

**THE STATE OF TEXAS
COUNTY OF BURNET
CITY OF MARBLE FALLS**

On the 1st day of February, 2018 the Impact Fee Advisory Committee convened at the regular meeting having been posted as prescribed by law, with the following members present in accordance to-wit:

MEMBERS PRESENT:

Steve Reitz	Chairman
Fred Zagst	Vice-Chairman
Greg Mills	Committee Member
Darlene Oostermeyer	Committee Member
Tom Martin	Committee Member
Angela Taylor	Committee Member
Jason Coleman	Committee Member

MEMBERS ABSENT:

John Kemper	Committee Member
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STAFF PRESENT:

Caleb Kraenzel	Assistant City Manager
Valerie Kreger	Director of Development Services
Scarlet Moreno	Secretary to the Committee
Eric Belaj, PE	City Engineer
Tommy Crane	Fire Marshal
Mike Ingalsbe	Building Official

VISITORS:

None

1. CALL TO ORDER AND ANNOUNCE PRESENCE OF QUORUM: Chairman Reitz called the meeting to order at 6:00 pm, and declared a quorum of the Committee is present to conduct the meeting. The meeting was recessed at 6:01pm and resumed at 6:56pm.

2. Citizen/Visitor Comments to be heard for items not on the agenda: This is an opportunity for citizens to address the Impact Fee Advisory Committee concerning an issue of community interest that is not on the agenda. Comments on a specific agenda item must be made when the agenda item comes before the Committee. The Chair may place a time limit on all comments. Any deliberation of an issue raised during Citizen Comments is limited to a proposal to place it on the agenda for a later meeting. There were no person(s) with any public comment(s).

3. APPROVAL OF MINUTES: Minutes from the September 7, 2017 meeting of the Impact Fee Advisory Committee. *(City Staff)* Committee Member Oostermeyer made a motion to approve the minutes as written. Committee Member Mills seconded the motion. The motion was approved by a vote of 7 - 0.

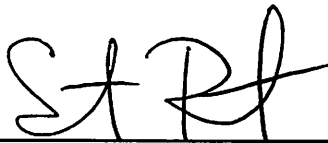
4. DISCUSSION: Regarding a summary of impact fees collected since September 3, 2013. *(City Staff)* Valerie Kreger, Director of Development Services addressed the Committee.

5. DISCUSSION AND ACTION: Regarding filing of the semi-annual report to monitor and evaluate the implementation of Impact Fees, the Capital Improvement Plan (CIP), and Land Use assumptions. *(City Staff)* Valerie Kreger, Director of Development Services, addressed the Committee regarding impact fees and Land Use assumptions. City Engineer, Eric Belaj, presented the Committee with updates. Committee Member Martin made a motion to approve the report for filing. Committee Member Oostermeyer seconded the motion. The motion was approved by a vote of 7 – 0.

6. ACCOUNCEMENTS: Request for qualification for the Impact Fee Update. City Engineer, Eric Belaj addressed the Committee.

7. DISCUSSION AND ACTION: Establishing the next meeting date of the Impact Fee Advisory Committee.
(City Staff)

8. ADJOURNMENT: There being no further items to discuss, Committee Member Mills made a motion to adjourn the meeting. Committee Member Coleman seconded the motion. The motion was approved by a vote of 7- 0. The meeting was adjourned at 7:09 pm.



Steve Reitz - Chairman to the Committee



Scarlet Moreno - Committee Secretary