

**COUNTY OF BURNET
CITY OF MARBLE FALLS
STATE OF TEXAS**

On this the 5th day of February, 2018 the Parks and Recreation Commission of the City of Marble Falls, Texas convened for a regular meeting at 12:00 Noon at the Marble Falls City Hall located at 800 Third Street, Marble Falls, Texas, with notice of meeting giving the time, place, date and subject having been posted as described in Chapter 551 of the Texas Government Code.

MEMBERS PRESENT:

Kendra Lewis	Chair
Steve Hurst	Commissioner
Annie Berg	Commissioner
Charles Watkins	Commissioner
Dedrick Thompson	Commissioner
Anitra Torns	Commissioner
Jane Knapik	Special Cemetery Board Member

MEMBERS ABSENT: Leta Stevenson-Smith Vice-Chair

CITY STAFF PRESENT:

Robert Moss, Parks & Recreation Director
Lewis Fincher, Parks Superintendent
Caleb Kraenzel, Assistant City Manager
Christina McDonald, City Secretary
Monique Breaux, PARD Administrative Assistant

VISITORS: Jennifer Fierro – The Picayune

- 1. OATHS OF OFFICE.** The City Secretary gave the oath of office to Commissioners Hurst and Watkins for the 2018-2020 term.
- 2. CALL TO ORDER.** Chair Lewis called the meeting to order at 12:00 pm.
- 3. UPDATES, PRESENTATIONS & RECOGNITIONS.** None
- 4. CITIZENS COMMENTS.** None
- 5. APPROVAL OF THE MINUTES.**
January 8, 2018 Regular Meeting.
Commissioner Berg motioned to accept minutes and Commissioner Thompson seconded. Motion passed 6-0.
- 6. DISCUSSION AND ACTION ITEMS.**
Election of Chair, Vice-Chair, and Chair Pro Tem. Commissioner Watkins nominated and motioned for Commissioner Lewis to remain as Commission Chair. Commissioner Hurst

seconded. Motion passed unanimously.

Commissioner Hurst nominated and motioned for Commissioner Watkins to become Vice-Chair. Commissioner Watkins seconded. Motion passed unanimously.

Commissioner Berg nominated and motioned for Commissioner Hurst to become Chair Pro Tem. Commissioner Berg seconded. Motion passed unanimously.

Spring Break 2018 Update Discussion. The Commissioners reviewed a tentative schedule of events and discussed the need for activity sponsorships. The Spring Break schedule of events will be finalized in mid-February as additional funding requests are still pending. Monique Breaux will continue to assist the committee with planning activities and administrative support.

7. DIRECTOR'S TEAM REPORT.

Project Update. The Commissioners were given an updated copy of the department's 2017-18 project list. Director Moss, Superintendent Fincher, and the Administrative Assistant all gave an overview of their current and ongoing projects. The Project Update list will continuously change as projects are completed and others are added.

Operations and Maintenance. Director Moss reviewed the Landscape and Grounds Maintenance RFP bid statistics with the Commission. The City only received one bid from a contractor based out of Liberty Hill. The contractor provided several professional references including government and commercial entities. Director Moss compared the contractor versus Parks employee breakout costs; and his findings indicated that it would be more cost effective to hire new Parks employees than to hire a single contractor.

The next Parks and Recreation Commission meeting will be Monday, March 5, 2018.

8. FUTURE AGENDA ITEMS. Spring Break 2018 will be an ongoing agenda item until March.

9. ADJOURNMENT. There being no further business to discuss, Commissioner Watkins made a motion to adjourn, seconded by Commissioner Berg. The meeting was adjourned by a vote of 6-0.

ATTEST:



Monique Breaux, PARD Administrative Assistant



Kendra Lewis, Chair