through Series 2013 for the construction of water and sewer projects and other public works projects.

**Parks Improvements Fund** - To account for Certificated of Obligations or grants for the use of parks improvements.

**General Improvements** – To account for Certificates of Obligation Series 2007 through Series 2012 for streets, drainage, and construction of buildings.

CITY OF MARBLE FALLS  
 CAPITAL PROJECT FUNDS  
 BUDGET SUMMARY  
 FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	5,913,295	9,245,807	9,245,807	4,180,362
REVENUES:				
Utility Improvements	8,071,504	58,176	136,176	20,000
Parks Improvements	0	75,000	75,000	3,110,000
General Improvements Series 2007	197,600	1,844,000	1,920,902	4,510,000
TOTAL REVENUES	8,269,104	1,977,176	2,132,078	7,640,000
TOTAL FUNDS AVAILABLE	14,182,399	11,222,983	11,377,885	11,820,362
EXPENDITURES:				
Utility Improvements	3,854,881	6,925,476	1,688,405	3,984,138
Parks Improvements	9,814	75,000	75,000	3,107,710
General Improvements Series 2007	1,071,897	5,332,365	5,434,118	4,500,000
TOTAL EXPENDITURES	4,936,592	12,332,841	7,197,523	11,591,848
ENDING FUND BALANCE	9,245,807	(1,109,858)	4,180,362	228,514

CITY OF MARBLE FALLS  
 UTILITY IMPROVEMENTS FUND - 45  
 BUDGET SUMMARY  
 FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	1,551,770	5,768,393	5,768,393	4,216,164
REVENUES:				
Operating Revenues	8,071,504	58,176	136,176	20,000
Operating Transfers In	0	0	0	0
Total Revenues	<u>8,071,504</u>	<u>58,176</u>	<u>136,176</u>	<u>20,000</u>
TOTAL FUNDS AVAILABLE	9,623,274	5,826,569	5,904,569	4,236,164
EXPENDITURES:				
Operating Expenditures	<u>3,854,881</u>	<u>6,925,476</u>	<u>1,688,405</u>	<u>3,984,138</u>
ENDING FUND BALANCE	<u>5,768,393</u>	<u>(1,098,907)</u>	<u>4,216,164</u>	<u>252,026</u>

## 45-Utility Improvements 2007 Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4320	LCRA GRANT REV- PURPLE PIPE	0	33,176	91,176	0
4564	INT EARNED ON INVESTMENTS	3,329	25,000	45,000	20,000
4901	BOND PREMIUM	478,175	0	0	0
4909	BOND SALE PROCEEDS SERIES 2016	7,590,000	0	0	0
<b>TOTAL REVENUES</b>		<b>8,071,504</b>	<b>58,176</b>	<b>136,176</b>	<b>20,000</b>
<b>EXPENDITURES</b>					
<u>CAPITAL</u>					
535-5802.06	ENG. -WATER PLANT	57,150	344,000	287,985	56,015
535-5802.19	ENG. - WASTEWATER PLANT	91,354	126,000	126,000	0
535-5810	BACKHOE	0	100,000	97,581	0
535-5831.15	WASTEWATER PLANT-CONSTRUCT	2,166,022	301,767	301,767	0
535-5847.07	PURPLE PIPE PHASE 1-A	0	73,176	73,176	0
535-5847.11	BROADWAY WATER LINE	51,098	140,000	14,000	0
535-5847.12	FM 1431 WATER LINE	109,513	247,453	137,940	0
535-5847.13	HAMILTON CREEK WATER LINE	0	94,957	94,956	0
535-5850.01	VIA VIEJO WATER TANK	0	900,000	200,000	700,000
535-5851.03	WATER PLANT CONST. PHASE 3	1,213,692	1,015,000	0	0
535-5851.04	WATER PLANT CONST. PHASE 4	27,877	3,528,123	300,000	3,228,123
<b>TOTAL CAPITAL</b>		<b>3,716,706</b>	<b>6,870,476</b>	<b>1,633,405</b>	<b>3,984,138</b>
<u>DEBT SERVICE</u>					
535-5980	BOND AGENT FEES	85,346	0	0	0
535-5981	BOND DISCOUNT	52,829	0	0	0
<b>TOTAL DEBT SERVICE</b>		<b>138,175</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>TRANSFERS</u>					
535-6103	TRANSFER TO CDBG FUND	0	55,000	55,000	0
<b>TOTAL TRANSFERS</b>		<b>0</b>	<b>55,000</b>	<b>55,000</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>3,854,881</b>	<b>6,925,476</b>	<b>1,688,405</b>	<b>3,984,138</b>

CITY OF MARBLE FALLS  
 PARKS IMPROVEMENT FUND - 52  
 BUDGET SUMMARY  
 FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	13,714	3,900	3,900	3,900
REVENUES:				
Operating Revenues	0	0	0	3,110,000
Operating Transfers In	0	75,000	75,000	0
Total Revenues	<u>0</u>	<u>75,000</u>	<u>75,000</u>	<u>3,110,000</u>
TOTAL FUNDS AVAILABLE	13,714	78,900	78,900	3,113,900
EXPENDITURES:				
Operating Expenditures	<u>9,814</u>	<u>75,000</u>	<u>75,000</u>	<u>3,107,710</u>
ENDING FUND BALANCE	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	<u>6,190</u>

## 52-Parks Improvements Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4560	INTEREST EARNINGS	0	0	0	5,000
4901	BOND PROCEEDS SERIES 2018	0	0	0	3,105,000
4903	TRANSFER FROM FUND 68	0	50,000	50,000	0
4905	TRANSFER FROM EDC	0	25,000	25,000	0
<b>TOTAL REVENUES</b>		<b>0</b>	<b>75,000</b>	<b>75,000</b>	<b>3,110,000</b>
<b>EXPENDITURES</b>					
<u>CAPITAL</u>					
549-5816.10	JOHNSON PARK IMPROVEMENTS	0	75,000	75,000	0
549-5816.48	WESTSIDE PARK DEVELOP- PH2	9,814	0	0	0
549-5816.51	LAKESIDE PARK CONST.- PHASE 1A	0	0	0	2,410,210
549-5816.53	YETT STREET PARKING- PHASE 1A	0	0	0	330,000
549-5816.55	JOHNSON PARK RESTROOM-PHASE 1A	0	0	0	236,250
549-5816.57	MAIN STREET RESTROOM-PHASE 1A	0	0	0	131,250
<b>TOTAL CAPITAL</b>		<b>9,814</b>	<b>75,000</b>	<b>75,000</b>	<b>3,107,710</b>
<b>TOTAL EXPENDITURES</b>		<b>9,814</b>	<b>75,000</b>	<b>75,000</b>	<b>3,107,710</b>

