





2013-2014 Annual Budget

City Council	Directors
<ul style="list-style-type: none"> • George W. Russell Mayor • Jane Marie Hurst Mayor Pro Tem • Richard Lewis Council Member • Ryan Nash Council Member • Reed Norman Council Member • John Packer Council Member • George "Butch" Kemper Council Member • Patty Akers The Akers Law Firm City Attorney 	<ul style="list-style-type: none"> • Ralph Hendricks City Manager • Christina McDonald City Secretary • Margie Cardenas Director of Finance • Caleb Kraenzel Director of Development Services • Perry Malkemus Director of Public Works • Robert Moss Parks and Recreation Director • Cheryl Pounds Municipal Judge • Angel Alvarado Human Resources Coordinator • Mark Whitacre Chief of Police • Johnny Caraway Fire Chief • Christian Fletcher EDC Executive Director

CITY OF MARBLE FALLS, TEXAS

ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2013-2014

This budget will raise more revenue from property taxes than last year's budget by an amount of \$26,224, which is a 0.714619% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$151,982.

City Council Record Vote

The members of the governing body voted on the adoption of the budget as follows:

FOR: George Russell, Jane Marie Hurst, Ryan Nash, George 'Butch' Kemper, Reed Norman, John Packer

AGAINST:

PRESENT and not voting:

ABSENT: Richard Lewis

Tax Rate	Proposed FY 2013-14	Adopted FY 2012-13
Property Tax Rate	0.648300	0.648300
Effective Rate	0.643700	0.648300
Effective M&O Tax Rate	0.183500	0.163700
Rollback Tax Rate	0.666800	0.706900
Debt Rate	0.460200	0.484600

The total amount of municipal debt obligation secured by property taxes for the City of Marble Falls is \$43,893,029.

Table of Contents

Introduction

Budget Message	3
Organizational Chart.....	9
All Funds Budget Summary	13
All Funds Revenue Summary	14
All Funds Revenue by Category	15
All Funds Expenditures Summary.....	17
All Funds Expenditures by Category	18

User Information

The City Organization	21
Property Tax Analysis	27
Financial Policies.....	29
Statistical Tables.....	31
Personnel Schedule	38
Map and History of the City of Marble Falls.....	42

General Fund

General Fund Description.....	45
Departmental Budgets:	
Administration.....	55
Municipal Court	60
Non-Departmental	64
Finance	66
Human Resources.....	70
Mayor & City Council.....	75
Police Department.....	77
Fire Department	84
Development Services.....	88
Street Department	95
Parks and Recreation Department	100

Table of Contents - Continued

Proprietary Fund

Proprietary Fund Description	107
Departmental Budgets:	
Water Services	113
Water Plant	117
Wastewater Services.....	122
Wastewater Plant	126
Water/Wastewater Irrigation System.....	130
Debt Service	134

Debt Service Fund

Debt Service Fund Description	137
Debt Summary.....	138
Debt Service Fund.....	139
General Obligation Debt Service Requirements.....	140
Summary of Outstanding Debt.....	141

Special Revenue Funds

Special Revenue Funds Description.....	143
Hotel/Motel Tax Fund	145
Cemetery Fund	147
Police Forfeiture	149
Economic Development Corporation (EDC)	151
Equipment Replacement Fund	157
La Ventana PID Fund.....	159
Impact Fee	161
Police Federal Forfeiture Fund	163
CDBG 2012 Grant Fund.....	165

Capital Projects Funds

Capital Project Funds Description	167
Wastewater Plant Improvements Fund	169

Table of Contents - Continued

Utility Improvements Series 2007	171
Parks Improvement Fund	173
General Improvements Series 2007	175
Capital Outlay	177
Capital Improvements Plan	179
Ordinances	187
Glossary	191



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MISSION STATEMENT

“We pledge to provide those who live, work and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.”

VISION STATEMENT

“Building a better community, preserving the foundation of the past.”



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Marble Falls
Texas**

For the Fiscal Year Beginning

October 1, 2012

Christopher P. Morill

President

Jeffrey R. Egan

Executive Director



October 1, 2013

To the Honorable Mayor, Members of the City Council and Citizens of Marble Falls:

The annual operating budget for the Fiscal Year 2013/14 is hereby submitted. This document contains information regarding the programs and services to be provided for the 2013/14 budget year, totaling \$19.6 million. The production of the budget represents significant effort among City staff and City Council members. The compilation of the budget communicates the operation and vision of a City to provide for the citizens the most efficient municipal services possible.

The City's budget process began in early April of 2013 with City staff presenting Council a review of the past year's performance, the current financial and economic condition, and a presentation of the future goals for our City. Prior to the budget workshops the department directors provide budget program requests to the City Manager and Director of Finance. The current and future economic situations are evaluated and estimates are prepared for the Council. After numerous public hearings and meetings with the City Council a balanced budget is presented for approval by City Council.

Taxable property valuations, sales tax numbers, hotel tax increases, and an increase in development continue to set the stage for growth throughout the community. At the same time, the tax freezes and homestead tax exemption for senior citizens continue to plague our budget. Fortunately, the annual taxable property evaluations this past year did allow for some stability as a result of a recent increase in development. We had previously predicted a conservative growth rate for sales tax at 2% for 2012/2013. Remarkably, we experienced a growth of over 9.5%, with an increase every single month over the previous year. All indicators reveal the recession may be behind us for now. The completion of the Scott and White Clinic and commencement of the hospital construction, increased development and applications for building permits, as well as significant increases in hotel taxes, have echoed this growth.

This budget continues to represent a conservative approach toward revenues and expenses for our City. We continually examine general fund revenue trends and expenses. For example after years of declining or slow growth for sales tax, FY 2012/2013 exceeded our expectations and revenues from sales tax were up over 9.5%. With one year of marketable growth under our belts, we will proceed with caution and hope that 2013/2014 will continue the positive trend. Projections for next year include a 2.5% increase for FY 2013/14.

While Staff has made substantial progress in developing the City of Marble Falls Council direction to build our presence as a "destination hub", the dominating focus of the FY 2013/2014 budget is on infrastructure and capital improvement. Much of our capital improvement budget



expenditures this year will provide for strategically rebuilding and providing for maintenance of our aged infrastructure. Progress is exhibited this year by the improvement to park facilities, the extension to the Hike and Bike trail system, street improvements, water plant upgrades, water reuse, a public safety facility, and the new Scott & White Regional Hospital slated to open in late 2014. At the same time, we will continue to work in concert with partner groups including MFISD, Economic Development Corporation, Chamber of Commerce, and Burnet County in an effort to search for new ways to build on the “destination hub” aspect of our community and for the area.

The City of Marble Falls continues to work towards fulfilling the reserve fund goal of 25% of the current year operations and maintenance budget for the departments within the City. FY 2012/2013 allowed the City to increase the reserve fund by \$200,000, bringing the total to almost half of our \$2.0 million dollar goal. Our reserve fund remains below our expectations and we are continuing to build that budget area slowly to previous levels. The replenishing process will take several more years and will require continued diligence by staff and City Council. Our strategy is to continue to increase this budget area without damaging other line items in our budget.

Major goals for staff are to maintain our “A” bond rating from Standard & Poor’s and continue to present to Council a conservative and balanced budget. General fund emphasis will continue to rebuild toward the maintenance of a minimum fund balance. The Utility fund emphasis is providing sufficient funds as a relationship between revenues and expenses to meet requirements for future debt issuance.

As we continue to be mindful of the resources of our City, we can be proud of the actions of our staff in providing a conservative budget once again to our City Council. Staff will continue to monitor our revenues and expenditures during the year to assure Council and the public that we balance revenues and expenditures in a wise manner.

FINANCIAL OVERVIEW

The 2013/14 Budget is an operational and financial plan for the programs and services provided by the City for the upcoming year. The total proposed \$19.6 million budget includes funding for all services. The breakdown is approximately \$13.1 million for continued operations; \$2.4 million for special revenue funds; \$1.1 for capital projects and \$3 for debt payments.

Expenditures

The operating costs decreased slightly from FY 2012/13. Each major fund’s variances are addressed below:



General Fund Expenditures

Expenditures totaling \$8.3 million are budgeted for 2013/14. This is a decrease of .95% from last year's budget. The major decreases in each department are summarized below:

Reduced court technology expenses during FY 2013/14

Reorganized the maintenance technician position to move to Parks Department and hired a contracted cleaning company.

Mayor & City Council Reduced training budget for councilmembers.

Reduced personnel costs by 3 positions; by reorganizing the department and not laying off any current staff.

Reduced personnel costs, due to new staff members earning entry level salaries.

The General Fund overall budget allocates 76% of its total expenditures to the area of Personnel Services, which includes salaries and benefits. We budgeted an average of 3% increase for performance based pay increases. We are in the fifth year for a dual health insurance plan, one being the traditional HMO plan and the other under the HSA (health savings account) method. We received a health rate decrease of 1.1% from our health insurance provider for FY 2013/14. The City will continue to pay 100% of the cost of employee premiums and 63% of the dependent coverage. This has been an attractive benefit for our employees.

Proprietary Fund Expenditures

The total expenditures budgeted for FY 2013/2014 in the proprietary fund is \$4.8 million. The increase between this year's budget and last year's budget is 6.99%. One of the increases is in the Wastewater Services department, mainly due to the increase in personnel costs. The other major increase is in the Debt Service; this is to account for the payment on the bond series 2013 which was not there before.

Debt Service Fund Expenditures

Total budget for Debt Service is estimated at \$3 million, this is a decrease of 7% over last year's budget. The decrease is due to the structure of the debt schedules, there is a reduction in the payment amounts that are due in FY 2013/14.

Revenues and Other Sources

General Fund Revenue

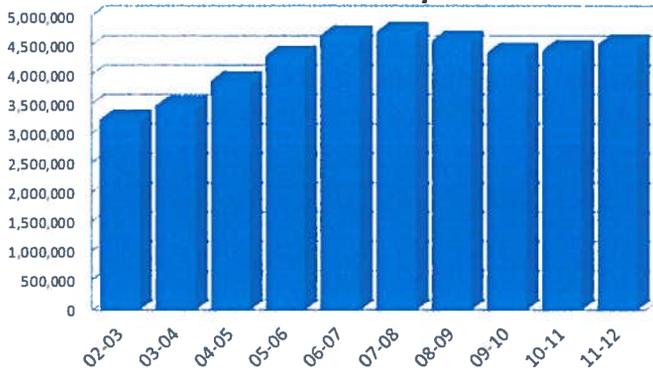
The total revenue for the General Fund is projected at \$8.3 million. This is a very small increase of .02% over last year's budget. This fiscal year we budgeted an increase in sales tax of 2.5%, the projection last year was 2%. While sales tax had been increasing at a steady rate in excess of 10%



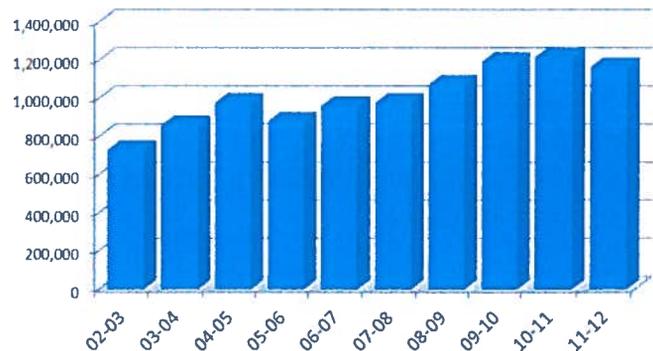
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per year for the last ten years, we are projecting a 2.5% increase for FY 2013/14. Businesses such as Home Depot, Office Depot, Wal-Mart, Lowe's and Walgreen's have attributed to the growing trend; they too have experienced a decrease in their sales due to the economy. Property taxes had been significantly growing from year to year. New construction of subdivisions have attributed to the increased revenue on property taxes in the past years. We continue to see more housing being built to accommodate the growth in population. Property taxes will continue to have a big impact for FY 2013/14. The City experienced three major events that created a decrease in projected property tax revenue during FY 2010/11. The senior tax freeze was approved for FY 2010/11 along with two homestead exemptions; (1) \$50,000 homestead exemption for 65 yrs and older or disabled and (2) \$5,000 homestead exemption for all residents. The City adopted the same tax rate as in FY 2012/13, .6483 per \$100 valuation for FY 2013/14. The assessed valuations increased about 4% for 2013/14, and so did the total tax levy increased by 4%. A graph of the 10 year history on property and sales taxes is shown below. Sales tax and property tax projections are an essential part of the General Fund revenues since together they comprise 79% of the General Fund revenues. The General Fund emphasis is to maintain a minimum fund balance of 25% of the current year operations and maintenance budget for the City departments within the General Fund. The City continues to work towards that goal. The recent economy has not allowed us to be at the targeted level.

**Sales Tax
10 Year Trend Analysis**



**Property Taxes
10 Year Trend Analysis**



Proprietary Fund Revenues

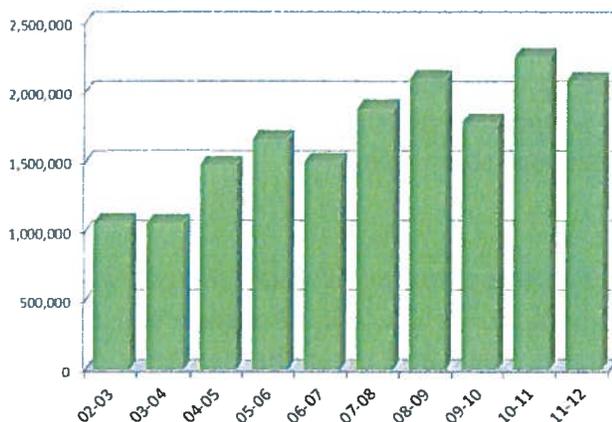
Total revenue projections for the Proprietary Fund are \$4.8 million. This represents a 6% increase from last year's budget. The increase is in the Charges for Services category, this is due to an increase in water rates for FY 2013/14. We proposed an aggressive water rate structure to help with the drought conditions. The major sources of revenue are the water and wastewater sales. Together they account for 92% of the total revenues for the Proprietary Fund. The most significant increase was during fiscal year 2004-2005 which resulted in a 39% and 31% increase respectively for water and wastewater. During 2004-2005 the City increased rates by 28% and



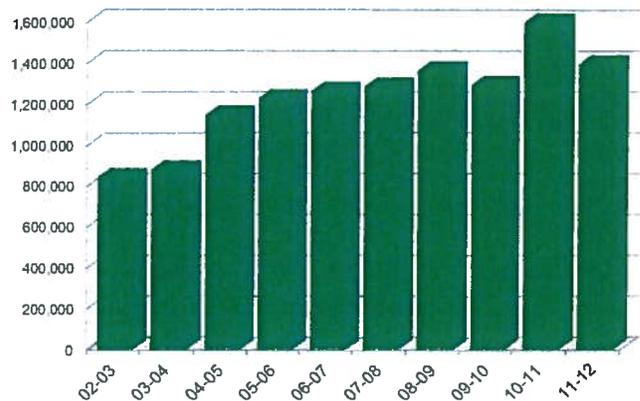
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had not increased rates since 1993. The increase was due to the increased cost of operations for the City to provide the services to the Citizens and to allow for debt payments for capital improvement projects related to the water and wastewater system. In fiscal year 2007-2008 the water rates were increased by 11%. We increased water rates by 9% and wastewater rates by 10% for FY 2010/11. We did not increase utility rates in FY 2011/12. For FY 2012/13 we did increase water rates at an average of about 12%. A ten year graph on water and wastewater sales is shown below which represents the upward trend for the City of Marble Falls.

