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Fiscal Year 2015-2016

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Annual Budget

*Cover Design by Sarah Holden*

*Photo: Courtesy of Al Williams*

# 2015-2016 Annual Budget

## CITY COUNCIL

- John Packer  
Mayor
- Jane Marie Hurst  
Mayor Pro Tem- Council Place 2
- Richard Lewis  
Council Place 1
- Reed Norman  
Council Place 3
- Rachel Austin-Cook  
Council Place 4
- Vacant  
Council Place 5
- Ryan Nash  
Council Place 6
  
- Patty Akers  
Akers & Akers Law Firm  
City Attorney

## DIRECTORS

- Mike Hodge  
City Manager
- Christina McDonald  
City Secretary
- Margie Cardenas  
Director of Finance
- Caleb Kraenzel  
Director of Development  
Services
- Perry Malkemus  
Director of Public Works
- Robert Moss  
Parks and Recreation Director
- Cheryl Pounds  
Municipal Judge
- Angel Alvarado  
Human Resources Coordinator
- Mark Whitacre  
Chief of Police
- Johnny Caraway  
Fire Chief
- Christian Fletcher  
EDC Executive Director

# CITY OF MARBLE FALLS, TEXAS

## ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2015-2016

This budget will raise more revenue from property taxes than last year's budget by an amount of \$149,778 which is a 3.6426% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$45,050.

### City Council Record Vote

The members of the governing body voted on the adoption of the budget as follows:

FOR: John Packer, Jane Marie Hurst, Rachel Austin-Cook,  
Richard Lewis, Ryan Nash, Reed Norman

AGAINST: None

PRESENT and not voting: None

ABSENT: None

Tax Rate	Proposed FY 2015-16	Adopted FY 2014-15
Property Tax Rate	0.648300	0.648300
Effective Rate	0.626100	0.618400
Effective M&O Tax Rate	0.210000	0.198600
Rollback Tax Rate	0.672100	0.671400
Debt Rate	0.438300	0.449700

The total amount of municipal debt obligation secured by property taxes for the City of Marble Falls is \$47,882,114.

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CITY OF

*Marble Falls*

— TEXAS —



## MISSION STATEMENT

“We pledge to provide those who live, work and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.”

## VISION STATEMENT

“Building a better community, preserving the foundation of the past.”



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Marble Falls  
Texas**

For the Fiscal Year Beginning

**October 1, 2014**

Executive Director



October 1, 2015

To the Honorable Mayor, Members of the City Council and the Citizens of Marble Falls:

The Adopted Annual Operating Budget for the 2015-16 fiscal year is hereby submitted for your consideration. The budget document details the programs and services proposed by the City for the 2015-16 budget year, totaling \$26 million. This budget sets the financial foundation for the City's ability to provide our citizens with the highest quality and most efficient municipal services possible.

### Introduction

The City's budget process begins in early June with the Council and City staff participating in conference to acknowledge the prior year's accomplishments, to review the current financial and economic conditions and to agree upon common goals that will focus the upcoming budget process. This year we also developed Council's Vision for the future of Marble Falls and have used that to guide some of the proposals that are part of this document. Following this conference, the department directors each provide detailed program budgets to the City Manager and Director of Finance. These program budget request also include supplemental requests, which are normally for new items, equipment or programs that are outside of existing departmental operations. Their proposals are evaluated based upon the current economic environment and a preliminary budget is prepared for the City Council. After several workshops and at least two public hearings, the City Council is presented with a balanced budget in September for approval.

There are several outside influences on the community that presented both challenges and opportunities for us to address throughout the budget process. The severe drought that recently gripped the state and this region has resulted in increased costs (higher LCRA water fees) and reduced revenues (LCRA's once a week watering restriction). The need to expand both our water and wastewater treatment plants to accommodate future growth, balanced with the Council's direction to minimize the amount of new debt issued. On the positive side, the opening of the new Baylor-Scott & White Hospital that has resulted in some exciting development activity/proposals in the southern portion of the City. Additionally, the construction of new retail including CVS, Ross, Kwik Kar Lube Express, Grand Bank and Austin Heart, are indicators that Marble Falls is a great place to do business. And finally, the anticipation of a future new HEB and Beall's stores also add to our stellar reputation.

### City Council Vision

On June 9 of this year, the City Council conducted its first Leadership Summit during a day-long retreat to explore the direction, possibilities and overall Vision for the future of our community. This Vision does not just extend into the coming budget year, but encompasses all that will be strived for in the next five to ten years and beyond. The Council Vision dictates that the City continue to provide first-rate municipal services with special attention to fiscal responsibility and customer service. In addition, support and

commitment, on behalf of the City, will be established to create an environment where housing and retail markets thrive, where neighborhoods are well maintained and vibrant, with improved and well planned roadways, and with high quality of life amenities that take advantage of the area's unique natural resources and landscape. The Vision for the City is to provide our citizens with a City that they can be proud of and without sacrificing the sense of community that is enjoyed and valued in Marble Falls.

**Municipal Services.** The City's first priority is to bring to the community outstanding municipal services guided by responsible governance, ethics, professionalism and an overwhelming commitment to providing excellent customer service. This past year, staff has undergone a comprehensive leadership development and teambuilding effort to drive a culture change that will enhance the entire organization and elevate service at every level. Next year will bring about the long planned for and much anticipated Public Safety Building, providing the community with a state of the art facility from which to provide services. In support of Council's Vision and with the Core Values – Professionalism, Can Do Attitude, Teamwork, Creativity, Integrity, Respect, Pride and Trust – as a guide, we will continue to look for every opportunity to exceed expectations.

**Fiscal Responsibility.** The City of Marble Falls strives to be a good steward of public funds. The FY 15/16 budget does just that with no new debt being proposed for the current year, minor temporary staffing additions, and little to no increase in department budgets. All while continuing to maintain high service levels. This conservative approach has allowed us to put over \$200,000 back in to the City's reserve fund towards the goal of a \$2.1 Million reserve balance, or 25% of our operating general fund, within the next four years. In November of 2014, the City's responsible financial management and continued efforts with regards to increasing fund balance was noted and Standard & Poor's upgraded the City's bond rating to "A+". In October of 2015 Standard & Poor's, again, upgraded the City's rating to "AA-". This effort, in conjunction with the vision of developing quality affordable housing and expanding our tax base, will make way for general fund operations to become more secure and less dependent on sales tax.

**Well Planned and Maintained Roadways.** The Street Department crews dedicated a great deal of time in FY 14/15 to fulfilling a commitment by the City to the Lake Marble Falls Subdivision for a much needed and improved roadway system. Additionally, staff has been working with local developers and TxDOT to redesign Avenue N in preparation for the new HEB store as well as projects along Hwy 281. Most importantly, last year resulted in the development of a thoroughly vetted 5-year CIP Plan to guide us as we move forward with improvement to roadways throughout the City. In support of this effort, an increased road maintenance line item was approved in the FY 15/16 budget. With the CIP plan in place and with support of the Council, staff has begun to go to work on fulfilling the vision of well-planned and well maintained roadways in the City.

**Quality Affordable Housing.** The Council identified the need for a more diverse housing market in preparation for the workforce that will be required to support the developing medical, retail, hospitality, and service industries. While the Build Marble Falls campaign has been successful in jump starting single family home activity in comparison to years past, there is more to be done. Staff is working closely with potential developers to formulate a design for the housing industry in Marble Falls with a standard to bring to the community well-maintained and vibrant neighborhoods.

**Quality of Life.** The City of Marble Falls is blessed with an abundance of natural resources and a tremendous amount of opportunity to enhance quality of life amenities within our community. Our lake, parks, and beautiful landscapes provide a foundation on which to build. The valuable information currently being compiled from the ongoing Comprehensive Plan Update and working together with the

EDC as well as Private/Public Partnerships, in conjunction with responsible planning, will afford us the opportunity to bring amazing public spaces, shopping, entertainment, mobility and recreational opportunities to our community.

**Sense of Community.** One of Marble Falls' most valued assets is its unique sense of community and a significant reason why so many of us call it home. As we plan for the future, we have the opportunity to enhance and build on what has been established and have been charged by the Council Vision to not lose the sense of community we value.

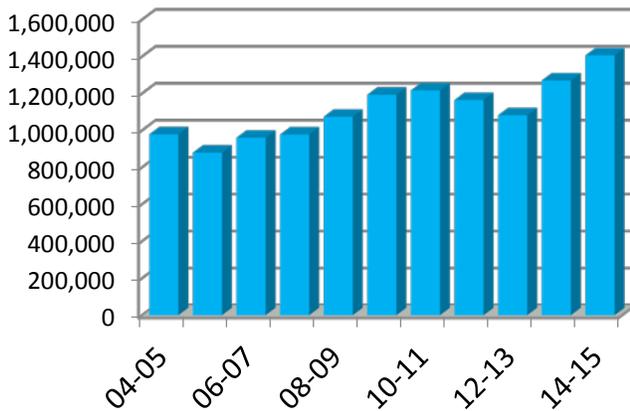
**General Fund**

**Revenues**

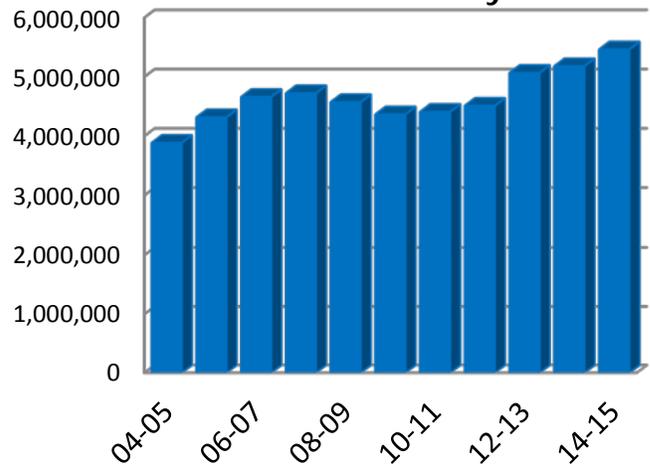
Total increase in General Fund revenue is projected to be \$169,000, with the increase proposed from two primary sources. Sales taxes are projected at a 5% increase for FY 2015-16. The actual increase in FY 14-15 over the prior year was 6%. Property values increased 4.5% for FY 2015-16, some of the increase was due to new growth but the majority of the increase was from an increase in assessed values on existing property.

A graph of the 10 year history on property and sales taxes is shown below. Historical trends are utilized to project budget amounts for sales and property taxes in addition to economic trends. Sales tax and property tax projections are an essential part of the General Fund revenues since together they comprise 81% of the General Fund revenues.

**Property Taxes  
10 Year Trend Analysis**



**Sales Tax  
10 Year Trend Analysis**



**Expenditures**

Total increase in expenditures is projected to be \$310,000. Expenditures that make up the increase include, \$96,000 increase in the Fire and Parks Departments for vehicles and equipment purchases, \$138,000 for merit increases, \$50,000 additional funding for street maintenance and \$97,000 for health insurance premium increases. Other decreases offset the increases mentioned.

The General Fund emphasis is to maintain a minimum fund balance of 25% of the current year operations and maintenance budget for the City departments within the General Fund. The Fund Balance for the General Fund is projected to increase to \$1,475,297, which is about 16% of current year's operations and maintenance budget. We realize that we are not at the 25% goal, but we plan to reach that level by 2020.

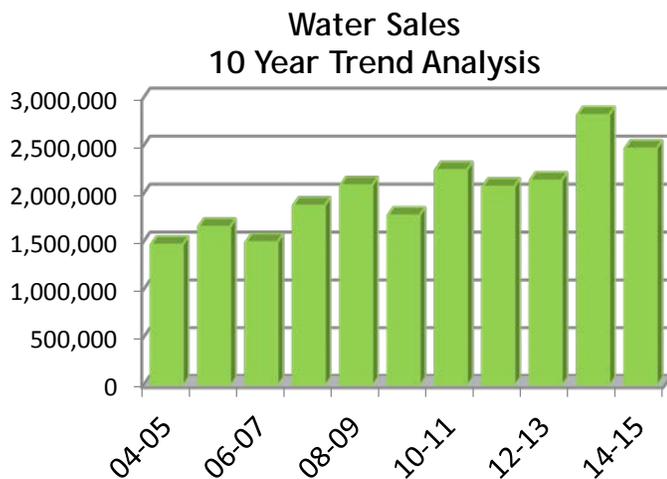
## Water and Wastewater Fund

### Revenues

Total revenue from the Water/Wastewater Fund is projected to decrease by 6% to \$4,518,698. The decrease is attributed to a decline in wastewater sales, the City utilizes the winter sewer average method in setting wastewater consumption for each residential customer. The City of Marble Falls had been in Stage 3 of our drought contingency plan since March 2014; we have moved to Stage 2 in June 2015 which allows twice a week watering. Though, we kept the 2015-16 budget at slightly higher than the “estimated” amount for FY 2014-15, that amount is significantly lower than the budget for FY 14-15.

The other decrease is in the transfer in from Debt Service line item. This item has been reduced in FY 15-16 by \$150,000 due to the fund not participating at the same level..

The major sources of revenues for the Water/Wastewater Fund are the water and wastewater sales. Together they represent 90% of the total revenues for the Fund. Below is a 10 year graph that represents the trend for the water and wastewater sales. The most significant increase was during fiscal year 2004/2005 which resulted in a 39% and 31% increase respectively for water and wastewater sales. During that year the City increased rates by 28% and had not increased rates since 1993. Other water rate increases occurred in: FY 2007/2008 of 11%, FY 2010/11 of 9% and then in FY 2012/13 for an average of 12%. Wastewater rates were increased in FY 2010/11 by 10% and have remained the same since. No increases were implemented for FY 2015/16.



### Expenditures

Expenditures in the fund total to \$4,518,407, this is a decrease of \$286,000 over the prior year. The decrease is due to a reduction in the Transfer to General Fund in the amount of \$279,000. We have calculated the cost for reimbursing the General Fund for the staffing that supports the Water/Wastewater Fund and were able to make the reduction. Another major decrease is in the Debt Service, the interest has been reduced by \$37,000 in FY 15-16. Some offsetting increases included employee merit raises estimated at \$35,000, vehicle purchases for the various departments at a budget of \$127,000 and \$24,000 for health insurance premium increases.

## Debt Service Fund

### Revenues

The total revenue budget for Debt Service is projected to decrease by .09% to \$3,370,724. The slight decrease is attributed to the Transfer From line items, being reduced because the debt has been paid off as in the case of the Hotel Motel transfer, or payments have been reduced in the General Fund.

### Expenditures

The expenditures budget is projected to decrease by 5% or \$184,700 to \$3,365,502. The overall decrease is related to the lower payment in the Transfer to Water/Wastewater Fund in the amount of \$150,000. Other decreases are related to lower interest payments due in FY 2015-16.

## Budget Highlights

Major program objectives for the 2015/16 Annual Operating Budget:

- The architectural design and construction of the new Marble Falls Public Safety Building will commence this year. The sight has been selected and the architectural contract executed. The new facility will house the Police Department, Municipal Court, Dispatch and Emergency Management operations.
- The CIP budget will allow for the implementation of the construction phase of the Wastewater Treatment Plant expansion with a goal of 50% completion by September 2016. The plant will be designed to increase capacity from .98 MGD to 1.5 MGD and will include the addition of a clarifier, aeration basin, piping and pumps.
- The CIP budget will allow for the installation of an upgraded 16" water line approximately 1500' long to be installed along Highway 1431.
- The CIP budget will allow for the construction and realignment of Avenue N.
- The CIP budget will allow for the completion of the third phase of the water plant upgrade and the design of phase 4. The upgrade will extend the capacity of the water plant in order to meet state guidelines and ensure the City is able to meet the anticipated needs for short and long term growth of our community.
- The CIP budget will allow for the reconstruction of a three block section of Broadway to include curb, gutter, paving, and the upgrading of utility lines.
- Standard and Poor's upgrade to an "AA-" rating. The upgrade is based on the City's improved liquidity and financial position. Notable factors include the increase in reserve fund balance, improved economy, strong budgetary performance with operating surpluses in the general fund, and a strong institutional framework.

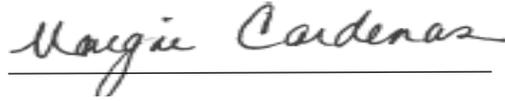
**Conclusion**

I would like to express my thanks to all members of the city staff for their contributions to the budget process. In particular, I would like to thank the department heads for evaluating current operations to identify changes and for the effort put forth to prepare a clear, concise budget document.

Sincerely,

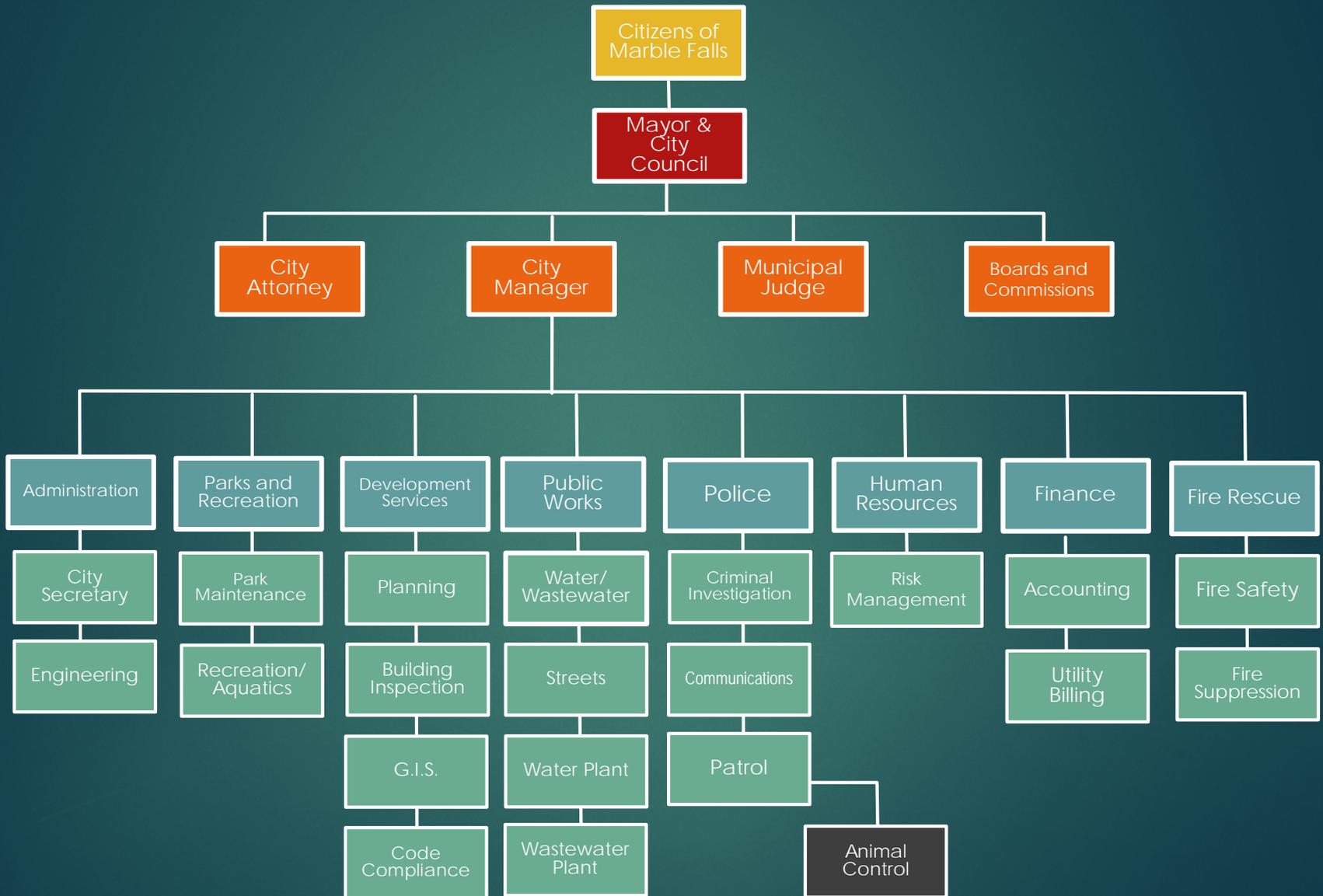


Mike Hodge  
City Manager



Margie Cardenas  
Director of Finance

# City of Marble Falls Organizational Chart



**City Division Responsibility for Implementation**

**Statements and Objectives**

*Administrative  
Public Safety  
Development Services  
Culture and Recreation  
Public Works  
Water/Wastewater*

<b>1. Create a community that is reflective and progressive</b>						
Assist those who wish to preserve our heritage	✓		✓	✓		
Assist those who will help to build the future	✓	✓	✓	✓	✓	✓
<b>2. Design a Comprehensive Plan for future land use</b>						
Staff team will work with citizens groups	✓	✓	✓	✓	✓	✓
<b>3. Manage growth needs and expectations</b>						
Through involvement of city staff	✓	✓	✓	✓	✓	✓
Through involvement of community, developers, and local businesses	✓		✓			✓
<b>4. Pursue excellence through training and leadership</b>			✓			
In customer service	✓	✓	✓	✓	✓	✓
In community support	✓	✓	✓	✓	✓	✓
<b>5. Manage 10 Year Capital Improvement Plan</b>			✓			
Updating and reviewing	✓	✓	✓	✓	✓	✓

**ALL GOVERNMENTAL FUNDS SUMMARY  
ADOPTED 2015-16 BUDGET**

	<b>General Fund</b>	<b>Debt Service Fund</b>	<b>Special Revenue Funds</b>	<b>Capital Project Funds</b>	<b>2015-16 Total</b>
<b>REVENUES</b>					
Property Taxes	1,560,000	3,244,000			4,804,000
Sales Taxes	5,734,844		2,327,252		8,062,096
Franchise Taxes	586,300				586,300
Fines & Forfeitures	199,700				199,700
Earnings from use of City Property	135,865		66,000		201,865
Charges for Services	194,300		82,160		276,460
Miscellaneous Revenue	126,800	1,500	190,460	6,050	324,810
Licenses & Permits	120,000				120,000
Operating Transfers In	256,000	125,224	61,900		443,124
Intergovernmental Revenue	51,000				51,000
<b>Total Revenues</b>	<b>8,964,809</b>	<b>3,370,724</b>	<b>2,727,772</b>	<b>6,050</b>	<b>15,069,355</b>
<b>EXPENDITURES</b>					
Personnel	6,454,826		213,620		6,668,446
Supplies	467,256		9,500		476,756
Services & Charges	1,765,026		1,541,674	154,000	3,460,700
Capital Outlay	208,096		691,178	5,535,300	6,434,574
Debt Service	0	3,315,502	726,308		4,041,810
Transfers	65,000	50,000	140,224	55,000	310,224
<b>Total Expenditures</b>	<b>8,960,204</b>	<b>3,365,502</b>	<b>3,322,504</b>	<b>5,744,300</b>	<b>21,392,510</b>
<b>Excess Revenues/Expenditures</b>	<b>4,605</b>	<b>5,222</b>	<b>(594,732)</b>	<b>(5,738,250)</b>	<b>(6,323,155)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>4,605</b>	<b>5,222</b>	<b>(594,732)</b>	<b>(5,738,250)</b>	<b>(6,323,155)</b>
<b>% of Change</b>	<b>0.31%</b>	<b>2.72%</b>	<b>-33.49%</b>	<b>-1691.15%</b>	<b>-167.17%</b>
<b>Beginning Fund Balance</b>	<b>1,470,692</b>	<b>187,060</b>	<b>2,370,407</b>	<b>6,077,560</b>	<b>10,105,719</b>
<b>ENDING FUND BALANCE</b>	<b>1,475,297</b>	<b>192,282</b>	<b>1,775,675</b>	<b>339,310</b>	<b>3,782,564</b>

The All Governmental Funds Summary depicts budgeted governmental funds for the City of Marble Falls.

Three Year historical data related to each fund grouping is also found in this section.

**NOTE: Percentage of change is based on Net Change in Fund Balance and Ending Fund Balance.**

### *Significant Changes in Fund Balance*

Fund Balance is the difference between assets and liabilities reported in a governmental fund. A schedule of all governmental funds summary is on the previous page. Discussed below are the changes in excess of 10%.

Special Revenue Funds has a change in fund balance of -33.49%. The decrease is primarily due to the Economic Development Fund funding the job incentive payment to Baylor Scott & White and the completion of the downtown project.

The Capital Projects Funds has a change in fund balance of -1691.15%. The decrease is due to the continued work on the water plant expansion project and the construction of the public safety building.

CITY OF MARBLE FALLS  
ALL FUNDS BUDGET SUMMARY  
FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	5,744,168	13,828,254	13,828,254	10,068,204
REVENUES:				
General Fund	8,494,319	8,795,421	8,761,311	8,964,809
Proprietary Fund	4,730,469	4,818,600	4,491,700	4,518,698
Debt Service Fund	3,268,562	3,400,130	3,412,213	3,370,724
Special Revenue Fund	7,294,046	2,657,746	2,726,328	2,727,772
Capital Project Fund	8,082,477	253,600	258,050	6,050
TOTAL REVENUES	<u>31,869,873</u>	<u>19,925,497</u>	<u>19,649,602</u>	<u>19,588,053</u>
TOTAL FUNDS AVAILABLE	37,614,041	33,753,751	33,477,856	29,656,257
EXPENDITURES:				
General Fund	8,303,538	8,650,126	8,537,091	8,960,204
Proprietary Fund	4,542,909	4,804,682	4,739,936	4,518,407
Debt Service Fund	2,964,792	3,550,251	3,550,251	3,365,502
Special Revenue Fund	6,174,382	4,519,021	3,979,964	3,322,504
Capital Project Fund	1,800,166	6,572,010	2,602,410	5,744,300
TOTAL EXPENDITURES	<u>23,785,787</u>	<u>28,096,090</u>	<u>23,409,652</u>	<u>25,910,917</u>
ENDING FUND BALANCE	<u>13,828,254</u>	<u>5,657,661</u>	<u>10,068,204</u>	<u>3,745,340</u>

CITY OF MARBLE FALLS  
ALL FUNDS REVENUE SUMMARY  
FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
GENERAL FUND	8,494,319	8,795,421	8,761,311	8,964,809
PROPRIETARY FUND	4,730,469	4,818,600	4,491,700	4,518,698
DEBT SERVICE FUND	3,268,562	3,400,130	3,412,213	3,370,724
SPECIAL REVENUE FUNDS				
Hotel/Motel Tax	533,942	500,100	525,050	515,050
Cemetery Fund	14,274	11,400	13,224	11,000
Police Forfeiture	2,244	300	420	205
MF Trunked Radio System	53,260	63,744	64,032	64,060
Economic Development Corp.	6,175,685	1,932,952	1,948,846	1,931,717
Tax Increment Fund	0	14,500	14,515	16,000
Equipment Replacement Fund	25,000	25,000	25,000	30,000
La Ventana PID	70,000	0	29,000	33,000
Impact Fee Fund	34,477	40,000	31,500	50,000
Police Federal Forfeiture Fund	2,496	250	141	140
Amy Young Grant Fund	66,000	60,000	66,000	67,600
Court Technology Fund	0	5,500	5,000	5,000
Building Security Fund	3,544	4,000	3,600	4,000
CDBG Grant Fund	313,124	0	0	0
Subtotal	7,294,046	2,657,746	2,726,328	2,727,772
CAPITAL PROJECT FUNDS				
Wastewater Plant Improvements	0	0	0	0
Utility Improvements	4,729,771	231,500	236,000	6,000
Parks Improvements	191,710	10,000	10,000	0
General Improvements	3,160,996	12,100	12,050	50
Subtotal	8,082,477	253,600	258,050	6,050
TOTAL ALL FUNDS	31,869,873	19,925,497	19,649,602	19,588,053

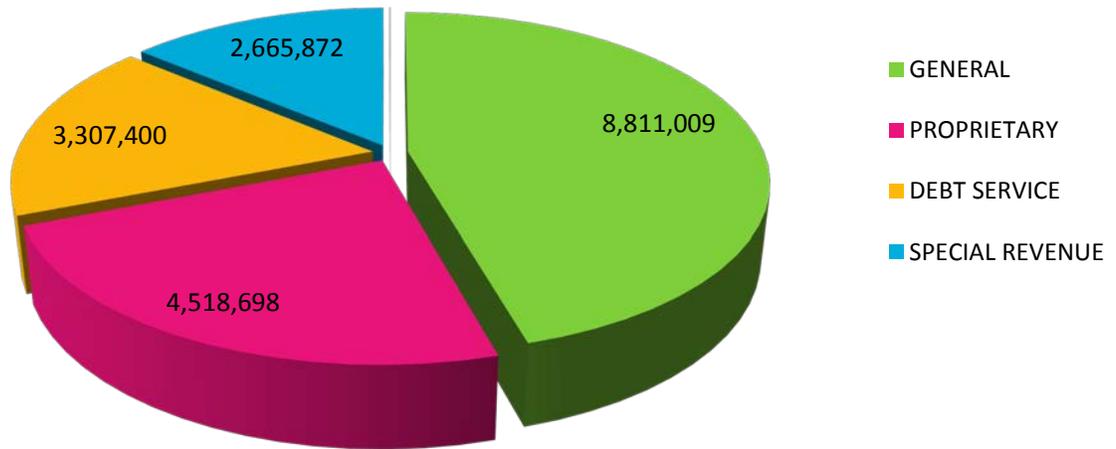
# All Funds Summary

## Revenues by Category

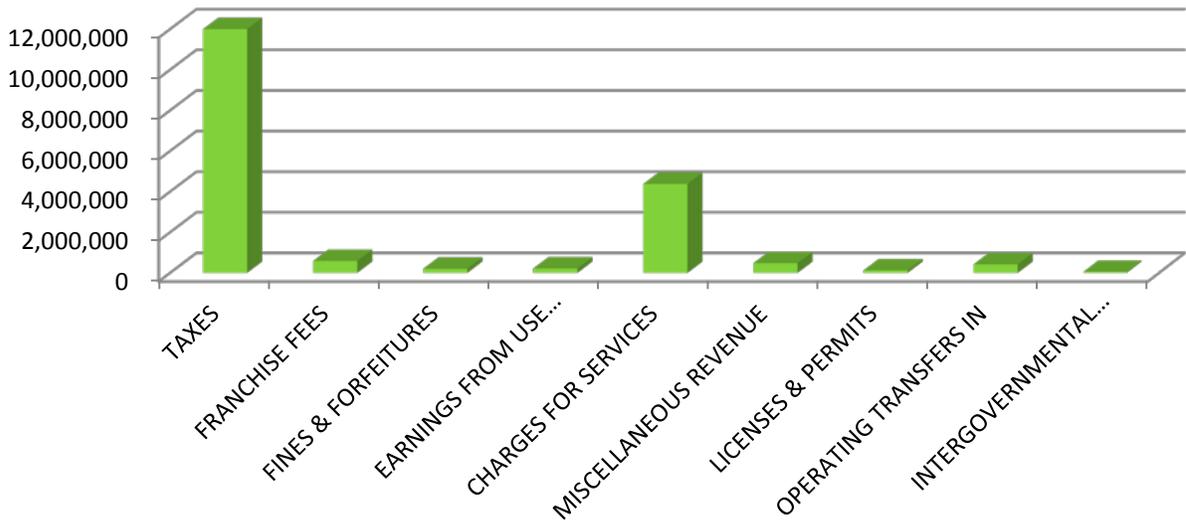
### FY 2015-16

FUND NAME	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
<b>TAXES</b>				
General Fund	6,630,570	6,867,756	6,888,756	7,294,844
Debt Service Fund	3,049,699	3,181,000	3,181,000	3,244,000
Special Revenue Funds	2,330,193	2,285,752	2,327,376	2,327,252
Subtotal	12,010,462	12,334,508	12,397,132	12,866,096
<b>FRANCHISE FEES</b>				
General Fund	521,249	590,000	560,955	586,300
Subtotal	521,249	590,000	560,955	586,300
<b>FINES &amp; FORFEITURES</b>				
General Fund	174,750	196,000	191,000	199,700
Subtotal	174,750	196,000	191,000	199,700
<b>EARNINGS FROM USE OF CITY PROPERTY</b>				
General Fund	119,690	118,365	124,865	135,865
Proprietary Fund	13,200	12,500	12,500	12,500
Special Revenue Funds	64,795	66,400	68,200	66,000
Subtotal	197,685	197,265	205,565	214,365
<b>CHARGES FOR SERVICES</b>				
General Fund	176,755	181,200	170,200	194,300
Proprietary Fund	4,076,180	4,377,000	4,034,800	4,255,098
Special Revenue Funds	55,837	71,872	63,660	82,160
Subtotal	4,308,772	4,630,072	4,268,660	4,531,558
<b>MISCELLANEOUS REVENUE</b>				
General Fund	150,020	135,800	145,035	126,800
Proprietary Fund	414,075	189,100	204,400	151,100
Debt Service Fund	1,248	900	12,983	1,500
Special Revenue Funds	4,731,321	176,850	210,220	190,460
Capital Project Funds	8,082,477	253,600	258,050	6,050
Subtotal	13,379,141	756,250	830,688	475,910
<b>LICENSES &amp; PERMITS</b>				
General Fund	135,285	120,300	94,500	120,000
Subtotal	135,285	120,300	94,500	120,000
<b>OPERATING TRANSFERS IN</b>				
General Fund	535,000	535,000	535,000	256,000
Proprietary Fund	227,014	240,000	240,000	100,000
Debt Service Fund	217,615	218,230	218,230	125,224
Special Revenue Funds	111,900	56,872	56,872	61,900
Subtotal	1,091,529	1,050,102	1,050,102	543,124
<b>INTERGOVERNMENTAL REV.</b>				
General Fund	51,000	51,000	51,000	51,000
Subtotal	51,000	51,000	51,000	51,000
<b>TOTAL</b>	<b>31,869,873</b>	<b>19,925,497</b>	<b>19,649,602</b>	<b>19,588,053</b>

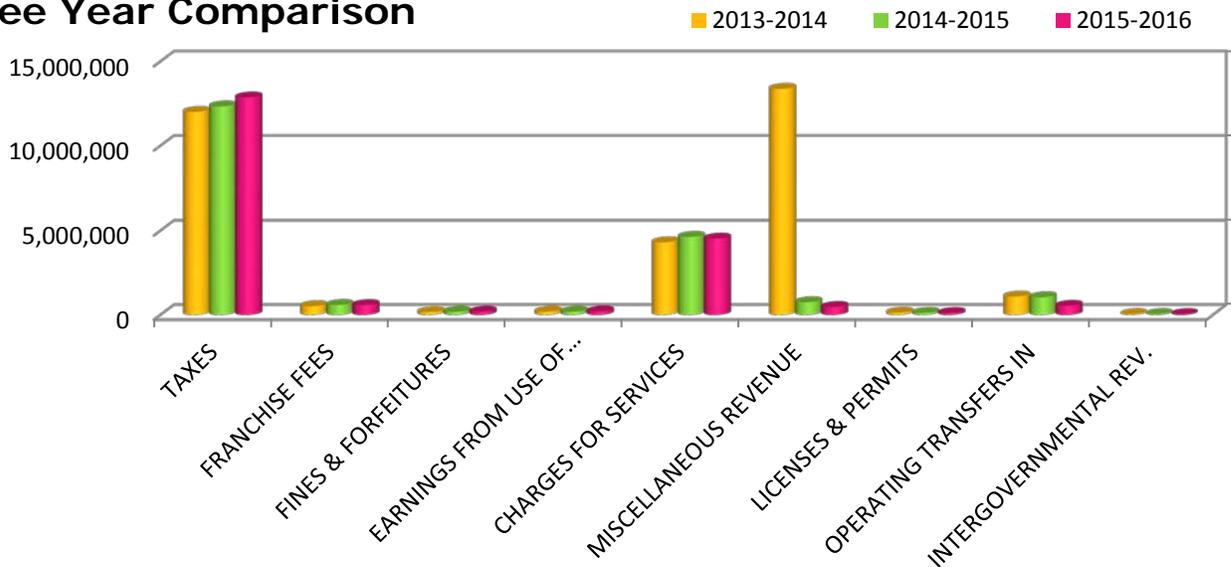
## Revenues by Fund



## Revenues by Category



## Three Year Comparison



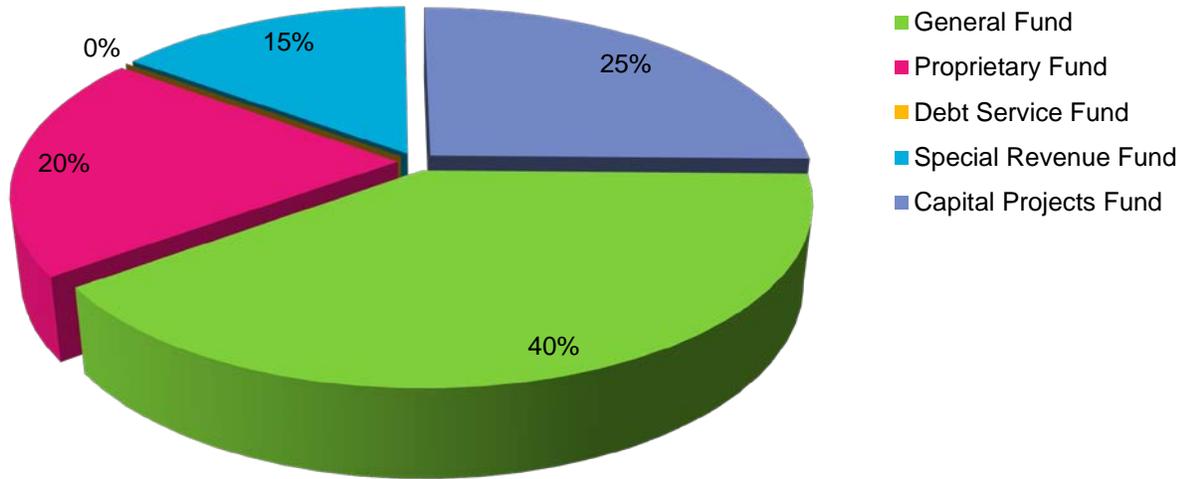
CITY OF MARBLE FALLS  
ALL FUNDS EXPENDITURE SUMMARY  
FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
GENERAL FUND	8,303,538	8,650,126	8,537,091	8,960,204
PROPRIETARY FUND	4,542,909	4,804,682	4,739,936	4,518,407
DEBT SERVICE FUND	2,964,792	3,550,251	3,550,251	3,365,502
SPECIAL REVENUE FUNDS				
Hotel/Motel Tax	501,122	579,813	579,813	464,674
Cemetery Fund	9,572	11,000	10,500	11,000
Police Forfeiture	5,692	5,000	4,183	50,000
MF Trunked Radio System	46,753	63,744	63,744	63,744
Economic Development Corp.	5,101,466	3,722,114	3,149,704	2,571,186
Tax Increment Fund	0	0	0	0
Equipment Replacement Fund	0	0	0	0
La Ventana PID	92,500	0	27,500	32,500
Impact Fee Fund	33,624	40,000	31,500	50,000
Police Federal Forfeiture Fund	11,662	20,000	15,000	5,000
Amy Young Grant Fund	96,339	60,000	91,820	67,600
Court Technology Fund	0	5,500	4,500	5,000
Building Security Fund	0	11,850	1,700	1,800
CDBG Grant Fund	275,652	0	0	0
Subtotal	<u>6,174,382</u>	<u>4,519,021</u>	<u>3,979,964</u>	<u>3,322,504</u>
CAPITAL PROJECT FUNDS				
Wastewater Plant Improvements	22,315	0	0	0
Utility Improvements	1,272,985	2,689,100	2,248,400	1,835,400
Parks Improvements	108,404	51,710	51,710	0
General Improvements	396,462	3,831,200	302,300	3,908,900
Subtotal	<u>1,800,166</u>	<u>6,572,010</u>	<u>2,602,410</u>	<u>5,744,300</u>
 TOTAL ALL FUNDS	 <u>23,785,787</u>	 <u>28,096,090</u>	 <u>23,409,652</u>	 <u>25,910,917</u>

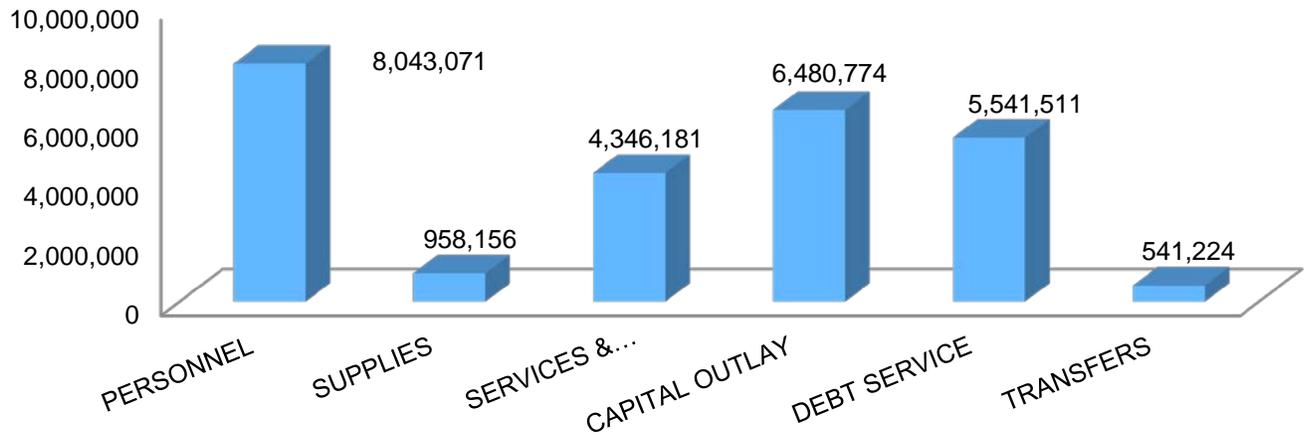
**City of Marble Falls  
All Funds Summary  
Expenditures by Category  
FY 2015-16**

FUND NAME	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
<b><u>PERSONNEL</u></b>				
General Fund	5,976,624	6,159,140	6,147,707	6,454,826
Proprietary Fund	1,188,984	1,308,465	1,244,602	1,374,625
Special Revenue Funds	178,838	200,010	199,510	213,620
<b>Subtotal</b>	<b>7,344,446</b>	<b>7,667,615</b>	<b>7,591,819</b>	<b>8,043,071</b>
<b><u>SUPPLIES</u></b>				
General Fund	406,874	478,000	430,151	467,256
Proprietary Fund	427,572	437,200	431,691	481,400
Special Revenue Funds	14,851	29,500	19,500	9,500
Capital Project Funds	0	0	0	0
<b>Subtotal</b>	<b>849,297</b>	<b>944,700</b>	<b>881,342</b>	<b>958,156</b>
<b><u>SERVICES &amp; CHARGES</u></b>				
General Fund	1,639,548	1,680,812	1,628,110	1,765,026
Proprietary Fund	788,950	872,612	876,536	885,481
Debt Service Fund	0	0	0	0
Special Revenue Funds	1,215,025	2,324,017	2,322,346	1,541,674
Capital Project Funds	93,359	326,000	172,000	154,000
<b>Subtotal</b>	<b>3,736,882</b>	<b>5,203,441</b>	<b>4,998,992</b>	<b>4,346,181</b>
<b><u>CAPITAL OUTLAY</u></b>				
General Fund	200,492	247,174	246,123	208,096
Proprietary Fund	81,618	139,960	139,962	46,200
Special Revenue Funds	3,851,405	805,033	282,547	691,178
Capital Project Funds	1,302,554	6,191,010	2,430,410	5,535,300
<b>Subtotal</b>	<b>5,436,069</b>	<b>7,383,177</b>	<b>3,099,042</b>	<b>6,480,774</b>
<b><u>DEBT SERVICE</u></b>				
General Fund	0	0	0	0
Proprietary Fund	1,545,785	1,536,445	1,537,145	1,499,701
Special Revenue Funds	382,924	726,331	726,331	726,308
Debt Service Fund	2,964,792	3,350,251	3,350,251	3,315,502
Capital Project Funds	199,253	0	0	0
<b>Subtotal</b>	<b>5,092,754</b>	<b>5,613,027</b>	<b>5,613,727</b>	<b>5,541,511</b>
<b><u>TRANSFERS</u></b>				
General Fund	80,000	85,000	85,000	65,000
Proprietary Fund	510,000	510,000	510,000	231,000
Debt Service Fund	0	200,000	200,000	50,000
Special Revenue Funds	531,339	434,130	429,730	140,224
Capital Project Funds	205,000	55,000	0	55,000
<b>Subtotal</b>	<b>1,326,339</b>	<b>1,284,130</b>	<b>1,224,730</b>	<b>541,224</b>
<b>TOTAL</b>	<b>23,785,787</b>	<b>28,096,090</b>	<b>23,409,652</b>	<b>25,910,917</b>

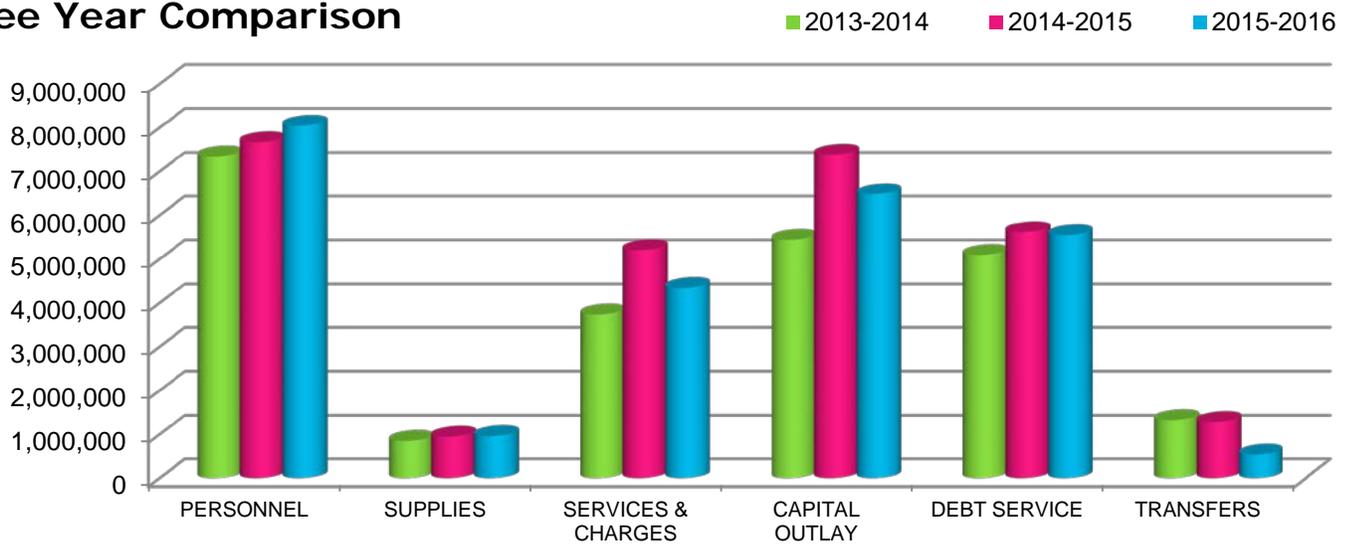
## Expenditures by Fund



## Expenditures by Category



## Three Year Comparison





CITY OF

*Marble Falls*

TEXAS



# The City Organization

The City of Marble Falls is a home rule City operating a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a Mayor and 6 council members. The Council enacts local legislation, determines City policies and appoints the City Manager.

The City Manager is the Chief Administrative Officer and the head of the administrative branch of the City government. The City Manager is responsible to the Council for the proper administration of all affairs of the City.

The City government provides a broad range of services to its citizens. The programs and personnel required to provide these services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry out specific activities and attain certain objectives.

Funds are further organized into groups called Departments. A Department is a group of related activities aimed at a major city service or program. At the head of each department is a director of the City. Directors have supervision and control of a Department, but are subject to supervision and control of the City Manager.

