

City of Marble Falls, Texas Annual Budget



Fiscal Year 2012-2013



2012-2013 Annual Budget

City Council	Directors
<ul style="list-style-type: none">• George Russell Mayor• Jane Marie Hurst Mayor Pro Tem• Richard Lewis Council Member• Ryan Nash Council Member• Reid Norman Council Member• John Packer Council Member• Sharon Pittard Council Member • Patty Akers The Akers Law Firm City Attorney	<ul style="list-style-type: none">• Ralph Hendricks City Manager• Christina Laine City Secretary• Margie Cardenas Director of Finance• Caleb Kraenzel Director of Development Services• Perry Malkemus Director of Public Works• Robert Moss Parks and Recreation Director• Cheryl Pounds Municipal Judge• Angel Alvarado Human Resources Coordinator• Mark Whitacre Chief of Police• Johnny Caraway Fire Chief• Christian Fletcher EDC Executive Director

Table of Contents

Introduction

Budget Message.....	3
Organizational Chart	9
All Funds Budget Summary	13
All Funds Revenue Summary	14
All Funds Revenue by Category	15
All Funds Expenditures Summary	17
All Funds Expenditures by Category	18

User Information

The City Organization.....	21
Property Tax Analysis.....	27
Financial Policies	29
Statistical Tables	31
Personnel Schedule.....	38
Map and History of the City of Marble Falls	42

General Fund

General Fund Description	45
Departmental Budgets:	
Administration	55
Municipal Court	61
Non-Departmental	65
Finance	67
Human Resources	71
Mayor & City Council	75
Police Department	77
Fire Department.....	82
Development Services	87
Street Department.....	93
Parks and Recreation Department.....	97

Table of Contents - Continued

Proprietary Fund

Proprietary Fund Description.....	103
Departmental Budgets:	
Water Services.....	109
Water Plant.....	113
Wastewater Services	118
Wastewater Plant.....	122
Water/Wastewater Irrigation System	126
Debt Service.....	129

Debt Service Fund

Debt Service Fund Description.....	131
Debt Summary	132
Debt Service Fund	133
General Obligation Debt Service Requirements	134
Summary of Outstanding Debt	135

Special Revenue Funds

Special Revenue Funds Description	137
Hotel/Motel Tax Fund.....	139
Cemetery Fund.....	141
Police Forfeiture.....	145
Economic Development Corporation (EDC).....	146
La Ventana PID	150
Impact Fee.....	152
Flood Disaster Fund	154
Police Federal Forfeiture Fund.....	156
Flood Buy Back Fund	158

Capital Projects Funds

Capital Project Funds Description.....	161
Wastewater Plant Improvements Fund.....	163

Table of Contents - Continued

Utility Improvements Series 2007.....	165
Parks Improvement Fund.....	167
General Improvements Series 2007	169
Capital Outlay	173
Capital Improvements Plan	175
Ordinances	183
Glossary	187



MISSION STATEMENT

“We pledge to provide those who live, work and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.”

VISION STATEMENT

“Building a better community, preserving the foundation of the past.”



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Marble Falls

Texas

For the Fiscal Year Beginning

October 1, 2011

Linda C. Dawson Jeffrey R. Emmer

President

Executive Director



October 1, 2012

To the Honorable Mayor, Members of the City Council and Citizens of Marble Falls:

The annual operating budget for the Fiscal Year 2012/13 is hereby submitted. This document contains information regarding the programs and services to be provided for the 2012/13 budget year, totaling \$18 million. The production of the budget represents significant effort among City staff and City Council members. The development of a budget which articulates the operation and vision of a City is one of our most important tasks. The use of the budget in all aspects of City operations is also of utmost importance.

The City's budget process begins in early April of 2012 with City staff presenting Council a review of the past years performance, the current financial and economic condition, and presentation of expectations for this budget year. Prior to the budget workshops the department directors provide budget program requests to the City Manager and Director of Finance. The current and future economic situations are evaluated and estimates are prepared for the Council. After numerous public hearings and meetings with the City Council a balanced budget is presented for approval by City Council.

The lowered taxable property valuations resulting from the tax freezes and the homestead tax exemption for senior citizens continue to affect our budget. We feel that we are moving out of the recession as evidenced by sales tax increases, hotel tax increases, and the increase in building permits. Our reserve fund remains below our expectations and we are continuing to build that budget area slowly to previous levels. Our strategy is to continue to increase this budget area without damaging other line items in our budget. Major goals for staff are to maintain our "A" bond rating from Standard & Poor's and continue to present to Council a conservative and balanced budget.

The staff is making progress in developing the City of Marble Falls Council direction to build our presence as a "destination hub". Council and staff are using this focused goal to direct our efforts in all areas of City activities from maintenance to events. Progress is exhibited this year by the construction of a visitor center, expansion of South Main Street to better connect Main Street to the lake, and most importantly the beginning of construction of the new Scott & White Regional Hospital. We also are continuing regular meetings with partner groups including MFISD, Economic Development Corporation, Chamber of Commerce, and Burnet County to continue to search for new ways to build on the "destination hub" tag for our community and for the area.

This budget represents a conservative approach toward revenues and expenses for our City. We continually examine general fund revenue trends and expenses. For example sales taxes have either declined or had a much slower rate of growth since FY 2007/2008 and FY 2008/09. For FY 2009/10 sales tax revenues remained at a constant level. In the 2011/12 budget year we experienced 2.5% growth and we are being very conservative in projecting only a 2% increase for FY 2012/13.



The City of Marble Falls will continue to rebuild the reserve funds. The replenishing process will take years and will require continued diligence by staff and City Council. General fund emphasis will continue to rebuild toward the maintenance of a minimum fund balance of 25% of the current year operations and maintenance budget for the departments within the City. The Utility fund emphasis is providing sufficient funds as a relationship between revenues and expenses to meet requirements for future debt issuance.

Our capital improvement budget expenditures this year will provide for strategically rebuilding and providing for maintenance of our aged infrastructure. The Visitors Center will be completed in this budget year. This facility will become an anchor for attracting visitors to our community. This year will be the first year that we begin using City wastewater for irrigation of our parks. Major street work will continue to be seen across our community as we rebuild work this long neglected infrastructure.

This budget is the most conservative budget we have ever produced. I am extremely proud of the actions of our staff in providing this budget to our City Council. Staff will continue to monitor our revenues and expenditures during the year to assure Council and the public that we balance revenues and expenditures in a wise manner.

FINANCIAL OVERVIEW

The 2012/13 Budget is an operational and financial plan for the programs and services provided by the City for the upcoming year. The total proposed \$18 million budget includes funding for all services. The breakdown is approximately \$12.8 million for continued operations; \$1.9 million for special revenue funds; and \$3.1 for debt payments.

Expenditures

The operating costs decreased as a result of the slow economy. All departments were asked to cut back. Each major fund's variances are addressed below:

General Fund Expenditures

Expenditures totaling \$8.3 million are budgeted for 2012/13. This is a decrease of .32% from last year's budget. The major decreases in each department are summarized below:

Municipal Court	One Municipal Court Clerk position has been frozen for FY 12/13.
Finance	Hired new staff at entry level positions.
Human Resources	Reorganized department and hired a Human Resources Coordinator position instead of a Director position.
Parks Department	Four Maintenance Technician positions remain frozen for FY 12/13.



The General Fund overall budget allocates 76% of its total expenditures to the area of Personnel Services, which includes salaries and benefits. We budgeted an average of 3% increase for performance based pay increases. We are in the fourth year for a dual health insurance plan, one being the traditional HMO plan and the other under the HSA (health savings account) method. The health insurance premium rates remained the same for FY 12/13. The City will continue to pay 100% of the cost of employee premiums and 63% of the dependent coverage. This has been an attractive benefit for our employees.

Proprietary Fund Expenditures

The total expenditures budgeted for FY 2012/2013 in the proprietary fund is \$4.5 million. The increase between this year's budget and last year's budget is 1.7%; the increase is in the Water Services department, mainly due to the increase in the transfers out line item.

Debt Service Fund Expenditures

Total budget for Debt Service is estimated at \$3.1 million, this is an increase of 3.2% over last year's budget. The increase is due to the structure of the debt schedules, there was no additional long term debt incurred during FY 2011/12.

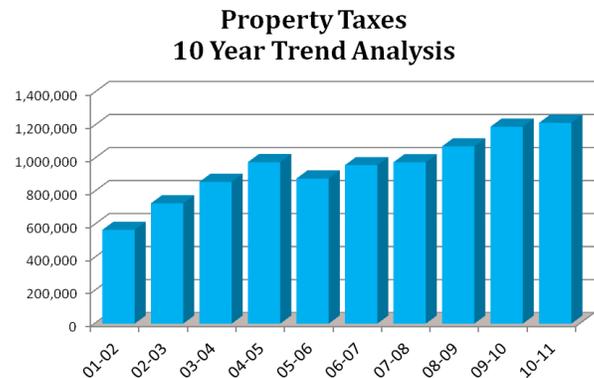
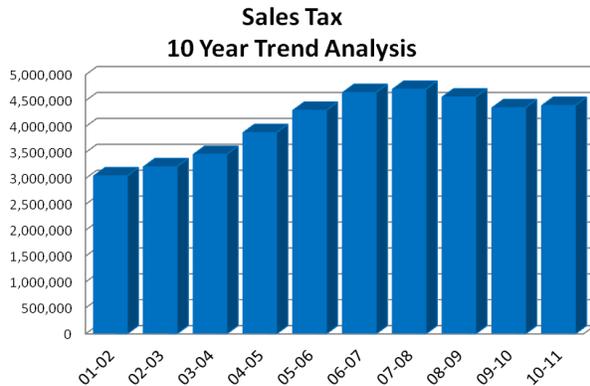
Revenues and Other Sources

General Fund Revenue

The total revenue for the General Fund is projected at \$8.3 million. This is a decrease of 1.4% over last year's budget. This fiscal year we budgeted an increase in sales tax of 2%, the same projection as FY 2011/12. While sales tax had been increasing at a steady rate in excess of 10% per year for the last ten years, we are projecting a 2% increase for FY 2012/13. Businesses such as Home Depot, Office Depot, Wal-Mart, Lowe's and Walgreen's have attributed to the growing trend; they too have experienced a decrease in their sales due to the economy. Property taxes had been significantly growing from year to year. New construction of subdivisions have attributed to the increased revenue on property taxes in the past years. We continue to see more housing being built to accommodate the growth in population. Property taxes will continue to have a big impact for FY 2012/13. The City experienced three major events that created a decrease in projected property tax revenue during FY 2010/11. The senior tax freeze was approved for FY 2010/11 along with two homestead exemptions; (1) \$50,000 homestead exemption for 65 yrs and older or disabled and (2) \$5,000 homestead exemption for all residents. The City adopted the effective tax rate of .6483 per \$100 valuation for FY 2012/13. The assessed valuations decreased about .3% for 2012/13, but the total tax levy increased by .7%. A graph of the 10 year history on property and sales taxes is shown below. Sales tax and property tax projections are an essential part of the General Fund revenues since together they comprise 73% of the General Fund revenues. The General Fund emphasis is to maintain a minimum fund balance of 25% of the current year operations and maintenance budget for the City departments within the General



Fund. The City continues to work towards that goal. The recent economy has not allowed us to be at the targeted level.

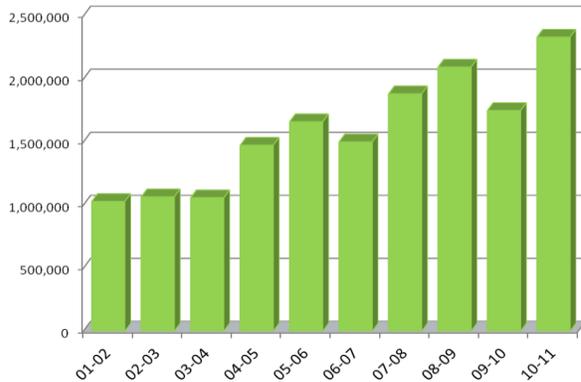


Proprietary Fund Revenues

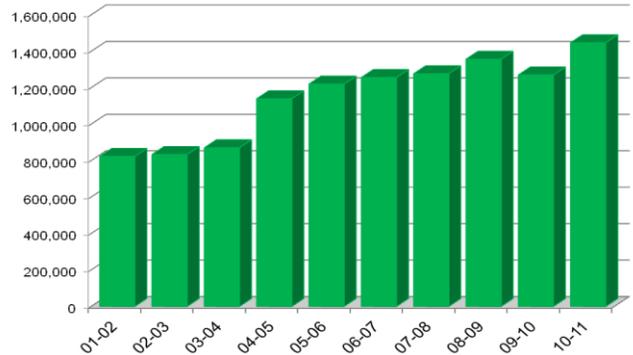
Total revenue projections for the Proprietary Fund are \$4.5 million. This represents a 2.8% increase from last year’s budget. The increase is in the Charges for Services category, this is due to an increase in water rates for FY 2012/13. The major sources of revenue are the water and wastewater sales. Together they account for 87% of the total revenues for the Proprietary Fund. The most significant increase was during fiscal year 2004-2005 which resulted in a 39% and 31% increase respectively for water and wastewater. During 2004-2005 the City increased rates by 28% and had not increased rates since 1993. The increase was due to the increased cost of operations for the City to provide the services to the Citizens and to allow for debt payments for capital improvement projects related to the water and wastewater system. In fiscal year 2007-2008 the water rates were increased by 11%. We increased water rates by 9% and wastewater rates by 10% for FY 2010/11. We did not increase utility rates in FY 2011/12. For FY 2012/13 we did increase water rates at an average of about 12%. A ten year graph on water and wastewater sales is shown below which represents the upward trend for the City of Marble Falls.



**Water Sales
10 Year Trend Analysis**



**Wastewater Sales
10 Year Trend Analysis**



BUDGET HIGHLIGHTS

Major program objectives for the 2012/13 Annual Operating Budget:

- The partnership with Scott & White Hospital and the Flatrock Development with the City of Marble Falls will ensure the completion of the wastewater line to serve the clinic, hospital, and the Flatrock development for many years. The important contributions of each entity made this project possible.
- The CIP budget this year will provide for Hike and Bike Path construction which will connect Johnson Park with Westside Park this winter. All construction work will come from City staff and materials used will include recycled street material.
- Standard and Poor’s continues to retain our “A” rating. The reductions in staffing, increases in reserves, new construction going on in Marble Falls and a great effort by our staff helped S & P remove this thorn in the side of our good rating.
- Visitor Center CIP Project will complete this spring. EDC assistance with purchase costs assisted in moving this project forward. Bonds for the center will be paid by HOT funds.
- The expansion of South Main Street to better connect Main Street to the lake is expected to be completed this summer. That project along with ancillary projects to improve Hike and Bike paths, park amenities, and parking coincide well with the “Destination Hub” vision of our community.



FUTURE GOALS AND INITIATIVES

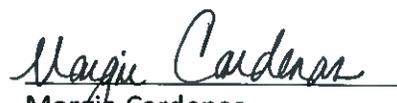
- The City will continue to focus on our position as the “Destination Hub” of the Highland Lakes area. The comprehensive plan, downtown master plan, parks and recreation master plan and opening of the new Visitor Center will continue to guide us in the sustaining of that name in the area. The strategic use of Hotel Occupancy Tax funds will enable the community to support advertising of our community and provide seed money for start-up tourist related events in our community.
- The feasibility study for the Sports Complex Project gave much information regarding needs and desires in our community related to youth sports. The feasibility study has many options related to phasing in amenities depending on community support. The most aggressive phases will obviously be in the future and the immediate needs for current facilities and possible tournament related facilities will be discussed by our community in detail this year. The community desire will drive some budget discussions for 2012/13 and beyond depending on how aggressive the community wants to be in upgrading the facilities.
- The City is continuing to focus on the future with continual monitoring of water and wastewater use. The construction on the wastewater plant will be completed in late 2012 which will enable us to produce type one effluent which can be used to provide relief on the drought and on our aged water plant. Irrigation with this effluent for our first parks will begin this spring with additional use of effluent to be added in the next few years. Water plant expansion engineering will be complete by the end of 2012 and construction of the first phase of this project will begin in the fall of 2013. Water and wastewater service planning is vital to the future of our growing community.

CONCLUSION

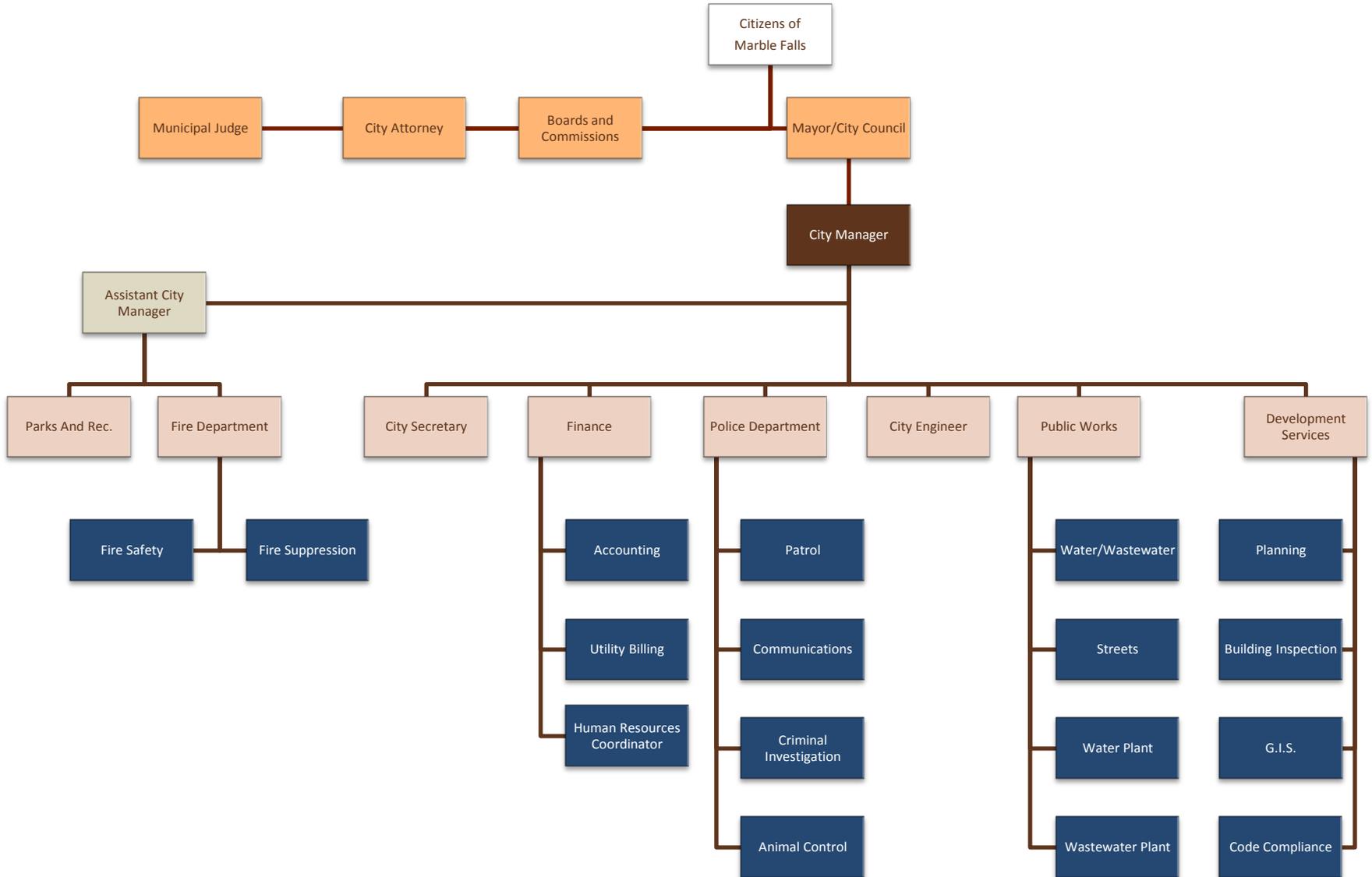
The preparation of the FY 2012/13 budget for our City was a huge challenge considering the continuing impact of the recession and the loss of revenue from the tax exceptions granted to seniors. We wish to thank all City Directors and their staff, for their long hours of preparation in making this possible. We thank City Council for their support and guidance in carrying out the proposed budget for the FY 2012/13.

Respectfully Submitted,


Ralph Hendricks
City Manager


Margie Cardenas
Director of Finance

City of Marble Falls Organizational Chart





Statements and Objectives

City Division Responsibility for Implementation

Statements and Objectives

Administrative
Public Safety
Development Services
Culture and Recreation
Public Works
Water/Wastewater

1. Create a community that is reflective and progressive						
Assist those who wish to preserve our heritage	✓		✓	✓		
Assist those who will help to build the future	✓	✓	✓	✓	✓	✓
2. Design a Comprehensive Plan for future land use						
Staff team will work with citizens groups	✓	✓	✓	✓	✓	✓
3. Manage growth needs and expectations						
Through involvement of city staff	✓	✓	✓	✓	✓	✓
Through involvement of community, developers, and local businesses	✓		✓			✓
4. Pursue excellence through training and leadership			✓			
In customer service	✓	✓	✓	✓	✓	✓
In community support	✓	✓	✓	✓	✓	✓
5. Manage 10 Year Capital Improvement Plan			✓			
Updating and reviewing	✓	✓	✓	✓	✓	✓

**ALL GOVERNMENTAL FUNDS SUMMARY
ADOPTED 2012-13 BUDGET**

	General Fund	Debt Service Fund	Special Revenue Funds	Capital Project Funds	2012-13 Total
REVENUES					
Property Taxes	1,273,500	2,962,000			4,235,500
Sales Taxes	4,789,920		2,074,332		6,864,252
Franchise Taxes	598,000				598,000
Fines & Forfeitures	279,000				279,000
Earnings from use of City Property	131,765		0		131,765
Charges for Services	50,200		165,000		215,200
Miscellaneous Revenue	305,900	300	400	0	306,600
Licenses & Permits	113,800				113,800
Operating Transfers In	685,000	156,786			841,786
Intergovernmental Revenue	51,000				51,000
Total Revenues	8,278,085	3,119,086	2,239,732	0	13,636,903
EXPENDITURES					
Personnel	6,375,770		169,210		6,544,980
Supplies	429,205		19,500		448,705
Services & Charges	1,536,875	100	868,766		2,405,741
Capital Outlay	20,000		10,000	0	30,000
Debt Service	0	3,189,503	343,453		3,532,956
Transfers	0		536,786		536,786
Total Expenditures	8,361,850	3,189,603	1,947,715	0	13,499,168
Excess Revenues/Expenditures	(83,765)	(70,517)	292,017	0	137,735
NET CHANGE IN FUND BALANCE	(83,765)	(70,517)	292,017	0	137,735
% of Change	(0.14)	(1.08)	0.14	0.00	0.01
Beginning Fund Balance	662,898	5,048	1,785,647	6,607,530	9,061,123
ENDING FUND BALANCE	579,133	(65,469)	2,077,664	6,607,530	9,198,858

The All Governmental Funds Summary depicts budgeted governmental funds for the City of Marble Falls.

Three Year historical data related to each fund grouping is also found in this section.

NOTE: Percentage of change is based on Net Change in Fund Balance and Ending Fund Balance.

Significant Changes in Fund Balance

Fund Balance is the difference between assets and liabilities reported in a governmental fund. A schedule of all governmental funds summary is on the previous page.

The General Fund has a decrease in fund balance of -14%. The decrease is due to the decline in the fines and forfeitures projected for FY 2012/13.

The Debt Service Fund has a change in fund balance of -108%. This decrease is due to annual debt payments increasing in FY 2012/13.

The Special Revenue Funds has a change of 14% in fund balance. The increase is in the Economic Development Corporation fund. The EDC has leased a building and the rental revenue is included in the budget for FY 2012/13.

CITY OF MARBLE FALLS
ALL FUNDS BUDGET SUMMARY
FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	9,335,655	15,567,234	15,567,234	9,200,462
REVENUES:				
General Fund	8,172,920	8,397,197	8,101,139	8,278,085
Proprietary Fund	4,348,993	4,434,850	4,317,350	4,559,550
Debt Service Fund	2,992,188	3,011,419	3,019,769	3,119,086
Special Revenue Fund	2,249,167	2,199,080	2,146,951	2,239,732
Capital Project Fund	11,183,591	158,600	2,808,459	0
TOTAL REVENUES	<u>28,946,859</u>	<u>18,201,146</u>	<u>20,393,668</u>	<u>18,196,453</u>
TOTAL FUNDS AVAILABLE	38,282,514	33,768,380	35,960,902	27,396,915
EXPENDITURES:				
General Fund	8,151,316	8,388,909	8,071,240	8,361,850
Proprietary Fund	4,655,217	4,421,314	4,377,889	4,496,509
Debt Service Fund	2,854,233	3,088,301	3,051,093	3,189,603
Special Revenue Fund	2,150,939	2,049,233	1,872,275	1,947,715
Capital Project Fund	4,903,575	8,140,814	9,387,943	0
TOTAL EXPENDITURES	<u>22,715,280</u>	<u>26,088,571</u>	<u>26,760,440</u>	<u>17,995,677</u>
ENDING FUND BALANCE	<u>15,567,234</u>	<u>7,679,809</u>	<u>9,200,462</u>	<u>9,401,238</u>

CITY OF MARBLE FALLS
ALL FUNDS REVENUE SUMMARY
FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
GENERAL FUND	8,172,920	8,397,197	8,101,139	8,278,085
PROPRIETARY FUND	4,348,993	4,434,850	4,317,350	4,559,550
DEBT SERVICE FUND	2,992,188	3,011,419	3,019,769	3,119,086
SPECIAL REVENUE FUNDS				
Hotel/Motel Tax	382,014	375,150	375,000	415,150
Cemetery Fund	16,139	16,000	15,000	0
Police Forfeiture	374	200	121	150
Economic Development Corp.	1,736,219	1,622,430	1,621,151	1,659,182
La Ventana PID	28,380	55,000	42,455	0
Impact Fee Fund	85,712	130,000	93,000	165,000
Flood Disaster Fund	0	0	0	0
Police Federal Forfeiture Fund	251	300	224	250
Flood Buy Back Fund	78	0	0	0
Subtotal	<u>2,249,167</u>	<u>2,199,080</u>	<u>2,146,951</u>	<u>2,239,732</u>
CAPITAL PROJECT FUNDS				
Wastewater Plant Improvements	390	400	1,290,998	0
Utility Improvements Series 2007	5,219,039	200	1,354,120	0
Parks Improvements	2,750	155,000	155,000	0
General Improvements Series 2007	5,961,412	3,000	8,341	0
Subtotal	<u>11,183,591</u>	<u>158,600</u>	<u>2,808,459</u>	<u>0</u>
TOTAL ALL FUNDS	<u><u>28,946,859</u></u>	<u><u>18,201,146</u></u>	<u><u>20,393,668</u></u>	<u><u>18,196,453</u></u>

All Funds Summary

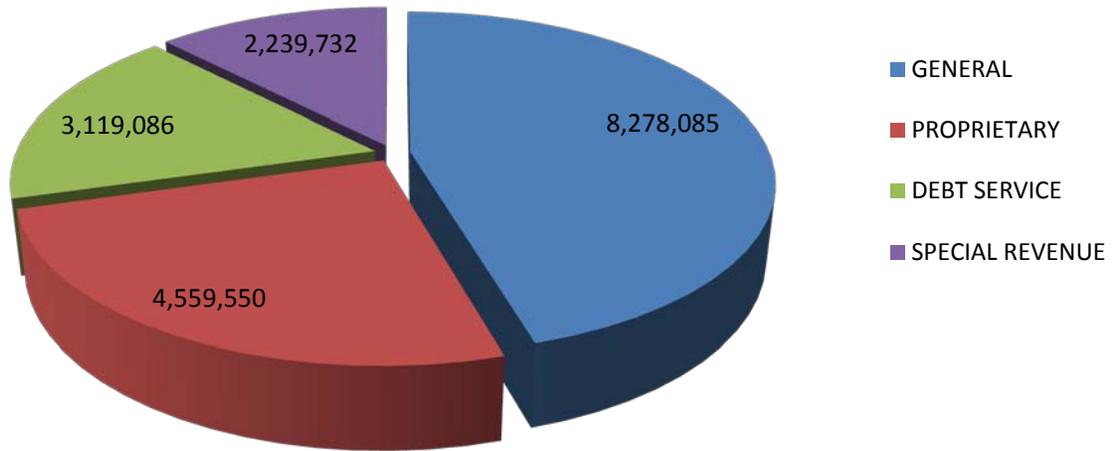
Revenues by Category

FY 2012-13

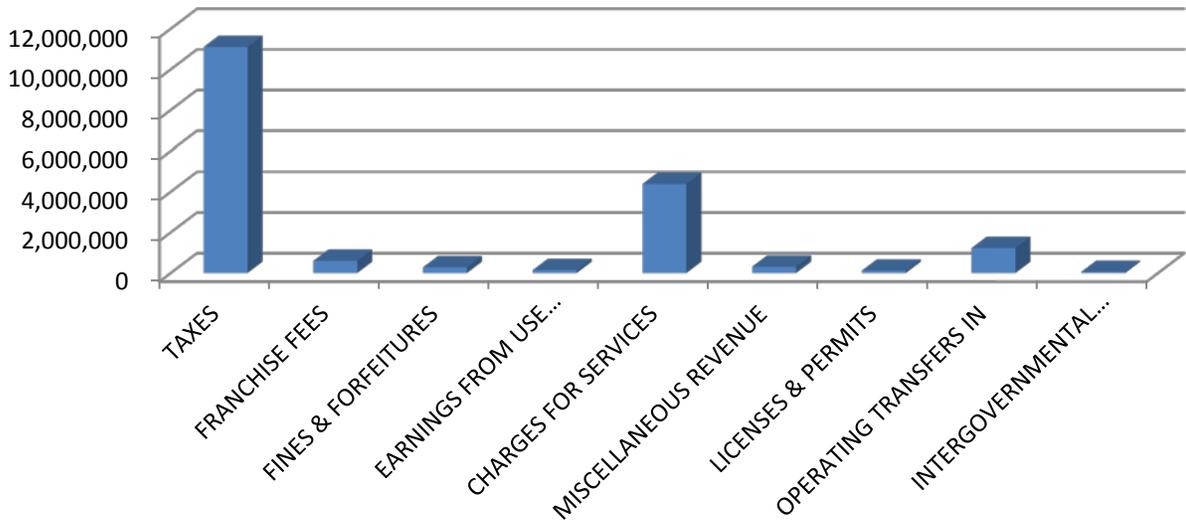
FUND NAME	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
TAXES				
General Fund	5,624,837	5,969,500	5,967,000	6,063,420
Debt Service Fund	2,804,709	2,916,000	2,925,000	2,962,000
Special Revenue Funds	2,118,233	1,997,580	1,996,151	2,074,332
Subtotal	10,547,779	10,883,080	10,888,151	11,099,752
FRANCHISE FEES				
General Fund	505,866	587,000	553,402	598,000
Subtotal	505,866	587,000	553,402	598,000
FINES & FORFEITURES				
General Fund	263,458	383,300	253,400	279,000
Subtotal	263,458	383,300	253,400	279,000
EARNINGS FROM USE OF CITY PROPERTY				
General Fund	111,551	153,265	118,265	131,765
Proprietary Fund	9,850	7,200	7,200	7,200
Special Revenue Funds	28,380	55,000	42,455	0
Subtotal	149,781	215,465	167,920	138,965
CHARGES FOR SERVICES				
General Fund	52,778	56,600	55,100	50,200
Proprietary Fund	3,857,902	3,931,500	3,929,300	4,166,300
Special Revenue Funds	85,712	130,000	93,000	165,000
Subtotal	3,996,392	4,118,100	4,077,400	4,381,500
MISCELLANEOUS REVENUE				
General Fund	245,821	406,782	322,722	305,900
Proprietary Fund	45,528	116,150	850	1,050
Debt Service Fund	37,479	900	250	300
Special Revenue Funds	703	500	345	400
Capital Project Funds	11,183,591	158,600	2,808,459	0
Subtotal	11,513,122	682,932	3,132,626	307,650
LICENSES & PERMITS				
General Fund	83,153	111,000	101,500	113,800
Subtotal	83,153	111,000	101,500	113,800
OPERATING TRANSFERS IN				
General Fund	1,234,456	678,750	678,750	685,000
Proprietary Fund	435,713	380,000	380,000	385,000
Debt Service Fund	150,000	94,519	94,519	156,786
Subtotal	1,820,169	1,153,269	1,153,269	1,226,786
INTERGOVERNMENTAL REV.				
General Fund	51,000	51,000	51,000	51,000
Subtotal	51,000	51,000	51,000	51,000
TOTAL	28,930,720	18,185,146	20,378,668	18,196,453

All Funds Revenues Summary 2012-2013

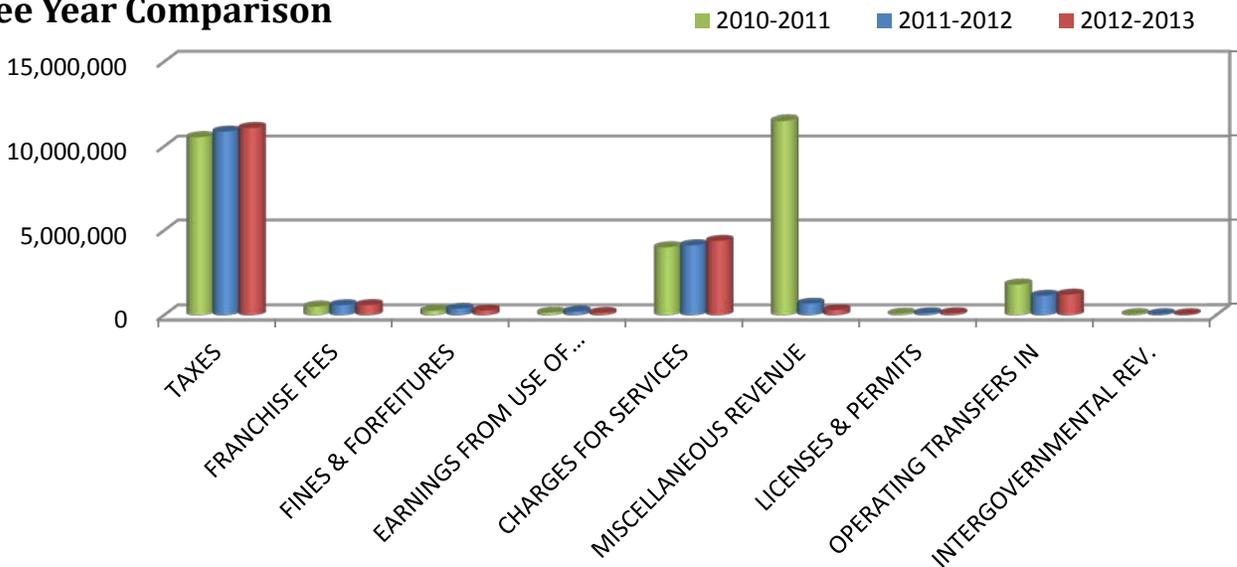
Revenues by Fund



Revenues by Category



Three Year Comparison



CITY OF MARBLE FALLS
ALL FUNDS EXPENDITURE SUMMARY
FISCAL YEAR 2012-2013

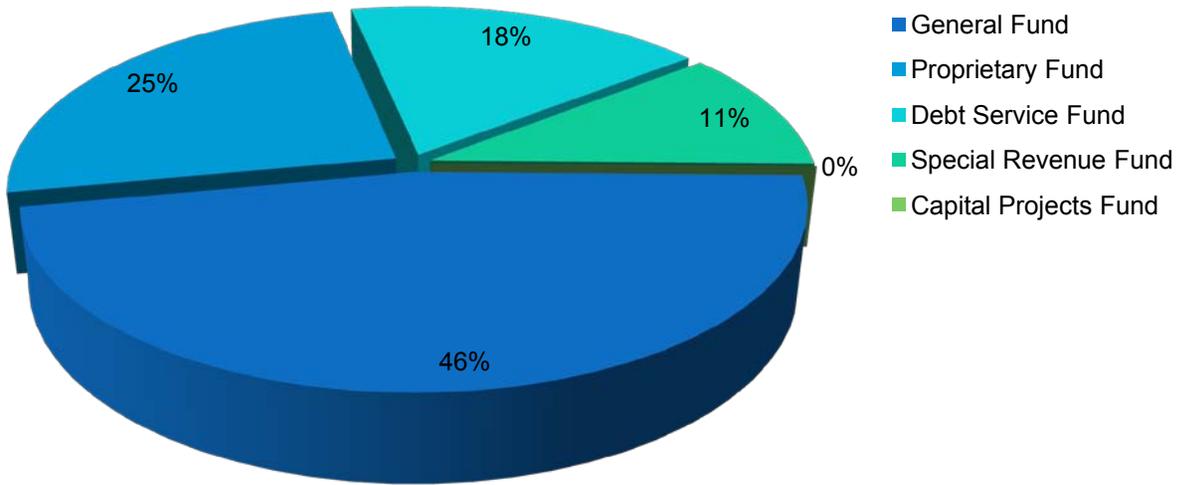
	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
GENERAL FUND	8,151,316	8,388,909	8,071,240	8,361,850
PROPRIETARY FUND	4,655,217	4,421,314	4,377,889	4,496,509
DEBT SERVICE FUND	2,854,233	3,088,301	3,051,093	3,189,603
SPECIAL REVENUE FUNDS				
Hotel/Motel Tax	394,513	479,644	494,549	465,536
Cemetery Fund	5,695	12,700	10,500	0
Police Forfeiture	131	38,054	36,263	24,100
Economic Development Corp.	1,413,726	1,343,927	1,168,166	1,272,973
La Ventana PID	30,114	2,700	37,587	0
Impact Fee Fund	85,712	130,000	93,000	165,000
Flood Disaster Fund	155,815	0	0	0
Police Federal Forfeiture Fund	63,851	42,208	32,210	20,106
Flood Buy Back Fund	1,382	0	0	0
Subtotal	2,150,939	2,049,233	1,872,275	1,947,715
CAPITAL PROJECT FUNDS				
Wastewater Plant Improvements	0	1,475,000	3,948,800	0
Utility Improvements Series 2007	2,432,784	1,955,000	2,540,600	0
Parks Improvements	31,000	150,000	149,991	0
General Improvements Series 2007	2,439,791	4,560,814	2,748,552	0
Subtotal	4,903,575	8,140,814	9,387,943	0
TOTAL ALL FUNDS	22,715,280	26,088,571	26,760,440	17,995,677

City of Marble Falls
All Funds Summary
Expenditures by Category
FY 2012-13

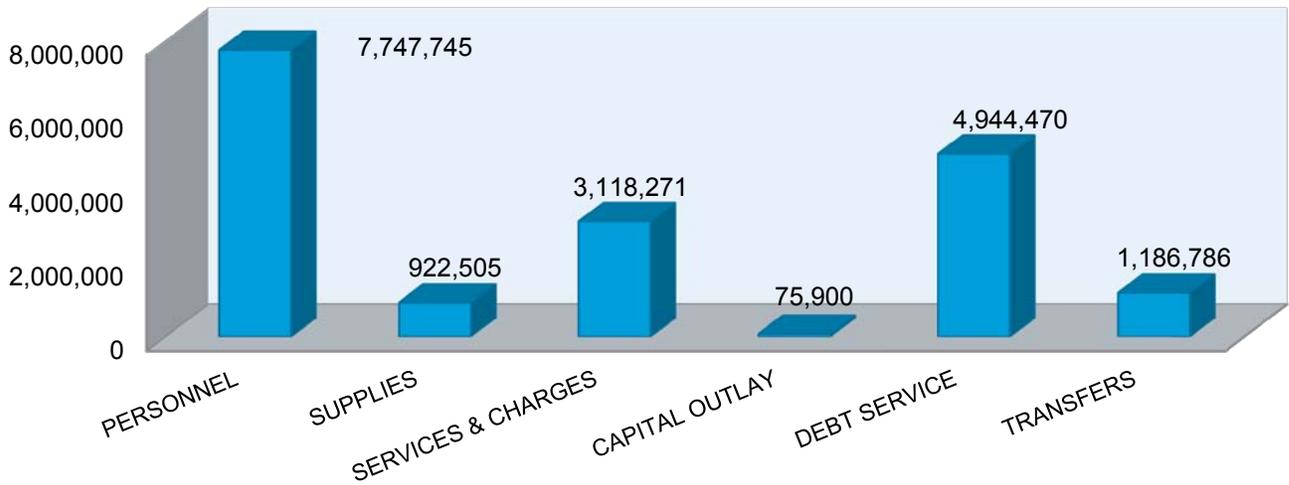
FUND NAME	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
<u>PERSONNEL</u>				
General Fund	6,304,629	6,428,383	6,163,785	6,375,770
Proprietary Fund	1,162,381	1,150,502	1,139,995	1,202,765
Special Revenue Funds	73,659	174,600	162,436	169,210
Subtotal	7,540,669	7,753,485	7,466,216	7,747,745
<u>SUPPLIES</u>				
General Fund	345,450	423,065	398,986	429,205
Proprietary Fund	404,387	463,300	441,635	473,800
Special Revenue Funds	6,567	31,700	23,650	19,500
Capital Project Funds	0	13,800	16,631	0
Subtotal	756,404	931,865	880,902	922,505
<u>SERVICES & CHARGES</u>				
General Fund	1,400,793	1,521,515	1,486,973	1,536,875
Proprietary Fund	624,174	703,045	686,815	712,530
Special Revenue Funds	604,917	752,583	632,839	868,766
Debt Service Fund	85	100	100	100
Capital Project Funds	102,485	62,000	128,825	0
Subtotal	2,732,454	3,039,243	2,935,552	3,118,271
<u>CAPITAL OUTLAY</u>				
General Fund	100,444	15,946	21,496	65,900
Proprietary Fund	0	0	0	0
Special Revenue Funds	233,264	164,054	164,054	10,000
Capital Project Funds	4,271,046	7,925,014	7,854,487	0
Subtotal	4,604,754	8,105,014	8,040,037	75,900
<u>DEBT SERVICE</u>				
General Fund	0	0	0	0
Proprietary Fund	1,614,275	1,554,467	1,559,444	1,411,514
Special Revenue Funds	346,520	348,027	348,027	343,453
Debt Service Fund	2,854,148	3,088,201	3,050,993	3,189,503
Capital Project Funds	315,497	0	0	0
Subtotal	5,130,440	4,990,695	4,958,464	4,944,470
<u>TRANSFERS</u>				
General Fund	0	0	0	0
Proprietary Fund	850,000	550,000	550,000	650,000
Debt Service Fund	0	0	0	0
Special Revenue Funds	886,012	578,269	541,269	536,786
Capital Project Funds	214,547	140,000	1,388,000	0
Subtotal	1,950,559	1,268,269	2,479,269	1,186,786
TOTAL	22,715,280	26,088,571	26,760,440	17,995,677

All Funds Summary 2012-2013

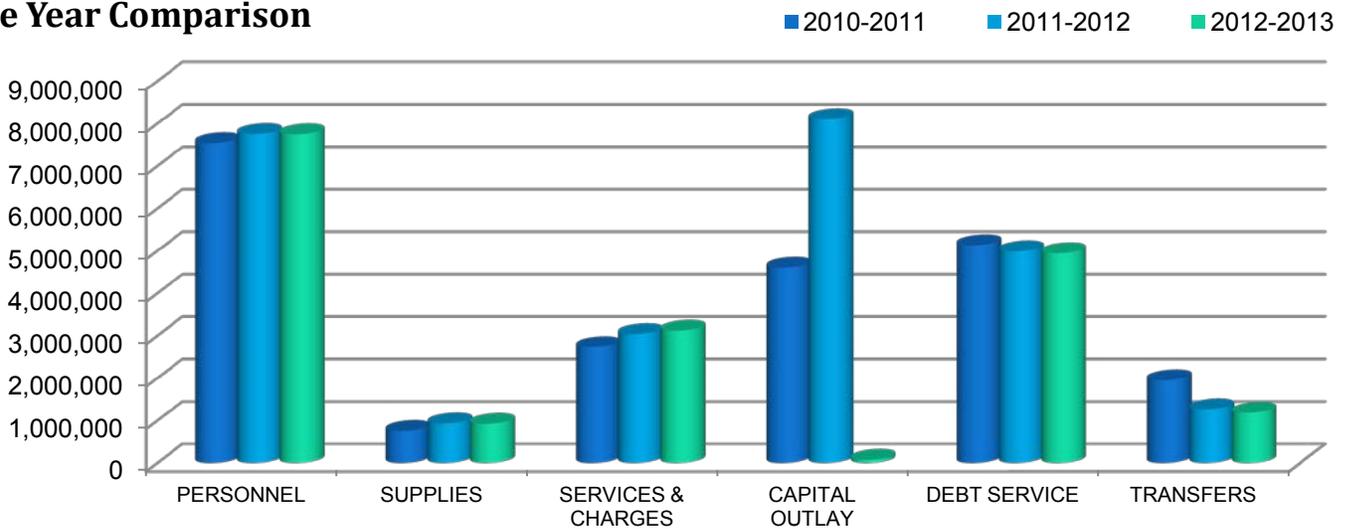
Expenditures by Fund



Expenditures by Category



Three Year Comparison





The City Organization

The City of Marble Falls is a home rule City operating a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a Mayor and 6 council members. The Council enacts local legislation, determines City policies and appoints the City Manager.