**Water Sales
10 Year Trend Analysis**



**Wastewater Sales
10 Year Trend Analysis**



BUDGET HIGHLIGHTS

Major program objectives for the 2013/14 Annual Operating Budget:

- The construction of a new Marble Falls Public Safety Building will commence this year to house the Police Department, Municipal Court, Dispatch and Emergency Management operations.
- The CIP budget this year will provide for the expansion of the purple pipe project in order to utilize recycled water for irrigation in the city parks and public areas. Water continues to be a valuable commodity in our region and this investment is a necessary element to our infrastructure.
- The CIP budget will also allow for the first phase of the water plant upgrade to begin in early 2014. The upgrade will extend the capacity of the water plant in order to meet state guidelines and ensure the City is able to meet the anticipated needs for short and long term growth of our community.



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- Standard and Poor's continues to retain our "A" rating. The restructuring of staffing, increases in reserves, new construction going on in Marble Falls and a great effort by our staff help S & P retain our good rating.
- The Parks CIP project will continue this year with major improvements to the Lakeside Pavilion, swimming pool, and extension of the Hike and Bike trail system.

FUTURE GOALS AND INITIATIVES

- The City will continue to focus on our position as the "Destination Hub" of the Highland Lakes area. The comprehensive plan, downtown master plan, parks and recreation master plan will continue to guide us in the sustaining of that name in the area. The strategic use of Hotel Occupancy Tax funds will enable the community to support advertising of our community and provide seed money for start-up tourist related events in our community.
- The City is continuing to focus on the future with continual monitoring of water and wastewater use. The continued investment in reuse and improvements to the City's water system will enable us to provide much needed relief during the ongoing drought and meet the demands of our current and future population. With the engineering complete, the water plant expansion construction of the first phase of this project will begin early 2014. Water and wastewater service planning is vital to the future of our growing community.

CONCLUSION

The preparation of the FY 2013/14 budget for our City was a huge challenge considering the continuing impact of the recession and the loss of revenue from the tax exceptions granted to seniors. We wish to thank all City Directors and their staff, for their long hours of preparation in making this possible. We thank City Council for their support and guidance in carrying out the proposed budget for the FY 2013/14.

Respectfully Submitted,

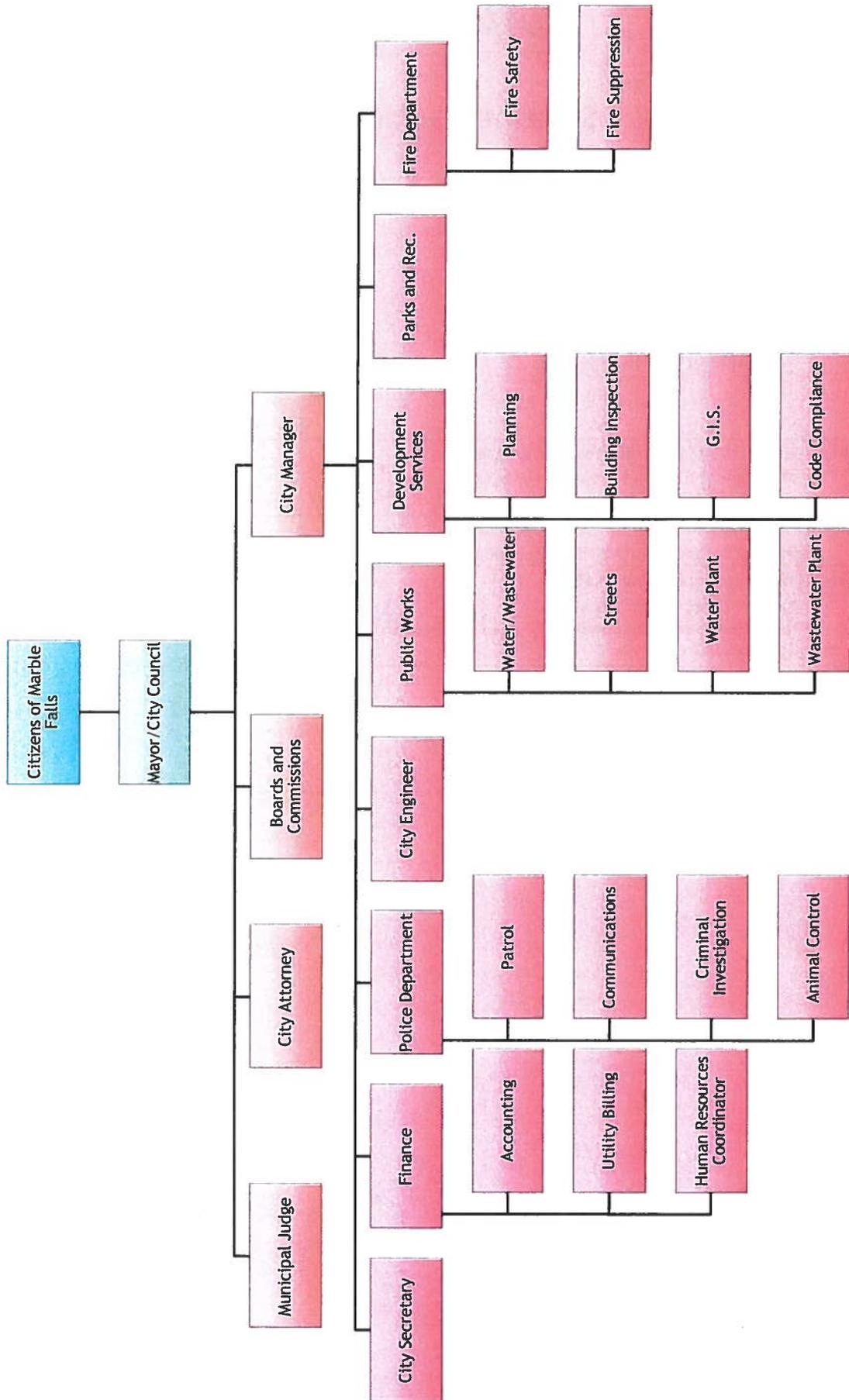


Ralph Hendricks
City Manager



Margie Cardenas
Director of Finance

City of Marble Falls Organizational Chart





Statements and Objectives

City Division Responsibility for Implementation

Statements and Objectives

Statements and Objectives	Administrative	Public Safety	Development Services	Culture and Recreation	Public Works	Water/Wastewater
1. Create a community that is reflective and progressive						
Assist those who wish to preserve our heritage	✓		✓	✓		
Assist those who will help to build the future	✓	✓	✓	✓	✓	✓
2. Design a Comprehensive Plan for future land use						
Staff team will work with citizens groups	✓	✓	✓	✓	✓	✓
3. Manage growth needs and expectations						
Through involvement of city staff	✓	✓	✓	✓	✓	✓
Through involvement of community, developers, and local businesses	✓		✓			✓
4. Pursue excellence through training and leadership			✓			
In customer service	✓	✓	✓	✓	✓	✓
In community support	✓	✓	✓	✓	✓	✓
5. Manage 10 Year Capital Improvement Plan			✓			
Updating and reviewing	✓	✓	✓	✓	✓	✓

**ALL GOVERNMENTAL FUNDS SUMMARY
ADOPTED 2013-14 BUDGET**

	General Fund	Debt Service Fund	Special Revenue Funds	Capital Project Funds	2013-14 Total
REVENUES					
Property Taxes	1,270,000	3,077,000			4,347,000
Sales Taxes	4,996,875		1,988,631		6,985,506
Franchise Taxes	595,000				595,000
Fines & Forfeitures	221,400				221,400
Earnings from use of City Property	127,765		55,000		182,765
Charges for Services	49,200		70,000		119,200
Miscellaneous Revenue	245,400	300	462,525	101,100	809,325
Licenses & Permits	123,600				123,600
Operating Transfers In	635,000	217,615			852,615
Intergovernmental Revenue	51,000				51,000
Total Revenues	8,315,240	3,294,915	2,576,156	101,100	14,287,411
EXPENDITURES					
Personnel	5,984,100		174,615		6,158,715
Supplies	457,415		19,500		476,915
Services & Charges	1,631,259	3,900	1,206,495	253,500	3,095,154
Capital Outlay	150,944		376,250	821,000	1,348,194
Debt Service	0	2,960,794	325,936		3,286,730
Transfers	80,000		327,615	100,000	507,615
Total Expenditures	8,303,718	2,964,694	2,430,411	1,174,500	14,873,323
Excess Revenues/Expenditures	11,522	330,221	145,745	(1,073,400)	(585,912)
NET CHANGE IN FUND BALANCE	11,522	330,221	145,745	(1,073,400)	(585,912)
% of Change	1.39%	99.63%	6.88%	-148.22%	-14.63%
Beginning Fund Balance	818,973	1,232	1,972,328	1,797,588	4,590,121
ENDING FUND BALANCE	830,495	331,453	2,118,073	724,188	4,004,209

The All Governmental Funds Summary depicts budgeted governmental funds for the City of Marble Falls. Three Year historical data related to each fund grouping is also found in this section.

NOTE: Percentage of change is based on Net Change in Fund Balance and Ending Fund Balance.

Significant Changes in Fund Balance

Fund Balance is the difference between assets and liabilities reported in a governmental fund. A schedule of all governmental funds summary is on the previous page. Discussed below are the changes in excess of 10%.

The Debt Service Fund has a change in fund balance of 99.63%. This increase is due to a decrease in the annual debt payments that are due in FY 2013/14.

The Capital Projects Funds has a change in fund balance of -148.22%. The decrease is due to some large capital projects being completed in FY 2013/14.

CITY OF MARBLE FALLS
ALL FUNDS BUDGET SUMMARY
FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	18,384,797	10,747,683	10,747,683	6,903,084
REVENUES:				
General Fund	8,024,067	8,295,942	8,215,541	8,315,240
Proprietary Fund	3,870,157	4,559,550	4,544,237	4,822,225
Debt Service Fund	2,992,473	3,119,086	3,196,347	3,294,915
Special Revenue Fund	2,147,683	2,330,901	2,288,265	2,576,156
Capital Project Fund	2,771,254	312,711	715,602	101,100
TOTAL REVENUES	19,805,634	18,618,190	18,959,992	19,109,636
TOTAL FUNDS AVAILABLE	38,190,431	29,365,873	29,707,675	26,012,720
EXPENDITURES:				
General Fund	7,944,576	8,383,450	8,109,058	8,303,718
Proprietary Fund	4,671,394	4,496,509	4,443,242	4,811,013
Debt Service Fund	3,051,707	3,189,603	3,172,253	2,964,694
Special Revenue Fund	1,836,673	2,314,277	2,334,000	2,430,411
Capital Project Fund	9,938,398	4,865,320	4,746,038	1,174,500
TOTAL EXPENDITURES	27,442,748	23,249,159	22,804,591	19,684,336
ENDING FUND BALANCE	10,747,683	6,116,714	6,903,084	6,328,384

CITY OF MARBLE FALLS
ALL FUNDS REVENUE SUMMARY
FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
GENERAL FUND	8,024,067	8,295,942	8,215,541	8,315,240
PROPRIETARY FUND	3,870,157	4,559,550	4,544,237	4,822,225
DEBT SERVICE FUND	2,992,473	3,119,086	3,196,347	3,294,915
SPECIAL REVENUE FUNDS				
Hotel/Motel Tax	380,038	415,000	415,100	450,100
Cemetery Fund	14,794	2,000	2,874	2,500
Police Forfeiture	6,917	150	606	75
Economic Development Corp.	1,635,549	1,707,501	1,755,608	1,655,431
La Ventana PID	42,491	41,000	39,000	43,000
Impact Fee Fund	67,672	165,000	75,000	70,000
CDBG Grant Fund	0	0	0	330,000
Police Federal Forfeiture Fund	222	250	77	50
Equipment Replacement Fund	0	0	0	25,000
Subtotal	<u>2,147,683</u>	<u>2,330,901</u>	<u>2,288,265</u>	<u>2,576,156</u>
CAPITAL PROJECT FUNDS				
Wastewater Plant Improvements	1,290,998	0	350,130	100
Utility Improvements Series 2007	1,354,130	301,700	301,350	0
Parks Improvements	115,000	0	40,000	100,000
General Improvements Series 2007	11,126	11,011	24,122	1,000
Subtotal	<u>2,771,254</u>	<u>312,711</u>	<u>715,602</u>	<u>101,100</u>
TOTAL ALL FUNDS	<u>19,805,634</u>	<u>18,618,190</u>	<u>18,959,992</u>	<u>19,109,636</u>