# Budget Process

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. The budget process begins in April with department directors receiving packets from the Finance Department. The packets contain information about the department's historical expenditure amounts, along with current expenditures and budget amounts.

The Finance Department calculates personnel costs, debt service requirements and revenue projections for the new fiscal year, while the departments are preparing their budget requests. All the data combined with the department's requests compile a preliminary budget. At this point, the budget is usually unbalanced with expense requirements exceeding revenue projections.

During the month of June the City Manager and the department directors meet with City Council to determine goals and objectives for the new fiscal year. At this time the budget is not yet presented to City Council.

After listening to the goals and objectives as determined by City Council, the City Manager reviews and discusses the preliminary budget with the department directors. The City Manager modifies the budget after this review; and the resulting proposed budget is given to the City Council in July.

A series of City Council budget workshops are scheduled in July. The workshops are open to the public and are posted per open meetings law. The workshops allow the City Council to receive input on the budget from the City Manager and the department directors. It is through these workshops that Council forms its priorities for the next fiscal year.

With guidance from the City Council, the City Manager formulates a proposed budget. The City Charter requires that public hearings be held before adopting the budget. The hearings provide an opportunity for citizens to express their ideas and concerns about the proposed budget.

After the public hearings the City Council votes on adoption of the budget. This year's budget calendar is on the following page.

## **Budget Amendment Process**

The City budget is reviewed at mid-year and is considered for any amendments at that time. The departments submit any recommended amendments to the City Manager and are reviewed with the Finance Director. If the items are deemed necessary they will be presented to City Council for approval. All budget amendments require a public hearing and are then approved by Council vote.

# Fiscal Year 2015-2016 Budget Planning Calendar

April 8, 2015	Budget Kickoff Meeting – Presentation by the City Manager of the budget and expectations. Distribution of the budget manual. Budget Preparation instruction workshop. All Department Heads and key budget staff to attend. Council Chambers after 10:00 a.m. staff meeting.
April 8, 2015	Budget request letters sent to Outside Agencies.
June 9, 2015	Council Planning Retreat. Meeting held to determine goals and objectives for the FY 15-16 budget. La Quinta 8:00 a.m. - 5:00 p.m.
June 12, 2015	Initial Budget Input Deadline - All items to be turned in including Narratives and Performance Measures. Preliminary revenue estimates completed by Finance and entered into the budget draft.
June 18, 2015	CIP Committee Meeting – FY 15-16 Projects Presented to the CIP Committee Council Chambers – 6:00 p.m. – 8:00 p.m.
June 22-June 26	Budget Review meetings with City Manager and Department Heads. Appointments will be coordinated with each Department Head
June 30, 2015	HOT Committee Meeting – Hotel Occupancy Tax funding requests presented to committee Council chambers 11:00 a.m. - 1:00 p.m.
July 8, 2015	Prioritization Workshop – Workshop with City Manager and Department Heads Council Chambers – 11:00 a.m. – 1:00 p.m.
July 14, 2015	Working draft of line item budget provided to City Manager.
July 23, 2015	City Council Budget Workshop. Council Chambers 9:00 a.m. – 4:00 p.m.
July 24, 2015	Tax Appraisal Roll received from the Burnet County Appraisal District.
July 24, 2015	Publish Effective and Rollback Tax Rate Notice in the Official Newspaper.
August 4, 2015	Council Meeting - Governing Body to discuss tax rate, take record vote and schedule public hearing.
August 18, 2015	Council Meeting – Public Hearing and first reading of Budget and Appropriations Ordinance and Tax Rate Ordinance.
Sept. 1, 2015	Council Meeting – Public Hearing and second reading on Budget and Appropriations Ordinance Tax Rate Ordinance.
Sept.15, 2015	Council Meeting – Adoption of Budget and Appropriations Ordinance and Tax Rate Ordinance.

# City Funds

For fiscal purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, and the changes therein are segregated and recorded. There are three basic types of governmental funds:

**Governmental** – Includes activities usually associated with a typical local government’s operations, such as police protection. Governmental funds also include special revenue funds that account for proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

**Proprietary** – This fund more closely resembles private business enterprises. The intent is that the costs of providing certain goods and services to the public should be financed or recovered primarily through user charges.

**Fiduciary** – This fund was created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

The budgeted funds for the City of Marble Falls are:

## **General Fund (Governmental)**

Accounts for all financial resources except those required to be accounted for in another fund. The General Fund of the City of Marble Falls contains the Administration, Municipal Court, Non-departmental, Finance, Human Resources, Police, Fire, Development Services, Street, and Parks & Recreation

## **Water & Wastewater Fund (Proprietary)**

Accounts for the operations related to providing water and wastewater services to customers in the City of Marble Falls service area. The Water & Wastewater Fund contains the Water Services, Water Plant, Wastewater Services, Wastewater Plant, Wastewater Irrigation System, and Debt Service.

## **Debt Service Fund (Governmental)**

Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

## **Special Revenue (Governmental)**

Accounts for specific revenue sources that are legally restricted to expenditure for specific purposes. The Special Revenue funds for the City of Marble Falls are Hotel/Motel Tax Fund, Cemetery Fund, Police Forfeiture, MF Trunked Radio System, Economic Development Corporation, TIF Fund, Equipment Replacement Fund, La Ventana PID, Impact Fee, Police Federal Forfeiture, Amy Young Grant Fund, Court Technology and Building Security Fund.

### **Capital Projects Fund (Governmental)**

Accounts for the revenues, most of which are derived from bond proceeds, and expenditures related to the acquisition of major capital facilities. The funds for the City of Marble Falls are Wastewater Plant Improvement Fund, Utility Improvements, Parks Improvements, and General Improvements.

## **Basis of Accounting and Budgeting**

The City's accounting and budgeting records for all general governmental funds are maintained on the modified accrual basis. This method recognizes revenues when they are measurable and available and expenditures when goods and services are received. The exception would be the principal and interest on long term debt, which is recognized when paid. The proprietary fund is accounted for and budgeted for using the accrual basis.

## **Revenue Descriptions**

### **General Fund**

**Property Tax Rate and Property Tax Revenue.** The total value of all taxable property as rendered by the Burnet County Appraisal District has increased 4.5% this year as compared to the 6% increase in the previous year. The increases represent the expected growth in Marble Falls. The tax roll as certified by the appraisal district and the calculation of the tax rate levy is provided in this section. The property tax rate was not increased for FY 2015-2016.

Under state law there are five separate tax rates calculated by the tax assessor.

1. **The Effective Tax Rate:** If adopted, this rate would provide the same amount of revenue collected last year from properties on the tax roll. This rate calculation requires the taxing entity to account for changes in the value of existing properties. This rate calculation is not affected by new properties.
2. **Notice and Hearing Rate:** This rate is any amount above the Effective Tax Rate. Public hearings must be held regarding the tax rate if this or a higher rate is adopted.
3. **Maintenance and Operations Rate:** This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.
4. **Debt Service Rate:** This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.
5. **Rollback Rate:** Under the Rollback Rate calculation, the Maintenance and Operations component exceeds the Maintenance and Operations component of the Effective Tax Rate by 8%. An adopted tax increase beyond 8% is subject to being "rolled back" by the electorate.

**Sales Tax Collections.** The City of Marble Falls' sales tax base had been increasing at a steady rate, for the past years until FY 08/09. We saw a decrease in sales tax of about 3% in FY 08/09. Sales tax

revenue continued to decline until FY 10/11. Sales tax revenue represents 64% of the entire General Fund revenues. The projected collections for sales tax for FY 15/16 are projected at a 5% increase.

**Franchise Fees.** These fees are derived from major public utilities operating within the City and are intended to reimburse the City for the use of public streets and rights of way. The fee is generally computed as a percent of gross receipts and the percentages vary among the utility classes. The fees are applicable to Pedernales Electric Cooperative, ATMOS, Northland Cable, Republic Services and various telephone service providers.

**Licenses, Permits and Fees.** Revenue from these categories is intended to cover the costs of general government services such as building inspection, plat recording and consultation and other various services. The City increased the fees in January 2007. These fees have been very low in comparison to other neighboring communities.

### **Proprietary Fund**

**Water & Sewer Revenues.** These revenues are generated from water and wastewater billings. Projections of these revenue items are partly determined by historical collections and projected growth. The various assumptions used to project the growth are continuously reviewed and adjusted as needed. We did increase utility rates in FY 2013/14. We adopted an inclined block rate structure that is aggressive for the users above 31,000 gallons per month. We did not increase the utility rates for FY 2015/16.

**Charges for services.** Revenues included in this category are water and wastewater connection fees, connects and disconnects of services. These fees are usually one time fees and are directly related to the housing growth in the city.

## Property Tax Analysis

Average Residential Property Value (2015-2016) \$192,480

Last Year's Effective Tax Rate \$0.6184

Last Year's Rollback Tax Rate \$0.6714

Last Year's Adopted Tax Rate \$0.6483

This Year's Effective Tax Rate \$0.6261

This Year's Rollback Tax Rate \$0.6721

This Year's Proposed Tax Rate \$0.6483

Tax Levy:	Maintenance & Operations	Interest & Sinking	Total Rate & Levy
Taxable Value	\$662,503,064	\$662,503,064	\$662,503,064
Maint & Operation Rate/100	\$0.2100		
Debt Rate/100		\$0.4383	
Total Rate			\$0.6483
Total Levy	\$1,391,256	\$2,903,751	\$4,295,007
Over 65 Freeze Levy	\$113,317	\$236,510	\$378,670
Collection Rate	100%	100%	100%
<b>Estimated Tax Revenue</b>	<b><u>\$1,504,574</u></b>	<b><u>\$3,140,261</u></b>	<b><u>\$4,673,677</u></b>

## Tax Levies, Rates and Values for Ten Years

Year	M&O	I&S	Total Rate	Taxable Value	Over 65 Freeze Levy	Total Tax Levy
2006-2007	\$0.1921	\$0.2029	\$0.3950	\$494,267,859		\$1,952,358
2007-2008	\$0.1821	\$0.3029	\$0.4850	\$523,522,685		\$2,539,085
2008-2009	\$0.1800	\$0.4500	\$0.6300	\$596,081,363		\$3,755,312
2009-2010	\$0.1818	\$0.4316	\$0.6134	\$638,075,046		\$3,913,952
2010-2011	\$0.1932	\$0.4503	\$0.6435	\$572,437,375	\$247,847	\$3,931,482
2011-2012	\$0.1837	\$0.4598	\$0.6435	\$577,490,755	\$305,156	\$4,021,309
2012-2013	\$0.1637	\$0.4846	\$0.6483	\$575,499,669	\$319,898	\$4,050,862
2013-2014	\$0.1881	\$0.4602	\$0.6483	\$600,546,263	\$334,976	\$4,228,317
2014-2015	\$0.1986	\$0.4497	\$0.6483	\$635,518,195	\$349,827	\$4,469,891
2015-2016	\$0.2100	\$0.4383	\$0.6483	\$662,503,064	\$378,670	\$4,673,677

FY 2010-2011 is the first year where the tax freeze for over 65 and \$50,000 homestead exemption became effective. Also first year for the \$5,000 homestead exemption for all homeowners.

## **Financial Policies**

### **Purpose**

The City of Marble Falls has established financial policies to achieve and maintain positive long-term financial condition. These policies provide guidance to the Finance department in planning and managing the City's financial affairs and in developing recommendations to the City Manager and City Council.

### **Budget Policies**

1. The City shall adopt a balanced operations budget, where operating revenues are equal to, or exceed, operating expenditures. In cases, where there is an excess of expenditures over revenues the City Council may approve utilizing unappropriated reserves for the shortage.
2. Departmental budgets are divided into two categories: Operating and Capital Outlay. The department director may exceed budgeted line item amounts, making sure to not spend over the limits of the total Operating budget, net of salary and benefits. No additional personnel positions may be added without City Council approval. The Capital Outlay budget is allocated for specific projects with specific amounts. Any alteration to the Capital Outlay portion of the budget requires an approved budget amendment.
3. The City Council may amend the budget by ordinance, but shall not authorize expenditures in excess of the total estimated revenue plus fund balance. Amendments are regularly reviewed at midyear. Approved amendments are filed with the City Secretary.
4. Financial control systems shall be in place to monitor compliance with the adopted budget.

### **Capital Expenditure Policies**

1. Any item costing \$5,000 or more and having an estimated useful life of 5 years or more will be classified as capital outlay expenditure. These items are itemized separately in the department line item budget.
2. All capital outlay items shall be inventoried annually and shall have a fixed asset tag when feasible.
3. Construction in progress and capital improvement projects that will be funded during the fiscal year will be shown in the appropriate budget.
4. The City Council may issue bonds, certificates of obligation, tax notes, or other evidences of indebtedness for the purpose of buying or constructing capital assets.
5. All capital projects shall be financially monitored to ensure compliance with the approved funding for the project.

## Capitalization Policy

Capital assets categories, thresholds and useful life will be:

<u>Classes of Assets</u>	<u>Threshold</u>	<u>Useful Life</u>
Land	\$5,000	capitalize only
Land improvements	\$5,000	10-20 years
Buildings	\$5,000	25-40 years
Building Improvements	\$5,000	25-40 years
Vehicles	\$5,000	5-10 years
Equipment/Machinery	\$5,000	5-10 years
Infrastructure	\$5,000	20-40 years
Utility Systems	\$5,000	25-40 years

For clarification purposes of this policy the above items are generally defined as but not expressly limited to the following definitions:

1. Land is the purchase price or fair market value, in the case of donated property, at the time of acquisition. Right of way acquisitions are included in this category.
2. A building is a structure that is permanently attached to the land, has a roof, and is partially or completely enclosed by walls. A building improvement must extend the life of the building or increase the value of the building.
3. Building improvements include fences, parking lots, recreation areas, etc.
4. Infrastructure and Utility Systems are considered stationary and can be utilized for a significantly greater number of years than most capital assets. Examples are streets, water lines, wastewater lines, gutters, curbs, fire hydrants, bridges, dams, etc.

## Reporting Policies

1. The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) and GFOA (Government Finance Officers Association) guidelines. Copies of the budget will be available for public viewing at City Hall and on the City's website.
2. Quarterly financial statements will be given to the City Council.
3. Quarterly investment reports will be given to the City Council.
4. An annual audit will be performed by an independent public accounting firm and the results of the audit will be summarized in a Comprehensive Annual Financial Report. The report will be presented to the City Council upon completion and will be available for public viewing at City Hall and on the City's website.

## Fund Balance Requirements

The City of Marble Falls requires that General Fund, Water & Wastewater Fund and Economic Development Corporation Fund maintain a minimum fund balance of 25% of the current year operations and maintenance budget for each of the mentioned funds.

## **DONATION ACCEPTANCE POLICY**

### **Scope**

The purpose of this policy is to establish procedures for authorizing the acceptance of donations to the City of Marble Falls for any purpose.

### **Definitions**

A “Donation” is defined as any monetary or nonmonetary gift, equipment, in-kind goods or services or bequest to the city of Marble Falls for which the donor has not received and goods or services in return. A monetary donation can include cash, check, money order or other negotiable instrument. A nonmonetary donation includes real or personal property as well as in kind goods or services. A nonmonetary donation’s “value” must be assessed and documented by the donor, not by staff.

### **Accounting**

The city of Marble Falls finance department is responsible for providing for the deposit and financial administration of any donation to the city. If necessary, the finance department shall track the proposed use of any such donation and shall maintain separate records of accounts showing receipts and disbursements. The finance director may establish further rules and regulations for the accounting and administration of donations, consistent with this policy, as deemed necessary by the director.

### **Acceptance of donations in general – Donor’s desired use or conditions**

The city has the discretion to accept or decline any proposed donation, whether conditioned or not, subject to the provisions of this policy. In the event a department head has reason to believe a donation could cause or result in an appearance of impropriety, the department head shall consult with the city manager who may then elect to consult with the city attorney and/or city council, prior to accepting the donation. Conditioned donations shall be assigned to a project or existing fund consistent with the donor’s desired use, as long as such condition(s) do not conflict with city, state or federal law, in which case the city shall ask that the condition(s) be removed or decline the donation

## **Generally**

The procedure for approval of accepting donations is contingent upon the value and shall generally follow the requirements set forth in this policy, and in any instance shall be in accordance with all applicable laws.

## **Acceptance of monetary donations**

- A. Donations under \$1,000. The city manager or all department heads are authorized to accept any monetary donation of less than \$1,000 on behalf of the city, and shall deposit such monies with the finance department.
- B. Donations between \$1,000 and \$5,000. Donations of this amount must first be approved by the city manager, so that he/she can evaluate any potential policy implications associated with the donation. The city manager may elect to consult with city council prior to accepting any monetary donation.
- C. Donations over \$5,000. Any monetary donation over \$5,000 must be approved by city council so that the council can evaluate any policy implications associated with the donation.
- D. Conditioned Donations. In the event that a monetary donation is conditioned or donated for a special purpose, prior to acceptance, the city manager, department head or city council (depending on who is accepting the donation under subsections A, B, or C of this section), shall seek the city attorney's review and advice regarding the proposed conditions of the donation and any ongoing legal obligations the conditions may create for the city, city personnel, or other public resources. The city manager, department head or city council, as appropriate, shall consider the long-term impacts of the donation, particularly where there could be significant future or ongoing operations and maintenance or capital costs associated with the donation.
- E. Council Notification. The City Manager may elect to notify council of any accepted donation, regardless of value, in order for the donor's generosity to be officially acknowledged by council.

## **Acceptance of nonmonetary donations**

- A. Donations of Personal Property Valued under \$5,000. All donations of personal property with a current value of less than \$5,000 may be accepted by any department director or the city manager, except as follows. In the event of a donation of personal property which could require future maintenance or repair

(e.g., office equipment), the department director should first assess all related future costs and submit the assessment of expenses to the city manager for approval prior to acceptance of the donation. In addition, if a conditioned donation could have long-term impacts, such as significant operations and maintenance or capital costs, the city manager shall consult with the city council prior to accepting the donation.

- B. Donation of Personal Property Valued at Over \$5,000. All donations of personal property with a current value of \$5,000 or more must first be approved by the city council. If the personal property could require future maintenance or repair, the department director should first assess all related future costs and submit the assessment of expenses to the city council. For conditioned donations, the department director should also provide the city council with an assessment of long-term impacts, such as significant operations and maintenance or capital costs.
- C. Donations of Real Property. All donations of real property, whether conditioned or unconditioned, must first be approved by the city council by resolution.

**Donations of art work.**

Notwithstanding any other provision of this chapter, determination whether to accept art work proposed for donation to the city for permanent or long-term (exceeding one year) public display shall be made by the city council.

**Statistical Section**

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**Construction Activity and Property Value  
Last Ten Fiscal Years  
(Unaudited)**

Fiscal Year	Total Property Value (2)	Commercial Construction <sup>1</sup>		Residential Construction <sup>1</sup>	
		Number of Permits	Value	Number of Permits	Value
2006	433,478,793	376	11,672,534	395	18,046,073
2007	494,267,859	506	50,120,797	700	22,955,961
2008	523,522,685	426	96,963,458	446	10,075,091
2009	596,081,363	338	16,330,760	613	8,563,008
2010	638,075,046	369	12,762,695	293	3,974,484
2011	617,023,735 <sup>3</sup>	337	15,517,401	212	1,902,367
2012	575,499,669	367	26,813,610	217	2,163,582
2013	600,546,263	371	27,359,152 <sup>4</sup>	746	11,645,363
2014	635,518,195	457 <sup>5</sup>	104,589,179	326	5,377,223
2015	662,503,064	328	21,549,724	313	10,432,028

(1) City of Marble Falls Development Services Department

(2) Burnet County Tax Assessor-Collector

(3) FY 2010-2011 is the first year where the tax freeze for over 65 and \$50,000 homestead exemption became effective. Also, first year for the \$5,000 homestead exemption for all homeowners.

(4) Spike in Residential permits was due to April hail storm.

(5) Spike in Commercial Permit Value due to new Scott & White Hospital

**Demographic and Economic Statistics  
Last Ten Fiscal Years  
(Unaudited)**

<u>Fiscal Year</u>	<u>Estimated Population</u>	<u>Per Capita Income</u>	<u>Median Age</u>	<u>School Enrollment</u>	<u>Unemployment Rate</u>
2005	6,900	19,927	36.7	3,869	N/A
2006	7,200	20,873	36	3,869	3.0%
2007	7,200	21,702	37	3,946	3.3%
2008	7,200	22,368	41.2	4,011	4.7%
2009	7,695	27,008	43.85	4,019	1.5%
2010	7,200	22,679	43.85	4,041	7.1%
2011	8,502	24,350	40.8	4,013	5.8%
2012	6,057	21,425	38.5	4,023	5.4%
2013	7,200	23,194	45.2	4,063	5.5%
2014	6,279	21,689	39.8	4,158	3.6%

Data Sources:

Estimated Population, Per Capita Income, Median Age, and Unemployment- The Retail Coach Community Demographics, LLC August 2014

School Enrollment - Marble Falls Independent School District. Based on enrollment as of 9/30/2015

Annual figures between U. S. Census years have been estimated

ESRI website

## Population by Single Race Classification\*

<b><u>Race</u></b>	<b><u>Percentage</u></b>
White Alone	82
Black or African American Alone	4.63
American Indian and Alaska Native Alone	0.68
Asian Alone	1.16
Native Hawaiian and Other Pacific Islander Alone	0.05
Some Other Race Alone	8.68
Two or More Races	2.79

## Population by Educational Attainment\*

<b><u>Educational Attainment</u></b>	<b><u>Percentage</u></b>
Less than 9th grade	4.88
Some High School, no diploma	8.58
High School Graduate (or GED)	32.69
Some College, no degree	27.35
Associates Degree	6.4
Bachelor's Degree	14.7
Master's Degree	4.46
Professional School Degree	0.83
Doctorate Degree	0.12

\* Data as of 2015 and includes a 10 mile radius

Principal Taxpayers  
 Fiscal Year Ending September 30, 2015

<u>Taxpayer</u>	<u>Type of Business</u>	<u>2015 Assessed Valuation <sup>(1)</sup></u>	<u>Percentage of Assessed Value</u>
Duke Realty Marble Falls Development LLC	Healthcare	14,878,248	2.246%
Huber J M Corp	Stone Quarry	10,526,719	1.589%
Wal-Mart Stores Inc 01-0781	Discount Retailer	9,902,205	1.495%
Wal-Mart Stores East LP	Discount Retailer	8,300,813	1.253%
Johnson-Sewell Family Partnership	Auto Dealership	6,060,392	0.915%
Lowe's Home Centers Inc	Home Improvement	6,000,000	0.906%
HD Development Properties LP	Home Improvement	5,369,232	0.810%
Johnson Ross H	Auto Dealership	5,020,707	0.758%
SL Marble Falls LP	Retail/Shopping Center	4,935,431	0.745%
SNH SE Properties Trust	Assisted Living Facility	4,894,483	0.739%

(1) Source: Burnet County Appraisal District

Miscellaneous Statistical Data  
September 30, 2015  
(Unaudited)

<b>Date of Incorporation:</b>	1907	<b>Form of Government</b>	
<b>Date of City Charter Adoption:</b>	1986	Council Members	7
<b>Population:</b>	6,370	Employees	106.5
<b>Area (square miles):</b>	14.135		
		<b>Public Library</b>	
<b>Street System</b>		Number of titles	41,109
Miles of paved	62	Annual circulation	106,585
Number street lights	595		
		<b>Parks</b>	
<b>Fire Protection</b>		Number of acres	129.7
Stations	1	Public parks	16
Firefighters	6	Community Center	N/A
Chief	1	Senior Recreation Center	N/A
Fire Engineers	3		
Captains	3	<b>Public Education</b>	
Fire Marshal	1	Number of students	4,158
Administrative Assistant	1	Average daily attendance	3,950
		Number of teachers	256
<b>Police Protection</b>		Elementary schools	4
Station	1	Jr. High school	1
Police Officers	9	High school	1
Dispatchers	10		
School Resource Officer	1	<b>Building Permits</b>	
Captains	2	Permits issued	641
Investigators	3	Estimated cost	\$31,982,393
Patrol Sergeants	2		
Warrant Officer	0	<b>Elections</b>	
Animal Control Officer	1	Registered voters	3,566
Chief	1	# of votes cast in last general election	109
Assistant Chief	0	Percentage of votes cast to number of registered	3%
Records Clerk	1		
Information Technician	0		
		<b>Sewer System</b>	
<b>Water System</b>		Sewer connections	2,594
Number customers	3,067	Miles of sewer:	
Daily average consumption (gallons)	1,416,000	Storm	12
Storage capacity (gallons)	3,479,000	Sanitary	68
Miles of water mains	95		
Number of fire hydrants	582		

**Major Area Employers  
Fiscal Year Ending September 30, 2015**

<b><u>Employer</u></b>	<b><u>Product</u></b>	<b><u>Employees</u></b>
Marble Falls ISD	Education	629
Wal-Mart	Discount Retailer	320
Baylor Scott & White	Hospital	322
H.E.B.	Grocery Store	200
Lowe's	Home Improvement	125
Granite Mesa	Assisted Living	115
City of Marble Falls	Government	107
Johnson-Sewell Ford Lincoln Mercury	Retail/Service	105
The Home Depot	Home Improvement	86
Cold Spring Granite Company	Mining	72

# Personnel Schedule

FULL TIME EQUIVALENTS  
 FY 12-13    FY 13-14    FY 14-15    FY 15-16

## GENERAL FUND

### ADMINISTRATION

Assistant City Manager	1	0	0	0
City Engineer	1	1	1	1
City Manager	1	1	1	1
City Secretary	1	1	1	1
Executive Assistant	1	1	1	1

Sub-Total:	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
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### MUNICIPAL COURT

Municipal Judge	1	1	1	1
Deputy Court Clerk	1	0	0	0
Municipal Court Clerk	1	1	1	1
Juvenile Case Manager (P/T)	0	0.5	0.5	0.5

Sub-Total:	<u>3</u>	<u>2.5</u>	<u>2.5</u>	<u>2.5</u>
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### FINANCE DEPARTMENT

Director of Finance	1	1	1	1
Finance Clerk	1	1	1	1
Accounts Payable Clerk	1	1	1	1
Utility Clerk *	2	1	1	1

Sub-Total:	<u>5</u>	<u>4</u>	<u>4</u>	<u>4</u>
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\*Salary budgeted in Water Services

### HUMAN RESOURCES DEPARTMENT

Human Resources Coordinator	1	1	1	1
Maintenance Technician	1	0	0	0

Sub-Total:	<u>2</u>	<u>1</u>	<u>1</u>	<u>1</u>
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Notes: Transferred Maintenance Technician to Human Resources Department from Administration

# Personnel Schedule

	FULL TIME EQUIVALENTS			
	FY 12-13	FY 13-14	FY 14-15	FY 15-16
<b>POLICE DEPARTMENT</b>				
Police Chief	1	1	1	1
Assistant Police Chief	1	0	0	0
Captains	2	2	2	2
Patrol Lieutenant	0	1	1	1
Investigators	4	3	3	3
Patrol Sergeant	4	2	2	2
Patrol Officer	8	8	8	8
Records Clerk	1	1	1	1
Administrative Assistant	1	1	1	1
School Resource Officer	1	1	1	1
Animal Control Officer	1	1	1	1
Supervisor Communications	1	1	1	1
Communications Officer	9	9	9	9
Sub-Total:	<u>34</u>	<u>31</u>	<u>31</u>	<u>31</u>
<b>FIRE DEPARTMENT</b>				
Fire Chief	1	1	1	1
Administrative Assistant	1	1	1	1
Fire Marshal	1	1	1	1
Captain	3	3	3	3
Fire Engineer	3	3	3	3
Firefighter	6	6	6	6
Sub-Total:	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>
<b>DEVELOPMENT SERVICES</b>				
Director of Development Services	1	1	1	1
GIS/Planner	1	1	1	1
Building Official	1	1	1	1
Building Inspector	3	1	1	1
Code Compliance Inspector	2	1	1	1
Associate Planner	1	1	1	1
Planning Services Clerk	1	1	1	1
Permit Technician	2	1	1	1
Sub-Total:	<u>12</u>	<u>8</u>	<u>8</u>	<u>8</u>

# Personnel Schedule

	FULL TIME EQUIVALENTS			
	FY 12-13	FY 13-14	FY 14-15	FY 15-16
<b>STREET DEPARTMENT</b>				
Public Works Director	1	1	1	1
Street Superintendent	1	1	1	1
Equipment Operator	4	4	4	4
Public Works Clerk	1	0	0	0
Maintenance Technician	6	5	5	5
Sub-Total:	<u>13</u>	<u>11</u>	<u>11</u>	<u>11</u>
<b>PARKS AND RECREATION</b>				
Parks & Recreation Director	1	1	1	1
Parks Superintendent	1	1	1	1
Parks & Recreation Clerk	1	1	1	1
Maintenance Technician	8	6	6	6
Sub-Total:	<u>11</u>	<u>9</u>	<u>9</u>	<u>9</u>
<b>TOTAL GENERAL FUND:</b>	<b><u>99</u></b>	<b><u>85.5</u></b>	<b><u>85.5</u></b>	<b><u>85.5</u></b>



## 2015-2016 EMPLOYEE PAY GRADE SCALE

<u>Pay Grade</u>	<u>Title</u>	<u>Fund</u>	<u>Department</u>	<u>MIN</u>	<u>MID</u>	<u>MAX</u>
<b>101</b>	ADMINISTRATIVE ASSISTANT CLERK 1 RECORDS CLERK	General Fund General Fund General Fund	Police Department Fire Department Police Department	<b>24,648</b>	<b>30,071</b>	<b>35,484</b>
<b>102</b>	PERMIT TECHNICIAN UTILITY CLERK UTILITY CLERK	General Fund Proprietary General Fund	Development Services Finance Finance	<b>26,127</b>	<b>31,875</b>	<b>37,613</b>
<b>103</b>	ADMINISTRATIVE ASSISTANT PLANNING TECHNICIAN ACCOUNTS PAYABLE CLERK	General Fund General Fund General Fund	Parks Department Development Services Finance	<b>27,695</b>	<b>33,788</b>	<b>39,870</b>
<b>104</b>	MAINTENANCE TECHNICIAN MAINTENANCE TECHNICIAN	Proprietary General Fund	Public Works Parks Department	<b>29,357</b>	<b>35,815</b>	<b>42,262</b>
<b>105</b>	ANIMAL CONTROL OFFICER COMMUNICATIONS OFFICER EQUIPMENT OPERATOR EQUIPMENT OPERATOR MUNICIPAL COURT CLERK FACILITIES/MAINTENANCE TECH	General Fund General Fund Proprietary General Fund General Fund Proprietary	Police Department Police Department Public Works Public Works Municipal Court Public Works	<b>31,118</b>	<b>37,964</b>	<b>44,797</b>
<b>106</b>	PLANT OPERATOR WATER PLANT OPERATOR FINANCE CLERK	Proprietary Proprietary General Fund	Public Works Public Works Finance	<b>32,984</b>	<b>40,241</b>	<b>47,484</b>
<b>107</b>	BUILDING INSPECTOR CODE ENFORCEMENT OFFICER EXECUTIVE ASSISTANT	General Fund General Fund General Fund	Development Services Development Services Administration	<b>34,964</b>	<b>42,656</b>	<b>50,335</b>
<b>108</b>	HR COORDINATOR	General Fund	Human Resources	<b>37,338</b>	<b>45,553</b>	<b>53,752</b>
<b>109</b>	No positions in this grade			<b>38,226</b>	<b>46,827</b>	<b>55,427</b>
<b>110</b>	GIS ANALYST MUNICIPAL JUDGE PARKS SUPERINTENDENT STREET SUPERINTENDANT	General Fund General Fund General Fund General Fund	Development Services Municipal Court Parks Department Public Works	<b>44,445</b>	<b>54,222</b>	<b>63,982</b>

<u>Pay Grade</u>	<u>Title</u>	<u>Fund</u>	<u>Department</u>	<u>MIN</u>	<u>MID</u>	<u>MAX</u>
<b>111</b>	ASSOCIATE PLANNER BUILDING OFFICIAL	General Fund General Fund	Development Services Development Services	<b>49,334</b>	<b>60,187</b>	<b>71,021</b>
<b>112</b>	W/WW SERVICES SUPERINTENEDENT WATER PLANT SUPERINTENDENT WW PLANT SUPERINTENDENT	Proprietary Proprietary Proprietary	Public Works Public Works Public Works	<b>54,761</b>	<b>66,808</b>	<b>78,833</b>
<b>113</b>	No positions in this grade			<b>57,507</b>	<b>70,446</b>	<b>83,385</b>
<b>114</b>	ASSISTANT PUBLIC WORKS DIRECTOR	Proprietary	Public Works	<b>67,470</b>	<b>82,313</b>	<b>97,130</b>
<b>F1</b>	FIREFIGHTER	General Fund	Fire Department	<b>36,892</b>	<b>45,008</b>	<b>53,109</b>
<b>F2</b>	DRIVER/ENGINEER	General Fund	Fire Department	<b>42,913</b>	<b>52,354</b>	<b>61,778</b>
<b>F3</b>	FIRE CAPTAIN	General Fund	Fire Department	<b>54,257</b>	<b>66,194</b>	<b>78,109</b>
<b>F4</b>	FIRE MARSHAL	General Fund	Fire Department	<b>53,249</b>	<b>64,964</b>	<b>76,658</b>
<b>I</b>	CITY SECRETARY	General Fund	Administration	<b>48,960</b>	<b>59,732</b>	<b>70,483</b>
<b>II</b>	No positions in this grade			<b>57,226</b>	<b>69,815</b>	<b>82,382</b>
<b>III</b>	CITY ENGINEER DIRECTOR OF DEVELOPMENT SVCS. PARKS AND RECREATION DIRECTOR	General Fund General Fund General Fund	Administration Development Services Parks Department	<b>68,674</b>	<b>83,782</b>	<b>98,863</b>
<b>IV</b>	DIRECTOR OF FINANCE DIRECTOR OF PUBLIC WORKS FIRE CHIEF POLICE CHIEF	General Fund General Fund General Fund General Fund	Finance Public Works Fire Department Police Department	<b>79,080</b>	<b>96,478</b>	<b>113,844</b>

<u>Pay Grade</u>	<u>Title</u>	<u>Fund</u>	<u>Department</u>	<u>MIN</u>	<u>MID</u>	<u>MAX</u>
<b>P1A</b>	SCHOOL RESOURCE OFFICER	General Fund	Police Department	<b>37,830</b>	<b>46,152</b>	<b>54,460</b>
<b>P1B</b>	PATROL OFFICER	General Fund	Police Department	<b>40,667</b>	<b>49,614</b>	<b>58,545</b>
<b>P2A</b>	SERGEANT INVESTIGATOR	General Fund	Police Department	<b>49,880</b>	<b>60,853</b>	<b>71,807</b>
<b>P2B</b>	PATROL SERGEANT	General Fund	Police Department	<b>53,620</b>	<b>65,416</b>	<b>77,191</b>
<b>P3</b>	COMMUNICATIONS MANAGER	General Fund	Police Department	<b>59,134</b>	<b>72,143</b>	<b>85,129</b>
<b>P4</b>	PATROL CAPTAIN CID CAPTAIN	General Fund General Fund	Police Department Police Department	<b>63,893</b>	<b>77,949</b>	<b>91,980</b>

# Marble Falls

TEXAS

211 Miles to Dallas

29

29

Burnet

281

Highland Haven

Granite Shoals

Meadowlakes

ETJ

Sunrise Beach Village

Cottonwood Shores

71 TEXAS

Horseshoe Bay

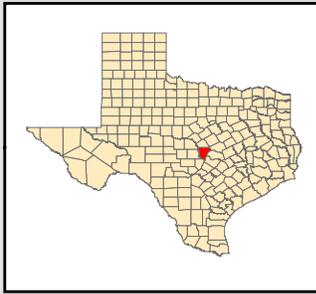
281

49 Miles to Austin

71 TEXAS

Round Mountain

87 Miles to San Antonio



0 1.5 3  
Miles

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

*By: L. Brooks, GIS Analyst  
Development Services Aug-2015*

# City of Marble Falls History

Driving into Marble Falls down the river hill, one immediately sees a large dome of pink and red granite, known as Granite Mountain, which lies west of the city. Crossing the river bridge, beautiful Lake Marble Falls welcomes those entering the city.

In 1881, Granite Mountain donated granite to the state of Texas for building the state capitol. Between 1885 and 1887, some 15,700 loads of granite were transported to Austin for the construction of the capitol. The granite was donated in exchange for a railway connection to Austin.

The falls, for which the city was named, had attracted attention since the first Spanish explorers made their way into Central Texas and noted it on their maps as the "Great Falls", and then as the "Falls on the Colorado". This is what inspired Adam Rankin Johnson to create a town on the banks of the river. In the early 1950's, when Max Starcke Dam was built, the natural falls became invisible by the formation of the new lake.

On July 6, 1887, the charter of the Texas Mining and Improvement Company was filed in Burnet County. Adam Rankin Johnson and nine others ran the town under this organization. An election was held in the Town of Marble Falls on May 18, 1907 to determine if the town should form an incorporation as a village. At this time, a mayor-alderman form of government was instituted. On April 9, 1910, the citizens voted to adopt the provisions relating to cities and towns in lieu of the provisions relating to towns and villages. The town became known as the City of Marble Falls. In 1917 the all male voting population of Marble Falls elected Orpehlia (Birdie) Crosby Harwood the first woman mayor of the city, and perhaps the first woman in the United States who ever held the office of mayor of her city.

Population estimates hovered around 1,000 during most of the first half of the twentieth century. Present day population in the city is 7,200, while population within a 10 mile radius is estimated at 28,266.

Located in the heart of the Texas Hill Country, Marble Falls is 47 miles west of Austin and 85 miles north of San Antonio. Plenty of parks provide opportunities to enjoy the beauty of the Texas Hill Country. Lake Marble Falls is part of the Highland Lakes chain, the largest chain of lakes in Texas. Winding its way along 6 miles of steep limestone cliffs and hills in the City of Marble Falls, the lake is popular for boating, sailing, water-skiing and swimming.



CITY OF

*Marble Falls*

TEXAS



# General Fund

The General Fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in other funds. It receives a greater variety and amount of taxes and other revenues and finances a wider range of governmental activities than any other fund. Major functions financed by the General Fund include: Administration, Municipal Court, Finance, Human Resources, Mayor and City Council, Police, Fire, Development Services, Streets, and Parks and Recreation.

CITY OF MARBLE FALLS  
GENERAL FUND -01  
BUDGET SUMMARY  
FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2013-2014 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	1,055,691	1,246,472	1,246,472	1,470,692
REVENUES:				
Operating Revenues	7,959,319	8,260,421	8,226,311	8,708,809
Operating Transfers In	535,000	535,000	535,000	256,000
Total Revenues	<u>8,494,319</u>	<u>8,795,421</u>	<u>8,761,311</u>	<u>8,964,809</u>
TOTAL FUNDS AVAILABLE	9,550,010	10,041,893	10,007,783	10,435,501
EXPENDITURES:				
Operating Expenditures	<u>8,303,538</u>	<u>8,650,126</u>	<u>8,537,091</u>	<u>8,960,204</u>
ENDING FUND BALANCE	<u>1,246,472</u>	<u>1,391,767</u>	<u>1,470,692</u>	<u>1,475,297</u>

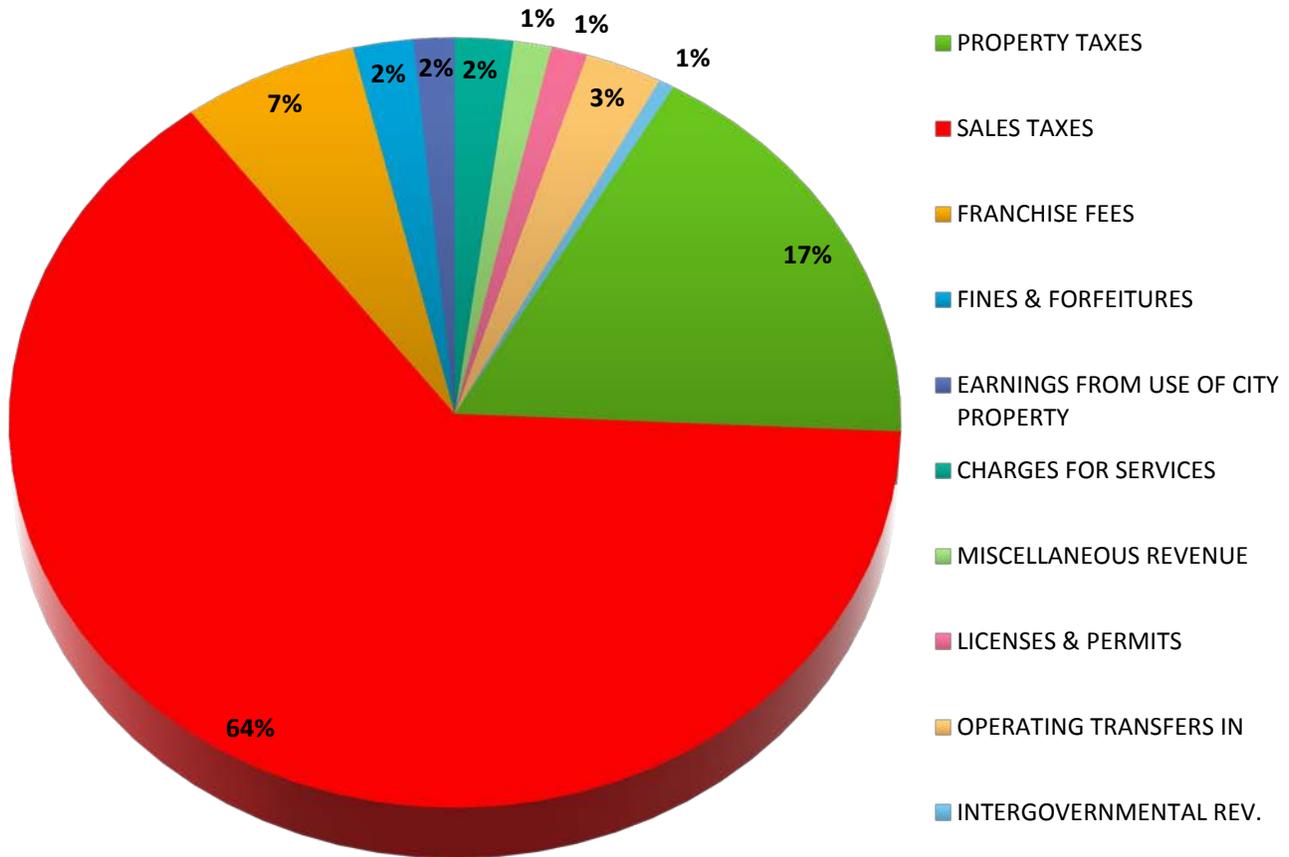
**Revenues by Category  
General Fund - 01  
FY 2015-16**

ACCOUNT NUMBER	DESCRIPTION	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
<b>PROPERTY TAXES</b>					
4001	Current Property Taxes	1,212,755	1,360,000	1,380,000	1,510,000
4002	Delinquent Prop. Taxes	27,198	26,000	27,000	30,000
4003	Penalty & Interest-Taxes	17,169	20,000	20,000	20,000
	<b>Subtotal</b>	<b>1,257,122</b>	<b>1,406,000</b>	<b>1,427,000</b>	<b>1,560,000</b>
<b>SALES TAXES</b>					
4005	Sales Tax	3,491,241	3,622,820	3,622,820	3,803,961
4005.01	Sales Tax- Audit Findings	136,586	0	0	0
4006	Sales Tax/Prop. Tax Relief	1,745,621	1,838,936	1,838,936	1,930,883
	<b>Subtotal</b>	<b>5,373,448</b>	<b>5,461,756</b>	<b>5,461,756</b>	<b>5,734,844</b>
<b>FRANCHISE FEES</b>					
4008	Franchise Fees-ATMOS	39,486	48,000	48,229	54,000
4009	Franchise Fees-TELCOM	38,453	45,000	45,000	47,000
4010	Franchise Fees-Northland	28,443	29,000	29,626	32,000
4011	Franchise Fees-PEC	274,799	280,000	285,000	293,000
4012	Franchise Fees-Republic Services	105,874	145,000	115,000	120,000
4013	Franchise Fees-Time Warner	28,495	37,000	32,000	34,000
4013.13	Time Warner - 1% PEG Fee	5,699	6,000	6,100	6,300
	<b>Subtotal</b>	<b>521,249</b>	<b>590,000</b>	<b>560,955</b>	<b>586,300</b>
<b>FINES &amp; FORFEITURES</b>					
4030	Municipal Court Fines	134,277	160,000	155,000	160,000
4031	Mun. Court-Service Fees	6,757	7,000	7,000	7,200
4032	Warrant Service Fees	21,326	22,000	22,000	25,000
4035	Municipal Court Tech Funds	4,810	0	0	0
4044	Time Payment Fees	785	1,000	1,000	1,000
4045	Driver Safety Course	1,188	1,000	1,000	1,000
4046	Juvenile Case Mgmt Fund	5,607	5,000	5,000	5,500
	<b>Subtotal</b>	<b>174,750</b>	<b>196,000</b>	<b>191,000</b>	<b>199,700</b>
<b>EARNINGS FROM USE OF CITY PROPERTY</b>					
4200	Swimming Pool Admissions	22,789	22,000	22,000	24,000
4225	Swimmng Pool Parties	6,620	6,000	6,000	6,000
4226	Swimming Lessons	2,700	3,000	3,000	3,000
4227	Swim Team Fees	7,735	7,000	0	0
4228	Season Pool Passes	4,300	3,500	3,500	3,500
4250	Swimming Pool Concessions	2,417	2,600	2,600	2,600
4251	Pavilion Cleaning Fees	25,875	25,000	35,000	40,000
4308	Pavilion Revenue	33,550	35,000	38,000	42,000
4310	Park Concession Agreemts	2,400	2,500	3,000	3,000
4406	Park Reservations/Permits	10,603	11,000	11,000	11,000
4411	Helicopter Pad Lease	701	765	765	765
	<b>Subtotal</b>	<b>119,690</b>	<b>118,365</b>	<b>124,865</b>	<b>135,865</b>

<b>Revenues by Category</b>					
<b>General Fund - 01</b>					
<b>FY 2015-16</b>					
ACCOUNT NUMBER	DESCRIPTION	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
<b>CHARGES FOR SERVICES</b>					
4101	Garbage Penalties	9,280	11,000	11,000	12,000
4402	Reimbursement/Security	6,694	16,000	12,000	12,000
4526	Plan Review Fees	4,000	4,000	4,000	4,500
4527	Re-Inspection Fees	0	4,000	0	0
4528	NPS Exempt	3,150	2,500	2,000	2,000
4529	NPS Filing	19,931	0	0	0
4530	COM NPS	0	10,000	9,000	10,000
4533	BMP Fees	1,500	1,500	0	0
4961	Reimb Comm Agree HSB	68,900	68,900	68,900	68,900
4961.01	Reimb Comm Agree CW Shores	13,300	13,300	13,300	13,300
4962	Reimb Comm Agree GS	50,000	50,000	50,000	50,000
4963	Reimb Spillman Maint- HSB	0	0	0	5,400
4964	Reimb Spillman Maint- CW Shores	0	0	0	5,400
4965	Reimb Spillman Maint- GS	0	0	0	5,400
4966	Reimb Spillman Maint- MFAEMS	0	0	0	5,400
	<b>Subtotal</b>	<b>176,755</b>	<b>181,200</b>	<b>170,200</b>	<b>194,300</b>
<b>MISCELLANEOUS REVENUE</b>					
4016	Bingo Tax	4,544	4,000	4,000	4,000
4017	Mixed Beverage Tax	44,633	36,000	40,000	42,000
4252.01	Donations for Spring Break	0	0	250	0
4253	Resale Items- Park Dept.	234	0	150	0
4306	Miscellaneous Revenue	51,142	80,000	80,000	70,000
4309	Overage/Shortage	(64)	0	0	0
4404	Trial Reimb- Police O.T.	153	0	50	0
4413	LEOSE/State Training	2,001	0	1,731	0
4416	Equipment Grant - Police Dept.	24,909	4,400	4,408	0
4416.01	NRA Police Grant	8,000	0	4,496	0
4500	Office Sales	2,730	2,000	2,000	2,500
4502	Sale of Assets	5,653	5,000	4,000	5,000
4517	Donations/Fire Dept.	750	0	500	0
4523	Council of Gov.-Police	1,000	0	1,000	0
4534	Sales from Vending Machine	101	300	300	300
4560	Bank Interest Earned	4,041	4,000	2,000	3,000
4564	Int. Earned on Investments	0	100	0	0
4570	Int. Earned on Assessments	193	0	150	0
	<b>Subtotal</b>	<b>150,020</b>	<b>135,800</b>	<b>145,035</b>	<b>126,800</b>

<b>Revenues by Category</b>					
<b>General Fund - 01</b>					
<b>FY 2015-16</b>					
<b>ACCOUNT</b>		<b>2013-2014</b>	<b>2014-2015</b>	<b>2014-2015</b>	<b>2015-2016</b>
<b>NUMBER</b>	<b>DESCRIPTION</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>ADOPTED</b>
<b>LICENSES &amp; PERMITS</b>					
4034	Certificate of Occupancy	2,555	2,800	2,500	3,000
4503	Alarm License & Permits	12,775	7,000	12,000	12,000
4504	Building Permits	88,759	85,000	40,000	65,000
4505	Alcohol Permits & License	3,690	5,000	4,000	4,000
4512	Zoning & Variance Fees	22,368	15,000	35,000	35,000
4525	Fire Permits/Inspections	5,138	5,500	1,000	1,000
	<b>Subtotal</b>	<b>135,285</b>	<b>120,300</b>	<b>94,500</b>	<b>120,000</b>
<b>OPERATING TRANSFERS IN</b>					
4902	Transfer from Cemetery	7,500	7,500	7,500	7,500
4903	Transfer from Water Fund	500,000	500,000	500,000	221,000
4907	Transfer from Econ. Dev.	25,000	25,000	25,000	25,000
4913	Transfer from La Ventana	2,500	2,500	2,500	2,500
	<b>Subtotal</b>	<b>535,000</b>	<b>535,000</b>	<b>535,000</b>	<b>256,000</b>
<b>INTERGOVERNMENTAL REV.</b>					
4960	Intergovernmental-MFISD	51,000	51,000	51,000	51,000
	<b>Subtotal</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>
<b>TOTAL</b>		<b>8,494,319</b>	<b>8,795,421</b>	<b>8,761,311</b>	<b>8,964,809</b>

## General Fund Revenues by Category 2015-2016

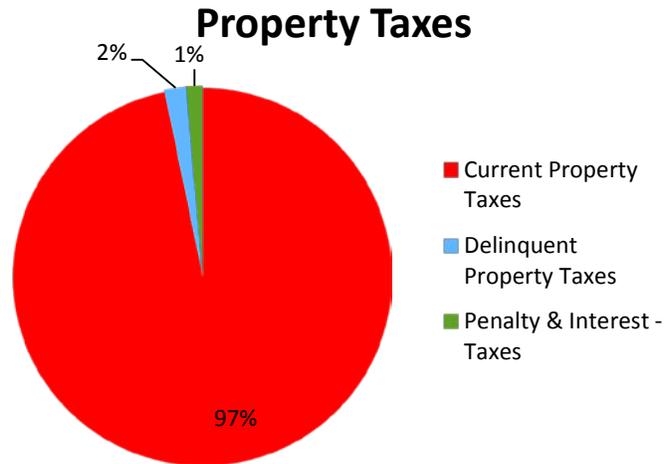


Revenue from taxes accounts for seventy percent (81%) of the total revenues. The majority (64%) of these taxes comes from sales tax. Property tax (17%) is another important contributor of the taxes portion of revenue. Both are indicators of the continuing growth of the City of Marble Falls.

