

**STATE OF TEXAS  
COUNTY OF BURNET  
CITY OF MARBLE FALLS**

On this the 6<sup>th</sup> day of February 2019 the Marble Falls Economic Development Corporation of the City of Marble Falls convened in regular session at noon at the regular meeting place in City Hall, with notice of meeting giving time, place, date, and subject having been posted as described in Chapter 551 of the Texas Government Code.

<b><u>PRESENT:</u></b>	Steve Reitz	President
	Mark Mayfield	Vice President
	John Packer	Director
	Lindsay Plante	Director
<b><u>ABSENT:</u></b>	Judy Miller	Director
	Ryan Nash	Director
<b><u>STAFF:</u></b>	Christian Fletcher	Executive Director
	Midge Dockery	Business Development Coordinator
	Margie Cardenas	Director of Finance
	Christina McDonald	EDC/City Secretary
	Mike Hodge	City Manager
	Caleb Kraenzel	Assistant City Manager
	Erin Burks	Downtown Coordinator

**VISITORS:** Aaron Farmer and Kyle Cofer (The Retail Coach), Fay Crider (Workforce Network), Jared Fields (The Picayune), Brian and Nancy Dunnam (Buena Vista)

- CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT.** President Reitz called the meeting to order at noon.
- CITIZENS COMMENTS.** There were no citizen comments.
- PRESENTATIONS AND UPDATES.** There were no presentations or updates.
- BUSINESS DEVELOPMENT COORDINATOR'S REPORT.** Midge Dockery, Business Development Coordinator gave updates on real estate activity, business visits, programs and marketing.
- EXECUTIVE DIRECTOR'S REPORT.** Christian Fletcher, Executive Director provided reports on website and prospect activity and a financial update.

6. **CONSENT AGENDA.**

- (a) **Approval of the minutes of the January 2, 2019 regular meeting.**
- (b) **Approval of the 1<sup>st</sup> Quarterly Investment Report for the period October 1, 2018 through December 31, 2018.**

Director Packer made a motion to approve the consent agenda. Director Plante seconded the motion. The motion carried by a vote of 4-0.

7. **REGULAR AGENDA.**

- (a) **Public Hearing, Discussion and Action on the addition of two projects to the Marble Falls EDC's Project List: 1) Workforce Development Initiatives, including, but not limited to provision of funds for job training and support through the High Demand Job Training Grant Program administered by the Texas Workforce Commission; and 2) projects that enhance Community Development Initiatives through the arts.** Executive Director Fletcher addressed the board. President Reitz opened the public hearing. There being no comments, President Reitz closed the public hearing. Vice President Mayfield made a motion to approve the addition of the two projects as stated. Director Plante seconded the motion. The motion carried by a vote of 4-0.
- (b) **Discussion and Action on a Retail Market Analysis Update and Recruitment Strategy.** Aaron Farmer, The Retail Coach provided an update. Vice President Mayfield made a motion to approve the analysis update and recruitment strategy as presented and in the amount of \$6,500. Director Packer seconded the motion. The motion carried by a vote of 4-0.
- (c) **Discussion and Action on a Demolition Contract for properties located at 108 Buena Vista and 112 Buena Vista.** Executive Director Fletcher presented the bids for demolition to the board. After review of the bids, Director Packer made a motion to approve a demolition contract with Hansco for the demolition of the properties located at 108 and 112 Buena Vista in the City of Marble Falls in the amount of \$37,250.00. Director Plante seconded the motion. The motion carried by a vote of 4-0.
- (d) **Discussion and Action on Resolution 2019-R-02 approving the conveyance of property located at 108 Buena Vista and 112 Buena Vista owned by the Marble Falls Economic Development Corporation to the City of Marble Falls for the purpose of utilizing such land for public park and open space.** Director Packer made a motion to act favorably on Resolution 2019-R-02. The motion was seconded by Vice President Mayfield and carried by a vote of 4-0.

- (e) **Discussion and Action on a Community Leverage Application from the City of Marble Falls for the Freenotes Harmony Park.** Christian Fletcher addressed the board, follow by a brief presentation by Downtown Coordinator Erin Burks. Director Packer made a motion to approve the application for an amount not to exceed \$20,000 for the Freenotes Harmony Park. Director Plante seconded the motion. The motion carried by a vote of 4-0.
- (f) **Discussion and Action on a Cleaning Contract for services at the Frank Fickett Center.** Executive Director Fletcher addressed the board. After some discussion, Director Plante made a motion to award the cleaning contract to Sativa's Services for the Frank Fickett Center in the amount of \$822.50 per month for a term of 12 months. Director Packer seconded the motion. The motion carried by a unanimous vote (4-0).
- (g) **Discussion on mid-year budget amendments.** Christian Fletcher discussed proposed budget amendments with the board. No action was taken.

8. **EXECUTIVE SESSION**

Close Open Session and Convene Executive Session pursuant to §551.087 (*Economic Development*), pursuant to §551.071 (*Private Consultation between the Board and its Attorney*), and pursuant to §551.072 (*Deliberation Regarding the Purchase, Exchange, Lease or Value of Real Property*) of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to discuss the following:

- Economic Development Prospects
- Hotel/Conference Center
- Acquisition of Property to extend the Park System

12:40 pm the Board convened to Executive Session

1:35 pm the Board returned to Open Session

9. **RECONVENE TO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ITEMS DISCUSSED IN EXECUTIVE SESSION.** No action was taken.
10. **FUTURE AGENDA REVIEW.** It was stated that the next regular meeting will be March 6, 2019.
11. **ADJOURNMENT.** The meeting was adjourned at 1:40 pm.

  
 Steve Reitz, President

ATTEST:

  
 Christina McDonald, EDC Secretary