All Funds Summary

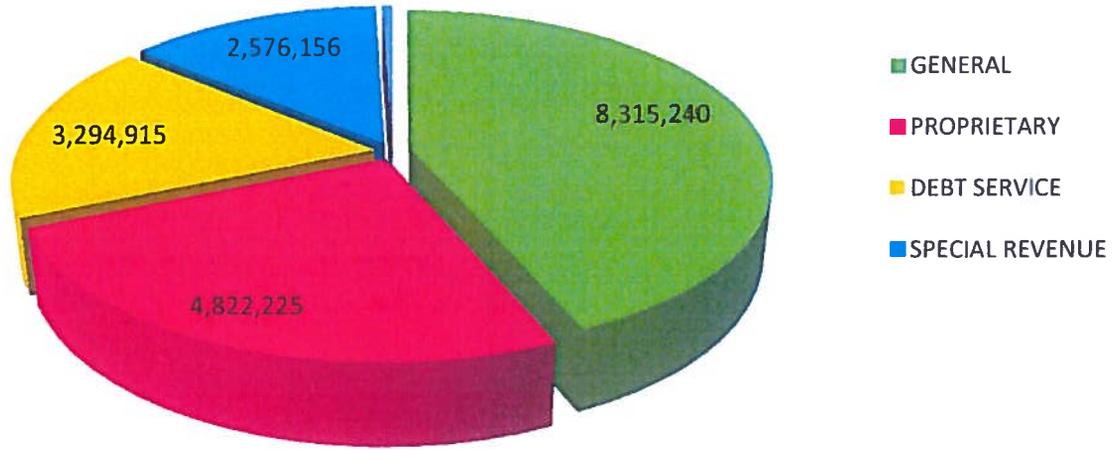
Revenues by Category

FY 2013-14

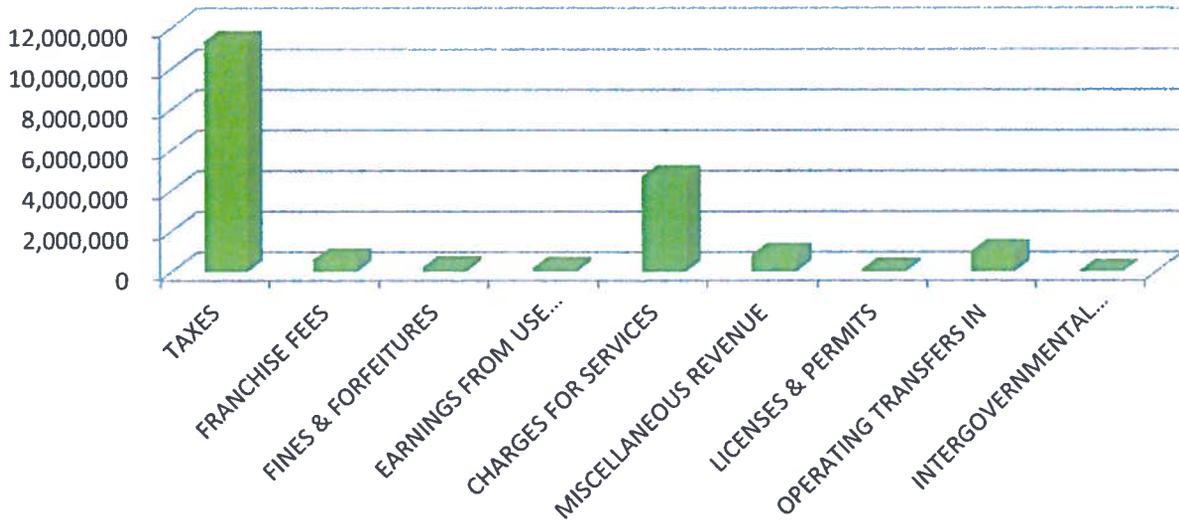
FUND NAME	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
TAXES				
General Fund	5,675,274	6,063,420	6,110,000	6,266,875
Debt Service Fund	2,888,131	2,962,000	3,027,000	3,077,000
Special Revenue Funds	2,007,298	1,918,681	1,997,788	1,988,631
Subtotal	10,570,703	10,944,101	11,134,788	11,332,506
FRANCHISE FEES				
General Fund	519,801	592,000	559,630	595,000
Subtotal	519,801	592,000	559,630	595,000
FINES & FORFEITURES				
General Fund	201,356	279,000	216,000	221,400
Subtotal	201,356	279,000	216,000	221,400
EARNINGS FROM USE OF CITY PROPERTY				
General Fund	108,692	131,765	120,265	127,765
Proprietary Fund	10,550	7,200	11,000	13,200
Special Revenue Funds	59,336	55,000	55,000	55,000
Subtotal	178,578	193,965	186,265	195,965
CHARGES FOR SERVICES				
General Fund	55,825	64,200	50,700	49,200
Proprietary Fund	3,541,025	4,166,300	4,174,500	4,592,825
Special Revenue Funds	67,672	165,000	75,000	70,000
Subtotal	3,664,522	4,395,500	4,300,200	4,712,025
MISCELLANEOUS REVENUE				
General Fund	340,946	335,757	319,646	245,400
Proprietary Fund	910	1,050	68,737	51,200
Debt Service Fund	9,821	300	12,561	300
Special Revenue Funds	13,379	192,220	160,477	462,525
Capital Project Funds	2,771,254	312,711	715,602	101,100
Subtotal	3,136,310	842,038	1,277,023	860,525
LICENSES & PERMITS				
General Fund	92,423	113,800	123,300	123,600
Subtotal	92,423	113,800	123,300	123,600
OPERATING TRANSFERS IN				
General Fund	978,750	665,000	665,000	635,000
Proprietary Fund	317,672	385,000	290,000	165,000
Debt Service Fund	94,519	156,786	156,786	217,615
Subtotal	1,390,941	1,206,786	1,111,786	1,017,615
INTERGOVERNMENTAL REV.				
General Fund	51,000	51,000	51,000	51,000
Subtotal	51,000	51,000	51,000	51,000
TOTAL	19,805,634	18,618,190	18,959,992	19,109,636

All Funds Revenues Summary 2013-2014

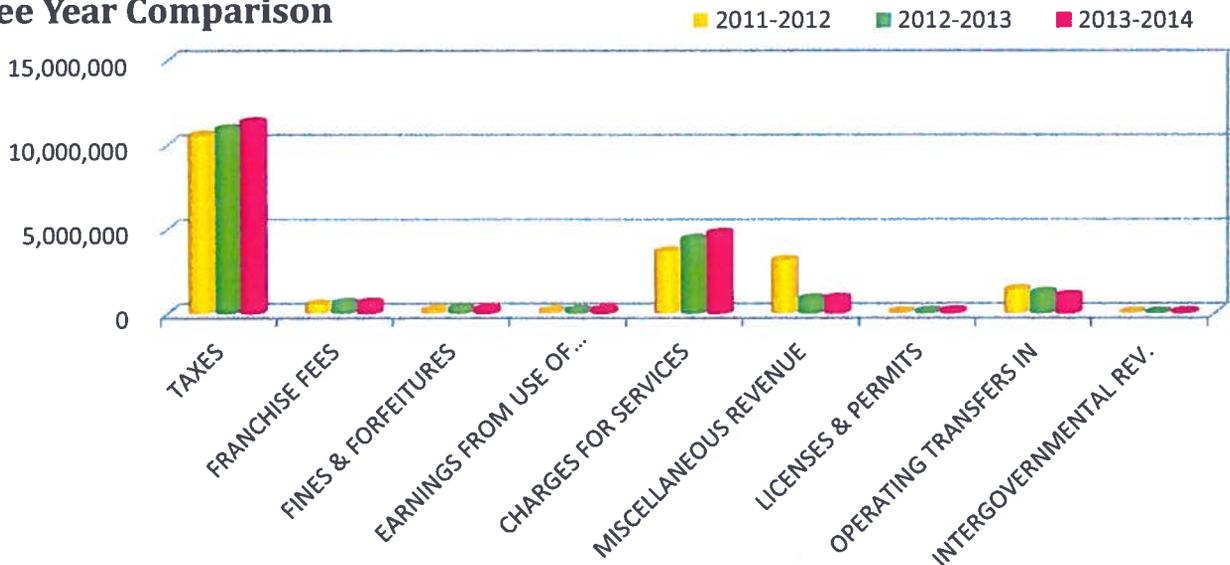
Revenues by Fund



Revenues by Category



Three Year Comparison



CITY OF MARBLE FALLS
ALL FUNDS EXPENDITURE SUMMARY
FISCAL YEAR 2013-2014

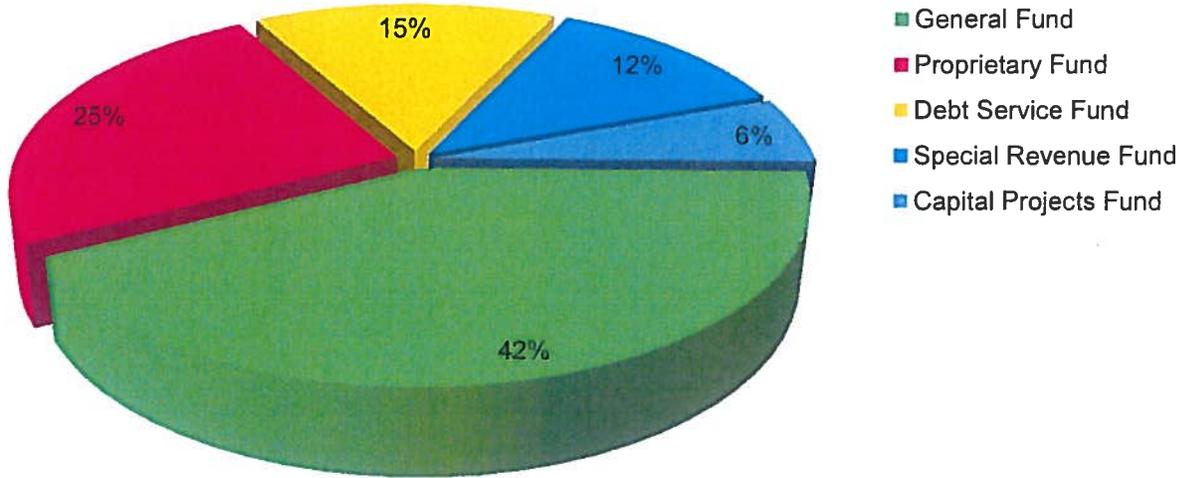
	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
GENERAL FUND	7,944,576	8,383,450	8,109,058	8,303,718
PROPRIETARY FUND	4,671,394	4,496,509	4,443,242	4,811,013
DEBT SERVICE FUND	3,051,707	3,189,603	3,172,253	2,964,694
SPECIAL REVENUE FUNDS				
Hotel/Motel Tax	495,054	472,536	572,696	484,315
Cemetery Fund	10,511	10,250	9,875	10,375
Police Forfeiture	23,155	24,100	24,446	5,000
Economic Development Corp.	1,173,253	1,619,585	1,619,358	1,542,971
La Ventana PID	37,587	2,700	32,600	2,500
Impact Fee Fund	67,672	165,000	75,000	70,000
CDBG Grant Fund	0	0	0	280,250
Police Federal Forfeiture Fund	29,441	20,106	25	35,000
Equipment Replacement Fund	0	0	0	0
Subtotal	1,836,673	2,314,277	2,334,000	2,430,411
CAPITAL PROJECT FUNDS				
Wastewater Plant Improvements	3,947,398	500,000	505,000	0
Utility Improvements Series 2007	2,470,835	2,814,000	2,683,334	196,000
Parks Improvements	149,953	0	850	100,000
General Improvements Series 2007	3,370,212	1,551,320	1,556,854	878,500
Subtotal	9,938,398	4,865,320	4,746,038	1,174,500
TOTAL ALL FUNDS	27,442,748	23,249,159	22,804,591	19,684,336

City of Marble Falls
All Funds Summary
Expenditures by Category
FY 2013-14

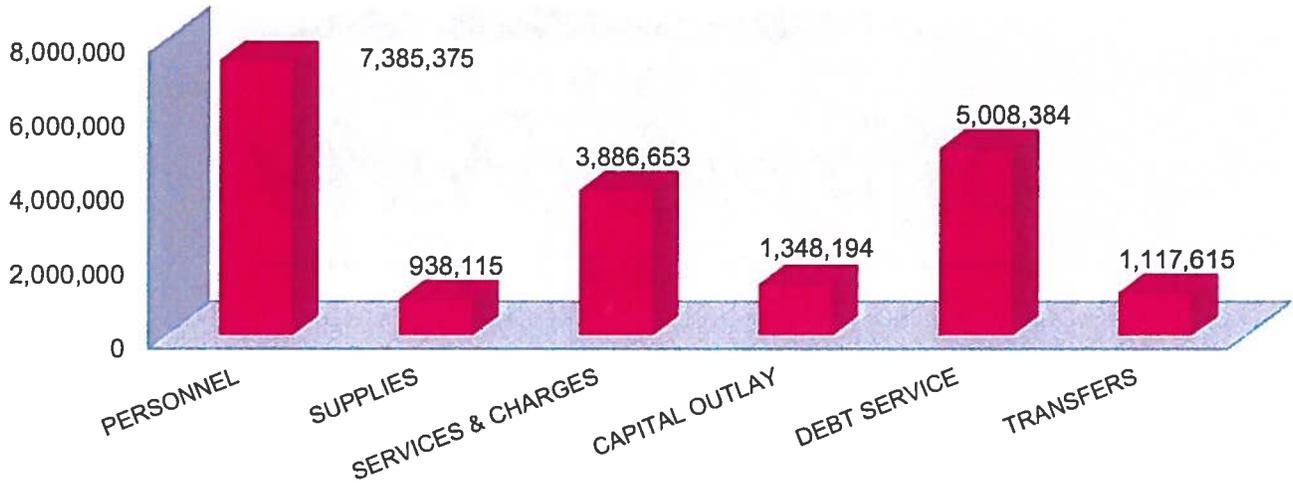
FUND NAME	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
<u>PERSONNEL</u>				
General Fund	6,123,336	6,320,370	6,037,531	5,984,100
Proprietary Fund	1,133,516	1,198,765	1,168,411	1,226,660
Special Revenue Funds	165,932	174,385	174,436	174,615
Subtotal	7,422,784	7,693,520	7,380,378	7,385,375
<u>SUPPLIES</u>				
General Fund	371,842	436,505	450,321	457,415
Proprietary Fund	448,402	460,400	432,068	461,200
Special Revenue Funds	10,720	29,500	19,502	19,500
Capital Project Funds	16,632	0	0	0
Subtotal	847,596	926,405	901,891	938,115
<u>SERVICES & CHARGES</u>				
General Fund	1,427,902	1,544,975	1,539,643	1,631,259
Proprietary Fund	677,617	761,930	680,645	791,499
Special Revenue Funds	620,520	1,437,156	1,250,890	1,206,495
Debt Service Fund	3,914	3,600	3,550	3,900
Capital Project Funds	169,024	0	146,500	253,500
Subtotal	2,898,977	3,747,661	3,621,228	3,886,653
<u>CAPITAL OUTLAY</u>				
General Fund	21,496	81,600	81,563	150,944
Proprietary Fund	0	33,900	90,604	0
Special Revenue Funds	160,532	25,000	15,976	376,250
Capital Project Funds	8,364,742	4,865,320	4,559,538	821,000
Subtotal	8,546,770	5,005,820	4,747,681	1,348,194
<u>DEBT SERVICE</u>				
General Fund	0	0	0	0
Proprietary Fund	1,561,859	1,411,514	1,441,514	1,721,654
Special Revenue Funds	348,028	326,250	326,250	325,936
Debt Service Fund	3,047,793	3,186,003	3,168,703	2,960,794
Capital Project Funds	0	0	0	0
Subtotal	4,957,680	4,923,767	4,936,467	5,008,384
<u>TRANSFERS</u>				
General Fund	0	0	0	80,000
Proprietary Fund	850,000	630,000	630,000	610,000
Debt Service Fund	0	0	0	0
Special Revenue Funds	530,941	321,986	546,946	327,615
Capital Project Funds	1,388,000	0	40,000	100,000
Subtotal	2,768,941	951,986	1,216,946	1,117,615
TOTAL	27,442,748	23,249,159	22,804,591	19,684,336

All Funds Summary 2013-2014

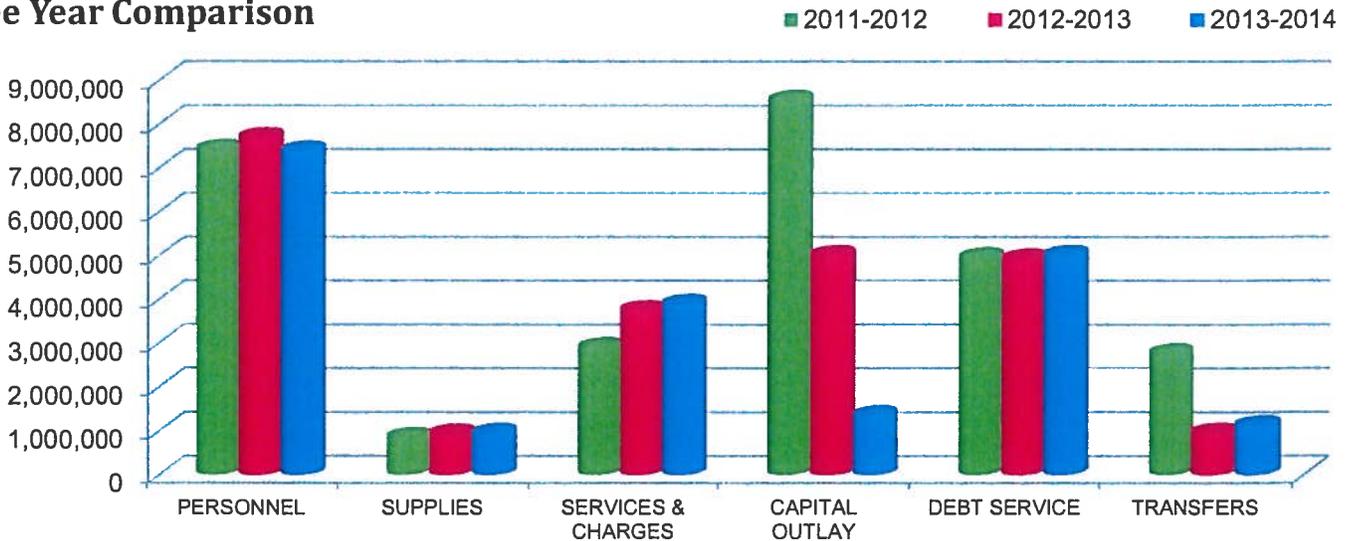
Expenditures by Fund



Expenditures by Category



Three Year Comparison





The City Organization

The City of Marble Falls is a home rule City operating a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a Mayor and 6 council members. The Council enacts local legislation, determines City policies and appoints the City Manager.