# Major Revenue Sources FY 2015-2016

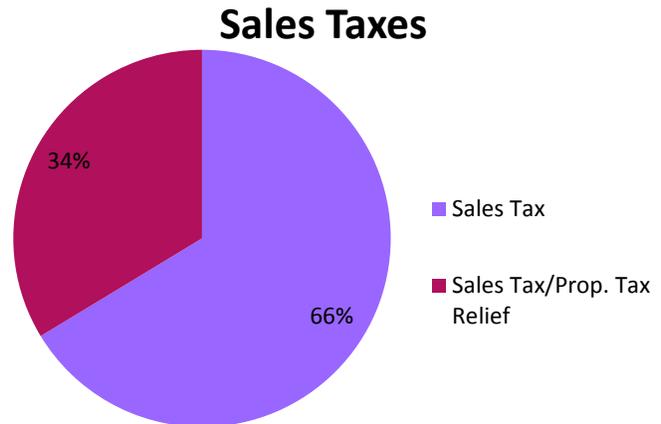
## Property Taxes

Current Property Taxes	1,510,000
Delinquent Property Taxes	30,000
Penalty & Interest - Taxes	20,000
<b>Total Property Taxes</b>	<b><u>1,560,000</u></b>



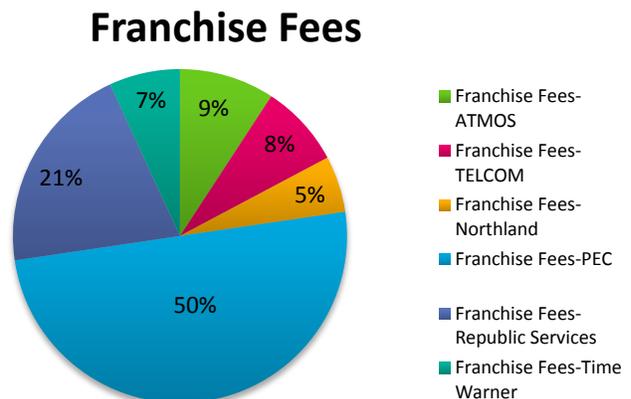
## Sales Taxes

Sales Tax	3,803,961
Sales Tax/Prop. Tax Relief	1,930,883
<b>Total Sales Taxes</b>	<b><u>5,734,844</u></b>



## Franchise Fees

Franchise Fees-ATMOS	54,000
Franchise Fees-TELCOM	47,000
Franchise Fees-Northland	32,000
Franchise Fees-PEC	293,000
Franchise Fees-Republic Services	120,000
Franchise Fees-Time Warner	40,300
<b>Total Franchise Fees</b>	<b><u>586,300</u></b>



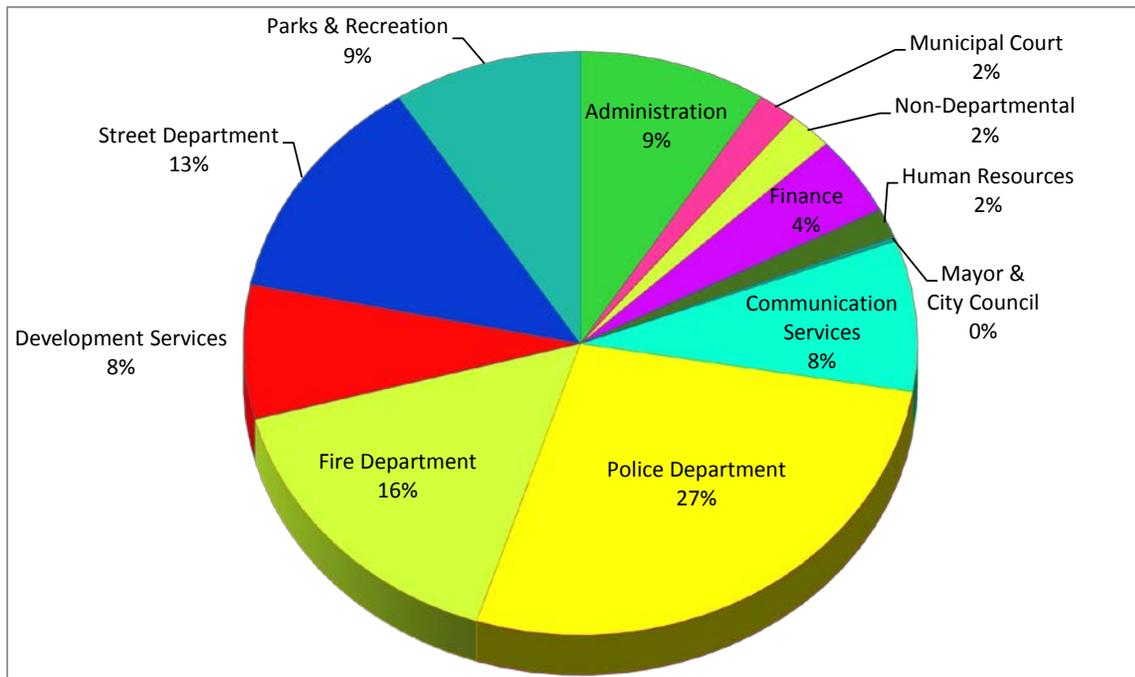
Property Taxes, Sales Taxes and Franchise Fees In account for 88% of the total budgeted revenue. Sales Taxes, the largest source of revenue, has more than doubled in ten years.

# General Fund Disbursement Schedule

## Fiscal Year 2015-2016

DEPARTMENT	2013-2014	2014-2015		2015-2016	PERCENT CHANGE
	ACTUAL	BUDGET	ESTIMATED	ADOPTED	
Administration	845,988	840,007	782,300	807,299	-3.89%
Municipal Court	162,915	158,255	157,001	169,405	7.05%
Non-Departmental	165,000	175,680	175,680	188,821	7.48%
Finance	377,184	376,730	380,056	394,950	4.84%
Human Resources	121,888	127,399	130,518	145,919	14.54%
Mayor & City Council	11,552	11,400	11,400	21,400	87.72%
Communication Services	0	0	0	748,441	0.00%
Police Department	3,029,651	3,096,005	3,116,665	2,451,107	-20.83%
Fire Department	1,348,672	1,394,849	1,379,211	1,418,887	1.72%
Development Services	569,567	621,360	614,424	666,018	7.19%
Street Department	964,964	1,081,041	1,036,202	1,135,851	5.07%
Parks & Recreation	706,157	767,400	753,634	812,106	5.83%
<b>TOTAL</b>	<b>8,303,538</b>	<b>8,650,126</b>	<b>8,537,091</b>	<b>8,960,204</b>	<b>3.58%</b>

The overall increase of 3.58% is primarily due to the increase in Mayor & City Council. The council increased the monthly wages for council and mayor positions. The other large increase is in Human Resources, the increase is for professional development for all directors citywide.

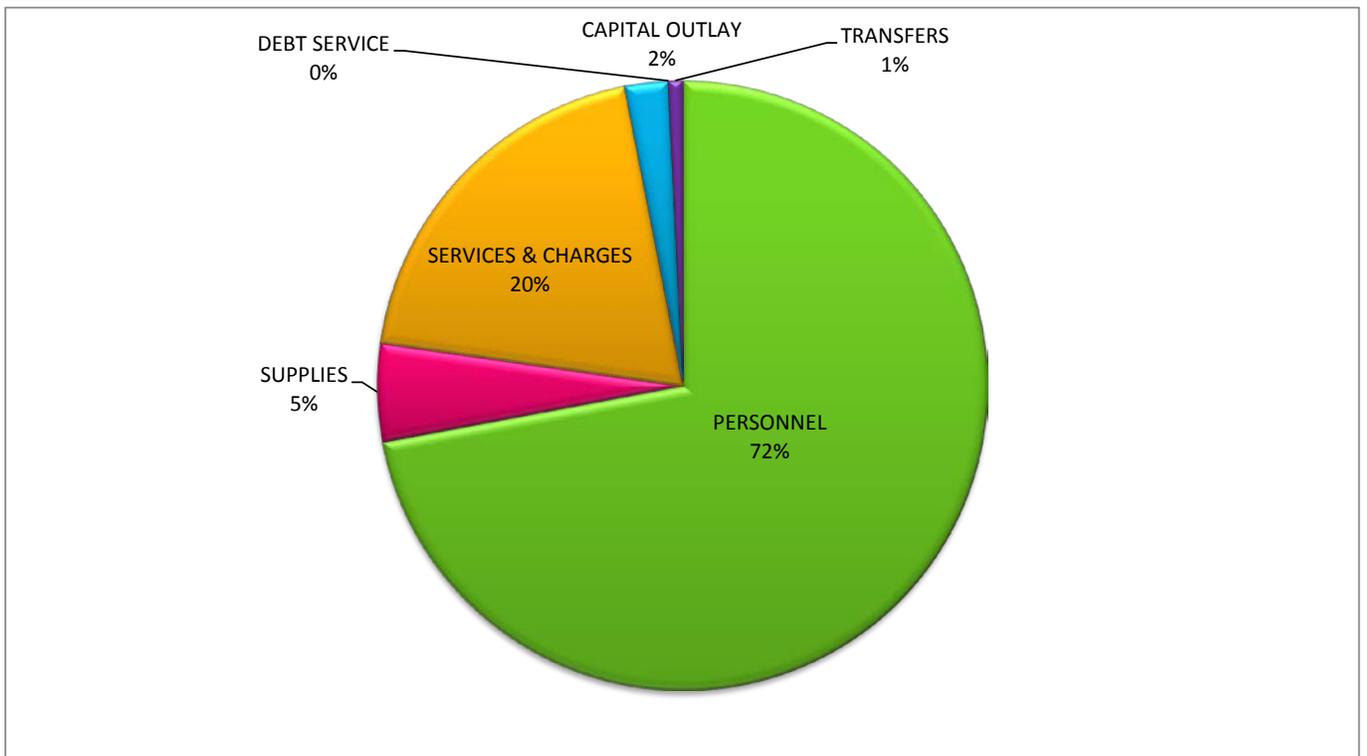


# Expenditures by Category

## General Fund - 01

### FY 2015-2016

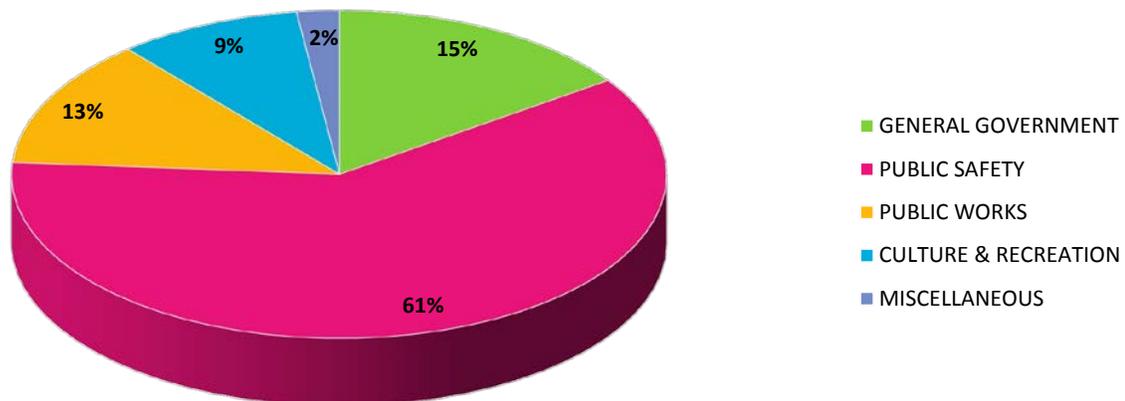
DEPARTMENT	PERSONNEL	SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS	TOTAL
Administration	430,309	35,800	341,190	0	0	0	807,299
Municipal Court	130,860	9,860	28,685	0	0	0	169,405
Non-Departmental	0	0	168,821	0	0	20,000	188,821
Finance Department	316,250	14,900	63,800	0	0	0	394,950
Human Resources	62,884	12,835	70,200	0	0	0	145,919
Mayor & City Council	10,900	0	10,500	0	0	0	21,400
Communications	631,466	16,950	100,025	0	0	0	748,441
Police Department	1,816,170	137,900	316,707	135,330	0	45,000	2,451,107
Fire Department	1,209,567	88,761	120,559	0	0	0	1,418,887
Development Services	573,614	37,230	55,174	0	0	0	666,018
Street Department	718,654	63,300	312,335	41,562	0	0	1,135,851
Parks and Recreation	554,152	49,720	177,030	31,204	0	0	812,106
<b>TOTAL</b>	<b>6,454,826</b>	<b>467,256</b>	<b>1,765,026</b>	<b>208,096</b>	<b>0</b>	<b>65,000</b>	<b>8,960,204</b>



Personnel expenses for the 106.5 City of Marble Falls Employees account for 72% of total expenditures. These expenses include all taxes, insurance, etc. typically associated with payroll expenses.

## Expenditures by Function FY 2015-2016

DEPARTMENT	2013-2014 ESTIMATED	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
<b><u>GENERAL GOVERNMENT</u></b>				
Administration	845,988	840,007	782,300	807,299
Finance	377,184	376,730	380,056	394,950
Human Resources	121,888	127,399	130,518	145,919
Mayor & City Council	11,552	11,400	11,400	21,400
<b>Subtotal</b>	<b>1,356,612</b>	<b>1,355,536</b>	<b>1,304,274</b>	<b>1,369,568</b>
<b><u>PUBLIC SAFETY</u></b>				
Municipal Court	162,915	158,255	157,001	169,405
Communication Department	0	0	0	748,441
Police Department	3,029,651	3,096,005	3,116,665	2,451,107
Fire Department	1,348,672	1,394,849	1,379,211	1,418,887
Development Services	569,567	621,360	614,424	666,018
<b>Subtotal</b>	<b>5,110,805</b>	<b>5,270,469</b>	<b>5,267,301</b>	<b>5,453,858</b>
<b><u>PUBLIC WORKS</u></b>				
Street Department	964,964	1,081,041	1,036,202	1,135,851
<b>Subtotal</b>	<b>964,964</b>	<b>1,081,041</b>	<b>1,036,202</b>	<b>1,135,851</b>
<b><u>CULTURE &amp; RECREATION</u></b>				
Parks and Recreation	706,157	767,400	753,634	812,106
<b>Subtotal</b>	<b>706,157</b>	<b>767,400</b>	<b>753,634</b>	<b>812,106</b>
<b><u>MISCELLANEOUS</u></b>				
Non-Departmental	165,000	175,680	175,680	188,821
<b>Subtotal</b>	<b>165,000</b>	<b>175,680</b>	<b>175,680</b>	<b>188,821</b>
<b>TOTAL</b>	<b>8,303,538</b>	<b>8,650,126</b>	<b>8,537,091</b>	<b>8,960,204</b>



# General Fund Administration

## Description

The Administration Department is comprised of the City Manager, Assistant City Manager and City Secretary. The City Manager provides the daily administrative leadership to implement the policies and vision of the City Council. The City Manager is responsible for the preparation and management of the annual budget. He also attends all Council meetings, special meetings and public hearings. The Assistant City Manager supervises the departments of Development Services, Public Works, Parks & Recreation and the City Engineer.

The City Secretary serves as the liaison between the City Administration and the elected officials. The Secretary is the custodian of records for the City, administers open records requests from citizens and coordinates agendas and minutes for all public meetings and hearings of the City.

Under the Governance Model, the City Council lays out their vision for the City and the City Manager is charged with implementing their policies and ordinances.

## Goals and Objectives

To provide those who live, work, and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

### **In order to meet this goal we will:**

- Respond in a quick, thoughtful manner to all inquiries and requests.
- Provide leadership and oversight in moving forward the priorities, policies and programs of the City Council.
- Provide communication to our community using a variety of avenues, including the city website, social media, news media, group phone messages, public hearings, open meetings, and other available resources.
- Provide effective and timely update of records, ordinances, resolutions and city codes.
- Live by the Core Values of the City: Integrity, Professionalism, Teamwork, “Can-Do” Attitude, Creativity, Pride, Respect and Trust.
- Conduct all meetings and activities with the goal to build open positive relationships in our community.
- Maintain City property so as to provide a safe and welcoming environment for all citizens.

**What We Accomplished in 2014-2015**

- Conducted Council Planning Retreat to establish a common vision for the future of the City of Marble Falls
- Implemented leadership training throughout the organization and established organizational goals
- Developed comprehensive 5-year CIP program.
- Began work on Water/Wastewater Modeling and Master Plan in conjunction with Comprehensive Plan update.
- Finished construction for Phase 1 & 2 and Phase 3 design of the Water Plant Expansion.
- Obtained 10-yr TCEQ permit for the wastewater plant.

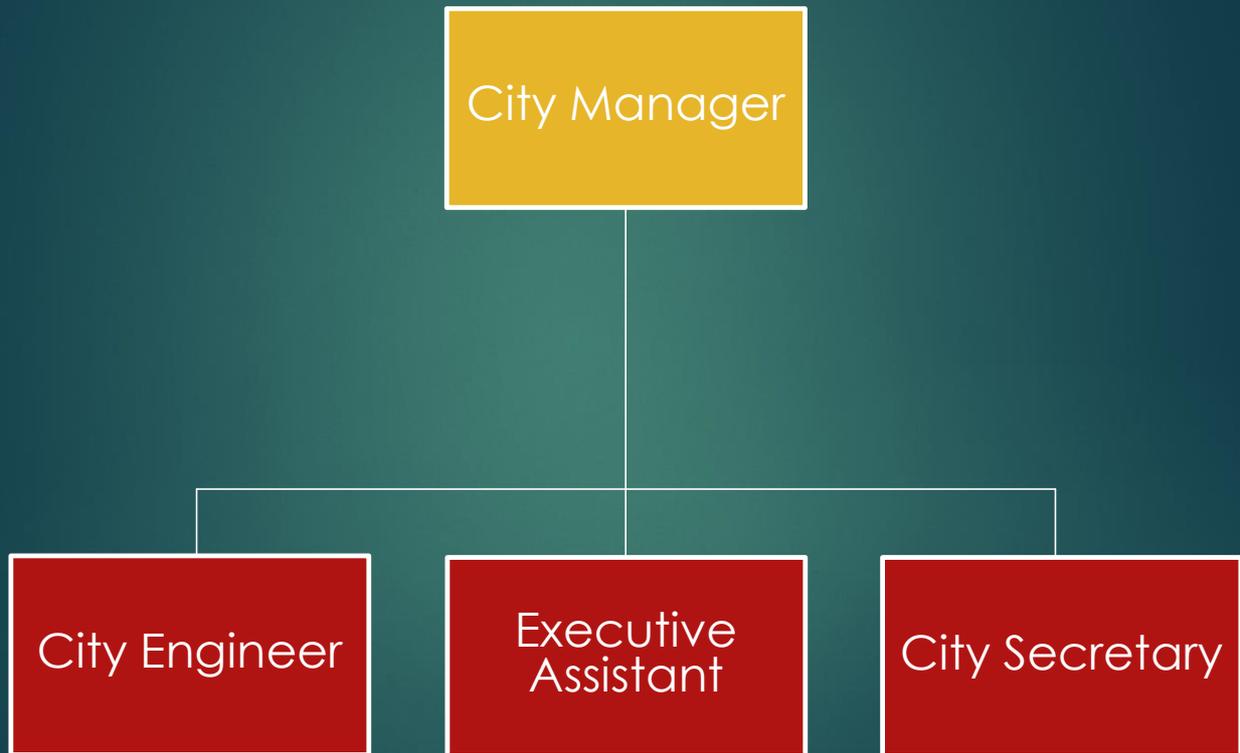
**What We Plan to Accomplish in 2015-2016**

- Finalize Water/Wastewater Modeling and Master Plan to develop a prioritized list of capital projects.
- Update 5-Yr CIP based on utility Modeling and Master Plan recommendations.
- Update the Certificate of Convenience and Necessity to include the newly annexed areas, and areas served with utilities but not included in the CCN.
- Complete design and construction of Ave N.

**Administrative Department**

<b>Performance Measures</b>	<b>Actual FY 12-13</b>	<b>Actual FY 13-14</b>	<b>Estimated FY 14-15</b>	<b>Projected FY 15-16</b>
Number of Authorized FTE employees per 1,000 population	17.9	16.9	16.8	16.9
GF Operating Budget \$ per Capita	\$1,243	\$1,330	\$1,352	\$1,374
Open meetings	84	60	65	60
Solicitor’s Permits Issued	7	10	10	10
Public Information Requests processed	41	30	35	35
Number of registered Voters	3471	3542	3566	3525
Number of votes cast	508	502	109	560
Average % of voter turnout	14%	14%	3%	14%
Street Light Outages Reported	35	12	15	20
In-house Engineering Design	N/A	N/A	6	7
Plan Review Timeframe	N/A	N/A	8.6 days	< 8 days

# Administration



<b>Fund: General Department: Administration</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
City Manager	1	1	1	1
City Secretary	1	1	1	1
Executive Assistant	1	1	1	1
City Engineer	1	1	1	1
<b>TOTALS</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>ADMINISTRATION</b>					
<u>PERSONNEL SERVICES</u>					
542-5100	SALARIES (EXEMPT)	282,037	291,500	273,472	297,088
542-5105	SALARIES (NON-EXEMPT)	29,558	28,700	31,300	35,978
542-5140	OVERTIME	1,237	500	500	500
542-5155	EMPLOYEE LONGEVITY PAY	4,055	4,300	4,075	4,400
542-5170	SOCIAL SECURITY	24,397	25,900	24,629	26,818
542-5175	RETIREMENT	15,057	16,200	16,097	17,528
542-5180	EMPLOYEE HEALTH/DENTAL	18,311	21,200	21,838	25,092
542-5181	DEPENDENT HEALTH/DENTAL	4,694	15,200	4,138	4,755
542-5182.01	LIFE/LTD	1,685	2,000	2,000	2,000
542-5183	HSA - EMPLOYER CONTRIBUTION	3,651	4,000	3,000	3,000
542-5190	WORKERS COMPENSATION	474	600	520	550
542-5193	AUTO ALLOWANCE	11,413	12,600	12,600	12,600
TOTAL PERSONNEL SERVICES		396,569	422,700	394,169	430,309
<u>SUPPLIES</u>					
542-5314	COMPUTER EQUIPMENT	4,832	2,000	2,000	2,000
542-5318	FURNITURE	3,029	500	300	500
542-5320	POSTAGE	3,549	6,000	7,500	7,500
542-5330	GAS, OIL, & NEW TIRES	1,227	1,400	1,100	1,100
542-5332	OFFICE SUPPLIES	11,035	10,000	8,500	10,000
542-5333	COMPUTER SUPPLIES/SOFTWARE	8,482	24,180	24,180	9,000
542-5335	JANITORIAL SUPPLIES	572	100	200	200
542-5350	PRINTING	1,317	1,200	1,200	1,200
542-5354	ELECTION SUPPLIES & EXPENSE	1,133	3,000	2,200	3,000
542-5355	PUBLICATIONS & BOOKS	283	300	300	300
542-5390	SMALL TOOLS & EQUIPMENT	448	300	300	300
542-5399	MISCELLANEOUS SUPPLIES	786	500	700	700
TOTAL SUPPLIES		36,693	49,480	48,480	35,800
<u>MAINTENANCE</u>					
542-5401	BUILDING MAINTENANCE	15,128	6,500	6,500	6,500
542-5404	TELEPHONE MAINTENANCE	3,351	2,600	2,600	2,600
542-5406	SOFTWARE MAINTENANCE	3,855	3,000	3,000	4,600
542-5408.01	LIBRARY MAINTENANCE	26,329	19,500	10,000	10,000
542-5457	VEHICLE/EQUIP. MAINTENANCE	98	200	200	200
TOTAL MAINTENANCE		48,761	31,800	22,300	23,900

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
542-5501	MEDICAL SERVICES	280	200	200	200
542-5501.01	BACKGROUND CHECKS	61	100	100	100
542-5513	ENGINEERING SERVICES	2,300	4,000	4,000	6,000
542-5513.06	RIGHT OF WAY SERVICES	4,155	4,200	4,200	4,200
542-5514	LEGAL SERVICES-CONTRACT	88,868	104,700	80,000	85,000
542-5515.01	SURVEYING	1,500	5,000	5,000	5,000
542-5520	PROFESSIONAL SERVICES	64,039	5,000	12,000	12,000
542-5520.05	PROF. SVCS-COMPUTER SUPPORT	22,084	30,300	30,300	22,000
542-5521	JANITORIAL CONTRACT	77	0	0	0
542-5525	CODIFICATION CITY ORDIN.	10,237	4,000	4,000	4,000
542-5525.01	ONLINE LIBRARY	0	6,000	6,000	6,000
542-5527	BANK FEES	56	0	0	0
542-5530	ADVERTISING & NOTICES	3,575	3,000	3,000	3,000
542-5540	TELEPHONE	9,112	9,000	9,000	9,000
542-5542	NATURAL GAS	1,408	1,400	1,400	1,400
542-5545	ELECTRICITY	11,029	10,500	10,500	10,500
542-5545.01	ELECTRICITY- TRAIN DEPOT	257	1,500	1,000	1,000
542-5570	RENTAL EQUIPMENT	12,765	14,000	13,000	13,000
542-5580	INSURANCE - GENERAL LIABILI	699	750	510	600
542-5581	INSURANCE-REAL/ PERSONAL PR	13,374	14,710	14,229	14,700
542-5582	INSURANCE - ERRORS/OMISSION	1,210	1,330	1,197	1,250
542-5583	INSURANCE - VEHICLE LIABILI	152	167	139	170
542-5584	INSURANCE - VEHICLE APD	228	250	195	250
542-5586	EMPLOYEE BOND INSURANCE	381	420	381	420
542-5595	BURNET CO.APPRAISAL DIST.	77,686	78,000	78,000	78,000
TOTAL SERVICES		325,533	298,527	278,351	277,790
<u>OTHER</u>					
542-5610	DUES	16,535	12,000	14,000	14,500
542-5615	RECORDING FEES	1,706	2,000	1,500	1,500
542-5620	CLOTHING ALLOWANCE	20	0	0	0
542-5625	BUSINESS EXPENSES	8,005	4,500	4,500	4,500
542-5626	PROFESSIONAL DEVELOPMENT	6,317	18,500	18,500	18,500
542-5640	BAD DEBT EXPENSES	-20	0	0	0
542-5665	MISCELLANEOUS EXPENSES	1,069	500	500	500
542-5669	RELOCATION EXPENSE	4,000	0	0	0
542-5670	HITS GRANT MATCH	800	0	0	0
TOTAL OTHER		38,432	37,500	39,000	39,500
<b>TOTAL ADMINISTRATION</b>		<b>845,988</b>	<b>840,007</b>	<b>782,300</b>	<b>807,299</b>

# General Fund Municipal Court

## Description

The Municipal Court has original and exclusive jurisdiction over violations of city ordinances that occur in the territorial jurisdiction of the city and on property owned by the city in the city's extraterritorial jurisdiction. While most fines are up to \$500, fines of up to \$2,000 may be assessed for violations relating to fire safety, zoning, public health and sanitation. Municipal Courts have limited civil jurisdiction and are able to assess civil penalties for owners of dangerous dogs. Parking violations are included in City of Marble Falls ordinances.

The Municipal Judge also serves as magistrate of the state. In this capacity, the Municipal Judge has authority to issue warrants for the apprehension and arrest of persons charged with the commission of an offense. As a magistrate, the Municipal Judge may issue *emergency* protective orders, hold preliminary hearings, discharge an accused or remand the accused to jail and set bail.

The court must maintain a record of each case filed before the court, prepare judgments, hold indigence hearings, issue warrants, approve community service requests, magistrate juveniles, certify their statements and prepare cases for trials. The Municipal Judge presides over all trials, unless a reason for recusal is presented.

The court is responsible for monthly, quarterly and yearly reports to various entities, which include the state and the City Council.

## Goals and Objectives

- Administer fair and impartial justice.
- Stay current on new legislation and laws.
- Uphold the judicial ethics and abide by the Code of Judicial Conduct.
- Maintain productive, efficient and friendly customer service oriented staff to assist citizens.

## What We Accomplished in 2014-2015

- Court Clerk obtained Certification through the Texas Municipal Court Education Center.
- Teen Court volunteers participated in National Night Out, Adoption Awareness Day with the County, a Mock Trial with Colt Elementary Fifth Graders and Children's Day.
- Juvenile Probation officers are attending many of our Fail to Attend School cases and we have combined forces to assist in resources available for our juvenile cases to try and deter criminal activity and assist parents in need of help.

- Juvenile Case Manager is working with Burnet County Juvenile Probation Department and co-facilitating the Parenting Project, a class given twice a year to assist parents of troubled teens.
- Judge Pounds has been involved with the Burnet Bail Bond Board and is on the subcommittee for licensee recommendations.
- Teen Court has once again doubled the amount of volunteers involved in our program and with the assistance of Judge Price’s family, we awarded our first scholarship.

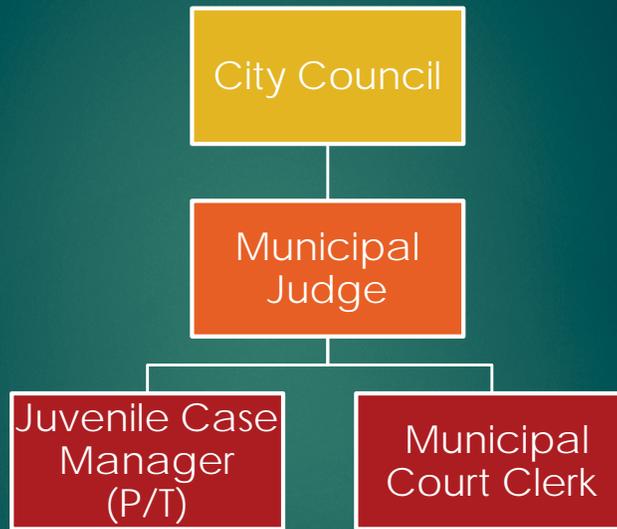
**What We Plan to Accomplish in 2015-2016**

- Court Clerk will obtain Level II Certification with the Texas Municipal Court Clerks Association.
- Meet with MFISD officials, Juvenile Probation and County Attorney’s Office to discuss new procedures and implementation on Fail to Attend School cases with the passage of House Bill 1490.
- Obtain an additional software component that will assist in downloading citations from the Police Department, share warrant information with our Police Department and also share data with the Burnet County’s Odyssey program. This software also has an imaging system component that will decrease the amount of paper used in the court.

<b>Municipal Court</b>				
<b>Performance Measures</b>	<b>Actual FY 12-13</b>	<b>Actual FY 13-14</b>	<b>Estimated FY 14-15</b>	<b>Projected FY 15-16</b>
Traffic citations	989	1,066	1,032	1,050
State law violations	613	548	582	588
City ordinances	119	108	110	121
Total violations	1,721	1,722	1,724	1,759
Warrants issued	708	624	620	625
Court cases set	1	0	4	5
Collections*	\$270,202.57	\$283,655.26	\$260,716.00	\$280,000.00
Collection Rate	86%	80%	76%	80%
Teen Court Cases	13	20	23	25
Fail to Attend School Cases	134	175	261	250

\*43 % of amount collected are State Court Costs

# Municipal Court



<b>Fund: General</b>				
<b>Department: Municipal Court</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
Municipal Judge	1	1	1	1
Deputy Court Clerk	1	1	0	0
Municipal Court Clerk	1	1	1	1
Juvenile Case Manager (P/T)	0	.5	.5	.5
<b>TOTALS</b>	<b>3</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>MUNICIPAL COURT</b>					
<u>PERSONNEL SERVICES</u>					
543-5100	SALARIES (EXEMPT)	46,556	49,300	45,840	49,720
543-5105	SALARIES (NON-EXEMPT)	32,667	33,400	30,751	33,269
543-5140	OVERTIME	839	1,000	2,000	2,000
543-5143	SPECIAL ASSIGNMENT PAY	9,432	5,500	12,000	10,000
543-5155	EMPLOYEE LONGEVITY PAY	1,773	2,000	1,714	1,950
543-5170	SOCIAL SECURITY	7,367	7,800	6,494	7,749
543-5175	RETIREMENT	4,083	4,750	4,330	4,662
543-5180	EMPLOYEE HEALTH/DENTAL	9,286	10,700	10,600	12,180
543-5181	DEPENDENT HEALTH/DENTAL	101	120	105	110
543-5182.01	LIFE/LTD	664	750	700	700
543-5183	HSA-EMPLOYER CONTRIBUTION	1,983	2,000	2,000	2,000
543-5190	WORKERS COMPENSATION	121	200	200	220
543-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
TOTAL PERSONNEL SERVICES		121,172	123,820	123,034	130,860
<u>SUPPLIES</u>					
543-5320	POSTAGE	728	800	800	800
543-5332	OFFICE SUPPLIES	500	400	400	400
543-5333	COMPUTER SUPPLIES/SOFTWARE	0	0	0	5,000
543-5334	COPIER SUPPLIES	0	0	0	3,500
543-5350	PRINTING	89	100	0	100
543-5355	PUBLICATIONS & BOOKS	49	60	60	60
TOTAL SUPPLIES		1,366	1,360	1,260	9,860
<u>SERVICES</u>					
543-5501	MEDICAL SERVICES	225	0	0	0
543-5501.01	BACKGROUND CHECKS	18	0	0	0
543-5514.02	LEGAL SVCS/CITY PROSECUTOR	19,800	19,800	19,800	19,800
543-5520	PROFESSIONAL SERVICES	0	300	100	300
543-5526	CREDIT CARD FEES	2,515	3,000	3,000	3,000
543-5530	ADVERTISING & NOTICES	343	0	0	0
543-5540	TELEPHONE	1,367	1,200	950	700
543-5580	INSURANCE - GENERAL LIABILI	194	250	250	250
543-5582	INSURANCE-ERRORS/OMISSIONS	484	400	400	400
TOTAL SERVICES		24,946	24,950	24,500	24,450

OTHER

543-5610	DUES	225	125	135	135
543-5611	COURT TECHNOLOGY EXPENSES	11,658	4,500	4,500	0
543-5613	TEEN COURT EXPENSES	1,047	1,200	1,200	1,500
543-5614	COURT NOTIFICATION EXPENSE	857	700	700	800
543-5625	BUSINESS EXPENSES	222	350	401	400
543-5626	PROFESSIONAL DEVELOPMENT	1,151	1,050	1,110	1,200
543-5665	MISCELLANEOUS EXPENSES	271	200	161	200
TOTAL OTHER		<u>15,431</u>	<u>8,125</u>	<u>8,207</u>	<u>4,235</u>
<b>TOTAL MUNICIPAL COURT</b>		<b>162,915</b>	<b>158,255</b>	<b>157,001</b>	<b>169,405</b>

# General Fund Non-Departmental

Expenses in the Non-Departmental portion of the General Fund are those items that are applicable to all departments within that fund. Employee Recognition, In-House Training and Unemployment Benefits are examples. Local Assistance expenses from the General Fund are also found in this department.

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>NON-DEPARTMENTAL</b>					
<u>SERVICES</u>					
544-5550.01	E.M.S. CONTRACT FEE	128,000	135,680	135,680	143,821
TOTAL SERVICES		128,000	135,680	135,680	143,821
<u>LOCAL ASSISTANCE</u>					
544-5700	MF YOUTH BASEBALL ASSOC.	4,500	4,500	4,500	2,500
544-5702	BOYS AND GIRLS CLUB	12,000	12,000	12,000	12,000
544-5706	CHILDREN'S DAY CELEBRATION	500	500	500	500
544-5770	WMSON-BURNET CO. OPPORTUNIT	2,500	2,500	2,500	2,500
544-5771	CARTS PROGRAM	0	1,000	1,000	0
544-5789	M.F. SENIOR ACTIVITY CENTER	0	0	0	2,500
544-5790	MISSION OUTREACH	2,500	2,500	2,500	2,500
544-5792	HILL COUNTRY CHILD ADVOCACY	0	2,000	2,000	2,500
TOTAL LOCAL ASSISTANCE		22,000	25,000	25,000	25,000
<u>TRANSFERS</u>					
544-6173	TRANS TO EQUIP REPLACEMENT FUND	15,000	15,000	15,000	20,000
TOTAL TRANSFERS		15,000	15,000	15,000	20,000
<b>TOTAL NON-DEPARTMENTAL</b>		<b>165,000</b>	<b>175,680</b>	<b>175,680</b>	<b>188,821</b>

# General Fund

## Finance Department

### Description

The Finance Department is responsible for the wise and prudent use of the city's finances, while providing reliable financial information.

This department provides quality financial management and utility billing services in a professional and efficient manner to achieve a high level of internal and external customer satisfaction. It is also responsible for the collection, investment, disbursement and documentation of all city funds. Preparing the city's annual budget document and annual comprehensive financial report (audit) is another important duty as well. Processing and preparing payment for city purchases, expenditures and monitoring purchase orders is also a vital part of the department. The Finance Department also prepares the city payroll, prepares reports, analysis and information as needed by the City Manager, the City Council and other departments. Provides billing, collection and accounting for all water, wastewater and garbage accounts. The department is also responsible for the sound fiscal management of all City assets.

### Goals and Objectives

- To meet customer expectations in a timely and accurate manner.
- To enhance customer relations through on-going training and timely responsiveness.
- Enforce and apply the principles of Governmental Accounting Standards Board (GASB).
- To provide accurate and compliant budgeting, accounting and payroll services to City departments in order to manage the city's resources and meet federal, state and GASB requirement.

### What We Accomplished in 2014-2015

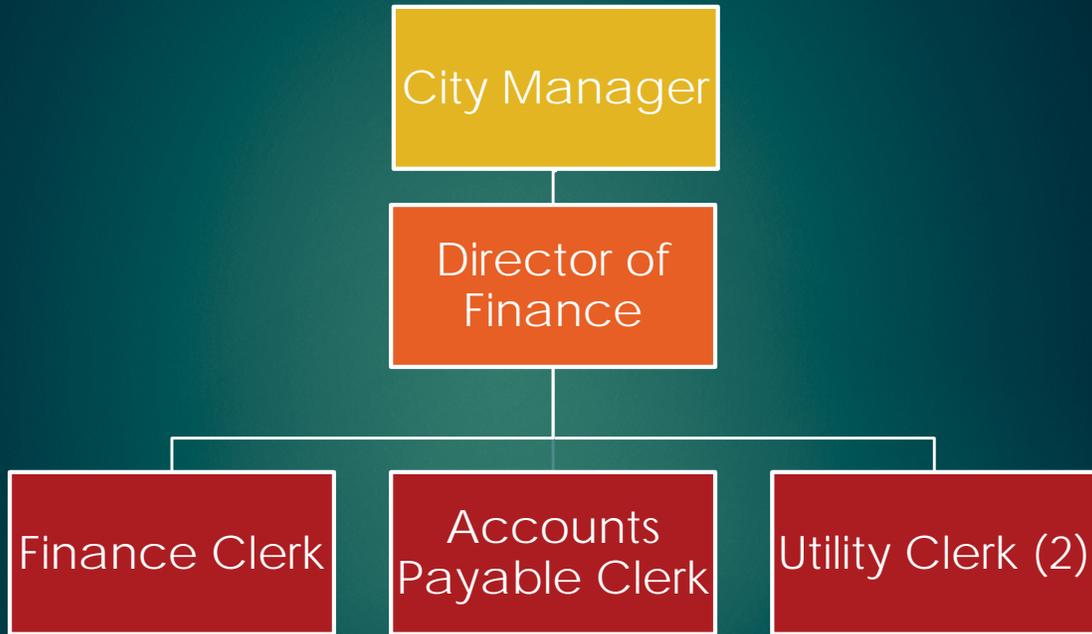
- Continued to maintain good accounting policies and procedures in order to wisely and prudently invest and use the city's funds.
- Received Distinguished Budget Presentation Award for FY 2014-2015 budget from the Government Finance Officers Association.
- Received certificate of Achievement for Excellence in Financial Reporting for FY 2012-2013
- Began implementation phase of TimeClock Plus timesheet entry software for payroll.
- Continued the automatic notification system for delinquent accounts through Incode software. This has decreased the monthly disconnection rate by 50% from an average of 60 accounts to 30 accounts.
- Bond rating was upgraded from an A to A+ from Standard & Poor's.
- Staff attended annual training for Incode software system. Staff also attended leadership training, Investment Training, and Excel training.

**What We Plan to Accomplish in 2015-2016**

- Continue to maintain good accounting policies and procedures in order to wisely and prudently invest and use the city’s funds.
- Continue to obtain the Distinguished Budget Presentation Award from the Government Finance Officers Association.
- Continue to promote utility customers to sign on to the e-bills system; the ability to receive utility bills via email to customers preferring the email method. Our goal is to enlist at least 10% of our customers.
- Continue the efforts of reducing the amount of paper checks processed and use ACH or credit cards for form of payment.
- Fully operational on TimeClock Plus software for payroll.
- Implement Tyler Content Management for Utility Billing and Accounts Payable, this will allow us to begin the process of going paperless for those applications.

<b>Finance Department</b>				
<b>Performance Measures</b>	<b>Actual FY 12-13</b>	<b>Actual FY 13-14</b>	<b>Estimated FY 14-15</b>	<b>Projected FY 15-16</b>
Number of Accounts Payable checks written	3,840	3,197	2,646	2,400
Percentage of invoices paid on time	99	99	99	99
Investments in compliance with policy and PFIA	100%	100%	100%	100%
Unqualified Audit Opinion	✓	✓	✓	✓
GFOA Distinguished Presentation for Budget	✓	✓	✓	✓
GFOA Certificate of Achievement for Excellence for Adult	✓	✓	✓	✓
Utility Customer Base	2,894	3,090	3,088	3,110
Customer’s Receiving E-Bills	49	139	241	320
Online Payments	233	310	371	410

# Finance



Fund: General Department: Finance	13	14	15	16
Director of Finance	1	1	1	1
Finance Clerk	1	1	1	1
Accounts Payable Clerk	1	1	1	1
Utility Clerk (2)	2	1	1	1
<b>TOTALS</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>4</b>

\* One Utility Clerk is paid from Water/Wastewater Fund

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>FINANCE DEPARTMENT</b>					
<u>PERSONNEL SERVICES</u>					
545-5100	SALARIES (EXEMPT)	116,619	115,400	116,950	120,036
545-5105	SALARIES (NON-EXEMPT)	102,242	102,450	102,450	105,524
545-5135	SEASONAL & HOURLY EMPLOYEES	4,505	0	0	0
545-5140	OVERTIME	1,397	2,500	1,500	1,500
545-5155	EMPLOYEE LONGEVITY PAY	3,079	3,600	3,484	4,900
545-5170	SOCIAL SECURITY	16,978	17,650	17,647	18,227
545-5175	RETIREMENT	10,570	10,930	11,534	11,913
545-5180	EMPLOYEE HEALTH/DENTAL	23,094	25,100	24,900	28,610
545-5181	DEPENDENT HEALTH/DENTAL	13,080	14,200	14,200	16,315
545-5182.01	LIFE/LTD	1,460	1,500	1,500	1,550
545-5183	HSA- EMPLOYER CONTRIBUTION	1,000	1,000	1,000	1,000
545-5190	WORKERS COMPENSATION	371	350	350	375
545-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
TOTAL PERSONNEL SERVICES		300,695	300,980	301,816	316,250
<u>SUPPLIES</u>					
545-5314	COMPUTER EQUIPMENT	1,828	2,000	2,000	2,000
545-5318	FURNITURE	0	200	250	200
545-5320	POSTAGE	6,880	4,500	5,500	5,500
545-5332	OFFICE SUPPLIES	2,432	3,300	3,000	3,000
545-5333	COMPUTER SUPPLIES/SOFTWARE	235	500	500	500
545-5334	COPIER SUPPLIES	125	400	400	400
545-5350	PRINTING	3,062	3,300	3,300	3,300
TOTAL SUPPLIES		14,562	14,200	14,950	14,900
<u>MAINTENANCE</u>					
545-5403	COMPUTER MAINTENANCE	906	1,000	1,000	1,000
545-5406	SOFTWARE MAINTENANCE	24,522	22,000	22,000	22,000
TOTAL MAINTENANCE		25,428	23,000	23,000	23,000
<u>SERVICES</u>					
545-5501	MEDICAL SERVICES	160	0	0	0
545-5501.01	BACKGROUND CHECKS	1	0	0	0
545-5512	AUDIT SERVICES	24,250	24,000	24,000	25,000
545-5520	PROFESSIONAL SERVICES	5,275	6,300	6,300	6,300
545-5520.05	PROF. SVCS-COMPUTER SUPPORT	0	1,500	1,500	1,200
545-5530	ADVERTISING & NOTICES	397	500	400	200

## 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>SERVICES-CONTINUED</b>					
545-5540	TELEPHONE	1,306	1,500	1,500	1,500
545-5580	INSURANCE - GENERAL LIABILI	505	525	357	400
545-5582	INSURANCE - ERRORS/OMISSION	424	425	383	400
<b>TOTAL SERVICES</b>		<b>32,318</b>	<b>34,750</b>	<b>34,440</b>	<b>35,000</b>
<b>OTHER</b>					
545-5610	DUES	965	800	1,000	1,000
545-5625	BUSINESS EXPENSES	283	200	350	300
545-5626	PROFESSIONAL DEVELOPMENT	2,680	2,500	4,200	4,200
545-5665	MISCELLANEOUS EXPENSES	253	300	300	300
<b>TOTAL OTHER</b>		<b>4,181</b>	<b>3,800</b>	<b>5,850</b>	<b>5,800</b>
<b>TOTAL FINANCE DEPARTMENT</b>		<b>377,184</b>	<b>376,730</b>	<b>380,056</b>	<b>394,950</b>

# General Fund

## Human Resources

### **HR Department Mission Statement**

The mission of the Human Resources Department is to become an employer of choice by providing professional, efficient, and quality services to the community and city employees through recruiting and hiring the most suitable employees, ensuring a fair and equitable workplace, and fostering positive growth of city staff.