The City Manager is the Chief Administrative Officer and the head of the administrative branch of the City government. The City Manager is responsible to the Council for the proper administration of all affairs of the City.

The City government provides a broad range of services to its citizens. The programs and personnel required to provide these services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry out specific activities and attain certain objectives.

Funds are further organized into groups called Departments. A Department is a group of related activities aimed at a major city service or program. At the head of each department is a director of the City. Directors have supervision and control of a Department, but are subject to supervision and control of the City Manager.

Budget Process

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. The budget process begins in April with department directors receiving packets from the Finance Department. The packets contain information about the department's historical expenditure amounts, along with current expenditures and budget amounts.

The Finance Department calculates personnel costs, debt service requirements and revenue projections for the new fiscal year, while the departments are preparing their budget requests. All the data combined with the department's requests compile a preliminary budget. At this point, the budget is usually unbalanced with expense requirements exceeding revenue projections.

During the month of June the City Manager and the department directors meet with City Council to determine goals and objectives for the new fiscal year. At this time the budget is not yet presented to City Council.

After listening to the goals and objectives as determined by City Council, the City Manager reviews and discusses the preliminary budget with the department directors. The City Manager modifies the budget after this review; and the resulting proposed budget is given to the City Council in July.

A series of City Council budget workshops are scheduled in July. The workshops are open to the public and are posted per open meetings law. The workshops allow the City Council to receive input on the budget from the City Manager and the department directors. It is through these workshops that Council forms its priorities for the next fiscal year.

With guidance from the City Council, the City Manager formulates a proposed budget. The City Charter requires that public hearings be held before adopting the budget. The hearings provide an opportunity for citizens to express their ideas and concerns about the proposed budget.

After the public hearings the City Council votes on adoption of the budget. This year's budget calendar is on the following page.

Fiscal Year 2012-2013 Budget Planning Calendar

April 23, 2012	<u>Budget Kickoff Meeting</u> – Presentation by the City Manager of the budget and expectations. Distribution of the budget manual. Budget Preparation instruction workshop. All Department Heads and key budget staff to attend. Council Chambers after 10:00 a.m. staff meeting.
April 23, 2012	Budget request letters sent to Outside Agencies.
May 22, 2012	Goal setting with council members. Council Chambers 4:00 p.m. - 7:00 p.m.
May 23, 2012	<u>Budget Retreat</u> with City Council and staff. Meeting held to determine goals and objectives for the FY 12-13 budget. MFISD Community Room 9:00 a.m. - 4:00 p.m.
June 11, 2012	<u>Initial Budget Input Deadline</u> - All items to be turned in including Narratives and Performance Measures. Preliminary revenue estimates completed by Finance and entered into the budget draft.
June 18-22, 2012	Budget Review meetings with City Manager and Department Heads. Appointments will be coordinated with each Department Head
June 21, 2012	Hotel/Motel requests presented to Hotel & Motel committee meeting. Council chambers 6:00 p.m. - 8:00 p.m.
June 28, 2012	CIP Committee Meeting
July 6, 2012	Working draft of line item budget provided to City Manager.
July 10-11, 2012	City Council <u>Budget Workshops</u> . Council Chambers 12:00 p.m. – 5:00 p.m.
July 23, 2012	Tax Appraisal Roll received from the Burnet County Appraisal District.
July 27, 2012	Publish <u>Effective and Rollback Tax Rate Notice</u> in the Official Newspaper.
August 7, 2012	<u>Council Meeting</u> - Governing Body to discuss tax rate, take record vote and schedule public hearing.
August 21, 2012	<u>Council Meeting</u> – Public Hearing and first reading of Budget and Appropriations Ordinance and Tax Rate Ordinance.
September 4, 2012	<u>Council Meeting</u> – Public Hearing, Second reading, and Adoption of Budget and Appropriations Ordinance and Tax Rate Ordinance.

City Funds

For fiscal purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, and the changes therein are segregated and recorded. There are three basic types of governmental funds:

Governmental – Includes activities usually associated with a typical local government’s operations, such as police protection. Governmental funds also include special revenue funds that account for proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Proprietary – This fund more closely resembles private business enterprises. The intent is that the costs of providing certain goods and services to the public should be financed or recovered primarily through user charges.

Fiduciary – This fund was created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

The budgeted funds for the City of Marble Falls are:

General Fund (Governmental)

Accounts for all financial resources except those required to be accounted for in another fund. The General Fund of the City of Marble Falls contains the Administration, Municipal Court, Non-departmental, Finance, Human Resources, Police, Fire, Development Services, Street, and Parks & Recreation

Water & Wastewater Fund (Proprietary)

Accounts for the operations related to providing water and wastewater services to customers in the City of Marble Falls service area. The Water & Wastewater Fund contains the Water Services, Water Plant, Wastewater Services, Wastewater Plant, Wastewater Irrigation System, and Debt Service.

Debt Service Fund (Governmental)

Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Special Revenue (Governmental)

Accounts for specific revenue sources that are legally restricted to expenditure for specific purposes. The Special Revenue funds for the City of Marble Falls are Hotel/Motel Tax Fund, Cemetery Fund, Police Forfeiture, Economic Development Corporation, La Ventana PID, Impact Fee, Flood Disaster Fund, Police Federal Forfeiture, and Flood Buy Back Fund.

Capital Projects Fund (Governmental)

Accounts for the revenues, most of which are derived from bond proceeds, and expenditures related to the acquisition of major capital facilities. The funds for the City of Marble Falls are Wastewater Plant Improvement Fund, Water & Wastewater System Improvements, Utility Improvements Series 2007, Parks Improvements, and General Improvements Series 2007.

Basis of Accounting and Budgeting

The City's accounting and budgeting records for all general governmental funds are maintained on the modified accrual basis. This method recognizes revenues when they are measurable and available and expenditures when goods and services are received. The exception would be the principal and interest on long term debt, which is recognized when paid. The proprietary fund is accounted for and budgeted for using the accrual basis.

Revenue Descriptions

General Fund

Property Tax Rate and Property Tax Revenue. The total value of all taxable property as rendered by the Burnet County Appraisal District has increased 1% this year as compared to the 10% decrease in the previous year. The increase represents the slow growth. The tax roll as certified by the appraisal district and the calculation of the tax rate levy is provided in this section. The property tax rate was not increased for FY 2011-2012.

Under state law there are five separate tax rates calculated by the tax assessor.

1. **The Effective Tax Rate:** If adopted, this rate would provide the same amount of revenue collected last year from properties on the tax roll. This rate calculation requires the taxing entity to account for changes in the value of existing properties. This rate calculation is not affected by new properties.
2. **Notice and Hearing Rate:** This rate is any amount above the Effective Tax Rate. Public hearings must be held regarding the tax rate if this or a higher rate is adopted.
3. **Maintenance and Operations Rate:** This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.
4. **Debt Service Rate:** This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.
5. **Rollback Rate:** Under the Rollback Rate calculation, the Maintenance and Operations component exceeds the Maintenance and Operations component of the Effective Tax Rate by 8%. An adopted tax increase beyond 8% is subject to being "rolled back" by the electorate.

Sales Tax Collections. The City of Marble Falls' sales tax base had been increasing at a steady rate, for the past years until FY 08/09. We saw a decrease in sales tax of about 3% in FY 08/09. Sales tax revenue represents 55% of the entire General Fund revenues. The projected collections for sales tax for FY 11/12 are projected at a 2% increase.

Franchise Fees. These fees are derived from major public utilities operating within the City and are intended to reimburse the City for the use of public streets and rights of way. The fee is generally computed as a percent of gross receipts and the percentages vary among the utility classes. The fees are applicable to Pedernales Electric Cooperative, ATMOS, Northland Cable, Allied Waste Systems and various telephone service providers.

Licenses, Permits and Fees. Revenue from these categories is intended to cover the costs of general government services such as building inspection, plat recording and consultation and other various services. The City increased the fees in January 2007. These fees have been very low in comparison to other neighboring communities.

Proprietary Fund

Water & Sewer Revenues. These revenues are generated from water and wastewater billings. Projections of these revenue items are partly determined by historical collections and projected growth. The various assumptions used to project the growth are continuously reviewed and adjusted as needed. We did not increase utility rates in FY 2011/12.

Charges for services. Revenues included in this category are water and wastewater connection fees, connects and disconnects of services. These fees are usually one time fees and are directly related to the housing growth in the city.

Property Tax Analysis

Average Residential Property Value (2012-2013)	\$165,806
Last Year's Effective Tax Rate	\$0.6389
Last Year's Rollback Tax Rate	\$0.6894
Last Year's Adopted Tax Rate	\$0.6435
This Year's Effective Tax Rate	\$0.6483
This Year's Rollback Tax Rate	\$0.7069
This Year's Proposed Tax Rate	\$0.6483

Tax Levy:	Maintenance & Operations	Interest & Sinking	Total Rate & Levy
Taxable Value	\$575,499,669	\$575,499,669	\$575,499,669
Maint & Operation Rate/100	\$0.1637		
Debt Rate/100		\$0.4846	
Total Rate			\$0.6483
Total Levy	\$942,093	\$2,788,871	\$3,730,964
Over 65 Freeze Levy	\$79,975	\$239,923	\$319,898
Collection Rate	100%	100%	100%
Estimated Tax Revenue	<u>\$1,022,068</u>	<u>\$3,028,794</u>	<u>\$4,050,862</u>

Tax Levies, Rates and Values for Ten Years

Year	M&O	I&S	Total Rate	Taxable Value	Over 65 Freeze Levy	Total Tax Levy
2002-2003	\$0.2228	\$0.1597	\$0.3825	\$325,850,898		\$1,246,380
2003-2004	\$0.2294	\$0.1906	\$0.4200	\$363,076,294		\$1,524,920
2004-2005	\$0.1780	\$0.2390	\$0.4170	\$401,839,564		\$1,675,671
2005-2006	\$0.2017	\$0.2183	\$0.4200	\$433,478,793		\$1,820,611
2006-2007	\$0.1921	\$0.2029	\$0.3950	\$494,267,859		\$1,952,358
2007-2008	\$0.1821	\$0.3029	\$0.4850	\$523,522,685		\$2,539,085
2008-2009	\$0.1800	\$0.4500	\$0.6300	\$596,081,363		\$3,755,312
2009-2010	\$0.1818	\$0.4316	\$0.6134	\$638,075,046		\$3,913,952
2010-2011	\$0.1932	\$0.4503	\$0.6435	\$572,437,375	\$247,847	\$3,931,482
2011-2012	\$0.1837	\$0.4598	\$0.6435	\$577,490,755	\$305,156	\$4,021,309
2012-2013	\$0.1637	\$0.4846	\$0.6483	\$575,499,669	\$319,898	\$4,050,862

FY 2010-2011 is the first year where the tax freeze for over 65 and \$50,000 homestead exemption became effective. Also first year for the \$5,000 homestead exemption for all homeowners.

Financial Policies

Purpose

The City of Marble Falls has established financial policies to achieve and maintain positive long-term financial condition. These policies provide guidance to the Finance department in planning and managing the City's financial affairs and in developing recommendations to the City Manager and City Council.

Budget Policies

1. The City shall adopt a balanced operations budget, where operating revenues are equal to, or exceed, operating expenditures. In cases, where there is an excess of expenditures over revenues the City Council may approve utilizing unappropriated reserves for the shortage.
2. Departmental budgets are divided into two categories: Operating and Capital Outlay. The department director may exceed budgeted line item amounts, making sure to not spend over the limits of the total Operating budget, net of salary and benefits. No additional personnel positions may be added without City Council approval. The Capital Outlay budget is allocated for specific projects with specific amounts. Any alteration to the Capital Outlay portion of the budget requires an approved budget amendment.
3. The City Council may amend the budget by ordinance, but shall not authorize expenditures in excess of the total estimated revenue plus fund balance. Amendments are regularly reviewed at midyear. Approved amendments are filed with the City Secretary.
4. Financial control systems shall be in place to monitor compliance with the adopted budget.

Capital Expenditure Policies

1. Any item costing \$5,000 or more and having an estimated useful life of 5 years or more will be classified as capital outlay expenditure. These items are itemized separately in the department line item budget.
2. All capital outlay items shall be inventoried annually and shall have a fixed asset tag when feasible.
3. Construction in progress and capital improvement projects that will be funded during the fiscal year will be shown in the appropriate budget.
4. The City Council may issue bonds, certificates of obligation, tax notes, or other evidences of indebtedness for the purpose of buying or constructing capital assets.
5. All capital projects shall be financially monitored to ensure compliance with the approved funding for the project.

Capitalization Policy

Capital assets categories, thresholds and useful life will be:

<u>Classes of Assets</u>	<u>Threshold</u>	<u>Useful Life</u>
Land	\$5,000	capitalize only
Land improvements	\$5,000	10-20 years
Buildings	\$5,000	25-40 years
Building Improvements	\$5,000	25-40 years
Vehicles	\$5,000	5-10 years
Equipment/Machinery	\$5,000	5-10 years
Infrastructure	\$5,000	20-40 years
Utility Systems	\$5,000	25-40 years

For clarification purposes of this policy the above items are generally defined as but not expressly limited to the following definitions:

1. Land is the purchase price or fair market value, in the case of donated property, at the time of acquisition. Right of way acquisitions are included in this category.
2. A building is a structure that is permanently attached to the land, has a roof, and is partially or completely enclosed by walls. A building improvement must extend the life of the building or increase the value of the building.
3. Building improvements include fences, parking lots, recreation areas, etc.
4. Infrastructure and Utility Systems are considered stationary and can be utilized for a significantly greater number of years than most capital assets. Examples are streets, water lines, wastewater lines, gutters, curbs, fire hydrants, bridges, dams, etc.

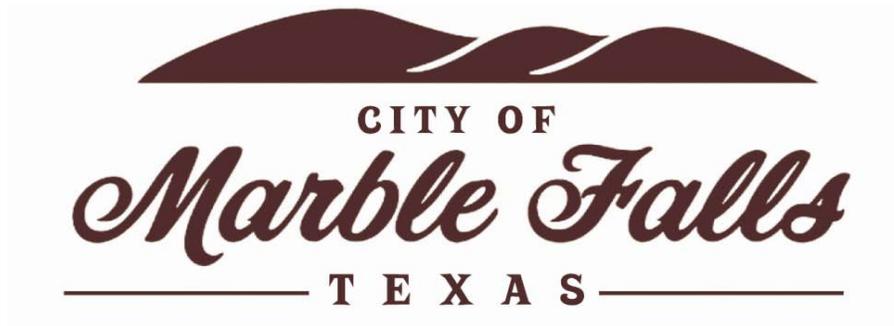
Reporting Policies

1. The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) and GFOA (Government Finance Officers Association) guidelines. Copies of the budget will be available for public viewing at City Hall and on the City's website.
2. Quarterly financial statements will be given to the City Council.
3. Quarterly investment reports will be given to the City Council.
4. An annual audit will be performed by an independent public accounting firm and the results of the audit will be summarized in a Comprehensive Annual Financial Report. The report will be presented to the City Council upon completion and will be available for public viewing at City Hall and on the City's website.

Fund Balance Requirements

The City of Marble Falls requires that General Fund, Water & Wastewater Fund and Economic Development Corporation Fund maintain a minimum fund balance of 25% of the current year operations and maintenance budget for each of the mentioned funds.

Statistical Section



Construction Activity and Property Value
Last Ten Fiscal Years
(Unaudited)

Fiscal Year	Total Property Value (2)	Commercial Construction (1)		Residential Construction (1)		Local Bank Deposits (3)
		Number of Permits	Value	Number of Permits	Value	
2002	292,288,464	71	9,643,362	109	5,989,152	N/A
2003	325,850,898	75	12,027,062	105	5,984,052	N/A
2004	363,076,294	91	12,074,090	137	16,740,278	N/A
2005	401,839,564	225	13,711,048	120	15,160,319	N/A
2006	433,478,793	376	11,672,534	395	18,046,073	204,296
2007	494,267,859	506	50,120,797	700	22,955,961	385,204
2008	523,522,685	426	96,963,458	446	10,075,091	342,754
2009	596,081,363	338	16,330,760	613	8,563,008	355,100
2010	638,075,046	369	12,762,695	293	3,974,484	340,845
2011	617,023,735	(4) 337	15,517,401	212	1,902,367	541,610 *

(1) City of Marble Falls Development Services Department

(2) Burnet County Tax Assessor-Collector

(3) Source: American Bank, Cattleman's Bank, Security State Bank, International Bank of Commerce, and Treaty Oak Bank. Deposits are based on calendar year and number is expressed in thousands.

*BBVA Compass information was not available this year.

(4) FY 2010-2011 is the first year where the tax freeze for over 65 and \$50,000 homestead exemption became effective. Also, first year for the \$5,000 homestead exemption for all homeowners.

**Demographic and Economic Statistics
Last Ten Fiscal Years
(Unaudited)**

<u>Fiscal Year</u>	<u>Estimated Population</u>	<u>Per Capita Income</u>	<u>Median Age</u>	<u>School Enrollment</u>	<u>Unemployment Rate</u>
2000	4,959	18,216	41.16	3,387	1.1%
2001	5,606	20,373	42.37	3,476	1.4%
2002	6,253	22,530	43.58	3,517	1.8%
2003	6,900	24,687	44.81	3,507	1.8%
2004	6,900	26,046	43.50	3,791	1.6%
2005	6,900	19,927	36.7	3,869	N/A
2006	7,200	20,873	36	3,869	3.0%
2007	7,200	21,702	37	3,946	3.3%
2008	7,200	22,368	41.2	4,011	4.7%
2009	7,695	27,008	43.85	4,019	1.5%
2010	7,200	22,679	43.85	4,041	7.1%

Data Sources:

Estimated Population - U. S. Census Bureau (2000 population) and the Capital Area Planning Council of the Texas Council of Governments

Per Capita Income - Census Bureau America Community Survey 2005-2009 data

Median Age - Claritas Market Place Report as of April 2009 for 0-10 mile radius

School Enrollment - Marble Falls Independent School District. Based on enrollment at the start of school year.

Unemployment - Burnet County for September 2011 per Texas Workforce Commission

Annual figures between U. S. Census years have been estimated

ESRI website

Population by Single Race Classification*

<u>Race</u>	<u>Percentage</u>
White Alone	87.76
Black or African American Alone	1.42
American Indian and Alaska Native Alone	0.41
Asian Alone	0.62
Native Hawaiian and Other Pacific Islander Alone	0.02
Some Other Race Alone	8.05
Two or More Races	1.73

Population by Educational Attainment*

<u>Educational Attainment</u>	<u>Percentage</u>
Less than 9th grade	6.05
Some High School, no diploma	11.93
High School Graduate (or GED)	29.38
Some College, no degree	24.86
Associates Degree	4.77
Bachelor's Degree	15.46
Master's Degree	4.74
Professional School Degree	2.1
Doctorate Degree	0.71

* Data as of 2009 and includes a 10 mile radius

Principal Taxpayers
Fiscal Year Ending September 30, 2012

<u>Taxpayer</u>	<u>Type of Business</u>	<u>2012 Assessed Valuation ⁽¹⁾</u>	<u>Percentage of Assessed Value</u>
Huber JM Corp	Stone Quarry	10,007,405	1.596%
Wal-Mart Store Inc 01-0781	Discount Retailer	9,384,112	1.497%
Wal-Mart Stores East LP	Discount Retailer	8,717,124	1.390%
Lowe's Home Centers Inc	Home Improvement	7,165,467	1.143%
Johnson-Sewell Family Partnership	Auto Dealership	6,833,256	1.090%
HD Development Properties LP	Home Improvement	5,493,850	0.876%
Lowe's Home Centers Inc	Home Improvement	4,780,419	0.763%
Johnson Ross H	Auto Dealership	4,355,381	0.695%
Highland Lakes RP LTD	Assisted Living Facility	4,263,481	0.680%
Group Investment Holdings, Inc	RV Park	4,223,159	0.674%

(1) Source: Burnet County Appraisal District

Major Area Employers Fiscal Year Ending September 30, 2012

<u>Employer</u>	<u>Product</u>	<u>Employees</u>
Marble Falls ISD	Education	621
Wal-Mart	Discount Retailer	373
H.E.B.	Grocery Store	189
Johnson-Sewell Ford Lincoln Mercury	Retail/Service	116
City of Marble Falls	Government	124
American Bank	Bank	100
The Home Depot	Home Improvement	100
Lowe's	Home Improvement	100
Cold Spring Granite Company	Mining	80
Pedernales Electric Cooperative	Utilities	72

Miscellaneous Statistical Data
September 30, 2012
(Unaudited)

Date of Incorporation:	1907	Form of Government	
Date of City Charter Adoption:	1986	Council Members	7
Population:	7,200	Employees	124
Area (square miles):	12.86		
		Public Library	
Street System		Number of titles	43,512
Miles of paved	60	Annual circulation	149,229
Number street lights	448		
		Parks	
Fire Protection		Number of acres	123
Stations	1	Public parks	14
Firefighters	6	Community Center	N/A
Chief	1	Senior Recreation Center	N/A
Fire Engineers	3		
Captains	3	Public Education	
Fire Marshal	1	Number of students	4,079
Administrative Aide	1	Average daily attendance	3,800
		Number of teachers	280
Police Protection		Elementary schools	4
Station	1	Jr. High school	1
Police Officers	12	High school	1
Dispatchers	8		
School Resource Officer	1	Building Permits	
Captains	2	Permits issued	564
Investigators	4	Estimated cost	\$21,312,863
Patrol Sergeants	4		
Warrant Officer	0	Elections	
Animal Control Officer	1	Registered voters	3,274
Chief	1	# of votes cast in last general election	453
Assistant Chief	1	Percentage of votes cast to number of registered voters	14%
Records Clerk	1		
Information Technician	1		
		Sewer System	
Water System		Sewer connections	2,508
Number customers	2,894	Miles of sewer:	
Daily average consumption (gallons)	2,079,000	Storm	12
Storage capacity (gallons)	2,739,000	Sanitary	63
Miles of water mains	83.89		
Number of fire hydrants	544		

Personnel Schedule

FULL TIME EQUIVALENTS
 FY 09-10 FY 10-11 FY 11-12 FY 12-13

GENERAL FUND

ADMINISTRATION

Administrative Assistant	0	0	1	1
Assistant City Manager	1	1	1	1
City Engineer	0	0	1	1
City Manager	1	1	1	1
City Secretary	1	1	1	1
Maintenance Technician	1	1	0	0
Support Services Director	1	1	0	0

Sub-Total: 5 5 5 5

MUNICIPAL COURT

Municipal Judge	1	1	1	1
Deputy Court Clerk	1	1	1	1
Municipal Court Clerk	1	1	1	1

Sub-Total: 3 3 3 3

FINANCE DEPARTMENT

Director of Finance	1	1	1	1
Accounting Supervisor	1	0	0	0
Finance Clerk	1	1	1	1
Accounts Payable Clerk	1	1	1	1
Utility Clerk *	2	3	3	3
Clerk I	1	0	0	0

Sub-Total: 7 6 6 6

*Salary budgeted in Water Services

HUMAN RESOURCES DEPARTMENT

Human Resources Director	1	1	1	0
Human Resources Coordinator	0	0	0	1
Maintenance Technician	0	1	1	1

Sub-Total: 1 2 2 2

Notes: Transferred Maintenance Technician to Human Resources Department from Administration

Personnel Schedule

	FULL TIME EQUIVALENTS			
	FY 09-10	FY 10-11	FY 11-12	FY 12-13
POLICE DEPARTMENT				
Police Chief	1	1	1	1
Assistant Police Chief	1	1	1	1
Captains	2	2	2	2
Information Technician	1	1	1	1
Investigators	5	5	5	3
Patrol Sergeant	4	4	4	4
Patrol Officer	12	12	12	12
Records Clerk	1	1	1	1
Clerk 1	1	1	1	1
School Resource Officer	1	1	1	1
Warrant Officer	1	0	0	0
Animal Control Officer	1	1	1	1
Supervisor Communications	1	1	1	1
Communications Officer	8	8	8	8
Evidence Technician	0	0	0	1
Operations Manager	0	0	1	1
Sub-Total:	<u>40</u>	<u>39</u>	<u>40</u>	<u>39</u>
FIRE DEPARTMENT				
Fire Chief	1	1	1	1
Assistant Fire Chief	1	1	0	0
Fire Clerk	1	1	1	1
Fire Marshal	1	1	1	1
Captain	3	3	3	3
Fire Engineer	3	3	3	3
Firefighter	7	7	6	6
Sub-Total:	<u>17</u>	<u>17</u>	<u>15</u>	<u>15</u>
DEVELOPMENT SERVICES				
Director of Development Services	1	1	1	1
GIS/Planner	1	1	1	1
Building Official	1	1	1	1
Building Inspector	3	3	3	3
Code Compliance Inspector	1	1	2	2
Associate Planner	1	1	1	1
Planning Services Clerk	1	1	1	1
Development Services Clerk	2	2	2	2
Sub-Total:	<u>11</u>	<u>11</u>	<u>12</u>	<u>12</u>

Personnel Schedule

	FULL TIME EQUIVALENTS			
	FY 09-10	FY 10-11	FY 11-12	FY 12-13
STREET DEPARTMENT				
Public Works Director	1	1	1	1
Street Superintendent	1	1	1	1
Equipment Operator	4	4	4	4
Public Works Clerk	1	1	1	1
Maintenance Technician	6	6	6	6
Sub-Total:	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>
PARKS AND RECREATION				
Parks & Recreation Director	1	1	1	1
Parks Superintendent	1	1	1	1
Parks & Recreation Clerk	1	1	1	1
Maintenance Technician	8	8	8	8
Sub-Total:	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>
TOTAL GENERAL FUND:	<u>108</u>	<u>107</u>	<u>107</u>	<u>106</u>

CITY OF
Marble Falls
 TEXAS

214 Miles to Dallas

Burnet

Highland Haven

Granite Shoals

Cottonwood Shores

Sunrise Beach Village

281

ETJ

71 TEXAS

Horseshoe Bay

Meadowlakes

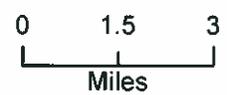
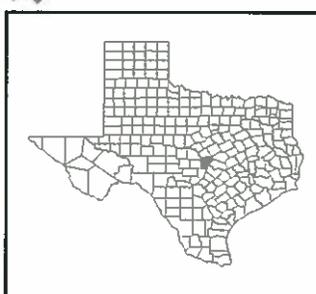
47 Miles to Austin

281

71 TEXAS

Round Mountain

85 Miles to San Antonio



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property.

Map produced by D. Lijequist (830) 798 7089, October 2012

City of Marble Falls History

Driving into Marble Falls down the river hill, one immediately sees the large dome of pink and red granite, known as the Granite Mountain, which lies west of the city. Crossing the river bridge, the beautiful Lake Marble Falls welcomes those entering the city.

In 1881, the Granite Mountain donated granite to the state of Texas for building the state capitol. Between, 1885 and 1887 some 15,700 loads of granite were transported to Austin for the construction of the capitol. The granite was donated in exchange for a railway connection to Austin.

The falls, for which the city was named, had attracted attention since the first Spanish explorers penetrated Central Texas and noted it on their maps as the "Great Falls", and then as the "Falls on the Colorado". This is what inspired Adam Rankin Johnson to create a town on the banks of the river. In the early 1950's, when Max Starcke Dam was built, the natural falls became invisible by the formation of the new lake.

On July 6, 1887, the charter of the Texas Mining and Improvement Company was filed in Burnet County. Adam Rankin Johnson and nine others ran the town under this organization. An election was held in the Town of Marble Falls on May 18, 1907 to determine if the town should form an incorporation as a village. At this time, a mayor-alderman form of government was instituted. On April 9, 1910, the citizens voted to adopt the provisions relating to cities and towns in lieu of the provisions relating to towns and villages. The town became known as the City of Marble Falls. In 1917 the all male voting population of Marble Falls elected Orpehlia (Birdie) Crosby Harwood the first woman mayor of the city, and perhaps the first woman in the United States who ever held the office of mayor of her city.

Population estimates hovered around 1,000 during most of the first half of the twentieth century. Present day population in the city is 7,200, while population within a 10 mile radius is estimated at 28,266.

Located in the heart of the Texas Hill Country, Marble Falls is 47 miles west of Austin and 85 miles north of San Antonio. Plenty of parks provide opportunities to enjoy the beauty of the Texas Hill Country. Lake Marble Falls is part of the Highland Lakes chain, the largest chain of lakes in Texas. Winding its way along 6 miles of steep limestone cliffs and hills in the City of Marble Falls, the lake is popular for boating, sailing, water-skiing and swimming.

Sources: The Handbook of Texas Online; [Burnet County History](#); [The New Handbook of Texas](#); "Frontier Times Magazine, Vol. 21, No. 4 – January 1944



General Fund

The General Fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in other funds. It receives a greater variety and amount of taxes and other revenues and finances a wider range of governmental activities than any other fund. Major functions financed by the General Fund include: Administration, Municipal Court, Finance, Human Resources, Mayor and City Council, Police, Fire, Development Services, Streets, and Parks and Recreation.

CITY OF MARBLE FALLS
GENERAL FUND -01
BUDGET SUMMARY
FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	611,395	632,999	632,999	662,898
REVENUES:				
Operating Revenues	6,938,464	7,718,447	7,422,389	7,593,085
Operating Transfers In	1,234,456	678,750	678,750	685,000
Total Revenues	<u>8,172,920</u>	<u>8,397,197</u>	<u>8,101,139</u>	<u>8,278,085</u>
TOTAL FUNDS AVAILABLE	8,784,315	9,030,196	8,734,138	8,940,983
EXPENDITURES:				
Operating Expenditures	<u>8,151,316</u>	<u>8,388,909</u>	<u>8,071,240</u>	<u>8,361,850</u>
ENDING FUND BALANCE	<u>632,999</u>	<u>641,287</u>	<u>662,898</u>	<u>579,133</u>

Revenues by Category
General Fund - 01
FY 2012-13

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
PROPERTY TAXES					
4001	Current Property Taxes	1,181,742	1,230,000	1,230,000	1,230,000
4002	Delinquent Prop. Taxes	18,116	22,500	22,000	22,500
4003	Penalty & Interest-Taxes	16,656	21,000	20,000	21,000
	Subtotal	1,216,514	1,273,500	1,272,000	1,273,500
SALES TAXES					
4005	Sales Tax	2,928,504	3,131,000	3,130,000	3,193,620
4006	Sales Tax/Prop. Tax Relief	1,479,819	1,565,000	1,565,000	1,596,300
	Subtotal	4,408,323	4,696,000	4,695,000	4,789,920
FRANCHISE FEES					
4008	Franchise Fees-ATMOS	38,578	45,000	34,891	42,000
4009	Franchise Fees-TELCOM	56,611	58,000	60,000	62,000
4010	Franchise Fees-Northland	30,210	31,000	28,511	30,000
4011	Franchise Fees-PEC	256,488	295,000	290,000	295,000
4012	Franchise Fees-Allied Waste	102,635	130,000	110,000	135,000
4013	Franchise Fees-Time Warner	21,344	28,000	30,000	34,000
	Subtotal	505,866	587,000	553,402	598,000
FINES & FORFEITURES					
4030	Municipal Court Fines	200,148	305,000	200,000	220,000
4031	Mun. Court-Service Fees	10,586	16,000	9,000	10,000
4032	Warrant Service Fees	33,603	35,000	26,000	28,000
4033	Building Security Fund	5,547	8,500	5,000	5,500
4035	Municipal Court Tech Funds	7,722	12,000	6,000	6,500
4044	Time Payment Fees	1,343	1,800	1,200	1,500
4045	Driver Safety Course	1,704	3,000	1,200	1,500
4046	Juvenile Case Mgmt Fund	2,805	2,000	5,000	6,000
	Subtotal	263,458	383,300	253,400	279,000
EARNINGS FROM USE OF CITY PROPERTY					
4200	Swimming Pool Admissions	20,826	22,000	22,000	22,000
4225	Swimmng Pool Parties	5,960	5,000	6,000	6,000
4226	Swimming Lessons	2,200	4,000	4,000	4,000
4227	Swim Team Fees	6,530	6,000	6,000	6,000
4228	Season Pool Passes	3,510	3,500	3,000	3,500
4250	Swimming Pool Concessions	2,295	3,000	3,000	3,000
4251	Pavilion Cleaning Fees	17,125	35,000	24,000	30,000
4308	Pavilion Revenue	42,150	65,000	40,000	46,000
4310	Park Concession Agreemts	315	500	500	500
4406	Park Reservations/Permits	9,875	8,500	9,000	10,000
4411	Helicopter Pad Lease	765	765	765	765
	Subtotal	111,551	153,265	118,265	131,765

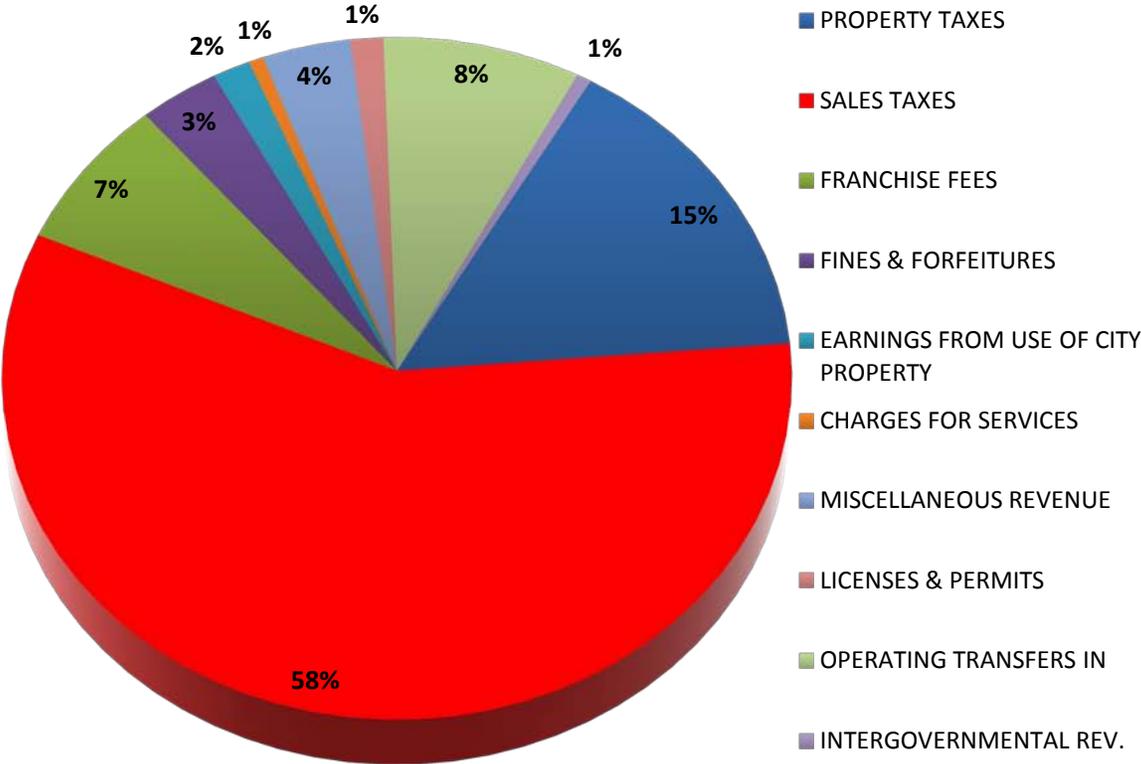
Revenues by Category
General Fund - 01
FY 2012-13

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
CHARGES FOR SERVICES					
4022	Street Assessments	707	0	0	0
4101	Garbage Penalties	10,290	12,000	10,000	1,000
4402	Reimbursement/Security	19,645	24,000	19,000	22,000
4520	Map Sales/Develop. Fees	191	200	0	0
4526	Plan Review Fees	2,675	3,500	3,500	3,500
4527	Re-Inspection Fees	4,010	6,000	500	500
4528	NPS Exempt	1,500	2,500	1,900	2,000
4529	NPS Filing	850	700	4,000	4,000
4530	COM NPS	8,310	3,500	12,000	12,000
4531	RES NPS	100	200	200	200
4533	BMP Fees	4,500	4,000	4,000	5,000
	Subtotal	52,778	56,600	55,100	50,200
MISCELLANEOUS REVENUE					
4016	Bingo Tax	2,296	1,600	3,100	3,200
4017	Mixed Beverage Tax	36,981	25,000	30,000	32,000
4252	Park Donations	1,024	0	0	0
4252.01	Donations for Spring Break	300	0	0	0
4253	Resale Items- Park Dept.	846	0	500	200
4306	Miscellaneous Revenue	41,725	73,000	80,000	60,000
4309	Overage/Shortage	41	0	0	0
4404	Trial Reimb- Police O.T.	131	0	110	0
4412	Memorial Bench Revenue	1,100	0	0	0
4413	LEOSE/State Training	2,331	0	0	0
4414	Pavilion Pavestones	400	150	0	0
4416	Equipment Grant - Police Dept.	0	4,462	4,462	0
4500	Office Sales	1,900	2,000	2,000	2,000
4501	Sale of Property	0	0	50,000	0
4508	FEMA Grant	(20,563)	0	0	0
4509	SECO Grant	6,416	0	0	0
4513	Donations/Police Dept.	905	2,720	3,000	0
4517	Donations/Fire Dept.	1,000	0	1,050	0
4522	SAFER Grant	9,315	0	0	0
4523	Council of Gov.-Police	500	0	0	0
4534	Sales from Vending Machine	500	700	500	500
4537	Equip Grant- White Found	17,000	0	0	0
4560	Bank Interest Earned	9,710	6,000	3,000	3,000
4564	Int. Earned on Investments	99	150	100	100
4570	Int. Earned on Assesments	82	100	0	0
4961	Reimb Comm Agree HSB	68,900	68,900	68,900	68,900
4962	Reimb Comm Agree GS	50,000	50,000	50,000	50,000
4963	Command Bus Reimb	310	0	0	0
4964	Reimb Inspections Mlakes	0	7,000	7,000	7,000
4965	Reimb Fire Protect. Mlakes	0	14,000	14,000	14,000
4993	Ret Earnings-Child Safety	0	16,000	0	0
4994	Ret. Earnings/Court Tech	0	25,000	0	0
4998	Salary Savings	0	100,000	0	60,000
	Subtotal	245,821	406,782	322,722	305,900

Revenues by Category
General Fund - 01
FY 2012-13

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
LICENSES & PERMITS					
4034	Certificate of Occupancy	3,150	4,500	2,500	2,800
4503	Alarm License & Permits	6,048	6,000	6,500	7,000
4504	Building Permits	56,610	85,000	75,000	85,000
4505	Alcohol Permits & License	6,528	5,000	6,500	7,000
4512	Zoning & Variance Fees	7,695	7,000	10,000	10,000
4525	Fire Permits/Inspections	3,122	3,500	1,000	2,000
	Subtotal	83,153	111,000	101,500	113,800
OPERATING TRANSFERS IN					
4902	Transfer from Cemetery	3,300	7,500	7,500	7,500
4903	Transfer from Water Fund	850,000	550,000	550,000	650,000
4905	Transfer from Hotel/Motel	105,000	93,750	93,750	0
4907	Transfer from Econ. Dev.	124,500	25,000	25,000	25,000
4913	Transfer from La Ventana	2,500	2,500	2,500	2,500
4916	Transfer from Flood Fund	140,000	0	0	0
4917	Transfer from Fund 57	812	0	0	0
4918	Transfer from Fund 59	8,344	0	0	0
	Subtotal	1,234,456	678,750	678,750	685,000
INTERGOVERNMENTAL REV.					
4960	Intergovernmental-MFISD	51,000	51,000	51,000	51,000
	Subtotal	51,000	51,000	51,000	51,000
TOTAL					
		8,172,920	8,397,197	8,101,139	8,278,085

General Fund Revenues by Category 2012-2013



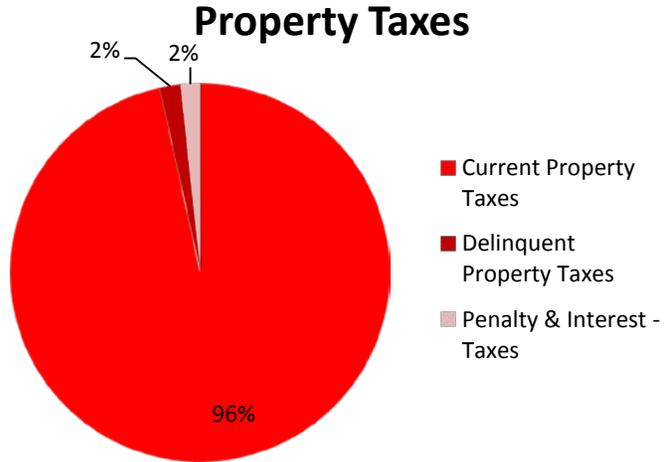
Revenue from taxes accounts for seventy percent (73%) of the total revenues. The majority (58%) of these taxes comes from sales tax. Property tax (15%) is another important contributor of the taxes portion of revenue. Both are indicators of the continuing growth of the City of Marble Falls.