The City Manager is the Chief Administrative Officer and the head of the administrative branch of the City government. The City Manager is responsible to the Council for the proper administration of all affairs of the City.

The City government provides a broad range of services to its citizens. The programs and personnel required to provide these services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry out specific activities and attain certain objectives.

Funds are further organized into groups called Departments. A Department is a group of related activities aimed at a major city service or program. At the head of each department is a director of the City. Directors have supervision and control of a Department, but are subject to supervision and control of the City Manager.

Budget Process

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. The budget process begins in April with department directors receiving packets from the Finance Department. The packets contain information about the department's historical expenditure amounts, along with current expenditures and budget amounts.

The Finance Department calculates personnel costs, debt service requirements and revenue projections for the new fiscal year, while the departments are preparing their budget requests. All the data combined with the department's requests compile a preliminary budget. At this point, the budget is usually unbalanced with expense requirements exceeding revenue projections.

During the month of June the City Manager and the department directors meet with City Council to determine goals and objectives for the new fiscal year. At this time the budget is not yet presented to City Council.

After listening to the goals and objectives as determined by City Council, the City Manager reviews and discusses the preliminary budget with the department directors. The City Manager modifies the budget after this review; and the resulting proposed budget is given to the City Council in July.

A series of City Council budget workshops are scheduled in July. The workshops are open to the public and are posted per open meetings law. The workshops allow the City Council to receive input on the budget from the City Manager and the department directors. It is through these workshops that Council forms its priorities for the next fiscal year.

With guidance from the City Council, the City Manager formulates a proposed budget. The City Charter requires that public hearings be held before adopting the budget. The hearings provide an opportunity for citizens to express their ideas and concerns about the proposed budget.

After the public hearings the City Council votes on adoption of the budget. This year's budget calendar is on the following page.

Budget Amendment Process

The City budget is reviewed at mid-year and is considered for any amendments at that time. The departments submit any recommended amendments to the City Manager and are reviewed with the Finance Director. If the items are deemed necessary they will be presented to City Council for approval. All budget amendments require a public hearing and are then approved by Council vote.

Fiscal Year 2013-2014 Budget Planning Calendar

April 15, 2013	Budget Kickoff Meeting – Presentation by the City Manager of the budget and expectations. Distribution of the budget manual. Budget Preparation instruction workshop. All Department Heads and key budget staff to attend. Council Chambers after 10:00 a.m. staff meeting.
April 15, 2013	Budget request letters sent to Outside Agencies.
May 29, 2013	Budget Retreat goal setting with council members. Lakeside Pavilion 12:00 p.m. - 5:00p.m.
May 30, 2013	Budget Retreat with City Council and staff. Meeting held to determine goals and objectives for the FY 13-14 budget. Lakeside Pavilion 9:00 a.m. - 4:00 p.m.
June 10, 2013	Initial Budget Input Deadline - All items to be turned in including Narratives and Performance Measures. Preliminary revenue estimates completed by Finance and entered into the budget draft.
June 13, 2013	CIP Committee Meeting. Council chambers 6:00 p.m. - 8:00 p.m
June 17-21, 2013	Budget Review meetings with City Manager and Department Heads. Appointments will be coordinated with each Department Head
June 20, 2013	Hotel/Motel requests presented to Hotel & Motel committee meeting. Council chambers 6:00 p.m. - 8:00 p.m.
July 5, 2013	Working draft of line item budget provided to City Manager.
July 9-10, 2013	City Council Budget Workshops . Council Chambers 12:00 p.m. – 5:00 p.m.
July 24, 2013	Tax Appraisal Roll received from the Burnet County Appraisal District.
July 26, 2013	Publish Effective and Rollback Tax Rate Notice in the Official Newspaper.
August 6, 2013	Council Meeting - Governing Body to discuss tax rate, take record vote and schedule public hearing.
August 20, 2013	Council Meeting – Public Hearing and first reading of Budget and Appropriations Ordinance and Tax Rate Ordinance.
September 3, 2013	Council Meeting – Public Hearing and second reading on Budget and Appropriations Ordinance.
September 17, 2013	Council Meeting – Adoption of Budget and Appropriations Ordinance and Tax Rate Ordinance.

City Funds

For fiscal purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, and the changes therein are segregated and recorded. There are three basic types of governmental funds:

Governmental – Includes activities usually associated with a typical local government’s operations, such as police protection. Governmental funds also include special revenue funds that account for proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Proprietary – This fund more closely resembles private business enterprises. The intent is that the costs of providing certain goods and services to the public should be financed or recovered primarily through user charges.

Fiduciary – This fund was created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

The budgeted funds for the City of Marble Falls are:

General Fund (Governmental)

Accounts for all financial resources except those required to be accounted for in another fund. The General Fund of the City of Marble Falls contains the Administration, Municipal Court, Non-departmental, Finance, Human Resources, Police, Fire, Development Services, Street, and Parks & Recreation

Water & Wastewater Fund (Proprietary)

Accounts for the operations related to providing water and wastewater services to customers in the City of Marble Falls service area. The Water & Wastewater Fund contains the Water Services, Water Plant, Wastewater Services, Wastewater Plant, Wastewater Irrigation System, and Debt Service.

Debt Service Fund (Governmental)

Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Special Revenue (Governmental)

Accounts for specific revenue sources that are legally restricted to expenditure for specific purposes. The Special Revenue funds for the City of Marble Falls are Hotel/Motel Tax Fund, Cemetery Fund, Police Forfeiture, Economic Development Corporation, La Ventana PID, Impact Fee, Police Federal Forfeiture, CDBG Grant and Equipment Replacement Fund.

Capital Projects Fund (Governmental)

Accounts for the revenues, most of which are derived from bond proceeds, and expenditures related to the acquisition of major capital facilities. The funds for the City of Marble Falls are Wastewater Plant Improvement Fund, Water & Wastewater System Improvements, Utility Improvements Series 2007, Parks Improvements, and General Improvements Series 2007.

Basis of Accounting and Budgeting

The City's accounting and budgeting records for all general governmental funds are maintained on the modified accrual basis. This method recognizes revenues when they are measurable and available and expenditures when goods and services are received. The exception would be the principal and interest on long term debt, which is recognized when paid. The proprietary fund is accounted for and budgeted for using the accrual basis.

Revenue Descriptions

General Fund

Property Tax Rate and Property Tax Revenue. The total value of all taxable property as rendered by the Burnet County Appraisal District has increased 1% this year as compared to the 10% decrease in the previous year. The increase represents the slow growth. The tax roll as certified by the appraisal district and the calculation of the tax rate levy is provided in this section. The property tax rate was not increased for FY 2013-2014.

Under state law there are five separate tax rates calculated by the tax assessor.

1. **The Effective Tax Rate:** If adopted, this rate would provide the same amount of revenue collected last year from properties on the tax roll. This rate calculation requires the taxing entity to account for changes in the value of existing properties. This rate calculation is not affected by new properties.
2. **Notice and Hearing Rate:** This rate is any amount above the Effective Tax Rate. Public hearings must be held regarding the tax rate if this or a higher rate is adopted.
3. **Maintenance and Operations Rate:** This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.
4. **Debt Service Rate:** This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.
5. **Rollback Rate:** Under the Rollback Rate calculation, the Maintenance and Operations component exceeds the Maintenance and Operations component of the Effective Tax Rate by 8%. An adopted tax increase beyond 8% is subject to being "rolled back" by the electorate.

Sales Tax Collections. The City of Marble Falls' sales tax base had been increasing at a steady rate, for the past years until FY 08/09. We saw a decrease in sales tax of about 3% in FY 08/09. Sales tax

revenue represents 60% of the entire General Fund revenues. The projected collections for sales tax for FY 13/14 are projected at a 2% increase.

Franchise Fees. These fees are derived from major public utilities operating within the City and are intended to reimburse the City for the use of public streets and rights of way. The fee is generally computed as a percent of gross receipts and the percentages vary among the utility classes. The fees are applicable to Pedernales Electric Cooperative, ATMOS, Northland Cable, Allied Waste Systems and various telephone service providers.

Licenses, Permits and Fees. Revenue from these categories is intended to cover the costs of general government services such as building inspection, plat recording and consultation and other various services. The City increased the fees in January 2007. These fees have been very low in comparison to other neighboring communities.

Proprietary Fund

Water & Sewer Revenues. These revenues are generated from water and wastewater billings. Projections of these revenue items are partly determined by historical collections and projected growth. The various assumptions used to project the growth are continuously reviewed and adjusted as needed. We did increase utility rates in FY 2013/14. We adopted an inclined block rate structure that is aggressive for the users above 31,000 gallons per month.

Charges for services. Revenues included in this category are water and wastewater connection fees, connects and disconnects of services. These fees are usually one time fees and are directly related to the housing growth in the city.

Property Tax Analysis

Average Residential Property Value (2013-2014)	\$167,478
Last Year's Effective Tax Rate	\$0.6483
Last Year's Rollback Tax Rate	\$0.7069
Last Year's Adopted Tax Rate	\$0.6483
This Year's Effective Tax Rate	\$0.6437
This Year's Rollback Tax Rate	\$0.6668
This Year's Proposed Tax Rate	\$0.6483

Tax Levy:	<u>Maintenance & Operations</u>	<u>Interest & Sinking</u>	<u>Total Rate & Levy</u>
Taxable Value	\$600,546,263	\$600,546,263	\$600,546,263
Maint & Operation Rate/100	\$0.1881		
Debt Rate/100		\$0.4602	
Total Rate			\$0.6483
Total Levy	\$1,129,628	\$2,763,714	\$3,893,341
Over 65 Freeze Levy	\$97,143	\$237,833	\$334,976
Collection Rate	100%	100%	100%
Estimated Tax Revenue	<u>\$1,226,771</u>	<u>\$3,001,547</u>	<u>\$4,228,317</u>

Tax Levies, Rates and Values for Ten Years

Year	M&O	I&S	Total Rate	Taxable Value	Over 65 Freeze Levy	Total Tax Levy
2002-2003	\$0.2228	\$0.1597	\$0.3825	\$325,850,898		\$1,246,380
2003-2004	\$0.2294	\$0.1906	\$0.4200	\$363,076,294		\$1,524,920
2004-2005	\$0.1780	\$0.2390	\$0.4170	\$401,839,564		\$1,675,671
2005-2006	\$0.2017	\$0.2183	\$0.4200	\$433,478,793		\$1,820,611
2006-2007	\$0.1921	\$0.2029	\$0.3950	\$494,267,859		\$1,952,358
2007-2008	\$0.1821	\$0.3029	\$0.4850	\$523,522,685		\$2,539,085
2008-2009	\$0.1800	\$0.4500	\$0.6300	\$596,081,363		\$3,755,312
2009-2010	\$0.1818	\$0.4316	\$0.6134	\$638,075,046		\$3,913,952
2010-2011	\$0.1932	\$0.4503	\$0.6435	\$572,437,375	\$247,847	\$3,931,482
2011-2012	\$0.1837	\$0.4598	\$0.6435	\$577,490,755	\$305,156	\$4,021,309
2012-2013	\$0.1637	\$0.4846	\$0.6483	\$575,499,669	\$319,898	\$4,050,862
2013-2014	\$0.1881	\$0.4602	\$0.6483	\$600,546,263	\$334,976	\$4,228,317

FY 2010-2011 is the first year where the tax freeze for over 65 and \$50,000 homestead exemption became effective. Also first year for the \$5,000 homestead exemption for all homeowners.

Financial Policies

Purpose

The City of Marble Falls has established financial policies to achieve and maintain positive long-term financial condition. These policies provide guidance to the Finance department in planning and managing the City's financial affairs and in developing recommendations to the City Manager and City Council.

Budget Policies

1. The City shall adopt a balanced operations budget, where operating revenues are equal to, or exceed, operating expenditures. In cases, where there is an excess of expenditures over revenues the City Council may approve utilizing unappropriated reserves for the shortage.
2. Departmental budgets are divided into two categories: Operating and Capital Outlay. The department director may exceed budgeted line item amounts, making sure to not spend over the limits of the total Operating budget, net of salary and benefits. No additional personnel positions may be added without City Council approval. The Capital Outlay budget is allocated for specific projects with specific amounts. Any alteration to the Capital Outlay portion of the budget requires an approved budget amendment.
3. The City Council may amend the budget by ordinance, but shall not authorize expenditures in excess of the total estimated revenue plus fund balance. Amendments are regularly reviewed at midyear. Approved amendments are filed with the City Secretary.
4. Financial control systems shall be in place to monitor compliance with the adopted budget.

Capital Expenditure Policies

1. Any item costing \$5,000 or more and having an estimated useful life of 5 years or more will be classified as capital outlay expenditure. These items are itemized separately in the department line item budget.
2. All capital outlay items shall be inventoried annually and shall have a fixed asset tag when feasible.
3. Construction in progress and capital improvement projects that will be funded during the fiscal year will be shown in the appropriate budget.
4. The City Council may issue bonds, certificates of obligation, tax notes, or other evidences of indebtedness for the purpose of buying or constructing capital assets.
5. All capital projects shall be financially monitored to ensure compliance with the approved funding for the project.