### **Description**

The Human Resources Department provides services and support in the areas of recruiting, employee selection, benefits administration, worker's compensation, organizational development, risk management, health and wellness, property and liability, compensation planning, performance management, employee training and development, employee relations, policy administration and consultation and building maintenance.

### **Goals and Objectives**

For the City of Marble Falls to become an employer of choice through:

- Ensuring the Human Resources functions are maintained by adhering to existing Federal, State, and Local regulations and requirements
- Ensuring proactive Risk Management/Safety Programs for a safe work environment
- Ensuring quality and consistent recruiting and selection methods
- Providing positive coaching, counseling, and consultation to city staff
- Providing effective training programs for employees and supervisors to meet the current and future needs of the organization
- Ensuring a fair and equitable classification, compensation and benefits package
- Ensuring the maintenance of a fair Performance Management System
- Providing prompt responses to the needs of city staff and patrons in a timely and accurate manner
- Reviewing and managing all City Policies and Procedures in an accurate manner

### **What We Accomplished in 2014-2015**

- Continued to revise employee policy manual
- Continued to improve employee retaining policies through surveying the compensation of competing markets
- Continued to encourage employee morale by organizing a Thanksgiving Luncheon
- Developed a City Intranet system/Web Portal as a medium for employee communication, standardized policies and forms, and feedback. Employees chose the name InnerFalls.
- Developed a Benefits Focus Group of employees made of each department to have input on strategy, policy, and structure for the City's benefit programs.
- Implemented an applicant tracking system that allows automatic notification to the public when a position is available, automatic routing to hiring managers, and provides statistical reporting on candidates.
- In the process of developing a Supervisor Training Program to expand on the Leadership training already in place.
- Evaluated competing labor market trends for total compensation to ensure city is competitive in recruiting the finest talent

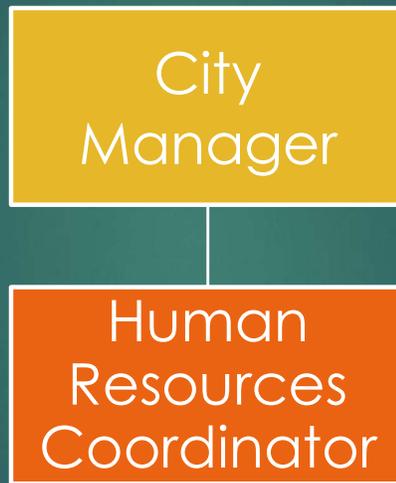
- Implemented a time clock software to reduce paperwork, save staff time entering payroll information and time off request, and to be more accountable for hours worked.

**What We Plan To Accomplished in 2015-2016**

- Add more on and off site safety training with a certified training officer to help with Loss Control and Accident Prevention and create a Safety Committee and a Return to Work Program.
- Search for cost-effective, validated pre-employment testing to increase retention rates
- Continue to Develop On-Line Surveys and Questionnaires to harness employee input on specific issues
- Establish an Employee Tuition Reimbursement program for employees interested in furthering their education
- Continue Wellness Management Program by bringing on new partners and services for our employees' different lifestyles, produce monthly health newsletters, organize health fair, immunization screenings, etc.
- Develop the HRIS system in Incode to encourage a paperless employee file system
- Continue to evaluate labor market trends to ensure city is competitive in recruiting optimum talent.
- Continue developing the Supervisor Training Program to expand on the Leadership training already in place.

<b>Human Resources</b>				
<b>Performance Measures</b>	<b>Actual FY 12-13</b>	<b>Actual FY 13-14</b>	<b>Estimated FY 14-15</b>	<b>Projected FY 15-16</b>
Employment applications processed	331	463	300	400
Avg.# FT Employees (Annualized)	112	106.5	106.5	106.5
# FT Employees Hired	14	17	14	15
Annual Turnover %	9%	9.9%	9.5%	8%
# Absenteeism (sick) Hours	5,748.7	6,497.8	7,000	6,800
\$ Loss in productivity due to sick hrs	\$91,700	\$148,100	\$134,300	\$130,000
# New FT Positions	0	0	0	2
# Worker's Compensation Claims	28	24	18	20

# Human Resources



<b>Fund: General</b>				
<b>Department: Human Resources</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
Human Resources Director	1	0	0	0
Human Resources Coordinator	0	1	1	1
Maintenance Technician	1	0	0	0
<b>TOTALS</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>HUMAN RESOURCE DEPT</b>					
<u>PERSONNEL SERVICES</u>					
546-5100	SALARIES (EXEMPT)	39,959	40,900	42,900	43,569
546-5155	EMPLOYEE LONGEVITY PAY	684	820	792	900
546-5170	SOCIAL SECURITY	2,669	3,190	3,342	3,402
546-5175	RETIREMENT	1,874	2,100	2,185	2,223
546-5180	EMPLOYEE HEALTH/DENTAL	4,845	5,350	5,300	6,090
546-5181	DEPENDENT HEALTH/DENTAL	4,144	4,560	4,560	5,240
546-5182.01	LIFE/LTD	336	320	350	360
546-5183	HSA-EMPLOYER CONTRIBUTION	1,000	1,000	1,000	1,000
546-5190	WORKERS COMPENSATION	61	100	75	100
TOTAL PERSONNEL SERVICES		55,572	58,340	60,504	62,884
<u>SUPPLIES</u>					
546-5314	COMPUTER EQUIPMENT	1,200	1,500	1,500	1,500
546-5320	POSTAGE	150	200	200	250
546-5332	OFFICE SUPPLIES	613	700	700	850
546-5333	COMPUTER SUPPLIES/SOFTWARE	5,956	6,000	6,000	8,000
546-5335	JANITORIAL SUPPLIES	1,132	2,000	1,500	1,500
546-5340	TRAINING SUPPLIES	48	250	100	250
546-5350	PRINTING	35	35	0	35
546-5355	PUBLICATIONS & BOOKS	0	200	200	350
546-5390	SMALL TOOLS & EQUIPMENT	0	50	0	50
546-5399	MISCELLANEOUS SUPPLIES	6	50	0	50
TOTAL SUPPLIES		9,140	10,985	10,200	12,835
<u>MAINTENANCE</u>					
546-5403	COMPUTER MAINTENANCE	393	400	400	400
546-5406	SOFTWARE MAINTENANCE	1,770	3,000	5,000	4,000
TOTAL MAINTENANCE		2,163	3,400	5,400	4,400

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
546-5501	MEDICAL SERVICES	25	50	0	50
546-5520	PROFESSIONAL SERVICES	2,432	1,500	1,500	1,500
546-5520.05	PROF. SVCS-COMPUTER SUPPORT	0	100	0	100
546-5521	JANITORIAL CONTRACT	30,871	31,164	31,164	31,200
546-5530	ADVERTISING & NOTICES	164	100	50	100
546-5540	TELEPHONE	1,252	1,000	1,000	1,000
546-5580	INSURANCE - GENERAL LIABILI	124	160	200	200
546-5582	INSURANCE-ERRORS/OMISSIONS	272	300	300	350
546-5584	INSURANCE - SURETY BONDS	0	0	1,200	1,200
TOTAL SERVICES		35,140	34,374	35,414	35,700
<u>OTHER</u>					
546-5610	DUES	1,302	800	0	600
546-5625	BUSINESS EXPENSES	84	300	0	300
546-5626	PROFESSIONAL DEVELOPMENT	2,225	3,000	3,000	13,000
546-5665	MISCELLANEOUS EXPENSES	0	200	0	200
546-5667	EMPLOYEE RECOGNITION	9,389	9,500	9,500	11,000
546-5700	EMPLOYEE HEALTH & WELLNESS	6,873	6,500	6,500	5,000
TOTAL OTHER		19,873	20,300	19,000	30,100
<b>TOTAL HUMAN RESOURCES DEPT</b>		<b>121,888</b>	<b>127,399</b>	<b>130,518</b>	<b>145,919</b>

**General Fund  
Mayor and City Council**

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>MAYOR &amp; CITY COUNCIL</b>					
<u>PERSONNEL SERVICES</u>					
547-5170	SOCIAL SECURITY	97	100	100	100
547-5195	MAYOR & COUNCIL SALARIES	1,275	1,300	1,300	10,800
TOTAL PERSONNEL SERVICES		1,372	1,400	1,400	10,900
<u>SERVICES</u>					
547-5587	COUNCIL BOND INSURANCE	-278	0	0	0
TOTAL SERVICES		-278	0	0	0
<u>OTHER</u>					
547-5625	BUSINESS EXPENSES	4,731	2,500	3,500	3,500
547-5627	COUNCIL TRAINING	3,058	4,000	3,000	3,500
547-5630	COUNCIL EXPENSES	2,669	3,500	3,500	3,500
TOTAL OTHER		10,458	10,000	10,000	10,500
<b>TOTAL MAYOR &amp; CITY COUNCIL</b>		<b>11,552</b>	<b>11,400</b>	<b>11,400</b>	<b>21,400</b>

# General Fund Communication Services

## **Mission Statement**

The mission of the Marble Falls Public Safety Communications Center is to provide high-quality, professional and effective communications that enhance citizen, visitor and responder safety through cooperation, continued education and our commitment to excellence.

## **Description**

The Marble Falls Communications Center provides the primary avenue for customer service within the Police Department. The Communications Center provides 9-1-1 Emergency Communications for the Marble Falls Police Department, Marble Falls Fire Rescue, Marble Falls Area EMS, City of Horseshoe Bay Police, City of Horseshoe Bay Fire Rescue, City of Granite Shoals Police, City of Granite Shoals Fire Rescue, City of Cottonwood Shores, Cottonwood Shores Volunteer Fire Rescue, Horseshoe Bay MUD, Granite Shoals MUD and Marble Falls MUD. In addition the Center also receives calls for service on both emergency and non-emergency lines from citizens and visitors to the respective cities above.

## **Goals and Objectives**

It is the goal of the Marble Falls Public Safety Communications Center to provide outstanding customer service to both external and internal customers, to promote a positive workplace by supporting teamwork and to strive for excellence by continually participating in public safety communications education opportunities. Our core values are; integrity, respect, professionalism, teamwork, can-do attitude, innovative and pride.

## **What We Accomplished in 2014-2015**

- Continued use, evaluation and improvement to Competency Based Training Process for new hires that meets or exceeds recommendations from the Association of Public Safety Communication Officials (APCO).
- Development and implementation of Operational Orders affected by changes in local and state policies and procedures.
- Continued implementation of Communications Center Standard Operating Guidelines affected by changes in local and state policies and procedures.
- Met licensing requirements for Telecommunicators commissioned by the Texas Commission on Law Enforcement
- Continued use, evaluation and improvements to standards set forth by the Federal Bureau of Investigations and Department of Justice standards.
- Improved and delivered continuing education to staff.
- 9-1-1 Telephone System conversion completed January 2014
- Continued Western Region Radio System training for field units and new Communications Center Staff.

- Continued development of training standards for submission and credentialing of Project 33 Agency Training Program. P33 is a formal mechanism for public safety agencies to certify their training program as meeting the Association of Public Safety Officials American National Standards (ANS).
- Streamlined processes using technology.
- Technology Project Team evaluated and made recommendations for the purchase of a new Computer Aided Dispatch/Records Management System/Mobile Data product. Contract with Spillman Technologies was signed in January of 2014.

**What We Plan to Accomplish in 2015-2016**

- Continued updates to Standard Operating Guidelines that support operational improvements.
- Implement integrated software systems with Spillman.
- Increase staffing to enhance customer service and decrease overtime
- Obtain additional 9-1-1 position from Capital Area Emergency Communications District
- Implement the Association of Public Safety Officials Expectations Software for Communications Training Officers
- Implementation of National Academy of Emergency Dispatch protocols for Police
- Implementation of Quality Assurance program through National Q for Priority Dispatch Case Review, Quality Assurance and Accreditation Services backed by the International Association of Emergency Dispatch (IAED) Standards and Certification.
- Continued development of Dispatch Review Committee and Dispatch Steering Committee required as part of the accreditation process.
- Attend State and National Public Safety Communications Conferences
- Enhance local radio capabilities by purchasing additional equipment.
- Prepare to accept Next Generation 9-1-1 (NG9-1-1) text to 9-1-1 calls for service.
- Create career ladder to maintain span of control and position department staff to receive new agency customers
- Create Call-Taker Positions on each shift.
- Bring on new customer agencies.

<b>Communication Services</b>				
<b>Performance Measures</b>	<b>Actual FY 12-13</b>	<b>Actual FY 13-14</b>	<b>Estimated FY 14-15</b>	<b>Projected FY 15-16</b>
<b>MFPD Calls for Service</b>	15,381	15,412	17,150	15,981
<b>Total Calls for Service</b>	30,973	32,659	34,886	32,839
<b>Municipal Warrant Processing</b>	1,893	2,800	2,339	2,344
<b>Total 911 Calls</b>	11,243	11,128	10,439	10,936
<b>Total Admin Calls</b>	79,612	76,994	64,850	73,819
<b>TCIC Queries &amp; Messages</b>	40,756	34,598	39,849	38,401

# Communications



<b>Fund: General</b>				
<b>Department: Communications</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
Communications Manager	1	1	1	1
Communications Officer	9	9	9	9
<b>TOTALS</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

# 01-General Fund

	2013-2014	2014-2015	2014-2015	2015-2016
	ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>COMMUNICATIONS</b>				
<u>PERSONNEL SERVICES</u>				
551-5100				63,551
551-5105				322,671
551-5140				75,000
551-5142				1,900
551-5143				0
551-5155				4,050
551-5170				36,060
551-5175				23,569
551-5180				67,375
551-5181				26,140
551-5182.01				3,250
551-5183				3,000
551-5190				700
551-5194				4,200
551-5199				0
TOTAL PERSONNEL SERVICES	0	0	0	631,466
<u>SUPPLIES</u>				
551-5314				1,500
551-5318				1,500
551-5320				100
551-5332				1,000
551-5333				3,000
551-5333.02				1,000
551-5334				2,000
551-5335				200
551-5338				500
551-5350				500
551-5355				500
551-5360				2,500
551-5390				2,500
552-5390.01				
552-5390.02				
551-5399				150
TOTAL SUPPLIES	0	0	0	16,950
<u>MAINTENANCE</u>				
551-5401.01				2,500
551-5403				15,000
551-5406				31,200
552-5407				
551-5412.01				35,000
551-5413				2,000
551-5458				250
TOTAL MAINTENANCE	0	0	0	85,950

## 01-General Fund

	2013-2014	2014-2015	2014-2015	2015-2016
	ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>				
551-5501				1,500
551-5501.01				0
551-5520				250
551-5530				250
551-5537				250
551-5560				125
551-5570				2,000
TOTAL SERVICES	0	0	0	4,375
<u>OTHER</u>				
551-5610				1,200
551-5625				500
551-5626				7,500
551-5667				500
TOTAL OTHER	0	0	0	9,700
<b>TOTAL COMMUNICATIONS DEPARTMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>748,441</b>

# General Fund

## Police

### Mission Statement

We pledge to provide those who live, work, and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

### Description

The Marble Falls Police Department is responsible for providing law enforcement services within the City of Marble Falls. The Police Department promotes "Community Policing" which targets illegal drug activities, violent street crimes and other quality of life problems, thereby increasing community confidence in the department and reducing the community's fear of crime. This department also provides assistance and advice to other departments, boards, commissions and other entities of the city, and interacts professionally with other local, state and federal law enforcement jurisdictions.

### Goals and Objectives

- Continue to work towards making Marble Falls the most professional, well trained and well staffed Police Department of its size in the State of Texas.
- Continue to improve our Department wide case clearance rates for IBR/UCR reportable offenses.
- To continue our community policing policies such as the Neighborhood Crime Watch Program and the posting of permanent signs reminding citizens to lock their vehicles and keep valuables out of sight in the vehicle to prevent vehicle burglary.

### What We Accomplished in 2014-2015

- Maintained an open and friendly relationship with the media.
- Utilized Tips 411 software that allows for text messaging tips from citizens.
- Updating several social media sites in order to keep the community current on events and weather.
- Continued providing Public Awareness on Crime Prevention and Service Programs to the community.
- Continued collecting DNA samples from all sex offenders for submission to the Texas Department of Public Safety Database.
- Maintained a higher than average case clearance rate.
- Continued to provide staff with the opportunity to increase professional development and meet mandated training requirements.
- Recognized staff members for on the job excellence by awarding Police Officer of the Year for the Marble Falls Police Department to Sergeant Robert Talamantes, Civilian Employee of the Year for the Marble Falls Police Department to Communications Officer Melanie Boucher and the Hill Country 100 Club's "Support Person of the Year" to Communications Manager Stacy Baker.
- Communications Officers Jacinto Gonzales and Jack Pettit received Outstanding Duty Awards; Officer Justin Boucher and Sergeants Tom Dillard and Robert Talamantes received the Special Merit Award and Sergeants Barry Greer and Robert Talamantes and Officers Dorian Turner, Justin Boucher, Aaron Garcia, Jimmy Cole and Tina Harvey all received the Lifesaving Award. Communications Officers Robin Bergman, Melanie Boucher, Jacinto Gonzales, Jack Pettit, Kathy Nasato and Natasha Sauer received a Certificate of Commendation.
- Continued to work with the citizens on all aspects involving the permitting of Special Events within the City of Marble Falls.
- Continued to ensure that all personnel have completed required and mandated NIMS training.
- All department personnel completed CPR/First Aid re-certifications.
- Continued to improve customer service and community policing. The Marble Falls Police Department participated in "National Night Out" which was held at Johnson Park.

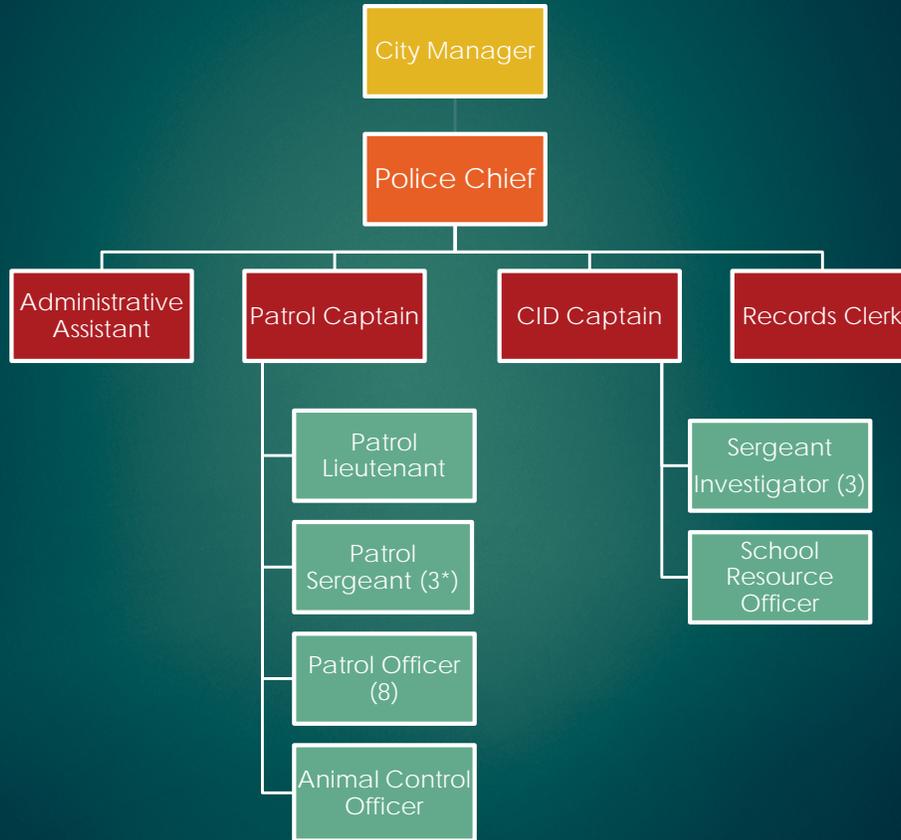
- Development and implementation of Operational Orders affected by changes in local and state policies and procedures.
- Purchased a new Computer Aided Dispatch/Records Management System/Mobile Data product. Spillman Technologies was implemented in April 2015 after twelve weeks of training.
- Planned, coordinated and staffed HITS triathlon event in April 2015.
- Implemented PowerDMS and began policy review for Texas Police Chief's Association recognition program.

#### **What We Plan to Accomplish in 2015-2016**

- Continue to work towards improving the department's customer service and community policing policies.
- Initiate design and development of a new Public Safety Facility.
- Continue to provide professional development opportunities for all Police Department employees.
- Continue to recognize employee's excellence through newly developed awards program.
- Continue to maintain an above average case clearance rate.
- Implement a committee to research, test and evaluate for recommendation of combined mobile/body camera video system for the Marble Falls Police Department.
- Update and continue maintaining the Police Department's website, Facebook, and Twitter.
- Update the Reserve Officer program for the Police Department.
- Implement the ESU Swift Water Rescue Team comprised of members from the Marble Falls Police Department, Marble Falls Fire & Rescue and Marble Falls Area EMS.
- Continue updating the Standard Operating Guidelines through PowerDMS in accordance with the Texas Police Chief's Association recognized policy and procedure program.
- Implement integrated software systems with Spillman.
- Implement a mobile solution for CID vehicles.
- Biennial inventory of evidence locker.
- Regulate applicant fingerprinting and sex offender registration to a schedule for efficiency.
- Work toward Hwy 281 corridor info sharing on Spillman network.

<b>Police</b>				
<b>Performance Measures</b>	<b>Actual FY 12-13</b>	<b>Actual FY 13-14</b>	<b>Estimated FY 14-15</b>	<b>Projected FY 15-16</b>
<b>MFPD Calls for Service</b>	15,381	15,412	17,150	15,981
<b>Uniform Crime Reporting: Cases Filed/Cases Cleared</b>	553 / 259	602 / 321	594 / 318	583 / 299
<b>Uniform Crime Reporting: Clearance Rate</b>	47%	53%	54%	51%
<b>Adult Arrests/Juvenile Arrests</b>	864 / 70	774 / 63	611 / 86	750 / 73
<b>Cases Filed - County Court</b>	369	403	341	371
<b>Cases Filed - District Court</b>	159	132	161	151
<b>Cases Filed - Juvenile Court (JPO)</b>	32	41	66	46
<b>Citations Issued</b>	2,092	1,779	1,416	1,762
<b>Reported Collisions/Injuries/No Injuries</b>	474 / 33 / 441	463 / 43 / 420	450 / 35 / 415	462 / 37 / 425
<b>Warrants Served</b>	448	374	339	387

# Police Department



## Fund: General

### Department: Police Department

	13	14	15	16
Police Chief	1	1	1	1
Assistant Police Chief	1	0	0	0
Captains	2	2	2	2
Patrol Lieutenant	0	1	1	1
Investigators	4	3	3	3
Patrol Sergeant	4	2	2	3*
Patrol Officer	8	8	8	8
Records Clerk	1	1	1	1
Administrative Assistant	1	1	1	1
School Resource Officer	1	1	1	1
Animal Control Officer	1	1	1	1
<b>TOTALS</b>	<b>24</b>	<b>21</b>	<b>21</b>	<b>21</b>

\*1 Sergeant position dependent upon award of COPS grant

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>POLICE</b>					
<u>PERSONNEL SERVICES</u>					
552-5100	SALARIES (EXEMPT)	392,431	401,700	401,700	348,243
552-5105	SALARIES (NON-EXEMPT)	1,157,938	1,169,500	1,179,500	882,864
552-5140	OVERTIME	202,123	160,000	190,000	105,000
552-5142	ON CALL PAY	4,714	5,800	5,800	3,900
552-5143	SPECIAL ASSIGNMENT PAY	11,821	10,000	10,000	10,000
552-5155	EMPLOYEE LONGEVITY PAY	34,639	38,500	36,555	35,250
552-5170	SOCIAL SECURITY	133,197	139,200	140,902	107,265
552-5175	RETIREMENT	83,809	86,100	92,093	70,108
552-5180	EMPLOYEE HEALTH/DENTAL	166,139	180,500	183,100	132,790
552-5181	DEPENDENT HEALTH/DENTAL	70,951	79,200	76,500	56,650
552-5182.01	LIFE/LTD	11,641	12,000	13,200	10,700
552-5183	HSA- EMPLOYER CONTRIBUTION	10,300	11,000	10,000	7,000
552-5190	WORKERS COMPENSATION	28,221	32,000	29,200	29,500
552-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
552-5194	CLOTHING ALLOWANCE	11,200	14,800	12,000	10,600
552-5199	CONTRACT LABOR	2,118	5,000	5,000	0
TOTAL PERSONNEL SERVICES		2,327,542	2,351,600	2,391,850	1,816,170
<u>SUPPLIES</u>					
552-5314	COMPUTER EQUIPMENT	7,929	7,500	7,500	6,000
552-5318	FURNITURE	1,556	1,500	1,600	500
552-5320	POSTAGE	2,937	2,700	3,775	3,400
552-5330	GAS, OIL, & NEW TIRES	59,432	80,000	50,000	60,000
552-5332	OFFICE SUPPLIES	4,732	5,000	5,000	4,000
552-5333	COMPUTER SUPPLIES/SOFTWARE	6,906	10,000	10,000	7,000
552-5333.02	911 SUPPLIES	0	1,000	1,000	0
552-5334	COPIER SUPPLIES	2,655	5,000	5,000	3,000
552-5335	JANITORIAL SUPPLIES	1,663	1,700	1,650	1,500
552-5337	ANIMAL SHELTER SUPPLIES	1,447	2,800	2,500	2,800
552-5338	GENERAL HARDWARE SUPPLIES	3,288	3,000	3,000	2,500
552-5339	PHOTO SUPPLIES	1,057	1,000	950	1,000
552-5340	TRAINING SUPPLIES	925	1,500	1,600	1,500
552-5345	AMMUNITION SUPPLIES	4,692	7,500	7,300	7,500
552-5346	INVESTIGATION SUPPLIES	1,753	3,200	3,000	3,200
552-5350	PRINTING	2,647	3,000	3,000	2,500
552-5355	PUBLICATIONS & BOOKS	1,133	1,500	1,300	1,000
552-5360	UNIFORMS	13,546	15,000	16,500	12,500
552-5390	SMALL TOOLS & EQUIPMENT	13,983	10,000	14,000	17,500
552-5399	MISCELLANEOUS SUPPLIES	640	650	650	500
552-5399.01	MISC. SUPPLIES- DONATED FUND	-25	0	0	0
TOTAL SUPPLIES		132,896	163,550	139,325	137,900

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>MAINTENANCE</u>					
552-5401.01	BUILDING MAINTENANCE	7,798	10,000	9,700	7,500
552-5401.02	ANIMAL SHELTER MAINTENANCE	709	1,500	1,300	1,500
552-5403	COMPUTER MAINTENANCE	43,550	50,000	50,000	25,000
552-5404	TELEPHONE MAINTENANCE	5,863	5,000	4,200	5,000
552-5405	GENERATOR MAINTENANCE	3,969	5,000	4,000	5,000
552-5406	SOFTWARE MAINTENANCE	47,599	60,500	60,000	32,200
552-5411	MOBILE RADIO MAINTENANCE	11,343	2,500	4,000	4,000
552-5412	MOBILE VIDEO MAINTENANCE	1,210	2,000	5,000	5,000
552-5412.01	RADIO BASE/REPEATER MAINT.	38,700	33,200	34,000	0
552-5413	911 EQUIPMENT MAINTENANCE	227	2,000	2,000	0
552-5414	RADAR MAINTENANCE	1,115	1,250	1,500	1,500
552-5457	VEHICLE/EQUIP. MAINTENANCE	33,595	32,000	35,000	35,000
552-5458	EQUIPMENT MAINTENANCE	342	500	500	250
552-5459	COMMAND BUS EXPENSES	250	450	550	450
TOTAL MAINTENANCE		196,270	205,900	211,750	122,400
<u>SERVICES</u>					
552-5501	MEDICAL SERVICES	4,992	5,000	4,500	3,500
552-5520	PROFESSIONAL SERVICES	0	500	500	250
552-5530	ADVERTISING & NOTICES	792	750	750	500
552-5537	INTERNET ACCESS SERVICES	650	725	745	500
552-5538	NRA GRANT EXPENDITURES	8,000	0	4,500	0
552-5540	TELEPHONE	15,903	27,000	25,000	25,000
552-5542	NATURAL GAS	552	600	600	600
552-5545	ELECTRICITY	25,990	27,000	26,000	27,000
552-5560	PERSONNEL ADS	0	250	250	125
552-5570	RENTAL EQUIPMENT -COPIER	5,456	4,500	7,400	4,000
552-5572	BUILDING LEASE	21,223	28,500	26,000	28,500
552-5576	HOUSING OF PRISONERS	11,908	12,500	10,000	12,500
552-5580	INSURANCE - GENERAL LIABILI	1,553	1,600	1,088	1,300
552-5582	INSURANCE-ERRORS/OMISSIONS	3,025	3,100	2,790	3,100
552-5583	INSURANCE - VEHICLE LIABILI	6,915	7,500	5,832	6,200
552-5584	INSURANCE - VEHICLE APD	5,885	6,500	8,038	8,200
552-5585	MOBILE EQUIPMENT INSURANCE	176	200	176	200
552-5588	LAW ENFORCEMENT LIABILITY	11,392	13,000	10,259	11,000
552-5591	VETERINARIAN SERVICES	778	1,000	1,500	1,250
TOTAL SERVICES		125,190	140,225	135,928	133,725

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>OTHER</u>					
552-5603	CRIME PREVENTION EXPENSES	1,655	2,500	2,500	2,500
552-5604	ABANDONED VEHICLE EXPENSE	0	250	250	250
552-5610	DUES	3,099	3,000	3,100	1,900
552-5625	BUSINESS EXPENSES	5,868	5,000	5,300	4,800
552-5626	PROFESSIONAL DEVELOPMENT	21,263	20,000	24,000	15,000
552-5626.01	PROF. DEVELOP - STATE FUNDS	2,001	2,000	1,732	1,732
552-5631	CONFIDENTIAL INFORMANT FUND	0	1,500	0	1,500
552-5665	MISCELLANEOUS EXPENSE	39	0	0	0
552-5667	EMPLOYEE RECOGNITION	1,250	1,250	1,700	1,000
552-5670	RADIO SUBSCRIPTION	31,900	31,900	31,900	31,900
TOTAL OTHER		67,075	67,400	70,482	60,582
<u>CAPITAL</u>					
552-5810	VEHICLES	6,830	6,830	6,830	6,830
552-5819	RADIO EQUIPMENT-LEASE PYMT	18,331	18,500	18,500	18,500
552-5820	RADIO EQUIPMENT	0	0	0	38,000
552-5822	CAD/RMS UPGRADE LEASE PYMT	70,017	72,000	72,000	72,000
552-5823	EQUIP GRANT- VIDEO ENHANCE	20,500	0	0	0
TOTAL CAPITAL		115,678	97,330	97,330	135,330
<u>TRANSFERS</u>					
552-6104	TRANS TO DEBT SERVICE	65,000	70,000	70,000	45,000
TOTAL TRANSFERS		65,000	70,000	70,000	45,000
<b>TOTAL POLICE DEPARTMENT</b>		<b>3,029,651</b>	<b>3,096,005</b>	<b>3,116,665</b>	<b>2,451,107</b>

# General Fund Fire Department

## **Mission Statement**

As a team of highly trained and dedicated professionals, it is our mission:

To protect lives and property through fire suppression, emergency medical response, specialized rescue, disaster management, fire prevention and public education to all citizens and visitors of the City of Marble Falls, neighboring communities and Burnet County.

To support the safety of our community through public education, fire prevention and emergency management. We believe that through education, prevention, and emergency service delivery, we can make the City of Marble Falls one of the safest places to live, work and play.

## **Description**

Marble Falls Fire Rescue is an all hazards department that responds to emergency and non-emergency calls such as fires, emergency medical incidents, rescues, hazardous conditions, and public assistance calls. In addition the Department supports the safety of the community through the fire inspection program and a community public education program.

## **Goals and Objectives**

- To meet and exceed our community's needs and expectations by providing high quality emergency response, life safety and community support services.
- To maintain a high standard of training and education for the department and the community.
- To provide an effective fire prevention program in order to educate in the prevention of life and property hazards in order to reduce the need for fire suppression activities.
- Provide rapid response and aggressive intervention for all emergencies to which the Department is called.
- To respond immediately when any member of our community needs help with professional, effective and compassionate service.
- To promote teamwork, loyalty and respect within the department and the community.
- To be fiscally responsible by maintaining our cost per call of service at or below \$1,000.
- To maintain a department training goal of 20 hours per member per month.
- To respond to all emergency calls for service in the City within 4 minutes 80% of the time.
- To inspect 100% of commercial properties annually.
- To ensure that the City and its residents are prepared to effectively respond to major disasters by providing information and education in emergency preparedness.

- To provide fire prevention safety programs through effective community education and outreach programs.

**What We Accomplished in 2014-2015**

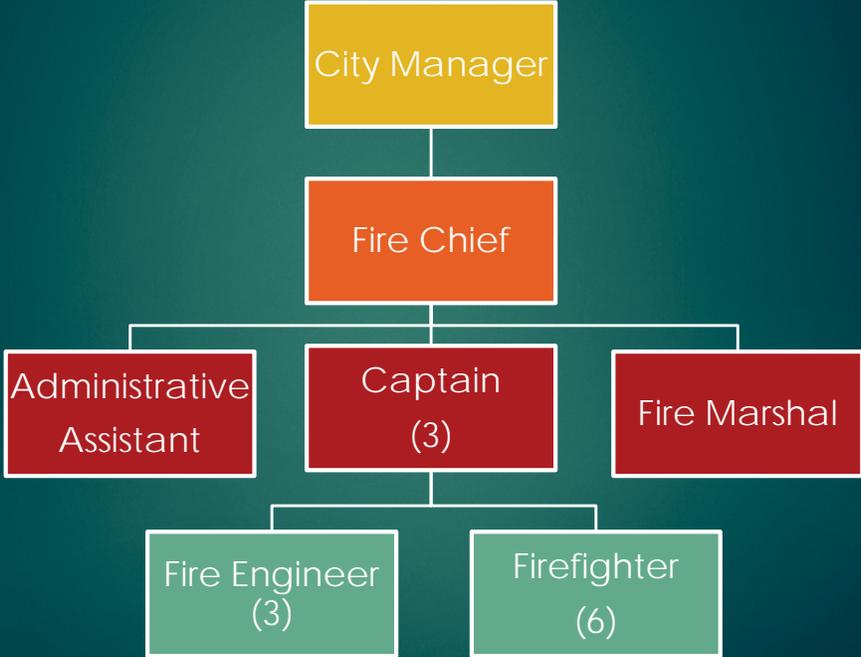
- Placed a new wildland Fire Apparatus into service.
- Rewrote the department policies, SOG’s and SOP Manual.
- The Department implemented a characterization program for Fire Prevention delivery.
- Completed a Thanksgiving food drive, helped provide thanksgiving meals to 20 families.
- Completed a Joint Emergency Management Exercise with Huber Mine.
- Completed a Joint Emergency Management Exercise with Burnet County.
- Trained and certified all personnel in wildland firefighting.

**What We Plan to Accomplish in 2015-2016**

- Work with the Texas Forest Service to complete a community wildfire assessment.
- Update our technology by implementing a cloud based data entry program.
- Assist Marble Falls I.S.D. with the EMT career program.
- Develop a plan to enhance our fire inspection program delivery.
- Develop an equipment replacement schedule.

<b>Fire Department</b>				
<b>Performance Measures</b>	<b>Actual FY 12-13</b>	<b>Actual FY 13-14</b>	<b>Estimated FY 14-15</b>	<b>Projected FY 15-16</b>
<b>Average Response Time (All Calls)</b>	5 min 12 sec	5 min 4 sec	5 min 20 sec	5 min 30 sec
<b>Percent response five minutes or less</b>	66.1%	70.6%	68%	68%
<b>Percent of businesses inspected</b>	15%	18%	50%	100%
<b>Percent of inspections passing on first inspection</b>	75.4%	82.4%	80%	70%
<b>Fire hydrant tested</b>	83%	100%	200%	100%
<b>Cost per call for service</b>	\$1,076	\$1,057	\$1,064	\$1,060
<b>Total Estimated Fire Loss</b>	\$1,049,678	\$784,485	\$80,000	\$300,000

# Fire Department



Fund: General Department: Fire Department	13	14	15	16
Fire Chief	1	1	1	1
Administrative Assistant	1	1	1	1
Fire Marshal	1	1	1	1
Captain	3	3	3	3
Fire Engineer	3	3	3	3
Firefighter	6	6	6	6
<b>TOTALS</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>FIRE DEPARTMENT</b>					
<u>PERSONNEL SERVICES</u>					
553-5100	SALARIES (EXEMPT)	83,843	86,150	86,150	89,095
553-5105	SALARIES (NON EXEMPT)	676,467	688,100	688,100	698,928
553-5135	SEASONAL & HOURLY EMPLOYEES	48,162	55,000	55,000	55,000
553-5140	OVERTIME	50,081	60,000	60,000	60,000
553-5155	EMPLOYEE LONGEVITY PAY	10,468	12,100	11,672	13,000
553-5170	SOCIAL SECURITY	63,491	69,050	68,921	70,076
553-5175	RETIREMENT	38,349	42,900	42,296	43,052
553-5180	EMPLOYEE HEALTH/DENTAL	82,799	89,800	83,600	96,056
553-5181	DEPENDENT HEALTH/DENTAL	41,859	45,250	44,700	51,360
553-5182.01	LIFE/LTD	5,797	5,600	6,000	6,000
553-5183	HSAA- EMPLOYER CONTRIBUTIONS	5,417	6,000	5,300	6,000
553-5190	WORKERS COMPENSATION	17,452	18,100	20,000	21,000
TOTAL PERSONNEL SERVICES		1,124,185	1,178,050	1,171,739	1,209,567
<u>SUPPLIES</u>					
553-5314	COMP. EQUIPMENT	2,741	3,000	800	3,000
553-5318	FURNITURE	269	450	540	450
553-5320	POSTAGE	240	500	400	500
553-5330	GAS, OIL, & NEW TIRES	18,702	22,000	20,000	22,000
553-5332	OFFICE SUPPLIES	1,371	1,400	1,100	1,400
553-5333	COMPUTER SUPPLIES/SOFTWARE	146	2,045	400	2,045
553-5335	JANITORIAL SUPPLIES	1,232	1,300	1,500	1,500
553-5336	FIRE PREVENTION SUPPLIES	577	2,200	2,000	2,200
553-5340	TRAINING SUPPLIES	266	1,000	1,000	1,000
553-5342	MEDICAL SUPPLIES	3,934	5,000	4,000	5,000
553-5355	PUBLICATIONS & BOOKS	1,166	1,000	1,166	1,166
553-5360	UNIFORMS	7,108	10,700	11,800	10,700
553-5365	SAFETY CLOTHING/EQUIPMENT	12,716	15,800	15,800	23,800
553-5390	SMALL TOOLS & EQUIPMENT	6,737	7,000	7,000	7,000
553-5390.01	EXPENDABLE FIRE/RES SUPPLIE	2,207	4,000	3,000	4,000
553-5391	SMALL COMMUNICATIONS EQUIP	8,054	1,500	1,500	1,500
553-5399	MISCELLANEOUS EXPENSE	1,281	1,500	1,500	1,500
553-5399.01	MISC. SUPPLIES - DONATED FU	75	0	0	0
TOTAL SUPPLIES		68,822	80,395	73,506	88,761

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>MAINTENANCE</u>					
553-5401	BUILDING MAINTENANCE	10,006	15,000	12,000	12,000
553-5403	COMPUTER MAINTENANCE	2,831	3,500	3,000	3,000
553-5404	TELEPHONE MAINTENANCE	5,851	1,000	1,000	1,000
553-5406	SOFTWARE MAINTENANCE	1,404	2,850	2,850	3,000
553-5411	RADIO MAINTENANCE	384	500	0	0
553-5457	VEHICLE/EQUIP. MAINTENANCE	23,902	21,800	21,800	22,000
TOTAL MAINTENANCE		44,378	44,650	40,650	41,000
<u>SERVICES</u>					
553-5501	MEDICAL SERVICES	6,715	9,300	8,000	9,300
553-5501.01	BACKGROUND CHECKS	646	0	0	0
553-5514	CONTRACT LABOR - MEDICAL DI	8,000	8,000	8,000	8,000
553-5530	ADVERTISING & NOTICES	78	679	150	679
553-5540	TELEPHONE	5,442	5,000	5,000	7,280
553-5542	NATURAL GAS	2,560	2,300	2,300	2,300
553-5545	ELECTRICITY	14,398	13,700	13,700	13,700
553-5570	COPIER LEASE	2,505	2,500	2,500	2,500
553-5580	INSURANCE - GENERAL LIABILI	1,165	1,500	1,020	1,200
553-5582	INSURANCE-ERRORS/OMISSIONS	2,541	2,100	1,890	2,100
553-5583	INSURANCE- VEHICLE LIABILITY	1,460	1,200	1,545	1,700
553-5584	INSURANCE - VEHICLE APD	4,221	2,325	4,319	4,700
553-5585	MOBILE EQUIPMENT INSURANCE	68	75	68	75
TOTAL SERVICES		49,799	48,679	48,492	53,534
<u>OTHER</u>					
553-5610	DUES	1,675	2,075	1,736	2,075
553-5625	BUSINESS EXPENSES	477	1,000	2,000	2,000
553-5626	PROFESSIONAL DEVELOPMENT	25,857	20,000	24,000	14,000
553-5627	EMERGENCY MANAGEMENT EXPENS	8,628	9,600	6,688	7,950
TOTAL OTHER		36,637	32,675	34,424	26,025
<u>CAPITAL</u>					
553.5810.01	BRUSH TRUCK 1- EQUIPMENT	24,851	10,400	10,400	0
TOTAL CAPITAL		24,851	10,400	10,400	0
<b>TOTAL FIRE DEPARTMENT</b>		<b>1,348,672</b>	<b>1,394,849</b>	<b>1,379,211</b>	<b>1,418,887</b>

# General Fund

## Development Services Department

### Department Mission Statement

To educate, support, and execute the building of a better community by providing our customers and the citizens of Marble Falls the resources, knowledge, and professional expertise to manage our most important long term investment - our community.

### Department Description

The **Development Services Department** consists of **four divisions**, all of which have a correlation to planning, building and maintaining a first class community. These four areas include planning, building inspection, code enforcement, and geographic information science (GIS). The Department staff serves developers, builders, contractors, customers, visitors and citizens of Marble Falls, by supplying information, expertise, resources, and enforcement of adopted regulations pertaining to land use, signs, building and site construction, water quality, and property maintenance. The **Planning division** goal is to abide by and implement the City comprehensive plan, land use regulations, subdivision regulations, and general development ordinances relating to site development and provide support in the short term and long term urban planning of the City environment. The **Building Inspection division** purpose to safeguard the public health, safety, and general welfare through compliance with the adopted building codes to minimize hazards affiliated with the built environment, and ensure that an owner's investment in a site and/or building is constructed to minimum code standards. This includes a timely plan review and inspection processes, as well as maintaining records of all construction activity. The **Code Enforcement division** is responsible for enforcement of the City's codes, ordinances, and state laws, in a fair and equitable manner, to establish and maintain a positive and esthetically pleasing community. The **Geographic Information Science (GIS)** division has the objective of capturing and representing the City in a digital mapping environment to provide more accurate and comprehensive information for decision making within the organization, as well as digitally archiving institutional knowledge for future generations. Customer service and satisfaction, life safety, education, and community welfare are the daily operational goals of the Development Services Department.

### Goals and Objectives

To propagate the building of a better community while protecting, promoting, and improving the health, safety, and welfare of citizens and visitors of Marble Falls, while preserving the foundation of the past.

To provide quality customer service to our community, developing creative solutions for our patrons, and demonstrating the City core values in the execution of our duties.

To work as a team, supporting each department division, City department, and our City in accomplishing strategic goals.

Whether a first time home builder, experienced contactor, subdivision developer, or citizen assurance of a timely, professional, respectful, and high quality development process to include zoning, platting, plan review, permitting, inspection, and occupancy.

Progressing community sustainability for future generations and addressing the needs of the City through quality service by focusing on service delivery to each customer, each project, each violation, and each issue.

Comprehensive code compliance that fosters compliance with a “can do” attitude, applying common sense to solutions, effecting prompt correction of noted violations, and swiftly addresses all citizen complaints to maintain and bolster community pride and respect.

### **What We Accomplished in 2014-2015**

- Improve Department image, build brand identity of the City, and collaborate with builders/developers facilitate the growth of the community and tax base.
- Trained, developed, and grew department staff to implement department strategic objectives and achieve City goals.
- Support, facilitate, and provide inspection services for construction of new Hurd Scott and White Regional Hospital to Certificate of Occupancy.
- Implement My Permit Now software for permitting, plan review, inspections, electronic data storage, customer utilization/access, and code enforcement violation processing.
- Manage the ordering, budgeting, and erection of Downtown Wayfinding signage.
- Implement and market the 2015 Build Marble Falls, Single Family Home Initiative.
- Research, receive industry/stakeholder feedback, and adopt 2012 International Building and related Codes.
- Research, receive industry feedback, and assess the need to increase and/or adjust Building Permit and related fees and coordinated and conducted a Builder’s Forum in partnership with the Hill Country Builder’s Association (HCBA).
- Substandard building/structure identification, notification, and mitigation or demolition of five structures, with a goal of zero occupant/resident displacement and developed tracking system for progress of mitigation incidents.
- Developed and completed ordinance amending City Substandard Building processes.
- Comprehensive Plan Request for Proposals (RFP), consultant selection, and initiation of update.
- Developed and completed ordinance creating Mobile Food Court Regulations and amendments to Temporary Use Regulations.
- Developed and completed ordinance amending City Landscape Ordinance plant list to native and adaptive tree, shrub, plant, and grass species; thereby promoting water conservation and sustainability.
- Coordinated and facilitated the establishment of a Development Agreement for Gregg Ranch property and corresponding Annexation proceedings.
- Coordinated and completed Planned Development District zoning amendments for the following: World Mark at Marble Falls PDD, Gregg Ranch PDD, Live Oak PDD, Arbor House PDD.