CITY OF MARBLE FALLS  
GENERAL IMPROVEMENTS SERIES 2007 FUND - 68  
BUDGET SUMMARY  
FISCAL YEAR 2017-2018

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ESTIMATED	2017-2018 ADOPTED
BEGINNING FUND BALANCE	4,347,811	3,473,514	3,473,514	(39,702)
REVENUES:				
Operating Revenues	197,600	1,844,000	1,920,902	4,510,000
Operating Transfers In	0	0	0	0
Total Revenues	<u>197,600</u>	<u>1,844,000</u>	<u>1,920,902</u>	<u>4,510,000</u>
TOTAL FUNDS AVAILABLE	4,545,411	5,317,514	5,394,416	4,470,298
EXPENDITURES:				
Operating Expenditures	<u>1,071,897</u>	<u>5,332,365</u>	<u>5,434,118</u>	<u>4,500,000</u>
ENDING FUND BALANCE	<u>3,473,514</u>	<u>(14,851)</u>	<u>(39,702)</u>	<u>(29,702)</u>

## 68-General Improvement Series 2007 Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4520	EDC CONTRIBUTION	22,300	28,000	28,000	0
4564	INT EARNED ON INVESTMENTS	19,587	10,000	16,000	10,000
4573	CONTRIBUTION - BRAY	131,713	0	0	0
4575	CONTRIBUTION- MAYFIELD BLDR	24,000	0	0	0
4577	CONTRIBUTION- LONE STAR LAN	0	6,000	6,000	0
4901	BOND PREMIUM	0	0	85,902	0
4909	BOND PROCEEDS SERIES 2017	0	1,800,000	1,785,000	0
4910	BOND PROCEEDS SERIES 2018	0	0	0	4,500,000
<b>TOTAL REVENUES</b>		<b>197,600</b>	<b>1,844,000</b>	<b>1,920,902</b>	<b>4,510,000</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
528-5520.05	DOWNTOWN MAST PLAN	52,689	77,500	78,000	0
528-5520.07	LAND USE CONSULTANT	61,619	0	0	0
528-5520.08	PARKS & REC MASTER PLAN	14,602	59,700	60,051	0
<b>TOTAL SERVICES</b>		<b>128,910</b>	<b>137,200</b>	<b>138,051</b>	<b>0</b>
<u>CAPITAL</u>					
528-5800.01	STREET IMPROVEMENTS	702,102	124,000	124,000	0
528-5802.18	ENGINEERING- PUB SAFETY BLDG	96,925	0	30,000	0
528-5802.19	ARCHITECT- PUB SAFETY BLDG	127,735	146,265	146,265	0
528-5809	GENERATOR- PUB SAFETY BLDG	0	146,000	146,000	0
528-5809.01	TECHNOLOGY EQUIP/INSTALL	0	82,304	82,304	0
528-5810.02	LADDER TRUCK T-1 REFURBISH	0	190,000	190,000	0
528-5810.03	SUV VEHICLES- POLICE DEPT	0	160,000	160,000	0
528-5810.04	TRUCKS- STREET DEPT	0	70,000	70,000	0
528-5818	FURNITURE & EQUIP - PSB	0	152,829	152,829	0
528-5820.11	ROCKY ROAD IMPROV.	16,225	0	0	0

## 68-General Improvement Series 2007 Fund

		2015-2016	2016-2017	2016-2017	2017-2018
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>CAPITAL- CONTINUED</b>					
528-5820.12	BROADWAY FROM AVE G TO AVE D	0	480,000	480,000	0
528-5822	PUBLIC SAFTETY BUILDING-CONST.	0	3,593,767	3,593,767	0
528-5824	PUBLIC PARKING GARAGE	0	0	0	4,500,000
<b>TOTAL CAPITAL</b>		<b>942,987</b>	<b>5,145,165</b>	<b>5,175,165</b>	<b>4,500,000</b>
<b><u>DEBT SERVICE</u></b>					
528-5980	BOND AGENT FEES	0	0	52,993	0
528-5981	BOND DISCOUNT	0	0	17,909	0
<b>TOTAL DEBT SERVICE</b>		<b>0</b>	<b>0</b>	<b>70,902</b>	<b>0</b>
<b><u>TRANSFERS</u></b>					
528-6100.02	TRANSFER TO FUND 52	0	50,000	50,000	0
<b>TOTAL TRANSFERS</b>		<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>1,071,897</b>	<b>5,332,365</b>	<b>5,434,118</b>	<b>4,500,000</b>

# Capital Improvement Plan

The City of Marble Falls updates its Capital Improvement Plan (CIP) each year. The responsibility for updating the plan and presenting it to the City Council rests with the CIP Committee.

## Process

The CIP process continues each year when Capital projects on their multiyear pass. The projects are studied and evaluated for importance and timeliness. The estimated cost, the time frame, justification, and impact on operating budgets are reviewed for conditions, estimated growth rates, the comprehensive plan, new initiatives, and economic conditions

The CIP Committee evaluates the CIP. Criteria include legal constraints and requirements, health and safety, project life, impact on the City's operating budget, consistency with the City Council and Management priorities, conformance with adopted plans, cost effectiveness, frequency of use and population impacted.

## Capital Improvement Program Definitions

The Capital Improvement Program (CIP) is a planning and budgeting tool which provides information about the City's infrastructure needs for a twenty-year time frame. Each year, the list of projects is reviewed for need, cost and priority. New projects may be added and other projects deleted.

