



**NOTICE OF MEETING  
OF THE  
MARBLE FALLS ECONOMIC DEVELOPMENT CORPORATION  
Wednesday, December 2, 2020**

A quorum of the Marble Falls City Council may be present

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Notice is hereby given that a **Regular Meeting** of the Marble Falls Economic Development Corporation, a non-profit 4B Corporation, will be held at **noon** on **December 2, 2020** at the Lakeside Pavilion located at 307 Buena Vista Drive, Marble Falls, Texas at which time the following subjects will be discussed:

1. **CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT**
2. **CITIZENS COMMENTS.** *This is an opportunity for citizens to address the Board concerning an issue of community interest that is not on the agenda. Comments on a specific agenda item must be made when the agenda item comes before the Board. The President may place a time limit on all comments. Any deliberation of an issue raised during Citizen Comments is limited to a proposal to place it on the agenda for a later meeting.*
3. **PRESENTATIONS AND UPDATES**
  - Update on City Business. *Mike Hodge, City Manager*
4. **BUSINESS DEVELOPMENT COORDINATOR'S REPORT.** *Midge Dockery, Business Development Coordinator*
  - Real Estate Activity
  - Business Visits
  - Programs Update
  - Marketing Update
5. **EXECUTIVE DIRECTOR'S REPORT.** *Christian Fletcher, Executive Director*
  - Prospect Activity
  - Financial Update
6. **CONSENT AGENDA.** *The items listed are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which case the item will be removed from the*

*Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the Regular Agenda*

(a) Approval of the minutes of the November 4, 2020 regular meeting. *Christina McDonald, Secretary*

**7. REGULAR AGENDA.** *The Board will individually consider and possibly take action on any or all of the following items:*

(a) Discussion and Action on sales contract for Lot 4, Block C, Section 3A of the Business & Technology Park between MDCL Holdings, LLC and the MFEDC.

(b) Discussion and Action on proposal from Doucet & Associates for surveying services on portions on Lot 5.

(c) Discussion and Action on proposal from Frank Lam & Associates for structural analysis on portions of Lot 5.

(d) Discussion and Possible Action on COVID-19 emergency loan program.

**8. EXECUTIVE SESSION**

**Close Open Session and Convene Executive Session** pursuant to §551.087 (*Economic Development*), pursuant to §551.071 (*Private Consultation between the Board and its Attorney*), and pursuant to §551.072 (*Deliberation Regarding the Purchase, Exchange, Lease or Value of Real Property*) of the Open Meetings Act. *Tex. Gov't Code*, the Economic Development Corporation will meet in Executive Session to discuss the following:

- Economic Development Prospects
- Hotel/Conference Center

**9. RECONVENE TO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ITEMS DISCUSSED IN EXECUTIVE SESSION**

**10. FUTURE AGENDA REVIEW**

**11. ADJOURNMENT**

*"The Marble Falls Economic Development Corporation reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)."*

*In compliance with the Americans with Disabilities Act, the City of Marble Falls will provide for reasonable accommodations for persons attending Economic Development Meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Ms. Christina McDonald, City Secretary, at (830) 693-3615.*

**Certificate of Posting**

I, Christina McDonald, City Secretary for the City of Marble Falls, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on the 25<sup>th</sup> day of November, 2020 at 10:00 am and remained so posted for at least 72 continuous hours proceeding the scheduled time of said meeting.

*Christina McDonald*

Christina McDonald,  
EDC Secretary

**STATE OF TEXAS  
COUNTY OF BURNET  
CITY OF MARBLE FALLS**

On this the 4<sup>th</sup> day of November 2020 the Marble Falls Economic Development Corporation convened in regular session at Noon at the Lakeside Pavilion, with notice of meeting giving time, place, date, and subject having been posted as described in Chapter 551 of the Texas Government Code.

<b>PRESENT:</b>	Steve Reitz	President
	Mark Mayfield	Vice President
	William (Dee)Haddock	Director
	Judy Miller	Director
	Lindsay Plante	Director
<b>ABSENT:</b>	Ryan Nash	Director
	John Packer	Director
<b>STAFF:</b>	Christian Fletcher	Executive Director
	Midge Dockery	EDC Business Development Coordinator
	Monte Akers	EDC Attorney
	Christina McDonald	EDC Secretary/City Secretary
	Mike Hodge	City Manager
	Caleb Kraenzel	Assistant City Manager
	Erin Burks	Downtown Coordinator
	Lacey Dingman	Director of Parks and Recreation

**VISITORS:** Bill Rives (Highland Lakes Creative Arts)

1. **CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT.** President Reitz called the meeting to order at Noon and announced the presence of a quorum.
2. **CITIZENS COMMENTS.** There were no citizen comments.
3. **PRESENTATIONS AND UPDATES.** There were no presentations or updates.
4. **BUSINESS DEVELOPMENT COORDINATOR'S REPORT.** Midge Dockery, Business Development Coordinator provided updates on real estate activity, business visits, programs and marketing.
5. **EXECUTIVE DIRECTOR'S REPORT.** Christian Fletcher, Executive Director gave a report on prospect activity and provided a financial update.