- Coordinated the development of a City Public Improvement District Policy.
- Research, receive industry/stakeholder feedback, and draft update of the Tree Preservation/Protection Ordinance.
- Created and implemented Population estimate database for current and projected population.
- Inter-departmental support of Police Department migration to CAD/RMS system utilizing the City GIS database administration and support.
- Improved Code Enforcement case closure rate and volume of compliance cases through communication and collaboration with property owners/residents.
- Assist in the Economic Development of Marble Falls and overall community prosperity by working with business owners and developers to bring their project to fruition in compliance with all City codes and ordinances.
- Administration, management, permitting, and enforcement of Federal Emergency Management Agency (FEMA) Floodplains to maintain the City's National Flood Insurance Program (NFIP) membership and City Non-Point Source Pollution Ordinance.
- Maintained excellent employee safety practices by instituting best management practices, communication, and training, with zero safety related incidents affecting employee well-being in the office or field work environment.

#### **What We Plan to Accomplish in 2015-2016**

- Continue to challenge staff to develop and implement new ways and methods to improve Department image, build brand identity of the City, and collaborate with builders/developers facilitate the growth of the community and tax base.
- Continue to train, develop, and grow department staff to implement department strategic objectives and achieve City goals.
- Administer and manage the 2015-2016 Comprehensive Plan update.
- Conduct analysis and audit of City development process review.
- Improve public, City staff, and Council access to development information/permitting activity.
- Research and develop amendment allowing Granny Flats/accessory uses.
- Initiate Zoning Ordinance/Land Use Regulations update.
- Continue to plan and manage adding to the erection of Downtown Wayfinding signage.
- Research and develop solutions to the Original Township truck route.
- Substandard building identification, notification, and mitigation or demolition of three to six structures, with a goal of zero occupant/resident displacement.
- Research and develop amendment to Property maintenance code regarding parking requirements and/or other potential areas.
- Research, receive industry/stakeholder feedback, and assess the need to re-structure, increase and/or adjust Building Permit and related fees and continue partnership with HCBA and continue to host/facilitate 2016 Builder's Forum meetings.
- Continue staff support for the Planning and Zoning Commission items/cases, with no incidents of delayed applicant items due to staff error(s) or omission(s).

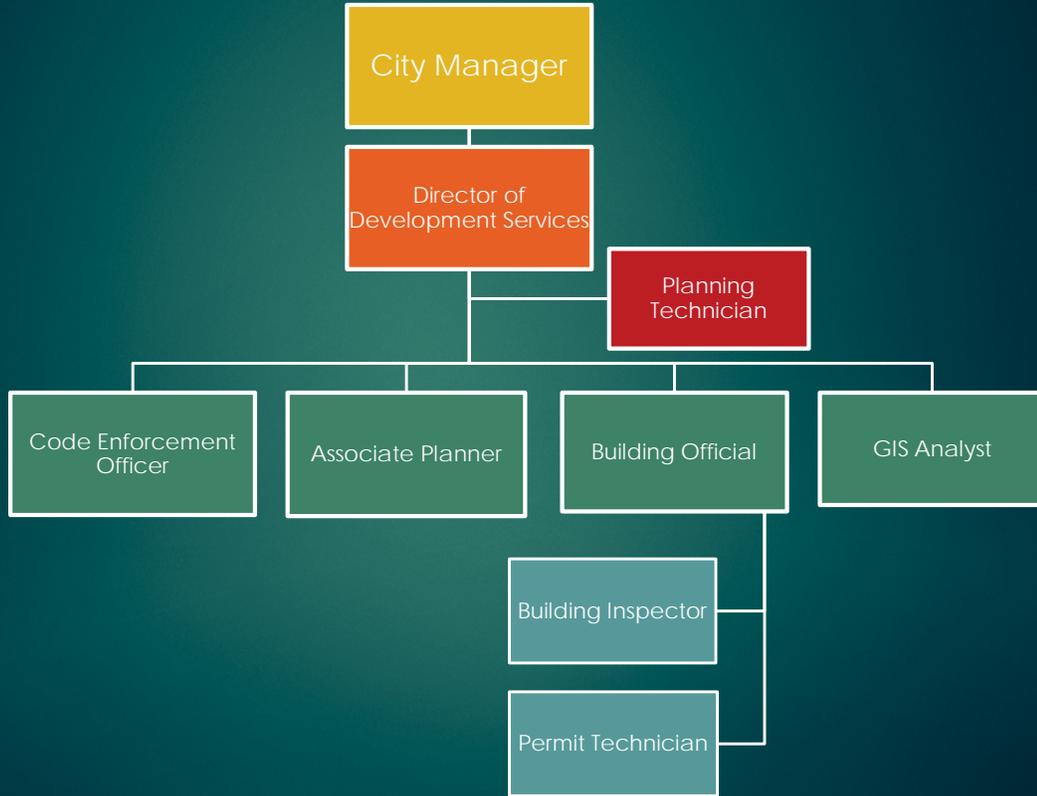
- Continue staff support for the Impact Fee Advisory Committee, biannual reporting and monitoring of impact fees, land use assumptions, and capital improvement plan.
- Continue administration and maintenance of City Backflow Program and Grease Trap Program for compliance with Texas Commission of Environmental Quality (TCEQ) TCEQ requirements and adopted municipal ordinances.
- Assist in the Economic Development of Marble Falls and overall community prosperity by working with business owners and developers to bring their project to fruition in compliance with all City codes and ordinances.
- Administration, management, and enforcement of Non-Point Source Pollution Ordinance within the city limit and Extraterritorial jurisdiction (ETJ); and continue partnership and communication with LCRA protecting the water quality of the Highland Lakes.
- Administration, management, permitting, and enforcement of consistent and quality regulation of Federal Emergency Management Agency (FEMA) Floodplains to maintain the City's National Flood Insurance Program (NFIP) membership thereby guaranteeing affordable flood insurance for property owners.
- Maintain excellent employee safety practices by instituting best management practices, communication, and training, with zero safety related incidents affecting employee well-being in the office or field work environment.

<b>Development Services Department</b>				
<b>Performance Measures</b>	<b>Actual FY 12-13</b>	<b>Actual FY 13-14</b>	<b>Estimated FY 14-15</b>	<b>Projected FY 15-16</b>
<b>Planning cases processed</b>	34	52	45*	55*
<b>Plats approved &amp; recorded</b>	20	32	20*	25*
<b>Permits issued</b>	1,135 (STRM)	760	600*	800*
<b>Inspections conducted</b>	3,400*	2,200*	1,700*	2,200*
<b>Code enforcement cases closed</b>	600+/-	600+/-	700*	800*
<b>Maps produced</b>	600+/-	600+/-	600*	600*
<b>In-person customer queries resolved</b>	1,400*+/-	1,500*+/-	1,500*+/-	1,600*+/-

\*estimated number

**STRM** – Indicates a significant influx of permit activity (approx. 370 permits) due to April 2013 Hail Event.

# Development Services



<b>Fund: General</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
<b>Department: Development Services</b>				
Director of Development Services	1	1	1	1
GIS Analyst	1	1	1	1
Building Official	1	1	1	1
Building Inspector	3	1	1	1
Code Enforcement Officer	2	1	1	1
Associate Planner	1	1	1	1
Planning Technician	1	1	1	1
Permit Technician	2	1	1	1
<b>TOTALS</b>	<b>12</b>	<b>8</b>	<b>8</b>	<b>8</b>

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>DEVELOPMENT SERVICES</b>					
<u>PERSONNEL SERVICES</u>					
555-5100	SALARIES (EXEMPT)	180,184	197,300	204,200	212,901
555-5105	SALARIES (NON-EXEMPT)	185,050	192,900	191,000	211,150
555-5135	SEASONAL & HOURLY EMPLOYEES	1,775	0	0	0
555-5140	OVERTIME	1,321	2,000	2,000	2,000
555-5155	EMPLOYEE LONGEVITY PAY	3,598	3,600	3,207	3,900
555-5170	SOCIAL SECURITY	28,435	31,300	31,113	33,373
555-5175	RETIREMENT	17,551	19,400	20,335	21,813
555-5180	EMPLOYEE HEALTH/DENTAL	38,268	41,750	49,500	56,877
555-5181	DEPENDENT HEALTH/DENTAL	9,799	11,550	13,400	15,400
555-5182.01	LIFE/LTD	2,769	3,200	3,200	3,350
555-5183	HSA- EMPLOYER CONTRIBUTION	5,190	6,000	4,000	5,000
555-5190	WORKERS COMPENSATION	1,392	1,500	1,450	1,550
555-5193	AUTO ALLOWANCE	11,146	12,600	6,300	6,300
TOTAL PERSONNEL SERVICES		486,478	523,100	529,705	573,614
<u>SUPPLIES</u>					
555-5314	COMPUTER EQUIPMENT	4,743	6,000	4,000	4,000
555-5318	FURNITURE	1,280	1,000	800	800
555-5320	POSTAGE	1,637	1,800	2,000	1,800
555-5330	GAS, OIL, & NEW TIRES	2,203	2,000	2,000	2,000
555-5332	OFFICE SUPPLIES	5,446	6,000	5,000	5,000
555-5333	COMPUTER SUPPLIES/SOFTWARE	6,004	13,760	13,760	13,780
555-5334	COPIER SUPPLIES	476	500	500	500
555-5335	JANITORIAL SUPPLIES	655	1,000	1,000	1,000
555-5340	TRAINING SUPPLIES	93	250	250	250
555-5350	PRINTING	436	600	600	600
555-5355	PUBLICATIONS & BOOKS	96	1,200	1,200	1,200
555-5365	SAFETY CLOTHING & EQUIP.	724	300	300	300
555-5390	SMALL TOOLS & EQUIPMENT	871	800	800	800
555-5399	MISCELLANEOUS SUPPLIES	2,836	3,500	3,500	3,000
555-5399.01	MISCELLANEOUS SUPPLIES-FOOD	1,158	2,200	2,200	2,200
TOTAL SUPPLIES		28,658	40,910	37,910	37,230

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>MAINTENANCE</u>					
555-5401	BUILDING MAINTENANCE	1,257	1,200	1,200	1,200
555-5403	COMPUTER MAINTENANCE	528	500	500	4,700
555-5404	TELEPHONE MAINTENANCE	0	0	180	180
555-5406	SOFTWARE MAINTENANCE	1,615	3,100	3,100	3,100
555-5457	VEHICLE/EQUIP. MAINTENANCE	932	800	800	800
555-5469	SUBSTANDARD BLDG. DEMO.	0	1,000	0	1,000
555-5490	LOT MOWING	1,960	5,000	2,000	4,000
TOTAL MAINTENANCE		6,292	11,600	7,780	14,980
<u>SERVICES</u>					
555-5501	MEDICAL SERVICES	560	172	172	172
555-5501.01	BACKGROUND CHECKS	260	22	22	22
555-5520	PROFESSIONAL SERVICES	6,022	9,500	4,500	4,500
555-5526	CREDIT CARD FEES	942	700	700	700
555-5530	ADVERTISING & NOTICES	2,349	2,000	2,000	2,000
555-5540	TELEPHONE	5,980	3,500	3,000	3,000
555-5542.01	NATURAL GAS- FOURTH STREET	666	400	539	500
555-5545.02	ELECTRICITY- FOURTH STREET	3,681	5,000	4,000	4,000
555-5570	EQUIPMENT RENTAL	7,021	7,500	7,500	7,500
555-5580	INSURANCE - GENERAL LIABILI	388	500	340	400
555-5582	INSURANCE-ERRORS/OMISSIONS	1,029	1,029	926	1,050
555-5583	INSURANCE - VEHICLE LIABILI	304	350	278	350
555-5584	INSURANCE - VEHICLE APD	252	277	252	300
TOTAL SERVICES		29,454	30,950	24,229	24,494
<u>OTHER</u>					
555-5610	DUES	610	800	800	800
555-5625	BUSINESS EXPENSES	2,964	4,000	4,000	4,900
555-5626	PROFESSIONAL DEVELOPMENT	8,434	4,000	4,000	4,000
555-5665	MISCELLANEOUS EXPENSE	6,677	6,000	6,000	6,000
TOTAL OTHER		18,685	14,800	14,800	15,700
<b>TOTAL DEVELOPMENT SERVICES</b>		<b>569,567</b>	<b>621,360</b>	<b>614,424</b>	<b>666,018</b>

# General Fund

## Street Department

### **Mission Statement**

"We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

### **Description**

The Street Department consists of a supervisor and ten employees. Their responsibilities include, but are not limited to, the maintenance of all city streets, the preparation for county paving, maintenance of street signs, mowing of right-of-ways and storm sewer maintenance. The Street Department's responsibilities also include the Annual residential spring cleanup where the community is able to dispose of their unwanted items; and the preparation and cleanup for special events, such as the Drag Boat Races, Chili Cook Off, Market Days and other events within the community.

### **Goals and Objectives**

- Support other departments
- Evaluate drainage system and repair as needed
- Make necessary repairs to streets and Right-Of-Ways
- Maintain Right-Of-Ways with regard to debris, grass and weeds

### **What We Accomplished in 2014-15**

- Repave Los Escondidos, after construction of water line installation
- Reconstruction of Rocky Rd, Turland DR., and Jackson Dr.
- Reconstruction of 5<sup>th</sup> Street from Avenue U to Industrial
- Reconstruction of 7<sup>th</sup> Street from Main Street to Highway 281
- Reconstruction of intersection at Bluebonnet and Mission Hills
- Reconstruction of intersection at Bluebonnet and Terrace
- Completed annual Spring Clean up
- Completed creek and drainage program
- Completed street sign change out program

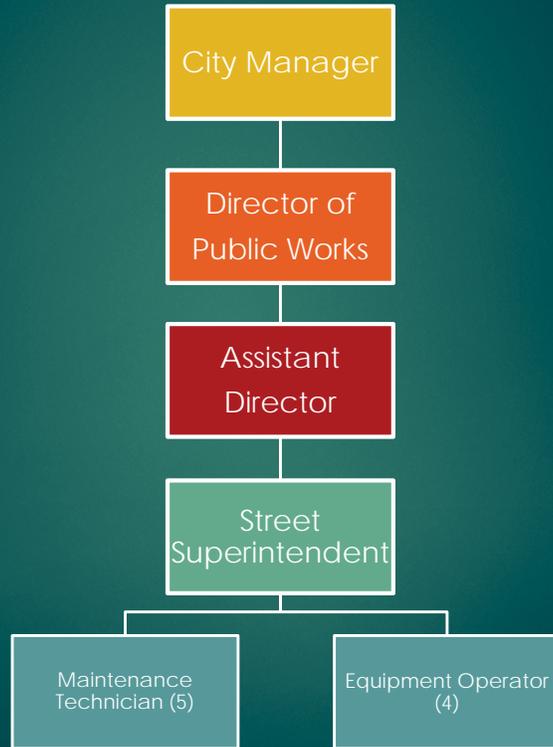
### **What We Plan to Accomplish in 2015-2016**

- Reconstruction of Ave U from 1431 to Broadway
- Reconstruction of 3<sup>rd</sup> from Ave S to Industrial
- Reconstruction of 7<sup>th</sup> from Ave U to Industrial
- Continue seal coating program utilizing city staff and Burnet County
- Continue street sign change out
- Continue with the creek and drainage restoration program
- Reconstruct Broadway from Avenue U to Industrial
- Reconstruction of Broadway from Ave G to Ave D

## Street Department

Performance Measures	Actual FY 12-13	Actual FY 13-14	Estimated FY 14-15	Projected FY 15-16
New Roads (miles)	1.5	.5	.5	.5
Seal Coated Roads (miles)	4.2	2	3	2
Crack Sealing (miles)	2.5	1	1	1
Street Sweeping (miles)	55	145	175	175
Patch Material (tons)	145	150	450	450
Replaced Street Sign	110	130	100	100
Hot Mix (tons)	1,210	1,250	3,500	1,200
Base Materials (tons)	3,500	3,000	15,000	3,000

# Street Department



<b>Fund: General</b>				
<b>Department: Street Department</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
Public Works Director	1	1	1	1
Street Superintendent	1	1	1	1
Equipment Operator	4	4	4	4
Maintenance Technician	5	5	5	5
<b>TOTALS</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

\* Salary budgeted in Water Services

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>STREET DEPARTMENT</b>					
<u>PERSONNEL SERVICES</u>					
557-5100	SALARIES (EXEMPT)	111,606	115,100	133,100	172,628
557-5105	SALARIES (NON-EXEMPT)	338,080	359,150	321,000	320,683
557-5140	OVERTIME	4,562	5,000	8,500	7,000
557-5155	EMPLOYEE LONGEVITY PAY	24,121	26,900	25,209	19,700
557-5170	SOCIAL SECURITY	35,456	39,200	37,799	40,262
557-5175	RETIREMENT	22,483	24,400	24,705	26,316
557-5180	EMPLOYEE HEALTH/DENTAL	62,886	73,900	62,200	71,470
557-5181	DEPENDENT HEALTH/DENTAL	15,243	16,950	20,100	23,095
557-5182.01	LIFE/LTD	3,424	3,500	3,500	3,600
557-5183	HSA- EMPLOYER CONTRIBUTION	2,486	3,000	3,000	3,100
557-5190	WORKERS COMPENSATION	20,433	21,500	23,500	24,500
557-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
TOTAL PERSONNEL SERVICES		647,080	694,900	668,913	718,654
<u>SUPPLIES</u>					
557-5330	GAS, OIL, & NEW TIRES	56,603	50,000	50,000	50,000
557-5332	OFFICE SUPPLIES	258	400	300	300
557-5333	COMPUTER SUPPLIES/SOFTWARE	2,374	2,200	2,200	2,200
557-5335	JANITORIAL SUPPLIES	270	400	400	400
557-5343	GENERAL SUPPLIES	818	1,000	1,000	1,000
557-5360	UNIFORMS	3,492	3,400	3,400	3,400
557-5365	SAFETY CLOTHING & EQUIP.	1,676	3,000	3,000	3,000
557-5390	SMALL TOOLS & EQUIPMENT	3,291	3,000	3,000	3,000
557-5399	MISCELLANEOUS EXPENSE	4	0	0	0
TOTAL SUPPLIES		68,786	63,400	63,300	63,300
<u>MAINTENANCE</u>					
557-5406	SOFTWARE MAINTENANCE	95	1,000	200	1,000
557-5445	STREET SIGNS	4,144	5,500	5,500	5,500
557-5446	STREET MAINTENANCE	21,486	50,000	50,000	150,000
557-5447	STREET LIGHT MAINTENANCE	13,510	2,200	2,200	2,200
557-5457	VEHICLE/EQUIP. MAINTENANCE	31,635	30,000	30,000	30,000
TOTAL MAINTENANCE		70,870	88,700	87,900	188,700

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
557-5501	MEDICAL SERVICES	260	100	100	100
557-5501.01	BACKGROUND CHECKS	18	0	0	0
557-5520	CITY CLEANUP EXPENSES	4,012	5,000	2,100	4,500
557-5520.01	PROFESSIONAL SERVICES	0	500	100	500
557-5530	ADVERTISING & NOTICES	751	500	250	500
557-5540	TELEPHONE/PAGER SERVICES	2,514	4,000	2,800	4,000
557-5545	ELECTRICITY - STREET LIGHTS	97,137	100,000	90,000	90,000
557-5570	RENTAL EQUIPMENT	7,685	8,000	8,000	7,685
557-5580	INSURANCE - GENERAL LIABILI	543	597	406	450
557-5582	INSURANCE-ERRORS/OMISSIONS	1,452	1,597	1,437	1,550
557-5583	INSURANCE - VEHICLE LIABILI	2,680	2,948	2,066	2,200
557-5584	INSURANCE - VEHICLE APD	3,447	3,570	2,843	3,200
557-5585	MOBILE EQUIPMENT INSURANCE	3,239	3,560	3,325	3,350
TOTAL SERVICES		123,738	130,372	113,427	118,035
<u>OTHER</u>					
557-5610	DUES	100	125	0	0
557-5625	BUSINESS EXPENSE	58	100	100	100
557-5626	PROFESSIONAL DEVELOPMENT	1,200	1,000	1,000	5,500
TOTAL OTHER		1,358	1,225	1,100	5,600
<u>CAPITAL</u>					
557-5800.05	ROCKY ROAD IMPROVEMENTS	11,570	60,000	60,000	0
557-5819	ROAD GRADER-LEASE	22,443	22,444	22,443	22,443
557-5819.01	FRONT END LOADER-LEASE	19,119	20,000	19,119	19,119
TOTAL CAPITAL		53,132	102,444	101,562	41,562
<b>TOTAL STREET DEPARTMENT</b>		<b>964,964</b>	<b>1,081,041</b>	<b>1,036,202</b>	<b>1,135,851</b>

# General Fund

## Parks and Recreation Department

### **Mission Statement**

We pledge to provide safe and accessible park and community facilities, recreational programming, and community events that will attract quality growth and economic development; enhance the health and quality of life of our citizens and visitors; and enrich the community and environment by conserving, protecting, and enhancing our cultural, historical, archeological, and natural resources.

### **Description**

The Parks and Recreation Department maintains approximately 119 of 130 total acres of park and cemetery land in Marble Falls. Lakeside, Falls Creek, and Johnson Park are adjacent to one another and are very popular for family outings. These parks are also used for some of Marble Falls' largest special events like Howdy-Roo, Mayfest, and Lakefest. The Parks and Recreation Department also partners with local leagues, organizations, and concessioners to provide recreational and educational opportunities for all ages.

The Parks and Recreation Department consists of a Director, Superintendent, Administrative Assistant, and six Maintenance Technicians. The full-time Maintenance Technicians, through the Superintendent's guidance, maintain Johnson Park, Westside Park, Falls Creek Park, Lakeside Park, Villa Vista Park, Childers Park, Mormon Mill park site, the Green's Soccer Complex, Lakeside Pavilion, the City Cemetery, City Hall, Visitor Center, Main Street flower beds, and Lakeside Park Swimming Pool, as well as baseball fields and other locations across the City. The Administrative Assistant is also responsible for the administrative duties of the Public Works Department.

The City has partnered with the YMCA of the Highland Lakes to manage and operate the Lakeside Park Swimming Pool. The swim lessons and pool parties are scheduled by the Parks and Recreation Department and operated by the YMCA; and, the swim team, water exercise, and pool concessions are scheduled and operated by the YMCA. The pool is open daily while school is out for the summer.

The Parks and Recreation Department interfaces with the Parks and Recreation Commission which serves in an advisory capacity and makes recommendations to the City Council concerning the acquisition, maintenance, operation and use of parks, cemetery, and other open spaces within the City.

### **Goals and Objectives**

- Provide clean and well maintained parks and facilities
- Develop and open new parks, trails, and facilities
- Provide more recreational activities and opportunities
- Develop community partnerships to promote, enhance, and expand our park system and recreational programs
- Provide a safe, clean, and sanitary facility for swimming and private pool parties

- Maximize facility availability and operational efficiency
- Educate and develop staff

### **Accomplishments for 2014-2015**

- Continued new website development
  - Implemented online activity registration – swim lessons
  - Developed InnerFalls (Intranet) content
- Introduced Level 5 Leadership Model to Parks and Recreation Department staff
- Developed and opened new park facilities
  - Built and opened new dog park (Ruff Park) at Westside Park
    - Executed naming process to name dog park
    - Developed and secured approval of a Maintenance Agreement between the City and Marble Falls Dog Park for Ruff Park
    - Installed new water fountain at dog park to serve both the dogs and their owners
  - Remodeled Community Activity Building at Westside Park
  - Installed new lighting on the basketball court at Westside Park
  - Installed new sidewalk along parking area in Johnson Park
  - Graded and leveled area for new soccer field at The Greens Soccer Complex
- Made needed repairs and replaced equipment to ensure facility availability and quality
  - Removed suspended ceilings and painted the interior of the Westside Park Restrooms
  - Installed new ceiling in boat house at Falls Creek Park
  - Hired Ford A/V to address acoustic and sound issues at the Lakeside Pavilion
  - Replaced remainder of exit doors on the Lakeside Pavilion
  - Replaced swings at playgrounds
- Provided healthy and safe facilities
  - Updated pool chemical monitoring systems
  - Cleaned and recoated rust and corrosion at pool
  - Removed hazard trees and trimmed trees in parks
  - Replaced main power panel and installed remote/automated scheduling on Johnson Park Ball Field lighting
- Provided trained personnel and a safe facility for aquatics activities
  - Contracted with the YMCA of the Highland Lakes for pool management and operations services
- Explored new recreational opportunities in the parks through park concessions
  - Renewed Park Concession Agreement with Go Paddle Down for a one year term
  - New Park Concession Agreement with Avery Jones for Yoga classes in Johnson Park for a one year term
  - Renewed Park Concession Agreement with Tamara Johnson for Zumba classes at the new Westside Park Community Activity Building
- Developed a tree inventory and care plan for Johnson Park
- Expanded the market potential and visibility of the Lakeside Pavilion by registering with online event site location and planning services; and, coordinating similar activities with the Convention and Visitors Bureau
- Assisted the Boys and Girls Club Highland Lakes with recovering and painting the locker/bin wall

**Planned Accomplishments for 2015-2016**

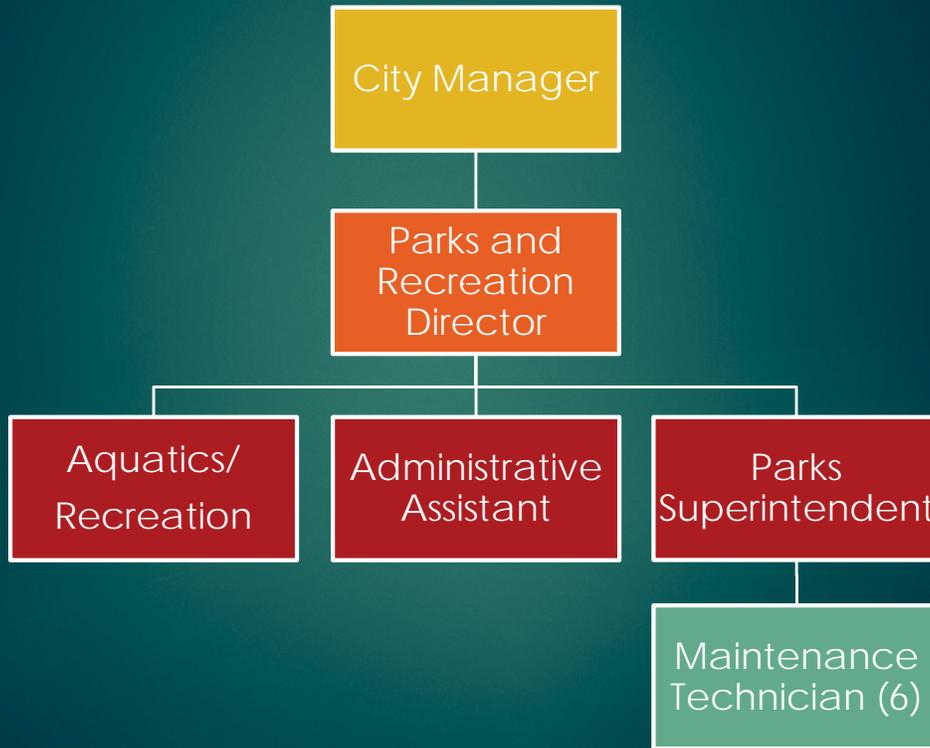
- Integration of the Level 5 Leadership Model into the Parks and Recreation Department
- Educate and train key staff for required certifications and leadership development
- Address identified facility maintenance needs such as structural repairs and painting
- Continue efforts to fund, design, and construct hike and bike trail linking Westside and Childers Parks
- Phase 2 of Purple Pipe to The Greens Soccer Complex
- Maximize the facility availability and operational efficiency
- Make needed repairs and replace equipment to ensure facility availability and quality
- Provide healthy and safe facilities
- Provide trained personnel and a safe facility for aquatics activities
- Explore new recreational opportunities in the parks through park concessions
- Develop new website content and functionality
- Update the Parks and Recreation chapter of the Comprehensive Plan
- Continue to work with the Economic Development Corporation, Parks and Recreation Commission, the Downtown Planning Committee, and other committees and groups, on the Downtown Redevelopment Project

<b>Parks and Recreation Department</b>				
Performance Measures	Actual FY 12-13	Actual FY 13-14	Estimated FY 14-15	Projected FY 15-16
Park Reservations, number of rentals (ea.)	387	400	300	350
Community Event Attendance**	N/A	N/A	65,000	65,000
Lakeside Pavilion (days)	172	160	190	170
Pool Parties (ea.)	86	85	70	70
Swim Lessons/Team (ea.)*	75	75	60	60
Park/Cemetery Land maintained/total (acres)	114/124	114/124	119/130	119/130
Park Locations in City developed/total (ea.)	13/15	13/15	14/16	14/16

\*Number of individual participants

\*\* Estimated attendance provided by event organizers; includes City-wide Garage Sale, Howdy-Roo, Mayfest, July 4<sup>th</sup>, Lakefest (10,000), Market Days, Sculptures on Main, FiestaJAM, and Walkway of Lights (47,000)

# Parks and Recreation Department



<b>Fund: General</b>				
<b>Department: Parks and Recreation Dept.</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
Parks and Recreation Director	1	1	1	1
Parks Superintendent	1	1	1	1
Parks and Recreation Administrative Assistant	1	1	1	1
Maintenance Technician	8	6	6	6
<b>TOTALS</b>	<b>11</b>	<b>9</b>	<b>9</b>	<b>9</b>

\* Seasonal positions are temporary and not included in Full Time Equivalent Chart

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>PARKS DEPARTMENT</b>					
<u>PERSONNEL SERVICES</u>					
565-5100	SALARIES (EXEMPT)	143,950	148,900	147,600	150,998
565-5105	SALARIES (NON-EXEMPT)	200,299	213,500	213,500	221,947
565-5135	SEASONAL & HOURLY EMPLOYEES	40,104	0	0	23,232
565-5140	OVERTIME	1,741	2,500	4,000	4,000
565-5142	ON CALL PAY	4,575	4,600	4,600	4,600
565-5155	EMPLOYEE LONGEVITY PAY	4,402	5,500	5,338	6,600
565-5170	SOCIAL SECURITY	29,791	31,850	29,172	31,953
565-5175	RETIREMENT	16,603	18,600	19,067	19,722
565-5180	EMPLOYEE HEALTH/DENTAL	44,422	46,900	51,600	59,290
565-5181	DEPENDENT HEALTH/DENTAL	7,807	9,600	8,100	9,310
565-5182.01	LIFE/LTD	2,735	2,900	3,100	3,300
565-5183	HSA- EMPLOYER CONTRIBUTION	4,580	4,000	5,000	5,000
565-5190	WORKERS COMPENSATION	8,650	9,100	7,200	7,900
565-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
TOTAL PERSONNEL SERVICES		515,959	504,250	504,577	554,152
<u>SUPPLIES</u>					
565-5320	POSTAGE	150	220	220	220
565-5330	GAS, OIL, & NEW TIRES	16,628	16,000	11,000	16,000
565-5332	OFFICE SUPPLIES	1,283	2,000	2,000	2,000
565-5333	COMPUTER SUPPLIES/SOFTWARE	2,416	2,000	2,000	2,000
565-5335	JANITORIAL SUPPLIES	7,796	6,000	6,000	6,000
565-5341	CHEMICALS	4,582	9,000	5,000	5,000
565-5342	SPRING BREAK SUPPLIES	0	1,400	400	1,400
565-5343	GENERAL SUPPLIES	1,327	2,000	2,000	2,000
565-5355	PUBLICATIONS & BOOKS	20	100	100	100
565-5360	UNIFORMS	2,697	3,000	2,000	3,000
565-5365	SAFETY CLOTHING & EQUIP.	1,482	3,000	1,500	3,000
565-5390	SMALL TOOLS & EQUIPMENT	5,877	6,000	6,000	6,000
565-5399	MISCELLANEOUS SUPPLIES	1,693	3,000	3,000	3,000
TOTAL SUPPLIES		45,951	53,720	41,220	49,720

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>MAINTENANCE</u>					
565-5401	PAVILION CLEANING EXPENSES	23,625	21,500	25,000	25,000
565-5406	SOFTWARE MAINTENANCE	0	600	600	600
565-5420.01	PAVILION MAINTENANCE	10,284	11,000	11,000	11,000
565-5420.02	GENERAL PARK MAINTENANCE	29,753	24,000	24,000	24,000
565-5420.03	GENERAL MAINT.- SKATE PARK	161	500	0	500
565-5420.04	SWIMMING POOL MAINTENANCE	7,326	9,000	9,000	9,000
565-5431	SPRINGBREAK PROGRAM	536	0	683	1,000
565-5457	VEHICLE/EQUIP. MAINTENANCE	12,532	8,000	8,000	8,000
TOTAL MAINTENANCE		84,217	74,600	78,283	79,100
<u>SERVICES</u>					
565-5501	MEDICAL SERVICES	1,830	2,500	200	1,200
565-5501.01	BACKGROUND CHECKS	54	100	100	100
565-5520	PROFESSIONAL SERVICES	320	300	300	300
565-5522	POOL OPERATIONS CONTRACT	0	40,000	40,000	40,000
565-5526	CREDIT CARD FEES	1,419	700	1,000	2,000
565-5530	ADVERTISING & NOTICES	2,673	1,500	500	1,500
565-5540	TELEPHONE	3,951	5,000	5,000	5,000
565-5540.01	PAVILION ALARM PHONE LINES	0	250	250	250
565-5542	NATURAL GAS PAVILION	638	1,000	1,000	1,000
565-5545.01	ELECTRICITY	6,711	10,000	8,000	8,000
565-5545.02	ELECTRICITY - SOFTBALL LEAG	2,806	3,500	3,000	3,500
565-5545.03	ELECTRICITY - YOUTH BASEBAL	3,830	4,000	4,000	4,000
565-5545.04	ELECTRICITY - SOCCER FIELD	2,428	3,500	3,000	3,500
565-5545.05	ELECTRICITY - PAVILION	10,479	11,000	11,000	11,000
565-5545.08	ELECTRICITY - SKATE PARK	1,508	1,700	1,700	1,700
565-5545.09	ELECTRICITY-KAMPERS KORNER	0	350	0	0
565-5545.10	ELECTRICITY- WEST SIDE PARK	1,699	2,500	2,500	2,500
565-5575	STATE INSPECTION FEES	28	180	180	180
565-5580	INSURANCE GEN LIAB-SKATE PK	621	700	700	700
565-5582	INS.-ERRRS/OMMISS-KAMPERS K	1,210	1,200	1,200	1,200
565-5583	INSURANCE - VEHICLE LIABILI	988	1,000	1,000	1,000
565-5584	VEHICLE COMPREHENSIVE	771	900	771	900
565-5585	MOBILE EQUIPMENT INSURANCE	319	350	422	400
TOTAL SERVICES		44,283	92,230	85,823	89,930

# 01-General Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>OTHER</u>					
565-5610	DUES	1,535	1,500	1,500	1,500
565-5625	BUSINESS EXPENSES	1,580	1,300	1,300	1,300
565-5626	PROFESSIONAL DEVELOPMENT	3,578	1,500	3,000	4,500
565-5628	PAVILION PAVERS	0	100	100	100
565-5665	MISCELLANEOUS EXPENSE	1,147	0	0	0
565-5667	EMPLOYEE RECOGNITION	1,076	1,200	1,000	600
TOTAL OTHER		8,916	5,600	6,900	8,000
<u>CAPITAL</u>					
565-5812.01	MACHINERY & EQUIPMENT-OTHE	6,831	7,000	6,831	6,831
565-5816.03	BUILDING IMPROV. WESTSIDE PARK	0	30,000	30,000	0
565-5816.04	LEASE PAYMENT - VEHICLES				14,551
565-5816.05	LEASE PAYMENT - GATOR				3,274
565-5816.06	LEASE PAYMENT - MOWERS				6,548
TOTAL CAPITAL		6,831	37,000	36,831	31,204
<b>TOTAL PARKS AND RECREATION DEPT</b>		<b>706,157</b>	<b>767,400</b>	<b>753,634</b>	<b>812,106</b>

# Proprietary Fund

Proprietary Fund is used to account for those operations that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the cost of providing goods or services be finance or recovered primarily through user charges.

Water and Wastewater Fund: To account for providing water, sewer and refuse collection services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration operations, maintenance, financing, and related debt service and billing collections. All costs are financed through charges to customers with rates reviewed regularly and adjusted if necessary to ensure integrity of the fund.

CITY OF MARBLE FALLS  
WATER & WASTEWATER FUND -02  
BUDGET SUMMARY  
FISCAL YEAR 2015-2016

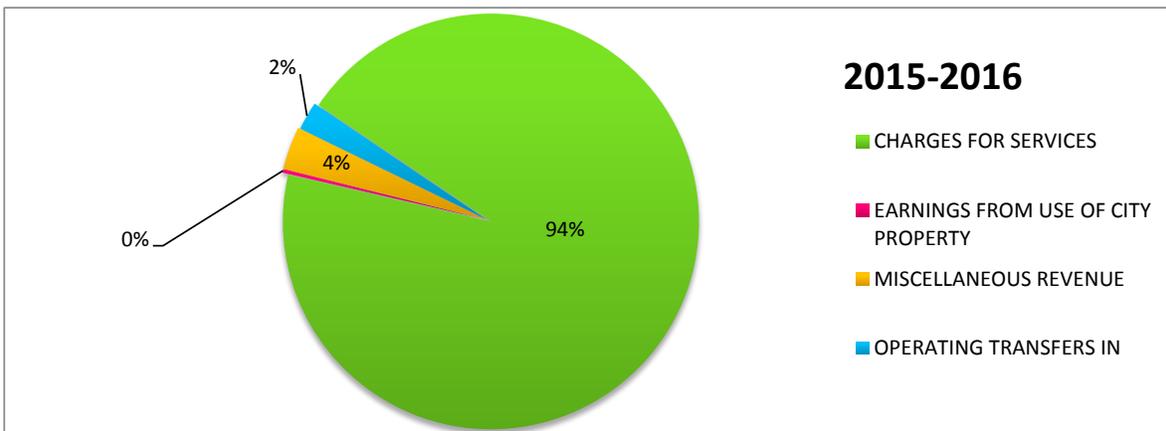
	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	23,161	210,721	210,721	-37,515
REVENUES:				
Operating Revenues	4,503,455	4,578,600	4,251,700	4,418,698
Operating Transfers In	227,014	240,000	240,000	100,000
Total Revenues	<u>4,730,469</u>	<u>4,818,600</u>	<u>4,491,700</u>	<u>4,518,698</u>
TOTAL FUNDS AVAILABLE	4,753,630	5,029,321	4,702,421	4,481,183
EXPENDITURES:				
Operating Expenditures	<u>4,542,909</u>	<u>4,804,682</u>	<u>4,739,936</u>	<u>4,518,407</u>
ENDING FUND BALANCE	<u>210,721</u>	<u>224,639</u>	<u>-37,515</u>	<u>-37,224</u>

## Water and Wastewater Fund - 02

### Revenues by Category

### FY 2015-2016

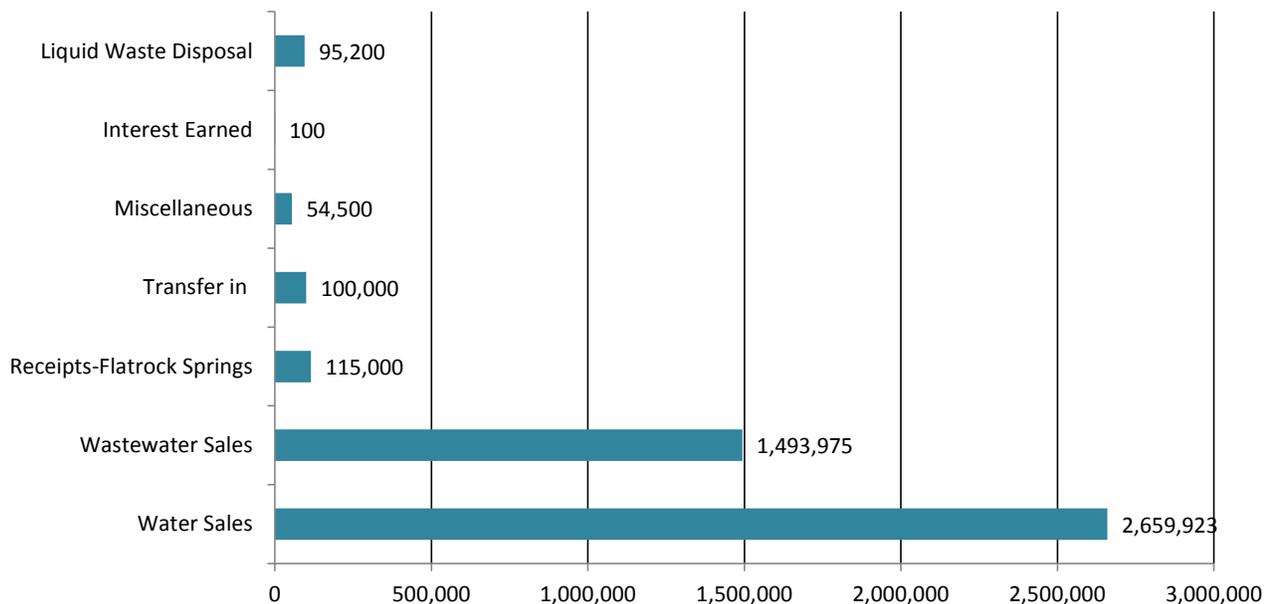
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
<b>CHARGES FOR SERVICES</b>					
460-4101	Water Penalties	31,238	32,000	32,000	34,000
460-4102	Water Extension Penalty	1,315	1,800	1,500	2,000
460-4300	Water Sales	2,479,927	2,475,000	2,475,000	2,603,923
460-4302	Water Taps	65,347	40,000	5,000	20,000
460-4305	Service Charges	6,026	6,000	6,100	6,000
462-4102	Wastewater Penalties	20,757	20,000	18,000	20,000
462-4301	Wastewater Sales	1,394,262	1,725,000	1,420,000	1,463,975
462-4303	Wastewater Taps	4,925	7,000	2,000	10,000
462-4305	Liquid Waste Permit Fee	145	200	200	200
462-4307	Liquid Waste Disposal Fee	72,238	70,000	75,000	95,000
	<b>Subtotal</b>	<b>4,076,180</b>	<b>4,377,000</b>	<b>4,034,800</b>	<b>4,255,098</b>
<b>EARNINGS FROM USE OF CITY PROPERTY</b>					
460-4500	Water Tower Lease	13,200	12,500	12,500	12,500
	<b>Subtotal</b>	<b>13,200</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>
<b>MISCELLANEOUS REVENUE</b>					
460-4306	Miscellaneous Revenue	11,507	700	2,500	1,000
460-4314	Contrib from Developer	(238)	0	0	0
460-4320	Contrib Los Escond Dev Agree.	5,625	33,300	35,000	35,000
460-4504	Receipts- Flatrock Springs	379,762	155,000	155,000	115,000
460-4560	Bank Interest Earned	55	100	100	100
460-4566	Accrued Bond Interest	17,364	0	11,800	0
	<b>Subtotal</b>	<b>414,075</b>	<b>189,100</b>	<b>204,400</b>	<b>151,100</b>
<b>OPERATING TRANSFERS IN</b>					
460-4895	Trsfr from Impact Fees	32,014	40,000	40,000	50,000
460-4897	Trsfr from Debt Services	0	200,000	200,000	50,000
460-4899	Transfer In from EDC	195,000	0	0	0
	<b>Subtotal</b>	<b>227,014</b>	<b>240,000</b>	<b>240,000</b>	<b>100,000</b>
<b>TOTAL</b>		<b>4,730,469</b>	<b>4,818,600</b>	<b>4,491,700</b>	<b>4,518,698</b>



## 02-Water/Wastewater Fund

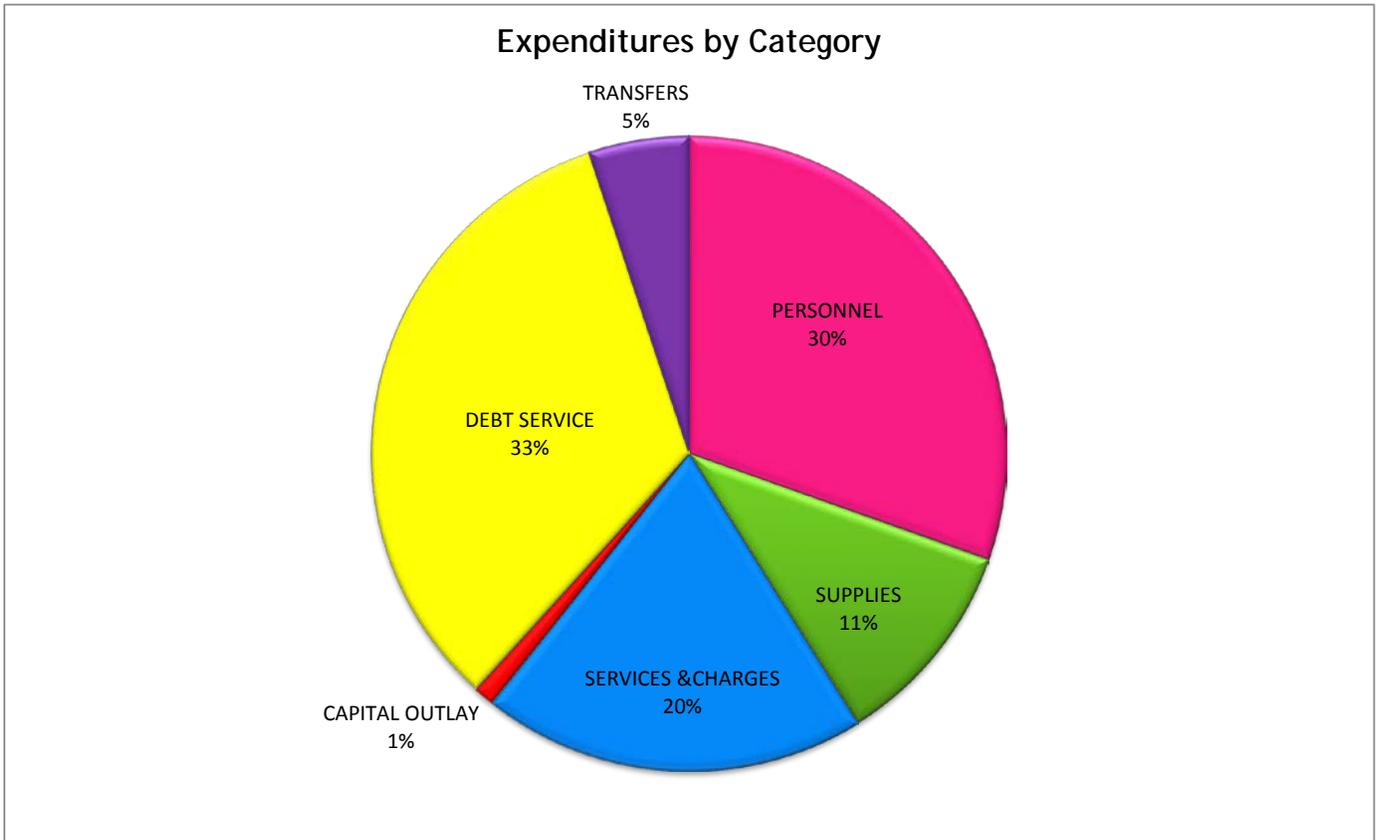
		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
460-4101	WATER PENALTIES	31,238	32,000	32,000	34,000
460-4102	WATER EXTENSION PENALTY	1,315	1,800	1,500	2,000
460-4300	WATER SALES	2,479,927	2,475,000	2,475,000	2,603,923
460-4302	WATER TAPS	65,347	40,000	5,000	20,000
460-4305	SERVICE CHARGES	6,026	6,000	6,100	6,000
460-4306	MISCELLANEOUS REVENUE	11,507	700	2,500	1,000
460-4314	CONTRIB. FROM DEVELOPER	-238	0	0	0
460-4320	CONTR. LOS ESCOND. - DEV AGM	5,625	33,300	35,000	35,000
460-4500	WATER TOWER LEASE SPACE	13,200	12,500	12,500	12,500
460-4504	RECEIPTS - FLATROCK SPRINGS	379,762	155,000	155,000	115,000
460-4560	BANK INTEREST EARNED	55	100	100	100
460-4566	ACCRUED BOND INTEREST	17,364	0	11,800	0
460-4895	TRANSFER IN FROM IMPACT FEES	32,014	40,000	40,000	50,000
460-4897	TRANSFER IN FROM DEBT SERVI	0	200,000	200,000	50,000
460-4899	TRANSFER IN-FROM EDC	195,000	0	0	0
462-4102	WASTEWATER PENALTIES	20,757	20,000	18,000	20,000
462-4301	WASTEWATER SALES	1,394,262	1,725,000	1,420,000	1,463,975
462-4303	WASTEWATER TAPS	4,925	7,000	2,000	10,000
462-4305	LIQUID WASTE PERMIT FEE	145	200	200	200
462-4307	LIQUID WASTE DISPOSAL FEE	72,238	70,000	75,000	95,000
<b>TOTAL REVENUES</b>		<b>4,730,469</b>	<b>4,818,600</b>	<b>4,491,700</b>	<b>4,518,698</b>

### FY 2015-2016



**Expenditures by Category**  
**Water and Wastewater Fund - 02**  
**FY 2015-16**

DEPARTMENT	PERSONNEL	SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS	TOTAL
Water Services	493,751	40,650	170,045	20,008	0	231,000	955,454
Water Plant	235,742	354,150	216,998	6,184	0	0	813,074
Wastewater Services	227,286	22,000	162,329	20,008	0	0	431,623
Wastewater Plant	349,098	51,000	272,538	0	0	0	672,636
Wastewater Irrigation Services	68,748	13,600	63,571	0	0	0	145,919
Debt Service - Principal	0	0	0	0	815,000	0	815,000
Debt Service - Interest	0	0	0	0	684,701	0	684,701
<b>TOTAL</b>	<b>1,374,625</b>	<b>481,400</b>	<b>885,481</b>	<b>46,200</b>	<b>1,499,701</b>	<b>231,000</b>	<b>4,518,407</b>

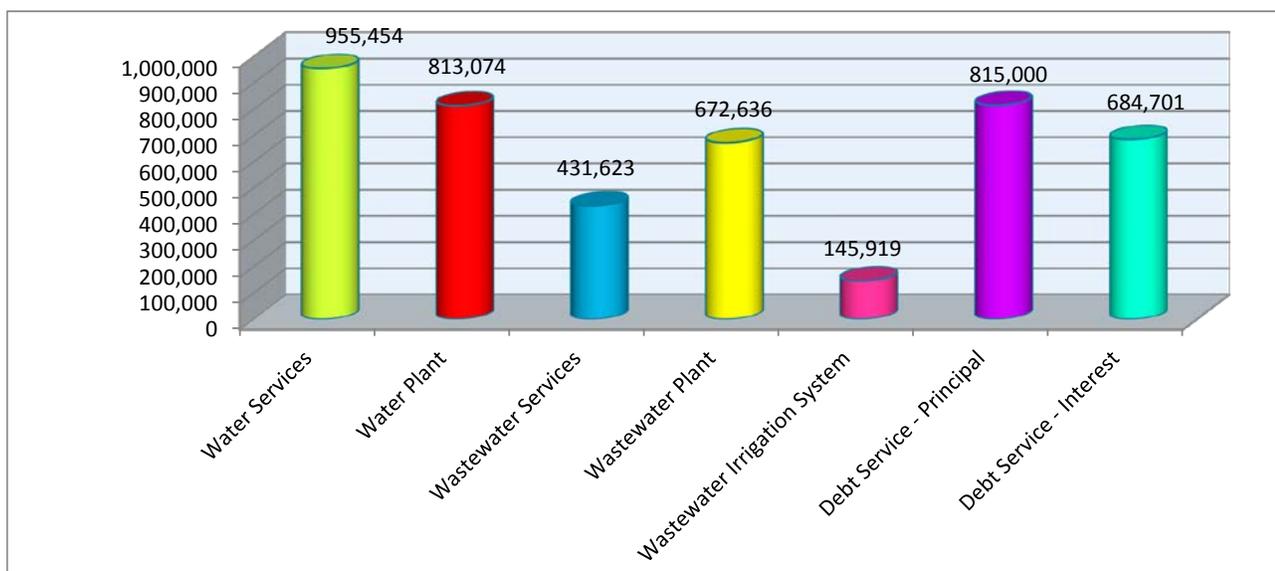


# Water and Wastewater Disbursement Schedule

## Fiscal Year 2015-2016

DEPARTMENT	2013-2014	2014-2015		2015-2016	PERCENT CHANGE
	ACTUAL	BUDGET	ESTIMATED	ADOPTED	
Water Services	1,080,255	1,297,294	1,294,250	955,454	-26.35%
Water Plant	841,852	774,943	770,130	813,074	4.92%
Wastewater Services	323,173	408,902	342,320	431,623	5.56%
Wastewater Plant	637,253	651,368	660,480	672,636	3.27%
Wastewater Irrigation System	114,591	135,730	135,611	145,919	7.51%
Debt Service - Principal	795,000	760,000	760,000	815,000	7.24%
Debt Service - Interest	750,785	776,445	777,145	684,701	-11.82%
<b>TOTAL</b>	<b>4,542,909</b>	<b>4,804,682</b>	<b>4,739,936</b>	<b>4,518,407</b>	<b>-5.96%</b>

The overall decrease of -5.96% is primarily due to a decrease in the Water Services, the decrease in the transfer to General Fund amount has been reduced by \$279,000 in FY 2015-16. The other major decrease is in the Debt Service with the reduction of the interest amount.