Generally, capital improvements are defined as physical assets, constructed or purchased, that have a useful life of ten years or longer and a cost of \$25,000 or more. The following are capital improvements included in the plan:

- a. New and expanded facilities for the community
- b. Large scale rehabilitation or replacement of existing facilities.
- c. Equipment for any public facility or improvement when first constructed or acquired
- d. The cost of engineering or architectural studies and services relative to the improvement
- e. The acquisition of land for a community facility such as park, road, sewer line, etc.

Finally, the City includes major purchases in the CIP plan. These may include major equipment, vehicles, major computer hardware and computer software that, over the life of the project, cost \$250,000 or more.

## What are Capital Projects?

There are two types of capital expenditures. One deals with infrastructure projects and the other with operating programs. Capital Projects, which are addressed in the CIP and budgeted within the City's Adopted Budget, generally include major fixed assets or infrastructure with long term value, such as buildings, roads, bridges, and parks; major equipment purchases (vehicles), life and capital maintenance projects. Any of these may involve some form of debt financing.

Capital projects costs include all expenditures related to the planning, design, construction and equipment necessary to bring a project on line. The costs can include reimbursement of the project manager's time.

## Why have a Capital Improvement Program?

The CIP provides information on the current and long-range infrastructure and equipment requirements of the City. It provides a mechanism for balancing needs and resources and for setting priorities and schedules for capital projects. It is based on needs identified through the planning process, requests needs and recommendations of City departments and the concerns of citizens and elected officials.

The CIP includes identification of the revenue sources, which will be utilized to fund capital improvements. Projects are included even if revenues are not available to fund them. These projects are prioritized and may be

funded by current revenues or by debt financing, depending on the availability of funds, the nature of the project, and the policies of the Council.

Time may also be an issue with the length of a construction project, or a critical deadline being that can change year to year.

The CIP strives for efficient use of capital improvement funds by identifying CIP projects and prioritizing them according to their relative importance and urgency of need. Identification assures needed projects are known, while prioritization ensures that those projects which are most urgently needed are funded first.

### **Why a separate Capital Improvement Program?**

The Capital Improvement Program outlines long range capital improvement expenditures. Funds budgeted through the CIP for a specific project during a specific year remains with that project until the project is completed, while the operating budget terminates at the end of the fiscal year.

Each year project costs will be reviewed and additional funds may be allocated to a project which, when combined with resources carried over from the prior year, result in the continuing project budget for the new year.

### **How are projects prioritized?**

The City does not have sufficient funding to meet all of its capital needs each year. Projects are prioritized based on the effect of each project on the City's ability to meet community goals. Projects are compared on the basis of a common set of selection criteria. Priority City Council and Management priorities, conformity with adopted plans and goals, impact on the City's operating budget, cost effectiveness, environmental impacts, population impacted, and frequency of use.

# Impact on Operating Budget for FY 2017/2018

## Water Plant Expansion:

Upgrade the existing Water Treatment Plant (WTP) from 3.02 million gallons per day (MGD) capacity to 4.85 MGD. The new improvements to the plant are the additional filtration, replacement and repairs to raw water intake, piping, pumps, and electrical. The added 1.83 MGD will accommodate over 50% additional water usage and revenues in the future. Also, the 50% increase in capacity, along with added equipment and other system components will require additional maintenance staff in the future. Currently the plant has 4 maintenance staff. In the future, when the plant is utilized fully, it is estimated that two more maintenance staff will be needed. The current budget does not allow funding for additional staff, only additional chemicals and other related maintenance for the added capacity in the amount of \$36,000.

## Via Viejo Water Tank:

This project would replace the existing 500k gallon metal tank with one 800K gallon ground storage tank and rehabilitate the other 200k gallon metal tank. The two existing tanks are metal and have corroded over the years; they are leaking, and can no longer be used without replacement or rehab. Similarly to the water plant expansion the new tank will add 30% additional storage and will accommodate 30% more customer water usage. No additional impact to operating budget is anticipated as a result of this project.

## Park Improvements Phase 1A

This project is a result of the Park, Recreation and Open Space Master Plan approved in 2017. The plan for Phase 1A is to build a beach area at Lakeside park along with restrooms. The Johnson Park restrooms will be replaced and one added at Main Street. Construction of parking at Yett Street and at the Pavilion. Wayfinding Signage and landscaping are all part of this phase. The total estimated project cost is \$3,300,000. The future impact on the Parks Department operating budget will be on adding additional staff to maintain the facilities. There is no additional staff added in the Parks Department for FY 2017/18.

## Parking Garage Construction

This project is in the planning phase and has not been finalized. The City plans on contracting the management of the parking garage to an outside vendor.



CAPITAL IMPROVEMENT PROGRAM

**CURRENT FISCAL YEAR 2017-2022 SUMMARY**

PROJECT INFORMATION	FY PROJECTED APPROPRIATIONS							
	EST. EXPENSES THRU 2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	PROJECT TOTAL	
UTILITIES	\$ 4,515,426	\$ 4,845,000	\$ 2,495,767	\$ 2,270,000	\$ 14,870,000	\$ 1,425,000	\$ 30,421,194	
STREETS	\$ 717,021	\$ 647,979	\$ 445,500	\$ 420,000	\$ 1,051,000	\$ 4,150,000	\$ 7,431,500	
PARKS	\$ -	\$ 3,331,320	\$ 650,774	\$ 6,249,331	\$ 1,000,000	\$ 5,443,776	\$ 16,675,201	
FACILITIES	\$ 2,532,075	\$ 5,467,925	\$ 100,000	\$ 4,300,000	\$ 3,000,000	\$ -	\$ 15,400,000	
<b>TOTAL COSTS:</b>	<b>\$ 7,764,522</b>	<b>\$ 14,292,224</b>	<b>\$ 3,692,041</b>	<b>\$ 13,239,331</b>	<b>\$ 19,921,000</b>	<b>\$ 11,018,776</b>	<b>\$ 69,927,894</b>	