Capitalization Policy

Capital assets categories, thresholds and useful life will be:

<u>Classes of Assets</u>	<u>Threshold</u>	<u>Useful Life</u>
Land	\$5,000	capitalize only
Land improvements	\$5,000	10-20 years
Buildings	\$5,000	25-40 years
Building Improvements	\$5,000	25-40 years
Vehicles	\$5,000	5-10 years
Equipment/Machinery	\$5,000	5-10 years
Infrastructure	\$5,000	20-40 years
Utility Systems	\$5,000	25-40 years

For clarification purposes of this policy the above items are generally defined as but not expressly limited to the following definitions:

1. Land is the purchase price or fair market value, in the case of donated property, at the time of acquisition. Right of way acquisitions are included in this category.
2. A building is a structure that is permanently attached to the land, has a roof, and is partially or completely enclosed by walls. A building improvement must extend the life of the building or increase the value of the building.
3. Building improvements include fences, parking lots, recreation areas, etc.
4. Infrastructure and Utility Systems are considered stationary and can be utilized for a significantly greater number of years than most capital assets. Examples are streets, water lines, wastewater lines, gutters, curbs, fire hydrants, bridges, dams, etc.

Reporting Policies

1. The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) and GFOA (Government Finance Officers Association) guidelines. Copies of the budget will be available for public viewing at City Hall and on the City's website.
2. Quarterly financial statements will be given to the City Council.
3. Quarterly investment reports will be given to the City Council.
4. An annual audit will be performed by an independent public accounting firm and the results of the audit will be summarized in a Comprehensive Annual Financial Report. The report will be presented to the City Council upon completion and will be available for public viewing at City Hall and on the City's website.

Fund Balance Requirements

The City of Marble Falls requires that General Fund, Water & Wastewater Fund and Economic Development Corporation Fund maintain a minimum fund balance of 25% of the current year operations and maintenance budget for each of the mentioned funds.

Statistical Section



**Construction Activity and Property Value
Last Ten Fiscal Years
(Unaudited)**

Fiscal Year	Total Property Value (2)	Commercial Construction ¹		Residential Construction ¹		Local Bank Deposits ³
		Number of Permits	Value	Number of Permits	Value	
2004	363,076,294	91	12,074,090	137	16,740,278	N/A
2005	401,839,564	225	13,711,048	120	15,160,319	N/A
2006	433,478,793	376	11,672,534	395	18,046,073	204,296
2007	494,267,859	506	50,120,797	700	22,955,961	385,204
2008	523,522,685	426	96,963,458	446	10,075,091	342,754
2009	596,081,363	338	16,330,760	613	8,563,008	355,100
2010	638,075,046	369	12,762,695	293	3,974,484	340,845
2011	617,023,735 ⁴	337	15,517,401	212	1,902,367	541,610 [*]
2012	575,499,669	367	26,813,610	217	2,163,582	410,915
2013	600,546,263	371 ⁵	27,359,152	746	11,645,363	764,944

(1) City of Marble Falls Development Services Department

(2) Burnet County Tax Assessor-Collector

(3) Source: American Bank, Security State Bank, International Bank of Commerce, Northstar Bank, Grand Bank of Texas, BBVA Compass, First State Bank of Central Texas. Deposits are based on calendar year and number is expressed in thousands.

(4) FY 2010-2011 is the first year where the tax freeze for over 65 and \$50,000 homestead exemption became effective. Also, first year for the \$5,000 homestead exemption for all homeowners.

(5) Spike in Residential permits was due to April hail storm.

**Demographic and Economic Statistics
Last Ten Fiscal Years
(Unaudited)**

<u>Fiscal Year</u>	<u>Estimated Population</u>	<u>Per Capita Income</u>	<u>Median Age</u>	<u>School Enrollment</u>	<u>Unemployment Rate</u>
2003	6,900	24,687	44.81	3,507	1.8%
2004	6,900	26,046	43.50	3,791	1.6%
2005	6,900	19,927	36.7	3,869	N/A
2006	7,200	20,873	36	3,869	3.0%
2007	7,200	21,702	37	3,946	3.3%
2008	7,200	22,368	41.2	4,011	4.7%
2009	7,695	27,008	43.85	4,019	1.5%
2010	7,200	22,679	43.85	4,041	7.1%
2011	8,502	24,350	40.8	4,013	5.8%
2012	6,057	21,425	38.5	4,023	4.1%

Data Sources:

Estimated Population, Per Capita Income, Median Age, and Unemployment- The Retail Coach Community Demographics, LLC August 2013

School Enrollment - Marble Falls Independent School District. Based on enrollment as of 9/30/2013

Annual figures between U. S. Census years have been estimated

ESRI website

Population by Single Race Classification*

<u>Race</u>	<u>Percentage</u>
White Alone	83.09
Black or African American Alone	3.93
American Indian and Alaska Native Alone	0.64
Asian Alone	0.94
Native Hawaiian and Other Pacific Islander Alone	0.03
Some Other Race Alone	8.83
Two or More Races	2.53

Population by Educational Attainment*

<u>Educational Attainment</u>	<u>Percentage</u>
Less than 9th grade	6.82
Some High School, no diploma	9.37
High School Graduate (or GED)	30.19
Some College, no degree	25.18
Associates Degree	6.25
Bachelor's Degree	16.6
Master's Degree	3.15
Professional School Degree	2.04
Doctorate Degree	0.4

* Data as of 2013 and includes a 10 mile radius

Principal Taxpayers
Fiscal Year Ending September 30, 2013

<u>Taxpayer</u>	<u>Type of Business</u>	<u>2013 Assessed Valuation (1)</u>	<u>Percentage of Assessed Value</u>
Scott & White Healthcare	Hospital/ Healthcare	14,507,010	2.154%
Huber JM Corp	Stone Quarry	9,515,188	1.441%
Wal-Mart Store Inc 01-0781	Discount Retailer	9,384,112	1.438%
Wal-Mart Stores East LP	Discount Retailer	8,645,342	1.325%
Lowe's Home Centers Inc	Home Improvement	6,972,908	1.068%
Johnson-Sewell Family Partnership	Auto Dealership	6,819,086	1.045%
HD Development Properties LP	Home Improvement	5,493,850	0.842%
Johnson Ross H	Auto Dealership	4,817,341	0.738%
Lowe's Home Centers Inc	Home Improvement	4,323,859	0.662%
Highland Lakes RP LTD	Assisted Living Facility	4,263,481	0.653%

Major Area Employers Fiscal Year Ending September 30, 2013

<u>Employer</u>	<u>Product</u>	<u>Employees</u>
Marble Falls ISD	Education	623
Wal-Mart	Discount Retailer	271
H.E.B.	Grocery Store	187
Granite Mesa	Assistant Living	160
City of Marble Falls	Government	124
The Home Depot	Home Improvement	97
Lowe's	Home Improvement	96
Johnson-Sewell Ford Lincoln Mercury	Retail/Service	80
Cold Spring Granite Company	Mining	74
Pedernales Electric Cooperative	Utilities	74

**Miscellaneous Statistical Data
September 30, 2013
(Unaudited)**

Date of Incorporation: 1907
Date of City Charter Adoption: 1986
Population: 7,200
Area (square miles): 12.88

Street System
Miles of paved 62
Number street lights 448

Fire Protection
Stations 1
Firefighters 6
Chief 1
Fire Engineers 3
Captains 3
Fire Marshal 1
Administrative Aide 1

Police Protection
Station 1
Police Officers 18
Dispatchers 8
School Resource Officer 1
Captains 2
Investigators 3
Patrol Sergeants 2
Warrant Officer 0
Animal Control Officer 1
Chief 1
Assistant Chief 1
Records Clerk 1
Information Technician 0

Water System
Number customers 3,090
Daily average consumption (gallons) 1,522,000
Storage capacity (gallons) 2,939,000
Miles of water mains 84
Number of fire hydrants 544

Form of Government
Council Members 7
Employees 122

Public Library
Number of titles 39,590
Annual circulation 198,785

Parks
Number of acres 126.7
Public parks 16
Community Center N/A
Senior Recreation Center N/A

Public Education
Number of students 4,023
Average daily attendance 3,762
Number of teachers 298
Elementary schools 4
Jr. High school 1
High school 1

Building Permits
Permits issued 259
Estimated cost \$23,088,139

Elections
Registered voters 3,393
of votes cast in last general election 402
Percentage of votes cast to number of registered voters 12%

Sewer System
Sewer connections 2,556
Miles of sewer:
Storm 12
Sanitary 63

Personnel Schedule

FULL TIME EQUIVALENTS
 FY 10-11 FY 11-12 FY 12-13 FY 13-14

GENERAL FUND

ADMINISTRATION

Administrative Assistant	1	1	1	1
Assistant City Manager	1	1	1	0
City Engineer	0	1	1	1
City Manager	1	1	1	1
City Secretary	1	1	1	1
Maintenance Technician	0	0	0	0
Support Services Director	1	0	0	0

Sub-Total: 5 5 5 4

MUNICIPAL COURT

Municipal Judge	1	1	1	1
Deputy Court Clerk	1	1	1	0
Municipal Court Clerk	1	1	1	1
Juvenile Case Manager (P/T)	0	0	0	0.5

Sub-Total: 3 3 3 2.5

FINANCE DEPARTMENT

Director of Finance	1	1	1	1
Accounting Supervisor	0	0	0	0
Finance Clerk	1	1	1	1
Accounts Payable Clerk	1	1	1	1
Utility Clerk *	2	2	2	1
Clerk I	0	0	0	0

Sub-Total: 5 5 5 4

*Salary budgeted in Water Services

HUMAN RESOURCES DEPARTMENT

Human Resources Director	1	1	0	0
Human Resources Coordinator	0	0	1	1
Maintenance Technician	1	1	1	0

Sub-Total: 2 2 2 1

Notes: Transferred Maintenance Technician to Human Resources Department from Administration

Personnel Schedule

	FULL TIME EQUIVALENTS			
	FY 10-11	FY 11-12	FY 12-13	FY 13-14
POLICE DEPARTMENT				
Police Chief	1	1	1	1
Assistant Police Chief	1	1	1	0
Captains	2	2	2	2
Patrol Lieutenant	0	0	0	1
Information Technician	1	1	0	0
Investigators	5	4	4	3
Patrol Sergeant	4	4	4	2
Patrol Officer	12	12	8	8
Records Clerk	1	1	1	1
Clerk 1	1	1	1	1
School Resource Officer	1	1	1	1
Warrant Officer	0	0	0	0
Animal Control Officer	1	1	1	1
Supervisor Communications	1	1	1	1
Communications Officer	8	8	9	9
Evidence Technician	0	1	0	1
Operations Manager	0	0	1	1
Sub-Total:	<u>39</u>	<u>39</u>	<u>35</u>	<u>33</u>
FIRE DEPARTMENT				
Fire Chief	1	1	1	1
Assistant Fire Chief	1	0	0	0
Fire Clerk	1	1	1	1
Fire Marshal	1	1	1	1
Captain	3	3	3	3
Fire Engineer	3	3	3	3
Firefighter	7	6	6	6
Sub-Total:	<u>17</u>	<u>15</u>	<u>15</u>	<u>15</u>
DEVELOPMENT SERVICES				
Director of Development Services	1	1	1	1
GIS/Planner	1	1	1	1
Building Official	1	1	1	1
Building Inspector	3	3	3	1
Code Compliance Inspector	1	2	2	1
Associate Planner	1	1	1	1
Planning Services Clerk	1	1	1	1
Permit Technician	2	2	2	1
Sub-Total:	<u>11</u>	<u>12</u>	<u>12</u>	<u>8</u>

Personnel Schedule

	FULL TIME EQUIVALENTS			
	FY 10-11	FY 11-12	FY 12-13	FY 13-14
STREET DEPARTMENT				
Public Works Director	1	1	1	1
Street Superintendent	1	1	1	1
Equipment Operator	4	4	4	4
Public Works Clerk	1	1	1	0
Maintenance Technician	6	6	6	5
Sub-Total:	<u>13</u>	<u>13</u>	<u>13</u>	<u>11</u>
PARKS AND RECREATION				
Parks & Recreation Director	1	1	1	1
Parks Superintendent	1	1	1	1
Parks & Recreation Clerk	1	1	1	1
Maintenance Technician	8	8	8	6
Sub-Total:	<u>11</u>	<u>11</u>	<u>11</u>	<u>9</u>
TOTAL GENERAL FUND:	<u>106</u>	<u>105</u>	<u>101</u>	<u>87.5</u>

Personnel Schedule

FULL TIME EQUIVALENTS
 FY 10-11 FY 11-12 FY 12-13 FY 13-14

WATER/WASTEWATER FUND

WATER SERVICES

Assistant Public Works Director	1	1	1	1
Equipment Operator	2	2	2	2
Maintenance Technician	4	4	4	2
Utility Technician	1	2	2	2
Utility Clerk	1	1	1	1

Sub-Total:	<u>9</u>	<u>10</u>	<u>10</u>	<u>8</u>
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WATER PLANT

Water Plant Superintendent	1	1	1	1
Water Plant Operator	3	3	3	2

Sub-Total:	<u>4</u>	<u>4</u>	<u>4</u>	<u>3</u>
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WASTEWATER SERVICES

WW Services Superintendent	1	1	1	1
Equipment Operator	1	1	1	1
Maintenance Technician	2	2	2	2

Sub-Total:	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
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WASTEWATER PLANT

Wastewater Plant Superintendent	1	1	1	1
Wastewater Plant Operator	5	4	4	4

Sub-Total:	<u>6</u>	<u>5</u>	<u>5</u>	<u>5</u>
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WASTEWATER IRRIGATION SYSTEM

Plant Operator	1	1	1	1
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Sub-Total:	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
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TOTAL WATER/WASTEWATER FUND:	<u>24</u>	<u>24</u>	<u>24</u>	<u>21</u>
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GRAND TOTAL ALL FUNDS:	<u>130</u>	<u>129</u>	<u>125</u>	<u>108.5</u>
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CITY OF
Marble Falls
TEXAS

214 Miles to Dallas

29

29

Burnet

281

Highland Haven

Granite Shoals

Cottonwood Shores

ETJ

Sunrise Beach Village

71 TEXAS

347

143

Horseshoe Bay

Meadowlakes

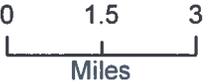
281

47 Miles to Austin

71 TEXAS

Round Mountain

85 Miles to San Antonio



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering or surveying purposes. It does not represent an on the ground survey and represents only the approximate relative location of property boundaries.

By: D. Lajevquist Sep 2013

City of Marble Falls History

Driving into Marble Falls down the river hill, one immediately sees the large dome of pink and red granite, known as the Granite Mountain, which lies west of the city. Crossing the river bridge, the beautiful Lake Marble Falls welcomes those entering the city.

In 1881, the Granite Mountain donated granite to the state of Texas for building the state capitol. Between, 1885 and 1887 some 15,700 loads of granite were transported to Austin for the construction of the capitol. The granite was donated in exchange for a railway connection to Austin.

The falls, for which the city was named, had attracted attention since the first Spanish explorers penetrated Central Texas and noted it on their maps as the "Great Falls", and then as the "Falls on the Colorado". This is what inspired Adam Rankin Johnson to create a town on the banks of the river. In the early 1950's, when Max Starcke Dam was built, the natural falls became invisible by the formation of the new lake.

On July 6, 1887, the charter of the Texas Mining and Improvement Company was filed in Burnet County. Adam Rankin Johnson and nine others ran the town under this organization. An election was held in the Town of Marble Falls on May 18, 1907 to determine if the town should form an incorporation as a village. At this time, a mayor-alderman form of government was instituted. On April 9, 1910, the citizens voted to adopt the provisions relating to cities and towns in lieu of the provisions relating to towns and villages. The town became known as the City of Marble Falls. In 1917 the all male voting population of Marble Falls elected Orpehlia (Birdie) Crosby Harwood the first woman mayor of the city, and perhaps the first woman in the United States who ever held the office of mayor of her city.