# Water/Wastewater Fund

## Water Services Department

### **Mission Statement**

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

### **Description**

The Water Department provides reliable water services for the residential, commercial, and public use for the City of Marble Falls. The department consists of a supervisor and seven employees. The duties of the department include line extensions, water repairs, meter reading, flushing and installation.

### **Goals and Objectives**

- Protect the health and safety of the community and environment
- To supply the citizens of Marble Falls with a reliable, adequate supply of water
- To minimize any interruption of water service by providing trained personnel to respond to calls on a 24 hour basis
- Make necessary repairs to the water distribution system in a safe, professional and timely manner

### **What we accomplished in 2014-2015**

- Extended 600' main on 9<sup>th</sup> Street
- Upgraded 6800' of 8" main on Los Escondidos, bringing us in compliance with TCEQ
- Upgraded 434' of 8" main on Ave H
- Upgraded 160' 6" main on 2<sup>nd</sup> from the alley to Ave H
- Installed water taps that were permitted in a timely manner
- Repaired all water leaks in timely, efficient, manner
- Work with the City Engineer to identify areas that water mains require up-sizing and/or extending to aid in fire protection and a more desirable flow

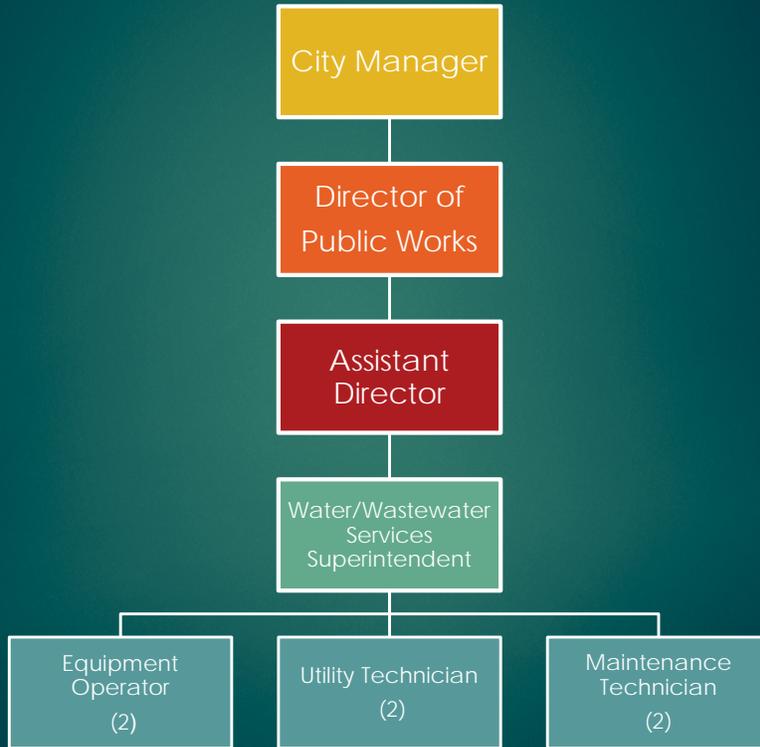
### **What we plan to accomplish in 2015-2016**

- Upgrade 2100' of 8" main South Ave N to Ave S
- Upgrade 8" main from Ave G to Ave D on Broadway
- Maintain the distribution system of the City of Marble Falls
- Continue installing new taps as permitted or required
- Continue installing new fire hydrants and make repairs as needed
- Continue GPS mapping program to identify locations of valves and size of water mains
- Work with the City Engineer to identify areas that water mains require up-sizing and/or extending to aid in fire protection and a more desirable flow
- Working in house with leak detection equipment to identify leaks, and/or problem areas in our system

## Water Services Department

<b>Performance Measures</b>	<b>Actual FY 12-13</b>	<b>Actual FY 13-14</b>	<b>Estimated FY 14-15</b>	<b>Projected FY 15-16</b>
<b>Water Taps Installed</b>	30	30	35	39
<b>Number Water Leaks repairs</b>	35	125	135	137
<b>Line Locates, Spotted and Marked</b>	19	73	80	103
<b>Fire Hydrant Repairs</b>	2	10	15	20
<b>Meter change out</b>	96	56	60	150

# Water Services



<b>Fund: Water/Wastewater Fund</b> <b>Department: Water Services</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
Assistant Public Works Director	1	1	1	1
Equipment Operator	2	2	2	2
Maintenance Technician	4	2	2	2
Utility Technician	2	2	2	2
Utility Clerk*	1	1	1	1
<b>TOTALS</b>	<b>10</b>	<b>8</b>	<b>8</b>	<b>8</b>

\* Water/Wastewater Services Superintendent salary is budgeted from Wastewater Services.

\* Utility Clerk is in the Finance Department

## 02-Water/Wastewater Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>WATER SERVICES</b>					
<u>PERSONNEL SERVICES</u>					
560-5100	SALARIES (EXEMPT)	67,842	70,600	70,800	73,079
560-5105	SALARIES (NON-EXEMPT)	198,343	226,750	221,700	242,641
560-5140	OVERTIME	17,844	18,500	19,000	18,500
560-5142	ON CALL PAY	2,925	4,500	3,600	7,200
560-5155	EMPLOYEE LONGEVITY PAY	9,619	10,600	10,366	11,100
560-5170	SOCIAL SECURITY	21,187	25,400	24,898	26,968
560-5175	RETIREMENT	13,195	15,760	16,273	17,626
560-5180	EMPLOYEE HEALTH/DENTAL	37,858	43,850	45,800	52,624
560-5181	DEPENDENT HEALTH/DENTAL	14,826	20,760	16,200	18,614
560-5182.01	LIFE/LTD	2,070	2,100	2,400	2,600
560-5183	HSA- EMPLOYER CONTRIBUTION	2,680	2,000	2,600	3,000
560-5190	WORKERS COMPENSATION	17,063	18,000	12,100	13,500
560-5193	AUTO ALLOWANCE	0	0	0	6,299
TOTAL PERSONNEL SERVICES		405,452	458,820	445,737	493,751
<u>SUPPLIES</u>					
560-5320	POSTAGE	4,566	6,000	5,000	5,000
560-5330	GAS, OIL, & NEW TIRES	20,671	23,000	21,000	23,000
560-5332	OFFICE SUPPLIES	382	450	300	300
560-5333	COMPUTER SUPPLIES/SOFTWARE	632	900	700	900
560-5335.01	JANITORIAL SUPPLIES	165	300	300	300
560-5341	CHEMICALS	1,976	500	500	500
560-5343	GENERAL SUPPLIES	837	750	250	250
560-5350	PRINTING	0	100	0	100
560-5360	UNIFORMS	1,521	2,800	2,800	2,800
560-5365	SAFETY CLOTHING & EQUIP.	1,084	2,500	2,500	2,500
560-5390	SMALL TOOLS & EQUIPMENT	1,636	5,000	5,000	5,000
TOTAL SUPPLIES		33,470	42,300	38,350	40,650
<u>MAINTENANCE</u>					
560-5401	BUILDING MAINTENANCE	1,961	2,000	2,000	2,000
560-5406	SOFTWARE MAINTENANCE	149	750	76	100
560-5450	MAINTENANCE OF SYSTEM	49,744	60,000	60,000	60,000
560-5451	LINE EXTENSIONS & UPGRADES	29,637	60,000	60,000	60,000
560-5457	VEHICLE/EQUIP. MAINTENANCE	5,884	10,000	25,000	10,000
TOTAL MAINTENANCE		87,375	132,750	147,076	132,100

## 02-Water/Wastewater Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
560-5501	MEDICAL SERVICES	539	150	271	150
560-5501.01	BACKGROUND CHECKS	38	0	0	0
560-5512	AUDIT SERVICES	3,750	3,750	3,750	3,750
560-5526	CREDIT CARD FEES	25,828	15,000	16,098	20,000
560-5527	BANK FEES	56	94	55	55
560-5530	ADVERTISING & NOTICES	100	50	0	50
560-5540	TELEPHONE/PAGER SERVICES	2,679	2,200	2,400	2,400
560-5570	RENTAL EQUIPMENT	794	2,000	2,000	2,000
560-5580	INSURANCE - GENERAL LIABILI	932	1,200	816	1,000
560-5582	INSURANCE-ERRORS/OMISSIONS	1,452	1,452	1,307	1,400
560-5583	INSURANCE - VEHICLE LIABILI	1,378	1,378	1,258	1,350
560-5584	INSURANCE - VEHICLE APD	1,343	1,343	1,292	1,350
560-5585	MOBILE EQUIPMENT INSURANCE	1,907	1,907	900	1,000
TOTAL SERVICES		40,796	30,524	30,147	34,505
<u>OTHER</u>					
560-5610	DUES	275	400	440	440
560-5626	PROFESSIONAL DEVELOPMENT	2,920	2,500	2,500	3,000
560-5640	BAD DEBT EXPENSES	-33	0	0	0
TOTAL OTHER		3,162	2,900	2,940	3,440
<u>CAPITAL</u>					
560-5802.01	ENGINEERING SERVICES	0	120,000	120,000	0
560-5810	VEHICLE	0	0	0	20,008
TOTAL CAPITAL		0	120,000	120,000	20,008
<u>TRANSFERS</u>					
560-6101	TRANSFER TO GEN. FUND	500,000	500,000	500,000	221,000
560-6108	TRANSFER TO EQUIP REPLACE FUND	10,000	10,000	10,000	10,000
TOTAL TRANSFERS		510,000	510,000	510,000	231,000
<b>TOTAL WATER SERVICES</b>		<b>1,080,255</b>	<b>1,297,294</b>	<b>1,294,250</b>	<b>955,454</b>

# Water/Wastewater Fund

## Water Plant

### Description

The Water Plant staff consists of a superintendent and two T.C.E.Q. certified surface water treatment operators. Daily operations include grounds maintenance of the plant, ten pump stations, storage tanks, maintaining lab operations and analysis for process control; maintaining all mechanical components, chemical dosage, and recording all required data for reporting to state and government agencies.

### Goals and Objectives

- Provide a safe, odorless, palatable, and continuous water supply for the public
- Respond to customer complaints in a courteous and professional manner
- Continue to enhance the appearance of all the plant facilities
- Continue to improve, upgrade, replace, and modernize the existing equipment
- Provide support for the other departments
- Comply with all State, City, and Government regulations
- Submit all required documentation to the regulating authorities
- Record and maintain all daily, weekly, monthly, and quarterly water analysis and lab results

### Performance Goals Accomplished in 2014-2015

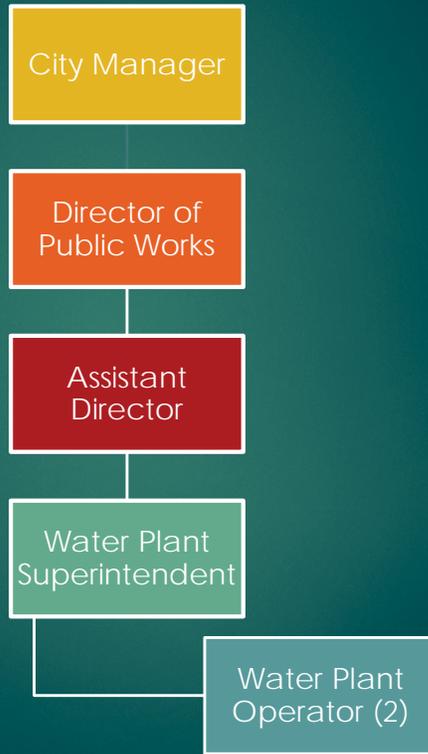
- Provided electric services to new Scott and White Clinic and elevated storage tank
- Completed Phase II of the Water Plant upgrade: and complete Phase III engineering design
- Continue to provide safe public drinking water
- Operator performed in house inspections on all storage tanks
- Maintained and repaired all maintenance discrepancies' the T.C.E.Q. Field investigator noted no area of concerns or violations in water quality from T.C.E.Q.

### Performance Goals Expected in 2015-2016

- Perform in house tank inspections on all storage tanks
- Complete Phase III of the Water Plant upgrade; and complete Phase III engineering design
- Complete Scott and White ground water well and bring on line as a public water supply
- Continue to work with other departments as a team to provide a better service to the public
- Provide professionalism, by training so we can stay informed on the ever changing rules and regulations in our field as water operators
- Keep an open door policy and provide our customers with tours of the water plant upon their request
- Continue to provide safe public drinking water

<b>Water Plant</b>				
<b>Performance Measures</b>	<b>Actual FY 11-12</b>	<b>Actual FY 13-14</b>	<b>Estimated FY 14-15</b>	<b>Projected FY 15-16</b>
<b>Purchased Raw Water (M.G.)</b>	599.785	600	600	600
<b>Treated Water (M.G.)</b>	597.560	550	625	600
<b>Daily Average Production (M.G.)</b>	1.6	1.8	1.8	1.8
<b>Yearly Average Of Water Analysis Performed Daily</b>	11,500	11,500	14,600	14,600
<b>Monthly Water Analysis Performed (L.C.R.A. Lab)</b>	120	120	120	120
<b>Bi-Monthly Water Analysis Performed (L.C.R.A. Lab)</b>	130	156	156	60
<b>Monthly Water Analysis Performed (T.D.H. Lab)</b>	48	0	0	0
<b>Lead and Copper Testing Every Three Years (T.D.H. Lab)</b>	20	20	0	20
<b>Quarterly Water Analysis Performed (T.C.E.Q. Contract Lab)</b>	120	120	120	120
<b>Total Combined Water Analysis Performed</b>	11,938	11,916	11,916	11,916
<b>Peak Day Water Demands (M.G.)</b>	2.8	2.45	2.8	2.8
<b>Number of water quality violations due to treatment upsets</b>	0	0	0	0
<b>Number of positive total coliform findings</b>	0	0	0	0

# Water Plant



<b>Fund: Water/Wastewater Fund Department: Water Plant</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
Water Plant Superintendent	1	1	1	1
Water Plant Operator	3	3	2	2
<b>TOTALS</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>3</b>

## 02-Water/Wastewater Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>WATER PLANT</b>					
<u>PERSONNEL SERVICES</u>					
561-5100	SALARIES (EXEMPT)	0	0	0	54,693
561-5105	SALARIES (NON-EXEMPT)	134,091	137,940	137,940	89,806
561-5140	OVERTIME	19,462	16,000	19,000	16,000
561-5142	ON CALL PAY	4,575	4,650	4,650	4,650
561-5155	EMPLOYEE LONGEVITY PAY	5,807	6,400	6,272	7,200
561-5170	SOCIAL SECURITY	11,844	12,640	12,841	13,185
561-5175	RETIREMENT	7,572	7,850	8,393	8,617
561-5180	EMPLOYEE HEALTH/DENTAL	18,399	19,050	19,050	21,888
561-5181	DEPENDENT HEALTH/DENTAL	11,946	13,500	12,100	13,903
561-5182.01	LIFE/LTD	1,079	1,200	1,100	1,200
561-5190	WORKERS COMPENSATION	4,015	5,300	4,400	4,600
TOTAL PERSONNEL SERVICES		218,790	224,530	225,747	235,742
<u>SUPPLIES</u>					
561-5330	GAS, OIL, & NEW TIRES	9,377	10,000	6,000	6,000
561-5332	OFFICE SUPPLIES	373	200	450	600
561-5333	COMPUTER SUPPLIES/SOFTWARE	192	200	200	200
561-5335	JANITORIAL SUPPLIES	132	100	100	200
561-5341	CHEMICALS	138,890	135,000	145,000	145,000
561-5343	GENERAL SUPPLIES	276	250	250	250
561-5348	L.C.R.A./RAW WATER	176,421	166,000	165,316	200,000
561-5360	UNIFORMS	787	800	800	800
561-5365	SAFETY CLOTHING & EQUIP.	503	500	500	500
561-5390	SMALL TOOLS & EQUIPMENT	367	600	600	600
TOTAL SUPPLIES		327,318	313,650	319,216	354,150
<u>MAINTENANCE</u>					
561-5401	BUILDING MAINTENANCE	0	3,000	3,000	3,000
561-5402	GROUNDS MAINTENANCE	0	500	500	500
561-5450	GENERATOR MAINTENANCE	0	1,200	1,200	1,200
561-5452	LAB EQUIPMENT MAINTENANCE	0	6,200	6,137	6,200
561-5457	VEHICLE/EQUIP. MAINTENANCE	2,414	2,500	2,500	2,500
561-5470	WATER PLANT MAINTENANCE	59,329	51,700	46,178	51,700
TOTAL MAINTENANCE		61,743	65,100	59,515	65,100

## 02-Water/Wastewater Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
561-5501	MEDICAL SERVICES	0	0	100	100
561-5530	ADVERTISING & NOTICES	603	200	600	500
561-5540	TELEPHONE/PAGER SERVICES	2,918	2,400	2,418	2,500
561-5545.01	ELECTRICITY- EDC PUMP STATI	1,661	1,400	956	1,400
561-5545.02	ELECTRICITY - WT PLANT W-1	54,923	55,000	55,000	55,000
561-5545.03	ELECTRICITY - RAW WATER W-2	21,289	24,000	22,000	22,000
561-5545.04	ELECTRICITY - HYDRO W-3	30,170	30,000	30,000	30,000
561-5545.05	ELEC - MORMON MILL GR.ST.W-	70	0	0	0
561-5545.06	ELEC - MORMON MILL ELV STG	738	900	900	900
561-5545.07	ELECTRICITY - GATEWAY W-6	4,900	5,200	5,000	5,200
561-5545.08	ELECTRICITY - OTHER	3,458	3,000	3,000	3,000
561-5545.09	ELECTRICITY - MUSTANG	0	0	80	80
561-5545.10	ELEC- BUS. PARK PUMP STATIO	38	100	100	100
561-5545.11	ELEC.- HAMILTON CREEK CR342	525	600	600	600
561-5545.12	ELEC.- HAMILTON CREEK CR 343	451	400	460	500
561-5545.13	ELEC. - S&W WATER TOWER	0	0	1,200	1,200
561-5575	STATE INSPECTION FEES	7,095	7,300	7,095	7,300
561-5580	INSURANCE - GENERAL LIABILI	543	700	476	700
561-5581	INSURANCE-REAL/PERSONAL PRO	6,685	6,685	6,890	7,000
561-5582	INSURANCE-ERRORS/OMISSIONS	1,089	1,089	980	1,089
561-5583	INSURANCE - VEHICLE LIABILI	481	481	440	481
561-5584	INSURANCE - VEHICLE APD	328	328	328	328
561-5585	MOBILE EQUIPMENT INSURANCE	20	20	20	20
561-5599.01	LABORATORY FEES WATER	9,924	7,400	4,211	7,400
TOTAL SERVICES		147,909	147,203	142,854	147,398
<u>OTHER</u>					
561-5610	DUES	430	200	0	200
561-5626	PROFESSIONAL DEVELOPMENT	1,359	1,000	672	1,500
561-5630	E.P.A. CONSUMER REPORTS	2,685	3,300	2,164	2,800
TOTAL OTHER		4,474	4,500	2,836	4,500
<u>CAPITAL</u>					
561-5830	ELECTRIC LINE- S&W WTR TOW	81,618	19,960	19,962	0
561-5810	VEHICLE				6,184
TOTAL CAPITAL		81,618	19,960	19,962	6,184
<b>TOTAL WATER PLANT</b>		<b>841,852</b>	<b>774,943</b>	<b>770,130</b>	<b>813,074</b>

# Water/Wastewater Fund

## Wastewater Services Department

### Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service by ensuring safe and efficient collection services”.

### Description

The Wastewater Department consists of supervisor and three employees. The duties of the department are line extensions, flushing, line repairs, installation of taps, and other maintenance required.

### Goals and Objectives

- Operate and maintain the collection system in a safe, efficient and healthy manner
- Protect the health and safety of the community and environment
- To provide trained personnel who respond to calls 24 hours a day

### What we accomplished in 2014-2015

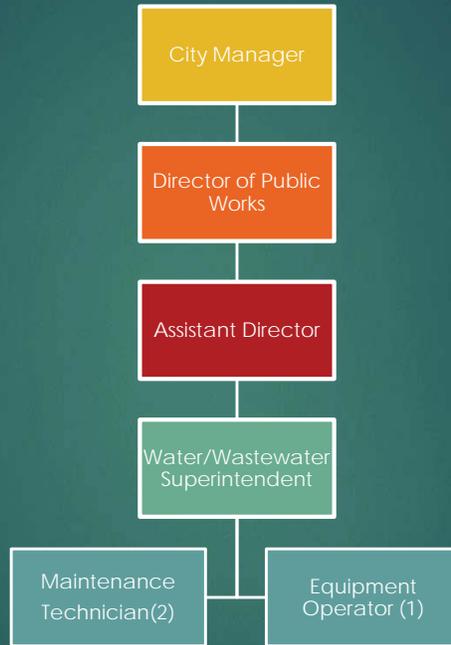
- Rehabilitate three lift stations, two lift stations in Gateway and the lift station at the water plant
- Sewer line inspection of approximately 60,000’
- Replaced numerous sewer taps within the system

### What we plan to accomplish in 2015-2016

- Continue to raise and repair manholes
- Continue to identify and make necessary repairs to the sewer lines within the city
- Continue the scheduled program for our sewer maintenance by cleaning the lines regularly
- Continue camera inspection of our sewer system to identify problem areas and make necessary repairs
- Continue installing wastewater taps as permitted or required

<b>Wastewater Services</b>				
<b>Performance Measures</b>	<b>Actual FY 12-13</b>	<b>Actual FY 13-14</b>	<b>Estimated FY 14-15</b>	<b>Projected FY 15-16</b>
<b>New Wastewater Taps Installed</b>	10	6	16	35
<b>Mains Cleaned/ Sewer Stoppage</b>	99	92	85	105
<b>Line Locates, Spotted and Marked</b>	226	214	239	242
<b>Camera Inspections</b>	18	16	16	20

# Wastewater Services



<b>Fund: Water/Wastewater Fund</b>				
<b>Department: Wastewater Services</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
Wastewater Services Superintendent	1	1	1	1
Equipment Operator	1	1	1	1
Maintenance Technician	2	2	2	2
<b>TOTALS</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## 02-Water/Wastewater Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>WASTEWATER SERVICES</b>					
<u>PERSONNEL SERVICES</u>					
562-5100	SALARIES (EXEMPT)	0	0	0	65,611
562-5105	SALARIES (NON-EXEMPT)	119,013	155,970	115,600	94,527
562-5140	OVERTIME	9,541	10,000	6,500	10,000
562-5142	ON CALL PAY	1,650	1,800	1,800	3,600
562-5155	EMPLOYEE LONGEVITY PAY	7,375	7,900	7,785	6,964
562-5170	SOCIAL SECURITY	10,871	13,500	10,074	8,804
562-5175	RETIREMENT	6,652	8,360	6,584	5,755
562-5180	EMPLOYEE HEALTH/DENTAL	15,713	18,200	13,600	20,675
562-5181	DEPENDENT HEALTH/DENTAL	2,017	3,160	1,900	4,550
562-5182.01	LIFE/LTD	989	1,100	1,000	1,100
562-5183	HSA - EMPLOYER CONTRIBUTION	1,000	1,000	2,000	2,000
562-5190	WORKERS COMPENSATION	2,439	2,900	3,500	3,700
TOTAL PERSONNEL SERVICES		177,260	223,890	170,343	227,286
<u>SUPPLIES</u>					
562-5314	COMPUTER EQUIPMENT	305	1,000	0	0
562-5320	POSTAGE	153	4,000	4,000	4,000
562-5330	GAS, OIL, & NEW TIRES	3,886	8,000	4,000	8,000
562-5332	OFFICE SUPPLIES	148	300	200	300
562-5333	COMPUTER SUPPLIES/SOFTWARE	1,033	1,000	100	1,000
562-5335	JANITORIAL SUPPLIES	60	200	75	100
562-5341	CHEMICALS	94	2,000	2,000	2,000
562-5343	GENERAL SUPPLIES	403	400	200	400
562-5360	UNIFORMS	950	1,500	450	1,500
562-5365	SAFETY CLOTHING & EQUIP.	2,030	2,100	2,100	2,100
562-5390	SMALL TOOLS & EQUIPMENT	1,334	2,500	2,500	2,500
562-5399	MISCELLANEOUS SUPPLIES	0	100	100	100
TOTAL SUPPLIES		10,396	23,100	15,725	22,000
<u>MAINTENANCE</u>					
562-5401	BUILDING MAINTENANCE	351	1,000	1,000	1,000
562-5406	SOFTWARE MAINTENANCE	72	300	100	300
562-5450	MAINTENANCE OF SYSTEM	31,602	40,000	40,000	40,000
562-5451	LINE EXTENSION & UPGRADES	69,806	60,000	60,000	60,000
562-5452	LINE REPLACEMENT	0	20,000	20,000	20,000
562-5457	VEHICLE/EQUIP. MAINTENANCE	2,156	10,000	10,000	10,000
TOTAL MAINTENANCE		103,987	131,300	131,100	131,300

## 02-Water/Wastewater Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
562-5501	MEDICAL SERVICES	375	200	0	200
562-5520	PROFESSIONAL SERVICES	194	500	0	500
562-5530	ADVERTISING & NOTICES	0	200	0	200
562-5540	TELEPHONE/PAGER SERVICES	1,834	2,200	2,200	4,400
562-5544.15	ELECTRIC - FLATROCK LIFT ST	698	500	400	400
562-5545	ELECTRICITY-HIGHLAND OAKS L	2,612	2,000	2,000	2,000
562-5545.01	ELECTRIC - WOODLAND LIFT S	0	300	0	300
562-5545.02	ELECTRICITY - LIFT ST S-2	5,085	4,500	3,000	3,000
562-5545.03	ELECTRICITY - LIFT ST S-3	994	750	800	800
562-5545.04	ELECTRICITY - LIFT ST S-4	791	750	400	400
562-5545.07	ELECTRICITY - LIFT ST S-7	446	500	400	500
562-5545.08	ELECTRICITY - PUMP #1 GATEW	1,250	1,250	800	1,200
562-5545.09	ELECTRICITY - PUMP #2 GATEW	1,467	1,500	900	900
562-5545.10	ELECTRICITY LIFT STA. M.MI	1,228	1,300	800	800
562-5545.11	ELECTRICITY- M.M. & BOULDER	1,227	600	500	500
562-5545.12	ELECTRIC - LIFT STA @281 BRI	1,664	1,200	2,800	2,800
562-5545.13	ELECT W. SIDE PK LIFT STATI	953	1,000	860	860
562-5545.15	ELECTRICITY S&W LIFT STATI	597	1,000	530	1,000
562-5545.16	ELECT- GATEWAY GRINDER PUMP	661	500	430	500
562-5545.17	ELECT- GATEWAY GRINDER PUMP	488	500	300	500
562-5545.18	ELECT- GATEWAY GRINDER PUMP	575	500	500	500
562-5570	RENTAL EQUIPMENT	140	1,000	100	1,000
562-5580	INSURANCE - GENERAL LIABILI	272	272	185	272
562-5582	INSURANCE-ERRORS/OMISSIONS	363	363	327	327
562-5583	INSURANCE - VEHICLE LIABILI	618	618	563	563
562-5584	INSURANCE - VEHICLE APD	836	836	836	836
562-5585	MOBILE EQUIPMENT INSURANCE	713	713	671	671
TOTAL SERVICES		26,081	25,552	20,302	25,929
<u>OTHER</u>					
562-5610	DUES	165	350	350	350
562-5625	BUSINESS EXPENSE	0	250	0	250
562-5626	PROFESSIONAL DEVELOPMENT	5,337	4,500	4,500	4,500
562-5640	BAD DEBT EXPENSES	-53	-40	0	0
TOTAL OTHER		5,449	5,060	4,850	5,100
<u>CAPITAL</u>					
562-5810	VEHICLES	0	0	0	20,008
TOTAL CAPITAL		0	0	0	20,008
<b>TOTAL WASTEWATER SERVICES</b>		<b>323,173</b>	<b>408,902</b>	<b>342,320</b>	<b>431,623</b>

# Water/Wastewater Fund

## Wastewater Plant

### Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

### Description

This Wastewater Treatment Plant consists of a supervisor and five certified operators. This department manages the cleanup of wastewater received from the business and housing community for further distribution to the Irrigation Farm.

### Goals and Objectives

- To provide a quality effluent for irrigation of Coastal Grass at the Irrigation Farm and provide quality water to the Parks for irrigation to the parks and recreation fields
- To maintain proper operation and maintenance of equipment at the Wastewater Plant
- To keep solids at a manageable level in the plant
- To meet or exceed parameters set forth by permit with the Texas Commission on Environmental Quality

### What we accomplished in 2014-2015

- Completed design on wastewater plant upgrade from .98 MGD 1.5 MGD
- Provide reuse water to Green soccer complex
- Continue irrigation of Parks with reclaimed water
- Continue to produce the best possible effluent by complying with state regulations.
- Continue to maintain grounds and buildings so that the appearance is acceptable to the surrounding areas of the plant
- Continued liquid sludge program by accepting waste from septic haulers

### What We Plan to Accomplish in 2015-2016

- Begin construction of wastewater plant form 98 MGD to 1.5 MGD
- Continue to learn, train and upgrade operator licenses with the T.C.E.Q.
- Continue to maintain grounds and buildings so that the appearance is acceptable to the surrounding areas of the plant
- Complete pump station and SCADA system
- Continue to provide reusable water to the park system and soccer fields

<b>Wastewater Plant</b>				
<b>Performance Measures</b>	<b>Actual FY 12-13</b>	<b>Actual FY 13-14</b>	<b>Estimated FY 14-15</b>	<b>Projected FY 15-16</b>
<b>Wastewater Treated (M.G.)</b>	265	275	285	325
<b>Bio-Solids Produced (Cu. Yds.)</b>	2,110	2,200	2,300	2,300

# Wastewater Plant



Fund: Water/Wastewater Fund Department: Wastewater Plant	13	14	15	16
Wastewater Plant Superintendent	1	1	1	1
Wastewater Plant Operator	4	4	4	4
<b>TOTALS</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

## 02-Water/Wastewater Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>WASTEWATER PLANT</b>					
<u>PERSONNEL SERVICES</u>					
563-5100	SALARIES (EXEMPT)	0	0	0	68,186
563-5105	SALARIES (NON-EXEMPT)	227,385	233,720	236,400	171,495
563-5140	OVERTIME	8,048	6,000	6,000	6,000
563-5155	EMPLOYEE LONGEVITY PAY	12,210	13,975	13,649	14,300
563-5170	SOCIAL SECURITY	17,901	19,450	19,588	19,889
563-5175	RETIREMENT	11,497	12,100	12,802	12,999
563-5180	EMPLOYEE HEALTH/DENTAL	27,868	30,300	30,300	34,815
563-5181	DEPENDENT HEALTH/DENTAL	9,564	10,700	10,500	12,065
563-5182.01	LIFE/LTD	1,852	2,000	1,900	2,100
563-5183	HSA- EMPLOYER CONTRIBUTION	2,000	2,000	2,000	2,000
563-5190	WORKERS COMPENSATION	4,379	6,500	5,050	5,249
TOTAL PERSONNEL SERVICES		322,704	336,745	338,189	349,098
<u>SUPPLIES</u>					
563-5330	GAS, OIL, & NEW TIRES	4,224	4,000	4,000	4,000
563-5332	OFFICE SUPPLIES	391	1,000	1,200	1,200
563-5333	COMPUTER SUPPLIES/SOFTWARE	0	300	0	300
563-5335	JANITORIAL SUPPLIES	566	1,000	750	1,000
563-5341	CHEMICALS	44,310	40,000	40,000	40,000
563-5343	GENERAL SUPPLIES	1,566	1,500	1,500	1,500
563-5360	UNIFORMS	1,177	0	650	1,250
563-5365	SAFETY CLOTHING & EQUIP.	451	1,500	1,500	1,500
563-5390	SMALL TOOLS & EQUIPMENT	0	250	250	250
TOTAL SUPPLIES		52,685	49,550	49,850	51,000
<u>MAINTENANCE</u>					
563-5457	VEHICLE/EQUIP. MAINTENANCE	1,766	4,000	4,000	4,000
563-5475	LAB EQUIPMENT MAINTENANCE	0	500	500	500
563-5479	WASTEWATER PLANT MAINTEN.	41,125	45,000	45,000	45,000
563-5480	COMPOST SLUDGE PROCESSING	92,700	80,000	95,000	95,000
TOTAL MAINTENANCE		135,591	129,500	144,500	144,500

## 02-Water/Wastewater Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
563-5501	MEDICAL SERVICES	0	200	0	200
563-5540	TELEPHONE/PAGER SERVICES	1,322	1,500	1,500	1,500
563-5545.01	ELECTRICITY - WW PLANT S-1A	39,161	50,000	44,000	44,000
563-5545.02	ELECTRICITY - WW PLANT S-1	63,457	55,000	55,000	55,000
563-5570	RENTAL EQUIPMENT	0	3,000	3,000	3,000
563-5575	STATE INSPECTION FEES	1,250	1,500	1,500	1,500
563-5580	INSURANCE - GENERAL LIABILI	388	388	264	388
563-5581	INSURANCE-REAL/PERSONAL PRO	4,962	4,962	5,745	5,900
563-5582	INSURANCE-ERRORS/OMISSIONS	908	0	0	0
563-5583	INSURANCE - VEHICLE LIABILI	290	908	502	50
563-5584	INSURANCE - VEHICLE APD	125	290	423	450
563-5585	MOBILE EQUIPMENT INSURANCE	62	75	257	300
563-5599	LABORATORY FEES/WASTEWAT	12,238	15,000	13,000	13,000
TOTAL SERVICES		124,163	132,823	125,191	125,288
<u>OTHER</u>					
563-5610	DUES	978	750	750	750
563-5626	PROFESSIONAL DEVELOPMENT	1,132	2,000	2,000	2,000
TOTAL OTHER		2,110	2,750	2,750	2,750
<b>TOTAL WASTEWATER PLANT</b>		<b>637,253</b>	<b>651,368</b>	<b>660,480</b>	<b>672,636</b>

# Water/Wastewater Fund Irrigation System

## Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

## Description

The effluent from the Wastewater Treatment Plant is reused to irrigate Coastal Bermuda at the Irrigation Farm. The Irrigation Farm is managed by one plant operator.

## Goals and Objectives

- To provide irrigation to our parks
- To provide irrigation to 234 acres for coastal hay production
- To maintain the ponds, not to exceed the capacity (66.6million gallons)
- To continue to meet or exceed TCEQ requirements

## What we accomplished in 2014-2015

- Production of more than 500 tons of coastal hay
- Irrigation of more than 290 million gallons of reused water from the Wastewater Plant
- Began replacement of damaged side-roll movers at the Irrigation Farm. This process will take 5-7 years to complete.

## What we plan to accomplished in 2015-2016

- Continue to provide reuse water for the production of coastal hay
- Continue to upgrade side-roll movers

<b>Irrigation System</b>				
<b>Performance Measures</b>	<b>Actual FY 12-13</b>	<b>Actual FY 13-14</b>	<b>Estimated FY 14-15</b>	<b>Projected FY 15-16</b>
<b>Hay Harvesting (Tons)</b>	432	712	680	500
<b>Gallons of water irrigated (M.G.)</b>	247	280	290	290

# Water/Wastewater Irrigation System



<b>Fund: Water/Wastewater Fund</b> <b>Department: W/WW Irrigation System</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
Wastewater Plant Superintendent*	0	0	0	0
Plant Operator	1	1	1	1
<b>TOTALS</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

\* Wastewater Plant Superintendent salary is budgeted in Wastewater Plant

## 02-Water/Wastewater Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>WWW IRRIGATION SYSTEM</b>					
<u>PERSONNEL SERVICES</u>					
564-5105	SALARIES (NON-EXEMPT)	46,585	44,720	44,200	45,526
564-5140	OVERTIME	800	1,500	1,000	1,500
564-5155	EMPLOYEE LONGEVITY PAY	1,796	2,000	1,916	2,450
564-5170	SOCIAL SECURITY	3,461	3,700	3,604	3,785
564-5175	RETIREMENT	2,196	2,350	2,356	2,473
564-5180	EMPLOYEE HEALTH/DENTAL	4,845	4,900	5,650	6,492
564-5181	DEPENDENT HEALTH/DENTAL	2,932	2,950	3,500	4,022
564-5182.01	LIFE/LTD	331	360	360	400
564-5183	HSA- EMPLOYER CONTRIBUTION	1,000	1,000	1,000	1,000
564-5190	WORKERS COMPENSATION	832	1,000	1,000	1,100
TOTAL PERSONNEL SERVICES		64,778	64,480	64,586	68,748
<u>SUPPLIES</u>					
564-5330	GAS, OIL, & NEW TIRES	1,984	2,000	2,000	2,000
564-5341	CHEMICALS	450	900	900	900
564-5343	GENERAL SUPPLIES	0	50	50	50
564-5349	IRRIGATION/SEEDING EXPENSE	822	5,000	5,000	10,000
564-5360	UNIFORMS	347	250	200	250
564-5365	SAFETY CLOTHING & EQUIP.	100	200	200	200
564-5390	SMALL TOOLS & EQUIPMENT	0	200	200	200
TOTAL SUPPLIES		3,703	8,600	8,550	13,600
<u>MAINTENANCE</u>					
564-5450	MAINTENANCE OF SYSTEM	13,353	28,000	28,000	28,000
564-5453	MAINTENANCE OF ROADS	1,548	1,000	1,000	1,000
564-5457	VEHICLE/EQUIP. MAINTENANCE	367	1,500	1,500	1,500
TOTAL MAINTENANCE		15,268	30,500	30,500	30,500
<u>SERVICES</u>					
564-5540	TELEPHONE/PAGER SERVICES	276	0	247	0
564-5545	ELECTRICITY	24,886	25,000	25,000	25,000
564-5575	STATE INSPECTION FEES	0	200	200	200
564-5580	INSURANCE - GENERAL LIABILI	155	200	136	136
564-5582	INSURANCE-ERRORS/OMISSIONS	182	150	135	135
564-5583	INSURANCE - VEHICLE LIABILI	0	150	0	150
564-5584	VEHICLE COMPREHENSIVE	0	125	0	125
564-5599	LABORATORY FEES - IRRIGATIO	5,015	6,000	6,000	7,000
TOTAL SERVICES		30,514	31,825	31,718	32,746

OTHER

564-5610	DUES	166	150	120	150
564-5626	PROFESSIONAL DEVELOPMENT	162	175	137	175
TOTAL OTHER		<u>328</u>	<u>325</u>	<u>257</u>	<u>325</u>
<b>TOTAL WWW IRRIGATION SYSTEM</b>		<b>114,591</b>	<b>135,730</b>	<b>135,611</b>	<b>145,919</b>

# Water/Wastewater Fund

## Debt Service

The Water/Wastewater's portion of debt service is located within this department.  
Principal and Interest are itemized by category and type of indebtedness.

## 02-Water/Wastewater Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>DEBT SERVICE</b>					
<u>DEBT SERVICE- PRINCIPAL</u>					
570-5901.01	PRIN-REV/ REFUND BONDS, S20	210,000	0	0	0
570-5901.08	PRINCIPAL-C.O.SERIES 2005-T	140,000	145,000	145,000	0
570-5901.10	PRIN. - CO'S SERIES 2007	415,000	435,000	435,000	450,000
570-5901.12	PRIN- CO SERIES 2011	30,000	30,000	30,000	30,000
570-5901.13	PRIN- CO SERIES 2013	0	135,000	135,000	140,000
570-5901.14	PRIN- CO. SERIES 2014	0	15,000	15,000	40,000
570-5901.15	PRIN- CO REFUND. SERIES 2014	0	0	0	155,000
<b>TOTAL DEBT SERVICE PRINCIPAL</b>		<b>795,000</b>	<b>760,000</b>	<b>760,000</b>	<b>815,000</b>
<u>DEBT SERVICE- INTEREST</u>					
571-5902.01	INT-REV & REFUND BONDS, S20	27,381	0	0	0
571-5902.08	INT - C.O. SERIES 2005 - TW	65,655	61,344	61,344	0
571-5902.10	INT. - C.O. SERIES 2007	548,936	531,935	531,935	329,235
571-5902.12	INT.- CO SERIES 2011	19,632	19,033	19,033	18,433
571-5902.13	INT.- CO SERIES 2013	89,181	116,714	116,714	113,120
571-5902.14	INT. - C.O. SERIES 2014	0	47,419	47,419	31,013
571-5902.15	INT.-C.O. REFUND SERIES 2014	0	0	0	192,900
571-5980	BOND AGENT FEES	0	0	700	0
<b>TOTAL DEBT SERVICE INTEREST</b>		<b>750,785</b>	<b>776,445</b>	<b>777,145</b>	<b>684,701</b>
<b>TOTAL DEBT SERVICE</b>		<b>1,545,785</b>	<b>1,536,445</b>	<b>1,537,145</b>	<b>1,499,701</b>

# Debt Service Fund

## Description

Debt Service Fund has been established to receive funds from a tax levy and other sources for the accumulation of funds to meet the annual principal and interest requirements on the outstanding general obligation debt of the City.

## Debt Policy

The City of Marble Falls' debt management policy is to maintain the city's ability to incur present and future debt at the most beneficial interest rates in amounts needed for financing the approved Capital Improvements Program without adversely affecting the city's ability to finance essential city services.

## Policy Statements

- A ten year Capital Improvements Program will be developed and updated annually along with corresponding anticipated funding sources.
- Capital projects financed through the issuance of bonded debt will be financed for a period not to exceed the useful life of the project.
- Efforts will be made to maintain or improve the city's bond rating. Effective communication will continue with bond rating agencies concerning Marble Falls' overall financial condition.

## Legal Debt Margin

The state of Texas limits the maximum debt service to \$2.50 for \$100 assessed valuation. The Texas Attorney General has adopted an administrative policy that prohibits the issuance of debt that would result in a total debt service tax rate that exceeds \$1.50 of the allowable \$2.50. The City of Marble Falls follows these guidelines for debt limitation. The City Charter of Marble Falls requires a public hearing before the issuance of any debt.