**CAPITAL PROJECTS - MILESTONE PROGRESS / SCHEDULE**

Project Name	PROJECT NO.	DESIGN MILESTONES					LAND ACQUISITION MILESTONES					CONSTRUCTION MILESTONES			STATUS COMMENTS
		Design NTP	30% Plans	60% Plans	90% Plans	100% Plans	Start Date	Completion Date	No. of Parcels	Bid Opening	Const. NTP	Const Contract Ammt.	Completion Date		
<b>UTILITIES</b>															
Water Plant Expansion PH-IV	WT1	Jul-16	Oct-16	Dec-16	Feb-17	May-17	Jul-17	Aug-17	Aug-17	Aug-17	Aug-17	\$ 3,950,000.00	Sep-18	Bidding Phase	
COBG WW Line	WW7	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Jul-17	Oct-17	Nov-17	Nov-17	\$ 330,000.00	May-18	Bidding Phase	
Purple Pipe to Meadowlakes	WW2	Jun-17	Jul-17	Jul-17	Aug-17	Sep-17	Oct-17	Oct-17	Oct-17	Nov-17	Nov-17	\$ 98,000.00	Jan-18	Gathering Survey for Design	
Purple Pipe to Soccer Fields	WW2	Mar-17	Apr-17	Apr-17	Apr-17	May-17	May-17	May-17	May-17	May-17	May-17	\$ 73,000.00	Jul-17	Main Pipe Complete, Working on Irrigation	
Via Viejo Tank	WT4	Oct-16	Oct-16	Nov-16	Dec-16	Jan-17	Jan-17	Aug-17	Sep-17	Sep-17	Sep-17	\$ 900,000.00	Jan-18	Bidding Phase	
Wastewater Plant Expansion	WW1	Oct-14	May-15	Jun-15	Jul-15	Aug-15	Aug-15	Aug-15	Sep-15	Dec-15	Dec-15	\$ 2,830,000.00	Nov-16	Project Complete	
Water Plant Expansion PH-II	WT1	Sep-13	-	Oct-13	-	Nov-13	-	Nov-13	Dec-13	Jan-14	Jan-14	\$ 1,670,028.12	May-15	Project Complete	
Water Plant Expansion PH-III	WT1	Jan-14	Mar-14	Jun-14	Oct-14	Jan-15	Jan-15	Jan-15	Jan-15	Jun-15	Jul-15	\$ 1,535,000.00	Mar-16	Project Complete	
Water Model and Master Plan	WT8	Apr-15	Jun-15	Jul-15	Aug-15	Oct-15	Oct-15	Oct-15	Oct-15	Oct-15	Oct-15	\$ 120,000.00	Mar-16	Project Complete	
Comp Plan Update	MSC1	May-15	Aug-15	Nov-15	Jan-16	Mar-16	Mar-16	Mar-16	Mar-16	Mar-16	Mar-16	\$ 129,000.00	Jun-16	Project Complete	
Water Line to Hamilton Creek	WT6	Oct-16	Oct-16	Oct-16	Oct-16	Dec-16	Dec-16	Jan-17	Jan-17	Jan-17	Jan-17	\$ 180,000.00	Mar-17	Project Complete	
Water Line Mustang to Manzano	WT10	Oct-16	Oct-16	Oct-16	Oct-16	Oct-16	Oct-16	Dec-16	Dec-16	Jan-17	Jan-17	\$ 340,000.00	May-17	Project Complete	
Broadway Water Line	WT12	-	Aug-16	Sep-16	Sep-16	Sep-16	Sep-16	Oct-16	Oct-16	Oct-16	Oct-16	\$ 140,000.00	Feb-17	Project Complete	
Lift Station at Water Plant	WW5	-	-	-	-	-	-	-	-	-	-	\$ 45,833.00	Sep-16	Project Complete	
<b>STREETS</b>															
Rocky Road	TR3	-	-	-	-	-	-	-	-	-	-	-	Aug-17	Const 85% Complete	
Broadway	TR5	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Dec-16	Dec-16	Jan-17	Feb-17	Feb-17	\$ 530,000.00	Aug-17	Const 90% Complete	
2nd Street Sidewalk	TR2	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Aug-14	Aug-14	Feb-15	Apr-15	Apr-15	\$ 116,400.00	Jul-15	Project Complete	
Ave N	TR1	Jul-15	Aug-15	Sep-15	Nov-15	Nov-15	Nov-15	Nov-15	Dec-15	Jan-16	Jan-16	\$ 737,351.66	Jun-16	Project Complete	
<b>FACTORIES</b>															
Public Safety Facility	FC1	Nov-15	Dec-15	Jul-16	Aug-16	Aug-16	Aug-16	Aug-16	Oct-16	Nov-16	Nov-16	\$ 3,700,000.00	Oct-17	Const 70% Complete	

**LEGEND:**  
 Milestone Completed  
 Estimated Completion



CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEAR 2017-2022

UTILITIES SUMMARY

PROJECT INFORMATION		FY PROJECTED APPROPRIATIONS									
PROJECT NAME	PROJECT NUMBER	EST. EXPENSES THRU 2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	PROJECT TOTAL			
EFFLUENT REUSE (PURPLE PIPE)	WW2	\$ 173,194	\$ 98,000	\$ 190,000	\$ 100,000	\$ -	\$ -	\$ 561,194			
WATER TREATMENT PLANT EXPANSION	WT1	\$ 4,235,233	\$ 3,609,000	\$ 55,767	\$ -	\$ 870,000	\$ -	\$ 8,770,000			
VIA VIEJO WATER TANK	WT4	\$ 62,000	\$ 838,000	\$ -	\$ -	\$ -	\$ -	\$ 900,000			
CDBG 2016 WW REPLACEMENT	WW7	\$ 30,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 330,000			
0.1 MGD WATER WELL	WT5	\$ 15,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 265,000			
NEW WWTP PLANNING AND DESIGN	WW8	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000			
ROCKY ROAD WATER LINE	WT7	\$ -	\$ -	\$ -	\$ 2,170,000	\$ -	\$ -	\$ 2,170,000			
ROPER LIFT STATION	WW3	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ 2,500,000			
VIA VIEJO PUMP STATION	WT11	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000			
NEW WASTEWATER TREATMENT PLANT	WW4	\$ -	\$ -	\$ -	\$ -	\$ 11,000,000	\$ -	\$ 11,000,000			
GATEWAY PUMP STATION	WT13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000			
FLATROCK PUMP STATION	WT14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000	\$ 225,000			
WASTEWATER LINE FROM LS TO S WWTP	WW6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000	\$ 1,150,000			
<b>TOTAL COSTS:</b>		<b>\$ 4,515,426</b>	<b>\$ 4,845,000</b>	<b>\$ 2,495,767</b>	<b>\$ 2,270,000</b>	<b>\$ 14,870,000</b>	<b>\$ 1,425,000</b>	<b>\$ 30,421,194</b>			