Major Revenue Sources

FY 2012-2013

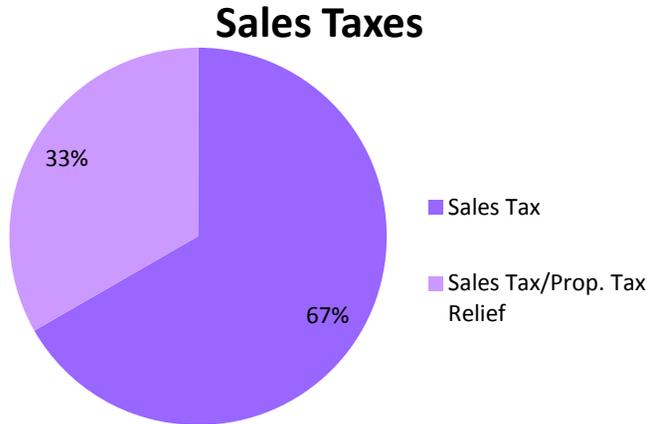
Property Taxes

Current Property Taxes	1,230,000
Delinquent Property Taxes	22,500
Penalty & Interest - Taxes	21,000
Total Property Taxes	<u>1,273,500</u>



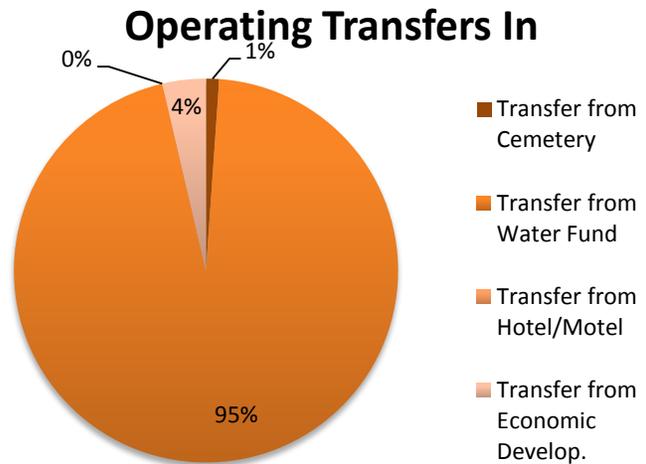
Sales Taxes

Sales Tax	3,193,620
Sales Tax/Prop. Tax Relief	1,596,300
Total Sales Taxes	<u>4,789,920</u>



Operating Transfers In

Transfer from Cemetery	7,500
Transfer from Water Fund	650,000
Transfer from Hotel/Motel	0
Transfer from Economic Develop.	25,000
Total Operating Transfers In	<u>682,500</u>



Property Taxes, Sales Taxes and Operating Transfers In account for 79% of the total budgeted revenue. Sales Taxes, the largest source of revenue, has more than doubled in ten years.

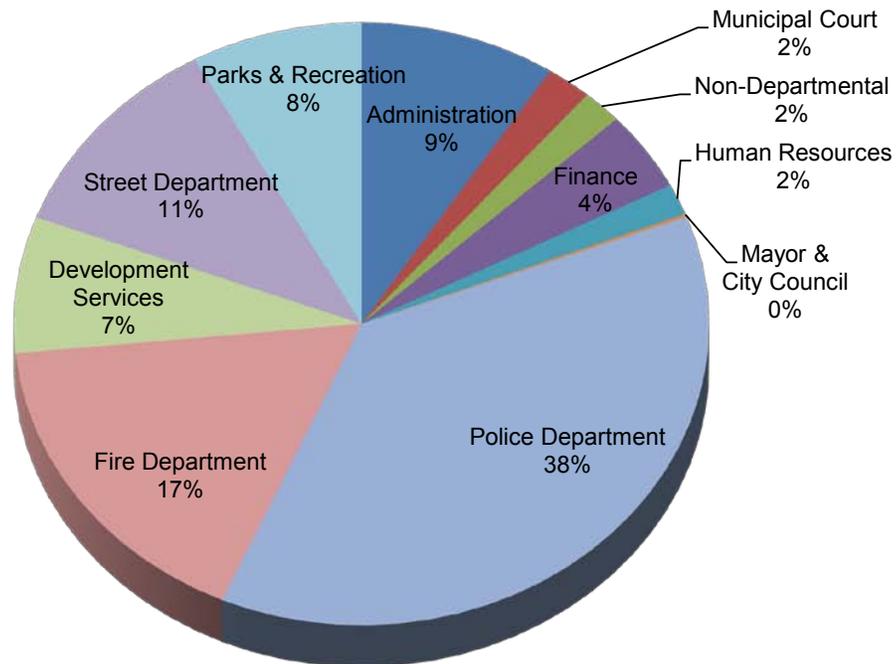
General Fund Disbursement Schedule

Fiscal Year 2012-2013

DEPARTMENT	2010-2011	2011-2012		2012-2013	PERCENT CHANGE
	ACTUAL	BUDGET	ESTIMATED	ADOPTED	
Administration	801,998	739,058	730,662	764,070	3.38%
Municipal Court	205,241	245,825	199,660	176,600	-28.16%
Non-Departmental	165,416	184,400	184,400	155,400	-15.73%
Finance	346,733	380,550	345,488	357,610	-6.03%
Human Resources	162,359	179,705	172,487	140,660	-21.73%
Mayor & City Council	10,495	13,900	12,500	12,610	-9.28%
Police Department	3,054,103	3,098,666	2,980,051	3,122,805	0.78%
Fire Department	1,345,289	1,370,490	1,338,463	1,411,090	2.96%
Development Services	541,272	581,705	568,252	611,160	5.06%
Street Department	857,364	868,820	886,584	943,875	8.64%
Parks & Recreation	661,046	725,790	652,693	665,970	-8.24%
TOTAL	8,151,316	8,388,909	8,071,240	8,361,850	-0.32%

The overall decrease of -.32% is primarily due to reductions in the Municipal Court, Non-Departmental, Human Resources, Mayor & City Council Departments for FY 2012-2013.

All departments were asked to cut back on operation costs, some departments were able to reduce more than others.



Expenditures by Category

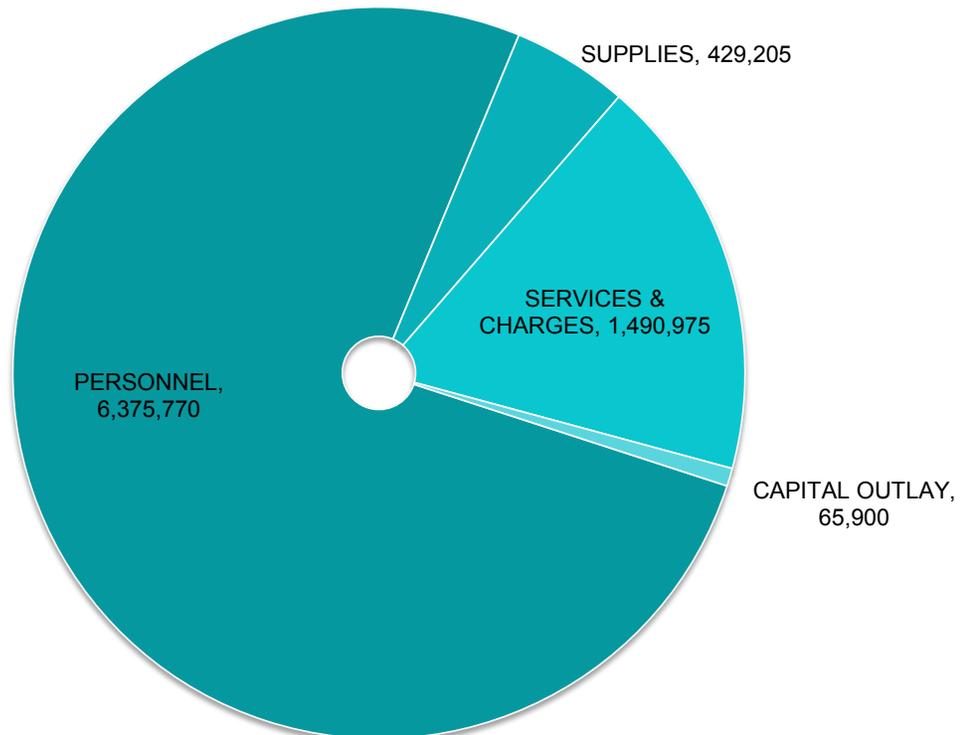
General Fund - 01

FY 2012-13

DEPARTMENT	PERSONNEL	SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS	TOTAL
Administration	412,870	23,800	327,400	0	0	0	764,070
Municipal Court	127,615	2,960	46,025	0	0	0	176,600
Non-Departmental	0	0	155,400	0	0	0	155,400
Finance Department	282,300	15,200	60,110	0	0	0	357,610
Human Resources	103,375	11,400	25,885	0	0	0	140,660
Mayor & City Council	110	0	12,500	0	0	0	12,610
Police Department	2,584,850	162,650	355,305	20,000	0	0	3,122,805
Fire Department	1,215,550	71,115	124,425	0	0	0	1,411,090
Development Services	521,750	39,010	50,400	0	0	0	611,160
Street Department	667,300	47,850	182,825	45,900	0	0	943,875
Parks and Recreation	460,050	55,220	150,700	0	0	0	665,970
TOTAL	6,375,770	429,205	1,490,975	65,900	0	0	8,361,850

TRANSFERS, 0

DEBT SERVICE, 0

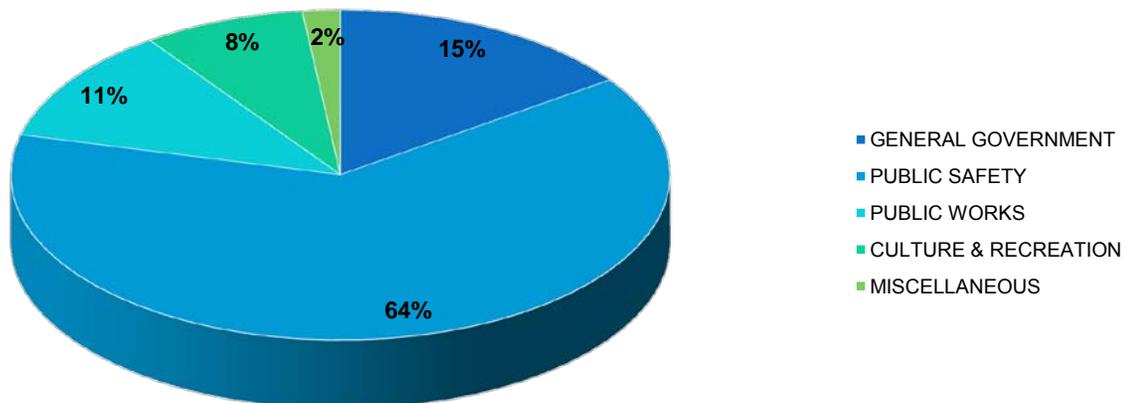


Personnel expenses for the 130 City of Marble Falls Employees account for 74% of total expenditures. These expenses include all taxes, insurance, etc. typically associated with payroll expenses.

Expenditures by Function

FY 2012-2013

DEPARTMENT	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
<u>GENERAL GOVERNMENT</u>				
Administration	801,998	739,058	730,662	764,070
Finance	346,733	380,550	345,488	357,610
Human Resources	162,359	179,705	172,487	140,660
Mayor & City Council	10,495	13,900	12,500	12,610
Subtotal	1,321,585	1,313,213	1,261,137	1,274,950
<u>PUBLIC SAFETY</u>				
Municipal Court	205,241	245,825	199,660	176,600
Police Department	3,054,103	3,098,666	2,980,051	3,122,805
Fire Department	1,345,289	1,370,490	1,338,463	1,411,090
Development Services	541,272	581,705	568,252	611,160
Subtotal	5,145,905	5,296,686	5,086,426	5,321,655
<u>PUBLIC WORKS</u>				
Street Department	857,364	868,820	886,584	943,875
Subtotal	857,364	868,820	886,584	943,875
<u>CULTURE & RECREATION</u>				
Parks and Recreation	661,046	725,790	652,693	665,970
Subtotal	661,046	725,790	652,693	665,970
<u>MISCELLANEOUS</u>				
Non-Departmental	165,416	184,400	184,400	155,400
Subtotal	165,416	184,400	184,400	155,400
TOTAL	8,151,316	8,388,909	8,071,240	8,361,850



General Fund Administration

Description

The purpose of the City Manager's Office is to provide administrative leadership necessary to realize City Council policy.

The Administration Department is composed of the City Manager, Assistant City Manager, City Engineer, and City Secretary. The City Secretary's Office serves as the liaison between the City Administration and the elected officials.

The Administration Department strives to meet goals and objectives by providing professional management for the city departments, the City Council, and our community. The Administration Department provides leadership based on our City Council's direction and a shared vision with those who work, live, and visit Marble Falls. The Administration Department also strives to assure observance of the policies, goals and objectives put forth by the City Council.

Goals and Objectives

To provide those who live, work, and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

In order to meet this goal we will:

- Process Open Records Requests for citizens and staff in a timely manner.
- Maintain accurate records of current Board, Commission and Committee Member's terms of office and inform City Council of upcoming vacancies for timely appointments.
- Maintain required Records, Ordinances, Resolutions and City Codes.
- Maintain accurate Cemetery records.
- Maintain the City web page with current information.
- Assure all legal requirements are met in the administration of Municipal Elections.
- Oversee a Records Management Program for the City that provides for identification, maintenance, retention, security, disposition and preservation of City Records.

What We Accomplished in 2011-2012

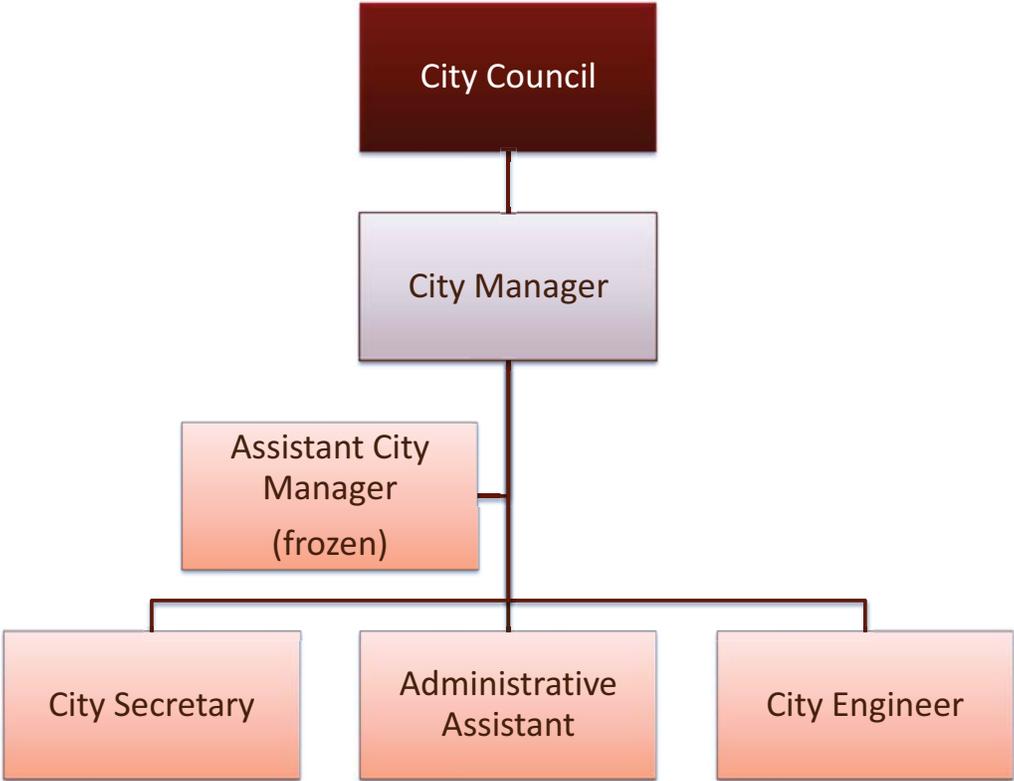
- Received and responded to Open Records requests.
- Updated the City's and EDC's municipal websites.
- Continued to convert all Minutes, Ordinances and Resolutions to electronic records for posting on the Municipal Website.
- Worked with IT Department on updating software and computers.
- Updated Public Works and Parks telephone system.
- Attended continuing education seminars.
- Continued to utilize means of social media for communication.
- Trained for Blackboard Connect software upgrade.

What We Plan to Accomplish in 2012-2013

- Continue updating municipal website and provide more information online.
- Destroy records that have exceeded their retention period and continue to educate staff on records retention.
- Continue converting permanent documents to electronic format.

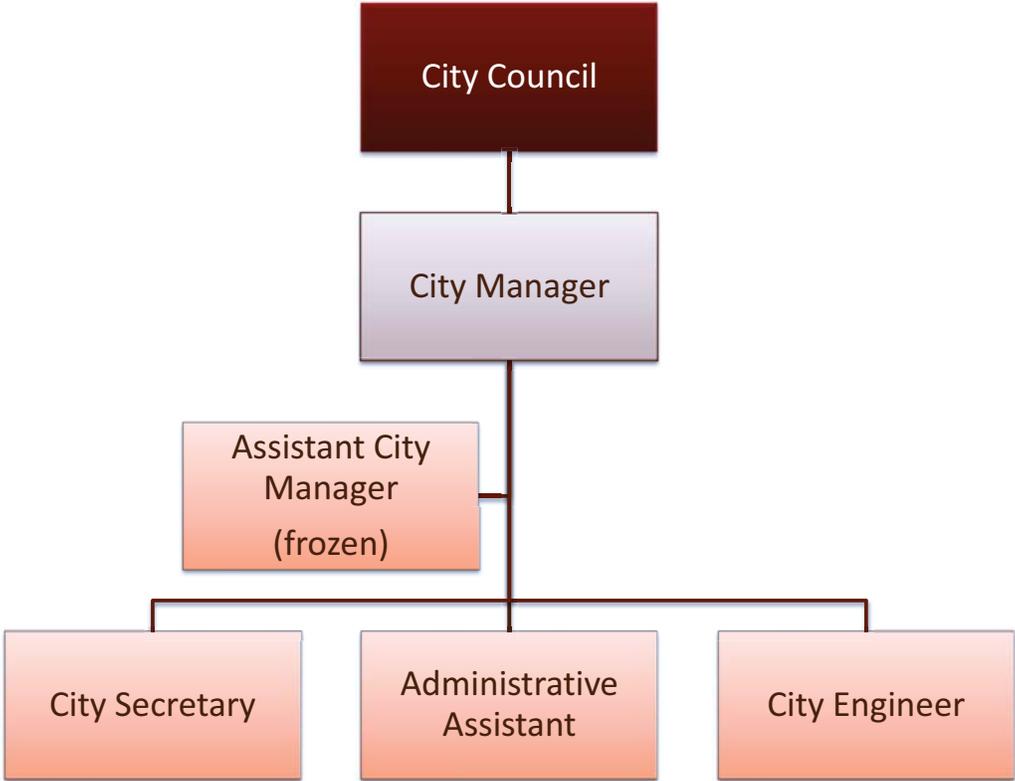
Administrative Department				
Performance Measures	Actual FY 09-10	Actual FY 10-11	Estimated FY 11-12	Projected FY 12-13
Bid Openings	17	3	10	10
Open meetings	109	107	85	100
Elections	1	1	1	1
Solicitor's Permits Issued	11	9	8	9
Public Information Requests	37	40	34	37
Ordinances Approved	37	33	30	34
Resolutions Approved	30	24	25	27
Street Light Outages Reported	87	35	35	35

Administration



Fund: General				
Department: Administration	10	11	12	13
City Manager	1	1	1	1
Assistant City Manager	1	1	1	1
City Secretary	1	1	1	1
Maintenance Technician	1	0	0	0
General Services Director	1	0	0	0
Administrative Assistant	0	1	1	1
City Engineer	0	1	1	1
TOTALS	5	5	5	5

Administration



Fund: General				
Department: Administration	10	11	12	13
City Manager	1	1	1	1
Assistant City Manager	1	1	1	1
City Secretary	1	1	1	1
Maintenance Technician	1	0	0	0
General Services Director	1	0	0	0
Administrative Assistant	0	1	1	1
City Engineer	0	1	1	1
TOTALS	5	5	5	5

01-General Fund

		2010-2011	2011-2012	2011-2012	2012-2013
ADMINISTRATION		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
542-5100	SALARIES (EXEMPT)	231,124	274,868	272,300	280,470
542-5105	SALARIES (NON-EXEMPT)	27,561	29,100	29,100	29,100
542-5140	OVERTIME	542	400	800	500
542-5155	EMPLOYEE LONGEVITY PAY	3,336	3,950	3,831	4,300
542-5170	SOCIAL SECURITY	18,474	26,200	25,200	25,850
542-5175	RETIREMENT	18,149	18,800	18,100	17,900
542-5180	EMPLOYEE HEALTH/DENTAL	15,730	22,100	22,700	22,700
542-5181	DEPENDENT HEALTH/DENTAL	9,133	10,800	13,950	13,950
542-5182.01	LIFE/LTD	1,444	2,000	2,000	2,000
542-5183	HAS - EMPLOYER CONTRIBUTION	3,000	3,000	3,000	3,000
542-5185	UNEMPLOYMENT BENEFITS	1,310	0	0	0
542-5190	WORKERS COMPENSATION	100	200	490	500
542-5193	AUTO ALLOWANCE	8,723	6,300	12,600	12,600
TOTAL PERSONNEL SERVICES		338,626	397,718	404,071	412,870
<u>SUPPLIES</u>					
542-5314	COMPUTER EQUIPMENT	1,919	1,000	1,000	2,000
542-5318	FURNITURE	2,241	500	500	500
542-5320	POSTAGE	3,107	4,000	4,500	4,500
542-5330	GAS, OIL, & NEW TIRES	363	1,000	1,000	1,000
542-5332	OFFICE SUPPLIES	6,789	10,000	9,000	10,000
542-5333	COMPUTER SUPPLIES/SOFTWARE	6,267	2,500	2,500	2,500
542-5334	COPIER SUPPLIES	489	200	500	300
542-5335	JANITORIAL SUPPLIES	1,061	400	700	500
542-5350	PRINTING	13	500	200	300
542-5354	ELECTION SUPPLIES & EXPENSE	444	1,000	500	1,000
542-5355	PUBLICATIONS & BOOKS	263	400	400	400
542-5390	SMALL TOOLS & EQUIPMENT	221	300	300	300
542-5399	MISCELLANEOUS SUPPLIES	208	200	1,000	500
TOTAL SUPPLIES		23,385	22,000	22,100	23,800
<u>MAINTENANCE</u>					
542-5401	BUILDING MAINTENANCE	5,986	7,500	5,000	7,500
542-5402.01	GROUND MAINTENANCE	60	200	0	0
542-5403	COMPUTER MAINTENANCE	0	250	250	250
542-5404	TELEPHONE MAINTENANCE	765	500	1,000	500
542-5406	SOFTWARE MAINTENANCE	0	3,000	2,000	3,000
542-5408.01	LIBRARY MAINTENANCE	7,523	6,500	6,500	6,500
542-5457	VEHICLE/EQUIP. MAINTENANCE	134	500	500	500
TOTAL MAINTENANCE		14,468	18,450	15,250	18,250

01-General Fund

		2010-2011	2011-2012	2011-2012	2012-2013
ADMINISTRATION		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
542-5501	MEDICAL SERVICES	172	200	100	100
542-5501.01	BACKGROUND CHECKS	9	0	0	0
542-5513	ENGINEERING SERVICES - K.C.	17,053	5,900	5,000	0
542-5513.06	RIGHT OF WAY SERVICES	3,663	8,000	8,000	8,000
542-5514	LEGAL SERVICES-CONTRACT	121,659	100,000	95,000	110,000
542-5515.01	SURVEYING	9,789	10,000	8,000	8,000
542-5520	PROFESSIONAL SERVICES	0	500	500	500
542-5520.05	PROF. SVCS-COMPUTER SUPPORT	12,915	14,000	14,000	15,000
542-5525	CODIFICATION CITY ORDIN.	6,833	10,000	10,000	10,000
542-5526	CREDIT CARD SERVICE FEES	362	600	600	600
542-5527	BANK FEES	4,348	4,000	4,000	4,000
542-5530	ADVERTISING & NOTICES	1,883	2,500	2,500	2,500
542-5540	TELEPHONE	8,578	9,000	8,500	9,000
542-5542	NATURAL GAS	770	1,000	1,000	1,000
542-5545	ELECTRICITY	11,105	10,000	9,000	10,000
542-5570	RENTAL EQUIPMENT	16,481	14,000	14,000	14,000
542-5580	INSURANCE - GENERAL LIABILI	766	900	739	900
542-5581	INSURANCE-REAL/ PERSONAL PR	9,914	10,400	9,221	10,200
542-5582	INSURANCE - ERRORS/OMISSION	2,332	1,600	1,329	1,500
542-5583	INSURANCE - VEHICLE LIABILI	274	290	281	300
542-5584	INSURANCE - VEHICLE APD	162	200	171	200
542-5586	EMPLOYEE BOND INSURANCE	325	400	400	450
542-5595	BURNET CO.APPRAISAL DIST.	79,266	80,000	80,000	84,000
TOTAL SERVICES		308,659	283,490	272,341	290,250
<u>OTHER</u>					
542-5610	DUES	7,098	7,000	7,000	7,000
542-5611	COMMUNITY DONATION EXPENSE	0	0	0	0
542-5615	RECORDING FEES	571	500	500	500
542-5625	BUSINESS EXPENSES	3,824	5,000	5,000	5,000
542-5626	PROFESSIONAL DEVELOPMENT	2,412	3,900	3,900	5,900
542-5640	BAD DEBT EXPENSES	-5	0	0	0
542-5665	MISCELLANEOUS EXPENSES	1,166	1,000	500	500
542-5665.01	MEMORIAL BENCH EXPENSE	1,350	0	0	0
TOTAL OTHER		16,416	17,400	16,900	18,900
TOTAL ADMINISTRATION		801,995	739,058	730,662	764,070

General Fund

Municipal Court

Description

The Municipal Court has original and exclusive jurisdiction over violations of city ordinances that occur in the territorial jurisdiction of the city and on property owned by the city in the city's extraterritorial jurisdiction. While most fines are up to \$500, fines of up to \$2,000 may be assessed for violations relating to fire safety, zoning, public health and sanitation. Municipal Courts have limited civil jurisdiction and are able to assess civil penalties for owners of dangerous dogs. Parking violations are included in City of Marble Falls ordinances.

The Municipal Judge also serves as magistrate of the state. In this capacity, the Municipal Judge has authority to issue warrants for the apprehension and arrest of persons charged with the commission of an offense. As a magistrate, the Municipal Judge may issue *emergency* protective orders, hold preliminary hearings, discharge an accused or remand the accused to jail and set bail.

The court must maintain a record of each case filed before the court, prepare judgments, hold indigence hearings, issue warrants, approve community service requests, magistrate and certify juveniles statements and prepare cases for trials. The Municipal Judge presides over all trials, unless a reason for recusal is presented.

The court is responsible for monthly, quarterly and yearly reports to various entities, which include the state and the City Council.

Goals and Objectives

- Administer fair and impartial justice.
- Stay current on new legislation and laws.
- Uphold the judicial ethics and abide by the Code of Judicial Conduct.
- Maintain productive, efficient and friendly customer service oriented staff to assist citizens.

What We Accomplished in 2011-2012

- Had city prosecutor do a blanket dismissal on old warrants and participated in the Statewide Warrant Round-Up to bring our outstanding warrant balance down.
- Changed staff-Judge retired, new Judge appointed. Hired two Juvenile Case Managers.
- Established Teen Court and had first successful year full of cases.
- Contributed to the Marble Falls Middle School for an anti-bullying program and to the High School for a teenage drinking and driving program out of our Child Safety Fund.
- Established a weekly status report to assist in efficiently maintaining court docket. This process saves time for court personnel by changing statuses of cases in bulk and to initiate

phone calls for the specific status. The phones are sent to our court notification system to remind defendants of payments, community service, court dates, pending warrants, etc.

- Warrants are issued weekly as well as list for various entities: Our Police Department, neighboring city’s police departments, the County Jail, and our city website.
- Court docket published weekly on city website.
- Established a bond report to email weekly to the County Jail to release bondman’s liability on defendants that appear in our court.

What Plan to Accomplish in 2012-2013

- Continue to reduce outstanding balance by generating periodic phone calls on all outstanding warrants and participating in the Statewide Warrant Round-Up 2013.
- Hire a new clerk that will also be our Juvenile Case Manager.
- Continue with Teen Court program and work with school on recruiting teens.

Did You Know?

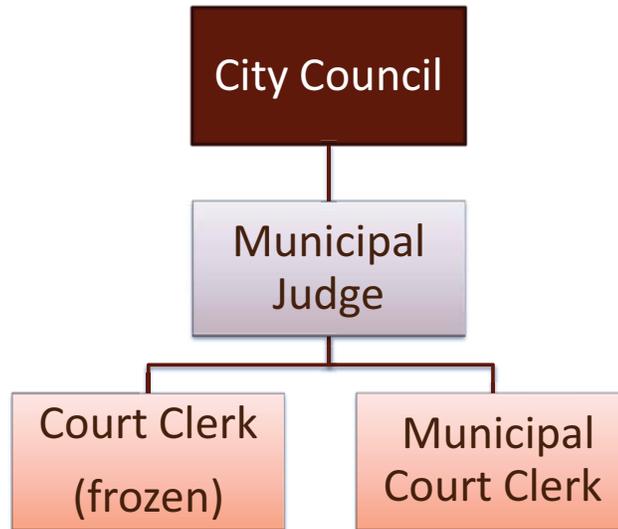
- The Boys and Girls Club implemented “Smart Moves”. This program is geared toward prevention and education on drug abuse, alcohol abuse and premature sexual activity.
- The Legislature is trying to “pass the paddle” back to the schools. They are making efforts to reverse the trend so that fewer children will be treated as criminals for common school misbehavior. They are also trying to make schools take more steps to deter attendance issues and requiring documentation of their steps to be shown to the court upon filing a case on a student and/or parent.

Municipal Court				
Performance Measures	Actual FY 09-10	Actual FY 10-11	Estimated FY 11-12	Projected FY 12-13
Traffic citations	2534	1672	1062	1073
State law violations	991	798	522	913
City ordinances	138	110	32	64
Total violations	3,663	2381	1616	2050
Warrants issued	1,635	1146	884	893
Court cases set	37	15	0	12

*Estimated amounts were taken from the Office of Court Administration Report for the first eight months. Totals divided by eight and multiplied by 12 for an estimated average.

**Projected amounts are an estimated 1% more than previous estimates.

Municipal Court



Fund: General	10	11	12	13
Department: Municipal Court				
Municipal Judge	1	1	1	1
Deputy Court Clerk	1	1	1	1
Municipal Court Clerk	1	1	1	1
TOTALS	3	3	3	3

01-General Fund

		2010-2011	2011-2012	2011-2012	2012-2013
MUNICIPAL COURT		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
543-5100	SALARIES (EXEMPT)	53,704	67,200	67,200	46,200
543-5105	SALARIES (NON-EXEMPT)	61,958	48,700	33,600	34,800
543-5140	OVERTIME	1,525	3,700	3,700	3,700
543-5143	SPECIAL ASSIGNMENT PAY	0	3,200	3,200	3,200
543-5143.01	COURT BAILIFF FUND	0	2,100	2,100	2,100
543-5155	EMPLOYEE LONGEVITY PAY	3,467	4,000	3,535	2,500
543-5170	SOCIAL SECURITY	9,387	10,200	9,200	7,950
543-5175	RETIREMENT	8,739	7,400	6,600	5,500
543-5180	EMPLOYEE HEALTH/DENTAL	15,431	17,300	12,200	12,200
543-5181	DEPENDENT HEALTH/DENTAL	2,941	3,600	120	120
543-5182.01	LIFE/LTD	883	950	850	900
543-5183	HSA-EMPLOYER CONTRIBUTION	2,583	3,000	2,000	2,000
543-5190	WORKERS COMPENSATION	219	250	124	145
543-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
TOTAL PERSONNEL SERVICES		167,137	177,900	150,729	127,615
<u>SUPPLIES</u>					
543-5320	POSTAGE	1,744	1,800	1,800	1,800
543-5332	OFFICE SUPPLIES	569	700	841	800
543-5333	COMPUTER SUPPLIES/SOFTWARE	1,375	0	0	0
543-5334	COPIER SUPPLIES	14	0	0	0
543-5350	PRINTING	143	450	300	300
543-5355	PUBLICATIONS & BOOKS	84	100	60	60
543-5399	MISCELLANEOUS SUPPLIES	9	0	0	0
TOTAL SUPPLIES		3,938	3,050	3,001	2,960
<u>SERVICES</u>					
543-5514.02	LEGAL SVCS/CITY PROSECUTOR	18,000	19,200	18,900	19,200
543-5519	JURY SERVICE FEES	-4	0	0	0
543-5520	PROFESSIONAL SERVICES	0	4,100	4,000	500
543-5526	CREDIT CARD FEES	2,211	3,000	2,600	3,000
543-5530	ADVERTISING & NOTICES	25	100	0	100
543-5540	TELEPHONE	2,534	2,000	1,000	1,200
543-5580	INSURANCE - GENERAL LIABILI	196	225	185	225
543-5582	INSURANCE-ERRORS/OMISSIONS	283	350	291	350
TOTAL SERVICES		23,245	28,975	26,976	24,575
<u>OTHER</u>					
543-5610	DUES	170	400	80	100
543-5611	COURT TECHNOLOGY EXPENSES	9,315	25,000	15,000	18,000
543-5612	CHILD SAFETY EXPENSES	0	7,000	0	0
543-5613	TEEN COURT EXPENSES	0	1,000	500	500
543-5614	COURT NOTIFICATION EXPENSE	0	200	1,074	1,200
543-5625	BUSINESS EXPENSES	0	500	500	500
543-5626	PROFESSIONAL DEVELOPMENT	1,344	1,300	1,300	900
543-5665	MISCELLANEOUS EXPENSES	92	500	500	250
TOTAL OTHER		10,921	35,900	18,954	21,450
TOTAL MUNICIPAL COURT		205,241	245,825	199,660	176,600

General Fund

Non-Departmental

Expenses in the Non-Departmental portion of the General Fund are those items that are applicable to all departments within that fund. Employee Recognition, In-House Training and Unemployment Benefits are examples. Local Assistance expenses from the General Fund are also found in this department.

01-General Fund

NON-DEPARTMENTAL		2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
<u>SERVICES</u>					
544-5550.01	E.M.S. CONTRACT FEE	128,000	128,000	128,000	128,000
TOTAL SERVICES		128,000	128,000	128,000	128,000
<u>OTHER</u>					
544-5665.01	MISCELLANEOUS EXPENSES- DONATED FUNDS	0	25,000	25,000	0
TOTAL OTHER		0	25,000	25,000	0
<u>LOCAL ASSISTANCE</u>					
544-5700	MF YOUTH BASEBALL ASSOC.	4,500	4,500	4,500	4,500
544-5702	BOYS AND GIRLS CLUB	12,000	12,000	12,000	12,000
544-5704	GRANITE CNTRY YOUTH SOCCER	1,200	1,200	1,200	1,200
544-5706	CHILDREN'S DAY CELEBRATION	500	0	0	500
544-5770	WMSON-BURNET CO. OPPORTUNIT	1,200	1,200	1,200	1,200
544-5771	CARTS PROGRAM	500	500	500	0
544-5789	M.F. SENIOR ACTIVITY CENTER	12,000	12,000	12,000	8,000
TOTAL LOCAL ASSISTANCE		31,900	31,400	31,400	27,400
<u>TRANSFERS</u>					
544-6163	TRANSFER TO FUND 63	870	0	0	0
544-6171	TRANSFER TO FUND 71	4,646	0	0	0
TOTAL TRANSFERS		5,516	0	0	0
TOTAL NON-DEPARTMENTAL		165,416	184,400	184,400	155,400

General Fund

Finance Department

Description

The Finance Department is responsible for the wise and prudent use of the city's finances, while providing reliable financial information.