Fiscal Year	Assessed Valuation	Over 65 Freeze Levy	Legal Annual Maximum	Expended Debt Service
2011	\$572,437,375		\$8,834,408	\$2,827,726
2012	\$577,490,755	\$305,156	\$8,967,517	\$3,085,001
2013	\$575,499,669	\$319,898	\$8,952,393	\$3,186,003
2014	\$600,546,263	\$334,976	\$9,343,170	\$2,964,792
2015	\$635,518,195	\$349,827	\$9,882,600	\$3,550,251

CITY OF MARBLE FALLS  
DEBT SERVICE FUND - 04  
BUDGET SUMMARY  
FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	21,328	325,098	325,098	187,060
REVENUES:				
Operating Revenues	3,050,947	3,181,900	3,193,983	3,245,500
Operating Transfers In	217,615	218,230	218,230	125,224
Total Revenues	<u>3,268,562</u>	<u>3,400,130</u>	<u>3,412,213</u>	<u>3,370,724</u>
TOTAL FUNDS AVAILABLE	3,289,890	3,725,228	3,737,311	3,557,784
EXPENDITURES:				
Operating Expenditures	<u>2,964,792</u>	<u>3,550,251</u>	<u>3,550,251</u>	<u>3,365,502</u>
ENDING FUND BALANCE	<u>325,098</u>	<u>174,977</u>	<u>187,060</u>	<u>192,282</u>

## 04-Debt Service Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4001	CURRENT PROPERTY TAXES	2,955,321	3,100,000	3,100,000	3,150,000
4002	DELINQUENT PROPERTY TAXES	52,720	46,000	46,000	52,000
4003	PENALTY & INTEREST-TAXES	41,658	35,000	35,000	42,000
4560	INTEREST EARNED	1,245	900	1,100	1,500
4564	INT EARNED ON INVESTMENTS	3	0	0	0
4572	ACCRUED INT-REFUND SER 2014	0	0	11,883	0
4904	TRANSFER FROM GENERAL FD	65,000	70,000	70,000	45,000
4907	TRANSFER FROM HOTEL/MOTEL	152,615	148,230	148,230	80,224
<b>TOTAL REVENUES</b>		<b>3,268,562</b>	<b>3,400,130</b>	<b>3,412,213</b>	<b>3,370,724</b>
<b>EXPENDITURES</b>					
<u>DEBT SERVICE</u>					
504-5980	BOND AGENT FEES	4,000	4,000	4,000	4,000
<b>TOTAL DEBT SERVICE</b>		<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<u>DEBT SERVICE - PRINCIPAL</u>					
505-5901.11	PRIN - C.O. SERIES 2006	125,000	135,000	135,000	140,000
505-5901.12	PRIN - C.O. SERIES 2007	340,000	345,000	345,000	360,000
505-5901.13	PRIN - TAX NOTE 2007	90,000	0	0	0
505-5901.14	PRIN-BANK QUALIF SERIES 2008	175,000	305,000	305,000	380,000
505-5901.15	PRIN- C.O. SERIES 2004	210,000	0	0	0
505-5901.17	PRIN-REF. SER. 2010	225,000	220,000	220,000	0
505-5901.18	PRIN - SERIES 2010	160,000	140,000	140,000	260,000
505-5901.19	PRIN. SERIES 2011	205,000	210,000	210,000	210,000
505-5901.20	PRIN. REF SERIES 2012	230,000	230,000	230,000	240,000
505-5901.21	PRIN. REF SERIES 2013	0	230,000	230,000	235,000
505-5901.22	PRIN. C.O SERIES 2014	0	50,000	50,000	120,000
505-5901.23	PRIN. REF SERIES 2011	0	210,000	210,000	205,000
<b>TOTAL DEBT SERVICE - PRINCIPAL</b>		<b>1,760,000</b>	<b>2,075,000</b>	<b>2,075,000</b>	<b>2,150,000</b>
<u>DEBT SERVICE - INTEREST</u>					
506-5902.11	INTEREST - C.O. SERIES 2006	47,919	42,394	42,394	36,550
506-5902.12	INT. - C.O., SERIES 2007	276,902	263,203	263,203	249,103
506-5902.13	INT-TAX NOTES 2007	3,627	0	0	0
506-5902.14	INT-BANK QUALIF SERIES 2008	360,305	349,505	349,505	334,093
506-5902.15	INT- C.O. SERIES 2004	4,725	0	0	0
506-5902.17	REF. SER 2010	9,635	3,355	3,355	0
506-5902.18	INT. - SERIES 2010	237,750	234,750	234,750	230,750
506-5902.19	INT. SERIES 2011	69,630	65,480	65,480	61,280
506-5902.20	INT-REF SERIES 2012	60,375	55,775	55,775	51,075

## 04-Debt Service Fund

	2013-2014	2014-2015	2014-2015	2015-2016	
	ACTUAL	BUDGET	ESTIMATED	ADOPTED	
DEBT SERVICE - INTEREST-CONTINUED					
506-5902.21	INT -REF SERIES 2013	129,924	92,000	92,000	87,350
506-5902.22	INT C.O SERIES 2014	0	141,794	141,794	92,663
506-5902.23	INT REF SERIES 2011	0	22,995	22,995	18,638
<hr/>					
TOTAL DEBT SERVICE - INTEREST		1,200,792	1,271,251	1,271,251	1,161,502
<u>TRANSFERS</u>					
506-6102	TRANSFER TO W.WASTEWATER FUND	0	200,000	200,000	50,000
<hr/>					
TOTAL TRANSFERS		0	200,000	200,000	50,000
<b>TOTAL EXPENDITURES</b>		<b>2,964,792</b>	<b>3,550,251</b>	<b>3,550,251</b>	<b>3,365,502</b>

**General Obligation Debt Service Requirements**  
**Tax Supported Debt**  
**As of September 30, 2015**

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	2,255,000	1,324,177	3,579,177
2017	2,320,000	1,257,637	3,577,637
2018	2,395,000	1,186,931	3,581,931
2019	2,425,000	1,112,666	3,537,666
2020	2,390,000	1,036,759	3,426,759
2021	2,275,000	957,290	3,232,290
2022	2,355,000	873,494	3,228,494
2023	2,450,000	783,751	3,233,751
2024	2,245,000	690,976	2,935,976
2025	2,340,000	595,963	2,935,963
2026	2,235,000	498,992	2,733,992
2027	1,980,000	407,234	2,387,234
2028	2,615,000	308,835	2,923,835
2029	1,975,000	215,378	2,190,378
2030	2,065,000	135,181	2,200,181
2031	830,000	74,550	904,550
2032	810,000	35,700	845,700
2033	200,000	12,400	212,400
2034	210,000	4,200	214,200
<b>TOTAL</b>	<b><u>36,370,000</u></b>	<b><u>11,512,114</u></b>	<b><u>47,882,114</u></b>

**Summary of Total Outstanding Debt- City of Marble Falls  
As of September 30, 2015**

<u>Issue</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Principal Amount Outstanding</u>
Certificate of Obligations, Series 2006	Parks, Streets	4.25%	1,900,000	9/1/2006	2/1/2021	930,000
Certificate of Obligations, Series 2007	Streets, Drainage, Public Works, Parks, Water & Sewer	4.00%	21,780,000	7/1/2007	2/1/2030	13,025,000
Bank Qualified Bond Issue, Series 2008	Public Safety Facility, Police Vehicles, Street Sweeper, Water & Sewer Improvements, Fire Station Construction & Equip., Communications Equip.	4.50%	9,950,000	9/1/2008	2/1/2028	7,855,000
Certificate of Obligations, Series 2010	Streets, Water & Sewer Utility System, Acquisition of Park Land	3.09%	7,000,000	10/1/2010	9/30/2032	6,220,000
Certificate of Obligations, Series 2011	Streets, Drainage, Water system and Water Plant expansion, Parks Improvements, Construction of Visitor's Center	2.54%	3,715,000	8/15/2011	2/1/2031	2,890,000
General Obligation Refunding Bonds, Series 2011	Enlarging, Acquiring, Improving, Equipping, Purchasing, Constructing Combined Utility System	2.10%	1,625,000	12/1/2011	2/1/2020	990,000
General Obligation Refunding, Series 2012	Streets, Drainage, Fire Department	2.400%	2,605,000	8/1/2012	2/1/2023	2,115,000

**Summary of Total Outstanding Debt- City of Marble Falls  
As of September 30, 2015**

<u>Issue</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Principal Amount Outstanding</u>
General Obligation Refunding, Series 2013	Constructing, purchasing, and equipping utility system	2.80%	3,295,000	4/2/2013	2/1/2026	3,065,000
Certificates of Obligations, Series 2013	Expanding water plant	3.20%	3,490,000	11/1/2013	2/1/2033	3,355,000
Certificates of Obligations, Series 2014	Constructing, purchasing, and equipping a public safety building and construction of water line at Los Escondidos	3.01%	4,000,000	2/1/2014	2/1/2034	3,935,000
General Obligation Refunding, Series 2014	Streets, Drainage, Public Works, Parks, Water & Sewer	3.16%	5,405,000	12/1/2014	2/1/2030	5,405,000
<b>TOTAL GENERAL OBLIGATION DEBT</b>			<u><b>64,765,000</b></u>			<u><b>49,785,000</b></u>

**Summary of Total Outstanding Debt- Marble Falls Economic Development Corporation  
As of September 30, 2015**

<u>Issue</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Principal Amount Outstanding</u>
Sales Tax Revenue Refunding Bonds, Series 2012	Purchase and remodel of building at 1707 Colt Circle.	2.72%	1,790,000	9/1/2012	8/1/2018	925,000
Sales Tax Revenue Bonds, Series 2014	Acquisition of real property and construction of buildings and structures.	4.12%	4,000,000	6/10/2014	8/1/2027	3,790,000
<b>TOTAL OUTSTANDING DEBT</b>			<u><b>5,790,000</b></u>			<u><b>4,715,000</b></u>

# Special Revenue Funds

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. Special Revenue Funds include:

**Hotel/Motel Tax Fund** - to account for receipt and allocation of the City's hotel/motel occupancy tax. Use of this tax is limited by law to the promotion of tourism. The hotel occupancy tax rate for the City's hotels is 7%.

**Cemetery Fund** - to account for the proceeds from the sale of burial plots and columbarium niches at the City owned and operated cemetery. Revenues are used for the ongoing maintenance and operations of the cemetery.

**Police Forfeiture** - to account for cash assets seized, or the proceeds from the sale of other assets seized, as a result of drug related law enforcement activities. By law, these funds must be used for future illegal drug enforcement activity. These funds fall under the State statutes.

**MF Trunked Radio System** - to account for subscription fees from surrounding communities and the expenditures related to the trunked radio system.

**Economic Development Corporation** - to account for the use of 4B sales tax revenues that must be used in compliance with statutory restrictions set forth by the state legislature.

**Tax Increment Fund (TIF)** – to account for the tax increment for the area designated as the Zone.

**Equipment Replacement Fund** - to account for the financial sources from the General Fund and the Water/ Wastewater Fund in setting aside funds for the purchases of capital equipment for all City departments.

**La Ventana PID** - to account for funds related to the collection of the public improvement assessments in the La Ventana subdivision.

**Impact Fee** - Impact Fee Fund – to account for all funds related to the water and sewer impact fees.

**Police Federal Forfeiture** – to account for cash assets seized, or the proceeds from the sale of other assets seized, as a result of drug related law enforcement activities. By law, these funds must be used for future illegal drug enforcement activity. These funds fall under Federal Statutes.

**Amy Young Grant Fund** – to account for the home improvements funded by the Amy Young Barrier Removal Grant.

**Court Technology Fund** - to account for the revenues collected on all convictions, all offenses related to pedestrians and parking, and all cases disposed by deferred, driver's safety course, alcohol awareness course, tobacco awareness course and boater education course. Expenditures are for purchase or maintenance of technological enhancements for the municipal court.

**Building Security Fund** - to account for the revenues collected on all convictions, all offenses related to pedestrians and parking, and all cases disposed by deferred, driver's safety course, alcohol awareness course, tobacco awareness course and boater education course. Expenditures are for security personnel or to provide security services for buildings housing a municipal court.

**CDBG Grant Fund** – to account for the Community Development Block Grant Fund.

CITY OF MARBLE FALLS  
SPECIAL REVENUE FUNDS  
BUDGET SUMMARY  
FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	2,504,379	3,624,043	3,624,043	2,370,407
REVENUES:				
Hotel/Motel Tax	533,942	500,100	525,050	515,050
Cemetery Fund	14,274	11,400	13,224	11,000
Police Forfeiture	2,244	300	420	205
MF Trunked Radio System	53,260	63,744	64,032	64,060
Economic Development Corp.	6,175,685	1,932,952	1,948,846	1,931,717
Tax Increment Fund	0	14,500	14,515	16,000
Equipment Replacement Fund	25,000	25,000	25,000	30,000
La Ventana PID	70,000	0	29,000	33,000
Impact Fee Fund	34,477	40,000	31,500	50,000
Police Federal Forfeiture Fund	2,496	250	141	140
Amy Young Grant Fund	66,000	60,000	66,000	67,600
Court Technology Fund	0	5,500	5,000	5,000
Building Security Fund	3,544	4,000	3,600	4,000
CDBG 2012 Grant Fund	313,124	0	0	0
TOTAL REVENUES	7,294,046	2,657,746	2,726,328	2,727,772
TOTAL FUNDS AVAILABLE	9,798,425	6,281,789	6,350,371	5,098,179
EXPENDITURES:				
Hotel/Motel Tax	501,122	579,813	579,813	464,674
Cemetery Fund	9,572	11,000	10,500	11,000
Police Forfeiture	5,692	5,000	4,183	50,000
MF Trunked Radio System	46,753	63,744	63,744	63,744
Economic Development Corp.	5,101,466	3,722,114	3,149,704	2,571,186
Tax Increment Fund	0	0	0	0
Equipment Replacement Fund	0	0	0	0
La Ventana PID	92,500	0	27,500	32,500
Impact Fee Fund	33,624	40,000	31,500	50,000
Police Federal Forfeiture Fund	11,662	20,000	15,000	5,000
Amy Young Grant Fund	96,339	60,000	91,820	67,600
Court Technology Fund	0	5,500	4,500	5,000
Building Security Fund	0	11,850	1,700	1,800
CDBG 2012 Grant Fund	275,652	0	0	0
TOTAL EXPENDITURES	6,174,382	4,519,021	3,979,964	3,322,504
ENDING FUND BALANCE	3,624,043	1,762,768	2,370,407	1,775,675

CITY OF MARBLE FALLS  
HOTEL MOTEL TAX FUND - 03  
BUDGET SUMMARY  
FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	265,013	297,833	297,833	243,070
REVENUES:				
Operating Revenues	533,942	500,100	525,050	515,050
Operating Transfers In	0	0	0	0
Total Revenues	<u>533,942</u>	<u>500,100</u>	<u>525,050</u>	<u>515,050</u>
TOTAL FUNDS AVAILABLE	798,955	797,933	822,883	758,120
EXPENDITURES:				
Operating Expenditures	<u>501,122</u>	<u>579,813</u>	<u>579,813</u>	<u>464,674</u>
ENDING FUND BALANCE	<u>297,833</u>	<u>218,120</u>	<u>243,070</u>	<u>293,446</u>

## 03-Hotel/Motel Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
470-4013	HOTEL/MOTEL TAX	533,942	475,000	500,000	515,000
470-4560	INTEREST EARNED	0	100	50	50
470-4564	INVESTMENT INTEREST EARNED	1	0	0	0
470-4566	LCRA GRANT REVENUE	0	25,000	25,000	0
<b>TOTAL REVENUES</b>		<b>533,943</b>	<b>500,100</b>	<b>525,050</b>	<b>515,050</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
570-5520	PROFESSIONAL SERVICES	0	50,000	50,000	0
570-5525	HOTEL TRAFFIC DATA APPLICA	2,000	2,000	2,000	0
570-5527	CONVENTION CTR FEASIBILITY S	0	3,333	3,333	0
570-5530	COLLECTIVE ADVERTISING POOL	79,375	90,000	90,000	80,000
570-5530.01	ADVERTISING POOL- CVB	89,922	52,500	52,500	82,530
570-5595	TRNSFR TO CHAMBER OF COMMMERCE	135,000	142,500	142,500	139,120
<b>TOTAL SERVICES</b>		<b>306,297</b>	<b>340,333</b>	<b>340,333</b>	<b>301,650</b>
<u>OTHER</u>					
570-5655	CHRISTMAS LITES/MAIN ST LIT	7,310	0	0	0
570-5657	MAIN ST. - WIRING IMPROVEMENT	0	1,600	1,600	0
<b>TOTAL OTHER</b>		<b>7,310</b>	<b>1,600</b>	<b>1,600</b>	<b>0</b>
<u>LOCAL ASSISTANCE</u>					
570-5756	HIGHLAND LAKES CHILI POD	0	2,000	2,000	1,000
570-5757	HIGHLAND LAKES ART GUILD	1,500	1,000	1,000	1,000
570-5765	FALLS ON THE COLORADO MUSEUM	4,700	8,000	8,000	4,800
570-5765.13	PAINT THE TOWN EVENT	4,000	3,200	3,200	3,000
570-5765.15	SCULPTURE ON MAIN STREET	5,000	3,200	3,200	3,000
570-5765.17	MARBLE FALLS SOAPBOX DERBY	2,500	5,000	5,000	5,000
570-5765.18	BASS CHAMPS	3,200	2,000	2,000	1,500
570-5765.19	MFHS BASS TOURNAMENT	5,000	5,000	5,000	0
570-5765.20	TRAVERSE TRAIL RUNNING	4,000	2,500	2,500	2,500
570-5765.21	HITS TRIATHLON	5,000	2,500	2,500	0
570-5765.22	FIESTA JAM	0	9,000	9,000	9,000
570-5765.23	NATIVE PLANT CONSERVACY	0	3,250	3,250	0
570-5765.24	FRIENDS OF BALCONES	0	3,000	3,000	2,000
<b>TOTAL LOCAL ASSISTANCE</b>		<b>34,900</b>	<b>49,650</b>	<b>49,650</b>	<b>32,800</b>

## 03-Hotel/Motel Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>CAPITAL</u>					
570-5836	WAYFINDING SIGNS	0	30,000	30,000	50,000
TOTAL CAPITAL		0	30,000	30,000	50,000
<u>TRANSFERS</u>					
570-6102	TRANSFER TO GF CO'S S1999	70,391	67,006	67,006	0
570-6103	TRANSFER TO GENERAL FUND 2011	82,224	81,224	81,224	80,224
570-6104	TRANSFER TO GEN IMPROV FUND CIP	0	10,000	10,000	0
TOTAL TRANSFERS		152,615	158,230	158,230	80,224
<b>TOTAL EXPENDITURES</b>		<b>501,122</b>	<b>579,813</b>	<b>579,813</b>	<b>464,674</b>



CITY OF

*Marble Falls*

TEXAS

CITY OF MARBLE FALLS  
CEMETERY FUND - 08  
BUDGET SUMMARY  
FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	45,769	50,471	50,471	53,195
REVENUES:				
Operating Revenues	14,274	11,400	13,224	11,000
Operating Transfers In	0	0	0	0
Total Revenues	14,274	11,400	13,224	11,000
TOTAL FUNDS AVAILABLE	60,043	61,871	63,695	64,195
EXPENDITURES:				
Operating Expenditures	9,572	11,000	10,500	11,000
ENDING FUND BALANCE	50,471	50,871	53,195	53,195

## 08-Cemetery Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4503	SALE OF CEMETERY LOTS	12,600	11,400	11,000	11,000
4504	SALE OF COLUMBARIUM NICHES	1,600	0	2,200	0
4513	CEMETERY DONATIONS	74	0	24	0
<b>TOTAL REVENUES</b>		<b>14,274</b>	<b>11,400</b>	<b>13,224</b>	<b>11,000</b>
<b>EXPENDITURES</b>					
<u>SUPPLIES</u>					
508-5320	POSTAGE	5	0	0	0
<b>TOTAL SUPPLIES</b>		<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>MAINTENANCE</u>					
508-5402	CEMETERY MAINTENANCE	1,170	2,500	2,000	2,500
<b>TOTAL MAINTENANCE</b>		<b>1,170</b>	<b>2,500</b>	<b>2,000</b>	<b>2,500</b>
<u>SERVICES</u>					
508-5515	SURVEYING FEES	353	400	400	400
508-5545	ELECTRICITY	544	600	600	600
<b>TOTAL SERVICES</b>		<b>897</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<u>TRANSFERS</u>					
508-6100	TRANSFER TO GENERAL FUND	7,500	7,500	7,500	7,500
<b>TOTAL TRANSFERS</b>		<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>TOTAL EXPENDITURES</b>		<b>9,572</b>	<b>11,000</b>	<b>10,500</b>	<b>11,000</b>

CITY OF MARBLE FALLS  
POLICE FORFEITURE FUND - 09  
BUDGET SUMMARY  
FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	86,681	83,233	83,233	79,470
REVENUES:				
Operating Revenues	2,244	300	420	205
Operating Transfers In	0	0	0	0
Total Revenues	<u>2,244</u>	<u>300</u>	<u>420</u>	<u>205</u>
TOTAL FUNDS AVAILABLE	88,925	83,533	83,653	79,675
EXPENDITURES:				
Operating Expenditures	<u>5,692</u>	<u>5,000</u>	<u>4,183</u>	<u>50,000</u>
ENDING FUND BALANCE	<u>83,233</u>	<u>78,533</u>	<u>79,470</u>	<u>29,675</u>

## 09-Police Forfeiture Fund

		2013-2014	2013-2014	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4502	SALE OF ASSETS	1,265	0	0	0
4560	INTEREST EARNED	279	0	78	80
4564	INVESTMENT INTEREST EARNED	0	300	127	125
4588	POLICE FORFEITED FUNDS	700	0	215	0
<b>TOTAL REVENUES</b>		<b>2,244</b>	<b>300</b>	<b>420</b>	<b>205</b>
<b>EXPENDITURES</b>					
<u>OTHER</u>					
509-5626	PROFESSIONAL DEVELOPMENT	5,692	5,000	4,183	5,000
<b>TOTAL OTHER</b>		<b>5,692</b>	<b>5,000</b>	<b>4,183</b>	<b>5,000</b>
<u>CAPITAL</u>					
509-5814	COMPUTER HARDWARE	0	0	0	10,000
509-5815	COMPUTER SOFTWARE	0	0	0	35,000
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>45,000</b>
<b>TOTAL EXPENDITURES</b>		<b>5,692</b>	<b>5,000</b>	<b>4,183</b>	<b>50,000</b>

CITY OF MARBLE FALLS  
 MF TRUNKED RADIO SYSTEM FUND - 12  
 BUDGET SUMMARY  
 FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	0	6,507	6,507	6,795
REVENUES:				
Operating Revenues	53,260	63,744	64,032	64,060
Operating Transfers In	0	0	0	0
Total Revenues	<u>53,260</u>	<u>63,744</u>	<u>64,032</u>	<u>64,060</u>
TOTAL FUNDS AVAILABLE	53,260	70,251	70,539	70,855
EXPENDITURES:				
Operating Expenditures	<u>46,753</u>	<u>63,744</u>	<u>63,744</u>	<u>63,744</u>
ENDING FUND BALANCE	<u>6,507</u>	<u>6,507</u>	<u>6,795</u>	<u>7,111</u>

## 12-MF Trunked Radio System Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4500	SUBSCRIPTION REV/GRANITE SHOALS	7,920	8,832	8,832	8,832
4501	SUBSCRIPTION REV/CTTNWD SHRS	4,368	4,800	4,800	4,800
4503	SUBSCRIPTION REV/HBAY	9,072	5,760	6,048	6,048
4505	SUBSCRIPTION MFEMS	0	12,480	12,480	12,480
4900	TRANSFER FROM GEN FUND	31,900	31,872	31,872	31,900
<b>TOTAL REVENUES</b>		<b>53,260</b>	<b>63,744</b>	<b>64,032</b>	<b>64,060</b>
<b>EXPENDITURES</b>					
<u>MAINTENANCE</u>					
552-5412.03	MF PSAP RADIO SYSTEM EXPENSES	46,753	63,744	63,744	63,744
<b>TOTAL MAINTENANCE</b>		<b>46,753</b>	<b>63,744</b>	<b>63,744</b>	<b>63,744</b>
<b>TOTAL EXPENDITURES</b>		<b>46,753</b>	<b>63,744</b>	<b>63,744</b>	<b>63,744</b>

CITY OF MARBLE FALLS  
 ECONOMIC DEVELOPMENT CORPORATION FUND - 20  
 BUDGET SUMMARY  
 FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	1,989,260	3,063,479	3,063,479	1,862,621
REVENUES:				
Operating Revenues	6,175,685	1,932,952	1,948,846	1,931,717
Operating Transfers In	0	0	0	0
Total Revenues	<u>6,175,685</u>	<u>1,932,952</u>	<u>1,948,846</u>	<u>1,931,717</u>
TOTAL FUNDS AVAILABLE	8,164,945	4,996,431	5,012,325	3,794,338
EXPENDITURES:				
Operating Expenditures	<u>5,101,466</u>	<u>3,722,114</u>	<u>3,149,704</u>	<u>2,571,186</u>
ENDING FUND BALANCE	<u>3,063,479</u>	<u>1,274,317</u>	<u>1,862,621</u>	<u>1,223,152</u>

# Economic Development Corporation

## Description

The Marble Falls Economic Development Corporation is a Type B non-profit corporation funded primarily by a half-cent sales tax collected within the city limits of Marble Falls. Our goal at the Economic Development Corporation is to support business in Marble Falls by thoughtfully and carefully reinvesting sales tax dollars into worthwhile projects. When we work on enhancing our community's amenities, we will encourage the creation of new wealth by gains in jobs and capital investments.

## Some Accomplishments in 2014-2015

- Provided a second round of matching funds in the amount of \$10,000 to the Career Assets program, a workforce development initiative that was instrumental in the award of a \$200,000 self-sufficiency grant from the Texas Workforce Commission for prospective employees in our target industry sectors to pursue educational and certification opportunities at Central Texas College.
- Partnered with the Marble Falls CVB and Door Number 3 on marketing efforts in the Austin area, including an "Escape to Marble Falls" campaign that ran during events like South by Southwest, the X Games, and the Republic of Texas Rally.
- Continued support of the Baylor Scott & White – Marble Falls Hospital with a reimbursement of over a million dollars; this was the third and largest payment of a five-year performance agreement
- Contributed \$10,000 to the City's flood protection planning study.
- Recognized by the TEDC for Economic Excellence in 2014 for "a commitment to professional economic development by appointed officials and exemplary professional standards demonstrated by the economic development staff." The MFEDC was one of thirty-five organizations statewide to receive this recognition.
- Conducted feasibility studies for a hotel/conference center, office space, Downtown residential, parking, and retail on and surrounding the recently-acquired property that connects the Historic Main Street District to Lake Marble Falls and continued visioning and planning exercises for the highest and best uses of the property.
- Funded remainder of wastewater plant design (\$230,000).
- Projected to finish year with smaller reduction to fund balance than budgeted.

## What We Plan to Accomplish in 2015-2016

- Continue implementation of our strategic plan and target sector outreach, especially with our retention and recruitment efforts and workforce initiatives.

- Hire a new business development coordinator.
- Promote Business Improvement Grant (BIG) program and sign replacement program for business owners who are seeking to renovate and/or make improvements to their properties.
- Attract firms to catalyze construction of Phase III of the Business and Technology Park.
- Find, create, and market opportunities for the development of housing to support our community's employers.
- Launch development of critical Downtown properties.
- Maintain financial and planning support for park improvements and other quality-of-place initiatives.

## 20-Economic Development Corporation

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4005	SALES TAX	1,796,252	1,796,252	1,812,881	1,796,252
4515	CAM - F. FICKETT CENTER	49,330	55,000	55,000	55,000
4550	LAND SALES & LEASES	254,027	78,000	77,265	76,765
4560	BANK INTEREST EARNED	1,854	700	700	700
4564	INT EARNED ON INVESTMENTS	132	3,000	3,000	3,000
4600	INSURANCE PROCEEDS	74,090	0	0	0
4900	BOND PROCEEDS SERIES 2014	4,000,000	0	0	0
<b>TOTAL REVENUES</b>		<b>6,175,685</b>	<b>1,932,952</b>	<b>1,948,846</b>	<b>1,931,717</b>
<b>EXPENDITURES</b>					
<u>PERSONNEL SERVICES</u>					
520-5100	SALARIES (EXEMPT)	100,248	112,500	112,500	107,500
520-5105	SALARIES (NON-EXEMPT)	34,100	35,500	35,500	45,000
520-5140	OVERTIME	0	500	0	500
520-5155	EMPLOYEE LONGEVITY PAY	336	520	520	700
520-5170	SOCIAL SECURITY	10,208	12,000	12,000	12,800
520-5175	RETIREMENT	6,576	8,700	8,000	8,400
520-5180	EMPLOYEE INSURANCE	9,690	10,850	10,850	12,500
520-5181	EMPLOYEE DEPENDENT INSURANC	7,077	7,820	7,820	8,990
520-5182.01	LIFE/LTD	887	900	900	900
520-5183	HSA-EMPLOYER CONTRIBUTION	2,000	2,000	2,000	2,000
520-5190	WORKER'S COMPENSATION	216	220	220	230
520-5193	AUTO ALLOWANCE	6,300	6,300	6,300	9,900
520-5195	CELL PHONE ALLOWANCE	1,200	1,200	1,200	2,400
<b>TOTAL PERSONNEL SERVICES</b>		<b>178,838</b>	<b>199,010</b>	<b>197,810</b>	<b>211,820</b>
<u>SUPPLIES</u>					
520-5320	POSTAGE	152	1,000	0	0
520-5332	OFFICE SUPPLIES	615	4,000	0	0
520-5333	IT EQUIPMENT/SOFTWARE/SERVICES	2,417	4,000	4,000	4,000
520-5399	MISCELLANEOUS SUPPLIES	0	500	500	500
<b>TOTAL SUPPLIES</b>		<b>3,184</b>	<b>9,500</b>	<b>4,500</b>	<b>4,500</b>
<u>MAINTENANCE</u>					
520-5401	BUILDING MAINTENANCE	39,584	15,000	15,000	15,000
520-5402	GROUND MAINT MF B&T PARK	8,360	8,340	8,340	8,340
520-5402.03	GROUND MAINT. - COLT CIR	932	12,000	2,000	4,800
520-5402.04	GROUND MAINT. - DOWNTOWN	250	0	0	0
520-5403	INTERNET	550	1,000	600	600
<b>TOTAL MAINTENANCE</b>		<b>49,676</b>	<b>36,340</b>	<b>25,940</b>	<b>28,740</b>

## 20-Economic Development Corporation

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
520-5514	LEGAL SERVICES	19,681	25,000	7,000	25,000
520-5518	CONSULTING SERVICES	14,484	44,500	44,500	15,000
520-5518.01	CONSULTING SERVICES- DOWNTOWN	5,510	105,000	105,000	0
520-5520	PROFESSIONAL SERVICES/TRANS	25,000	25,000	25,000	25,000
520-5520.01	PROFESSIONAL SERVICES/AUDIT	2,500	3,250	3,250	3,250
520-5521	MARKETING	73,581	80,000	80,000	100,000
520-5521.01	SIGN REPLACEMENT	3,369	15,000	15,000	15,000
520-5530	ADVERTISING & NOTICES	366	300	300	300
520-5540	TELEPHONE	273	800	300	800
520-5540.02	ALARM PHONE LINES- COLT CIRCLE	1,374	0	0	0
520-5550	RECRUITMENT AND RETENTION	30,355	100,000	100,000	100,000
520-5550.01	RECRUIT & RET -S&W INFRAST	302,670	1,177,050	1,177,050	549,290
520-5550.02	RECRUIT & RET - BIG PGM	46,188	50,000	50,000	50,000
520-5565	COMMUNITY LEVERAGE	48,290	100,000	100,000	100,000
520-5580	INSURANCE - GENERAL LIABLIL	155	200	200	200
520-5581	INS-REAL & PERSONAL REPORT	2,562	2,600	2,646	2,600
520-5582	INS - ERRORS & OMISSIONS	1,694	1,700	1,530	1,700
TOTAL SERVICES		578,052	1,730,400	1,711,776	988,140
<u>OTHER</u>					
520-5600.01	DUES & SUBSCRIPTIONS	1,557	2,000	2,000	2,000
520-5600.04	TRADE SHOW REGISTRATION	1,315	2,500	2,500	2,500
520-5600.05	TRAVEL	3,230	6,000	6,000	6,000
520-5600.06	PROF. CONF. REGISTRATION	3,050	5,000	5,000	5,000
520-5625	BUSINESS EXPENSES	3,257	5,000	4,000	5,000
520-5628	REIMBURSABLE EXP- FICKET CT	51,745	55,000	55,000	55,000
TOTAL OTHER		64,154	75,500	74,500	75,500
<u>CAPITAL</u>					
520-5801	LAND PURCHASE	3,249,184	92,950	92,942	0
520-5802.06	CONSTRUCTION - PH III BUS. P	62,004	26,330	26,330	0
520-5802.07	CONSTRUCTION - DOWNTOWN	0	595,753	59,575	536,178
520-5808.01	ROOF REPAIR - COLT CIR BLDG	196,740	0	0	0
TOTAL CAPITAL		3,507,928	715,033	178,847	536,178

## 20-Economic Development Corporation

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>DEBT SERVICE</u>					
520-5901	PRIN. REVENUE BONDS SERIES 2009	285,000	295,000	295,000	300,000
520-5901.01	PRIN. REVENUE BONDS SER 20	0	210,000	210,000	245,000
520-5902	INT. REVENUE BONDS SERIES 2009	40,936	33,184	33,184	25,160
520-5902.01	INT. REVENUE BONDS SER 201	0	188,147	188,147	156,148
520-5980	BOND ISSUANCE COST	56,988	0	0	0
TOTAL DEBT SERVICE		382,924	726,331	726,331	726,308
<u>TRANSFERS</u>					
520-6100	TRANSFER TO WASTEWATER FD	195,000	230,000	230,000	0
520-6103	TRANSFER TO UTILITY IMPROV FUND	100,000	0	0	0
520-6104	TRANSFER TO PARK IMPROV FUND	41,710	0	0	0
TOTAL TRANSFERS		336,710	230,000	230,000	0
<b>TOTAL EXPENDITURES</b>		<b>5,101,466</b>	<b>3,722,114</b>	<b>3,149,704</b>	<b>2,571,186</b>

CITY OF MARBLE FALLS  
TAX INCREMENT FUND (TIF) - 25  
BUDGET SUMMARY  
FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	0	0	0	14,515
REVENUES:				
Operating Revenues	0	14,500	14,515	16,000
Operating Transfers In	0	0	0	0
Total Revenues	0	14,500	14,515	16,000
TOTAL FUNDS AVAILABLE	0	14,500	14,515	30,515
EXPENDITURES:				
Operating Expenditures	0	0	0	0
ENDING FUND BALANCE	0	14,500	14,515	30,515

## 25- T.I.F. Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4001	TIRZ CURRENT PROPERTY TAXES	0	14,500	14,495	16,000
4560	INTEREST EARNED	0	0	20	0
<b>TOTAL REVENUES</b>		<b>0</b>	<b>14,500</b>	<b>14,515</b>	<b>16,000</b>

CITY OF MARBLE FALLS  
EQUIPMENT REPLACEMENT FUND - 32  
BUDGET SUMMARY  
FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	0	25,000	25,000	50,000
REVENUES:				
Operating Revenues	0	0	0	0
Operating Transfers In	25,000	25,000	25,000	30,000
Total Revenues	25,000	25,000	25,000	30,000
TOTAL FUNDS AVAILABLE	25,000	50,000	50,000	80,000
EXPENDITURES:				
Operating Expenditures	0	0	0	0
ENDING FUND BALANCE	25,000	50,000	50,000	80,000

## 32-Equipment Replacement Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4901	TRANS FROM GENERAL FUND	15,000	15,000	15,000	20,000
4902	TRANS FROM W/WW FUND	10,000	10,000	10,000	10,000
<b>TOTAL REVENUES</b>		<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>30,000</b>

CITY OF MARBLE FALLS  
 LA VENTANA PID FUND - 55  
 BUDGET SUMMARY  
 FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	29,607	7,107	7,107	8,607
REVENUES:				
Operating Revenues	70,000	0	29,000	33,000
Operating Transfers In	0	0	0	0
Total Revenues	<u>70,000</u>	<u>0</u>	<u>29,000</u>	<u>33,000</u>
TOTAL FUNDS AVAILABLE	99,607	7,107	36,107	41,607
EXPENDITURES:				
Operating Expenditures	<u>92,500</u>	<u>0</u>	<u>27,500</u>	<u>32,500</u>
ENDING FUND BALANCE	<u>7,107</u>	<u>7,107</u>	<u>8,607</u>	<u>9,107</u>

## 55-La Ventana PID Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4020	LA VENTANA PID ASSESSMENT	51,236	0	17,000	20,000
4560	INTEREST EARNED	18,764	0	12,000	13,000
<b>TOTAL REVENUES</b>		<b>70,000</b>	<b>0</b>	<b>29,000</b>	<b>33,000</b>
<b>EXPENDITURES</b>					
<u>OTHER</u>					
521-5666	REIMB. TO DEVELOPER	90,000	0	25,000	30,000
<b>TOTAL OTHER</b>		<b>90,000</b>	<b>0</b>	<b>25,000</b>	<b>30,000</b>
<u>TRANSFERS</u>					
521-6106	TRANSFER TO GENERAL FUND	2,500	0	2,500	2,500
<b>TOTAL TRANSFERS</b>		<b>2,500</b>	<b>0</b>	<b>2,500</b>	<b>2,500</b>
<b>TOTAL EXPENDITURES</b>		<b>92,500</b>	<b>0</b>	<b>27,500</b>	<b>32,500</b>

CITY OF MARBLE FALLS  
IMPACT FEE FUND - 60  
BUDGET SUMMARY  
FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	1,111	1,964	1,964	1,964
REVENUES:				
Operating Revenues	34,477	40,000	31,500	50,000
Operating Transfers In	0	0	0	0
Total Revenues	<u>34,477</u>	<u>40,000</u>	<u>31,500</u>	<u>50,000</u>
TOTAL FUNDS AVAILABLE	35,588	41,964	33,464	51,964
EXPENDITURES:				
Operating Expenditures	<u>33,624</u>	<u>40,000</u>	<u>31,500</u>	<u>50,000</u>
ENDING FUND BALANCE	<u>1,964</u>	<u>1,964</u>	<u>1,964</u>	<u>1,964</u>

## 60-Impact Fee Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4304.01	IMPACT FEE 3/4" PD	12,387	20,000	28,000	40,000
4304.02	IMPACT FEE 1" PD	3,956	9,000	3,500	5,000
4304.03	IMPACT FEE 1 1/2" PD	6,292	5,000	0	0
4304.04	IMPACT FEE 2" PD	5,921	0	0	0
4304.05	IMPACT FEE 2" COMPOUND	5,921	6,000	0	5,000
<b>TOTAL REVENUES</b>		<b>34,477</b>	<b>40,000</b>	<b>31,500</b>	<b>50,000</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
536-5520	PROFESSIONAL SERVICES	1,610	1,600	0	0
<b>TOTAL SERVICES</b>		<b>1,610</b>	<b>1,600</b>	<b>0</b>	<b>0</b>
<u>TRANSFERS</u>					
536-6150	TRANSFER TO WATER FUND	32,014	38,400	31,500	50,000
<b>TOTAL TRANSFERS</b>		<b>32,014</b>	<b>38,400</b>	<b>31,500</b>	<b>50,000</b>
<b>TOTAL EXPENDITURES</b>		<b>33,624</b>	<b>40,000</b>	<b>31,500</b>	<b>50,000</b>

CITY OF MARBLE FALLS  
 POLICE FEDERAL FORFEITURE FUND - 67  
 BUDGET SUMMARY  
 FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	67,069	57,903	57,903	43,044
REVENUES:				
Operating Revenues	2,496	250	141	140
Operating Transfers In	0	0	0	0
Total Revenues	<u>2,496</u>	<u>250</u>	<u>141</u>	<u>140</u>
TOTAL FUNDS AVAILABLE	69,565	58,153	58,044	43,184
EXPENDITURES:				
Operating Expenditures	<u>11,662</u>	<u>20,000</u>	<u>15,000</u>	<u>5,000</u>
ENDING FUND BALANCE	<u>57,903</u>	<u>38,153</u>	<u>43,044</u>	<u>38,184</u>

## 67-Police Federal Forfeiture Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4561	INT EARNED FEDERAL FUNDS	25	0	0	0
4564	INVESTMENT INTEREST EARNED	197	250	141	140
4588	FEDERAL FORFEITED FUNDS	2,274	0	0	0
<b>TOTAL REVENUES</b>		<b>2,496</b>	<b>250</b>	<b>141</b>	<b>140</b>
<b>EXPENDITURES</b>					
<u>SUPPLIES</u>					
567-5390	SMALL TOOLS AND EQUIPMENT	11,662	20,000	15,000	5,000
<b>TOTAL SUPPLIES</b>		<b>11,662</b>	<b>20,000</b>	<b>15,000</b>	<b>5,000</b>
<b>TOTAL EXPENDITURES</b>		<b>11,662</b>	<b>20,000</b>	<b>15,000</b>	<b>5,000</b>

CITY OF MARBLE FALLS  
 AMY YOUNG GRANT FUND - 73  
 BUDGET SUMMARY  
 FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	3,789	-26,550	-26,550	-52,370
REVENUES:				
Operating Revenues	66,000	60,000	66,000	67,600
Operating Transfers In	0	0	0	0
Total Revenues	<u>66,000</u>	<u>0</u>	<u>66,000</u>	<u>67,600</u>
TOTAL FUNDS AVAILABLE	69,789	-26,550	39,450	15,230
EXPENDITURES:				
Operating Expenditures	<u>96,339</u>	<u>60,000</u>	<u>91,820</u>	<u>67,600</u>
ENDING FUND BALANCE	<u>-26,550</u>	<u>-86,550</u>	<u>-52,370</u>	<u>-52,370</u>

## 73-Amy Young Grant Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4900	AMY YOUNG GRANT REVENUE	66,000	60,000	66,000	67,600
<b>TOTAL REVENUES</b>		<b>66,000</b>	<b>60,000</b>	<b>66,000</b>	<b>67,600</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
573-5520	PROFESSIONAL SERVICES	18,532	0	18,000	7,600
573-5530	ADVERTISING & NOTICES	157	0	120	0
<b>TOTAL SERVICES</b>		<b>18,689</b>	<b>0</b>	<b>18,120</b>	<b>7,600</b>
<u>CAPITAL</u>					
573-5804	HOME IMPROVEMENTS	77,650	60,000	73,700	60,000
<b>TOTAL CAPITAL</b>		<b>77,650</b>	<b>60,000</b>	<b>73,700</b>	<b>60,000</b>
<b>TOTAL EXPENDITURES</b>		<b>96,339</b>	<b>60,000</b>	<b>91,820</b>	<b>67,600</b>

CITY OF MARBLE FALLS  
 CDBG 2012 GRANT FUND - 74  
 BUDGET SUMMARY  
 FISCAL YEAR 2015-2016

	2013-14 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	(33,449)	4,023	4,023	4,023
REVENUES:				
Operating Revenues	258,124	0	0	0
Operating Transfers In	55,000	0	0	0
Total Revenues	<u>313,124</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL FUNDS AVAILABLE	279,675	4,023	4,023	4,023
EXPENDITURES:				
Operating Expenditures	<u>275,652</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING FUND BALANCE	<u>4,023</u>	<u>4,023</u>	<u>4,023</u>	<u>4,023</u>

## 74-CDBG 2012 Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4900	CDBG GRANT REVENUE	258,124	0	0	0
4901	TRANSFER IN FROM FUND 45	55,000	0	0	0
<b>TOTAL REVENUES</b>		<b>313,124</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
574-5513	ENGINEERING	1,500	0	0	0
574-5520	PROFESSIONAL SERVICES	8,325	0	0	0
<b>TOTAL SERVICES</b>		<b>9,825</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>CAPITAL</u>					
574-5831	WASTEWATER LINES IMPROV.	265,827	0	0	0
<b>TOTAL CAPITAL</b>		<b>265,827</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>275,652</b>	<b>0</b>	<b>0</b>	<b>0</b>

CITY OF MARBLE FALLS  
 COURT TECHNOLOGY FUND - 75  
 BUDGET SUMMARY  
 FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	0	0	0	500
REVENUES:				
Operating Revenues	0	5,500	5,000	5,000
Operating Transfers In	0	0	0	0
Total Revenues	0	5,500	5,000	5,000
TOTAL FUNDS AVAILABLE	0	5,500	5,000	5,500
EXPENDITURES:				
Operating Expenditures	0	5,500	4,500	5,000
ENDING FUND BALANCE	0	0	500	500

## 75-COURT TECHNOLOGY FUND

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4560	INTEREST EARNED	0	0		
4035	MUNICIPAL COURT TECH FUND	0	5,500	5,000	5,000
<b>TOTAL REVENUES</b>		<b>0</b>	<b>5,500</b>	<b>5,000</b>	<b>5,000</b>
<b>EXPENDITURES</b>					
<u>OTHER</u>					
543-5611	COURT TECHNOLOGY EXPENSES	0	5,500	4,500	5,000
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>5,500</b>	<b>4,500</b>	<b>5,000</b>

CITY OF MARBLE FALLS  
 BUILDING SECURITY FUND - 76  
 BUDGET SUMMARY  
 FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	49,529	53,073	53,073	54,973
REVENUES:				
Operating Revenues	3,544	4,000	3,600	4,000
Operating Transfers In	0	0	0	0
Total Revenues	3,544	4,000	3,600	4,000
TOTAL FUNDS AVAILABLE	53,073	57,073	56,673	58,973
EXPENDITURES:				
Operating Expenditures	0	11,850	1,700	1,800
ENDING FUND BALANCE	53,073	45,223	54,973	57,173

## 76-BUILDING SECURITY FUND

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4560	INTEREST EARNED	0	0		
4033	BUILDING SECURITY FUND REVE	3,544	4,000	3,600	4,000
<b>TOTAL REVENUES</b>		<b>3,544</b>	<b>4,000</b>	<b>3,600</b>	<b>4,000</b>
<b>EXPENDITURES</b>					
<u>PERSONNEL SERVICES</u>					
543-5143.01	COURT BAILIFF FUND	0	1,000	1,700	1,800
<b>TOTAL PERSONNEL SERVICES</b>		<b>0</b>	<b>1,000</b>	<b>1,700</b>	<b>1,800</b>
<u>OTHER</u>					
543-5615	COURT SECURITY EXPENSES	0	10,850	0	0
<b>TOTAL OTHER</b>		<b>0</b>	<b>10,850</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>11,850</b>	<b>1,700</b>	<b>1,800</b>



CITY OF

*Marble Falls*

— TEXAS —

# Capital Projects Funds

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds.

**Wastewater Plant Improvement Fund** - To account for Series 2005 Certificates of Obligation funds received for construction of: belt press, irrigation farm, and plant expansion.

**Utility Improvements** – To account for Certificates of Obligation Series 2007 through Series 2013 for the construction of water and sewer projects and other public works projects.

**Parks Improvements Fund** - To account for Certificated of Obligations or grants for the use of parks improvements.

**General Improvements** – To account for Certificates of Obligation Series 2007 through Series 2012 for streets, drainage, and construction of buildings.