FUNDING SOURCES		FY PROJECTED FUNDING									
TOTAL BUDGET	FUNDED THRU 2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	PROJECT TOTAL				
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Utility Fund	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000				
Certificates of Obligation	\$ 9,811,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,841,000				
Grants	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000				
Other *	\$ 131,176	\$ 98,000	\$ -	\$ -	\$ -	\$ -	\$ 131,176				
Unfunded	\$ 20,134,018	\$ -	\$ 2,539,018	\$ 2,170,000	\$ 14,870,000	\$ 1,425,000	\$ 21,004,018				
<b>TOTAL SOURCES</b>	<b>\$ 30,421,194</b>	<b>\$ 98,000</b>	<b>\$ 2,539,018</b>	<b>\$ 2,170,000</b>	<b>\$ 14,870,000</b>	<b>\$ 1,425,000</b>	<b>\$ 30,421,194</b>				

\* LCRA Grant (\$33,176)

\* LCRA Grant (\$58,000)

\* Meadowlakes Agreement (\$40,000)

COMPLETED PROJECTS									
PROJECT NAME	PROJECT NUMBER	EXPENSES THRU 2013-2014	EXPENSES THRU 2014-2015	EXPENSES THRU 2015-2016	EXPENSES THRU 2016-2017	EXPENSES THRU 2017-2018	EXPENSES THRU 2018-2019	PROJECT TOTAL	
ELECTRIC LINE TO S&W WATER TOWER	WT2	\$ 82,368	\$ 19,962	\$ -	\$ -	\$ -	\$ -	\$ 102,330	
LOS ESCONDIDOS WATER LINE	WT3	\$ 277,716	\$ 549,864	\$ -	\$ -	\$ -	\$ -	\$ 827,580	
WATER MODEL AND MASTER PLAN	WT8	\$ -	\$ 101,500	\$ 23,500	\$ -	\$ -	\$ -	\$ 125,000	
WASTEWATER TREATMENT PLANT EXPANSION	WW1	\$ 2,810,370	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,810,370	
BROADWAY WATER LINE	WT12	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ 140,000	
LIFT STATION AT WATER PLANT	WW5	\$ -	\$ 45,833	\$ -	\$ -	\$ -	\$ -	\$ 45,833	
WATER LINE MUSTANG TO MANZANO	WT10	\$ -	\$ -	\$ 111,038	\$ 136,215	\$ -	\$ -	\$ 247,254	
HAMILTON CREEK WATER LINE	WT6	\$ -	\$ -	\$ -	\$ 94,956	\$ -	\$ -	\$ 94,956	





CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEAR 2017-2022

**PARKS SUMMARY**

PROJECT INFORMATION		FY PROJECTED APPROPRIATIONS						
PROJECT NAME	PROJECT NUMBER	EST. EXPENSES THRU 2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	PROJECT TOTAL
DOWNTOWN PARKS PHASE 1A	PK11	\$ -	\$ 3,331,320	\$ -	\$ -	\$ -	\$ -	\$ 3,331,320
MORMON MILL (PARKVIEW) PARK	PK2	\$ -	\$ -	\$ 450,774	\$ -	\$ -	\$ -	\$ 450,774
HIKE/BIKE TRAIL PHASE 2	PK1	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
CHILDERS PARK PARKING	PK10	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
DOWNTOWN PARKS PHASE 1B	PK12	\$ -	\$ -	\$ -	\$ 6,249,331	\$ -	\$ -	\$ 6,249,331
SPORTS FIELDS/PARK	PK13	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
DOWNTOWN PARKS PHASE 1C	PK14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,443,776	\$ 5,443,776
<b>TOTAL COSTS:</b>		<b>\$ -</b>	<b>\$ 3,331,320</b>	<b>\$ 650,774</b>	<b>\$ 6,249,331</b>	<b>\$ 1,000,000</b>	<b>\$ 5,443,776</b>	<b>\$ 16,675,201</b>

FUNDING SOURCES		FY PROJECTED FUNDING						
TOTAL BUDGET	FUNDED THRU 2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	PROJECT TOTAL	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ 3,331,320	\$ -	\$ 3,331,320	\$ -	\$ -	\$ -	\$ -	\$ 3,331,320	
\$ 13,343,881	\$ -	\$ -	\$ 650,774	\$ 6,249,331	\$ 1,000,000	\$ 5,443,776	\$ 13,343,881	
<b>\$ 16,675,201</b>	<b>\$ -</b>	<b>\$ 3,331,320</b>	<b>\$ 650,774</b>	<b>\$ 6,249,331</b>	<b>\$ 1,000,000</b>	<b>\$ 5,443,776</b>	<b>\$ 16,675,201</b>	

\*CO from HOT (\$30K), TIRZ (\$34K), EDC (\$100K), & CITY (\$70K)



CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEAR 2017-2022

**FACILITIES SUMMARY**

PROJECT INFORMATION		FY PROJECTED APPROPRIATIONS						
PROJECT NAME	PROJECT NUMBER	EST. EXPENSES THRU 2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	PROJECT TOTAL
PUBLIC SAFETY BUILDING	FC1	\$ 2,532,075	\$ 2,167,925	\$ -	\$ -	\$ -	\$ -	\$ 4,700,000
DOWNTOWN PARKING GARAGE	FC3	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000
CITY HALL	FC4	\$ -	\$ -	\$ 100,000	\$ 4,300,000	\$ -	\$ -	\$ 4,400,000
FIRE STATION	FC2	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000
<b>TOTAL COSTS:</b>		<b>\$ 2,532,075</b>	<b>\$ 5,467,925</b>	<b>\$ 100,000</b>	<b>\$ 4,300,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ 15,400,000</b>

FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING						
		FUNDED THRU 2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	PROJECT TOTAL
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Certificates of Obligation	\$ 4,000,000	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TIRZ	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other *	\$ 4,000,000	\$ -	\$ 3,300,000	\$ 700,000	\$ -	\$ -	\$ -	\$ 4,000,000
Unfunded	\$ 7,400,000	\$ -	\$ -	\$ 100,000	\$ 4,300,000	\$ 3,000,000	\$ -	\$ 7,400,000
<b>TOTAL SOURCES</b>	<b>\$ 15,400,000</b>	<b>\$ 4,000,000</b>	<b>\$ 3,300,000</b>	<b>\$ 800,000</b>	<b>\$ 4,300,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ 15,400,000</b>

\* Sale of Existing PD Building (\$700,000)

\* CO from HOT (\$173K), Developer (\$450K), & Parking Fees (\$173K)



CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEAR 2022 - 2026

**PROSPECT FUTURE PROJECTS**

PROJECT INFORMATION		FY PROJECTED APPROPRIATIONS										
PROJECT NAME	PROJECT NUMBER	EST. EXPENSES THRU 2016-2017	2022-2023	2023-2024	2024-2025	2025-2026	FUTURE	PROJECT TOTAL				
BUSINESS PARK STANDPIPE	PR18	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000			
BROADWAY WATER LINE	PR19	\$ -	\$ 930,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 930,000			
TEN MILE WASTEWATER DISCHARGE	PR3	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000			
MUSTANG WATER LINE REPLACEMENT	PR4	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000			
SOUTH WATER PLANT	PR5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000,000	\$ -	\$ 16,000,000			
WATER LINE FROM S PLANT TO GATEWAY	PR6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000			
AVE N BROADWAY TO MEADOWLAKES	PR7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000			
RESOURCE PARKWAY TO MANZANO MILE	PR8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,600,000	\$ -	\$ 3,600,000			
MORMON MILL PH-3B - ROW & ENG	PR10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550,000	\$ -	\$ 550,000			
MAIN & BROADWAY BRIDGE	PR11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ -	\$ 700,000			
INDUSTRIAL BLVD EXTENSION PH-I	PR12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,200,000	\$ -	\$ 4,200,000			
INDUSTRIAL BLVD EXTENSION PH-II	PR13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,100,000	\$ -	\$ 2,100,000			
INDUSTRIAL BLVD EXTENSION PH-III	PR14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,700,000	\$ -	\$ 2,700,000			
WATER PLANT EXPANSION PH-5	PR15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000	\$ -	\$ 1,200,000			
MUSTANG SYSTEM FIRE FLOW	PR20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 570,000	\$ -	\$ 570,000			
GATEWAY SYSTEM FIRE FLOW	PR21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 178,000	\$ -	\$ 178,000			
MORMON MILL SYSTEM FIRE FLOW	PR22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 261,000	\$ -	\$ 261,000			
VIA VIEJO SYSTEM FIRE FLOW	PR23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,332,000	\$ -	\$ 1,332,000			
<b>TOTAL COSTS:</b>		<b>\$ -</b>	<b>\$ 6,330,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 38,391,000</b>	<b>\$ 45,021,000</b>		

FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING					PROJECT TOTAL
		FUNDED THRU 2016-2017	2022-2023	2023-2024	2024-2025	2025-2026	
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Certificates of Obligation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TIRZ	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded	\$ 45,021,000	\$ -	\$ 6,330,000	\$ 300,000	\$ -	\$ -	\$ 45,021,000
<b>TOTAL SOURCES</b>	<b>\$ 45,021,000</b>	<b>\$ -</b>	<b>\$ 6,330,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,021,000</b>



**ORDINANCE NO. 2017-O-08F**

**AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF MARBLE FALLS, TEXAS, AND THE MARBLE FALLS ECONOMIC DEVELOPMENT CORPORATION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018; PROVIDING APPROPRIATIONS FOR EACH DEPARTMENT AND FUND; ESTABLISHING A DEPARTMENT LEVEL BUDGET WITH LINE ITEMS AS SUPPORTING DATA RATHER THAN BEING A LINE ITEM BUDGET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** the City Manager of the City of Marble Falls, Texas, has prepared, at the direction of the City Council, a proposed City Budget for the fiscal year beginning October 1, 2017, and ending September 30, 2018; and

**WHEREAS,** a public hearing was held on August 15, 2017 and all interested persons were given an opportunity to be heard for or against any item within the proposed Budget; and

**WHEREAS,** after due deliberation, study and consideration of the proposed Budget, the City Council is of the opinion that the Budget should be approved and adopted;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARBLE FALLS, TEXAS:**

**SECTION I**

That the appropriations for the fiscal year beginning October 1, 2017, and ending September 30, 2018 for the support of the general government of the City of Marble Falls, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2017-2018 Budget as filed in the office of the City Secretary.

**SECTION II**

That the Budget, as on file in the office of the City Secretary, is hereby in all respects adopted as the City's Budget for the fiscal year beginning October 1, 2017, and ending September 30, 2018, and that a true and correct copy of the Budget herein approved and adopted shall be filed for record in the office of the City Secretary and it shall be part of the public records of the City of Marble Falls, Texas.

### **SECTION III**

That the City budget for the fiscal year beginning October 1, 2017, and ending September 30, 2018, shall be deemed to be a department level budget with line item amounts included as supporting data only.

### **SECTION IV**

To the extent that any expenditure for any project undertaken by the Marble Falls Economic Development Corporation is contained in this budget and money is appropriated therefore, then the inclusion of such project and expenditure shall be considered for all purposes as compliance with the requirements of Section 501.073, Local Government Code whereby approval of the corporation's authorizing unit is required for all programs and expenditures of an economic development corporation. With regard to any and all projects of the Marble Falls Economic Development Corporation contained in this budget that authorizes or requires expenditure by the corporation of more than \$10,000.00, the holding of two public hearings for the purpose of consideration and adoption of this budget shall be considered full compliance with Sec. 505.158(b), Local Government Code, whereby the corporation's authorizing municipality must adopt a resolution approving each such project following two readings of such a resolution.