This department provides quality financial management and utility billing services in a professional and efficient manner to achieve a high level of internal and external customer satisfaction. It is also responsible for the collection, investment, disbursement and documentation of all city funds. Preparing the city's annual budget document and annual comprehensive financial report (audit) is another important duty as well as processing and preparing payment for city purchases and expenditures and monitoring purchase orders. The Finance Department also prepares the city payroll, prepares reports, analysis and information as needed by the City Manager, the City Council and other departments, provides billing, collection and accounting for all water, wastewater and garbage accounts and maintains the fixed assets records for the city.

The Finance department is also responsible for the sound fiscal management of all City assets. The department supervises all revenue collections, property tax administration, purchasing, investments, fixed asset management and financial reporting.

Goals and Objectives

- To meet customer expectations in a timely and accurate manner.
- To enhance customer relations through on-going training and timely responsiveness.
- Enforce and apply the principles of Governmental Accounting Standards Board (GASB).
- To provide accurate and compliant budgeting, accounting and payroll services to City departments in order to manage the city's resources and meet federal, state and GASB requirements.
- Enforce and apply the principles of Governmental Accounting Standards Board (GASB).

What We Accomplished in 2011-2012

- Continued to maintain good accounting policies and procedures in order to wisely and prudently invest and use the city's funds.
- Received Distinguished Budget Presentation Award for FY 2011-2012 budget from the Government Finance Officers Association.
- Received certificate of Achievement for Excellence in Financial Reporting for FY 2010-2011
- Staff training on Incode software system through onsite training and web training.
- Began using TOP software for payroll, sending payroll check stubs through email instead of paper form.
- Began using credit card to pay for health insurance bills in order to earn rebate dollars.

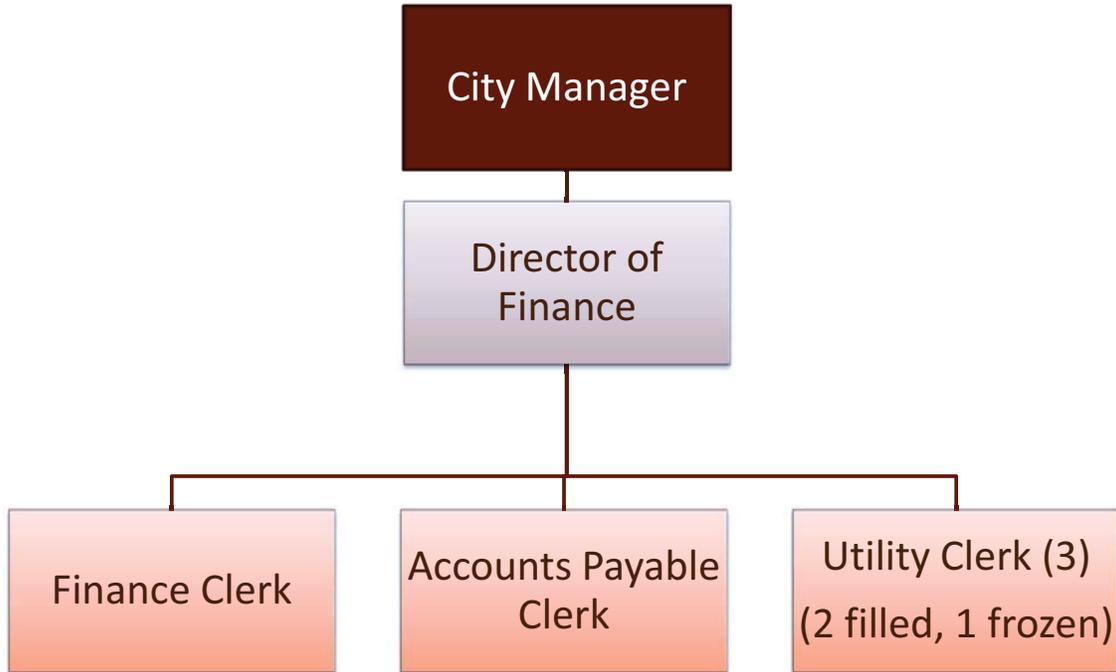
- Refinanced 2009 Taxable Bonds for the Economic Development Corporation and realized a savings in excess of \$80,000.
- Refinanced 2003 General Obligation Bonds and realized a savings in excess of \$260,000.

What We Plan to Accomplish in 2012-2013

- Continue to maintain good accounting policies and procedures in order to wisely and prudently invest and use the city’s funds.
- Plan to issue debt for wastewater plant.
- Continue to obtain the Distinguished Budget Presentation Award from the Government Finance Officers Association.
- Being able to utilize Connect CTY to call utility customers who are on the disconnect list before they are disconnected.
- The ability to send utility bills via email to customers preferring the email method.
- Attend school for certification of the Public Funds Investment Act.
- Reduce the amount of paper checks processed and use ACH or credit cards.

Finance Department				
Performance Measures	Actual FY 09-10	Actual FY 10-11	Estimated FY 11-12	Projected FY 12-13
Number of Accounts Payable checks written	4,550	4,320	3,800	3,500
Percentage of invoices paid on time	99	99	99	100
Number of invoices processed	9,100	9,100	9,460	9,200
Number of Vendors	1,721	1,910	2,008	2,050
Purchase Orders processed	500	420	250	300
GFOA Distinguished Presentation for Budget	✓	✓	✓	✓
GFOA Certificate of Achievement for Excellence for Adult	✓	✓	✓	✓
Utility Customer Base	2,890	2,890	2,894	2,980

Finance



Fund: General	10	11	12	13
Department: Finance				
Director of Finance	1	1	1	1
Accounting Supervisor	1	0	0	0
Finance Clerk	1	1	1	1
Accounts Payable Clerk	1	1	1	1
Utility Clerk (3)*	2	2	2	2
TOTALS	6	5	5	5

* One Utility Clerk is paid from Water/Wastewater Fund.

01-General Fund

FINANCE DEPARTMENT		2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
<u>PERSONNEL SERVICES</u>					
545-5100	SALARIES (EXEMPT)	105,106	104,700	104,700	107,900
545-5105	SALARIES (NON-EXEMPT)	103,897	112,400	95,200	96,450
545-5140	OVERTIME	2,320	2,600	3,000	3,000
545-5155	EMPLOYEE LONGEVITY PAY	3,111	3,500	2,338	3,000
545-5170	SOCIAL SECURITY	16,159	18,100	16,200	16,700
545-5175	RETIREMENT	14,760	13,400	10,800	10,850
545-5180	EMPLOYEE HEALTH/DENTAL	23,914	31,800	20,100	21,000
545-5181	DEPENDENT HEALTH/DENTAL	12,330	15,600	10,200	13,000
545-5182.01	LIFE/LTD	1,383	1,700	1,300	1,600
545-5183	HSA- EMPLOYER CONTRIBUTION	1,180	1,000	2,000	2,000
545-5190	WORKERS COMPENSATION	401	850	350	500
545-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
TOTAL PERSONNEL SERVICES		290,861	311,950	272,488	282,300
<u>SUPPLIES</u>					
545-5314	COMPUTER EQUIPMENT	238	3,300	3,000	3,300
545-5318	FURNITURE	0	200	200	200
545-5320	POSTAGE	1,947	2,000	4,500	4,500
545-5332	OFFICE SUPPLIES	2,699	3,000	3,000	3,000
545-5333	COMPUTER SUPPLIES/SOFTWARE	230	300	500	500
545-5334	COPIER SUPPLIES	227	200	600	500
545-5350	PRINTING	2,545	3,000	3,000	3,000
545-5355	PUBLICATIONS & BOOKS	0	100	0	0
545-5390	SMALL TOOLS & EQUIPMENT	0	200	200	200
545-5399	MISCELLANEOUS SUPPLIES	84	0	0	0
TOTAL SUPPLIES		7,970	12,300	15,000	15,200
<u>MAINTENANCE</u>					
545-5403	COMPUTER MAINTENANCE	1,598	2,000	1,000	1,000
545-5406	SOFTWARE MAINTENANCE	14,243	16,000	18,000	18,000
TOTAL MAINTENANCE		15,841	18,000	19,000	19,000
<u>SERVICES</u>					
545-5501	MEDICAL SERVICES	172	0	300	200
545-5501.01	BACKGROUND CHECKS	0	0	10	10
545-5512	AUDIT SERVICES	23,000	23,000	23,000	25,000
545-5520	PROFESSIONAL SERVICES	2,534	6,200	6,300	6,300
545-5520.05	PROF. SVCS-COMPUTER SUPPORT	335	1,000	1,500	1,500
545-5530	ADVERTISING & NOTICES	358	500	500	500
545-5540	TELEPHONE	2,745	2,500	2,500	2,500
545-5580	INSURANCE - GENERAL LIABILI	660	700	575	700
545-5582	INSURANCE - ERRORS/OMISSION	484	500	415	500
TOTAL SERVICES		30,288	34,400	35,100	37,210
<u>OTHER</u>					
545-5610	DUES	1,000	800	800	800
545-5625	BUSINESS EXPENSES	385	300	300	300
545-5626	PROFESSIONAL DEVELOPMENT	0	2,500	2,500	2,500
545-5665	MISCELLANEOUS EXPENSES	388	300	300	300
TOTAL OTHER		1,773	3,900	3,900	3,900
TOTAL FINANCE DEPARTMENT		346,733	380,550	345,488	357,610

General Fund

Human Resources

HR Department Mission Statement

The mission of the Human Resources Department is to become an employer of choice by providing professional, efficient, and quality services to the community and city employees through recruiting and hiring the most suitable employees, ensuring a fair and equitable workplace, and fostering positive growth of city staff.

Description

The Human Resources Department provides services and support in the areas of recruiting, employee selection, benefits administration, worker's compensation, organizational development, risk management, health and wellness, property and liability, compensation planning, performance management, employee training and development, employee relations, policy administration and consultation and building maintenance.

Goals and Objectives

For the City of Marble Falls to become an employer of choice through:

- Ensuring the Human Resources functions are maintained by adhering to existing Federal, State, and Local regulations and requirements
- Ensuring proactive Risk Management/Safety Programs for a safe work environment
- Ensuring quality and consistent recruiting and selection methods
- Providing positive coaching, counseling, and consultation to city staff
- Providing effective training programs for employees and supervisors to meet the current and future needs of the organization.
- Ensuring a fair and equitable classification, compensation and benefits package
- Ensuring the maintenance of a fair Performance Management System
- Providing prompt responses to the needs of city staff and patrons in a timely and accurate manner
- Reviewing and managing all City Policies and Procedures in an accurate manner

What We Accomplished in 2011-2012

- Continued to revise employee policy manual
- Initiated formal health and wellness program which, so far, have included 3 health fairs and 3 wellness competitions, which resulted in over 700 lbs of weight loss.
- Saved 6% in Health Premiums by renegotiating rates mid-year with insurance carrier
- Continued to improve employee retaining policies through surveying the compensation of competing markets
- Implemented an insurance trust, saving the city at least \$15,000 on various taxes on insurance premiums
- Installed a laserfiche system, which helps to streamline employee files into an electronic database
- Developed an on-boarding program, where new hires are communicated with thoroughly prior to employment. This has ensured a smooth transition for new hires, to ensure paperwork, computer systems, phones, etc. are delivered prior to start date so the employee can ramp-up to productivity on their start date

What We Plan To Accomplish in 2012-2013

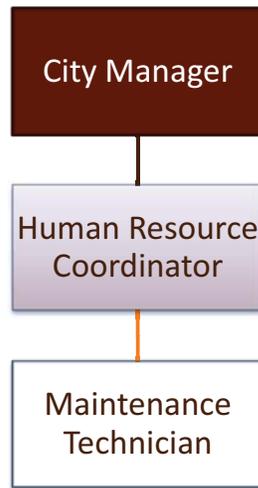
- In process to develop new defined contribution plan for city staff
- Currently in process of developing a safety committee, consisting of supervisors throughout the organization, who serve as safety champions for their respective departments.
- Look at the feasibility for implementing a succession planning program throughout the organization
- Search for cost-effective, validated pre-employment testing to increase retention rates

- Continue to Develop On-Line Surveys and Questionnaires to harness employee input on specific issues
- Continue to build partnership with local educational institutions in the development of training grants
- Continue Wellness Management Program with monthly health newsletters, health fair, immunization screenings, etc.
- Continue to evaluate competing labor market trends for total compensation to ensure city is competitive in recruiting the finest talent
- Establish a City Intranet system/Web Portal as a medium for employee communication, standardized policies and forms, and feedback
- Implement an HRIS applicant tracker

Human Resources				
Performance Measures	Actual FY 09-10	Actual FY 10-11	Estimated FY 11-12	Projected FY 12-13
Employment applications processed	557	125	491	750
Avg.# FT Employees (Annualized)	124	117	112	110
# FT Employees Hired	8	2	8	7
Avg. # days to fill open FT positions	61	45	48.6	45
Employees Terminated	13	8	14	13
Annual Turnover %	10.5%	7%	10.3%	11.8%
Est. Annual Cost of Turnover	\$78,000	\$48,000	\$80,000	\$90,000
# Absenteeism (sick) Hours	8,095	8,751	6,818	8,800
\$ Loss in productivity due to sick hrs	\$132,363	\$123,255	\$113,368	\$130,000
# New FT Positions	0	1	2	0
# Positions frozen	12	15	25	25
# Positions eliminated	2	2	2	0
# Worker's Compensation Claims	13	5	8	6
Cost of Health Benefits per employee	\$7,529	\$7,430	\$6,196	\$5,900

*Data is not available because this is new performance metric beginning FY 2008-2009

Human Resources



Fund: General				
Department: Human Resources	10	11	12	13
Human Resources Director	1	1	1	0
Human Resources Coordinator	0	0	0	1
Maintenance Technician	0	1	1	1
TOTALS	1	2	2	2

01-General Fund

		2010-2011	2011-2012	2011-2012	2012-2013
HUMAN RESOURCE DEPT		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
546-5100	SALARIES (EXEMPT)	67,342	67,800	67,800	0
546-5105	SALARIES (NON-EXEMPT)	30,059	29,100	29,100	66,100
546-5140	OVERTIME	1,083	1,800	1,800	5,700
546-5155	EMPLOYEE LONGEVITY PAY	960	1,050	1,161	1,300
546-5170	SOCIAL SECURITY	7,077	8,050	8,050	5,525
546-5175	RETIREMENT	6,908	5,950	5,850	4,050
546-5180	EMPLOYEE HEALTH/DENTAL	11,049	11,900	11,900	11,900
546-5181	DEPENDENT HEALTH/DENTAL	4,814	6,250	5,700	5,700
546-5182.01	LIFE/LTD	484	520	550	600
546-5183	HSA-EMPLOYER CONTRIBUTION	1,000	1,000	1,000	1,000
546-5190	WORKERS COMPENSATION	797	850	1,300	1,500
546-5193	AUTO ALLOWANCE	6,300	6,300	5,250	0
TOTAL PERSONNEL SERVICES		137,873	140,570	139,461	103,375
<u>SUPPLIES</u>					
546-5314	COMPUTER EQUIPMENT	0	800	0	0
546-5318	FURNITURE	0	200	0	0
546-5320	POSTAGE	176	300	45	150
546-5332	OFFICE SUPPLIES	516	500	200	250
546-5333	COMPUTER SUPPLIES/SOFTWARE	60	4,500	8,000	8,000
546-5335	JANITORIAL SUPPLIES	182	2,000	1,600	2,000
546-5340	TRAINING SUPPLIES	0	250	0	250
546-5350	PRINTING	65	200	60	200
546-5355	PUBLICATIONS & BOOKS	46	300	135	200
546-5360	EMPLOYEE UNIFORMS	0	250	0	250
546-5390	SMALL TOOLS & EQUIPMENT	419	150	50	50
546-5399	MISCELLANEOUS SUPPLIES	29	50	0	50
TOTAL SUPPLIES		1,493	9,500	10,090	11,400
<u>MAINTENANCE</u>					
546-5403	COMPUTER MAINTENANCE	33	500	60	400
546-5406	SOFTWARE MAINTENANCE	1,367	2,000	1,800	3,000
TOTAL MAINTENANCE		1,400	2,500	1,860	3,400
<u>SERVICES</u>					
546-5501	MEDICAL SERVICES	25	0	0	50
546-5520	PROFESSIONAL SERVICES	2,078	3,000	2,300	2,400
546-5520.05	PROF. SVCS-COMPUTER SUPPORT	0	100	0	100
546-5530	ADVERTISING & NOTICES	0	100	0	0
546-5540	TELEPHONE	1,910	1,500	1,000	1,500
546-5580	INSURANCE - GENERAL LIABILI	141	160	131	160
546-5582	INSURANCE-ERRORS/OMISSIONS	182	225	187	225
TOTAL SERVICES		4,336	5,085	3,618	4,435
<u>OTHER</u>					
546-5610	DUES	2,431	1,600	833	500
546-5625	BUSINESS EXPENSES	145	300	394	300
546-5626	PROFESSIONAL DEVELOPMENT	1,512	3,000	700	1,000
546-5665	MISCELLANEOUS EXPENSES	0	250	0	250
546-5667	EMPLOYEE RECOGNITION	9,528	9,900	8,531	9,000
TOTAL OTHER		13,616	15,050	10,458	11,050
<u>LOCAL ASSISTANCE</u>					
546-5700	EMPLOYEE HEALTH & WELLNESS	3,641	7,000	7,000	7,000
TOTAL LOCAL ASSISTANCE		3,641	7,000	7,000	7,000
TOTAL HUMAN RESOURCES DEPT		162,359	179,705	172,487	140,660

General Fund
Mayor and City Council

01-General Fund

		2010-2011	2011-2012	2011-2012	2012-2013
MAYOR & CITY COUNCIL		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
<u>547-5170</u>	SOCIAL SECURITY	0	0	100	110
547-5195	MAYOR & COUNCIL SALARIES	1,290	1,400	1,400	0
TOTAL PERSONNEL SERVICES		1,290	1,400	1,500	110
<u>OTHER</u>					
547-5625	BUSINESS EXPENSES	2,328	2,500	3,000	2,500
547-5627	COUNCIL TRAINING	1,126	5,500	4,500	5,500
547-5630	COUNCIL EXPENSES	5,751	4,500	3,500	4,500
TOTAL OTHER		9,205	12,500	11,000	12,500
TOTAL MAYOR & CITY COUNCIL		10,495	13,900	12,500	12,610

General Fund

Police Department

Mission Statement

We pledge to provide those who live, work, and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

Description

The Marble Falls Police Department is responsible for providing law enforcement services within the City of Marble Falls. The Police Department promotes "Community Policing" which targets illegal drug activities, violent street crimes and other quality of life problems, thereby increasing community confidence in the department and reducing the community's fear of crime.

This department also provides assistance and advice to other departments, boards, commissions and other entities of the city, and interacts professionally with other local, state and federal law enforcement jurisdictions.

Goals and Objectives

- Continue to work towards making Marble Falls the most professional, well trained, well staffed and well equipped Police Department of its size in the State of Texas.
- Continue to improve our Department wide case clearance rates for IBR/UCR reportable offenses.
- To continue our community policing policies such as the Neighborhood Crime Watch Program and the posting of permanent signs reminding citizens to lock their vehicles and keep valuables out of sight in the vehicle to prevent vehicle burglary.

What We Accomplished in 2011-2012

- Continued updating our Policy and Procedures Manual.
- Continued updating the Marble Falls Police Department's website to better assist citizens with easily accessible information.
- Implemented a crime mapping tool for the public at www.crimereports.com.
- Continued to upgrade our IT infrastructure to enhance the efficiency of our staff.
- Implemented new building security measures to include a new interrogation room video system.
- Continued providing Public Awareness on Crime Prevention and Service Programs to the community.
- Continued collecting DNA samples from all sex offenders for submission to the Texas Department of Public Safety Database.
- Continued to provide staff with the opportunity to increase professional development and meet mandated training requirements.
- Recognized staff members for on the job excellence by awarding Police Officer of the Year for the Marble Falls Police Department to Dorian Turner, Civilian Employee of the Year for the Marble Falls Police Department to Bryan Wendt and the Hill Country 100 Club's Officer of the Year to Tim McIntyre.
- Continued to ensure that all personnel have completed required and mandated NIMS training.
- Reconstructed and adopted the "Animal" section of the Marble Falls Code of Ordinances to better serve the community and public.
- All department personnel completed CPR/First Aid re-certifications.
- Continued to improve customer service and community policing. The Marble Falls Police Department participated in "National Night Out" which was held at West Side Park, the Marble Falls Public Library's program "Science Rocks Fair" and "Children's Day" which was held in Johnson Park.

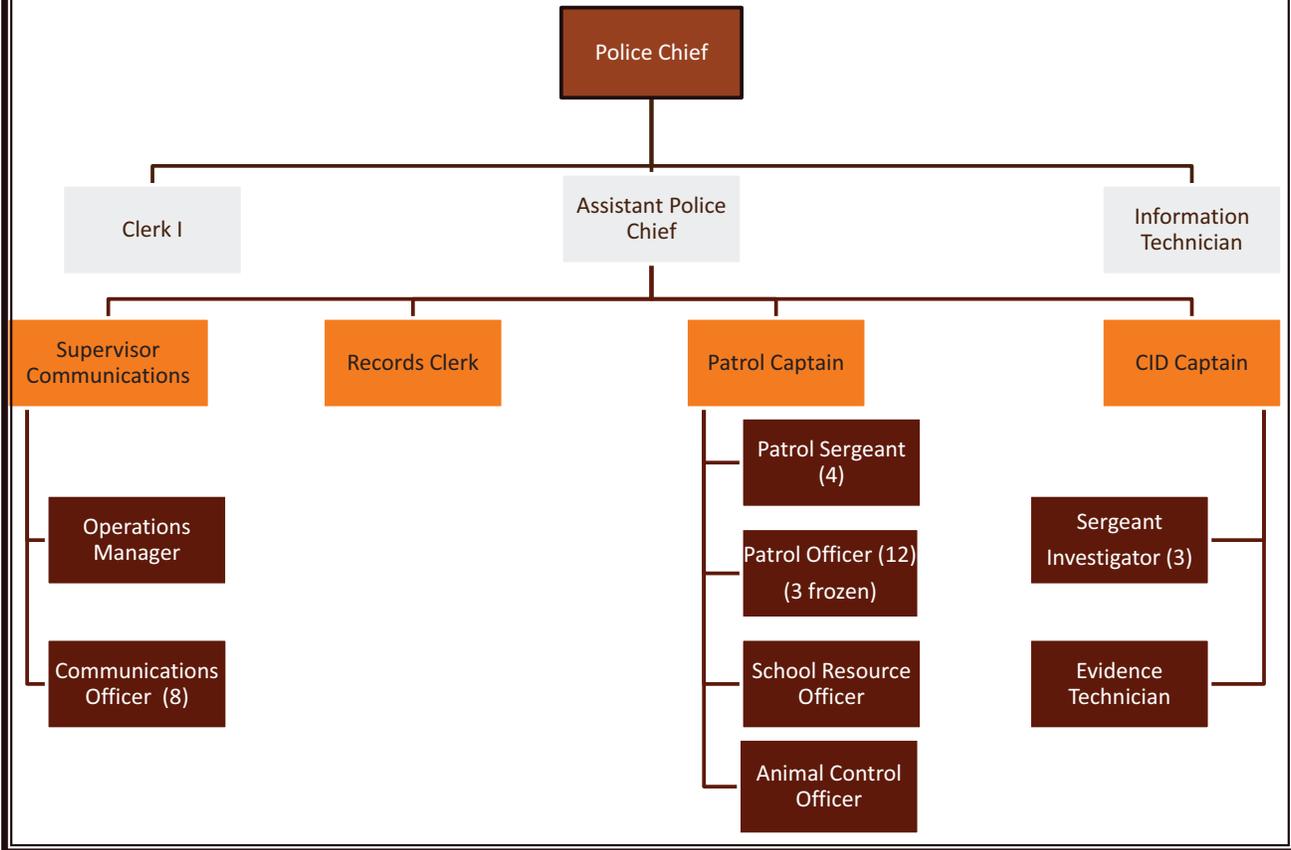
- Marble Falls Police Department personnel actively pursued professional development opportunities which led to two patrol officer successfully completing a specialized 40 hour certification Mental Health Officer Course.

What We Plan to Accomplish in 2012-2013

- Continue to comply with the new Federal mandated NIMS training requirements.
- Continue to utilize the DWI No Refusal Blood Search Warrant Program.
- Continue to provide professional development opportunities for staff.
- Continue to work towards improving the department’s customer service and community policing policies.
- Update and continue maintaining the Police Department’s website.
- Perform an equipment upgrade for our current records management system and our Computer Aided Dispatch system to meet required specifications as set forth by Motorola.
- Establish procedures at the Animal Control Facility that would promote virtually an “Adoption Friendly” and “No Kill” facility through coordinated efforts with outside animal adoption organizations.
- Initiate a micro-chipping program through our Animal Control Facility as well as organize rabies vaccinations and spay/neuter clinics throughout the year.
- Continue providing the cities of Horseshoe Bay and Granite Shoals with quality communications service.
- Implement new Crime Mapping software that also allows for text messaging tips from citizens.
- Upgrade the Animal Control Facility to meet required State mandates.
- Upgrade the city’s portable, mobile and dispatch radios to “Trunking Ready” in preparation for the Burnet, Blanco and Llano County, VHF, radio Trunking System infrastructure currently being installed and scheduled for completion in 2013.

Police Department				
Performance Measures	Actual FY 09-10	Actual FY 10-11	Estimated FY 11-12	Projected FY 12-13
Calls for Service	22,854	19,751	16,860	19,822
Uniform Crime Reporting: Cases Filed/Cases Cleared	502/213	455/198	497/243	485/218
Uniform Crime Reporting: Clearance Rate	42%	44%	49%	45%
Adult Arrests/Juvenile Arrests	529/132	809/129	815/144	718/135
Cases Filed - County Court	372	313	351	345
Cases Filed - District Court	113	106	147	122
Cases Filed - Juvenile Court (JPO)	46	29	47	41
Citations Issued	6,041	3,532	2,144	3,906
Reported Collisions/Injuries/No Injuries	531/59/472	442/53/389	418/32/387	464/48/416
Municipal Warrant Processing	3,016	2,516	3,320	2,951
Warrants Served	1,327	523	504	785
TCIC Queries & Messages	47,566	52,245	45,427	48,413

Police Department



Fund: General				
Department: Police Department	10	11	12	13
Police Chief	1	1	1	1
Assistant Police Chief	1	1	1	1
Captains	2	2	2	2
Information Technician	1	1	1	1
Investigators	5	5	4	3
Patrol Sergeant	4	4	4	4
Patrol Officer	12	12	12	12
Records Clerk	1	1	1	1
Administrative Assistant	1	1	1	1
School Resource Officer	1	1	1	1
Warrant Officer	1	0	0	0
Animal Control Officer	1	1	1	1
Supervisor Communications	1	1	1	1
Evidence Technician	0	0	1	1
Operations Manager	0	0	1	1
Communications Officer	8	8	8	8
TOTALS	40	39	40	39

01-General Fund

		2010-2011	2011-2012	2011-2012	2012-2013
POLICE DEPARTMENT		BUDGET	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
552-5100	SALARIES (EXEMPT)	331,751	361,000	361,400	378,950
552-5105	SALARIES (NON-EXEMPT)	1,405,420	1,328,240	1,305,000	1,373,500
552-5140	OVERTIME	158,816	130,000	120,000	120,000
552-5142	ON CALL PAY	5,250	6,800	5,800	5,800
552-5143	SPECIAL ASSIGNMENT PAY	17,980	23,500	20,000	20,000
552-5155	EMPLOYEE LONGEVITY PAY	38,674	40,500	39,615	41,500
552-5170	SOCIAL SECURITY	144,813	145,600	142,500	152,100
552-5170.02	FICA MEDICARE - TEEN COURT	0	0	34	0
552-5175	RETIREMENT	133,110	105,800	102,000	109,200
552-5180	EMPLOYEE HEALTH/DENTAL	210,112	240,100	215,000	215,000
552-5181	DEPENDENT HEALTH/DENTAL	81,925	90,600	91,000	91,000
552-5182.01	LIFE/LTD	12,103	12,400	13,700	13,700
552-5183	HSA- EMPLOYER CONTRIBUTION	13,000	13,000	12,200	13,000
552-5185	UNEMPLOYMENT BENEFITS	0	0	1,000	0
552-5190	WORKERS COMPENSATION	35,425	40,000	28,600	30,000
552-5193	AUTO ALLOWANCE	7,027	6,300	6,300	6,300
552-5194	CLOTHING ALLOWANCE	12,950	14,800	13,400	14,800
TOTAL PERSONNEL SERVICES		2,608,356	2,558,640	2,477,549	2,584,850
<u>SUPPLIES</u>					
552-5314	COMPUTER EQUIPMENT	4,845	7,500	7,200	7,500
552-5318	FURNITURE	0	0	300	0
552-5320	POSTAGE	2,680	2,600	2,800	2,700
552-5330	GAS, OIL, & NEW TIRES	81,098	109,500	81,000	90,000
552-5332	OFFICE SUPPLIES	4,844	5,000	4,900	5,000
552-5333	COMPUTER SUPPLIES/SOFTWARE	7,063	10,000	9,500	10,000
552-5333.02	911 SUPPLIES	0	0	110	0
552-5334	COPIER SUPPLIES	1,794	4,250	5,100	5,000
552-5335	JANITORIAL SUPPLIES	1,728	1,800	1,800	1,800
552-5337	ANIMAL SHELTER SUPPLIES	1,909	2,800	2,650	2,800
552-5338	GENERAL HARDWARE SUPPLIES	3,107	3,000	2,900	3,000
552-5339	PHOTO SUPPLIES	348	1,000	1,000	1,000
552-5340	TRAINING SUPPLIES	1,420	1,500	1,450	1,500
552-5345	AMMUNITION SUPPLIES	1,807	3,000	3,200	4,500
552-5346	INVESTIGATION SUPPLIES	1,706	3,000	3,100	3,200
552-5350	PRINTING	2,916	2,750	2,900	3,000
552-5355	PUBLICATIONS & BOOKS	1,355	1,270	1,300	1,500
552-5360	UNIFORMS	7,045	7,500	6,800	10,000
552-5390	SMALL TOOLS & EQUIPMENT	5,594	8,500	9,500	9,500
552-5399	MISCELLANEOUS SUPPLIES	789	650	500	650
552-5399-01	MISC. SUPPLIES - DONATED FUND	0	0	100	0
TOTAL SUPPLIES		132,048	175,620	148,110	162,650
<u>MAINTENANCE</u>					
552-5401.01	BUILDING MAINTENANCE	5,194	7,500	9,000	9,000
552-5401.02	ANIMAL SHELTER MAINTENANCE	558	1,000	5,500	1,500
552-5403	COMPUTER MAINTENANCE	18,752	24,500	22,500	22,500
552-5404	TELEPHONE MAINTENANCE	1,891	1,000	800	1,000
552-5405	GENERATOR MAINTENANCE	3,530	5,500	4,000	5,500
552-5406	SOFTWARE MAINTENANCE	38,023	48,300	49,000	54,750
552-5411	MOBILE RADIO MAINTENANCE	1,050	1,000	900	1,000

01-General Fund

		2010-2011	2011-2012	2011-2012	2012-2013
POLICE DEPARTMENT		BUDGET	BUDGET	ESTIMATED	ADOPTED
<u>MAINTENANCE CONTINUED</u>					
552-5412	MOBILE VIDEO MAINTENANCE	2,674	3,500	3,200	3,500
552-5412.01	RADIO BASE/REPEATER MAINT.	38,186	40,100	40,000	40,100
552-5413	911 EQUIPMENT MAINTENANCE	1,181	3,300	1,500	3,300
552-5414	RADAR MAINTENANCE	1,201	1,500	1,300	1,500
552-5457	VEHICLE/EQUIP. MAINTENANCE	29,352	27,000	29,000	29,000
552-5458	EQUIPMENT MAINTENANCE	0	500	400	500
552-549	COMMAND BUS EXPENSES	0	0	450	450
TOTAL MAINTENANCE		141,592	164,700	167,550	173,600
<u>SERVICES</u>					
552-5501	MEDICAL SERVICES	7,308	6,000	3,500	6,000
552.5501.01	BACKGROUND CHECKS	370	0	0	0
552-5520	PROFESSIONAL SERVICES	225	500	600	500
552-5530	ADVERTISING & NOTICES	726	500	1,027	750
552-5537	INTERNET ACCESS SERVICES	592	700	725	725
552-5540	TELEPHONE	26,430	27,000	29,000	29,000
552-5542	NATURAL GAS	326	750	600	750
552-5544	CANINE MAINTENANCE & SUPPLI	18	0	0	0
552-5545	ELECTRICITY	25,364	28,000	27,500	28,000
552-5560	PERSONNEL ADS	0	250	250	250
552-5570	RENTAL EQUIPMENT -COPIER	4,622	4,500	4,200	4,500
552-5572	BUILDING LEASE	23,152	26,500	26,500	26,500
552-5576	HOUSING OF PRISONERS	12,882	12,500	12,000	12,500
552-5580	INSURANCE - GENERAL LIABILI	2,121	2,250	1,849	2,100
552-5582	INSURANCE-ERRORS/OMISSIONS	3,633	3,800	3,156	3,500
552-5583	INSURANCE - VEHICLE LIABILI	8,957	9,100	7,121	8,000
552-5584	INSURANCE - VEHICLE APD	9,132	9,400	6,978	7,700
552-5585	MOBILE EQUIPMENT INSURANCE	124	180	135	180
552-5588	LAW ENFORCEMENT LIABILITY	15,053	15,600	13,805	14,600
552-5591	VETERINARIAN SERVICES	565	500	700	600
TOTAL SERVICES		141,600	148,030	139,646	146,155
<u>OTHER</u>					
552-5603	CRIME PREVENTION EXPENSES	732	1,900	1,700	1,750
552-5604	ABANDONED VEHICLE EXPENSE	0	250	0	250
552-5610	DUES	2,629	3,930	3,500	3,900
552-5625	BUSINESS EXPENSES	4,779	5,000	3,800	5,000
552-5626	PROFESSIONAL DEVELOPMENT	19,101	17,500	18,000	20,000
552-5626.01	PROF. DEVELOPMENT - TCLOSE	2,320	2,300	2,300	2,300
552-5631	CONFIDENTIAL INFORMANT FUND	0	4,000	1,200	1,500
552-5667	EMPLOYEE RECOGNITION	946	850	750	850
TOTAL OTHER		30,507	35,730	31,250	35,550
<u>CAPITAL</u>					
552-5819	RADIO EQUIPMENT-LEASE PAYMENT	0	0	0	20,000
552-5820	EQUIP GRANT - WHITE FOUND	0	15,946	15,946	
TOTAL CAPITAL		0	15,946	15,946	20,000
TOTAL POLICE DEPARTMENT		3,054,103	3,098,666	2,980,051	3,122,805

General Fund

Fire Department

Mission Statement

We pledge to provide those who live, work, and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

Department Description

This Department is responsible for the response to and mitigation of any emergency. These include fire, rescue, hazardous materials and medical. To accomplish this task, the firefighters spend many hours training and preparing to respond and act efficiently with the assurance mitigation will be accomplished. The Department manages this mitigation through an “all hazards” approach. The Fire Chief is the Emergency Manager for the city and maintains the City’s Emergency Management Plan. He is also responsible ensuring that all employees are trained to respond to a large scale incident. This is accomplished through periodic exercises

Department Objectives

- To continue providing efficient and high quality emergency services.
- To maintain a motivated and highly trained work force, equipped to handle any emergency.
- To provide an effective fire prevention program in order to educate in the prevention of life and property hazards in order to reduce the need for fire suppression activities.
- To maintain high standards in the public education program we present to best prepare our citizens to prevent fire and injury emergencies.

Department Goals

- To provide assistance as quickly and safely as possible
- To reduce injuries, save lives and protect property
- To respond quickly to and extinguish fire so as to minimize the loss of life, damage to property, and economic impact to the community.
- To provide the best pre-hospital medical care to the citizens and visitors of Marble Falls.
- To provide prompt and courteous response to calls for service and fire hazard complaints.
- To use technology to expand and improve the services and abilities of the Department.
- To ensure that the City and its residents are prepared to effectively respond to major disasters by providing information and education in emergency preparedness.
- To provide fire prevention safety programs through effective community education and outreach programs.

What We Accomplished in 2011-2012

- Implemented a fire hydrant tracking system and developed a common database with Public Works for enhanced fire hydrant maintenance.
- Partnered with Texas Forest Service to provide education to the residents of Marble Falls on Urban Wildland Interface Protection.
- An annual career based program was developed in partnership with Marble Falls Independent School seventh grade Marble Falls I.S.D. students.
- Sent all Operations personnel to a live fire and search and rescue training at Houston Fire Department.
- Marble Falls Fire Rescue Officers were provided enhanced leadership training.
- Continued to partner with Burnet County with the Community Emergency Response Teams training.
- Fire Rescue personnel provided CPR training to Marble Falls City employees.
- Fire Rescue continues to provide mutual aid to area cities.

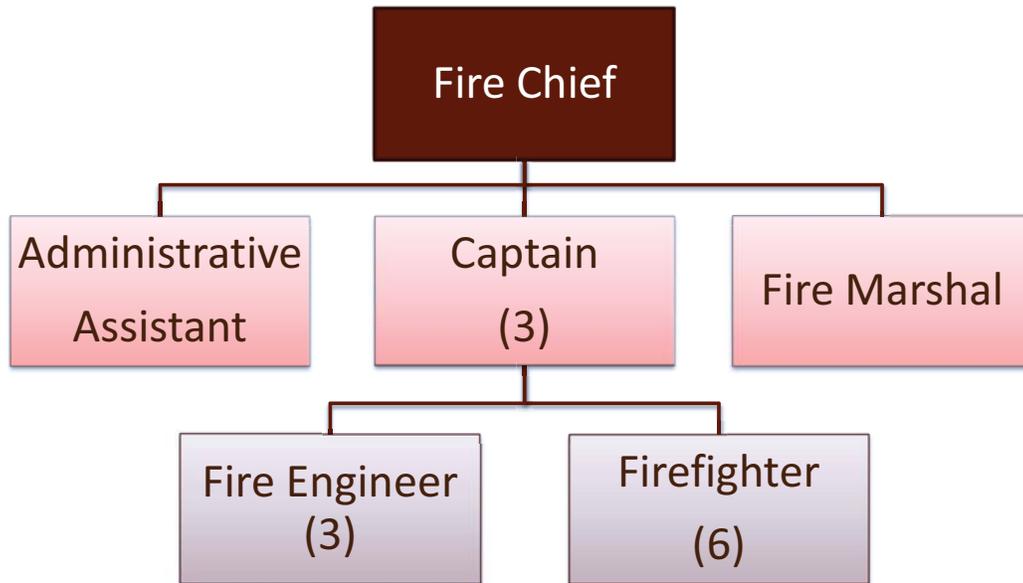
What We Plan to Accomplish in 2012-2013

- Develop a structured training plan for firefighters.
- Increase Fire Department Participation in public and City events.
- Expand on Fire Prevention Education programs that include an annual open house.
- Continue to partner with Burnet County on Household Hazardous Waste program.
- Study the feasibility of a firefighter fitness program.
- Study the feasibility of a reserve firefighter program.
- Study the feasibility of a high school fire education class.
- Enhance our emergency management with improvement of web site information.