Population estimates hovered around 1,000 during most of the first half of the twentieth century. Present day population in the city is 7,200, while population within a 10 mile radius is estimated at 28,266.

Located in the heart of the Texas Hill Country, Marble Falls is 47 miles west of Austin and 85 miles north of San Antonio. Plenty of parks provide opportunities to enjoy the beauty of the Texas Hill Country. Lake Marble Falls is part of the Highland Lakes chain, the largest chain of lakes in Texas. Winding its way along 6 miles of steep limestone cliffs and hills in the City of Marble Falls, the lake is popular for boating, sailing, water-skiing and swimming.



CITY OF
Marble Falls
— TEXAS —

General Fund

The General Fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in other funds. It receives a greater variety and amount of taxes and other revenues and finances a wider range of governmental activities than any other fund. Major functions financed by the General Fund include: Administration, Municipal Court, Finance, Human Resources, Mayor and City Council, Police, Fire, Development Services, Streets, and Parks and Recreation.

CITY OF MARBLE FALLS
GENERAL FUND -01
BUDGET SUMMARY
FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	632,999	712,490	712,490	818,973
REVENUES:				
Operating Revenues	7,045,317	7,630,942	7,550,541	7,680,240
Operating Transfers In	978,750	665,000	665,000	635,000
Total Revenues	<u>8,024,067</u>	<u>8,295,942</u>	<u>8,215,541</u>	<u>8,315,240</u>
TOTAL FUNDS AVAILABLE	8,657,066	9,008,432	8,928,031	9,134,213
EXPENDITURES:				
Operating Expenditures	<u>7,944,576</u>	<u>8,383,450</u>	<u>8,109,058</u>	<u>8,303,718</u>
ENDING FUND BALANCE	<u>712,490</u>	<u>624,982</u>	<u>818,973</u>	<u>830,495</u>

Revenues by Category
General Fund - 01
FY 2013-14

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
PROPERTY TAXES					
4001	Current Property Taxes	1,130,439	1,230,000	1,200,000	1,230,000
4002	Delinquent Prop. Taxes	17,903	22,500	17,000	20,000
4003	Penalty & Interest-Taxes	15,888	21,000	18,000	20,000
	Subtotal	1,164,230	1,273,500	1,235,000	1,270,000
SALES TAXES					
4005	Sales Tax	3,007,363	3,193,620	3,250,000	3,331,250
4006	Sales Tax/Prop. Tax Relief	1,503,681	1,596,300	1,625,000	1,665,625
	Subtotal	4,511,044	4,789,920	4,875,000	4,996,875
FRANCHISE FEES					
4008	Franchise Fees-ATMOS	34,891	30,000	30,209	34,000
4009	Franchise Fees-TELCOM	40,787	62,000	60,000	68,000
4010	Franchise Fees-Northland	28,511	30,000	27,421	30,000
4011	Franchise Fees-PEC	262,742	295,000	270,000	280,000
4012	Franchise Fees-Allied Waste	122,581	135,000	132,000	140,000
4013	Franchise Fees-Time Warner	27,802	34,000	34,000	37,000
4013.13	Time Warner - 1% PEG Fee	2,487	6,000	6,000	6,000
	Subtotal	519,801	592,000	559,630	595,000
FINES & FORFEITURES					
4030	Municipal Court Fines	151,261	220,000	170,000	175,000
4031	Mun. Court-Service Fees	7,877	10,000	7,000	7,000
4032	Warrant Service Fees	24,545	28,000	21,000	21,000
4033	Building Security Fund	4,235	5,500	4,500	4,500
4035	Municipal Court Tech Funds	5,805	6,500	6,500	6,500
4044	Time Payment Fees	1,030	1,500	1,000	1,200
4045	Driver Safety Course	970	1,500	1,000	1,200
4046	Juvenile Case Mgmt Fund	5,633	6,000	5,000	5,000
	Subtotal	201,356	279,000	216,000	221,400
EARNINGS FROM USE OF CITY PROPERTY					
4200	Swimming Pool Admissions	22,371	22,000	22,000	22,000
4225	Swimming Pool Parties	5,920	6,000	6,000	6,000
4226	Swimming Lessons	2,560	4,000	3,000	3,000
4227	Swim Team Fees	6,620	6,000	7,000	7,000
4228	Season Pool Passes	3,152	3,500	3,500	3,500
4250	Swimming Pool Concessions	2,669	3,000	3,000	3,000
4251	Pavilion Cleaning Fees	23,050	30,000	28,000	30,000
4308	Pavilion Revenue	30,450	46,000	35,000	40,000
4310	Park Concession Agreemts	872	500	2,000	2,500
4406	Park Reservations/Permits	10,263	10,000	10,000	10,000
4411	Helicopter Pad Lease	765	765	765	765
	Subtotal	108,692	131,765	120,265	127,765

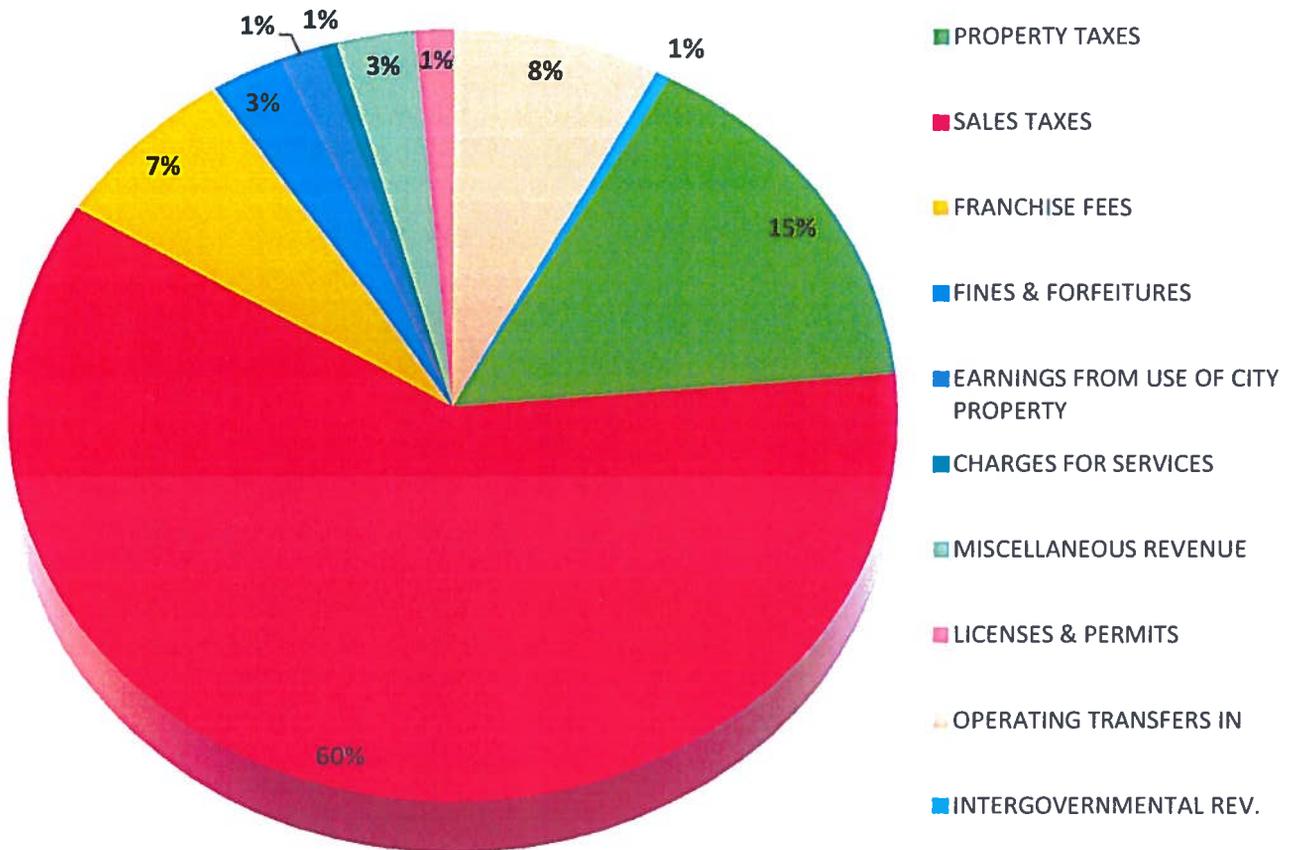
**Revenues by Category
General Fund - 01
FY 2013-14**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
CHARGES FOR SERVICES					
4022	Street Assessments	0	0	0	0
4101	Garbage Penalties	8,979	10,000	10,000	10,000
4402	Reimbursement/Security	19,149	22,000	22,000	22,000
4520	Map Sales/Develop. Fees	0	0	0	0
4526	Plan Review Fees	3,600	3,500	4,500	4,000
4527	Re-Inspection Fees	135	5,500	6,500	6,000
4528	NPS Exempt	1,950	2,000	2,500	2,000
4529	NPS Filing	3,755	4,000	1,000	2,000
4530	COM NPS	15,057	12,000	4,000	3,000
4531	RES NPS	200	200	200	200
4533	BMP Fees	3,000	5,000	0	0
	Subtotal	55,825	64,200	50,700	49,200
MISCELLANEOUS REVENUE					
4016	Bingo Tax	3,110	3,200	3,200	3,600
4017	Mixed Beverage Tax	34,954	32,000	32,000	34,000
4252	Park Donations	0	0	0	0
4252.01	Donations for Spring Break	0	0	200	0
4253	Resale Items- Park Dept.	383	200	300	0
4306	Miscellaneous Revenue	116,181	60,000	65,000	60,000
4309	Overage/Shortage	(64)	0	(173)	0
4404	Trial Reimb- Police O.T.	109	0	0	0
4412	Memorial Bench Revenue	0	0	757	0
4413	LEOSE/State Training	0	0	0	0
4414	Pavilion Pavestones	0	0	100	0
4416	Equipment Grant - Police Dept.	4,463	0	0	0
4500	Office Sales	2,263	2,000	2,000	2,000
4501	Sale of Property	49,390	0	0	0
4502	Sale of Assets	3,514	21,000	21,000	10,000
4508	FEMA Grant	0	0	0	0
4509	SECO Grant	0	0	0	0
4513	Donations/Police Dept.	2,880	0	5	0
4517	Donations/Fire Dept.	1,150	557	557	0
4522	SAFER Grant	0	0	0	0
4523	Council of Gov.-Police	500	0	500	0
4534	Sales from Vending Machine	377	500	400	500
4537	Equip Grant- White Found	0	0	0	0
4560	Bank Interest Earned	2,683	3,000	1,500	3,000
4564	Int. Earned on Investments	86	100	100	100
4570	Int. Earned on Assesments	0	0	0	0
4961	Reimb Comm Agree HSB	68,930	68,900	68,900	68,900
4961.13	Reimb Comm Agree CW Shores	0	13,300	13,300	13,300
4962	Reimb Comm Agree GS	50,000	50,000	50,000	50,000
4963	Command Bus Reimb	37	0	0	0
4964	Reimb Inspections Mlakes	0	7,000	0	0
4965	Reimb Fire Protect. Mlakes	0	14,000	0	0
4993	Ret Earnings-Child Safety	0	0	0	0
4994	Ret. Earnings/Court Tech	0	0	0	0
4998	Salary Savings	0	60,000	60,000	0
	Subtotal	340,946	335,757	319,646	245,400

**Revenues by Category
General Fund - 01
FY 2013-14**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
LICENSES & PERMITS					
4034	Certificate of Occupancy	2,363	2,800	2,800	2,800
4503	Alarm License & Permits	7,572	7,000	7,000	7,000
4504	Building Permits	62,503	85,000	95,000	95,000
4505	Alcohol Permits & License	7,825	7,000	7,000	7,000
4512	Zoning & Variance Fees	11,050	10,000	10,000	10,000
4525	Fire Permits/Inspections	1,110	2,000	1,500	1,800
	Subtotal	92,423	113,800	123,300	123,600
OPERATING TRANSFERS IN					
4902	Transfer from Cemetery	7,500	7,500	7,500	7,500
4903	Transfer from Water Fund	850,000	630,000	630,000	600,000
4905	Transfer from Hotel/Motel	93,750	0	0	0
4907	Transfer from Econ. Dev.	25,000	25,000	25,000	25,000
4913	Transfer from La Ventana	2,500	2,500	2,500	2,500
4916	Transfer from Flood Fund	0	0	0	0
4917	Transfer from Fund 57	0	0	0	0
4918	Transfer from Fund 59	0	0	0	0
	Subtotal	978,750	665,000	665,000	635,000
INTERGOVERNMENTAL REV.					
4960	Intergovernmental-MFISD	51,000	51,000	51,000	51,000
	Subtotal	51,000	51,000	51,000	51,000
TOTAL		8,024,067	8,295,942	8,215,541	8,315,240

General Fund Revenues by Category 2013-2014



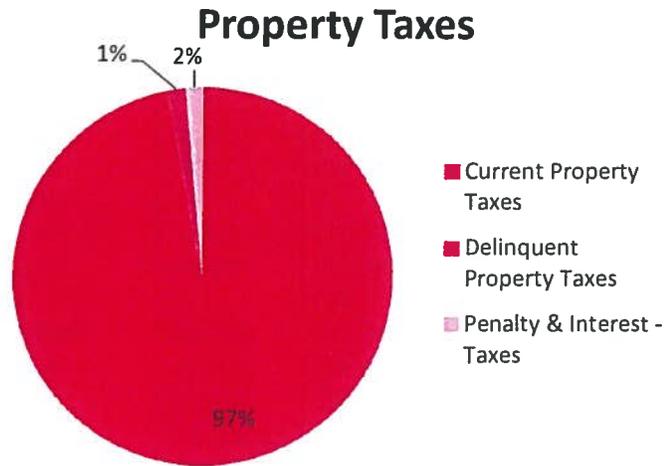
Revenue from taxes accounts for seventy percent (73%) of the total revenues. The majority (58%) of these taxes comes from sales tax. Property tax (15%) is another important contributor of the taxes portion of revenue. Both are indicators of the continuing growth of the City of Marble Falls.