### **SECTION V**

**PROVIDING FOR A SAVINGS CLAUSE.** If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Marble Falls in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

### **SECTION VI**

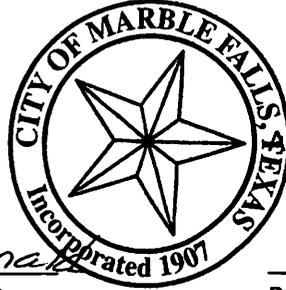
This ordinance shall become effective upon passage and adoption in accordance with State Law.

**PUBLIC HEARING AND FIRST READING OF ORDINANCE: August 15, 2017.**

**SECOND READING AND ADOPTION OF ORDINANCE: September 5, 2017.**

*John Packer*

John Packer, Mayor



Attest:

Approved as to Form:

*Christina McDonald*

Christina McDonald, City Secretary

*Patty L. Akers*

Patty Akers, City Attorney

**ORDINANCE NO. 2017-O-08G**

**AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MARBLE FALLS, TEXAS AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE FISCAL YEAR 2017-2018; APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSE; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARBLE FALLS, TEXAS:**

**SECTION I**

That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Marble Falls, Texas to provide for an Interest and Sinking Fund for the Fiscal Year 2017-2018, upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, an Ad Valorem tax of \$.6340 on each One Hundred Dollar (\$100) valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- (1) For the maintenance and operation of general government (General Fund), \$.2358 on each One Hundred Dollar (\$100) valuation of property, and
- (2) For the Interest and Sinking Fund, \$.3982 for each One Hundred Dollars (\$100) valuation of property.

**SECTION II**

All monies collected under this ordinance are for the specific items therein named and the same are hereby appropriated and set apart for the specific purpose indicated in each item, and the Assessor-Collector of Taxes, and the Director of Finance shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. It is hereby the duty of the Tax Assessor-Collector and every person collecting money for the City of Marble Falls, to deliver to the Director of Finance a statement showing collections and from what source received. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

**SECTION III**

**PROVIDING FOR A SAVINGS CLAUSE.** If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining

portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Marble Falls in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

**SECTION IV**

That this ordinance shall take effect and be in force from and after its passage.

**PUBLIC HEARING AND FIRST READING OF ORDINANCE: August 15, 2017.**

**SECOND READING AND ADOPTION OF ORDINANCE: September 5, 2017.**



A handwritten signature in black ink, appearing to read "John Packer", written over a horizontal line.

John Packer, Mayor

Attest:

A handwritten signature in black ink, appearing to read "Christina McDonald", written over a horizontal line.

Christina McDonald, City Secretary

Approved as to Form:

A handwritten signature in black ink, appearing to read "Patty Akers", written over a horizontal line.

Patty Akers, City Attorney



CITY OF

*Marble Falls*

TEXAS

# Budget Glossary

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

**Account:** Numbers used to classify how specific dollar amounts come into the City or how they are being spent.

**Accrual:** The accrual method of accounting recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

**Ad Valorem Tax:** A tax levied on the assessed value of real property (also known as “property taxes”).

**Appropriations:** A legal authorization made by the City Council which permits City officials to incur obligations for a specific purpose.

**Assessed Valuation:** A value established by the Burnet County Appraisal District which approximates market value of real property. By state law one hundred percent (100%) of the property value is used for determining the basis for levying property taxes.

**Assessed Value:** A value set upon real estate or other property by the Burnet County Appraisal District as a basis for levying taxes.

**Audit:** A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body’s appropriations.

**Balance Sheet:** Financial statement that gives the assets, liabilities, reserves and balances of a specific governmental fund.

**Balanced Budget:** A budget in which estimated revenues equal estimated expenditures. Undesignated Fund Balance monies may be used to balance the budget.

**Basic Financial Statements:** Minimum combination of financial statements and note disclosures required for fair presentation in conformity with GAAP.

**Beginning Balance:** The residual non-restricted funds brought forward from the previous fiscal year (ending balance).

**Bond:** A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common type of bonds are general obligation (G.O.) and revenue (Water/Sewer) bonds. These are most frequently used for construction for large capital projects, such as buildings and streets.

**Bonded Debt:** The portion of indebtedness represented by outstanding bonds.

**Budget:** A financial plan for a specified period of time (fiscal year) that matches planned revenues and appropriations. The budget process in every Texas City must comply with the requirements of the Texas Uniform Budget Law. See description of Budget Process.

**Budget Policies:** General and specific guidelines approved by the City Council that govern various aspects of the budget process, including the formulation of the budget document, its implementation and reporting procedures utilized to monitor its progress during the fiscal year.

**Budget Year:** The City's fiscal year, October 1<sup>st</sup> through September 30<sup>th</sup>.

**Capital Assets:** Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

**Capital Expenditure:** An expense for major assets or improvements. The amount exceeds \$5,000.00.

**Capital Outlay:** Expenditures for equipment, vehicles, and machinery that result in the acquisition of assets with a useful life of more than one year.

**Capital Projects Fund:** Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and general fund).

**Capitalization Threshold:** Dollar value at which a government elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. Generally, capitalization thresholds are applied to individual items rather than groups of items.

**Cash Basis:** A basis of accounting that recognizes transactions when related cash amounts are received or disbursed.

**Certificate of Achievement for Excellence in Financial Reporting Program:** Program sponsored by the Government Finance Officers Association to encourage and assist state and local governments to prepare high-quality comprehensive annual financial reports. The program has been in continuous operation since 1946. The program originally was known as the Certificate of Conformance Program.

**Comparative Data:** Information from prior fiscal periods provided to enhance the analysis of financial data of the current fiscal period.

**Contingency Account:** The appropriation of reserve funds for future allocation in the event specific budget allotments have expired and additional funds are needed.

**Debt Service:** The City's obligation to pay the principal and interest of general obligation and revenue bonds according to a predetermined payment schedule.