Fire Department				
Performance Measures	Actual FY 09-10	Actual FY 10-11	Estimated FY 11-12	Projected FY 12-13
Safety programs per year	40	30	30	40
Inspections per month	71	65	70	100
Fire hydrant testing	950	400	300	900
Building plans reviewed per month	8	7	10	15
Percent of emergency calls under five minutes*	59.7%	70%	70%	70%
Percent of emergency calls compared to all calls for service	77.4%	81%	80%	80%
Cost per call for service	\$1,087	\$1,148	\$1,150	\$1,150
Number of training hours per member per year	150	150	150	160
Average cost of training per employee	\$674	\$1,214	\$1,214	\$1,214

*Within the city from receipt of call by the fire department

Fire Department



Fund: General				
Department: Fire Department	09	10	11	12
Fire Chief	1	1	1	1
Assistant Fire Chief	1	1	0	0
Administrative Assistant	1	1	1	1
Fire Marshal	1	1	1	1
Captain	3	3	3	3
Fire Engineer	3	3	3	3
Firefighter	7	7	6	6
TOTALS	17	17	15	15

01-General Fund

		2010-2011	2011-2012	2011-2012	2012-2013
FIRE DEPARTMENT		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
553-5100	SALARIES (EXEMPT)	85,171	85,200	85,200	87,800
553-5105	SALARIES (NON EXEMPT)	704,423	690,200	650,200	713,900
553-5135	SEASONAL & HOURLY EMPLOYEES	46,064	45,000	55,000	55,000
553-5140	OVERTIME	64,116	60,000	60,000	60,000
553-5143	SPECIAL ASSIGNMENT PAY	0	0	380	0
553-5155	EMPLOYEE LONGEVITY PAY	9,031	9,450	9,450	9,450
553-5170	SOCIAL SECURITY	66,540	68,800	65,800	70,900
553-5175	RETIREMENT	58,097	47,200	47,200	48,700
553-5180	EMPLOYEE HEALTH/DENTAL	86,260	92,800	92,800	92,800
553-5181	DEPENDENT HEALTH/DENTAL	44,975	47,600	47,600	47,600
553-5182.01	LIFE/LTD	5,250	5,200	5,200	5,200
553-5183	HSAA- EMPLOYER CONTRIBUTIONS	6,000	6,000	6,000	6,000
553-5190	WORKERS COMPENSATION	17,029	18,200	18,200	18,200
TOTAL PERSONNEL SERVICES		1,192,956	1,175,650	1,143,030	1,215,550
<u>SUPPLIES</u>					
553-5314	COMP. EQUIPMENT	0	2,000	2,000	2,000
553-5318	FURNITURE	265	450	450	450
553-5320	POSTAGE	545	720	720	720
553-5330	GAS, OIL, & NEW TIRES	21,723	22,000	22,000	22,000
553-5332	OFFICE SUPPLIES	1,344	1,400	1,400	1,400
553-5333	COMPUTER SUPPLIES/SOFTWARE	1,344	2,045	2,045	2,045
553-5335	JANITORIAL SUPPLIES	765	1,300	1,300	1,300
553-5336	FIRE PREVENTION SUPPLIES	1,166	1,700	1,700	2,200
553-5340	TRAINING SUPPLIES	956	1,000	1,000	1,000
553-5342	MEDICAL SUPPLIES	1,942	4,000	4,000	4,000
553-5355	PUBLICATIONS & BOOKS	959	1,000	1,000	1,000
553-5360	UNIFORMS	7,502	9,200	9,200	9,200
553-5365	SAFETY CLOTHING/EQUIPMENT	9,404	13,800	13,800	13,800
553-5390	SMALL TOOLS & EQUIPMENT	4,056	7,000	7,000	7,000
553-5390.01	EXPENDABLE FIRE/RES SUPPLIE	1,156	2,000	2,000	2,000
553-5399	MISCELLANEOUS EXPENSE	1,153	1,000	1,000	1,000
TOTAL SUPPLIES		54,280	70,615	70,615	71,115
<u>MAINTENANCE</u>					
553-5401	BUILDING MAINTENANCE	4,388	12,300	13,293	12,300
553-5403	COMPUTER MAINTENANCE	1,264	1,500	1,500	1,500
553-5406	SOFTWARE MAINTENANCE	1,364	2,850	2,850	2,850
553-5411	RADIO MAINTENANCE	0	500	0	500
553-5457	VEHICLE/EQUIP. MAINTENANCE	26,399	28,000	28,000	28,000
TOTAL MAINTENANCE		33,415	45,150	45,643	45,150
<u>SERVICES</u>					
553-5501	MEDICAL SERVICES	6,790	8,500	8,500	8,500
553-5514	CONTRACT LABOR - MEDICAL DI	8,000	8,000	8,000	8,000
553-5530	ADVERTISING & NOTICES	99	100	200	300
553-5540	TELEPHONE	4,207	5,000	5,000	5,000
553-5542	NATURAL GAS	1,375	2,300	2,300	2,300
553-5545	ELECTRICITY	12,989	13,700	13,700	13,700
553-5570	COPIER LEASE	2,394	2,500	2,500	2,500

SERVICES CONTINUED

553-5575	STATE INSPECTION FEES	0	100	100	100
553-5580	INSURANCE - GENERAL LIABILI	1,414	1,500	1,500	1,500
553-5582	INSURANCE-ERRORS/OMISSIONS	2,067	2,100	2,100	2,100
553-5583	INSURANCE- VEHICLE LIABILIT	1,149	1,200	1,200	1,200
553-5584	INSURANCE - VEHICLE APD	2,275	2,325	2,325	2,325
553-5585	MOBILE EQUIPMENT INSURANCE	68	75	75	75
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL SERVICES		42,827	47,400	47,500	47,600
 <u>OTHER</u>					
553-5610	DUES	955	2,075	2,075	2,075
553-5625	BUSINESS EXPENSES	272	1,000	1,000	1,000
553-5626	PROFESSIONAL DEVELOPMENT	13,312	17,000	17,000	17,000
553-5627	EMERGENCY MANAGEMENT EXPENS	7,272	11,600	11,600	11,600
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL OTHER		21,811	31,675	31,675	31,675
 TOTAL FIRE DEPARTMENT		 1,345,289	 1,370,490	 1,338,463	 1,411,090

General Fund

Development Services

Mission Statement

To aide and facilitate the building of a better community by providing the resources, knowledge, and support for the growth and development of Marble Falls.

Description

Development Services consists of four professional fields, all of which are intertwined in their application to the community. These four areas include planning, building inspection, code enforcement, and geographic information science (GIS). All of these professions must operate, in concert, as a team, to provide quality service and effective government. Department staff serves the public by providing customer service to those who live, work, and visit Marble Falls, by supplying information, guidance, and enforcement of adopted regulations pertaining to land use, signs, construction, water quality, and property maintenance. Planning is accomplished by adherence to the city comprehensive plan, land use regulations, subdivision regulations, and general development ordinances relating to site development. Building inspection function is to safeguard the public health, safety, and general welfare through compliance with the adopted building codes to minimize hazards affiliated with the built environment. This includes a timely plan review and inspection processes, as well as maintaining records of all construction activity. Code enforcement is responsible for enforcement of the City's codes, ordinances, and state laws, in a fair and equitable manner, to establish and maintain a positive and esthetically pleasing community. Geographic information science has the objective of capturing and representing the City in a digital mapping environment to provide more accurate and comprehensive information for decision making within the organization, as well as digitally archiving institutional knowledge for future generations. Customer service, life safety, education, and community welfare are the daily operational goals of the Development Services Department.

Goals and Objectives

Whether a first time home builder, experienced contactor, or subdivision developer assurance of a timely, professional, respectful, and high quality development process to include zoning, platting, plan review, permitting, inspection, and occupancy.

Comprehensive code compliance that fosters compliance with a "can do" attitude, effecting prompt correction of noted violations, and swiftly addresses all citizen complaints to maintain and bolster community pride and respect.

To propagate the building of a better community while protecting, promoting, and improving the health, safety, and welfare of citizens and visitors of Marble Falls, while preserving the foundation of the past.

Unparalleled professional service by embracing and utilizing the organizational keys to customer service.

What We Accomplished in 2011-2012

- Assisted in the Economic Development of Marble Falls and overall community prosperity by working with business owners and developers to bring their project to fruition in compliance with all City codes and ordinances
- Assisted in the Economic Development of Marble Falls and overall community prosperity by working with business owners and developers to bring their project to fruition in compliance with all City codes and ordinances
- Adoption and implementation of Major update to current Sign Ordinance
- Development, platting, and vertical construction Scott and White PDD
- Support and facilitate planning and construction of new Scott and White Clinic Building
- Support and facilitate planning and construction of new Scott and White Hospital
- Work on development team of new Visitor Center from construction to completion
- Continue to work with TxDOT and bridge contractor on U.S. Hwy 281 bridge coordination
- Implementation TCEQ mandated Backflow Program
- Substandard building identification, notification, and mitigation or demolition of said structures, with a goal of 0 occupant displacement
- Continue stewardship of the direction provided in Comprehensive Plan by attempting to initiate the implementation processes of the Comprehensive Plan goals and objectives
- Processing and conducting public proceedings of land use cases
- Maintain a consistent over-watch of the Burnet County Appraisal District parcel data for accuracy and consistency.
- Completion of the first City of Marble Falls Downtown Master Plan
- Continued staff support for the Planning and Zoning Commission
- Continued staff support for the Impact Fee Committee
- Maintained and expanded the capability of the internet Geoweb portal
- Adopted the 2011 Digital FEMA Floodplains and corresponding updated Floodplain Ordinance
- Maintained jurisdiction of the Non-Point Source (NPS) pollution permitting and enforcement for the city limit and extra territorial jurisdiction from the Lower Colorado River Authority
- Worked with City Manager to review and the quality and consistency of the Burnet County Appraisal District parcel valuation in the City
- Managed the finalization of the replatting for the Mormon Mill Road corridor project

What We Plan to Accomplish in 2012-2013

- Assisted in the Economic Development of Marble Falls and overall community prosperity by working with business owners and developers to bring their project to fruition in compliance with all City codes and ordinances
- Initiate an update of the Impact Fee Study and Ordinance and integrate new and old impact fees
- Support the Planning and Zoning Commission and Impact Fee Committees
- Embark on staff or consultant based update to the City zoning ordinance

- Work on development team of new Visitor Center to completion
- Continue to maintain Backflow Program and Grease Trap Program
- Substandard building identification, notification, and mitigation or demolition of said structures, with a goal of 0 occupant displacement
- Improve Code Enforcement case closure rate and volume of compliance cases
- Continue stewardship of the direction provided in Comprehensive Plan by attempting to initiate the implementation processes of the Comprehensive Plan goals and objectives
- Processing and conducting public proceedings of land use cases
- Support and facilitate any City annexation proceedings
- Maintain excellent employee safety practices
- Maintain a consistent over-watch of the Burnet County Appraisal District parcel data for accuracy and consistency.

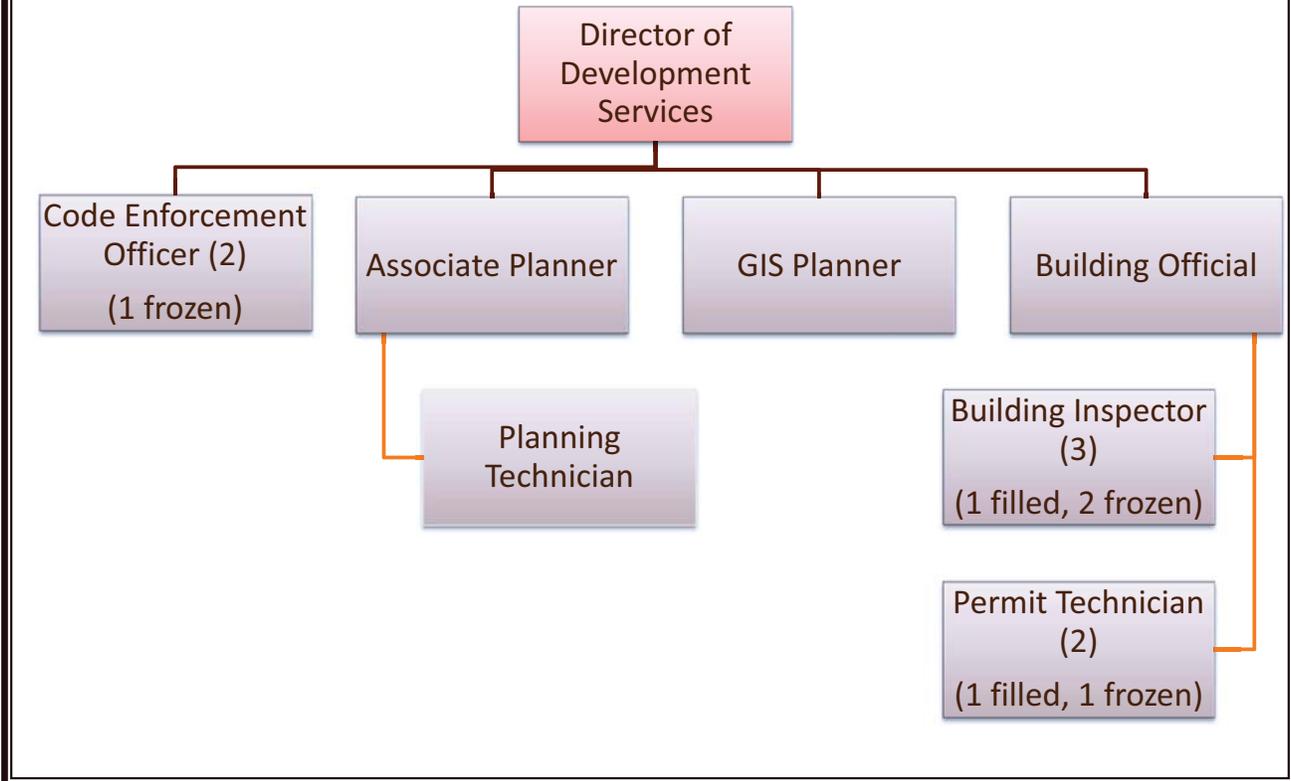
Development Services				
Performance Measures	Actual FY 09-10	Actual FY 10-11	Estimated FY 11-12	Projected FY 12-13
Planning cases resolved	31	25	34*	40*
Plats approved & recorded	17	16	16*	18*
Permits issued	650	529	575*	625*
Inspections conducted	3718*	3025	3289*	3575*
Code enforcement issues resolved	400	200+/-**	300*	600***
Maps produced	700	700	600*	750*
In-person customer queries resolved	1380*+/-	1400	1400*+/-	1600+/-
Telephonic queries resolved	10000*+/-	10000*+/-	10000*+/-	10500*+/-

*estimated number

** Decrease in activity is due to Code Enforcement Officer vacant

***Increase in activity is due to Code Enforcement Officer position being filled

Development Services



Fund: General	10	11	12	13
Department: Development Services				
Director of Development Services	1	1	1	1
GIS/Planner	1	1	1	1
Building Official	1	1	1	1
Building Inspector	3	3	3	3
Code Compliance Inspector	1	1	2	2
Associate Planner	1	1	1	1
Planning Technician	1	1	1	1
Permit Technician	2	2	2	2
TOTALS	11	11	12	12

01-General Fund

		2010-2011	2011-2012	2011-2012	2012-2013
DEVELOPMENT SERVICES		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
555-5100	SALARIES (EXEMPT)	171,414	171,000	171,700	184,650
555-5105	SALARIES (NON-EXEMPT)	147,342	174,655	174,665	188,200
555-5140	OVERTIME	892	2,000	2,000	2,000
555-5155	EMPLOYEE LONGEVITY PAY	3,913	4,400	4,862	3,100
555-5170	SOCIAL SECURITY	24,507	28,200	28,100	30,100
555-5175	RETIREMENT	22,590	20,700	20,200	21,700
555-5180	EMPLOYEE HEALTH/DENTAL	41,903	52,400	46,200	48,400
555-5181	DEPENDENT HEALTH/DENTAL	20,293	24,600	20,500	22,600
555-5182.01	LIFE/LTD	2,270	3,500	2,950	3,100
555-5183	HSA- EMPLOYER CONTRIBUTION	1,417	3,000	3,000	4,000
555-5190	WORKERS COMPENSATION	1,159	2,600	1,150	1,300
555-5193	AUTO ALLOWANCE	12,600	12,600	12,600	12,600
TOTAL PERSONNEL SERVICES		450,300	499,655	487,927	521,750
<u>SUPPLIES</u>					
555-5314	COMPUTER EQUIPMENT	2,872	5,000	5,000	6,000
555-5318	FURNITURE	3,326	2,000	2,000	1,000
555-5320	POSTAGE	953	1,200	2,500	2,500
555-5330	GAS, OIL, & NEW TIRES	723	1,200	1,200	1,200
555-5332	OFFICE SUPPLIES	2,956	5,000	5,000	5,000
555-5333	COMPUTER SUPPLIES/SOFTWARE	1,627	2,000	2,000	13,760
555-5334	COPIER SUPPLIES	145	1,000	600	500
555-5335	JANITORIAL SUPPLIES	324	400	500	700
555-5340	TRAINING SUPPLIES	190	300	300	250
555-5350	PRINTING	1,085	1,000	500	600
555-5355	PUBLICATIONS & BOOKS	609	1,400	900	1,200
555-5365	SAFETY CLOTHING & EQUIP.	190	400	400	300
555-5390	SMALL TOOLS & EQUIPMENT	321	500	500	500
555-5399	MISCELLANEOUS SUPPLIES	2,997	3,500	3,500	3,500
555-5399.01	MISCELLANEOUS SUPPLIES-FOOD	1,638	2,000	2,000	2,000
TOTAL SUPPLIES		19,956	26,900	26,900	39,010
<u>MAINTENANCE</u>					
555-5401	BUILDING MAINTENANCE	1,612	1,000	1,000	1,000
555-5403	COMPUTER MAINTENANCE	428	500	500	500
555-5406	SOFTWARE MAINTENANCE	1,900	1,900	1,900	3,100
555-5457	VEHICLE/EQUIP. MAINTENANCE	219	500	500	500
555-5469	SUBSTANDARD BLDG. DEMO.	0	3,000	1,000	1,000
555-5490	LOT MOWING	0	1,000	3,000	3,500
TOTAL MAINTENANCE		4,159	7,900	7,900	9,600
<u>SERVICES</u>					
555-5501	MEDICAL SERVICES	130	150	0	0
555-5501.01	BACKGROUND CHECKS	3	0	0	0
555-5520	PROFESSIONAL SERVICES	17,623	5,000	5,000	5,000
555-5526	CREDIT CARD FEES	724	400	400	400
555-5530	ADVERTISING & NOTICES	512	2,000	2,200	2,400
555-5540	TELEPHONE	7,450	3,000	3,500	3,500
555-5542	NATURAL GAS	180	0	0	0

01-General Fund

DEVELOPMENT SERVICES		2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
<u>SERVICES CONTINUED</u>					
555-5542.01	NATURAL GAS- FOURTH STREET	278	800	400	600
555-5545	ELECTRICITY	1,361	0	0	0
555-5545.01	WATER/SEWER/GARBAGE	262	2,000	0	0
555-5545.02	ELECTRICITY- FOURTH STREET	2,441	5,000	5,000	4,500
555-5570	EQUIPMENT RENTAL	6,494	6,000	7,000	7,500
555-5572	BUILDING LEASE	16,789	0	0	0
555-5580	INSURANCE - GENERAL LIABILI	471	500	411	500
555-5582	INSURANCE-ERRORS/OMISSIONS	727	850	706	850
555-5583	INSURANCE - VEHICLE LIABILI	570	625	295	375
555-5584	INSURANCE - VEHICLE APD	551	575	263	375
TOTAL SERVICES		56,566	26,900	25,175	26,000
<u>OTHER</u>					
555-5610	DUES	1,081	800	800	800
555-5625	BUSINESS EXPENSES	1,638	4,000	4,000	4,000
555-5626	PROFESSIONAL DEVELOPMENT	1,526	4,000	4,000	4,000
555-5665	MISCELLANEOUS EXPENSE	6,046	6,000	6,000	6,000
TOTAL OTHER		10,291	14,800	14,800	14,800
<u>CAPITAL</u>					
555-5809.01	GIS DATA ACQUISITION	0	5,550	5,550	0
TOTAL CAPITAL		0	5,550	5,550	0
TOTAL DEVELOPMENT SERVICES		541,272	581,705	568,252	611,160

General Fund

Street Department

Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

Description

The Street Department consists of a supervisor and eleven employees. Their responsibilities include, but not limited to, the maintenance of all city streets, the preparation for county paving, maintenance of street signs, mowing of right of ways and storm sewer maintenance. The street department’s responsibilities also include the Annual residential spring cleanup where the community is able to dispose of their unwanted items. The preparation and cleanup for special events, such as the Drag Boat Races, Chili Cook Off, Market Days and other events within the community.

Goals and Objectives

- Support other departments
- Evaluate drainage system and repair as needed
- Make necessary repairs to streets and Right-Of-Ways
- Maintain Right-Of-Ways with regard to debris, grass and weeds

What We Accomplished in 2011 - 2012

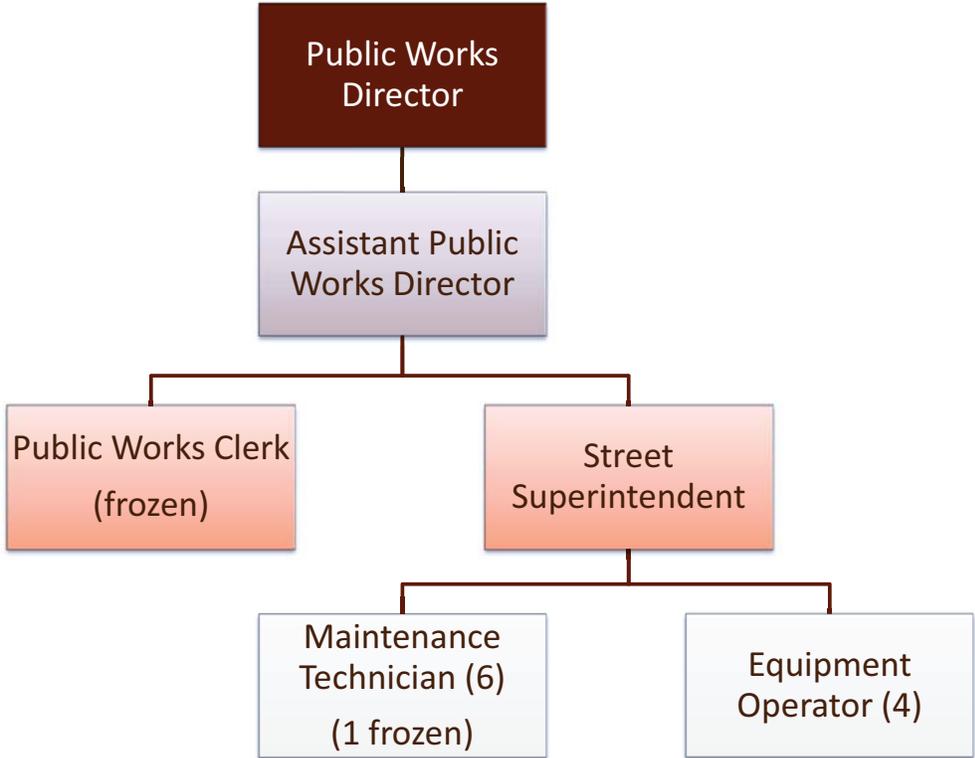
- Reconstruction of 4th Street, 5th Street and 9th Street from Main to Hwy 281
- Completed city wide clean-up
- Creek and drainage restoration on Ave H from Hwy 281 to RR 1431, between Broadway and 9th Street to Ave J, Ave S from 2nd Street to 4th Street, from Childress Park to RR 1431
- Re-construct 6th Street from Main Street to Ave L and added curb/gutters, drainage boxes and sidewalk
- Re-construct 2nd Street from Ave S to Industrial Blvd. and added curb/gutters, drainage boxes and sidewalk
- Completed seal coating on Ave T and Ave U from 2nd Street to Broadway and 6th Street from Main Street to Hwy 281

What We Plan to Accomplished in 2012-2013

- Continue seal coating program utilizing city staff and Burnet County
- Continue street sign change out program
- Continue with the creek and drainage restoration program
- Re-construct Main Street from Yett to Buena Vista
- Re-construct Broadway from Main Street to Hwy 281
- Re-construct 7th Street from Main Street to Hwy 281

Street Department				
Performance Measures	Actual FY 09-10	Actual FY 10-11	Estimated FY 11-12	Projected FY 12-13
New Roads (miles)	1.8	1.5	2.5	2.5
Seal Coated Roads (miles)	1.5	4.2	3	2.5
Crack Sealing (miles)	2	2.5	3	3
Street Sweeping (miles)	50	55	60	60
Street Cuts (feet)	1,500	1,500	1,500	1,500
Patch Material (tons)	500	575	600	600
Replaced Street Sign	115	110	120	140
Hot Mix (tons)	500	1,210	1,500	1,500
Base Materials (tons)	2,500	3,500	4,000	4,500

Street Department



Fund: General				
Department: Street Department	10	11	12	13
Public Works Director	1	1	1	1
Street Superintendent	1	1	1	1
Equipment Operator	4	4	4	4
Public Works Clerk	1	1	1	1
Maintenance Technician	6	6	6	6
TOTALS	13	13	13	13

* Salary budgeted in Water Services

01-General Fund

		2010-2011	2011-2012	2011-2012	2012-2013
STREET DEPARTMENT		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
557-5100	SALARIES (EXEMPT)	104,605	104,600	104,600	107,900
557-5105	SALARIES (NON-EXEMPT)	321,182	331,200	331,300	352,800
557-5140	OVERTIME	2,787	5,000	3,500	5,000
557-5155	EMPLOYEE LONGEVITY PAY	19,189	21,600	21,598	23,500
557-5170	SOCIAL SECURITY	33,392	35,800	35,800	37,700
557-5175	RETIREMENT	30,621	26,700	26,100	27,500
557-5180	EMPLOYEE HEALTH/DENTAL	69,330	74,900	69,200	71,000
557-5181	DEPENDENT HEALTH/DENTAL	18,572	21,000	12,600	12,600
557-5182.01	LIFE/LTD	3,089	3,500	3,500	3,600
557-5190	WORKERS COMPENSATION	15,204	16,400	18,600	19,400
557-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
557-5194	CLOTHING ALLOWANCE	600	0		
TOTAL PERSONNEL SERVICES		624,871	647,000	633,098	667,300
<u>SUPPLIES</u>					
557-5330	GAS, OIL, & NEW TIRES	49,891	35,000	35,000	35,000
557-5332	OFFICE SUPPLIES	34	500	300	500
557-5333	COMPUTER SUPPLIES/SOFTWARE	1,892	1,300	1,750	1,300
557-5335	JANITORIAL SUPPLIES	151	400	350	400
557-5343	GENERAL SUPPLIES	643	1,500	1,000	1,200
557-5360	UNIFORMS	407	2,100	2,000	3,400
557-5365	SAFETY CLOTHING & EQUIP.	1,701	3,000	3,000	3,000
557-5390	SMALL TOOLS & EQUIPMENT	2,187	3,000	2,500	3,000
557-5399	MISCELLANEOUS EXPENSE	249	60	50	50
TOTAL SUPPLIES		57,155	46,860	45,950	47,850
<u>MAINTENANCE</u>					
557-5406	SOFTWARE MAINTENANCE	992	1,000	500	1,000
557-5445	STREET SIGNS	6,699	6,000	5,000	5,500
557-5446	STREET MAINTENANCE	1,970	10,000	10,821	25,000
557-5447	STREET LIGHT MAINTENANCE	2	4,000	0	0
557-5457	VEHICLE/EQUIP. MAINTENANCE	3,679	24,000	24,000	24,000
TOTAL MAINTENANCE		13,342	45,000	40,321	55,500
<u>SERVICES</u>					
557-5501	MEDICAL SERVICES	0	0	224	0
557-5501.01	BACKGROUND CHECKS	0	150	150	150
557-5520	CITY CLEANUP EXPENSES	3,621	4,000	6,056	6,000
557-5530	ADVERTISING & NOTICES	43	500	250	300
557-5540	TELEPHONE/PAGER SERVICES	3,239	3,000	4,300	4,300
557-5545	ELECTRICITY - STREET LIGHTS	138,346	105,000	140,000	100,000
557-5560	PERSONNEL ADS	0	200	0	200
557-5570	RENTAL EQUIPMENT	5,720	5,300	5,312	5,000
557-5580	INSURANCE - GENERAL LIABILI	707	800	657	700
557-5582	INSURANCE-ERRORS/OMISSIONS	1,170	1,250	1,038	1,200
557-5583	INSURANCE - VEHICLE LIABILI	2,519	2,650	2,612	2,650
557-5584	INSURANCE - VEHICLE APD	3,422	3,510	3,599	3,600
557-5585	MOBILE EQUIPMENT INSURANCE	2,429	2,600	2,442	2,600
TOTAL SERVICES		161,216	128,960	166,640	126,700
<u>CAPITAL</u>					
557-5819	ROAD GRADER-LEASE	0	0	0	24,600
557-5819.01	FRONT END LOADER LEASE	0	0	0	21,300
TOTAL CAPITAL		0	0	0	45,900
<u>OTHER</u>					
557-5610	DUES	0	0	125	125
557-5625	BUSINESS EXPENSE	0	0	50	0
557-5626	PROFESSIONAL DEVELOPMENT	780	1,000	400	500
TOTAL OTHER		780	1,000	575	625
TOTAL STREET DEPARTMENT		857,364	868,820	886,584	943,875

General Fund

Parks and Recreation Department

Mission Statement

We pledge to provide those who live, work and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

Description

The Parks and Recreation Department maintains approximately 113 of 123 total acres of park and cemetery land in Marble Falls. Lakeside, Falls Creek, and Johnson Park are adjacent to one another and are very popular for family outings. These parks are also used for some of Marble Falls' largest special events like Mayfest and the Lakefest Drag Boat Races. The Parks and Recreation Department also partners with local leagues, organizations, and concessioners to provide recreational and educational opportunities for all ages. The Parks and Recreation Department consists of a director, superintendent, clerk, eight maintenance technicians, and summer pool staff. The full-time maintenance employees, through the Superintendent's guidance, maintain Johnson Park, Westside Park, Falls Creek Park, Lakeside Park, Villa Vista Park, Childers Park, Mormon Mill park site, the Green's Soccer Fields, Lakeside Pavilion, the City Cemetery, Main Street flower beds, and Lakeside Park Swimming Pool, as well as baseball fields and other locations across the City.

The summer seasonal staff includes the Aquatics Coordinator lifeguards and cashiers – supervised by the Aquatics Coordinator. The lifeguards maintain safety for the swimmers and other pool visitors; collect fees, and help maintain the pool area. The lifeguards also assist the Aquatics Coordinator with swimming lessons and swim team, and are also available for private pool parties. The pool is open daily while school is out for the summer; and on weekends in May and September.

The Parks and Recreation Department interfaces with the Parks and Recreation Commission which serves in an advisory capacity and makes recommendations to the City Council concerning the acquisition, maintenance, operation and use of parks and open spaces within the City.

Goals and Objectives

- Continue to ensure quality customer service by using the seven “Keys to Great Customer Service”
- Provide clean and well maintained parks and facilities
- Develop and open new parks, trails, and facilities
- Provide more recreational activities and opportunities
- Develop community partnerships to promote, enhance, and expand our park system and recreational programs
- Provide a safe, clean, and sanitary facility for swimming and private pool parties
- Provide trained personnel and safe facility for swimming lessons
- Maximize facility availability and operational efficiency

Accomplishments for 2011-2012

- Finalized and adopted the 2012 Park, Recreation, and Open Space Master Plan
- Constructed abutments and retaining wall for the Old ‘Gridiron’ Bridge in Johnson Park
- Completed a feasibility study for a sports complex in Marble Falls
- Moved the Parks and Recreation Department to new building at Second and Ave. S
- Completed \$100,000 of Park CIP Projects to include a new full-sized basketball court, renovations of ball field facilities, new park grills, bleachers for the soccer complex, new playground equipment for Villa Vista Park, Rehab of the deck around the swimming pool, and landscaping/irrigation at the new Public Works/Parks and Recreation Building and the Falls Creek Skatepark
- Added additional recreational activities with paddeboard, paddleboat, kayak rental concession; and, Zumba class concession

Planned Accomplishments for 2012-2013

- Maximize the facility availability and operational efficiency
- Make needed repairs and replace equipment to ensure facility availability and quality
- Professional service to the public
- Positive public relations
- Provided a healthy and safe facility
- Provided trained personnel and a safe facility for swimming lessons
- Explore new recreational opportunities in the parks through park concessions
- Construct hike and bike trail linking Johnson and Westside Parks

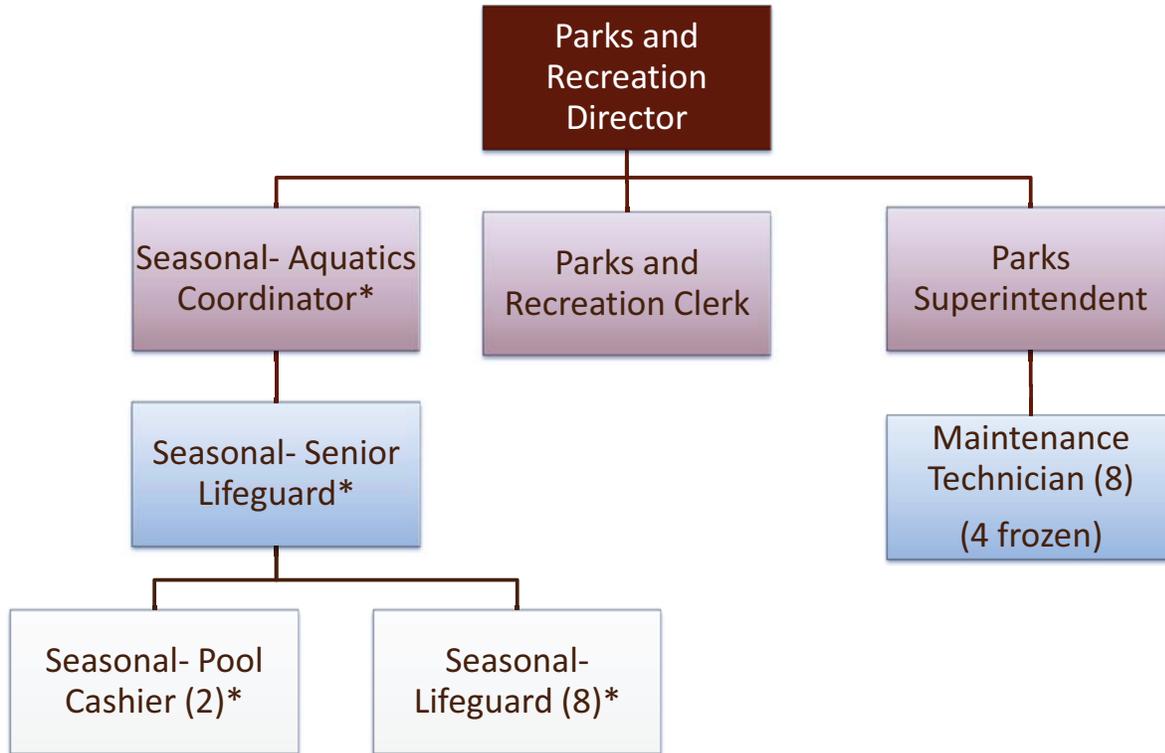
Parks and Recreation Department				
Performance Measures	Actual FY 09-10	Actual FY 10-11	Estimated FY 11-12	Projected FY 12-13
Park Reservations, number of rentals (ea.)	200	286	310	300
Lakeside Pavilion (days)	150	139	210**	200
Pool Parties (ea.)	60	81	80	80
Swim Lessons/Team (ea.)*	98	90	80	80
Park/Cemetery Land maintained/total (acres)	113/123	113/123	114/124***	114/124
Park Locations in City developed/total (ea.)	12/14	12/14	13/15	13/15

*Number of individual participants

**Increase due to Zumba classes

***Added Granite Mountain road-side park

Parks and Recreation Department



Fund: General				
Department: Parks and Recreation Dept.				
	10	11	12	13
Parks and Recreation Director	1	1	1	1
Parks Superintendent	1	1	1	1
Parks and Recreation Clerk	1	1	1	1
Maintenance Technician	8	8	8	8
TOTALS	11	11	11	11

* Seasonal positions are temporary and not included in Full Time Equivalent Chart

01- General Fund

Parks Department

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
565-5100	SALARIES (EXEMPT)	132,047	131,550	131,550	140,650
565-5105	SALARIES (NON-EXEMPT)	189,000	190,380	149,600	148,850
565-5135	SEASONAL & HOURLY EMPLOYEES	35,776	44,500	44,500	40,000
565-5140	OVERTIME	1,415	2,000	2,500	2,500
565-5142	ON CALL PAY	0	4,600	4,600	4,600
565-5155	EMPLOYEE LONGEVITY PAY	4,711	5,200	5,482	6,100
565-5170	SOCIAL SECURITY	27,519	29,900	26,600	27,050
565-5175	RETIREMENT	22,403	19,800	18,800	19,200
565-5180	EMPLOYEE HEALTH/DENTAL	50,001	57,570	44,100	44,100
565-5181	DEPENDENT HEALTH/DENTAL	9,955	12,100	2,100	2,100
565-5182.01	LIFE/LTD	2,434	2,800	2,400	2,600
565-5185	HSA- EMPLOYER CONTRIBUTION	5,000	5,000	4,000	4,000
565-5190	WORKERS COMPENSATION	5,798	6,200	11,400	12,000
565-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
TOTAL PERSONNEL SERVICES		492,359	517,900	453,932	460,050
<u>SUPPLIES</u>					
565-5320	POSTAGE	182	220	220	220
565-5330	GAS, OIL, & NEW TIRES	13,674	16,000	16,000	16,000
565-5332	OFFICE SUPPLIES	1,437	2,000	2,500	2,000
565-5333	COMPUTER SUPPLIES/SOFTWARE	954	4,000	4,000	4,000
565-5335	JANITORIAL SUPPLIES	6,119	5,000	5,000	5,000
565-5341	CHEMICALS	8,528	9,000	8,500	9,000
565-5343	GENERAL SUPPLIES	1,831	2,000	2,500	2,000
565-5360	UNIFORMS	3,531	3,000	2,000	3,000
565-5365	SAFETY CLOTHING & EQUIP.	3,552	3,000	3,000	3,000
565-5390	SMALL TOOLS & EQUIPMENT	4,227	9,000	10,500	8,000
565-5399	MISCELLANEOUS SUPPLIES	1,190	3,000	3,000	3,000
TOTAL SUPPLIES		45,225	56,220	57,220	55,220
<u>MAINTENANCE</u>					
565-5401	PAVILION CLEANING EXPENSES	14,900	30,000	20,000	30,000
565-5406	SOFTWARE MAINTENANCE	493	250	500	500
565-5420.01	PAVILION MAINTENANCE	4,814	11,000	13,000	11,000
565-5420.02	GENERAL PARK MAINTENANCE	25,148	24,000	24,000	24,000
565-5420.03	GENERAL MAINT.- SKATE PARK	0	500	500	500
565-5420.04	SWIMMING POOL MAINTENANCE	11,420	12,000	12,000	12,000
565-5431	SPRINGBREAK PROGRAM	1,636	1,000	1,000	1,000
565-5457	VEHICLE/EQUIP. MAINTENANCE	7,957	8,000	8,000	8,000
TOTAL MAINTENANCE		66,368	86,750	79,000	87,000

01- General Fund

Parks Department

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
565-5501	MEDICAL SERVICES	2,477	2,000	2,500	2,500
565-5501.01	BACKGROUND CHECKS	12	100	100	100
565-5520	PROFESSIONAL SERVICES	1,115	300	300	300
565-5526	CREDIT CARD FEES	620	600	650	650
565-5530	ADVERTISING & NOTICES	458	350	350	350
565-5537.01	PAVILION INTERNET ACCESS SV	43	0	0	0
565-5540	TELEPHONE	4,443	5,000	5,500	5,000
565-5540.01	PAVILION ALARM PHONE LINES	117	250	250	250
565-5542	NATURAL GAS PAVILION	658	1,500	1,000	1,000
565-5545.01	ELECTRICITY	10,694	16,000	14,000	14,000
565-5545.02	ELECTRICITY - SOFTBALL LEAG	2,893	4,000	4,000	4,000
565-5545.03	ELECTRICITY - YOUTH BASEBAL	3,353	4,000	4,000	4,000
565-5545.04	ELECTRICITY - SOCCER FIELD	2,392	4,000	4,000	4,000
565-5545.05	ELECTRICITY - PAVILION	12,480	14,000	13,000	14,000
565-5545.06	ELECTRICITY - GIRL SCOUTS H	1,536	0	0	0
565-5545.08	ELECTRICITY - SKATE PARK	1,528	1,200	1,600	1,600
565-5545.09	ELECTRICITY-KAMPERS KORNER	321	300	350	350
565-5545.10	ELECTRICITY- WEST SIDE PARK	1,896	2,500	2,500	2,500
565-5575	STATE INSPECTION FEES	0	180	180	180
565-5580	INSURANCE GEN LIAB-SKATE PK	786	800	657	800
565-5582	INS.-ERRRS/OMMISS-KAMPERS K	944	1,000	831	1,000
565-5583	INSURANCE - VEHICLE LIABILI	1,071	1,200	965	1,100
565-5584	VEHICLE COMPREHENSIVE	887	920	804	920
565-5585	MOBILE EQUIPMENT INSURANCE	388	420	204	300
TOTAL SERVICES		51,112	60,620	57,741	58,900
<u>OTHER</u>					
565-5610	DUES	1,447	1,000	1,500	1,500
565-5625	BUSINESS EXPENSES	864	1,000	1,000	1,000
565-5626	PROFESSIONAL DEVELOPMENT	3,346	1,000	1,000	1,000
565-5628	PAVILION PAVERS	95	100	100	100
565-5665	MISCELLANEOUS EXPENSE	50	0	0	0
565-5667	EMPLOYEE RECOGNITION	180	1,200	1,200	1,200
TOTAL OTHER		5,982	4,300	4,800	4,800
TOTAL PARKS AND RECREATION DEPT		661,046	725,790	652,693	665,970



Proprietary Fund

Proprietary Fund is used to account for those operations that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the cost of providing goods or services be financed or recovered primarily through user charges.