Major Revenue Sources

FY 2013-2014

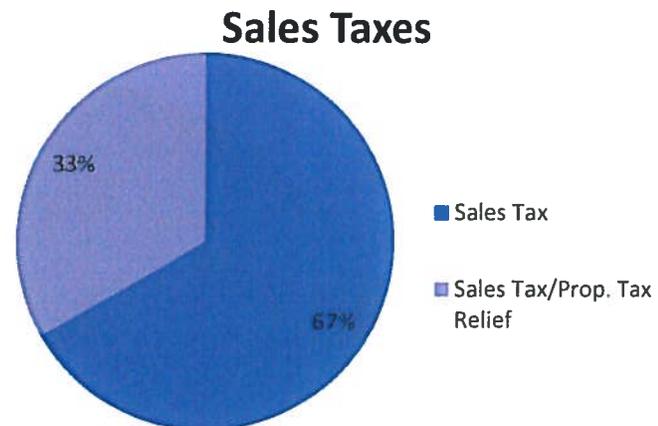
Property Taxes

Current Property Taxes	1,230,000
Delinquent Property Taxes	20,000
Penalty & Interest - Taxes	20,000
Total Property Taxes	<u>1,270,000</u>



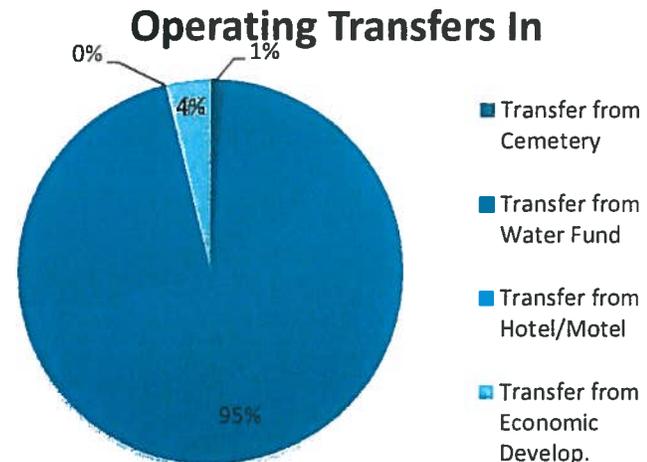
Sales Taxes

Sales Tax	3,331,250
Sales Tax/Prop. Tax Relief	1,665,625
Total Sales Taxes	<u>4,996,875</u>



Operating Transfers In

Transfer from Cemetery	7,500
Transfer from Water Fund	600,000
Transfer from Hotel/Motel	0
Transfer from Economic Develop.	25,000
Total Operating Transfers In	<u>632,500</u>



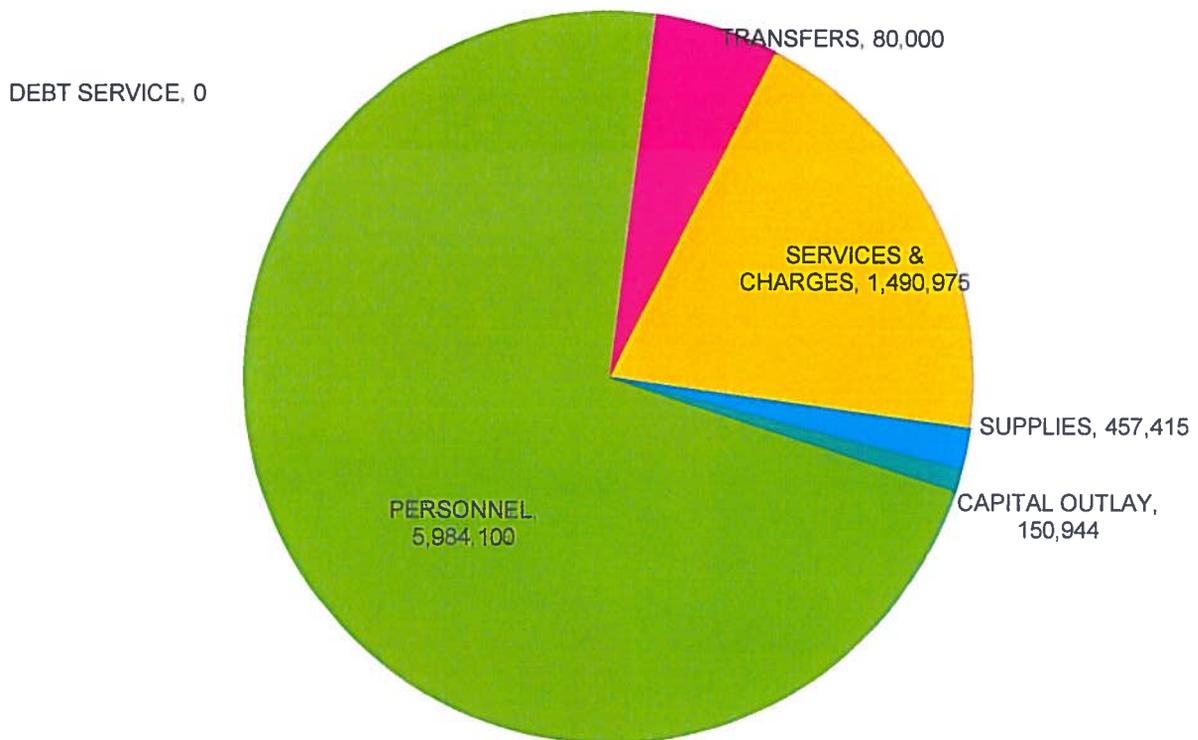
Property Taxes, Sales Taxes and Operating Transfers In account for 79% of the total budgeted revenue. Sales Taxes, the largest source of revenue, has more than doubled in ten years.

Expenditures by Category

General Fund - 01

FY 2013-14

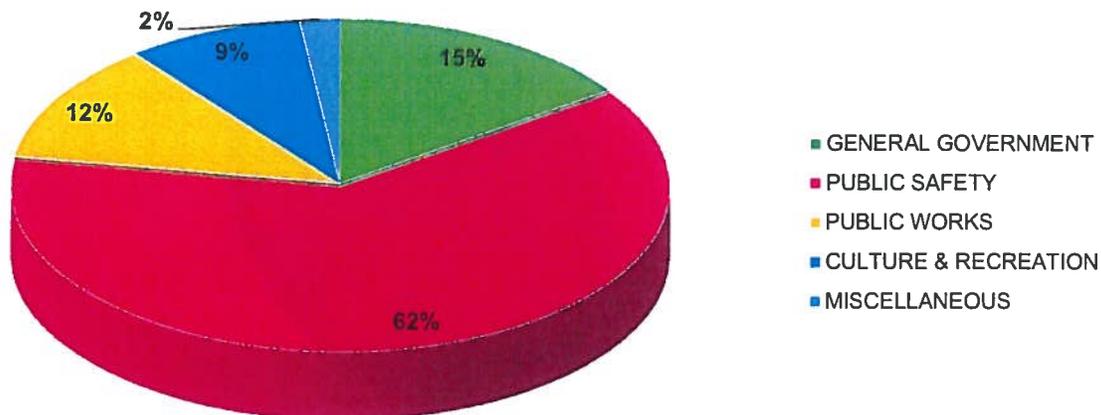
DEPARTMENT	PERSONNEL	SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS	TOTAL
Administration	401,050	31,480	338,210	0	0	0	770,740
Municipal Court	125,010	1,660	40,901	0	0	0	167,571
Non-Departmental	0	0	151,200	0	0	15,000	166,200
Finance Department	288,030	15,500	60,700	0	0	0	364,230
Human Resources	56,750	10,400	58,599	0	0	0	125,749
Mayor & City Council	1,410	0	10,500	0	0	0	11,910
Police Department	2,273,400	166,850	408,525	101,500	0	65,000	3,015,275
Fire Department	1,146,100	80,095	140,449	0	0	0	1,366,644
Development Services	515,000	40,910	57,400	0	0	0	613,310
Street Department	663,500	58,400	218,525	42,444	0	0	982,869
Parks and Recreation	513,850	52,120	146,250	7,000	0	0	719,220
TOTAL	5,984,100	457,415	1,631,259	150,944	0	80,000	8,303,718



Personnel expenses for the 106.5 City of Marble Falls Employees account for 72% of total expenditures. These expenses include all taxes, insurance, etc. typically associated with payroll expenses.

Expenditures by Function FY 2013-2014

DEPARTMENT	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
<u>GENERAL GOVERNMENT</u>				
Administration	697,947	768,070	744,182	770,740
Finance	340,946	357,610	358,423	364,230
Human Resources	171,818	141,260	126,743	125,749
Mayor & City Council	11,365	13,910	11,910	11,910
Subtotal	1,222,076	1,280,850	1,241,258	1,272,629
<u>PUBLIC SAFETY</u>				
Municipal Court	193,967	176,600	161,267	167,571
Police Department	2,963,281	3,122,805	3,016,364	3,015,275
Fire Department	1,317,623	1,411,090	1,334,106	1,366,644
Development Services	536,459	621,160	591,802	613,310
Subtotal	5,011,330	5,331,655	5,103,539	5,162,800
<u>PUBLIC WORKS</u>				
Street Department	876,789	949,575	945,219	982,869
Subtotal	876,789	949,575	945,219	982,869
<u>CULTURE & RECREATION</u>				
Parks and Recreation	651,026	665,970	663,642	719,220
Subtotal	651,026	665,970	663,642	719,220
<u>MISCELLANEOUS</u>				
Non-Departmental	184,400	155,400	155,400	166,200
Subtotal	183,355	155,400	155,400	166,200
TOTAL	7,944,576	8,383,450	8,109,058	8,303,718

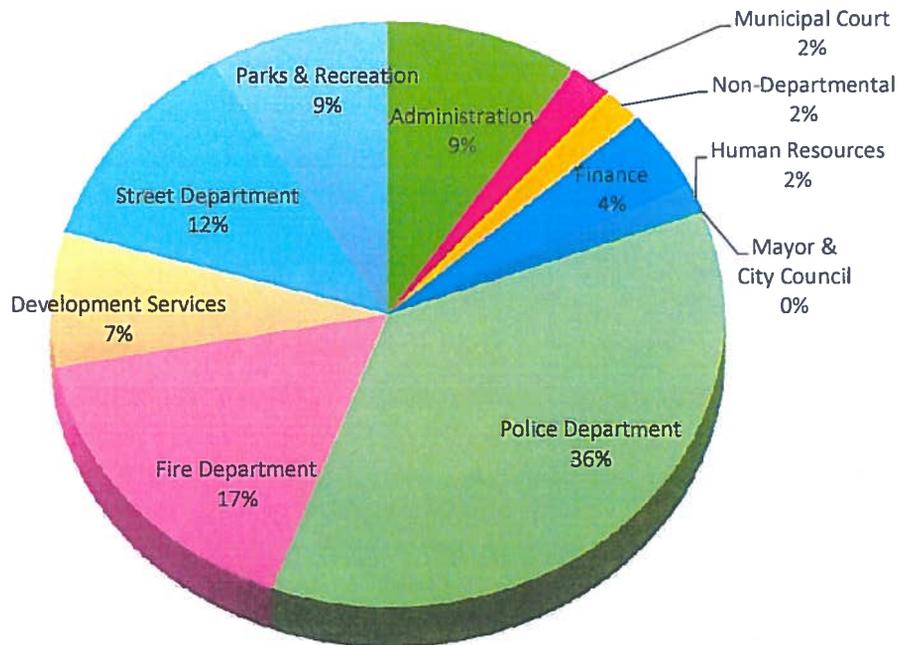


General Fund Disbursement Schedule

Fiscal Year 2013-2014

DEPARTMENT	2011-2012	2012-2013		2013-2014	PERCENT CHANGE
	ACTUAL	BUDGET	ESTIMATED	ADOPTED	
Administration	697,947	768,070	744,182	770,740	0.35%
Municipal Court	193,967	176,600	161,267	167,571	-5.11%
Non-Departmental	183,355	155,400	155,400	166,200	6.95%
Finance	340,946	357,610	358,423	364,230	1.85%
Human Resources	171,818	141,260	126,743	125,749	-10.98%
Mayor & City Council	11,365	13,910	11,910	11,910	-14.38%
Police Department	2,963,281	3,122,805	3,016,364	3,015,275	-3.44%
Fire Department	1,317,623	1,411,090	1,334,106	1,366,644	-3.15%
Development Services	536,459	621,160	591,802	613,310	-1.26%
Street Department	876,789	949,575	945,219	982,869	3.51%
Parks & Recreation	651,026	665,970	663,642	719,220	8.00%
TOTAL	7,944,576	8,383,450	8,109,058	8,303,718	-0.95%

The overall decrease of -.95% is primarily due to reductions in the Municipal Court, Human Resources, and Mayor & City Council Departments for FY 2013-2014. All departments were asked to maintain operation costs at the previous year's levels.



General Fund Administration

Description

The purpose of the City Manager's Office is to provide administrative leadership necessary to realize City Council policy.

The Administration Department is composed of the City Manager, Assistant City Manager, City Engineer, and City Secretary. The City Secretary's Office serves as the liaison between the City Administration and the elected officials.

The Administration Department strives to meet goals and objectives by providing professional management for the city departments, the City Council, and our community. The Administration Department provides leadership based on our City Council's direction and a shared vision with those who work, live, and visit Marble Falls. The Administration Department also strives to assure observance of the policies, goals and objectives put forth by the City Council.

Goals and Objectives

To provide those who live, work, and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

In order to meet this goal we will:

- Respond in a rapid manner to inquiries and requests.
- Provide leadership and oversight in moving forward City Council priorities, policies, programs, and divisions.
- Provide communication to our community using a multitude of avenues, including the city website, social media, news media, group phone messages, public hearings, open meetings, and other available resources.
- Provide effective and timely update of records, ordinances, resolutions and city codes.
- Strive to meet the core values of the city of Integrity, Professionalism, Teamwork, "Can-Do" Attitude, Innovative, Pride, and Respect.
- Conduct all meetings and activities with the goal to build open positive relationships in our community in order to continually improve the ability to improve our community.
- Maintain City property to provide an efficient environment for internal and external customers.

What We Accomplished in 2012-2013

- Supported the Economic Development Corporation and Chamber of Commerce in relationship building and developing vision and strategy.
- Began significant improvements to City infrastructure which enables significant repairs and improvements to ready our community for the future.