**Debt Service Funds:** Governmental fund type, used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Delinquent Taxes:** Real property taxes that remain unpaid on and after February 1<sup>st</sup> of each year upon which penalties and interest are assessed.

**Department:** A major administrative segment responsible for management of operating division which provides services within a functional area.

**Depreciation:** The prorating of the cost of a fixed asset over the estimated service life of the asset.

**Encumbrances:** Commitments related to unperformed contracts for goods or services. To encumber funds means to set aside or commit funds for future expenditures.

**Enterprise Funds:** A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. This fund type reports activity for which a fee is charged to external users for goods or services. The sole enterprise fund for the City of Marble Falls is the Water/Wastewater Fund. Also referred to as the Proprietary Fund.

**Estimated Revenue:** The amount of project revenue to be collected during the fiscal year.

**Expenditure:** Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

**Fiscal Year:** The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Marble Falls has a fiscal year of October 1<sup>st</sup> through September 30<sup>th</sup> as established by the City Charter.

**Fixed Assets:** Assets of long-term character such as land, buildings, machinery, furniture and other equipment.

**Franchise Fee:** A fee paid by public service businesses for use of City streets, alleys and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas, cable television and refuse collection.

**Full Time Equivalent:** A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal or temporary employees into hours worked by full-time employees. A part-time employee working 1040 hours (one-half of a full-time employee) represents a .5 Full Time Equivalent.

**Fund:** An independent set of accounting records which are separated for the purpose of carrying on an activity in conformity with regulation of a “not for profit” business. In the budget process a formal Annual Budget is required for all City Funds.

**Fund Balance:** Difference between assets and liabilities reported in a governmental fund.

**Fund Classifications:** One of the three categories (governmental, proprietary and fiduciary) used to classify fund types.

**Fund Type:** One of 11 classifications into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds. Proprietary fund types include enterprise funds and internal service funds.

**General Fund:** The largest fund within the City, the General Fund accounts for the majority of the financial resources of the government. General Fund revenue includes property taxes, sales taxes, licenses and permits, service charges and other types of revenue. This fund includes most of the basic operating functions such as fire and police protection, municipal court, finance, planning and inspection, public works, parks and recreation and general administration.

**Governmental Funds:** Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects and Debt Service Funds).

**Grant:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from state and federal governments. Grants are usually made for the specified purposes.

**Infrastructure:** Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, drainage systems, water and sewer systems, dams, and lighting systems.

**Interfund Transfers:** All interfund transactions except loans and reimbursements.

**Intergovernmental Revenue:** Grants, entitlements, and cost reimbursements from another federal, state or local government.

**Levy:** The City Council has authority to impose or collect taxes, special assessments, or service charges as stated in the City Charter.

**Line Item:** A specific item or group of similar items defined by detail in a unique account in the financial records.

**Maintenance:** Cost of upkeep of property or equipment.

**Maturities:** The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

**Modified Accrual:** When this basis of accounting is used, the revenues are not recognized until they are measurable and available, and expenditures are recognized in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).

**Occupancy Tax:** A city tax on hotel/motel room rentals often called the “Bed Tax”.

**Operating Reserves:** Current cash and investments less current liabilities at the end of the most recent fiscal year.

**Operating Transfers:** Monies transferred between funds.

**Ordinance:** A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**Personal Services:** Cost related to compensating employees, including salaries, wages, insurance, payroll taxes and retirement contributions.

**Property Tax:** Taxes levied on all real, personal property according to the property’s valuation and the tax rate, in compliance with State Property Tax Code.

**Proprietary Funds:** See Enterprise Fund.

**Reimbursements:** Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

**Retained Earnings:** An equity account reflecting the accumulated earnings of a proprietary fund.

**Revenue:** Funds received by the government as income, including tax payment, fees for specific services, receipts from other governments, fines and forfeitures, grants and interest income.

**Revenue Bonds:** Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas Revenue Bonds may or may not be authorized by public referendum.

**Services:** Professional or technical expertise purchased from external sources.

**Special Revenue Fund:** A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

**Statistical Section:** The third of three essential components of any comprehensive annual financial report. The statistical section provides a broad range of trend data covering key financial indicators from the past 10 fiscal years. It also contains demographic and miscellaneous data useful in assessing a government's financial condition. The contents of the statistical section normally fall outside the scope of the independent audit of the financial statements.

**Supplies:** Cost of goods consumed by the City in the course of its operations.

**Tax Levy:** The total amount to be raised by general property taxes.

**Tax Rate:** The amount of tax levied for each \$100 of assessed value for real property. The rate is set by October 1<sup>st</sup> of each year by the City Council of the City of Marble Falls.

**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

**Transmittal Letter:** A general discussion of the proposed budget presented in writing as part of the budget document. This letter explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager to the City Council.

**Unreserved Fund Balance:** Undesignated monies available for appropriations.

**Working Capital:** Current assets less current liabilities.

# Budget Acronyms

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a list of budget acronyms has been included in the document.

**Capital Improvement Plan (CIP):** A comprehensive plan which projects the capital needs of a community. The plan for capital expenditures is to be incurred each year over a fixed period of several future years setting forth each capital project, the amount to be expended in each year and the method of financing those expenditures.

**Comprehensive Annual Financial Report (CAFR):** A financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual fund statements as needed. The CAFR is the governmental unit's official annual report and also should contain introductory information, schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, and statistical data.

**ETJ (Extra Territorial Jurisdiction):** The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Marble Falls extends one mile from the City's boundaries.

**GASB:** Government Accounting Standards Board. The authoritative accounting and financial standard setting body of government agencies.

**General Obligation Bonds (G.O.):** Legal debt instruments which furnish a variety of public projects such as streets, buildings and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues. In Texas, G.O. bonds must be authorized by public referendum.

**Generally Accepted Accounting Principles (GAAP):** The conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

**GFOA:** Government Finance Officers Association.

**GFOAT:** Government Finance Officers Association of Texas.

**Insurance Services Office (ISO):** ISO helps establish appropriate fire insurance premiums for residential and commercial properties. Insurance companies need reliable, up-to-date information about a community's fire-protection services.

**MFAEMS:** Marble Falls Area Emergency Medical Services