Water and Wastewater Fund: To account for providing water, sewer and refuse collection services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration operations, maintenance, financing, and related debt service and billing collections. All costs are financed through charges to customers with rates reviewed regularly and adjusted if necessary to ensure integrity of the fund.

CITY OF MARBLE FALLS
WATER & WASTEWATER FUND -02
BUDGET SUMMARY
FISCAL YEAR 2012-2013

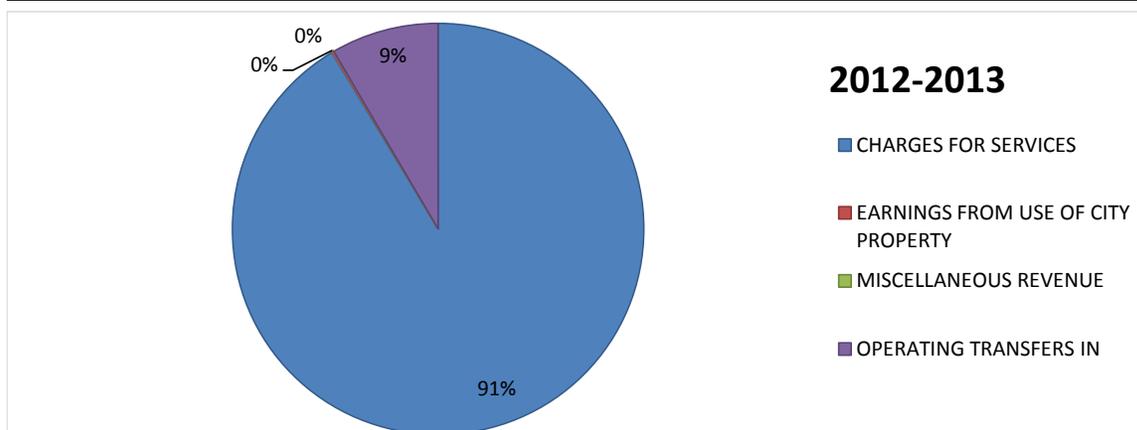
	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	506,102	199,878	199,878	139,339
REVENUES:				
Operating Revenues	4,248,993	4,434,850	4,317,350	4,559,550
Operating Transfers In	100,000	0	0	0
Total Revenues	<u>4,348,993</u>	<u>4,434,850</u>	<u>4,317,350</u>	<u>4,559,550</u>
TOTAL FUNDS AVAILABLE	4,855,095	4,634,728	4,517,228	4,698,889
EXPENDITURES:				
Operating Expenditures	<u>4,655,217</u>	<u>4,421,314</u>	<u>4,377,889</u>	<u>4,496,509</u>
ENDING FUND BALANCE	<u>199,878</u>	<u>213,414</u>	<u>139,339</u>	<u>202,380</u>

Water and Wastewater Fund - 02

Revenues by Category

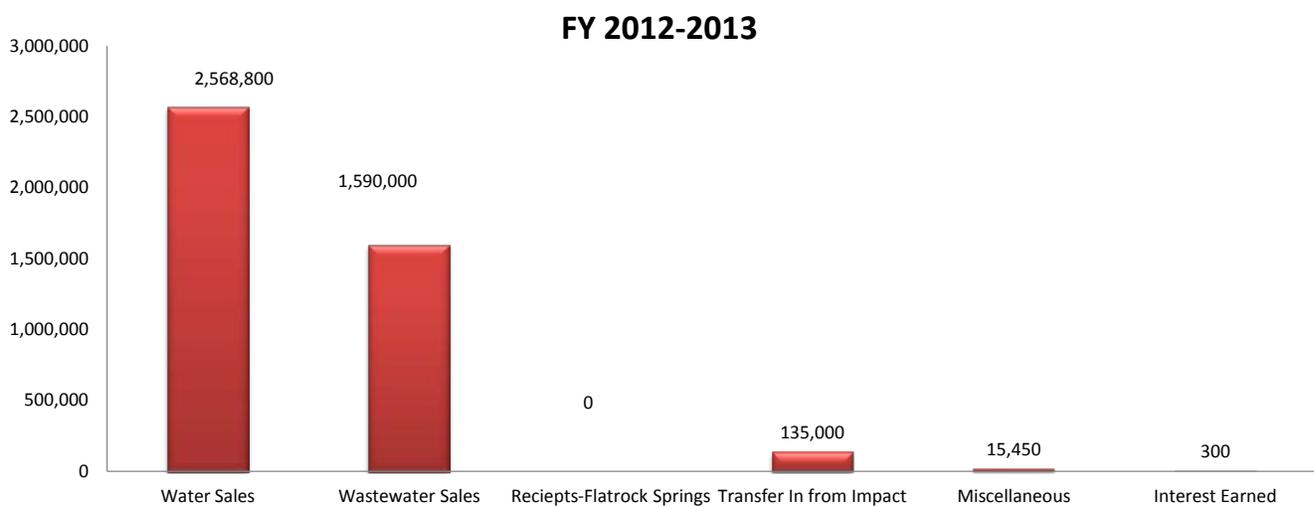
FY 2012-2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
CHARGES FOR SERVICES					
460-4101	Water Penalties	32,767	34,000	34,000	34,000
460-4102	Water Extension Penalty	2,099	1,800	1,800	1,800
460-4300	Water Sales	2,330,455	2,300,000	2,300,000	2,515,000
460-4302	Water Taps	10,695	18,000	18,000	18,000
460-4305	Service Charges	5,100	6,000	7,000	7,000
462-4102	Wastewater Penalties	24,554	26,000	23,000	25,000
462-4301	Wastewater Sales	1,447,167	1,540,000	1,540,000	1,560,000
462-4303	Wastewater Taps	4,525	5,000	5,000	5,000
462-4308	Private Effluent Disposal	540	700	500	500
	Subtotal	3,857,902	3,931,500	3,929,300	4,166,300
EARNINGS FROM USE OF CITY PROPERTY					
460-4500	Water Tower Lease	9,850	7,200	7,200	7,200
	Subtotal	9,850	7,200	7,200	7,200
MISCELLANEOUS REVENUE					
460-4306	Miscellaneous Revenue	45,240	700	700	700
460-4308	Conservation Kits Sales	75	100	50	50
460-4309	Over/Short Account	0	0	0	0
460-4314	Contrib from Developer	0	0	0	0
460-4504	Receipts- Flatrock Springs	0	115,000	0	0
460-4560	Bank Interest Earned	213	300	100	300
460-4564	Interest Earned on Invest.	0	50	0	0
	Subtotal	45,528	116,150	850	1,050
OPERATING TRANSFERS IN					
460-4800	Transer In	100,000	0	0	0
460-4895	Trsfr from Impact Fees	85,713	130,000	130,000	135,000
460-4899	Transfer In from EDC	250,000	250,000	250,000	250,000
	Subtotal	435,713	380,000	380,000	385,000
TOTAL		4,348,993	4,434,850	4,317,350	4,559,550



02-Water/Wastewater Revenues

		2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
REVENUES					
460-4101	WATER PENALTIES	32,767	34,000	34,000	34,000
460-4102	WATER EXTENSION PENALTY	2,099	1,800	1,800	1,800
460-4300	WATER SALES	2,330,455	2,300,000	2,300,000	2,515,000
460-4302	WATER TAPS	10,695	18,000	18,000	18,000
460-4305	SERVICE CHARGES	5,100	6,000	7,000	7,000
460-4306	MISCELLANEOUS REVENUE	45,240	700	700	700
460-4308	CONSERVATION KITS SALES	75	100	50	50
460-4500	WATER TOWER LEASE SPACE	9,850	7,200	7,200	7,200
460-4504	RECEIPTS - FLATROCK SPRINGS	0	115,000	0	0
460-4560	BANK INTEREST EARNED	213	300	100	300
460-4564	INT EARNED ON INVESTMENTS	0	50	0	0
460-4800	TRANSFER IN	100,000	0	0	0
460-4895	TRANSFER IN FROM IMPACT FEES	85,713	130,000	130,000	135,000
460-4899	TRANSFER IN-FROM EDC	250,000	250,000	250,000	250,000
462-4102	WASTEWATER PENALTIES	24,554	26,000	23,000	25,000
462-4301	WASTEWATER SALES	1,447,167	1,540,000	1,540,000	1,560,000
462-4303	WASTEWATER TAPS	4,525	5,000	5,000	5,000
462-4308	PRIVATE EFFLUENT DISPOSAL F	540	700	500	500
TOTAL REVENUES		4,348,993	4,434,850	4,317,350	4,559,550

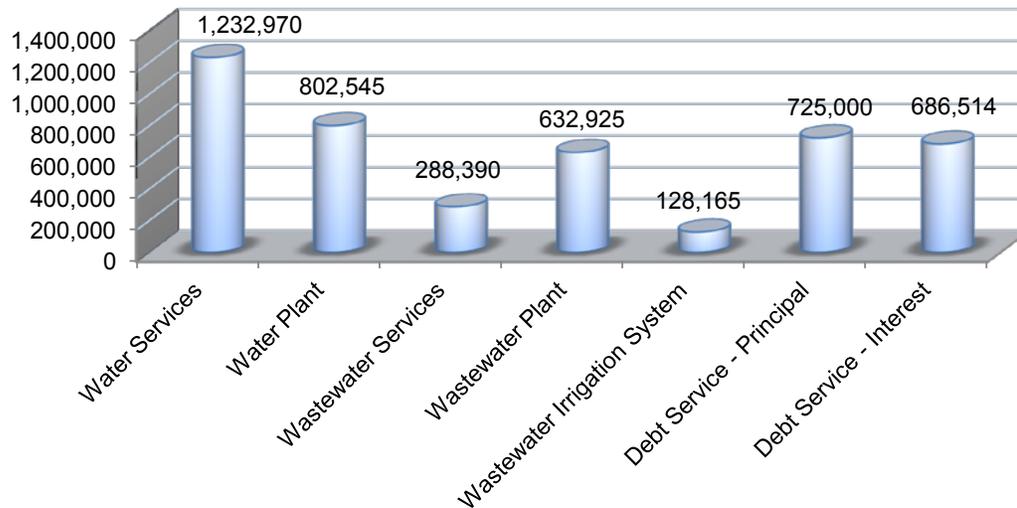


Water and Wastewater Disbursement Schedule

Fiscal Year 2012-2013

DEPARTMENT	2010-2011	2011-2012		2012-2013	PERCENT CHANGE
	ACTUAL	BUDGET	ESTIMATED	ADOPTED	
Water Services	1,405,193	1,100,320	1,084,589	1,232,970	12.06%
Water Plant	724,579	758,250	745,676	802,545	5.84%
Wastewater Services	241,804	279,275	278,036	288,390	3.26%
Wastewater Plant	566,214	603,352	594,758	632,925	4.90%
Wastewater Irrigation System	103,152	125,650	115,386	128,165	2.00%
Debt Service - Principal	830,000	856,450	861,427	725,000	-15.35%
Debt Service - Interest	784,275	698,017	698,017	686,514	-1.65%
TOTAL	4,655,217	4,421,314	4,377,889	4,496,509	1.70%

The overall increase of 1.70% is primarily due to increases in the Water Services, due to an increase in the Transfers Out. The other departments had small increases that are offset by the decrease in the Debt Payments reduction for FY 2012/13.

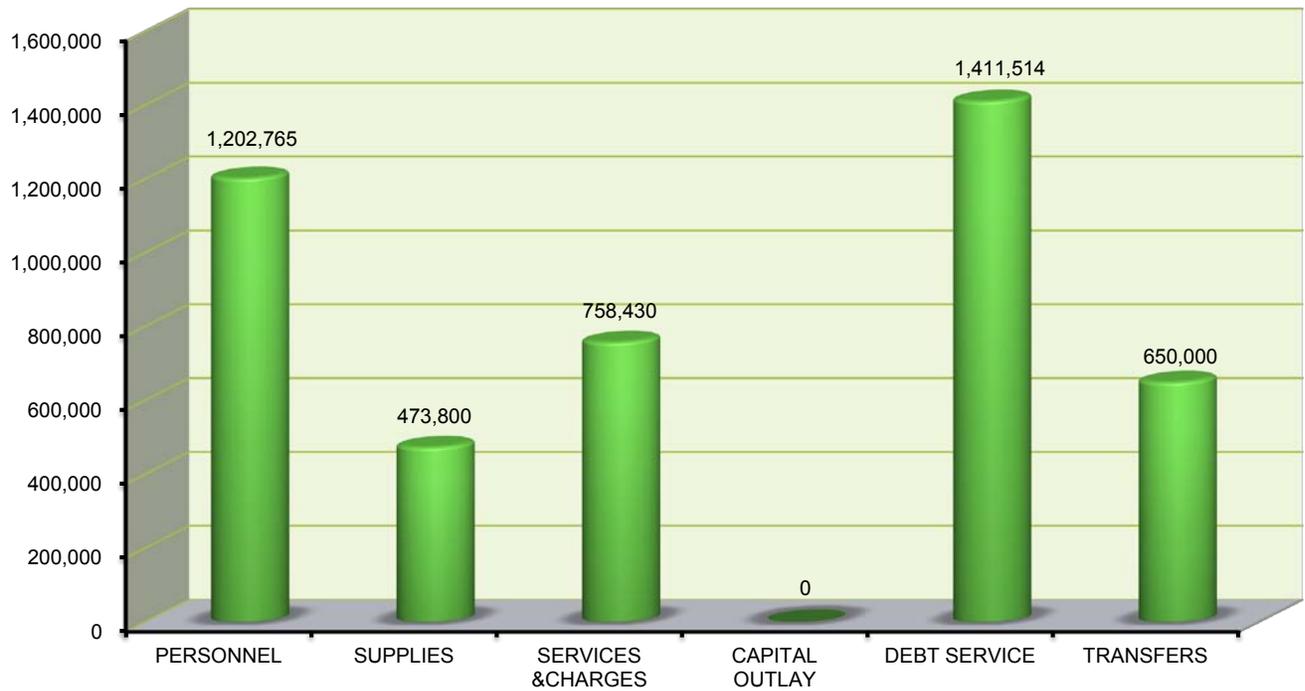


Expenditures by Category

Water and Wastewater Fund - 02

FY 2012-13

DEPARTMENT	PERSONNEL	SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS	TOTAL
Water Services	424,400	42,000	116,570	0	0	650,000	1,232,970
Water Plant	219,370	351,150	232,025	0	0	0	802,545
Wastewater Services	184,330	22,400	81,660	0	0	0	288,390
Wastewater Plant	317,550	50,150	265,225	0	0	0	632,925
Wastewater Irrigation Services	57,115	8,100	62,950	0	0	0	128,165
Debt Service - Principal	0	0	0	0	725,000	0	725,000
Debt Service - Interest	0	0	0	0	686,514	0	686,514
TOTAL	1,202,765	473,800	758,430	0	1,411,514	650,000	4,496,509



Water/Wastewater Fund

Water Services Department

Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

Description

The Water Department consists of supervisor and seven employees. The duties of the department include line extensions, water repairs, meter reading, flushing and installation.

Goals and Objectives

- Protect the health and safety of the community and environment
- To supply the citizens of Marble Falls with a constant, adequate supply of water
- To minimize any interruption of the water service by providing trained personnel who respond to calls on a 24 hour basis
- Make necessary repairs to the water distribution system in a safe, professional and timely manner

What we accomplished in 2011-2012

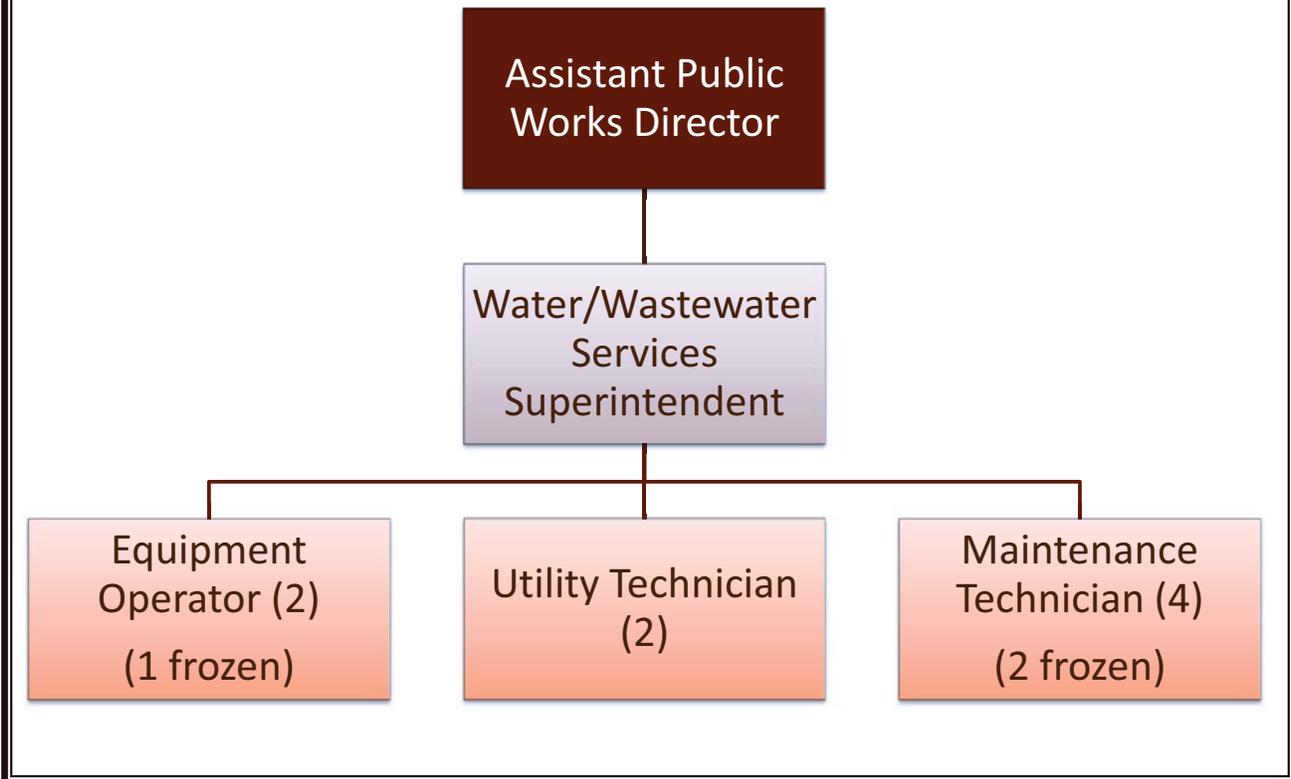
- Replaced 16” water main from Via Viejo ground storage tanks to RR 1431 that supplies water to the Mustang Elevated Tower
- Completed installation of water main from Hwy 71 Elevated Tower to service the new Scott & White Clinic and future Hospital
- Continued pilot program to install AMR meters to produce better data and to acquire a more accurate monthly water consumption reading
- Replaced 1200’ of an existing 6” water main and with an 8” main on 2nd Street
- Installed all water taps that were permitted in a timely manner
- Repaired all water leaks in timely, efficient, water conserving manner
- Acquired the Hamilton Creek and South Road areas with regard to water service

What we plan to accomplish in 2012-2013

- Continue to find valve boxes that need to be raised, repaired and/or replaced
- Continue installing new taps as permitted or required
- Continue installing new fire hydrants and make repairs as needed
- Continue the meter change out program by installing AMR meters and when a new tap or service is required
- Complete GPS mapping program for water mains to identify locations of valves and size of water mains
- Work with the City Engineer to identify areas within the City that water mains would require up-sizing and/or extending to aid in fire protection and a more desirable flow

Water Services Department				
Performance Measures	Actual FY09-10	Actual FY 10-11	Estimated FY 11-12	Projected FY 12-13
Water Taps Installed	25	23	22	20
Number Water Leaks repairs	150	183	106	120
Line Locates, Spotted and Marked	175	226	214	200
Fire Hydrant Repairs	20	50	51	50
Meter change out	300	93	120	130

Water Services



Fund: Water/Wastewater Fund				
Department: Water Services	10	11	12	13
Assistant Public Works Director	1	1	1	1
Equipment Operator	2	2	2	2
Maintenance Technician	4	4	4	4
Utility Technician	1	2	2	2
Utility Clerk*	1	1	1	1
TOTALS	10	10	10	10

* Water/Wastewater Services Superintendent salary is budgeted from Water/Wastewater Services.

* Utility Clerk is in the Finance Department

02-Water/Wastewater

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
WATER SERVICES					
<u>PERSONNEL SERVICES</u>					
560-5100	SALARIES (EXEMPT)	77,948	64,800	64,800	69,950
560-5105	SALARIES (NON-EXEMPT)	184,377	194,500	186,700	202,550
560-5140	OVERTIME	20,171	16,500	18,500	18,500
560-5142	ON CALL PAY	3,000	4,500	4,500	4,500
560-5155	EMPLOYEE LONGEVITY PAY	10,242	11,700	10,991	12,100
560-5170	SOCIAL SECURITY	21,533	23,400	22,900	24,100
560-5175	RETIREMENT	24,960	17,900	16,200	17,100
560-5180	EMPLOYEE HEALTH/DENTAL	41,583	44,250	41,500	41,500
560-5181	DEPENDENT HEALTH/DENTAL	12,863	15,200	14,400	14,400
560-5182.01	LIFE/LTD	2,448	2,500	2,800	3,000
560-5183	HSA- EMPLOYER CONTRIBUTION	1,040	1,000	2,000	2,000
560-5190	WORKERS COMPENSATION	14,844	15,700	8,050	8,400
560-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
560-5194	CLOTHING ALLOWANCE	600	0	0	0
TOTAL PERSONNEL SERVICES		421,909	418,250	399,641	424,400
<u>SUPPLIES</u>					
560-5320	POSTAGE	214	6,000	6,000	6,000
560-5330	GAS, OIL, & NEW TIRES	20,712	23,000	23,000	23,000
560-5332	OFFICE SUPPLIES	176	450	450	450
560-5333	COMPUTER SUPPLIES/SOFTWARE	922	600	977	600
560-5335.01	JANITORIAL SUPPLIES	98	300	300	300
560-5341	CHEMICALS	0	500	500	500
560-5343	GENERAL SUPPLIES	516	1,000	750	750
560-5350	PRINTING	0	100	100	100
560-5360	UNIFORMS	1,611	2,800	1,500	2,800
560-5365	SAFETY CLOTHING & EQUIP.	720	2,500	2,500	2,500
560-5390	SMALL TOOLS & EQUIPMENT	2,077	5,000	3,500	5,000
TOTAL SUPPLIES		27,046	42,250	39,577	42,000
<u>MAINTENANCE</u>					
560-5401	BUILDING MAINTENANCE	2,063	1,200	1,544	2,000
560-5406	SOFTWARE MAINTENANCE	480	0	75	750
560-5450	MAINTENANCE OF SYSTEM	31,378	30,000	30,000	30,000
560-5451	LINE EXTENSIONS & UPGRADES	30,191	15,000	15,000	40,000
560-5457	VEHICLE/EQUIP. MAINTENANCE	3,943	7,000	11,000	9,000
TOTAL MAINTENANCE		68,055	53,200	57,619	81,750
<u>SERVICES</u>					
560-5501	MEDICAL SERVICES	0	0	219	150
560-5512	AUDIT SERVICES	3,500	5,000	3,750	3,750
560-5526	CREDIT CARD FEES	14,844	12,500	15,000	12,500
560-5527	BANK FEES	180	120	120	120
560-5530	ADVERTISING & NOTICES	0	800	400	0
560-5540	TELEPHONE/PAGER SERVICES	1,748	1,500	2,600	2,000
560-5542	NATURAL GAS	92	150	132	0
560-5545	ELECTRICITY	2,970	2,500	4,500	4,800
560-5570	RENTAL EQUIPMENT	257	2,000	2,000	2,000
560-5580	INSURANCE - GENERAL LIABILI	943	1,200	986	1,200
560-5582	INSURANCE-ERRORS/OMISSIONS	1,614	2,000	1,661	1,800

02-Water/Wastewater

		2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
<u>SERVICES CONT.</u>					
560-5583	INSURANCE - VEHICLE LIABILI	1,008	1,200	1,342	1,400
560-5584	INSURANCE - VEHICLE APD	1,054	1,300	1,285	1,300
560-5585	MOBILE EQUIPMENT INSURANCE	1,065	1,250	957	1,000
TOTAL SERVICES		29,275	31,520	34,952	32,020
<u>OTHER</u>					
560-5610	DUES	0	600	300	300
560-5626	PROFESSIONAL DEVELOPMENT	2,002	4,500	2,500	2,500
560-5640	BAD DEBT EXPENSES	6,906	0	0	0
TOTAL OTHER		8,908	5,100	2,800	2,800
<u>TRANSFERS</u>					
560-5101	TRANSFER TO GEN. FUND	850,000	550,000	550,000	650,000
TOTAL TRANSFERS		850,000	550,000	550,000	650,000
TOTAL WATER SERVICES		1,405,193	1,100,320	1,084,589	1,232,970

Water/Wastewater Fund

Water Plant

Description

The Water Plant staff consists of a superintendent and three T.C.E.Q. certified surface water treatment operators. Daily operations include maintaining lab operations and analysis for process control; maintaining all mechanical components, chemical dosage, and recording all required data for reporting to state and government agencies.

Goals and Objectives

- Provide a safe, odorless, palatable and continuous water supply for the public
- Respond to customer complaints in a courteous and professional manner
- Continue to enhance the appearance of all the plant facilities
- Continue to improve, upgrade, replace and modernize the existing equipment
- Provide support for the other departments
- Comply with all State, City and Government regulations
- Submit all required documentation to the regulating authorities
- Record and maintain all daily, weekly, monthly, and quarterly water analysis and lab results

Performance Goals Accomplished in 2011-2012

- Purchased new back-up gear boxes for clarifier rake and mixing unit
- Completed Phase I of the Water Plant upgrade
- Removed old and installed new stainless steel sweeps on the rakes in clarifier as per Phase I upgrade
- Replaced UPS battery backup units for SCADA and installed surge protection
- Operator performed in house inspections on all storage tanks
- Maintained and repaired all maintenance discrepancies' the T.C.E.Q. field investigator noted no area of concerns or violations in water quality from T.C.E.Q.

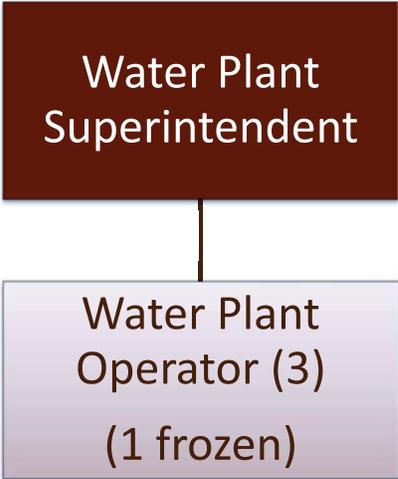
Performance Goals Expected in 2012-2013

"Honor our mission statement and implement our core values"

- Continue to provide our public safe drinking water
- Continue to work with other departments as a team to provide a better service to the public
- Provide professionalism, by training so we can stay informed on the ever changing rules and regulations in our field as water operators
- Continue to upgrade and enhance the appearance of all the plant facilities through innovation
- Keep an open door policy and provide our customers with tours of the water plant upon their request
- Take pride in working together to solve problems and showing respect to fellow workers and the public
- Complete Phase II engineering and begin Phase II construction for the upgrade

Water Plant				
Performance Measures	Actual FY 09-10	Actual FY 10-11	Estimated FY 11-12	Projected FY 12-13
Purchased Raw Water (M.G.)	515.239	599.785	600	600
Treated Water (M.G.)	495.091	597.560	550	625
Daily Average Production (M.G.)	1.6	1.6	1.8	1.8
Yearly Average Of Water Analysis Performed Daily	11,210	11,500	11,500	11,500
Monthly Water Analysis Performed (L.C.R.A. Lab)	120	120	120	120
Bi-Monthly Water Analysis Performed (L.C.R.A. Lab)	130	130	156	156
Monthly Water Analysis Performed (T.D.H. Lab)	48	48	0	0
Lead and Copper Testing Every Three Years (T.D.H. Lab)	20	20	20	20
Quarterly Water Analysis Performed (T.C.E.Q. Contract Lab)	120	120	120	120
Total Combined Water Analysis Performed	11,648	11,938	11,916	11,916
Peak Day Water Demands (M.G.)	2.4	2.8	2.9	2.8
Number of water quality violations due to treatment upsets	0	0	0	0
Number of positive total coliform findings	1	0	0	0

Water Plant



Fund: Water/Wastewater Fund Department: Water Plant	10	11	12	13
Water Plant Superintendent	1	1	1	1
Water Plant Operator	3	3	3	3
TOTALS	4	4	4	4

02-Water/Wastewater

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
WATER PLANT					
<u>PERSONNEL SERVICES</u>					
561-5105	SALARIES (NON-EXEMPT)	125,714	122,100	126,400	135,820
561-5140	OVERTIME	16,904	18,000	16,000	16,000
561-5142	ON CALL PAY	4,575	4,500	4,500	4,500
561-5155	EMPLOYEE LONGEVITY PAY	3,230	3,500	3,871	4,200
561-5170	SOCIAL SECURITY	10,860	11,400	11,600	12,330
561-5175	RETIREMENT	10,117	8,200	8,300	8,820
561-5180	EMPLOYEE HEALTH/DENTAL	18,530	15,700	19,400	19,400
561-5181	DEPENDENT HEALTH/DENTAL	11,794	13,100	12,300	12,300
561-5182.01	LIFE/LTD	963	1,300	1,100	1,300
561-5190	WORKERS COMPENSATION	6,361	6,600	4,300	4,700
TOTAL PERSONNEL SERVICES		209,048	204,400	207,771	219,370
<u>SUPPLIES</u>					
561-5330	GAS, OIL, & NEW TIRES	5,073	3,000	3,000	3,000
561-5332	OFFICE SUPPLIES	0	200	200	200
561-5333	COMPUTER SUPPLIES/SOFTWARE	0	100	212	100
561-5335	JANITORIAL SUPPLIES	0	100	100	100
561-5341	CHEMICALS	160,423	135,000	125,000	135,000
561-5343	GENERAL SUPPLIES	280	600	76	300
561-5348	L.C.R.A./RAW WATER	144,618	197,000	197,090	210,000
561-5360	UNIFORMS	676	950	810	950
561-5365	SAFETY CLOTHING & EQUIP.	100	1,000	0	500
561-5390	SMALL TOOLS & EQUIPMENT	259	1,500	0	1,000
TOTAL SUPPLIES		311,429	339,450	326,488	351,150
<u>MAINTENANCE</u>					
561-5457	VEHICLE/EQUIP. MAINTENANCE	1,851	1,000	1,000	1,000
561-5470	WATER PLANT MAINTENANCE	66,694	80,000	80,000	80,000
TOTAL MAINTENANCE		68,545	81,000	81,000	81,000
<u>SERVICES</u>					
561-5540	TELEPHONE/PAGER SERVICES	2,526	2,000	3,500	3,500
561-5545.01	ELECTRICITY- EDC PUMP STATI	0	0	500	500
561-5545.02	ELECTRICITY - WT PLANT W-1	53,506	55,000	45,000	55,000
561-5545.03	ELECTRICITY - RAW WATER W-2	20,600	20,000	20,000	25,000
561-5545.04	ELECTRICITY - HYDRO W-3	26,475	20,000	27,000	30,000
561-5545.05	ELEC - MORMON MILL GR.ST.W-	248	0	111	0
561-5545.06	ELEC - MORMON MILL ELV STG	881	700	750	750
561-5545.07	ELECTRICITY - GATEWAY W-6	4,684	5,000	4,500	5,000
561-5545.08	ELECTRICITY - OTHER	2,483	3,000	2,200	3,000
561-5545.10	ELEC- BUS. PARK PUMP STATIO	0	0	100	100
561-5545.11	ELEC.- HAMILTON CREEK CR342	0	0	100	300
561-5545.12	ELEC.- HAMILTON CREEK CR 343	0	0	100	300
561-5575	STATE INSPECTION FEES	7,084	7,500	6,884	7,500
561-5580	INSURANCE - GENERAL LIABILI	589	750	616	700
561-5581	INSURANCE-REAL/PERSONAL PRO	4,482	5,300	5,590	5,600
561-5582	INSURANCE-ERRORS/OMISSIONS	1,009	1,250	1,038	1,200
561-5583	INSURANCE - VEHICLE LIABILI	595	600	469	500
561-5584	INSURANCE - VEHICLE APD	461	550	342	350

02-Water/Wastewater

		2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
<u>SERVICES CONT.</u>					
561-5585	MOBILE EQUIPMENT INSURANCE	19	50	17	25
561-5599.01	LABORATORY FEES WATER	6,087	7,000	7,000	7,000
TOTAL SERVICES		131,729	128,700	125,817	146,325
<u>OTHER</u>					
561-5610	DUES	165	200	100	200
561-5626	PROFESSIONAL DEVELOPMENT	896	1,000	1,000	1,000
561-5630	E.P.A. CONSUMER REPORTS	2,767	3,500	3,500	3,500
TOTAL OTHER		3,828	4,700	4,600	4,700
TOTAL WATER PLANT		724,579	758,250	745,676	802,545

Water/Wastewater Fund

Wastewater Services Department

Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

Description

The Wastewater Department consists of supervisor and three employees. The duties of the department are line extensions, flushing, line repairs, installation of taps, and other maintenance required.

Goals and Objectives

- Operate and maintain the collection system in a safe, efficient and healthy manner
- Protect the health and safety of the community and environment
- To provide trained personnel who respond to calls 24 hours a day

What we accomplished in 2011-2012

- Completed the installation of a new lift station at West Side Park to eliminate a inverted siphon that ran through the Huber Plant
- Replaced and installed 400’ of sanitary sewer main between Main Street and Ave J, from First St to Yett
- Replaced an existing 8” sanitary sewer main with new 8” on 6th street from Ave J to Main Street
- Inspected and cleaned approximately 7,000 feet of sanitary sewer mains
- Replaced numerous sewer taps within the system
- Replaced, extended and installed 1200’ of existing sanitary sewer main and manholes form Ave S to Industrial Blvd
- Replaced an existing sanitary sewer main and manholes form from Ave J, under Hwy 281, down Ave H to RR 1431, upsized from 8” to 15”

What we plan to accomplished in 2012-2013

- Continue to raise and repair manholes
- Continue to identify and make necessary repairs to the sewer lines within the city
- Continue the scheduled program for our sewer maintenance by cleaning the lines regularly
- Continue camera inspection of our sewer system to identify problem areas and make necessary repairs
- Continue installing wastewater taps as permitted or required
- Begin construction of a new lift station, install appropriate piping and fittings to serve the area from Hwy 71 and the new Scott & White Clinic, future Hospital and other development

Wastewater Services				
Performance Measures	Actual FY09-10	Actual FY 10-11	Estimated FY 11-12	Projected FY 12-13
Wastewater Taps Installed	35	15	10	15
Mains Cleaned/ Sewer Stoppage	100	99	92	120
Line Locates, Spotted and Marked	150	226	214	200
Camera Inspections	25	18	16	25

Wastewater Services

Water/Wastewater
Superintendent

Maintenance
Technician (2)

Fund: Water/Wastewater Fund				
Department: Wastewater Services	10	11	12	13
Wastewater Services Superintendent	1	1	1	1
Equipment Operator	1	1	1	0
Maintenance Technician	2	2	2	2
TOTALS	4	4	4	3

02-Water/Wastewater

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
WASTEWATER SERVICES					
<u>PERSONNEL SERVICES</u>					
562-5105	SALARIES (NON-EXEMPT)	115,581	111,600	112,600	120,400
562-5140	OVERTIME	11,077	14,000	15,000	10,000
562-5142	ON CALL PAY	1,575	1,800	1,800	1,800
562-5155	EMPLOYEE LONGEVITY PAY	6,670	7,000	6,988	8,200
562-5170	SOCIAL SECURITY	10,309	10,500	10,500	11,100
562-5175	RETIREMENT	9,322	7,400	7,500	7,930
562-5180	EMPLOYEE HEALTH/DENTAL	18,750	20,750	19,200	19,200
562-5181	DEPENDENT HEALTH/DENTAL	1,352	1,000	0	2,000
562-5182.01	LIFE/LTD	501	900	225	300
562-5183	HSA - EMPLOYER CONTRIBUTION	1,000	1,000	1,000	1,000
562-5190	WORKERS COMPENSATION	1,156	1,500	2,200	2,400
TOTAL PERSONNEL SERVICES		177,293	177,450	177,013	184,330
<u>SUPPLIES</u>					
562-5320	POSTAGE	4,000	4,000	4,000	4,000
562-5330	GAS, OIL, & NEW TIRES	5,053	8,000	8,000	8,000
562-5332	OFFICE SUPPLIES	0	400	400	300
562-5333	COMPUTER SUPPLIES/SOFTWARE	911	800	1,200	1,000
562-5335	JANITORIAL SUPPLIES	716	400	400	400
562-5341	CHEMICALS	0	3,000	4,000	3,000
562-5343	GENERAL SUPPLIES	661	600	300	500
562-5350	PRINTING	0	100	0	0
562-5360	UNIFORMS	378	1,100	1,100	1,100
562-5365	SAFETY CLOTHING & EQUIP.	1,931	2,000	2,000	2,000
562-5390	SMALL TOOLS & EQUIPMENT	2,531	2,000	1,000	2,000
562-5399	MISCELLANEOUS SUPPLIES	0	0	0	100
TOTAL SUPPLIES		16,181	22,400	22,400	22,400
<u>MAINTENANCE</u>					
562-5401	BUILDING MAINTENANCE	2,030	1,000	1,000	1,000
562-5406	SOFTWARE MAINTENANCE	0	0	0	500
562-5450	MAINTENANCE OF SYSTEM	20,038	25,000	35,000	25,000
562-5451	LINE EXTENSION & UPGRADES	0	10,000	5,000	10,000
562-5452	LINE REPLACEMENT	0	10,000	5,000	10,000
562-5457	VEHICLE/EQUIP. MAINTENANCE	4,234	10,000	10,000	10,000
TOTAL MAINTENANCE		26,302	56,000	56,000	56,500
<u>SERVICES</u>					
562-5501	MEDICAL SERVICES	107	200	107	200
562-5515	SURVEYING SERVICES	0	500	0	500
562-5520	PROFESSIONAL SERVICES	1,523	1,500	1,500	1,500
562-5530	ADVERTISING & NOTICES	0	300	0	300
562-5540	TELEPHONE/PAGER SERVICES	1,187	1,200	2,200	2,200
562-5542	NATURAL GAS	122	55	0	0
562-5545	ELECTRICITY-HIGHLAND OAKS L	1,879	2,000	2,000	2,000
562-5545.01	ELECTRIC - WOODLAND LIFT S	0	300	300	300
562-5545.02	ELECTRICITY - LIFT ST S-2	4,700	3,500	4,500	4,500
562-5545.03	ELECTRICITY - LIFT ST S-3	629	1,000	750	1,000
562-5545.04	ELECTRICITY - LIFT ST S-4	624	500	750	750
562-5545.05	ELECTRICITY - LIFT ST S-5	244	700	0	0

02-Water/Wastewater

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES CONT.</u>					
562-5545.06	ELECTRICITY - LIFT ST S-6	701	800	0	0
562-5545.07	ELECTRICITY - LIFT ST S-7	415	500	350	0
562-5545.08	ELECTRICITY - PUMP #1 GATEW	438	600	500	500
562-5545.09	ELECTRICITY - PUMP #2 GATEW	1,466	1,000	1,500	1,500
562-5545.10	ELECTRICITY LIFT STA. M.MI	1,361	1,100	1,200	1,400
562-5545.11	ELECTRICITY- M.M. & BOULDER	557	600	550	600
562-5545.12	ELECTRIC - LIFT STA @281 BRI	640	600	1,200	1,200
562-5545.13	ELECT W. SIDE PK LIFT STATI	0	0	395	600
562-5570	RENTAL EQUIPMENT	716	2,000	750	1,000
562-5580	INSURANCE - GENERAL LIABILI	314	350	288	350
562-5582	INSURANCE-ERRORS/OMISSIONS	484	520	432	450
562-5583	INSURANCE - VEHICLE LIABILI	580	600	603	600
562-5584	INSURANCE - VEHICLE APD	833	900	872	900
562-5585	MOBILE EQUIPMENT INSURANCE	1,065	1,100	916	1,000
TOTAL SERVICES		20,585	22,425	21,663	23,350
<u>OTHER</u>					
562-5610	DUES	0	0	0	600
562-5625	BUSINESS EXPENSE	0	0	0	250
562-5626	PROFESSIONAL DEVELOPMENT	1,286	1,000	1,000	1,000
562-5640	BAD DEBT EXPENSES	-8	0	-40	-40
562-5665	MISCELLANEOUS EXPENSE	165	0	0	0
TOTAL OTHER		1,443	1,000	960	1,810
TOTAL WASTEWATER SERVICES		241,804	279,275	278,036	288,390

Water/Wastewater Fund

Wastewater Plant

Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

Description

This Wastewater Treatment Plant consists of a supervisor and five certified operators. This department manages the cleanup of wastewater received from the business and housing community for further distribution to the Irrigation Farm. The City turns solids from this waste into compost for beneficial reuse within the community.

