

STATE OF TEXAS  
 COUNTY OF BURNET  
 CITY OF MARBLE FALLS

On this the 7<sup>th</sup> day of June 2023 the Marble Falls Economic Development Corporation convened in regular session and for the annual meeting at Noon in the City Hall Council Chambers, with notice of meeting giving time, place, date, and subject having been posted as described in Chapter 551 of the Texas Government Code.

- |                        |                       |                                      |
|------------------------|-----------------------|--------------------------------------|
| <b><u>PRESENT:</u></b> | Steve Reitz           | President                            |
|                        | Mark Mayfield         | Vice President                       |
|                        | William (Dee) Haddock | Director                             |
|                        | Judy Miller           | Director                             |
|                        | Ryan Nash             | Director                             |
|                        | Lindsay Plante        | Director                             |
|                        |                       |                                      |
| <b><u>ABSENT:</u></b>  | John Packer           | Director                             |
|                        |                       |                                      |
| <b><u>STAFF:</u></b>   | Christian Fletcher    | Executive Director                   |
|                        | Midge Dockery         | EDC Business Development Coordinator |
|                        | Christina McDonald    | Secretary/City Secretary             |
|                        | Patty Akers           | City Attorney                        |
|                        | Mike Hodge            | City Manager                         |
|                        | Caleb Kraenzel        | Deputy City Manager                  |
|                        | Russell Sander        | Assistant City Manager               |
|                        | Erin Burks            | Downtown and Marketing Manager       |
|                        | April Stevens         | Marketing Coordinator                |
|                        | Lacey Dingman         | Parks and Recreation Director        |

**VISITORS:** Nathan Bush (Daily Trib)

1. **CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT.** President Reitz called the meeting to order at noon and announced the presence of a quorum.
2. **CITIZENS COMMENTS.** There were no citizen comments.
3. **PRESENTATIONS AND UPDATES.** There were no presentations or updates.
4. **BUSINESS DEVELOPMENT COORDINATOR’S REPORT.** Midge Dockery, Business Development Coordinator provided reports on real estate activity and business visits. Ms. Dockery also provided updates on program and marketing.
5. **EXECUTIVE DIRECTOR’S REPORT.** Christian Fletcher, Executive Director presented reports on prospect activity the EDC’s financials and projects.

**6. CONSENT AGENDA.**

(a) **Approval of the minutes of the May 3, 2023 regular meeting.** Director Miller made a motion to approve the consent agenda. Director Plante seconded the motion. The consent agenda was approved by a vote of 6-0.

**7. REGULAR AGENDA.**

(a) **Administration of Oaths of Office.** Christina McDonald, City Secretary administered Oaths of Office to Steve Reitz, Lindsay Plante, Judy Miller and Dee Haddock.

(b) **Discussion and Action on selection of Officers pursuant to Section 4.02 of the EDC Bylaws.** Director Miller moved to select Steve Reitz as President, Mark Mayfield as Vice President, Christina McDonald as Secretary and Jeff Lazenby as Treasurer. Director Nash seconded the motion. The motion carried by a unanimous vote (6-0).

(c) **Discussion and Action on committee assignments.** Vice President Mayfield made a motion to make no changes to committee assignments with the exception of appointing Dee Haddock to the Education/Workforce and Community Leverage Committees, replacing former Director Richard Westerman. Director Haddock seconded the motion. The motion carried by a vote of 6-0.

(d) **Discussion and Action on construction services for the Johnson Park cap/retaining wall project.** Executive Director Fletcher addressed the board. Director Nash made a motion to award the construction services contract to D&J Construction with the quarry block component to be determined by staff. The motion was seconded by Director Plante and carried by a vote of 6-0.

(e) **Discussion and Action on a Sales Contract between the MFEDC and Innovation Park, LLC for a +/- 1.0-acre parcel in the Business & Technology Park.** Executive Director Fletcher addressed the board. Vice President Mayfield made a motion to approve the contract as presented. The motion was seconded by Director Miller and carried by a vote of 6-0.

(f) **Discussion and Action on Downtown Rooftop Perimeter Lighting Upgrade and Replacement Proposal.** Executive Director Fletcher addressed the board. Director Nash made a motion to fund the project from the Downtown Construction Fund. The motion was seconded by Director Miller and carried by a vote of 6-0.

(g) **Discussion and Action on FY 2023-2024 Budget.** Executive Director Fletcher addressed the board. Vice President Mayfield made a motion to approve the budget as presented. The motion was seconded by Director Haddock and carried by a vote of 6-0.

**8. EXECUTIVE SESSION**

Close Open Session and Convene Executive Session pursuant to §551.087 (*Economic Development*), §551.071 (*Private Consultation between the Board and its Attorney*), and §551.072 (*Deliberation Regarding the Purchase, Exchange, Lease or Value of Real Property*), of the Open Meetings Act. Tex. Gov't Code, the Economic Development Corporation will meet in Executive Session to discuss the following:

- Economic Development Prospects
- Ophelia Hotel and Conference Center

12:32 pm The EDC Board convened to Executive Session

Note: Director Haddock left the meeting at 1:30 pm

1:40 pm the EDC Board returned to Open Session

**9. RECONVENE TO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ITEMS DISCUSSED IN EXECUTIVE SESSION.** No action was taken.

**10. FUTURE AGENDA REVIEW.** It was noted that the next regular meeting is scheduled for July 5.

**11. ADJOURNMENT.** There being no further business to discuss, Director Plante moved to adjourn the meeting. Director Miller seconded the motion. The meeting was adjourned at 1:30 pm.



Steve Reitz, President

ATTEST:



Christina McDonald, EDC Secretary