**6. CONSENT AGENDA.**

- (a) Approval of the minutes of the October 7, 2020 regular meeting and the October 20, 2020 special meeting.**

Director Haddock made a motion to approve the consent agenda. Director Plante seconded the motion. The motion carried by a vote of 5-0.

**7. REGULAR AGENDA.**

- (a) Discussion and Action on proposal from Doucet & Associates for additional schematic design work on Phase 1B of the City's Parks Master Plan.** Executive Director Christian Fletcher addressed the board. Vice President Mayfield made a motion to accept the proposal in the amount of \$41,600.00. Director Haddock seconded the motion. The motion carried by a vote of 5-0.

- (b) Discussion and Action on contract for additional site clearing at Lot 5, Village at Lake Marble Falls.** Executive Director Christian Fletcher addressed the board. Vice President Mayfield made a motion to approve the contract for additional site clearing in an amount not to exceed \$7,500. Director Haddock seconded the motion. The motion carried by a vote of 5-0.

- (c) Discussion and Action on quote from Pedernales Electric Cooperative to extend power lines to Phase 3B of the Business & Technology Park.** Executive Director Christian Fletcher addressed the board. Director Haddock made a motion to approve the quote from Pedernales Electric Cooperative to extend power lines to Phase 3B of the Business & Technology Pak in the amount of \$33,313.48. Director Miller seconded the motion. The motion carried by a vote of 5-0.

- (d) Discussion and Action on sign refurbishment at the entrance to the Business & Technology Park.** Executive Director Christian Fletcher addressed the board. After some discussion, Director Haddock made a motion to award the work to Agency Sign in the amount of \$8,375.00. Director Miller seconded the motion. The motion carried by a vote of 5-0.

- (e) Discussion and Action on Community Leverage funding request from Highland Lakes Creative Arts.** Bill Rives (representative of Highland Lakes Creative Arts) also addressed the board. Vice President Mayfield made a motion to approve the request in the amount of \$13,675.00. Director Plant seconded the motion. The motion carried by a vote of 5-0.

- (f) Discussion and Action on proposal from Azimuth Grants for grant research, writing, and management.** Executive Director Christian Fletcher addressed the board. Director Haddock made a motion to accept the proposal from Azimuth Grants in the amount of \$8,750.00. Director Miller seconded the motion. The motion carried by a vote of 5-0.

12:50 pm Convened to Executive Session

8. **EXECUTIVE SESSION**

Close Open Session and Convene Executive Session pursuant to §551.087 (*Economic Development*), pursuant to §551.071 (*Private Consultation between the Board and its Attorney*), and pursuant to §551.072 (*Deliberation Regarding the Purchase, Exchange, Lease or Value of Real Property*) of the Open Meetings Act. *Tex. Gov't Code*, the Economic Development Corporation will meet in Executive Session to discuss the following:

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- Hotel/Conference Center

1:15 pm Returned to Open Session

9. **RECONVENE TO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ITEMS DISCUSSED IN EXECUTIVE SESSION.** No action was taken.

10. **FUTURE AGENDA REVIEW.** It was noted that the next regular meeting is scheduled for December 1, 2020 at the Lakeside Pavilion.

11. **ADJOURNMENT.** There being no further business to discuss, Director Haddock made a motion to adjourn. Director Plante seconded the motion. The meeting was adjourned at 1:18 pm.

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Steve Reitz, President

ATTEST:

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Christina McDonald, EDC Secretary

**MARBLE FALLS ECONOMIC DEVELOPMENT CORPORATION**  
**Agenda Item Cover Memo**  
**December 2, 2020**

**Agenda Item:** 8  
**Prepared By:** Christina McDonald, Secretary  
**Department:** Administration  
**Submitted By:** EDC Board

**AGENDA CAPTION**

**EXECUTIVE SESSION**

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**CERTIFICATION:**

I hereby certify that I have reviewed the proposed topic for the Executive Session described herein and, in my opinion, the Texas Open Meetings Act authorizes the Marble Falls Economic Development Corporation to meet in Executive Session and to deliberate regarding the subject matter contained in this cover memo.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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EDC Attorney