CITY OF MARBLE FALLS  
 CAPITAL PROJECT FUNDS  
 BUDGET SUMMARY  
 FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	2,139,609	8,421,920	8,421,920	6,077,560
REVENUES:				
Wastewater Plant Improvements	0	0	0	0
Utility Improvements	4,729,771	231,500	236,000	6,000
Parks Improvements	191,710	10,000	10,000	0
General Improvements Series 2007	3,160,996	12,100	12,050	50
TOTAL REVENUES	<u>8,082,477</u>	<u>253,600</u>	<u>258,050</u>	<u>6,050</u>
TOTAL FUNDS AVAILABLE	10,222,086	8,675,520	8,679,970	6,083,610
EXPENDITURES:				
Wastewater Plant Improvements	22,315	0	0	0
Utility Improvements	1,272,985	2,689,100	2,248,400	1,835,400
Parks Improvements	108,404	51,710	51,710	0
General Improvements Series 2007	396,462	3,831,200	302,300	3,908,900
TOTAL EXPENDITURES	<u>1,800,166</u>	<u>6,572,010</u>	<u>2,602,410</u>	<u>5,744,300</u>
ENDING FUND BALANCE	<u>8,421,920</u>	<u>2,103,510</u>	<u>6,077,560</u>	<u>339,310</u>

CITY OF MARBLE FALLS  
WASTEWATER PLANT IMPROVEMENTS FUND - 43  
BUDGET SUMMARY  
FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	2,104	-20,211	-20,211	-20,211
REVENUES:				
Operating Revenues	0	0	0	0
Operating Transfers In	0	0	0	0
Total Revenues	0	0	0	0
TOTAL FUNDS AVAILABLE	2,104	-20,211	-20,211	-20,211
EXPENDITURES:				
Operating Expenditures	22,315	0	0	0
ENDING FUND BALANCE	-20,211	-20,211	-20,211	-20,211

### 43-Wastewater Plant Improvements Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4560	INTEREST EARNED	0	0	0	0
<b>TOTAL REVENUES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
569-5520	WASTEWATER PLANT PERMIT FEES	22,315	0	0	0
<b>TOTAL SERVICES</b>		<b>22,315</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>22,315</b>	<b>0</b>	<b>0</b>	<b>0</b>

CITY OF MARBLE FALLS  
 UTILITY IMPROVEMENTS FUND - 45  
 BUDGET SUMMARY  
 FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	327,018	3,783,804	3,783,804	1,771,404
REVENUES:				
Operating Revenues	4,729,771	231,500	236,000	6,000
Operating Transfers In	0	0	0	0
Total Revenues	<u>4,729,771</u>	<u>231,500</u>	<u>236,000</u>	<u>6,000</u>
TOTAL FUNDS AVAILABLE	5,056,789	4,015,304	4,019,804	1,777,404
EXPENDITURES:				
Operating Expenditures	<u>1,272,985</u>	<u>2,689,100</u>	<u>2,248,400</u>	<u>1,835,400</u>
ENDING FUND BALANCE	<u>3,783,804</u>	<u>1,326,204</u>	<u>1,771,404</u>	<u>-57,996</u>

## 45-Utility Improvements 2007 Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4564	INT EARNED ON INVESTMENTS	198	1,500	6,000	6,000
4901	BOND PREMIUM	139,573	0	0	0
4903	BOND SALE PROCEEDS SERIES 2013	3,490,000	0	0	0
4904	BOND PROCEEDS SERIES 2014	1,000,000	0	0	0
4905	TRANSFER FROM EDC	100,000	230,000	230,000	0
<b>TOTAL REVENUES</b>		<b>4,729,771</b>	<b>231,500</b>	<b>236,000</b>	<b>6,000</b>
<b>EXPENDITURES</b>					
<u>CAPITAL</u>					
535-5801.08	ROW- ANNEXATION (321 ACRES)	38,674	0	0	0
535-5801.10	ROW-LOS ESCOND/HWY 281	27,040	0	0	0
535-5802.06	ENG. -WATER PLANT	275,206	305,200	40,000	265,000
535-5802.16	ENG. LIFT STATION S&W	2,444	0	0	0
535-5802.18	ENG. - LOS ESCONDIDOS WATER LINE	73,300	0	0	0
535-5802.19	ENG. - WASTEWATER PLANT	0	330,000	250,000	80,000
535-5847.07	PURPLE PIPE PHASE 1-A	17,600	123,400	83,400	40,000
535-5847.10	LOS ESCONDIDOS WATER LINE	204,416	550,500	550,000	0
535-5851.01	WATER PLANT CONTRACT #1	311,031	533,000	533,000	0
535-5851.02	WATER PLANT CONTRACT #2	143,651	792,000	792,000	0
535-5851.03	WATER PLANT CONST. PHASE 3	0	0	0	1,395,400
<b>TOTAL CAPITAL</b>		<b>1,093,362</b>	<b>2,634,100</b>	<b>2,248,400</b>	<b>1,780,400</b>
<u>DEBT SERVICE</u>					
535-5980	BOND AGENT FEES	96,613	0	0	0
535-5981	BOND DISCOUNT	28,010	0	0	0
<b>TOTAL DEBT SERVICE</b>		<b>124,623</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>TRANSFERS</u>					
535-6103	TRANSFER TO CDBG FUND	55,000	55,000	0	55,000
<b>TOTAL TRANSFERS</b>		<b>55,000</b>	<b>55,000</b>	<b>0</b>	<b>55,000</b>
<b>TOTAL EXPENDITURES</b>		<b>1,272,985</b>	<b>2,689,100</b>	<b>2,248,400</b>	<b>1,835,400</b>

CITY OF MARBLE FALLS  
 PARKS IMPROVEMENT FUND - 52  
 BUDGET SUMMARY  
 FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	-54,043	29,263	29,263	-12,447
REVENUES:				
Operating Revenues	0	0	0	0
Operating Transfers In	191,710	10,000	10,000	0
Total Revenues	<u>191,710</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>
TOTAL FUNDS AVAILABLE	137,667	39,263	39,263	-12,447
EXPENDITURES:				
Operating Expenditures	<u>108,404</u>	<u>51,710</u>	<u>51,710</u>	<u>0</u>
ENDING FUND BALANCE	<u>29,263</u>	<u>-12,447</u>	<u>-12,447</u>	<u>-12,447</u>

## 52-Parks Improvements Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4903	TRANSFER FROM FUND 68	150,000	0	0	0
4905	TRANSFER FROM EDC	41,710	0	0	0
4907	TRANSFER FROM HOT FUND	0	10,000	10,000	0
<b>TOTAL REVENUES</b>		<b>191,710</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>
<b>EXPENDITURES</b>					
<u>CAPITAL</u>					
549-5816.10	JOHNSON PARK IMPROVEMENTS	8,400	22,400	22,400	0
549-5816.40	BACKBONE CRK HIKE/BIKE TRAIL	9,674	0	0	0
549-5816.42	SPORTS FACILITY IMPROVEMENT	1,404	7,600	7,600	0
549-5816.44	GENERAL PARK IMPROVEMENTS	22,133	10,000	10,000	0
549-5816.46	LAKESIDE PARK POOL DECK	22,076	0	0	0
549-5816.48	WESTSIDE PARK DEVELOP- PH2	0	11,710	11,710	0
549-5816.50	LAKESIDE SWIMMING POOL STRUCTURE	44,717	0	0	0
<b>TOTAL CAPITAL</b>		<b>108,404</b>	<b>51,710</b>	<b>51,710</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>108,404</b>	<b>51,710</b>	<b>51,710</b>	<b>0</b>

CITY OF MARBLE FALLS  
GENERAL IMPROVEMENTS SERIES 2007 FUND - 68  
BUDGET SUMMARY  
FISCAL YEAR 2015-2016

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATED	2015-2016 ADOPTED
BEGINNING FUND BALANCE	1,864,530	4,629,064	4,629,064	4,338,814
REVENUES:				
Operating Revenues	3,160,996	12,100	12,050	50
Operating Transfers In	0	0	0	0
Total Revenues	<u>3,160,996</u>	<u>12,100</u>	<u>12,050</u>	<u>50</u>
TOTAL FUNDS AVAILABLE	5,025,526	4,641,164	4,641,114	4,338,864
EXPENDITURES:				
Operating Expenditures	<u>396,462</u>	<u>3,831,200</u>	<u>302,300</u>	<u>3,908,900</u>
ENDING FUND BALANCE	<u>4,629,064</u>	<u>809,964</u>	<u>4,338,814</u>	<u>429,964</u>

## 68-General Improvement Series 2007 Fund

		2013-2014	2014-2015	2014-2015	2015-2016
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4525	CONTRIB- TWDB FLOOD STUDY	0	12,000	12,000	0
4527	TWDB GRANT- FLOOD STUDY	71,513	0	0	0
4564	INT EARNED ON INVESTMENTS	0	100	50	50
4901	BOND PREMIUM	89,483	0	0	0
4908	BOND PROCEEDS SERIES 2014	3,000,000	0	0	0
<b>TOTAL REVENUES</b>		<b>3,160,996</b>	<b>12,100</b>	<b>12,050</b>	<b>50</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
528-5520.05	DOWNTOWN MAST PLAN	12,500	233,500	136,000	97,500
528-5520.06	TWDB FLOOD PROTECTION STUDY	58,544	0	0	0
528-5520.07	LAND USE CONSULTANT	0	92,500	36,000	56,500
<b>TOTAL SERVICES</b>		<b>71,044</b>	<b>326,000</b>	<b>172,000</b>	<b>154,000</b>
<u>CAPITAL</u>					
528-5800.01	STREET IMPROVEMENTS	98,187	426,800	26,800	530,000
528-5802.15	ARCHITECTURE- VISITOR'S CENTER	2,601	0	0	0
528-5820.11	ROCKY ROAD IMPROV.	0	78,400	78,400	0
528-5820.12	BROADWAY FROM AVE G TO AVE D	0	0	0	250,000
528-5822	PUBLIC SAFETY BUILDING	0	3,000,000	25,100	2,974,900
<b>TOTAL CAPITAL</b>		<b>100,788</b>	<b>3,505,200</b>	<b>130,300</b>	<b>3,754,900</b>
<u>DEBT SERVICE</u>					
528-5981	BOND DISCOUNT	74,630	0	0	0
<b>TOTAL DEBT SERVICE</b>		<b>74,630</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>TRANSFERS</u>					
528-6100.02	TRANSFER TO FUND 52 PARK IMPROVMENTS	150,000	0	0	0
<b>TOTAL TRANSFERS</b>		<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>396,462</b>	<b>3,831,200</b>	<b>302,300</b>	<b>3,908,900</b>

## Capital Outlay Capital Purchases for the FY 2015-2016

<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>BUDGET AMOUNT</b>
<b>GENERAL FUND</b>		
Police Department	Vehicle - Lease Purchase	6,830
Police Department	CAD/RMS Upgrade - Lease Purchase	72,000
Police Department	Radio Equipment - Lease Purchase	38,000
Police Department	Radio Equipment - Lease Purchase	18,500
Street Department	Front End Loader - Lease Purchase	19,119
Street Department	Road Grader - Lease Purchase	22,443
Parks & Recreation Department	Tractor - Lease Purchase	6,831
Parks & Recreation Department	Vehicle - Lease Purchase	14,551
Parks & Recreation Department	Gator - Lease Purchase	3,274
Parks & Recreation Department	Mowers - Lease Purchase	6,548
<b>TOTAL GENERAL FUND</b>		<b>\$208,096</b>
<b>SPECIAL REVENUE FUNDS</b>		
Hotel/Motel	Wayfinding Signs	50,000
Police Forfeiture	Computer Hardware	10,000
Police Forfeiture	Computer Software	35,000
Economic Development Corporation	Construction - Downtown	536,178
Amy Young Grant	Home Improvements	60,000
<b>TOTAL SPECIAL REVENUE FUNDS</b>		<b>\$536,178</b>
<b>CAPITAL PROJECT FUNDS</b>		
Utility Improvements Fund	Purple Pipe Phase 1-A	40,000
Utility Improvements Fund	Water Plant	265,000
Utility Improvements Fund	Wastewater Plant	80,000
Utility Improvements Fund	Water Plant Construction Phase 3	1,395,400
General Improvements Fund	Broadway From Ave G to Ave D	250,000
General Improvements Fund	Public Safety Building	2,974,900
General Improvements Fund	Street Improvements	530,000
<b>TOTAL CAPITAL PROJECT FUNDS</b>		<b>\$5,535,300</b>
<b>TOTAL CAPITAL PURCHASES</b>		<b><u>\$6,279,574</u></b>

**City of Marble Falls  
Funded and Unfunded Requested Items  
For FY 2015/2016**

**GENERAL FUND**

DEPARTMENT	DESCRIPTION	FUNDED	UNFUNDED
<b>Administration</b>	ACM Position		\$124,000
<b>Human Resources</b>	Software- TCM		\$10,000
<b>Municipal Court</b>	Software- TCM		\$11,000
<b>Development Services</b>	Zoning Ordinance Consultant		\$50,000
	Geoweb Hosting	\$4,200	
<b>Communications</b>	1 Communications Officer		\$46,000
<b>Police Dept</b>	Upgrade Radios	\$38,000	
	2 Patrol Sgts		\$145,000
<b>Fire Dept</b>	Safety Clothing/Equipment	\$4,000	
<b>Streets Dept</b>	Shredder and asphalt saw		\$5,700
	Street Maintenance	\$25,000	\$50,000
<b>Parks and Recreation</b>	2 Mowers	\$18,000	
	Pickup Truck	\$23,000	
	Gator	\$9,000	
	Pickup Truck	\$17,000	
	Seasonal Help 2 Maint. Techs	\$23,000	
<b>TOTALS</b>		<b>\$161,200</b>	<b>\$441,700</b>

**WATER & WASTEWATER FUND**

DEPARTMENT	DESCRIPTION	FUNDED	UNFUNDED
<b>Water Services</b>	3/4 Ton Truck	\$55,000	
<b>Water Plant</b>	Pickup Truck	\$17,000	
<b>Wastewater Services</b>	3/4 Ton Truck	\$55,000	
	Backhoe		\$95,000
<b>Irrigation System</b>	Replant Fields	\$10,000	
<b>TOTALS</b>		<b>\$137,000</b>	<b>\$95,000</b>

# Capital Improvement Plan

The City of Marble Falls updates its Capital Improvement Plan (CIP) each year. The responsibility for updating the plan and presenting it to the City Council rests with the CIP Committee.

## Process

The CIP process is ongoing and is updated and approved by the City Council annually. The projects are studied and evaluated for importance and timeliness. The estimated cost, the time frame, justification, and impact on operating budgets are reviewed for conditions, estimated growth rates, the comprehensive plan, new initiatives, and economic conditions

The CIP Committee evaluates the CIP. Criteria include legal constraints and requirements, health and safety, project life, impact on the City's operating budget, consistency with the City Council and Management priorities, conformance with adopted plans, cost effectiveness, frequency of use and population impacted.

## Capital Improvement Program Definitions

The Capital Improvement Program (CIP) is a planning and budgeting tool which provides information about the City's infrastructure needs for a twenty-year time frame. Each year, the list of projects is reviewed for need, cost and priority. New projects may be added and other projects deleted.

Generally, capital improvements are defined as physical assets, constructed or purchased, that have a useful life of ten years or longer and a cost of \$25,000 or more. The following are capital improvements included in the plan:

- a. New and expanded facilities for the community
- b. Large scale rehabilitation or replacement of existing facilities.
- c. Equipment for any public facility or improvement when first constructed or acquired
- d. The cost of engineering or architectural studies and services relative to the improvement
- e. The acquisition of land for a community facility such as park, road, sewer line, etc.

Finally, the City includes major purchases in the CIP plan. These may include major equipment, vehicles, major computer hardware and computer software that, over the life of the project, cost \$250,000 or more.

## What are Capital Projects?

There are two types of capital expenditures. One deals with infrastructure projects and the other with operating programs. Capital Projects, which are addressed in the CIP and budgeted within the City's Adopted Budget, generally include major fixed assets or infrastructure with long term value, such as buildings, roads, bridges, and parks; major equipment purchases (vehicles), life and capital maintenance projects. Any of these may involve some form of debt financing.

Capital projects costs include all expenditures related to the planning, design, construction and equipment necessary to bring a project on line. The costs can include reimbursement of the project manager's time.

## Why have a Capital Improvement Program?

The CIP provides information on the current and long-range infrastructure and equipment requirements of the City. It provides a mechanism for balancing needs and resources and for setting priorities and schedules for capital projects. It is based on needs identified through the planning process, requests needs and recommendations of City departments and the concerns of citizens and elected officials.

The CIP includes identification of the revenue sources, which will be utilized to fund capital improvements. Projects are included even if revenues are not available to fund them. These projects are prioritized and may be funded by current revenues or by debt financing, depending on the availability of funds, the nature of the project,

and the policies of the Council.

Time may also be an issue with the length of a construction project, or a critical deadline being that can change year to year.

The CIP strives for efficient use of capital improvement funds by identifying CIP projects and prioritizing them according to their relative importance and urgency of need. Identification assures needed projects are known, while prioritization ensures that those projects which are most urgently needed are funded first.

### **Why a separate Capital Improvement Program?**

The Capital Improvement Program outlines long range capital improvement expenditures. Funds budgeted through the CIP for a specific project during a specific year remain with that project until the project is completed, while the operating budget terminates at the end of the fiscal year.

Each year project costs will be reviewed and additional funds may be allocated to a project which, when combined with resources carried over from the prior year, result in the continuing project budget for the new year.

### **How are projects prioritized?**

The City does not have sufficient funding to meet all of its capital needs each year. Projects are prioritized based on the effect of each project on the City's ability to meet community goals. Projects are compared on the basis of a common set of selection criteria. Priority City Council and Management priorities, conformity with adopted plans and goals, impact on the City's operating budget, cost effectiveness, environmental impacts, population impacted, and frequency of use.



**CAPITAL PROJECTS - MILESTONE PROGRESS / SCHEDULE**

August 2015 Project Name	PROJECT NO.	DESIGN MILESTONES					LAND ACQUISITION MILESTONES			CONSTRUCTION MILESTONES			STATUS COMMENTS	
		Design NTP	30% Plans	60% Plans	90% Plans	100% Plans	Start Date	Completion Date	No. of Parcels	Bid Oppening	Const. NTP	Const Contract Ammt.		Completion Date
<b>UTILITIES</b>														
Wastewater Plant Expansion	WW1	Oct-14	May-15	Jun-15	Jul-15	Aug-15	-	-	-	Sep-15	Dec-15	\$ 2,860,000.00	Nov-16	Received 30% Plans
Hydropneumatic Tank	WW2	Oct-13	-	Apr-14	-	Jun-14	-	-	-	-	Sep-14	\$ 103,000.00	Jan-15	Project Complete
Water Plant Expansion PH-II	WT1	Sep-13	-	Oct-13	-	Nov-13	-	-	-	Dec-13	Jan-14	\$ 1,670,028.12	May-15	Installed the tank
Water Plant Expansion PH-III	WT1	Jan-14	Mar-14	Jun-14	Oct-14	Jan-15	-	-	-	Jun-15	Jul-15	\$ 1,535,000.00	Mar-16	Benag work on 60' Dia. Clarifier
Electric Line to S&W Tower	WT2	Jan-14	-	-	-	Jul-14	Jul-14	Sep-14	2	Jun-14	Sep-14	\$ 100,000.00	Nov-14	Project Complete
Los Escondidos Waterline	WT3	Sep-13	Oct-13	Dec-13	Jan-14	Mar-14	Jan-14	May-14	1	Mar-14	May-14	\$ 754,280.00	Apr-15	Making final service connections
Water Model and Master Plan	WT8	Apr-15	Jun-15	Jul-15	Aug-15	Oct-15	-	-	-	-	-	\$ 120,000.00	Mar-16	Began work on water and sewer model
Comp Plan Update	MSC1	May-15	Aug-15	Nov-15	Jan-16	Mar-16	-	-	-	-	-	\$ 129,000.00	Mar-16	Conducting Public Meetings
Purple Pipe to Soccer Fields	WW2	May-15	May-15	Jun-15	Jul-15	Jul-15	-	-	-	Aug-15	Sep-15	\$ 42,000.00	Nov-15	Received Survey, need funding
<b>STREETS</b>														
2-nd Street Sidewalk	TR2	Apr-14	May-14	Jun-14	Jul-14	Aug-14	-	-	-	Feb-15	Apr-15	\$ 116,400.00	Jul-15	Finished walk through July 2015
Ave N	TR1	Jul-15	Aug-15	Sep-15	Nov-15	Nov-15	-	-	-	Dec-15	Jan-15	\$ 907,915.00	Jun-16	Coordinating w/ Property Owner
Rocky Road	TR3	-	-	-	-	-	-	-	-	-	-	-	-	Finished clearing, installing base
<b>FACILITIES</b>														
Public Safety Facility	FC1	Jan-15	Mar-15	Jun-15	Aug-15	Sep-15	Feb-14	Dec-14	1	Nov-15	Dec-15	\$ 2,500,000.00	Dec-16	Looking at options

**LEGEND:**  
Milestone Completed  
 Estimated Completion



CAPITAL IMPROVEMENT PROGRAM

**FISCAL YEAR 2015-2019 SUMMARY**

PROJECT INFORMATION	FY PROJECTED APPROPRIATIONS						
CIP SECTION	EXPENSES THRU 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	PROJECT TOTAL
UTILITIES	\$ 1,275,218.08	\$ 4,601,598.10	\$ 4,450,590.00	\$ 1,990,042.13	\$ 500,000.00	\$ 2,170,000.00	\$ 14,987,448.31
STREETS	\$ 144,702.00	\$ 759,113.00	\$ 1,042,500.00	\$ 565,000.00	\$ 760,000.00	\$ 1,010,000.00	\$ 4,281,315.00
PARKS	\$ 100,000.00	\$ -	\$ 180,000.00	\$ 400,000.00	\$ 275,000.00	\$ 350,000.00	\$ 1,305,000.00
FACILITIES	\$ -	\$ 1,750,000.00	\$ 1,250,000.00	\$ -	\$ 100,000.00	\$ 7,300,000.00	\$ 10,400,000.00
MISCELLANEOUS	\$ -	\$ 64,500.00	\$ 64,500.00	\$ -	\$ -	\$ -	\$ 129,000.00
<b>TOTAL COSTS:</b>	<b>\$ 1,519,920.08</b>	<b>\$ 7,175,211.10</b>	<b>\$ 6,987,590.00</b>	<b>\$ 2,955,042.13</b>	<b>\$ 1,635,000.00</b>	<b>\$ 10,830,000.00</b>	<b>\$ 31,102,763.31</b>



**CAPITAL IMPROVEMENT PROGRAM**  
**FISCAL YEAR 2015-2019**

**UTILITIES SUMMARY**

PROJECT INFORMATION		FY PROJECTED APPROPRIATIONS						
PROJECT NAME	PROJECT NUMBER	EXPENSES THRU 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	PROJECT TOTAL
WASTEWATER TREATMENT PLANT EXPANSION	WW1	\$ -	\$ 1,595,000.00	\$ 1,265,000.00	\$ -	\$ -	\$ -	\$ 2,860,000.00
EFFLUENT REUSE (PURPLE PIPE)	WW2	\$ 18,010.23	\$ 82,227.44	\$ 199,590.00	\$ -	\$ -	\$ -	\$ 299,827.67
WATER TREATMENT PLANT EXPANSION	WT1	\$ 882,123.53	\$ 2,253,045.00	\$ 1,870,000.00	\$ 1,445,042.13	\$ -	\$ -	\$ 6,450,210.66
ELECRIC LINE TO S&W WATER TOWER	WT2	\$ 82,368.44	\$ 19,961.54	\$ -	\$ -	\$ -	\$ -	\$ 102,329.98
LOS ESCONDIDOS WATER LINE	WT3	\$ 277,715.88	\$ 549,864.12	\$ -	\$ -	\$ -	\$ -	\$ 827,580.00
WATER MODEL AND MASTER PLAN	WT8	\$ -	\$ 101,500.00	\$ 23,500.00	\$ -	\$ -	\$ -	\$ 125,000.00
WATER PLANT LIFT STATION	WT9	\$ -	\$ -	\$ 80,000.00	\$ -	\$ -	\$ -	\$ 80,000.00
0.1 MGD WATER WELL	WT5	\$ 15,000.00	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 265,000.00
HAMILTON CREEK WATER LINE	WT6	\$ -	\$ -	\$ 180,000.00	\$ -	\$ -	\$ -	\$ 180,000.00
WATER LINE MUSTANG TO MANZANO	WT10	\$ -	\$ -	\$ 420,000.00	\$ -	\$ -	\$ -	\$ 420,000.00
VIA VIEJO WATER TANK	WT4	\$ -	\$ -	\$ 162,500.00	\$ 545,000.00	\$ 500,000.00	\$ -	\$ 1,207,500.00
ROCKY ROAD WATER LINE	WT7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,170,000.00	\$ 2,170,000.00
<b>TOTAL COSTS:</b>		<b>\$ 1,275,218.08</b>	<b>\$ 4,601,598.10</b>	<b>\$ 4,450,590.00</b>	<b>\$ 1,990,042.13</b>	<b>\$ 500,000.00</b>	<b>\$ 2,170,000.00</b>	<b>\$ 14,987,448.31</b>

FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING						
		FUNDED THRU 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	PROJECT TOTAL
General Fund	\$ 750.00	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750.00
Utility Fund	\$ 140,000.00	\$ 15,000.00	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ 140,000.00
Certificates of Obligation	\$ 9,951,210.66	\$ 4,921,000.00	\$ -	\$ 5,030,210.66	\$ -	\$ -	\$ -	\$ 9,951,210.66
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other *	\$ 431,360.00	\$ 431,360.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 431,360.00
Unfunded	\$ 4,466,327.67	\$ -	\$ -	\$ 1,258,827.67	\$ 1,037,500.00	\$ -	\$ 2,170,000.00	\$ 4,466,327.67
<b>TOTAL SOURCES</b>	<b>\$ 14,989,648.33</b>	<b>\$ 5,368,110.00</b>	<b>\$ 125,000.00</b>	<b>\$ 6,289,038.33</b>	<b>\$ 1,037,500.00</b>	<b>\$ -</b>	<b>\$ 2,170,000.00</b>	<b>\$ 14,989,648.33</b>

\* Economic Development Corp. (\$100,000) & (\$330,000)

\* Baylor S&W (\$1,360)



CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015-2019

**STREETS SUMMARY**

PROJECT INFORMATION		FY PROJECTED APPROPRIATIONS						
PROJECT NAME	PROJECT NUMBER	EXPENSES THRU 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	PROJECT TOTAL
AVE N REALIGNMENT	TR1	\$ 4,415.00	\$ 478,500.00	\$ 425,000.00	\$ -	\$ -	\$ -	\$ 907,915.00
DOWNTOWN MASTER PLAN	TR2	\$ 7,500.00	\$ 100,000.00	\$ 97,500.00	\$ 115,000.00	\$ 100,000.00	\$ -	\$ 420,000.00
ANNUAL STREET IMPROVEMENTS	TR3	\$ 98,187.00	\$ 76,813.00	\$ 150,000.00	\$ 200,000.00	\$ 250,000.00	\$ 250,000.00	\$ 1,025,000.00
ROCKY ROAD FROM 281 TO PALMER LN	TR11	\$ 34,600.00	\$ 103,800.00	\$ -	\$ -	\$ -	\$ -	\$ 138,400.00
BROADWAY FROM AVE. G TO AVE. D	TR5	\$ -	\$ -	\$ 370,000.00	\$ -	\$ -	\$ -	\$ 370,000.00
7-TH FROM MAIN TO SH-281 (in house)	TR8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5-TH FROM AVE U TO INDUSTRIAL (in house)	TR9	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AVE U FROM 1431 TO BROADWAY	TR7	\$ -	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
AVE. G FROM BROADWAY TO RM-1431	TR4	\$ -	\$ -	\$ -	\$ -	\$ 320,000.00	\$ -	\$ 320,000.00
AVE L FROM 7-TH TO BROADWAY	TR6	\$ -	\$ -	\$ -	\$ -	\$ 90,000.00	\$ -	\$ 90,000.00
BLUEBONNET FROM 1431 TO TERRACE	TR10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 760,000.00	\$ 760,000.00
<b>TOTAL COSTS:</b>		<b>\$ 144,702.00</b>	<b>\$ 759,113.00</b>	<b>\$ 1,042,500.00</b>	<b>\$ 565,000.00</b>	<b>\$ 760,000.00</b>	<b>\$ 1,010,000.00</b>	<b>\$ 4,281,315.00</b>

FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING						
		FUNDED THRU 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	PROJECT TOTAL
General Fund	\$ 110,000.00	\$ 110,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000.00
Utility Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Certificates of Obligation	\$ 1,353,400.00	\$ 1,103,400.00	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	\$ 1,353,400.00
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TIRZ	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other *	\$ 382,693.00	\$ -	\$ 132,693.00	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 382,693.00
Unfunded	\$ 2,435,222.00	\$ -	\$ -	\$ 395,222.00	\$ 370,000.00	\$ 660,000.00	\$ 1,010,000.00	\$ 2,435,222.00
<b>TOTAL SOURCES</b>	<b>\$ 4,281,315.00</b>	<b>\$ 1,213,400.00</b>	<b>\$ 132,693.00</b>	<b>\$ 645,222.00</b>	<b>\$ 620,000.00</b>	<b>\$ 660,000.00</b>	<b>\$ 1,010,000.00</b>	<b>\$ 4,281,315.00</b>

\* HEB Developer Contribution (\$132,693)

\* TxDOT contribution to Traffic Signals (\$250,000)



**CAPITAL IMPROVEMENT PROGRAM**  
**FISCAL YEAR 2015-2019**

**FACILITIES SUMMARY**

PROJECT INFORMATION		FY PROJECTED APPROPRIATIONS						
PROJECT NAME	PROJECT NUMBER	EXPENSES THRU 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	PROJECT TOTAL
PUBLIC SAFETY BUILDING	FC1	\$ -	\$ 1,750,000.00	\$ 1,250,000.00	\$ -	\$ -	\$ -	\$ 3,000,000.00
OLD PW SITE REDEVELOPMENT	FC3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY HALL	FC4	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 4,300,000.00	\$ 4,400,000.00
FIRE STATION	FC2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000.00	\$ 3,000,000.00
<b>TOTAL COSTS:</b>		<b>\$ -</b>	<b>\$ 1,750,000.00</b>	<b>\$ 1,250,000.00</b>	<b>\$ -</b>	<b>\$ 100,000.00</b>	<b>\$ 7,300,000.00</b>	<b>\$ 10,400,000.00</b>

FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING						
		FUNDED THRU 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	PROJECT TOTAL
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Certificates of Obligation	\$ 3,000,000.00	\$ 3,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000.00
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TIRZ	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other *	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded	\$ 7,400,000.00	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 7,300,000.00	\$ 7,400,000.00
<b>TOTAL SOURCES</b>	<b>\$ 10,400,000.00</b>	<b>\$ 3,000,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000.00</b>	<b>\$ 7,300,000.00</b>	<b>\$ 10,400,000.00</b>



**CAPITAL IMPROVEMENT PROGRAM**  
**FISCAL YEAR 2015-2019**

**PARKS SUMMARY**

PROJECT INFORMATION		FY PROJECTED APPROPRIATIONS						
PROJECT NAME	PROJECT NUMBER	EXPENSES THRU 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	PROJECT TOTAL
GENERAL PARK IMPROVEMENTS	PK3	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 500,000.00
HIKE & BIKE TRAIL PHASE 1	PK1	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ 100,000.00
MORMON MILL PARK PHASE 1	PK2	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00
SKATEPARK SHADE STRUCTURE	PK5	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00
JOHNSON PARK RESTROOM/CONCESSION BUILDING	PK4	\$ -	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
JOHNSON PARK HIKE & BIKE TRAIL	PK6	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00
LAKESIDE PARK HIKE & BIKE TRAIL	PK7	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
PARK PARKING	PK10	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ 100,000.00
MIDDLE SCHOOL TRAILWAY	PK8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00
MORMON MILLS NATURE PARK PHASE 2	PK9	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00	\$ 150,000.00
<b>TOTAL COSTS:</b>		\$ -	\$ -	\$ 80,000.00	\$ 300,000.00	\$ 175,000.00	\$ 250,000.00	\$ 805,000.00

FUNDING SOURCES	TOTAL BUDGET	FY PROJECTED FUNDING						
		FUNDED THRU 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	PROJECT TOTAL
General Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Certificates of Obligation	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TIRZ	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other *	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded	\$ 1,205,000.00	\$ -	\$ -	\$ 180,000.00	\$ 400,000.00	\$ 275,000.00	\$ 350,000.00	\$ 1,205,000.00
<b>TOTAL SOURCES</b>	\$ 1,205,000.00	\$ 100,000.00	\$ -	\$ 180,000.00	\$ 400,000.00	\$ 275,000.00	\$ 350,000.00	\$ 1,305,000.00

**RESOLUTION NO. 2015-R-09B**

**A RESOLUTION ADOPTING THE FIVE YEAR CAPITAL IMPROVEMENT PLAN FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015.**

**WHEREAS,** the Capital Improvement Plan Committee of the City of Marble Falls, Texas, has prepared, at the direction of the City Manager and City Council, a proposed Five Year Capital Improvement Plan for the fiscal year beginning October 1, 2015.

**WHEREAS,** the Capital Improvement Plan Committee has recommended on June 18, 2015 the Five Year Capital Improvement Plan; and

**WHEREAS,** the Capital Improvement Plan will be reviewed and updated annually to include new capital improvement projects; and

**WHEREAS,** after due deliberation, study and consideration of the proposed plan, the City Council is of the opinion that the Five Year Capital Improvement Plan should be approved and adopted;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARBLE FALLS, TEXAS:**

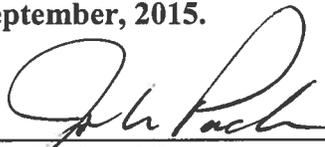
**SECTION I**

That the 2015 Capital Improvement Plan, which includes budget estimates of the revenues and expenses for completing capital projects outlined in this plan, as submitted to the City Council by the City Manager and outlined in the attached summary of Capital Improvement Costs, is hereby adopted and approved.

**SECTION II**

Project costs and associated funding sources listed in the 2015-2016 fiscal year of the Five Year Capital Improvement Plan formulate the approved capital improvement budget. Project costs and associated funding sources for the remaining fiscal years of the Five Year Capital Improvement Plan are for planning purposes only and are not approved for funding by Council adoption of this document.

**APPROVED AND ADOPTED THIS 1<sup>st</sup> DAY OF September, 2015.**

  
\_\_\_\_\_  
John Packer, Mayor



Attest:

*Christina McDonald*  
Christina McDonald, City Secretary

**ORDINANCE NO. 2015-O-08E**

**AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF MARBLE FALLS, TEXAS, AND THE MARBLE FALLS ECONOMIC DEVELOPMENT CORPORATION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, AND ENDING SEPTEMBER 30, 2016; PROVIDING APPROPRIATIONS FOR EACH DEPARTMENT AND FUND; ESTABLISHING A DEPARTMENT LEVEL BUDGET WITH LINE ITEMS AS SUPPORTING DATA RATHER THAN BEING A LINE ITEM BUDGET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** the City Manager of the City of Marble Falls, Texas, has prepared, at the direction of the City Council, a proposed City Budget for the fiscal year beginning October 1, 2015, and ending September 30, 2016; and

**WHEREAS,** a public hearing was held on August 18, 2015 and all interested persons were given an opportunity to be heard for or against any item within the proposed Budget; and

**WHEREAS,** after due deliberation, study and consideration of the proposed Budget, the City Council is of the opinion that the Budget should be approved and adopted;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARBLE FALLS, TEXAS:**

**SECTION I**

That the appropriations for the fiscal year beginning October 1, 2015, and ending September 30, 2016 for the support of the general government of the City of Marble Falls, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2015-2016 Budget as filed in the office of the City Secretary.

**SECTION II**

That the Budget, as on file in the office of the City Secretary, is hereby in all respects adopted as the City's Budget for the fiscal year beginning October 1, 2015, and ending September 30, 2016, and that a true and correct copy of the Budget herein approved and adopted shall be filed for record in the office of the City Secretary and it shall be part of the public records of the City of Marble Falls, Texas.

### SECTION III

That the City budget for the fiscal year beginning October 1, 2015, and ending September 30, 2016, shall be deemed to be a department level budget with line item amounts included as supporting data only.

### SECTION IV

To the extent that any expenditure for any project undertaken by the Marble Falls Economic Development Corporation is contained in this budget and money is appropriated therefore, then the inclusion of such project and expenditure shall be considered for all purposes as compliance with the requirements of Section 501.073, Local Government Code whereby approval of the corporation's authorizing unit is required for all programs and expenditures of an economic development corporation. With regard to any and all projects of the Marble Falls Economic Development Corporation contained in this budget that authorizes or requires expenditure by the corporation of more than \$10,000.00, the holding of two public hearings for the purpose of consideration and adoption of this budget shall be considered full compliance with Sec. 505.158(b), Local Government Code, whereby the corporation's authorizing municipality must adopt a resolution approving each such project following two readings of such a resolution.

### SECTION V

**PROVIDING FOR A SAVINGS CLAUSE.** If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Marble Falls in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

### SECTION VI

This ordinance shall become effective upon passage and adoption in accordance with State Law.

**FIRST READING OF ORDINANCE: August 18, 2015.**

**SECOND READING OF ORDINANCE: September 1, 2015.**

**APPROVED AND ADOPTED THIS 15<sup>TH</sup> DAY OF September, 2015.**



John Packer, Mayor

Attest:

Approved as to Form:

Christina McDonald, City Secretary

Patty Akers, City Attorney

**ORDINANCE NO. 2015-O-08F**

**AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MARBLE FALLS, TEXAS AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE FISCAL YEAR 2015-2016; APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSE; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARBLE FALLS, TEXAS:**

**SECTION I**

That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Marble Falls, Texas to provide for an Interest and Sinking Fund for the Fiscal Year 2015-2016, upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, an Ad Valorem tax of \$.6483 on each One Hundred Dollar (\$100) valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- (1) For the maintenance and operation of general government (General Fund), \$0.2100 on each One Hundred Dollar (\$100) valuation of property, and
- (2) For the Interest and Sinking Fund, \$0.4383 for each One Hundred Dollars (\$100) valuation of property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.5 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$22.20

**SECTION II**

All monies collected under this ordinance are for the specific items therein named and the same are hereby appropriated and set apart for the specific purpose indicated in each item, and the Assessor-Collector of Taxes, and the Director of Finance shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. It is hereby the duty of the Tax Assessor-Collector and every person collecting money for the City of Marble Falls, to deliver to the Director of Finance

a statement showing collections and from what source received. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

### SECTION III

**PROVIDING FOR A SAVINGS CLAUSE.** If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Marble Falls in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

### SECTION IV

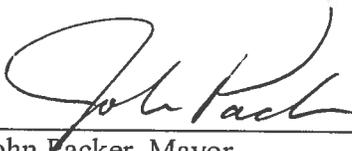
That this ordinance shall take effect and be in force from and after its passage.

**FIRST READING OF ORDINANCE AND PUBLIC HEARING: August 18, 2015.**

**SECOND READING OF ORDINANCE AND PUBLIC HEARING: September 1, 2015.**

**APPROVED AND ADOPTED THIS 15<sup>th</sup> DAY OF September 2015.**



  
\_\_\_\_\_  
John Facker, Mayor

Attest:

  
\_\_\_\_\_  
Christina McDonald, City Secretary

Approved as to Form:

  
\_\_\_\_\_  
Patty Akers, City Attorney



CITY OF

*Marble Falls*

— TEXAS —

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

**Account:** Numbers used to classify how specific dollar amounts come into the City or how they are being spent.

**Accrual:** The accrual method of accounting recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

**Ad Valorem Tax:** A tax levied on the assessed value of real property (also known as “property taxes”).

**Appropriations:** A legal authorization made by the City Council which permits City officials to incur obligations for a specific purpose.

**Assessed Valuation:** A value established by the Burnet County Appraisal District which approximates market value of real property. By state law one hundred percent (100%) of the property value is used for determining the basis for levying property taxes.

**Assessed Value:** A value set upon real estate or other property by the Burnet County Appraisal District as a basis for levying taxes.

**Audit:** A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body’s appropriations.

**Balance Sheet:** Financial statement that gives the assets, liabilities, reserves and balances of a specific governmental fund.

**Balanced Budget:** A budget in which estimated revenues equal estimated expenditures. Undesignated Fund Balance monies may be used to balance the budget.

**Basic Financial Statements:** Minimum combination of financial statements and note disclosures required for fair presentation in conformity with GAAP.

**Beginning Balance:** The residual non-restricted funds brought forward from the previous fiscal year (ending balance).

**Bond:** A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common type of bonds are general obligation (G.O.) and revenue (Water/Sewer) bonds. These are most frequently used for construction for large capital projects, such as buildings and streets.

**Bonded Debt:** The portion of indebtedness represented by outstanding bonds.

**Budget:** A financial plan for a specified period of time (fiscal year) that matches planned revenues and appropriations. The budget process in every Texas City must comply with the requirements of the Texas Uniform Budget Law. See description of Budget Process.

**Budget Policies:** General and specific guidelines approved by the City Council that govern various aspects of the budget process, including the formulation of the budget document, its implementation and reporting procedures utilized to monitor its progress during the fiscal year.

**Budget Year:** The City's fiscal year, October 1<sup>st</sup> through September 30<sup>th</sup>.

**Capital Assets:** Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

**Capital Expenditure:** An expense for major assets or improvements. The amount exceeds \$5,000.00.

**Capital Outlay:** Expenditures for equipment, vehicles, and machinery that result in the acquisition of assets with a useful life of more than one year.

**Capital Projects Fund:** Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and general fund).

**Capitalization Threshold:** Dollar value at which a government elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. Generally, capitalization thresholds are applied to individual items rather than groups of items.

**Cash Basis:** A basis of accounting that recognizes transactions when related cash amounts are received or disbursed.

**Certificate of Achievement for Excellence in Financial Reporting Program:** Program sponsored by the Government Finance Officers Association to encourage and assist state and local governments to prepare high-quality comprehensive annual financial reports. The program has been in continuous operation since 1946. The program originally was known as the Certificate of Conformance Program.

**Comparative Data:** Information from prior fiscal periods provided to enhance the analysis of financial data of the current fiscal period.

**Contingency Account:** The appropriation of reserve funds for future allocation in the event specific budget allotments have expired and additional funds are needed.

**Debt Service:** The City's obligation to pay the principal and interest of general obligation and revenue bonds according to a predetermined payment schedule.

**Debt Service Funds:** Governmental fund type, used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Delinquent Taxes:** Real property taxes that remain unpaid on and after February 1<sup>st</sup> of each year upon which penalties and interest are assessed.

**Department:** A major administrative segment responsible for management of operating division which provides services within a functional area.

**Depreciation:** The prorating of the cost of a fixed asset over the estimated service life of the asset.

**Encumbrances:** Commitments related to unperformed contracts for goods or services. To encumber funds means to set aside or commit funds for future expenditures.

**Enterprise Funds:** A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. This fund type reports activity for which a fee is charged to external users for goods or services. The sole enterprise fund for the City of Marble Falls is the Water/Wastewater Fund. Also referred to as the Proprietary Fund.

**Estimated Revenue:** The amount of project revenue to be collected during the fiscal year.

**Expenditure:** Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

**Fiscal Year:** The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Marble Falls has a fiscal year of October 1<sup>st</sup> through September 30<sup>th</sup> as established by the City Charter.

**Fixed Assets:** Assets of long-term character such as land, buildings, machinery, furniture and other equipment.

**Franchise Fee:** A fee paid by public service businesses for use of City streets, alleys and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas, cable television and refuse collection.

**Full Time Equivalent:** A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal or temporary employees into hours worked by full-time employees. A part-time employee working 1040 hours (one-half of a full-time employee) represents a .5 Full Time Equivalent.

**Fund:** An independent set of accounting records which are separated for the purpose of carrying on an activity in conformity with regulation of a “not for profit” business. In the budget process a formal Annual Budget is required for all City Funds.

**Fund Balance:** Difference between assets and liabilities reported in a governmental fund.

**Fund Classifications:** One of the three categories (governmental, proprietary and fiduciary) used to classify fund types.

**Fund Type:** One of 11 classifications into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds. Proprietary fund types include enterprise funds and internal service funds.

**General Fund:** The largest fund within the City, the General Fund accounts for the majority of the financial resources of the government. General Fund revenue includes property taxes, sales taxes, licenses and permits, service charges and other types of revenue. This fund includes most of the basic operating functions such as fire and police protection, municipal court, finance, planning and inspection, public works, parks and recreation and general administration.

**Governmental Funds:** Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects and Debt Service Funds).

**Grant:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from state and federal governments. Grants are usually made for the specified purposes.

**Infrastructure:** Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, drainage systems, water and sewer systems, dams, and lighting systems.

**Interfund Transfers:** All interfund transactions except loans and reimbursements.

**Intergovernmental Revenue:** Grants, entitlements, and cost reimbursements from another federal, state or local government.

**Levy:** The City Council has authority to impose or collect taxes, special assessments, or service charges as stated in the City Charter.

**Line Item:** A specific item or group of similar items defined by detail in a unique account in the financial records.

**Maintenance:** Cost of upkeep of property or equipment.

**Maturities:** The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

**Modified Accrual:** When this basis of accounting is used, the revenues are not recognized until they are measurable and available, and expenditures are recognized in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).

**Occupancy Tax:** A city tax on hotel/motel room rentals often called the “Bed Tax”.

**Operating Reserves:** Current cash and investments less current liabilities at the end of the most recent fiscal year.

**Operating Transfers:** Monies transferred between funds.

**Ordinance:** A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**Personal Services:** Cost related to compensating employees, including salaries, wages, insurance, payroll taxes and retirement contributions.

**Property Tax:** Taxes levied on all real, personal property according to the property’s valuation and the tax rate, in compliance with State Property Tax Code.

**Proprietary Funds:** See Enterprise Fund.

**Reimbursements:** Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

**Retained Earnings:** An equity account reflecting the accumulated earnings of a proprietary fund.

**Revenue:** Funds received by the government as income, including tax payment, fees for specific services, receipts from other governments, fines and forfeitures, grants and interest income.

**Revenue Bonds:** Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas Revenue Bonds may or may not be authorized by public referendum.

**Services:** Professional or technical expertise purchased from external sources.

**Special Revenue Fund:** A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

**Statistical Section:** The third of three essential components of any comprehensive annual financial report. The statistical section provides a broad range of trend data covering key financial indicators from the past 10 fiscal years. It also contains demographic and miscellaneous data useful in assessing a government's financial condition. The contents of the statistical section normally fall outside the scope of the independent audit of the financial statements.

**Supplies:** Cost of goods consumed by the City in the course of its operations.

**Tax Levy:** The total amount to be raised by general property taxes.

**Tax Rate:** The amount of tax levied for each \$100 of assessed value for real property. The rate is set by October 1<sup>st</sup> of each year by the City Council of the City of Marble Falls.

**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

**Transmittal Letter:** A general discussion of the proposed budget presented in writing as part of the budget document. This letter explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager to the City Council.

**Unreserved Fund Balance:** Undesignated monies available for appropriations.

**Working Capital:** Current assets less current liabilities.

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a list of budget acronyms has been included in the document.

**Capital Improvement Plan (CIP):** A comprehensive plan which projects the capital needs of a community. The plan for capital expenditures is to be incurred each year over a fixed period of several future years setting forth each capital project, the amount to be expended in each year and the method of financing those expenditures.

**Comprehensive Annual Financial Report (CAFR):** A financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual fund statements as needed. The CAFR is the governmental unit's official annual report and also should contain introductory information, schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, and statistical data.

**ETJ (Extra Territorial Jurisdiction):** The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Marble Falls extends one mile from the City's boundaries.

**GASB:** Government Accounting Standards Board. The authoritative accounting and financial standard setting body of government agencies.

**General Obligation Bonds (G.O.):** Legal debt instruments which furnish a variety of public projects such as streets, buildings and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues. In Texas, G.O. bonds must be authorized by public referendum.

**Generally Accepted Accounting Principles (GAAP):** The conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

**GFOA:** Government Finance Officers Association.

**GFOAT:** Government Finance Officers Association of Texas.

**Insurance Services Office (ISO):** ISO helps establish appropriate fire insurance premiums for residential and commercial properties. Insurance companies need reliable, up-to-date information about a community's fire-protection services.

**MFAEMS:** Marble Falls Area Emergency Medical Services.



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*Marble Falls*

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Marble Falls is on the move and the past year has been an exciting one. On October 9, 2014, the City celebrated the grand opening of the new Highway 281 Bridge and the expansion of the main thoroughfare has inspired much anticipated development in the heart of the city. The new bridge coupled with the opening of the Baylor Scott & White medical campus in August of 2015, the Build Marble Falls Initiative to promote residential growth, and the numerous commercial development projects of the past year have placed Marble Falls prominently on the map in Central Texas.

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