Goals and Objectives

- To provide a quality effluent for irrigation of Coastal Grass at the Irrigation Farm.
- To maintain proper operation and maintenance of equipment at the Wastewater Plant
- To keep solids at a manageable level in the plant
- To meet or exceed parameters set forth by permit with the Texas Commission on Environmental Quality

What we accomplished in 2011-2012

- Provided approximately 280 million gallons of treated effluent to be irrigated at the Irrigation Farm
- Maintained compliance of all parameters set by permit
- Started the upgrade of WWTP to Type 1 water so irrigation of Parks and Recreation fields may be maintained at a lower cost, saving the water produced by the Water Treatment Plant

What We Plan to Accomplish in 2012-2013

- Complete construction for the Wastewater Plant upgrade
- Continue to produce the best possible effluent by complying with state regulations. Learn the new process of Type 1 water to meet those perimeters set forth by the State
- Continue to learn, train and upgrade operator licenses with the T.C.E.Q.
- Continue to maintain grounds and buildings so that the appearance is acceptable to the surrounding areas of the plant

Did You Know?

- The City treats and irrigates on average 250 million gallons of wastewater annually.

Wastewater Plant				
Performance Measures	Actual FY 09-10	Actual FY 10-11	Estimated FY 10-11	Projected FY 12-13
Wastewater Treated (M.G.)	249	273	280	285
Bio-Solids Produced (Cu. Yds.)	180	1875	2800	2400

Wastewater Plant

Wastewater
Plant
Superintendent

Wastewater
Plant Operator
(4)

Fund: Water/Wastewater Fund Department: Wastewater Plant	10	11	12	13
Wastewater Plant Superintendent	1	1	1	1
Wastewater Plant Operator	5	5	4	4
TOTALS	6	6	5	5

02-Water/Wastewater

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
WASTEWATER PLANT					
<u>PERSONNEL SERVICES</u>					
563-5105	SALARIES (NON-EXEMPT)	206,016	200,000	205,700	217,850
563-5140	OVERTIME	5,941	6,000	6,000	6,000
563-5155	EMPLOYEE LONGEVITY PAY	9,944	10,302	10,781	11,900
563-5170	SOCIAL SECURITY	16,088	16,600	17,200	18,200
563-5175	RETIREMENT	14,910	11,950	12,100	12,800
563-5180	EMPLOYEE HEALTH/DENTAL	29,096	32,200	31,300	31,300
563-5181	DEPENDENT HEALTH/DENTAL	9,756	10,600	11,500	11,500
563-5182.01	LIFE/LTD	1,530	1,800	1,625	1,700
563-5183	HAS- EMPLOYER CONTRIBUTION	2,000	2,000	2,000	2,000
563-5190	WORKERS COMPENSATION	4,136	4,900	3,800	4,300
TOTAL PERSONNEL SERVICES		299,417	296,352	302,006	317,550
<u>SUPPLIES</u>					
563-5330	GAS, OIL, & NEW TIRES	5,400	4,000	3,500	4,000
563-5332	OFFICE SUPPLIES	615	1,000	500	500
563-5333	COMPUTER SUPPLIES/SOFTWARE	0	300	300	300
563-5335	JANITORIAL SUPPLIES	789	1,000	600	600
563-5341	CHEMICALS	37,119	40,000	37,000	40,000
563-5343	GENERAL SUPPLIES	1,374	1,500	1,500	1,500
563-5360	UNIFORMS	998	1,500	1,200	1,500
563-5365	SAFETY CLOTHING & EQUIP.	898	1,500	1,320	1,500
563-5390	SMALL TOOLS & EQUIPMENT	0	250	0	250
TOTAL SUPPLIES		47,193	51,050	45,920	50,150
<u>MAINTENANCE</u>					
563-5403	COMPUTER MAINTENANCE	0	0	75	0
563-5406	SOFTWARE MAINTENANCE	0	0	300	150
563-5457	VEHICLE/EQUIP. MAINTENANCE	1,143	3,000	1,500	3,000
563-5475	LAB EQUIPMENT MAINTENANCE	0	500	500	500
563-5479	WASTEWATER PLANT MAINTEN.	38,178	45,000	45,000	45,000
563-5480	COMPOST SLUDGE PROCESSING	82,457	80,000	85,000	90,000
TOTAL MAINTENANCE		121,778	128,500	132,375	138,650
<u>SERVICES</u>					
563-5501	MEDICAL SERVICES	0	200	0	200
563-5540	TELEPHONE/PAGER SERVICES	1,554	1,500	1,500	1,500
563-5545.01	ELECTRICITY - WW PLANT S-1A	43,713	55,000	50,000	50,000
563-5545.02	ELECTRICITY - WW PLANT S-1	32,988	40,000	36,000	45,000
563-5570	RENTAL EQUIPMENT	0	3,000	3,000	3,000
563-5575	STATE INSPECTION FEES	1,350	1,500	1,250	1,500
563-5580	INSURANCE - GENERAL LIABILI	471	550	452	500
563-5581	INSURANCE-REAL/PERSONAL PRO	5,011	5,300	4,165	4,500
563-5582	INSURANCE-ERRORS/OMISSIONS	727	850	706	850
563-5583	INSURANCE - VEHICLE LIABILI	143	400	148	400
563-5584	INSURANCE - VEHICLE APD	124	300	131	300
563-5585	MOBILE EQUIPMENT INSURANCE	61	100	55	75
563-5599	LABORATORY FEES/WASTEWT	10,275	15,000	15,000	15,000
TOTAL SERVICES		96,417	123,700	112,407	122,825

02-Water/Wastewater

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>OTHER</u>					
563-5610	DUES	497	750	550	750
563-5626	PROFESSIONAL DEVELOPMENT	912	3,000	1,500	3,000
TOTAL OTHER		1,409	3,750	2,050	3,750
TOTAL WASTEWATER PLANT		566,214	603,352	594,758	632,925

Water/Wastewater Fund

Irrigation System

Mission Statement

"We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

Description

The effluent from the Wastewater Treatment Plant is reused to irrigate Coastal Bermuda at the Irrigation Farm. The Irrigation Farm is managed by one plant operator.

Goals and Objectives

- To provide irrigation to 234 acres for coastal hay production
- To maintain the ponds, not to exceed the capacity (66.6million gallons)
- To continue to meet or exceed TCEQ requirements

What we accomplished in 2011-2012

- Production of more than 712 tons of coastal hay
- Irrigation of more than 280 million gallons of reused water from the Wastewater Plant
- Started to replacement of side-roll movers at the Irrigation Farm. This process will take several years.

What we plan to accomplished in 2012-2013

- Continue to provide reuse water for the production of coastal hay
- With the completion of the Wastewater Plant expansion in the future, Type 1 water will be able to expand our irrigation to parks, soccer and baseball fields
- In the future, Type 1 water can be provided to commercial as well as residential customers for landscaping irrigation
- Continue to upgrade side-roll movers that have deteriorated over the past 18 years

Irrigation System				
Performance Measures	Actual FY 09-10	Actual FY 10-11	Estimated FY 11-12	Projected FY 12-13
Hay Harvesting (Tons)	666	716	712	650
Gallons of water irrigated (M.G.)	215	206	235	240

Water/Wastewater Irrigation System



Fund: Water/Wastewater Fund				
Department: W/WW Irrigation System	10	11	12	13
Wastewater Plant Superintendent*	0	0	0	0
Plant Operator	1	1	1	1
TOTALS	1	1	1	1

* Wastewater Plant Superintendent salary is budgeted in Wastewater Plant

02-Water/Wastewater

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
WWW IRRIGATION SYSTEM					
<u>PERSONNEL SERVICES</u>					
564-5105	SALARIES (NON-EXEMPT)	39,678	37,700	38,600	41,450
564-5140	OVERTIME	515	1,500	600	750
564-5155	EMPLOYEE LONGEVITY PAY	1,384	1,605	1,514	1,620
564-5170	SOCIAL SECURITY	3,170	3,100	3,100	3,320
564-5175	RETIREMENT	2,794	2,300	2,300	2,460
564-5180	EMPLOYEE HEALTH/DENTAL	5,094	5,650	5,475	5,475
564-5182.01	LIFE/LTD	288	320	320	340
564-5183	HAS- EMPLOYER CONTRIBUTION	1,000	1,000	1,000	1,000
564-5190	WORKERS COMPENSATION	791	875	655	700
TOTAL PERSONNEL SERVICES		54,714	54,050	53,564	57,115
<u>SUPPLIES</u>					
564-5330	GAS, OIL, & NEW TIRES	1,775	1,500	800	1,500
564-5341	CHEMICALS	454	900	900	900
564-5343	GENERAL SUPPLIES	0	100	50	50
564-5349	IRRIGATION/SEEDING EXPENSE	0	5,000	5,000	5,000
564-5360	UNIFORMS	219	250	0	250
564-5365	SAFETY CLOTHING & EQUIP.	90	200	500	200
564-5390	SMALL TOOLS & EQUIPMENT	0	200	0	200
TOTAL SUPPLIES		2,538	8,150	7,250	8,100
<u>MAINTENANCE</u>					
564-5450	MAINTENANCE OF SYSTEM	28,411	26,000	26,000	26,000
564-5453	MAINTENANCE OF ROADS	0	1,000	1,000	1,000
564-5457	VEHICLE/EQUIP. MAINTENANCE	616	1,000	700	1,000
TOTAL MAINTENANCE		29,027	28,000	27,700	28,000
<u>SERVICES</u>					
564-5545	ELECTRICITY	10,726	28,000	20,000	28,000
564-5575	STATE INSPECTION FEES	0	200	200	200
564-5580	INSURANCE - GENERAL LIABILI	216	225	185	225
564-5582	INSURANCE-ERRORS/OMISSIONS	182	225	187	225
564-5583	INSURANCE-VEHICLE LIABILITY	0	200	0	0
564-5584	VEHICLE COMPREHENSIVE	0	200	0	0
564-5599	LABORATORY FEES - IRRIGATIO	5,439	6,000	6,000	6,000
TOTAL SERVICES		16,563	35,050	26,572	34,650
<u>OTHER</u>					
564-5610	DUES	166	200	150	150
564-5626	PROFESSIONAL DEVELOPMENT	144	200	150	150
TOTAL OTHER		310	400	300	300
TOTAL WWW IRRIGATION SYSTEM		103,152	125,650	115,386	128,165

Water/Wastewater Fund

Debt Service

The Water/Wastewater's portion of debt service is located within this department.
Principal and Interest are itemized by category and type of indebtedness.

02-Water/Wastewater

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
DEBT SVCE-PRINCIPAL					
<u>DEBT SERVICE</u>					
570-5901.01	PRIN-REV/ REFUND BONDS, S20	200,000	241,450	241,427	215,000
570-5901.08	PRINCIPAL-C.O.SERIES 2005-T	125,000	130,000	130,000	135,000
570-5901.09	PRINCIPAL-TAX NOTE/SERIES20	0	30,000	30,000	0
570-5901.10	PRIN. - CO'S SERIES 2007	505,000	390,000	390,000	375,000
570-5901.11	PRIN- TAX NOTE 2007	0	40,000	40,000	0
570-5901.12	PRIN- CO SERIES 2011	0	25,000	30,000	0
TOTAL DEBT SERVICE		830,000	856,450	861,427	725,000
TOTAL DEBT SVCE-PRINCIPAL		830,000	856,450	861,427	725,000
DEBT SVCE-INTEREST					
<u>DEBT SERVICE</u>					
571-5902	INT. TAX NOTES SERIES 2003	32,112	0	0	0
571-5902.01	INT-REV & REFUND BONDS, S20	79,112	22,250	22,250	31,868
571-5902.08	INT - C.O. SERIES 2005 - TW	74,429	73,390	73,390	69,678
571-5902.09	INT - TAX NOTE, SERIES 2005	0	561	561	0
571-5902.10	INT. - C.O. SERIES 2007	598,622	580,035	580,035	564,735
571-5902.11	INT - TAX NOTES 2007	0	1,612	1,612	0
571-5902.12	INT.- CO SERIES 2011	0	20,169	20,169	20,233
TOTAL DEBT SERVICE		784,275	698,017	698,017	686,514
TOTAL DEBT SVCE-INTEREST		784,275	698,017	698,017	686,514
TOTAL DEBT SERVICE		1,614,275	1,554,467	1,559,444	1,411,514

Debt Service Fund

Description

Debt Service Fund has been established to receive funds from a tax levy and other sources for the accumulation of funds to meet the annual principal and interest requirements on the outstanding general obligation debt of the City.

Debt Policy

The City of Marble Falls' debt management policy is to maintain the city's ability to incur present and future debt at the most beneficial interest rates in amounts needed for financing the approved Capital Improvements Program without adversely affecting the city's ability to finance essential city services.

Policy Statements

- A ten year Capital Improvements Program will be developed and updated annually along with corresponding anticipated funding sources.
- Capital projects financed through the issuance of bonded debt will be financed for a period not to exceed the useful life of the project.
- Efforts will be made to maintain or improve the city's bond rating. Effective communication will continue with bond rating agencies concerning Marble Falls' overall financial condition.

Legal Debt Margin

The state of Texas limits the maximum debt service to \$2.50 for \$100 assessed valuation. The Texas Attorney General has adopted an administrative policy that prohibits the issuance of debt that would result in a total debt service tax rate that exceeds \$1.50 of the allowable \$2.50. The City of Marble Falls follows these guidelines for debt limitation. The City Charter of Marble Falls requires a public hearing before the issuance of any debt.

Fiscal Year	Assessed Valuation	Over 65 Freeze Levy	Legal Annual Maximum	Expended Debt Service
2008	\$523,522,685		\$7,852,840	\$1,590,695
2009	\$596,081,363		\$8,941,220	\$2,857,287
2010	\$638,075,046		\$9,571,125	\$2,879,708
2011	\$572,437,375	\$247,847	\$8,834,408	\$2,827,726
2012	\$577,490,755	\$305,156	\$8,967,517	\$3,085,001

CITY OF MARBLE FALLS
DEBT SERVICE FUND - 04
BUDGET SUMMARY
FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	(101,583)	36,372	36,372	5,048
REVENUES:				
Operating Revenues	2,842,188	3,011,419	3,019,769	3,119,086
Operating Transfers In	150,000	0	0	0
Total Revenues	<u>2,992,188</u>	<u>3,011,419</u>	<u>3,019,769</u>	<u>3,119,086</u>
TOTAL FUNDS AVAILABLE	2,890,605	3,047,791	3,056,141	3,124,134
EXPENDITURES:				
Operating Expenditures	<u>2,854,233</u>	<u>3,088,301</u>	<u>3,051,093</u>	<u>3,189,603</u>
ENDING FUND BALANCE	<u>36,372</u>	<u>(40,510)</u>	<u>5,048</u>	<u>(65,469)</u>

04 -Debt Service Fund

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED	
REVENUES					
4001	CURRENT PROPERTY TAXES	2,726,375	2,850,000	2,855,000	2,890,000
4002	DELINQUENT PROPERTY TAXES	40,755	38,000	40,000	42,000
4003	PENALTY & INTEREST-TAXES	37,579	28,000	30,000	30,000
4306	MISCELLANEOUS REVENUE	34	0	0	0
4560	INTEREST EARNED	759	900	250	300
4566	ACCRUED INTEREST- SERIES 201	24,633	0	0	0
4567	ACCRUED INTEREST-SER. 2011	12,053	0	0	0
4906	TRANSFER FROM FUND 68	150,000	0	0	0
4907	TRANSFER FROM HOTEL/MOTEL	0	94,519	94,519	156,786
TOTAL REVENUES		2,992,188	3,011,419	3,019,769	3,119,086
EXPENDITURES					
<u>SERVICES</u>					
504-5527	BANK FEES	85	100	100	100
TOTAL SERVICES		85	100	100	100
<u>DEBT SERVICE</u>					
504-5980	BOND AGENT FEES	3,785	3,200	3,200	3,500
TOTAL DEBT SERVICE		3,785	3,200	3,200	3,500
<u>DEBT SERVICE - PRINCIPAL</u>					
505-5901.06	PRIN-CERT OF OBLIG S2003	200,000	200,000	200,000	210,000
505-5901.08	PRIN -TAX NOTES SERIES 2004	60,000	0	0	0
505-5901.09	PRIN - TAX NOTES SERIES 200	60,000	40,000	40,000	0
505-5901.10	PRIN - TAX NOTES SERIES 200	60,000	60,000	60,000	65,000
505-5901.11	PRIN - C.O. SERIES 2006	110,000	115,000	115,000	120,000
505-5901.12	PRIN - C.O. SERIES 2007	200,000	285,000	285,000	330,000
505-5901.13	PRIN - TAX NOTE 2007	115,000	80,000	80,000	85,000
505-5901.14	PRIN-BANK QUALIF SERIES 200	195,000	125,000	125,000	135,000
505-5901.15	PRIN- C.O. SERIES 2004	180,000	190,000	190,000	200,000
505-5901.16	PRIN- TAX NOTES 2009	55,000	55,000	55,000	55,000
505-5901.17	PRIN-REF. SER. 2010	225,000	230,000	230,000	230,000
505-5901.18	PRIN - SERIES 2010	45,000	205,000	205,000	230,000
505-5901.19	PRIN. SERIES 2011	0	75,000	85,000	205,000
TOTAL DEBT SERVICE - PRINCIPAL		1,505,000	1,660,000	1,670,000	1,865,000
<u>DEBT SERVICE - INTEREST</u>					
506-5902.06	INT-CERT OF OBLIG S2003	132,070	123,320	123,320	114,745
506-5902.08	INT-TAX NOTES SERIES 2004	1,230	0	0	0
506-5902.09	INT-TAX NOTES SERIES 2005	3,721	748	748	0
506-5902.10	INT - TAX NOTES SERIES 2006	6,235	3,865	3,865	1,332
506-5902.11	INTEREST - C.O. SERIES 2006	62,900	58,119	58,119	53,125
506-5902.12	INT. - C.O., SERIES 2007	310,303	302,603	302,603	290,303
506-5902.13	INT-TAX NOTES 2007	16,523	10,277	10,277	7,053
506-5902.14	INT-BANK QUALIF SERIES 2008	380,330	373,130	373,130	367,280
506-5902.15	INT- C.O. SERIES 2004	173,543	165,105	165,105	156,330
506-5902.16	INT-TAX NOTES 2009	3,850	2,406	2,406	825
506-5902.17	INT-REF SERIES 2010	29,085	20,265	20,265	15,205
506-5902.18	INT-SERIES 2010	225,573	244,338	244,338	241,075
506-5902.19	INT-SERIES 2011	0	120,825	73,617	73,730
TOTAL DEBT SERVICE - INTEREST		1,345,363	1,425,001	1,377,793	1,321,003
TOTAL EXPENDITURES		2,854,233	3,088,301	3,051,093	3,189,603

General Obligation Debt Service Requirements

As of September 30, 2012

Fiscal Year	Principal	Interest	Total
2013	1,845,000	1,240,060	3,085,060
2014	1,710,000	1,181,026	2,891,026
2015	1,750,000	1,121,587	2,871,587
2016	1,765,000	1,062,557	2,827,557
2017	1,830,000	1,001,532	2,831,532
2018	1,900,000	936,701	2,836,701
2019	1,965,000	868,745	2,833,745
2020	1,905,000	798,603	2,703,603
2021	1,970,000	724,608	2,694,608
2022	2,050,000	646,230	2,696,230
2023	2,140,000	562,386	2,702,386
2024	1,925,000	477,125	2,402,125
2025	2,015,000	390,524	2,405,524
2026	2,110,000	297,704	2,407,704
2027	1,820,000	208,522	2,028,522
2028	1,280,000	139,010	1,419,010
2029	595,000	99,228	694,228
2030	620,000	75,100	695,100
2031	645,000	46,850	691,850
2032	620,000	15,500	635,500
TOTAL	32,460,000	11,893,598	44,353,598

Summary of Outstanding Debt As of September 30, 2012

<u>Issue</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Principal Amount Outstanding</u>
Certificate of Obligations, Series 2003	Streets, Drainage, Fire Department	4.375%	4,225,000	9/1/2003	2/1/2013	214,000
Certificate of Obligations, Series 2004	Utility	4.75%	4,950,000	11/15/2004	2/1/2026	3,790,000
Certificate of Obligations, Series 2005	Utility	2.25%	2,950,000	2/1/2005	2/1/2025	2,130,000
Certificate of Obligations, Series 2006	Parks, Streets	4.25%	1,900,000	9/1/2006	2/1/2021	1,310,000
Tax Notes, Series 2006	Equipment, Vehicles	3.70%	620,000	10/15/2006	2/1/2013	65,000
Certificate of Obligations, Series 2007	Streets, Drainage, Public Works, Parks, Water & Sewer	4.00%	21,780,000	7/1/2007	2/1/2030	18,965,000
Tax Notes, Series 2007	Equipment, Vehicles	4.03%	750,000	10/15/2007	5/1/2014	175,000
Bank Qualified Bond Issue, Series 2008	Public Safety Facility, Police Vehicles, Street Sweeper, Water & Sewer Improvements, Fire Station Construction & Equip., Communications Equip.	4.50%	9,950,000	9/1/2008	2/1/2028	8,470,000
Tax Notes, Series 2009	Equipment , Vehicles	2.63%	215,000	8/15/2009	2/1/2013	55,000

Summary of Outstanding Debt As of September 30, 2012

<u>Issue</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Principal Amount Outstanding</u>
General Obligation Refunding, Series 2010	Renovate library, Parks , Streets, Drainage, Fire Station Facilities, Right of Way Purchase, Supplies/Machinery related to above items	2.36%	1,130,000	6/1/2010	2/1/2015	675,000
Certificate of Obligations, Series 2010	Streets, Water & Sewer Utility System, Acquisition of Park Land	3.09%	7,000,000	10/1/2010	9/30/2032	6,750,000
Certificate of Obligations, Series 2011	Streets, Drainage, Water system and Water Plant expansion, Parks Improvements, Construction of Visitor's Center	2.54%	3,715,000	8/15/2011	2/1/2031	3,600,000
General Obligation Refunding Bonds, Series 2011	Enlarging, Acquiring, Improving, Equipping, Purchasing, Constructing Combined Utility System	2.10%	1,625,000	12/1/2011	2/1/2020	1,625,000
Sales Tax Revenue Refunding Bonds, Series 2012	Purchase and remodel of building at 1707 Colt Circle.	2.72%	1,790,000	9/1/2012	8/1/2018	1,790,000
General Obligation Refunding, Series 2012	Streets, Drainage, Fire Department	2.400%	2,605,000	8/1/2012	2/1/2023	2,605,000
TOTAL GENERAL OBLIGATION DEBT			<u>59,185,000</u>			<u>52,219,000</u>

Special Revenue Funds

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. Special Revenue Funds include:

Hotel/Motel Tax Fund -to account for receipt and allocation of the City's hotel/motel occupancy tax. Use of this tax is limited by law to the promotion of tourism. The hotel occupancy tax rate for the City's hotels is 7%.

Cemetery Fund - to account for the proceeds from the sale of burial plots and columbarium niches at the City owned and operated cemetery. Revenues are used for the ongoing maintenance and operations of the cemetery.

Police Forfeiture - to account for cash assets seized, or the proceeds from the sale of other assets seized, as a result of drug related law enforcement activities. By law, these funds must be used for future illegal drug enforcement activity. These funds fall under the State statutes.

Economic Development Corporation - to account for the use of 4B sales tax revenues that must be used in compliance with statutory restrictions set forth by the state legislature.

La Ventana PID – to account for La Ventana public improvement district funds.

Impact Fee - Impact Fee Fund – to account for all funds related to the water and sewer impact fees.

Flood Disaster Fund – to account for funds related to the June 27, 2007 flood, including the city's out of pocket expenses and FEMA reimbursements.

Police Federal Forfeiture – to account for cash assets seized, or the proceeds from the sale of other assets seized, as a result of drug related law enforcement activities. By law, these funds must be used for future illegal drug enforcement activity. These funds fall under Federal Statutes.

Flood Buy Back Fund – to account for the financial sources and expenditures related to the purchase of properties within the flood areas.

CITY OF MARBLE FALLS
SPECIAL REVENUE FUNDS
BUDGET SUMMARY
FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	1,412,743	1,510,971	1,510,971	1,785,647
REVENUES:				
Hotel/Motel Tax	382,014	375,150	375,000	415,150
Cemetery Fund	16,139	16,000	15,000	0
Police Forfeiture	374	200	121	150
Economic Development Corp.	1,736,219	1,622,430	1,621,151	1,659,182
La Ventana PID	28,380	55,000	42,455	0
Impact Fee Fund	85,712	130,000	93,000	165,000
Flood Disaster Fund	0	0	0	0
Police Federal Forfeiture Fund	251	300	224	250
Flood Buy Back Fund	78	0	0	0
TOTAL REVENUES	2,249,167	2,199,080	2,146,951	2,239,732
TOTAL FUNDS AVAILABLE	3,661,910	3,710,051	3,657,922	4,025,379
EXPENDITURES:				
Hotel/Motel Tax	394,513	479,644	494,549	465,536
Cemetery Fund	5,695	12,700	10,500	0
Police Forfeiture	131	38,054	36,263	24,100
Economic Development Corp.	1,413,726	1,343,927	1,168,166	1,272,973
La Ventana PID	30,114	2,700	37,587	0
Impact Fee Fund	85,712	130,000	93,000	165,000
Flood Disaster Fund	155,815	0	0	0
Police Federal Forfeiture Fund	63,851	42,208	32,210	20,106
Flood Buy Back Fund	1,382	0	0	0
TOTAL EXPENDITURES	2,150,939	2,049,233	1,872,275	1,947,715
ENDING FUND BALANCE	1,510,971	1,660,818	1,785,647	2,077,664

CITY OF MARBLE FALLS
HOTEL MOTEL TAX FUND - 03
BUDGET SUMMARY
FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	372,462	359,963	359,963	240,414
REVENUES:				
Operating Revenues	382,014	375,150	375,000	415,150
Operating Transfers In	0	0	0	0
Total Revenues	382,014	375,150	375,000	415,150
TOTAL FUNDS AVAILABLE	754,476	735,113	734,963	655,564
EXPENDITURES:				
Operating Expenditures	394,513	479,644	494,549	465,536
ENDING FUND BALANCE	359,963	255,469	240,414	190,028

03 -Hotel/Motel Fund

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
REVENUES					
470-4013	HOTEL/MOTEL TAX	503,617	375,000	375,000	415,000
470-4564	INVESTMENT INTEREST EARNED	82	150	0	150
TOTAL REVENUES		503,699	375,150	375,000	415,150
EXPENDITURES					
<u>SERVICES</u>					
570-5520	PROF. SERVICES- ADVERT. FIR	4,483	0	14,905	0
570-5530	COLLECTIVE ADVERTISING POOL	160,280	131,250	131,250	175,000
570-5595	TRANSF.TO CHAMBER OF COM.	87,500	118,500	118,500	124,500
TOTAL SERVICES		252,263	249,750	264,655	299,500
<u>LOCAL ASSISTANCE</u>					
570-5756	HIGHLAND LAKES CHILI POD	1,000	1,000	1,000	0
570-5757	HIGHLAND LAKES ART GUILD	1,500	750	750	1,500
570-5765	FALLS ON THE COLORADO MUSEU	8,750	6,375	6,375	0
570-5765.06	UPTOWN MARBLE ARTS ALLIANCE	0	7,500	7,500	0
570-5765.09	HISTORIC MAIN ST MERCHANTS	8,000	5,000	5,000	0
570-5765.10	HARMONY SCHOOL OF CREATIVE	3,000	1,500	1,500	1,500
570-5765.11	GONE FISHING FOR KIDS	5,000	0	0	0
570-5765.12	MF TRIATHLON	0	7,500	7,500	0
570-5765.13	PAINT THE TOWN EVENT	5,000	0	0	0
570-5765.15	SCULPTURE ON MAIN STREET	5,000	0	0	0
570-5765.16	DESTINATION LAKES AND HILLS	0	2,000	2,000	0
570-5765.17	MARBLE FALLS SOAPBOX DERBY	0	2,500	2,500	1,250
570-5765.18	BASS CHAMPS	0	7,500	7,500	5,000
TOTAL LOCAL ASSISTANCE		37,250	41,625	41,625	9,250
<u>TRANSFERS</u>					
570-6102	XFER TO GF CO'S S1999	105,000	93,750	93,750	73,562
570-6103	TRANSFER TO GENERAL FUND 201:	0	94,519	94,519	83,224
TOTAL TRANSFERS		105,000	188,269	188,269	156,786
TOTAL EXPENDITURES		394,513	479,644	494,549	465,536

CITY OF MARBLE FALLS
CEMETERY FUND - 08
BUDGET SUMMARY
FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	34,085	44,529	44,529	49,029
REVENUES:				
Operating Revenues	16,139	16,000	15,000	0
Operating Transfers In	0	0	0	0
Total Revenues	16,139	16,000	15,000	0
TOTAL FUNDS AVAILABLE	50,224	60,529	59,529	49,029
EXPENDITURES:				
Operating Expenditures	5,695	12,700	10,500	0
ENDING FUND BALANCE	44,529	47,829	49,029	49,029

08 -Cemetery Fund

		2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
REVENUES					
4503	SALE OF CEMETERY LOTS	16,000	16,000	15,000	0
4513	CEMETERY DONATIONS	174	0	0	0
TOTAL REVENUES		<u>16,174</u>	<u>16,000</u>	<u>15,000</u>	<u>0</u>
EXPENDITURES					
<u>MAINTENANCE</u>					
508-5402	CEMETERY MAINTENANCE	1,940	2,500	2,500	0
TOTAL MAINTENANCE		<u>1,940</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>
<u>SERVICES</u>					
508-5515	SURVEYING FEE	0	2,000	0	0
508-5545	ELECTRICITY	402	500	500	0
TOTAL SERVICES		<u>402</u>	<u>2,500</u>	<u>500</u>	<u>0</u>
<u>OTHER</u>					
508-5625	BUSINESS EXPENSES	53	200	0	0
TOTAL OTHER		<u>53</u>	<u>200</u>	<u>0</u>	<u>0</u>
<u>TRANSFERS</u>					
508-6100	TRANSFER TO GENERAL FUND	3300	7500	7500	0
TOTAL TRANSFERS		<u>3300</u>	<u>7500</u>	<u>7500</u>	<u>0</u>
TOTAL EXPENDITURES		5,695	12,700	10,500	0

CITY OF MARBLE FALLS
POLICE FORFEITURE FUND - 09
BUDGET SUMMARY
FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	96,550	96,793	96,793	60,651
REVENUES:				
Operating Revenues	374	200	121	150
Operating Transfers In	0	0	0	0
Total Revenues	374	200	121	150
TOTAL FUNDS AVAILABLE	96,924	96,993	96,914	60,801
EXPENDITURES:				
Operating Expenditures	131	38,054	36,263	24,100
ENDING FUND BALANCE	96,793	58,939	60,651	36,701

09 -Police Forfeiture Fund

		2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
REVENUES					
4502	SALE OF ASSETS	208	0	0	0
4564	INVESTMENT INTEREST EARNED	166	200	121	150
TOTAL REVENUES		374	200	121	150
EXPENDITURES					
<u>SUPPLIES</u>					
509-5390	SMALL TOOLS & EQUIPMENT	0	10,000	10,000	10,000
TOTAL SUPPLIES		0	10,000	10,000	10,000
<u>SERVICES</u>					
509-5520	PROFESSIONAL SERVICES	52	0	0	0
509-5527	BANK FEES	79	104	10	100
TOTAL SERVICES		131	104	10	100
<u>OTHER</u>					
506-5626	PROFESSIONAL DEVELOPMENT	0	6,000	4,303	4,000
TOTAL OTHER		0	6,000	4,303	4,000
<u>CAPITAL</u>					
509-5809	EQUIPMENT OTHER	0	21,950	21,950	10,000
TOTAL CAPITAL		0	21,950	21,950	10,000
TOTAL EXPENDITURES		131	38,054	36,263	24,100

CITY OF MARBLE FALLS
 ECONOMIC DEVELOPMENT CORPORATION FUND - 20
 BUDGET SUMMARY
 FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	785,637	1,108,130	1,108,130	1,561,115
REVENUES:				
Operating Revenues	1,736,219	1,622,430	1,621,151	1,659,182
Operating Transfers In	0	0	0	0
Total Revenues	<u>1,736,219</u>	<u>1,622,430</u>	<u>1,621,151</u>	<u>1,659,182</u>
TOTAL FUNDS AVAILABLE	2,521,856	2,730,560	2,729,281	3,220,297
EXPENDITURES:				
Operating Expenditures	<u>1,413,726</u>	<u>1,343,927</u>	<u>1,168,166</u>	<u>1,272,973</u>
ENDING FUND BALANCE	<u>1,108,130</u>	<u>1,386,633</u>	<u>1,561,115</u>	<u>1,947,324</u>

Economic Development Corporation

Description

The Marble Falls Economic Development Corporation is a Type B non-profit corporation funded primarily by a half-cent sales tax collected within the city limits of Marble Falls. The EDC's place in community development can be defined in many ways, but our primary charge is to retain, create, and reinvest wealth in Marble Falls. Job creation through business expansion or relocation, as well as fostering the enhancement of our quality of life, are other ways to describe the EDC's role.

The EDC worked with LCRA's Community and Economic Development Department on the creation of a Strategic Plan, which was completed in April 2012. After information was collected from more than 20 stakeholder interviews, the EDC board and LCRA staff met in a series of workshops to develop the plan. The final document contains demographics, source data, and a matrix that lists goals, strategies, and action items with timelines associated with each.

Strategic Plan Goals

1. Develop a strong, goal-oriented business attraction program.
2. Collaborate on a dynamic and multi-faceted community marketing program.
3. Support the success of existing businesses.
4. Strategically develop and recruit at the business park.
5. Actively support workforce education to meet changing business needs.
6. Create a competitive incentives program.
7. Foster an environment for entrepreneurship and business creation.

Some Accomplishments in 2011-2012

- Brokered a deal with CorWorth Building Systems to lease the property at 1707 Colt Circle, formerly occupied by Ronn Motor Company.
- Contracted with The Retail Coach on trade area analyses and a retail recruitment strategy.
- Began active involvement with the Texas Economic Development Council, the International Council of Shopping Centers, the Capital Area Council of Governments, the International Economic Development Council, and others to expand networks and broaden recognition of Marble Falls.
- Attended conferences and courses in San Antonio, Austin, Galveston, Rockwall, San Marcos, Fredericksburg, New Braunfels, and Minneapolis as trade show participants or conference attendees.
- Produced a video to highlight Downtown Master Plan projects.
- Achieved substantial savings on an engineering contract for Phase III of the Business and Technology Park.

- Contributed to the sports complex feasibility study and the hospital wastewater line extension.
- Launched a new web site with updated demographics, news and social media feeds, and commercial property listings.
- Executed the first phase of a target sector analysis with TIP Strategies to identify appropriate industrial and manufacturing prospects.
- Established a sign replacement program (to be implemented in FY 12-13) to assist businesses seeking to replace old signs with new ones that comply with and meet the intent of the City's new sign ordinance.
- Projected to finish year with net budget savings of more than \$180,000, nearly 14% under budgeted expenditures.

What We Plan to Accomplish in 2012-2013

- Continue implementation of our strategic plan.
- Utilize new community leverage budget item to partner on quality-of-life initiatives.
- Test new incentives program.
- Create Downtown TIF.
- Enhance access to capital for new or expanding businesses.
- Open Phase III of the business park to new firms.

Did You Know?

- A recent study showed that, based on 2011 property tax information provided by the Comptroller, Marble Falls had a more balanced ratio of commercial real estate value to residential real estate value than any other city in the state.

20-Economic Development Corporation

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
REVENUES					
4005	SALES TAX	1,479,819	1,449,530	1,449,530	1,479,819
4306	MISCELLANEOUS REVENUE	195	0	0	0
4312	COBRA INS. ADMINISTRATION F	-36	0	0	0
4515	CAM - F. FICKETT CENTER	59,336	61,600	51,000	55,000
4550	LAND SALES & LEASES	206,148	110,000	118,771	122,513
4560	BANK INTEREST EARNED	407	500	950	950
4564	INT EARNED ON INVESTMENTS	729	800	900	900
TOTAL REVENUES		1,746,598	1,622,430	1,621,151	1,659,182
EXPENDITURES					
<u>PERSONNEL SERVICES</u>					
520-5100	SALARIES (EXEMPT)	37,600	100,000	89,766	92,500
520-5105	SALARIES (NON-EXEMPT)	1,473	28,000	27,570	33,100
520-5135	SEASONAL & TEMPORARY EMPLOY	22,713	4,080	4,080	0
520-5140	OVERTIME	208	500	0	500
520-5155	EMPLOYEE LONGEVITY PAY	168	200	25	170
520-5170	SOCIAL SECURITY	4,789	10,950	9,900	10,400
520-5175	RETIREMENT	2,575	6,900	6,400	7,450
520-5180	EMPLOYEE INSURANCE	2,101	9,120	9,550	9,550
520-5181	EMPLOYEE DEPENDENT INSURANC	15	5,000	4,920	4,920
520-5182.01	LIFE/LTD	131	500	675	900
520-5183	HSA-EMPLOYER CONTRIBUTION	0	1,750	1,850	2,000
520-5190	WORKER'S COMPENSATION	44	100	200	220
520-5193	AUTO ALLOWANCE	1,842	6,300	6,300	6,300
520-5195	CELL PHONE ALLOWANCE	0	1,200	1,200	1,200
TOTAL PERSONNEL SERVICES		73,659	174,600	162,436	169,210
<u>SUPPLIES</u>					
520-5320	POSTAGE	284	1,000	500	1,000
520-5332	OFFICE SUPPLIES	2,725	5,200	2,000	4,000
520-5332.01	SUPPLIES - F FICKET CTR	694	0	0	0
520-5332.02	VOCATIONAL SCHOOL SUPPLIES	250	0	0	0
520-5333	IT EQUIPMENT/SOFTWARE/SERVIC	1,829	5,000	1,000	4,000
520-5334	COPIER SUPPLIES	140	0	0	0
520-5355	PUBLICATIONS & BOOKS	285	0	0	0
520-5399	MISCELLANEOUS SUPPLIES	360	500	150	500
TOTAL SUPPLIES		6,567	11,700	3,650	9,500
<u>MAINTENANCE</u>					
520-5401	BUILDING MAINTENANCE	7,457	31,500	32,000	25,000
520-5401.01	O&M/FFC	32,749	0	0	0
520-5402	GROUND MAINT MF B&T PARK	11,403	10,000	8,340	8,600
520-5402.02	GROUND MAINTENANCE-COLT CIR	4,970	0	0	0
520-5403	INTERNET	1,183	1,500	594	1,000
TOTAL MAINTENANCE		57,762	43,000	40,934	34,600
<u>SERVICES</u>					
520-5501	MEDICAL SERVICES	0	400	0	0
520-5501.01	BACKGROUND CHECKS	232	250	0	0
520-5514	LEGAL SERVICES	15,872	25,000	15,000	25,000
520-5515	SURVEYING SERVICES	0	10,000	10,000	0
520-5518	CONSULTING SERVICES	0	45,000	46,965	15,000
520-5520	PROFESSIONAL SERVICES/TRANS	25,000	25,000	25,000	25,000
520-5520.01	PROFESSIONAL SERVICES/AUDIT	3,000	3,450	3,000	3,200

20-Economic Development Corporation

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
520-5521	MARKETING	5,076	50,000	49,505	50,000
520-5521.01	SIGN REPLACEMENT	0	0	0	15,000
520-5527	BANK FEES	292	300	250	250
520-5530	ADVERTISING & NOTICES	709	300	0	300
520-5540	TELEPHONE	2,021	800	500	800
520-5540.01	ALARM PHONE LINES- F. FICKETT C	1,583	0	0	0
520-5540.02	ALARM PHONE LINES- COLT CIRCLE	1,216	1,400	960	960
520-5542	NATURAL GAS- 1707 COLT CIRCLE	883	0	0	0
520-5543	WATER - 806 S. HAWKINS PKWY	4,029	0	0	0
520-5543.01	WATER - 1707 COLT CIRCLE	1,964	0	0	0
520-5544	UTILITIES FOR EDC OFFICES	406	0	0	0
520-5545	ELECTRICITY	783	800	800	800
520-5545.01	ELECTRICITY - F. FICKETT CT	12,265	0	0	0
520-5545.02	ELECTRICITY - EDC PUMP STAT	588	0	0	0
520-5545.03	ELECTRICITY - 1707 COLT CIRCLE	3,966	0	0	0
520-5546	SOLID WASTE SERVICES - FFC	1,682	0	0	0
520-5550	RECRUITMENT AND RETENTION	92,091	150,000	19,518	150,000
520-5565	COMMUNITY LEVERAGE	0	0	0	100,000
520-5572	BUILDING LEASE	5711	0	0	0
520-5580	INSURANCE - GENERAL LIABLIL	157	200	164	200
520-5581	INS-REAL & PERSONAL REPORT	0	0	2,150	2,300
520-5582	INS - ERRORS & OMISSIONS	1,937	2,000	1,661	1,900
520-5584	INSURANCE- COLT CIRCLE	2,167	0	0	0
TOTAL SERVICES		183,630	314,900	175,473	390,710
OTHER					
520-5600.01	DUES & SUBSCRIPTIONS	96	1,600	1,687	2,000
520-5600.04	TRADE SHOW REGISTRATION	480	3,500	2,725	2,500
520-5600.05	TRAVEL	1,176	5,000	4,700	6,000
520-5600.06	PROF. CONF. REGISTRATION	2,450	5,000	3,734	5,000
520-5624	PROFESSIONAL SERVICES-ENG.	5,089	0	0	0
520-5625	BUSINESS EXPENSES	4,705	5,000	3,800	5,000
520-5628	REIMBURSABLE EXP- FICKET CT	0	61,600	51,000	55,000
TOTAL OTHER		13,996	81,700	67,646	75,500
CAPITAL					
520-5802	ENGINEERING-PH II BUSINESS	164,898	0	0	0
520-5802.05	ENGINEERING - PH III BUS. P	0	120,000	120,000	0
TOTAL CAPITAL		164,898	120,000	120,000	0
DEBT SERVICE					
520-5901	PRIN. REVENUE BONDS SERIES 200	240,000	250,000	250,000	255,000
520-5902	INT. REVENUE BONDS SERIES 2009	106,520	98,027	98,027	88,453
TOTAL DEBT SERVICE		346,520	348,027	348,027	343,453
TRANSFERS					
520-6100	TRANSFER TO WASTEWATER FD	250,000	250,000	250,000	250,000
520-6101	TRANSFER TO GENERAL FUND	200,000	0	0	0
520-6102	TRANSFER TO BUILDING FUND	99,500	0	0	0
TOTAL TRANSERS		549,500	250,000	250,000	250,000
TOTAL EXPENDITURES		1,396,532	1,343,927	1,168,166	1,272,973

CITY OF MARBLE FALLS
 LA VENTANA PID FUND - 55
 BUDGET SUMMARY
 FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	3,822	2,088	2,088	6,956
REVENUES:				
Operating Revenues	28,380	55,000	42,455	0
Operating Transfers In	0	0	0	0
Total Revenues	28,380	55,000	42,455	0
TOTAL FUNDS AVAILABLE	32,202	57,088	44,543	6,956
EXPENDITURES:				
Operating Expenditures	30,114	2,700	37,587	0
ENDING FUND BALANCE	2,088	54,388	6,956	6,956

55 -La Ventana PID Fund

REVENUES		2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
4020	LA VENTANA PID ASSESSMENT	14,976	40,000	26,000	0
4560	INTEREST EARNED	13,404	15,000	16,455	0
TOTAL REVENUES		28,380	55,000	42,455	0
EXPENDITURES					
<u>SERVICES</u>					
521-5527	BANK SERVICE FEES	114	200	87	0
TOTAL SERVICES		114	200	87	0
<u>OTHER</u>					
521-5666	REIMB. TO DEVELOPER	27,500	0	35,000	0
TOTAL OTHER		27,500	0	35,000	0
<u>TRANSFERS</u>					
521-6106	TRANSFER TO GENERAL FUND	2,500	2,500	2,500	0
TOTAL TRANSERS		2,500	2,500	2,500	0
TOTAL EXPENDITURES		30,114	2,700	37,587	0

CITY OF MARBLE FALLS
 IMPACT FEE FUND - 60
 BUDGET SUMMARY
 FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	0	0	0	0
REVENUES:				
Operating Revenues	85,712	130,000	93,000	165,000
Operating Transfers In	0	0	0	0
Total Revenues	85,712	130,000	93,000	165,000
TOTAL FUNDS AVAILABLE	85,712	130,000	93,000	165,000
EXPENDITURES:				
Operating Expenditures	85,712	130,000	93,000	165,000
ENDING FUND BALANCE	0	0	0	0

60- Impact Fee

REVENUES		2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
4304.01	IMPACT FEE 3/4" PD	55,115	80,000	15,000	80,000
4304.02	IMPACT FEE 1" PD	6,119	20,000	3,000	5,000
4304.03	IMPACT FEE 1 1/2" PD	4,896	10,000	35,000	40,000
4304.04	IMPACT FEE 2" PD	0	0	0	0
4304.05	IMPACT FEE 2" COMPOUND	19,582	20,000	0	0
4304.06	IMPACT FEE 2" TURBINE	0	0	0	0
4304.07	IMPACT FEE 3" COMPOUND	0	0	40,000	40,000
TOTAL REVENUES		85,712	130,000	93,000	165,000
EXPENDITURES					
<u>SERVICES</u>					
536-5520	PROFESSIONAL SERVICES	0	0	0	35,000
TOTAL DEBT SERVICE		0	0	0	35,000
<u>TRANSFERS</u>					
536-6150	TRANSFER TO WATERFUND	85,713	130,000	0	130,000
TOTAL TRANSFERS		85,713	130,000	0	130,000
TOTAL EXPENDITURES		85,713	130,000	0	165,000

CITY OF MARBLE FALLS
 FLOOD DISASTER FUND - 66
 BUDGET SUMMARY
 FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	(40,750)	(196,565)	(196,565)	(196,565)
REVENUES:				
Operating Revenues	0	0	0	0
Operating Transfers In	0	0	0	0
Total Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL FUNDS AVAILABLE	(40,750)	(196,565)	(196,565)	(196,565)
EXPENDITURES:				
Operating Expenditures	<u>155,815</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING FUND BALANCE	<u>(196,565)</u>	<u>(196,565)</u>	<u>(196,565)</u>	<u>(196,565)</u>

66 -Flood Disaster Fund

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
MAINTENANCE				
566-5466.01 BRIDGE MAINTENANCE	0	0	0	0
TOTAL MAINTENANCE	0	0	0	0
 SERVICES				
566-5520.03 PROF.SVCS-ADJUSTERS INT'L	13,815	0	0	0
566-5520.04 PROF.SVCS-LANGFORD COMM	2,000	0	0	0
TOTAL SERVICES	15,815	0	0	0
 TRANSFERS				
566-6100 TRANSFER TO GENERAL FUND	140,000	0	0	0
TOTAL TRANSFERS	140,000	0	0	0
 TOTAL EXPENDITURES	 155,815	 0	 0	 0

CITY OF MARBLE FALLS
POLICE FEDERAL FORFEITURE FUND - 67
BUDGET SUMMARY
FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	159,709	96,109	96,109	64,123
REVENUES:				
Operating Revenues	251	300	224	250
Operating Transfers In	0	0	0	0
Total Revenues	251	300	224	250
TOTAL FUNDS AVAILABLE	159,960	96,409	96,333	64,373
EXPENDITURES:				
Operating Expenditures	63,851	42,208	32,210	20,106
ENDING FUND BALANCE	96,109	54,201	64,123	44,267

67 -Police Federal Forfeiture Fund

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
REVENUES					
4564	INVESTMENT INTEREST EARNED	251	300	224	250
TOTAL REVENUES		251	300	224	250
EXPENDITURES					
<u>SUPPLIES</u>					
567-5390	SMALL TOOLS AND EQUIPMENT	0	10,000	10,000	10,000
TOTAL SUPPLIES		0	10,000	10,000	10,000
<u>MAINTENANCE</u>					
567-5457	VEHICLE MAINTENANCE	2,869	10,000	0	0
TOTAL MAINTENANCE		2,869	10,000	0	0
<u>SERVICES</u>					
567-5520	PROFESSIONAL SERVICES	590	0	0	0
567-5527	BANK FEES	104	104	106	106
TOTAL SERVICES		694	104	106	106
<u>CAPITAL</u>					
567-5809	EQUIPMENT - OTHER	28,015	22,104	22,104	10,000
567-5810	VEHICLES	0	0	0	0
567-5819	RADIO EQUIPMENT	32,273	0	0	0
TOTAL CAPITAL		60,288	22,104	22,104	10,000
TOTAL EXPENDITURES		63,851	42,208	32,210	20,106

CITY OF MARBLE FALLS
 FLOOD BUY BACK FUND - 69
 BUDGET SUMMARY
 FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	1,228	(76)	(76)	(76)
REVENUES:				
Operating Revenues	78	0	0	0
Operating Transfers In	0	0	0	0
Total Revenues	78	0	0	0
TOTAL FUNDS AVAILABLE	1,306	(76)	(76)	(76)
EXPENDITURES:				
Operating Expenditures	1,382	0	0	0
ENDING FUND BALANCE	(76)	(76)	(76)	(76)

69-Flood Buy Back Fund

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
REVENUES				
4564 INVESTMENT INTEREST EARNED	78	0	0	0
TOTAL REVENUES	<u>78</u>	<u>0</u>	<u>0</u>	<u>0</u>
 EXPENDITURES				
<u>SERVICES</u>				
539-5527 BANK FEES	102	0	0	0
TOTAL SERVICES	<u>102</u>	<u>0</u>	<u>0</u>	<u>0</u>
 <u>OTHER</u>				
539-5665 MISCELLANEOUS EXPENSES	1,280	0	0	0
TOTAL OTHER	<u>1,280</u>	<u>0</u>	<u>0</u>	<u>0</u>



Capital Projects Funds

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds.

Wastewater Plant Improvement Fund - To account for Series 2005 Certificates of Obligation funds received for construction of: belt press, irrigation farm, and plant expansion.

Utility Improvements Series 2007 – To account for the Certificates of Obligation Series 2007 for the construction of water and sewer projects and other public works projects.

Parks Improvements Fund - To account for Series 2000 Certificate of Obligations funds received for: parks, streets, equipment, land purchase, vehicle, drains, right of ways.

General Improvements Series 2007 – To account for the Certificates of Obligation Series 2007 funds for streets and drainage and parks under the General Fund.

CITY OF MARBLE FALLS
 CAPITAL PROJECT FUNDS
 BUDGET SUMMARY
 FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	6,906,998	13,187,014	13,187,014	6,607,530
REVENUES:				
Wastewater Plant Improvements	390	400	1,290,998	0
Utility Improvements Series 2007	5,219,039	200	1,354,120	0
Parks Improvements	2,750	155,000	155,000	0
General Improvements Series 2007	5,961,412	3,000	8,341	0
TOTAL REVENUES	11,183,591	158,600	2,808,459	0
TOTAL FUNDS AVAILABLE	18,090,589	13,345,614	15,995,473	6,607,530
EXPENDITURES:				
Wastewater Plant Improvements	0	1,475,000	3,948,800	0
Utility Improvements Series 2007	2,432,784	1,955,000	2,540,600	0
Parks Improvements	31,000	150,000	149,991	0
General Improvements Series 2007	2,439,791	4,560,814	2,748,552	0
TOTAL EXPENDITURES	4,903,575	8,140,814	9,387,943	0
ENDING FUND BALANCE	13,187,014	5,204,800	6,607,530	6,607,530

CITY OF MARBLE FALLS
WASTEWATER PLANT IMPROVEMENTS FUND - 43
BUDGET SUMMARY
FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	2,811,289	2,811,679	2,811,679	153,877
REVENUES:				
Operating Revenues	390	400	2,998	0
Operating Transfers In	0	0	1,288,000	0
Total Revenues	390	400	1,290,998	0
TOTAL FUNDS AVAILABLE	2,811,679	2,812,079	4,102,677	153,877
EXPENDITURES:				
Operating Expenditures	0	1,475,000	3,948,800	0
ENDING FUND BALANCE	2,811,679	1,337,079	153,877	153,877

43 -Wastewater Plant Improvements Fund

		2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
REVENUES					
4560	INTEREST EARNED	390	400	2,998	0
TOTAL REVENUES		390	400	2,998	0
 EXPENDITURES					
<u>CAPITAL</u>					
569-5802.02	ENG.- W.W PLANT IMPROVE.	0	100,000	118,800	0
569-5850	PLANT EXPANSION	0	1,375,000	3,830,000	0
TOTAL CAPITAL		0	1,475,000	3,948,800	0
TOTAL EXPENDITURES		0	1,475,000	3,948,800	0

CITY OF MARBLE FALLS
 UTILITY IMPROVEMENTS SERIES 2007 FUND - 45
 BUDGET SUMMARY
 FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	996,068	3,782,323	3,782,323	2,595,843
REVENUES:				
Operating Revenues	5,219,039	200	1,354,120	0
Operating Transfers In	0	0	0	0
Total Revenues	<u>5,219,039</u>	<u>200</u>	<u>1,354,120</u>	<u>0</u>
TOTAL FUNDS AVAILABLE	6,215,107	3,782,523	5,136,443	2,595,843
EXPENDITURES:				
Operating Expenditures	<u>2,432,784</u>	<u>1,955,000</u>	<u>2,540,600</u>	<u>0</u>
ENDING FUND BALANCE	<u>3,782,323</u>	<u>1,827,523</u>	<u>2,595,843</u>	<u>2,595,843</u>

45 -Utility Improvements 2007

REVENUES		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
4564	INT EARNED ON INVESTMENTS	0	200	1,600	0
4900	BOND SALE PROCEEDS	4,335,400	0	0	0
4901	BOND PREMIUM	138,639	0	0	0
4902	BOND SALE PROCEEDS SER 2011	745,000	0	0	0
4314	SCOTT & WHITE ESCROW	0	0	1,352,500	0
4565	INTEREST EARNED S&W FUNDS	0	0	20	0
TOTAL REVENUES		5,219,039	200	1,354,120	0
EXPENDITURES					
<u>SERVICES</u>					
535-5520	PROFESSIONAL SERVICES	22,565	0	0	0
TOTAL SERVICES		22,565	0	0	0
<u>CAPITAL</u>					
535-5801.08	ROW- ANNEXATION (321 ACRES)	2,610	0	131,300	0
535.5801.09	ROW-HWY 281 BRIDGE UTIL PR	0	0	0	0
535-5802.06	ENG. -WATER PLANT	68,653	300,000	215,000	0
535-5802.07	ENG.- FLATROCK W.W. LINE	0	0	6,100	0
535-5802.13	ENG.- HWY 281 BRIDGE UTILIT	69,828	0	0	0
535-5802.14	ENG.- VIA VIEJO WATER LINE	95,306	20,000	7,000	0
535-5802.15	ENG. W.W. AVENUE H	16,044	15,000	11,600	0
535-5820	HWY 281 COLORADO RVR BRIDG	58,403	0	0	0
535-5831.06	FLATROCK WASTEWATER LINE	1,065,153	500,000	0	0
535-5831.08	WWTR LINES- ANNEXED, DELAGC	235	0	0	0
535-5831.09	W.WTR LINE AVENUE H	117,570	450,000	370,000	0
535-5831.10	WEST SIDE LIFT STATION	0	0	69,500	0
535-5847.04	FLATROCK WATER LINES	217,791	20,000	0	0
535-5847.05	WTR LINES- ANNEXED, DELAGO	233,452	0	0	0
535-5847.06	VIA VIEJO WTR LINE REPLAC	0	630,000	323,100	0
535-5850	WATER TOWER FLATROCK	15,954	20,000	0	0
535-5801.10	ROW-LOS ESCONDIDOS/HWY 28:	0	0	16,000	0
535-5802.16	ENG-LIFT STATION S&W	0	0	103,000	0
TOTAL CAPITAL		1,945,045	1,955,000	810,500	0
<u>DEBT SERVICE</u>					
535-5980	BOND AGENT FEES	114,936	0	0	0
535-5981	BOND DISCOUNT	34,520	0	0	0
535-5999	DEPRECIATION EXPENSE	0	0	0	0
TOTAL DEBT SERVICE		149,456	0	0	0
<u>TRANSFERS</u>					
535-6103	TRANSFER TO FUND 72	64,547	0	0	0
535-6104	TRANSFER TO FUND 43	0	0	1,288,000	0
TOTAL TRANSFERS		64,547	0	1,288,000	0
TOTAL EXPENDITURES		2,432,784	1,955,000	2,540,600	0

CITY OF MARBLE FALLS
 PARKS IMPROVEMENT FUND - 52
 BUDGET SUMMARY
 FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	23,360	(4,890)	(4,890)	119
REVENUES:				
Operating Revenues	2,750	155,000	155,000	0
Operating Transfers In	0	0	0	0
Total Revenues	2,750	155,000	155,000	0
TOTAL FUNDS AVAILABLE	26,110	150,110	150,110	119
EXPENDITURES:				
Operating Expenditures	31,000	150,000	149,991	0
ENDING FUND BALANCE	(4,890)	110	119	119

52 -Parks Improvements Fund

		2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
REVENUES					
4561	GRANT - TX PARK & WILDLIFE	2,750	0	0	0
4903	TRANSFER FROM FUND 68	0	140,000	100,000	
4905	TRANSFER FROM EDC	0	15,000	15,000	0
TOTAL REVENUES		2,750	155,000	115,000	0
EXPENDITURES					
<u>SERVICES</u>					
549-5520.03	PROF SERVICES-SPORTS COMPLEX	0	50,000	50,000	0
TOTAL SERVICES		0	50,000	50,000	0
<u>CAPITAL</u>					
549-5816.32	SKATE PARK CONSTRUCTION	31,000	0	0	0
549-5816.40	BACKBONE CRK HIKE/BIKE TRAIL	0	15,600	13,800	0
549-5816.42	SPORTS FACILITY IMPROVEMENT	0	7,340	7,335	0
549-5816.44	GENERAL PARK IMPROVEMENTS	0	18,500	20,300	0
549-5816.46	LAKESIDE PARK POOL DECK	0	17,000	17,000	0
549-2816.48	WESTSIDE PARK DEVELOP-PH 2	0	41,560	41,556	0
TOTAL CAPITAL		31,000	100,000	99,991	0
TOTAL EXPENDITURES		31,000	150,000	149,991	0

CITY OF MARBLE FALLS
GENERAL IMPROVEMENTS SERIES 2007 FUND - 68
BUDGET SUMMARY
FISCAL YEAR 2012-2013

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
BEGINNING FUND BALANCE	3,076,281	6,597,902	6,597,902	3,857,691
REVENUES:				
Operating Revenues	5,961,412	3,000	8,341	0
Operating Transfers In	0	0	0	0
Total Revenues	<u>5,961,412</u>	<u>3,000</u>	<u>8,341</u>	<u>0</u>
TOTAL FUNDS AVAILABLE	9,037,693	6,600,902	6,606,243	3,857,691
EXPENDITURES:				
Operating Expenditures	<u>2,439,791</u>	<u>4,560,814</u>	<u>2,748,552</u>	<u>0</u>
ENDING FUND BALANCE	<u>6,597,902</u>	<u>2,040,088</u>	<u>3,857,691</u>	<u>3,857,691</u>

68 -General Improvement Series 2007

		2010-2011	2011-2012	2011-2012	2012-2013
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
REVENUES					
4500	RENTAL REVENUE	1,467	0	0	0
4520	EDC CONTRIBUTION	200,000	0	0	0
4525	CONTRIB- TWDB FLOOD STUDY	0	0	5,000	0
4564	INT EARNED ON INVESTMENTS	2,571	3,000	6,100	0
4901	BOND PREMIUM	122,774	0	0	0
4904	BOND SALE PROC 2010	2,664,600	0	0	0
4905	BOND SALE PROCEEDS SER 201	2,970,000	0	0	0
TOTAL REVENUES		5,961,412	3,000	11,100	0
 EXPENDITURES					
<u>SUPPLIES</u>					
528-5314	PRINTER EQUIPMENT	0	3,200	6,300	0
528-5314.01	HAND HELD COMPUTERS	0	8,000	7,775	0
528-5318	FURNITURE	0	2,600	2,572	0
TOTAL SUPPLIES		0	13,800	16,647	0
 <u>SERVICES</u>					
528-5520	PROFESSIONAL SERVICES	42,602	12,000	35,000	0
528-5520.01	PROF. SERV. - PUBLIC WORKS	7,918	0	14,250	0
528-5520.03	PROF. SERV. -POOL REPLASTER	29,400	0	0	0
528-5520.04	RESTROOM REN. POLICE DEPT.			30,000	0
TOTAL SERVICES		79,920	12,000	79,250	0
 <u>CAPITAL</u>					
528-5800.01	STREET IMPROVEMENTS	702,206	1,050,000	245,000	0
528-5802.02	ENG. -ANEXATION	0	0	4,250	0
528-5802.06	ENG. NATURE HEIGHTS	0	100,000	100,000	0
528-5802.13	ENG.- SIXTH STREET	106,930	13,000	3,500	0
528-5802.14	ENG. - SECOND STREET	31,200	20,000	13,500	0
528-5802.15	ARCHITECTURE- VISITOR'S CTR	7,956	68,500	50,600	0
528-5802.16	ENG. - VISITOR'S CENTER	10,065	0	4,200	0
528-5802.17	ENG- TXDOT ROAD WIDENING	0	108,000	120,000	0
528-5808	HVAC IMPROV.- POLICE DEPT.	0	26,400	26,300	0
528-5810	FIRETRUCK	0	525,614	525,614	0
528-5810.01	VEHICLE- ADMINISTRATION DE	0	30,000	27,480	0
528-5811.01	LAND PURCHASE- JOHNSON PF	169,354	0	0	0
528-5817	PARK IMPROVEMENTS	0	0	2,192	0
528-5820.04	PUBLIC WORKS FACILITY- CONS	733,530	400,000	346,000	0
528-5820.05	MORMON MILL 3 A- STREET IM	30,575	0	0	0
528-5820.06	RENOVATION- 801 FOURTH ST	252,014	0	0	0
528-5820.07	SECOND ST IMPROVEMENTS	0	108,000	442,600	0

68 -General Improvement Series 2007

	2010-2011 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-2013 ADOPTED
<u>CAPITAL CONT.</u>				
528-5820.08 SIXTH STREET IMPROVEMENTS	0	714,000	615,000	0
528-5810.57 WATER TRUCK AND TAND	0	0	6,700	0
528-5819 VISITOR CENTER CONSTRUCTIC	0	1,131,500	665,000	0
528-5821 DOWNTOWN IMPROVEMENTS	0	100,000	0	0
TOTAL CAPITAL	2,043,830	4,395,014	2,526,236	0
<u>DEBT SERVICE</u>				
528-5980 BOND AGENT FEES	127,607	0	0	0
528-5981 BOND DISCOUNT	38,434	0	0	0
TOTAL DEBT SERVICE	166,041	0	0	0
<u>TRANSFERS</u>				
528-6100.02 TRANSFER TO FUND 52	0	140,000	100,000	0
528-6100.03 TRANSFER TO FUND 04	150,000	0	0	0
TOTAL TRANSFERS	150,000	140,000	100,000	0
TOTAL EXPENDITURES	2,439,791	4,547,014	2,705,486	0



Capital Outlay

Capital Purchases for the FY 2012-2013

DEPARTMENT	DESCRIPTION	BUDGET AMOUNT
GENERAL FUND		
Police Department	Radio Equipment- Lease Purchase	20,000
Street Department	Road Grader - Lease Purchase	24,600
Street Department	Front End Loader - Lease Purchase	21,300
TOTAL GENERAL FUND		\$65,900
SPECIAL REVENUE FUNDS		
Police Federal Forfeiture Fund	Equipment- Other	10,000
TOTAL SPECIAL REVENUE FUNDS		\$10,000
TOTAL CAPITAL PURCHASES		<u>\$75,900</u>



Capital Improvement Plan

The Capital Improvement Plan is a ten year plan which projects the capital needs of the City of Marble Falls. The plan for these capital expenditures is to be incurred each year for a determined period of years for each project. These projects are most typically paid with bond proceeds approved by City Council. The city utilizes an appointed Capital Improvement Committee which establishes priorities and to continually updates the plan as the plan progresses throughout the year. The plans projects are examined by the Capital Improvement Committee at least twice per year with recommendations made to City council after each of those reviews is completed.

The City Council reviews the Capital Improvement Committee recommendations and considers those recommendations against the background of the current City budget, and the City Comprehensive Plan to ascertain if any of the recommended changes would adversely impact, or could provide improvement over the previously approved scheduling of projects and funding. Any discussions regarding changes that would result in cost differences under the current plan are reviewed by the City financial planner who reviews and counsels the City Council on those changes as they affect bonds and budgets. Those considerations are voted on by council and any changes are applied to the Capital Improvement plan.

The current Capital Improvement Plan is closely intertwined with the current and future tax rates of the City of Marble Falls. Large projects such as construction of water lines, fire and police stations, and road projects necessitate strategic planning for future operations and maintenance, and manpower costs related t those projects. The City works closely with the Burnet County Tax Appraisal Office to evaluate and forecast the changes in newly annexed property values to assist in strategic funding growth for manpower and maintenance and operations of capital projects once those projects are completed and come on-line.

Plans for issuing any additional debt for projects are processed through the same progression as changes in the Capital Improvement Plan. New debt for Capital Improvement Plan projects is discussed at Capital Improvement Plan Committee meetings, in public meetings, council workshops, and finally in City Council meetings. This ensures that many community members, community leaders, staff, and City Council have adequate information regarding additional needs for budgeting before a vote is made or borrowing additional funds is implemented.

The Capital Improvement Plan is an important part of how our City strategically builds for the present and future needs of our community. The long process of input and discussion is necessary to assure all of those who live in our community that we are correctly responding to current and future capital needs.

The following pages detail the projects that have been approved for the Capital Improvement Plan.

Capital Improvement Plan - Infrastructure

Water Plant Expansion

Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	11/12	12/13	13/14	14/15	15/16	16/17	
271	224	850	3000				4,345

Description:
 Engineering services fo the expansion of the existing water plant for capacity and redundancy.



<u>Estimated Project Cost</u>	
Construction	3,895,000
Engineering	450,000
TOTAL	4,345,000

Capital Improvement Plan - Infrastructure

Hospital Phase 1-Water Lines

Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	11/12	12/13	13/14	14/15	15/16	16/17	
5191		20					5,211

Description:
 Construction of the new water line from US 281 Bridge, through Gateway, to the new water tower at the Scott and White Hospital site at the interchange of US 281 and SH 71



Estimated Project Cost

Construction	4,111,000
Engineering	<u>1,100,000</u>
TOTAL	5,211,000

Capital Improvement Plan - Infrastructure

Hospital Phase 1-Wastewater Lines

Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	11/12	12/13	13/14	14/15	15/16	16/17	
3,906	6	494					4,406

Description:
 Construction of the wastewater line and lift stations from the US 281 Bridge, through Gateway, to Little Flatrock Creek to the site of the new wastewater treatment plant and gravity wastewater line to the Scott and White Hospital



Estimated Project Cost

Construction	3,591,000
Engineering	<u>815,000</u>
TOTAL	4,406,000

Capital Improvement Plan - Infrastructure

Water Tower-Scott & White

Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	11/12	12/13	13/14	14/15	15/16	16/17	
2,043		20					2,063

Description:
 Construction of the water tower at the Scott & White Hospital site at the interchange of US 281 and SH 71.



Estimated Project Cost

ROW	
Construction	1,860,000
Engineering	203,000
TOTAL	2,063,000

Capital Improvement Plan - Infrastructure

Wastewater Plant Upgrade							
Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	11/12	12/13	13/14	14/15	15/16	16/17	
	3829	359					4,188
Description:							
<p>With the additions at the plant, the water produced will improve from Type II to Type I allowing the irrigation to the parks and soccer fields. In conjunction, in the future the expansion completion will be more cost effective.</p>							
							
Estimated Project Cost							
Construction	3,588,000						
Engineering	600,000						
TOTAL	4,188,000						

Capital Improvement Plan - Infrastructure

Visitors Center

Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
18	11/12	12/13	13/14	14/15	15/16	16/17	1,520
686	816						

Description:
 Construction of the new 4,294 sq ft Visitor Center at the intersection of Highway 281 and Avenue G.



Estimated Project Cost

Construction	1,440,000
Engineering/Architectur	<u>80,000</u>
TOTAL	1,520,000



ORDINANCE NO. 2012-O-8D

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF MARBLE FALLS, TEXAS, AND THE MARBLE FALLS ECONOMIC DEVELOPMENT CORPORATION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012, AND ENDING SEPTEMBER 30, 2013; PROVIDING APPROPRIATIONS FOR EACH DEPARTMENT AND FUND; ESTABLISHING A DEPARTMENT LEVEL BUDGET WITH LINE ITEMS AS SUPPORTING DATA RATHER THAN BEING A LINE ITEM BUDGET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Marble Falls, Texas, has prepared, at the direction of the City Council, a proposed City Budget for the fiscal year beginning October 1, 2012, and ending September 30, 2013; and

WHEREAS, a public hearing was held on August 21, 2012 and all interested persons were given an opportunity to be heard for or against any item within the proposed Budget; and

WHEREAS, after due deliberation, study and consideration of the proposed Budget, the City Council is of the opinion that the Budget should be approved and adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARBLE FALLS, TEXAS:

SECTION I

That the appropriations for the fiscal year beginning October 1, 2012, and ending September 30, 2013 for the support of the general government of the City of Marble Falls, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2012-2013 Budget as filed in the office of the City Secretary.

SECTION II

That the Budget, as on file in the office of the City Secretary, is hereby in all respects adopted as the City's Budget for the fiscal year beginning October 1, 2012, and ending September 30, 2013, and that a true and correct copy of the Budget herein approved and adopted shall be filed for record in the office of the City Secretary and it shall be part of the public records of the City of Marble Falls, Texas.

SECTION III

That the City budget for the fiscal year beginning October 1, 2012, and ending September 30, 2013, shall be deemed to be a department level budget with line item amounts included as supporting data only.

SECTION IV

PROVIDING FOR A SAVINGS CLAUSE. If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Marble Falls in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

SECTION V

This ordinance shall become effective upon passage and adoption in accordance with State Law.

FIRST READING OF ORDINANCE: August 21, 2012.

SECOND READING OF ORDINANCE: September 4, 2012.

APPROVED AND ADOPTED THIS 4TH DAY OF September, 2012.



[Handwritten Signature]
George W. Russell, Mayor

Attest:

Approved as to Form:

[Handwritten Signature]
Christina Laine, City Secretary

[Handwritten Signature]
Patty Akers, City Attorney

ORDINANCE NO. 2012-O-08H

AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MARBLE FALLS, TEXAS AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE FISCAL YEAR 2012-2013; APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSE; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARBLE FALLS, TEXAS:

SECTION I

That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Marble Falls, Texas to provide for an Interest and Sinking Fund for the year Two Thousand and Eleven (2013), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, an Ad Valorem tax of \$.6483 on each One Hundred Dollar (\$100) valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- (1) For the maintenance and operation of general government (General Fund), \$0.1637 on each One Hundred Dollar (\$100) valuation of property, and
- (2) For the Interest and Sinking Fund, \$0.4846 for each One Hundred Dollars (\$100) valuation of property.

SECTION II

All monies collected under this ordinance are for the specific items therein named and the same are hereby appropriated and set apart for the specific purpose indicated in each item, and the Assessor-Collector of Taxes, and the Director of Finance shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. It is hereby the duty of the Tax Assessor-Collector and every person collecting money for the City of Marble Falls, to deliver to the Director of Finance a statement showing collections and from what source received. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

SECTION III

PROVIDING FOR A SAVINGS CLAUSE. If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Marble Falls in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

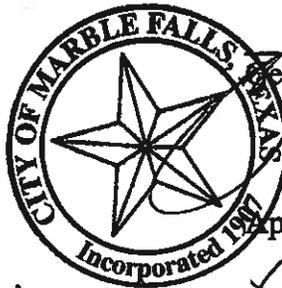
SECTION IV

That this ordinance shall take effect and be in force from and after its passage.

FIRST READING OF ORDINANCE: August 21, 2012.

SECOND READING OF ORDINANCE: September 4, 2012.

APPROVED AND ADOPTED THIS 4th DAY OF September 2012.



George W. Russell
George W. Russell, Mayor

Attest:

Christina Laine
Christina Laine, City Secretary

Approved as to Form:

Patty Akers
Patty Akers, City Attorney

Budget Glossary

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

Account: Numbers used to classify how specific dollar amounts come into the City or how they are being spent.

Accrual: The accrual method of accounting recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax: A tax levied on the assessed value of real property (also known as “property taxes”).

Appropriations: A legal authorization made by the City Council which permits City officials to incur obligations for a specific purpose.

Assessed Valuation: A value established by the Burnet County Appraisal District which approximates market value of real property. By state law one hundred percent (100%) of the property value is used for determining the basis for levying property taxes.

Assessed Value: A value set upon real estate or other property by the Burnet County Appraisal District as a basis for levying taxes.

Audit: A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body’s appropriations.

Balance Sheet: Financial statement that gives the assets, liabilities, reserves and balances of a specific governmental fund.

Balanced Budget: A budget in which estimated revenues equal estimated expenditures. Undesignated Fund Balance monies may be used to balance the budget.

Basic Financial Statements: Minimum combination of financial statements and note disclosures required for fair presentation in conformity with GAAP.

Beginning Balance: The residual non-restricted funds brought forward from the previous fiscal year (ending balance).

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common type of bonds are general obligation (G.O.) and revenue (Water/Sewer) bonds. These are most frequently used for construction for large capital projects, such as buildings and streets.

Bonded Debt: The portion of indebtedness represented by outstanding bonds.

Budget Glossary

Budget: A financial plan for a specified period of time (fiscal year) that matches planned revenues and appropriations. The budget process in every Texas City must comply with the requirements of the Texas Uniform Budget Law. See description of Budget Process.

Budget Policies: General and specific guidelines approved by the City Council that govern various aspects of the budget process, including the formulation of the budget document, its implementation and reporting procedures utilized to monitor its progress during the fiscal year.

Budget Year: The City's fiscal year, October 1st through September 30th.

Capital Assets: Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

Capital Expenditure: An expense for major assets or improvements. The amount exceeds \$5,000.00.

Capital Improvement Plan (CIP): A comprehensive plan which projects the capital needs of a community. The plan for capital expenditures is to be incurred each year over a fixed period of several future years setting forth each capital project, the amount to be expended in each year and the method of financing those expenditures.

Capital Outlay: Expenditures for equipment, vehicles, and machinery that result in the acquisition of assets with a useful life of more than one year.

Capital Projects Fund: Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and general fund).

Capitalization Threshold: Dollar value at which a government elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. Generally, capitalization thresholds are applied to individual items rather than groups of items.

Cash Basis: A basis of accounting that recognizes transactions when related cash amounts are received or disbursed.

Certificate of Achievement for Excellence in Financial Reporting Program: Program sponsored by the Government Finance Officers Association to encourage and assist state and local governments to prepare high-quality comprehensive annual financial reports. The program has been in continuous operation since 1946. The program originally was known as the Certificate of Conformance Program.

Budget Glossary

Comparative Data: Information from prior fiscal periods provided to enhance the analysis of financial data of the current fiscal period.

Comprehensive Annual Financial Report (CAFR): A financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual fund statements as needed. The CAFR is the governmental unit's official annual report and also should contain introductory information, schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, and statistical data.

Contingency Account: The appropriation of reserve funds for future allocation in the event specific budget allotments have expired and additional funds are needed.

Debt Service: The City's obligation to pay the principal and interest of general obligation and revenue bonds according to a predetermined payment schedule.

Debt Service Funds: Governmental fund type, used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Delinquent Taxes: Real property taxes that remain unpaid on and after February 1st of each year upon which penalties and interest are assessed.

Department: A major administrative segment responsible for management of operating division which provides services within a functional area.

Depreciation: The prorating of the cost of a fixed asset over the estimated service life of the asset.

Encumbrances: Commitments related to unperformed contracts for goods or services. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Funds: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. This fund type reports activity for which a fee is charged to external users for goods or services. The sole enterprise fund for the City of Marble Falls is the Water/Wastewater Fund. Also referred to as the Proprietary Fund.

Estimated Revenue: The amount of project revenue to be collected during the fiscal year.

ETJ (Extra Territorial Jurisdiction): The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Marble Falls extends one mile from the City's boundaries.

Budget Glossary

Expenditure: Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

Fiscal Year: The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Marble Falls has a fiscal year of October 1st through September 30th as established by the City Charter.

Fixed Assets: Assets of long-term character such as land, buildings, machinery, furniture and other equipment.

Franchise Fee: A fee paid by public service businesses for use of City streets, alleys and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas, cable television and refuse collection.

Full Time Equivalent: A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal or temporary employees into hours worked by full-time employees. A part-time employee working 1040 hours (one-half of a full-time employee) represents a .5 Full Time Equivalent.

Fund: An independent set of accounting records which are separated for the purpose of carrying on an activity in conformity with regulation of a “not for profit” business. In the budget process a formal Annual Budget is required for all City Funds.

Fund Balance: Difference between assets and liabilities reported in a governmental fund.

Fund Classifications: One of the three categories (governmental, proprietary and fiduciary) used to classify fund types.

Fund Type: One of 11 classifications into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds. Proprietary fund types include enterprise funds and internal service funds.

GASB: Government Accounting Standards Board. The authoritative accounting and financial standard setting body of government agencies.

General Fund: The largest fund within the City, the General Fund accounts for the majority of the financial resources of the government. General Fund revenue includes property taxes, sales taxes, licenses and permits, service charges and other types of revenue. This fund includes most of the basic operating functions such as fire and police protection, municipal court, finance, planning and inspection, public works, parks and recreation and general administration.

General Obligation Bonds (G.O.): Legal debt instruments which furnish a variety of public projects such as streets, buildings and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues. In Texas, G.O. bonds must be authorized by public referendum.

Budget Glossary

Generally Accepted Accounting Principles (GAAP): The conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

GFOA: Government Finance Officers Association.

GFOAT: Government Finance Officers Association of Texas.

Governmental Funds: Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects and Debt Service Funds).

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from state and federal governments. Grants are usually made for the specified purposes.

Infrastructure: Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, drainage systems, water and sewer systems, dams, and lighting systems.

Insurance Services Office (ISO): ISO helps establish appropriate fire insurance premiums for residential and commercial properties. Insurance companies need reliable, up-to-date information about a community's fire-protection services.

Interfund Transfers: All interfund transactions except loans and reimbursements.

Intergovernmental Revenue: Grants, entitlements, and cost reimbursements from another federal, state or local government.

Levy: The City Council has authority to impose or collect taxes, special assessments, or service charges as stated in the City Charter.

Line Item: A specific item or group of similar items defined by detail in a unique account in the financial records.

Maintenance: Cost of upkeep of property or equipment.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual: When this basis of accounting is used, the revenues are not recognized until they are measurable and available, and expenditures are recognized in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).

Budget Glossary

Occupancy Tax: A city tax on hotel/motel room rentals often called the “Bed Tax”.

Operating Reserves: Current cash and investments less current liabilities at the end of the most recent fiscal year.

Operating Transfers: Monies transferred between funds.

Ordinance: A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Personal Services: Cost related to compensating employees, including salaries, wages, insurance, payroll taxes and retirement contributions.

Property Tax: Taxes levied on all real, personal property according to the property’s valuation and the tax rate, in compliance with State Property Tax Code.

Proprietary Funds: See Enterprise Fund.

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

Retained Earnings: An equity account reflecting the accumulated earnings of a proprietary fund.

Revenue: Funds received by the government as income, including tax payment, fees for specific services, receipts from other governments, fines and forfeitures, grants and interest income.

Revenue Bonds: Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas Revenue Bonds may or may not be authorized by public referendum.

Services: Professional or technical expertise purchased from external sources.

Special Revenue Fund: A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

Statistical Section: The third of three essential components of any comprehensive annual financial report. The statistical section provides a broad range of trend data covering key financial indicators from the past 10 fiscal years. It also contains demographic and miscellaneous data useful in assessing a government’s financial condition. The contents of the statistical section normally fall outside the scope of the independent audit of the financial statements.

Supplies: Cost of goods consumed by the City in the course of its operations.

Budget Glossary

Tax Levy: The total amount to be raised by general property taxes.

Tax Rate: The amount of tax levied for each \$100 of assessed value for real property. The rate is set by October 1st of each year by the City Council of the City of Marble Falls.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

Transmittal Letter: A general discussion of the proposed budget presented in writing as part of the budget document. This letter explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager to the City Council.

Unreserved Fund Balance: Undesignated monies available for appropriations.

Working Capital: Current assets less current liabilities.





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Sculptures on Main**