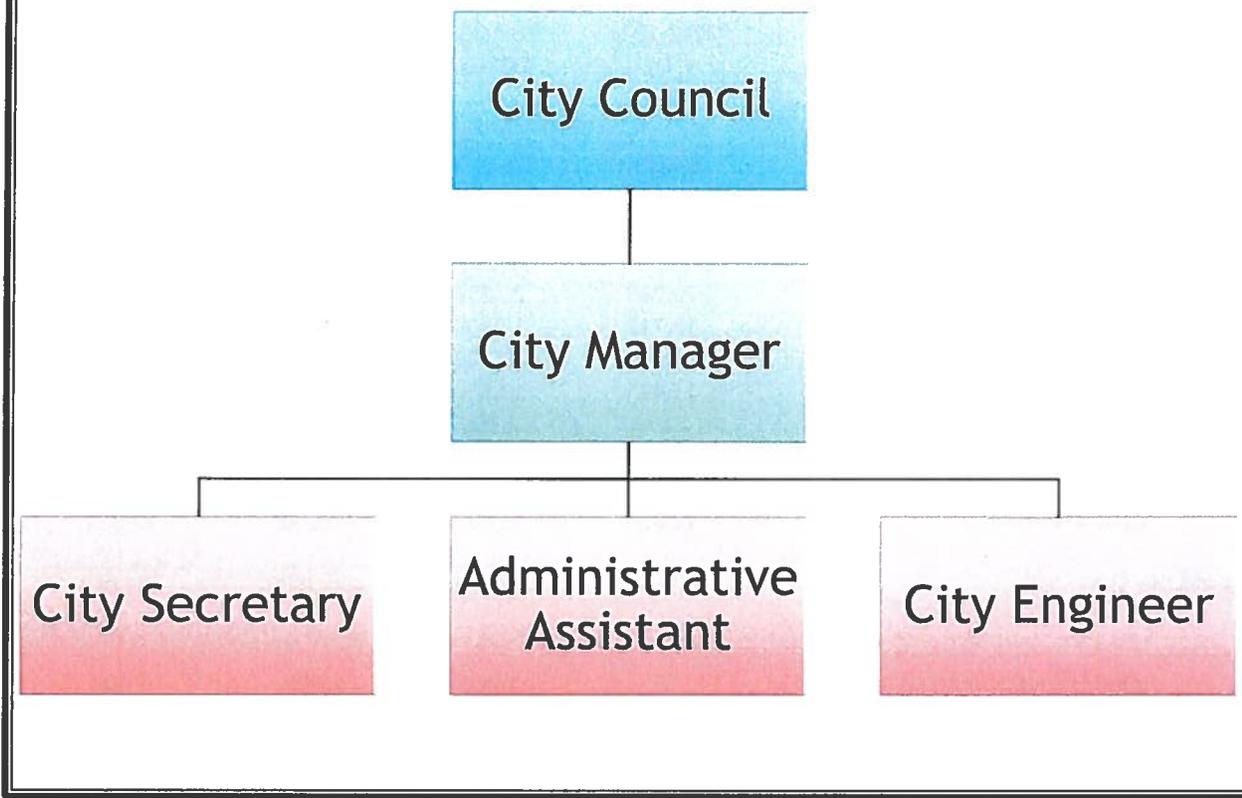
- Continued to promote and be an example of environmental conservation in areas of public lighting, efficient use of wastewater, and responsible use of treated water for our community and the region.
- Better utilized community master plans to drive a strategic future.
- Continued to develop the “Destination Hub” initiative with the construction of the Visitor Center, park and street improvements, and work with the Scott & White Hospital staff to move that project forward.
- Expanded on use of social media for promotion of the community and distribution of public information.

What We Plan to Accomplish in 2013-2014

- Continue to develop the important partnerships with the community, other local government entities, schools, and service organizations.
- Increase use of social media for dissemination of City Council and board efforts to the public.
 - Continue to improve promotion of community in partnership regarding marketing of our city by working with Chamber of Commerce, EDC, and the community in efforts that increase tourism through all seasons and weeks.
- Increase efforts to promote conservation practices for water and other environmentally sensitive areas by increasing efficiency and safety of water plant, use of public information practices, and setting examples for the community.

Administrative Department				
Performance Measures	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Projected FY 13-14
Bid Openings	3	10	3	5
Open meetings	107	84	77	85
Elections	1	1	1	2
Solicitor’s Permits Issued	9	7	8	8
Public Information Requests	40	41	30	35
Ordinances Approved	33	32	15	15
Resolutions Approved	24	32	25	15
Street Light Outages Reported	35	35	20	25

Administration



Fund: General				
Department: Administration	11	12	13	14
City Manager	1	1	1	1
Assistant City Manager	1	1	1	0
City Secretary	1	1	1	1
Maintenance Technician	0	0	0	0
General Services Director	0	0	0	0
Administrative Assistant	1	1	1	1
City Engineer	1	1	1	1
TOTALS	5	5	5	4

**Department Request Budget
01-General Fund**

ADMINISTRATION		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
<u>PERSONNEL SERVICES</u>					
542-5100	SALARIES (EXEMPT)	269,413	280,470	270,600	274,100
542-5105	SALARIES (NON-EXEMPT)	20,627	29,100	24,400	27,850
542-5140	OVERTIME	681	500	500	500
542-5155	EMPLOYEE LONGEVITY PAY	3,831	4,300	3,812	4,300
542-5170	SOCIAL SECURITY	20,780	25,850	23,900	24,100
542-5175	RETIREMENT	15,712	17,900	15,700	15,900
542-5180	EMPLOYEE HEALTH/DENTAL	21,000	22,700	20,200	21,200
542-5181	DEPENDENT HEALTH/DENTAL	13,485	13,950	7,900	13,950
542-5182.01	LIFE/LTD	1,877	2,000	1,800	2,000
542-5183	HSA - EMPLOYER CONTRIBUTION	2,790	3,000	2,600	4,000
542-5190	WORKERS COMPENSATION	474	500	520	550
542-5193	AUTO ALLOWANCE	12,600	12,600	11,900	12,600
TOTAL PERSONNEL SERVICES		383,270	412,870	383,832	401,050
<u>SUPPLIES</u>					
542-5314	COMPUTER EQUIPMENT	0	2,000	2,761	2,000
542-5318	FURNITURE	0	500	500	500
542-5320	POSTAGE	4,504	4,500	5,000	5,000
542-5330	GAS, OIL, & NEW TIRES	442	1,000	700	1,000
542-5332	OFFICE SUPPLIES	7,519	10,000	10,000	10,000
542-5333	COMPUTER SUPPLIES/SOFTWARE	1,052	2,500	2,000	7,680
542-5334	COPIER SUPPLIES	675	300	0	0
542-5335	JANITORIAL SUPPLIES	611	500	900	900
542-5350	PRINTING	0	300	300	300
542-5354	ELECTION SUPPLIES & EXPENSE	654	3,000	1,500	3,000
542-5355	PUBLICATIONS & BOOKS	335	400	300	300
542-5390	SMALL TOOLS & EQUIPMENT	0	300	300	300
542-5399	MISCELLANEOUS SUPPLIES	1,357	500	500	500
TOTAL SUPPLIES		17,149	25,800	24,761	31,480
<u>MAINTENANCE</u>					
542-5401	BUILDING MAINTENANCE	4,142	7,500	7,500	6,500
542-5403	COMPUTER MAINTENANCE	0	250	0	0
542-5404	TELEPHONE MAINTENANCE	857	500	200	200
542-5406	SOFTWARE MAINTENANCE	100	3,000	3,000	4,650
542-5408.01	LIBRARY MAINTENANCE	2,674	6,500	14,000	26,500
542-5457	VEHICLE/EQUIP. MAINTENANCE	133	500	200	200
TOTAL MAINTENANCE		7,906	18,250	24,900	38,050
<u>SERVICES</u>					
542-5501	MEDICAL SERVICES	0	100	350	200
542-5501.01	BACKGROUND CHECKS	21	0	110	100
542-5513	ENGINEERING SERVICES - K.C.	0	0	2,500	4,000

01-General Fund

ADMINISTRATION		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
542-5513.06	RIGHT OF WAY SERVICES - HDR	10,236	8,000	5,000	0
<u>SERVICES CONTINUED</u>					
542-5514	LEGAL SERVICES-CONTRACT	98,684	110,000	110,000	115,000
542-5515.01	SURVEYING	4,115	8,000	8,000	5,000
542-5520	PROFESSIONAL SERVICES	0	500	500	500
542-5520.05	PROF. SVCS-COMPUTER SUPPORT	17,731	15,000	15,000	15,000
542-5522	MOVING EXPENSE	0	0	750	0
542-5525	CODIFICATION CITY ORDIN.	13,266	12,000	12,000	10,000
542-5526	CREDIT CARD SERVICE FEES	0	600	0	0
542-5527	BANK FEES	3,861	4,000	4,000	0
542-5530	ADVERTISING & NOTICES	1,930	2,500	2,000	2,000
542-5540	TELEPHONE	8,521	9,000	9,000	9,000
542-5542	NATURAL GAS	639	1,000	1,000	1,000
542-5545	ELECTRICITY	11,325	10,000	10,000	10,000
542-5570	RENTAL EQUIPMENT	14,850	14,000	14,000	14,000
542-5580	INSURANCE - GENERAL LIABILI	739	900	762	900
542-5581	INSURANCE-REAL/ PERSONAL PR	9,221	10,200	9,356	10,000
542-5582	INSURANCE - ERRORS/OMISSION	1,329	1,500	920	1,000
542-5583	INSURANCE - VEHICLE LIABILI	281	300	277	300
542-5584	INSURANCE - VEHICLE APD	171	200	269	300
542-5586	EMPLOYEE BOND INSURANCE	399	450	439	460
542-5595	BURNET CO.APPRAISAL DIST.	78,238	84,000	84,000	84,000
TOTAL SERVICES		275,557	292,250	290,233	282,760
<u>OTHER</u>					
542-5610	DUES	5,384	7,000	7,000	7,000
542-5615	RECORDING FEES	346	500	1,500	1,000
542-5625	BUSINESS EXPENSES	4,569	5,000	5,000	4,000
542-5626	PROFESSIONAL DEVELOPMENT	3,773	5,900	5,900	4,900
542-5640	BAD DEBT EXPENSES	-22	0	0	0
542-5665	MISCELLANEOUS EXPENSES	75	500	500	500
542-5665.01	MEMORIAL BENCH EXPENSE	0	0	556	0
TOTAL OTHER		14,125	18,900	20,456	17,400
TOTAL ADMINISTRATION		698,007	768,070	744,182	770,740

General Fund

Municipal Court

Description

The Municipal Court has original and exclusive jurisdiction over violations of city ordinances that occur in the territorial jurisdiction of the city and on property owned by the city in the city's extraterritorial jurisdiction. While most fines are up to \$500, fines of up to \$2,000 may be assessed for violations relating to fire safety, zoning, public health and sanitation. Municipal Courts have limited civil jurisdiction and are able to assess civil penalties for owners of dangerous dogs. Parking violations are included in City of Marble Falls ordinances.

The Municipal Judge also serves as magistrate of the state. In this capacity, the Municipal Judge has authority to issue warrants for the apprehension and arrest of persons charged with the commission of an offense. As a magistrate, the Municipal Judge may issue *emergency* protective orders, hold preliminary hearings, discharge an accused or remand the accused to jail and set bail.

The court must maintain a record of each case filed before the court, prepare judgments, hold indigence hearings, issue warrants, approve community service requests, magistrate juveniles, certify their statements and prepare cases for trials. The Municipal Judge presides over all trials, unless a reason for recusal is presented.

The court is responsible for monthly, quarterly and yearly reports to various entities, which include the state and the City Council.

Goals and Objectives

- Administer fair and impartial justice.
- Stay current on new legislation and laws.
- Uphold the judicial ethics and abide by the Code of Judicial Conduct.
- Maintain productive, efficient and friendly customer service oriented staff to assist citizens.

What We Accomplished in 2012-2013

- Hired a new Juvenile Case Manager and had a successful year with Teen Court and had our volunteers involved with the Christmas parade and Children's Day.
- Held warrant round up and cleared almost 100 warrants, reducing our outstanding warrant balance by almost \$30K and collecting over \$12K.
- Set up the court online payments to take requests for driver safety courses, deferrals and payment plans. Documents can also be uploaded on this site.
- Judge became committee member of Join the Journey, a program established by Burnet ISD and our local county officials as a task force to combat the drug problem in our county.

- Established relationship with a Burnet County officer that now sends our warrant list out with hers to all local law enforcement.
- Established a bond report with the Sheriff's Office to clear out ALL old bonds that needed to be disposed by court appearance.
- Contracted with Incode, our software provider to write an interface with Burnet County to get our jury pool integrated in our system so we can summon juries more efficiently and with more up to date information.
- Received training on new software upgrade to run our court more efficiently and share databases with other local agencies.

What We Plan to Accomplish in 2013-2014

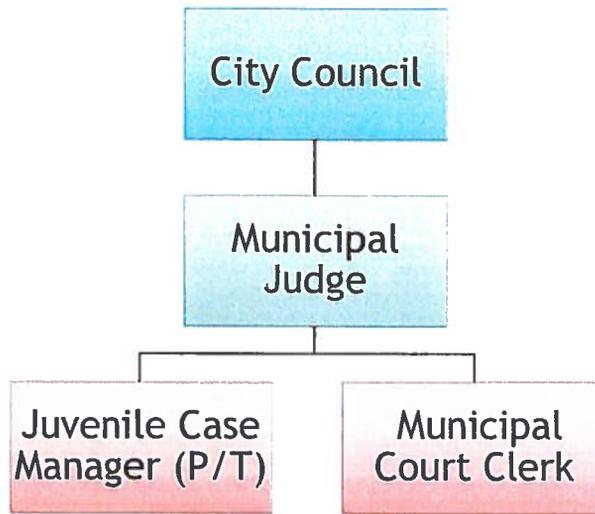
- Hire our Juvenile Case Manager as a part time deputy court clerk.
- Continue with Teen Court program to recruit more students from the Marble Falls High School and have the staff and volunteers participate in National Night Out.
- Attend Legislative Update and learn new procedures that will be put in place for our Juvenile Case Manager and students receiving citations at school to a first offender program.

Did You Know?

- Unlike many other states that collect state taxes to fund programs, the State of Texas uses the various assessed court costs to fund these programs. A few of these programs include abused children's counseling, fugitive apprehension, crime stoppers, indigent defense funds, child safety seats for low income families, and child health and safety issues in our community

Municipal Court				
Performance Measures	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Projected FY 13-14
Traffic citations	1,672	1,282	1,019	1,029
State law violations	798	569	651	658
City ordinances	110	120	140	141
Total violations	2,381	1971	1,810	1,828
Warrants issued	1,146	1,165	1,016	1,026
Court cases set	15	2	7	8

Municipal Court



Fund: General Department: Municipal Court	11	12	13	14
Municipal Judge	1	1	1	1
Deputy Court Clerk	1	1	1	0
Municipal Court Clerk	1	1	1	1
Juvenile Case Manager (P/T)	0	0	0	.5
TOTALS	3	3	3	2.5

Department Request Budget

01-General Fund

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
MUNICIPAL COURT					
<u>PERSONNEL SERVICES</u>					
543-5100	SALARIES (EXEMPT)	67,755	46,200	45,200	47,400
543-5105	SALARIES (NON-EXEMPT)	33,228	34,800	34,900	36,000
543-5140	OVERTIME	897	3,700	1,000	1,000
543-5143	SPECIAL ASSIGNMENT PAY	2,948	3,200	5,000	5,500
543-5143.01	COURT BAILIFF FUND	1,592	2,100	1,000	1,000
543-5155	EMPLOYEE LONGEVITY PAY	3,535	2,500	1,557	2,100
543-5170	SOCIAL SECURITY	8,418	7,950	7,400	7,800
543-5170.01	SOCIAL SECURITY	2	0	100	100
543-5175	RETIREMENT	5,245	5,500	4,400	4,700
543-5180	EMPLOYEE HEALTH/DENTAL	12,039	12,200	10,600	10,000
543-5181	DEPENDENT HEALTH/DENTAL	91	120	100	120
543-5182.01	LIFE/LTD	744	900	700	750
543-5183	HSA-EMPLOYER CONTRIBUTION	2,370	2,000	2,000	2,000
543-5190	WORKERS COMPENSATION	121	145	200	240
543-5193	AUTO ALLOWANCE	6,397	6,300	6,300	6,300
TOTAL PERSONNEL SERVICES		145,382	127,615	120,457	125,010
<u>SUPPLIES</u>					
543-5320	POSTAGE	1,159	1,800	1,000	1,000
543-5332	OFFICE SUPPLIES	867	800	600	600
543-5350	PRINTING	329	300	0	0
543-5355	PUBLICATIONS & BOOKS	35	60	60	60
TOTAL SUPPLIES		2,390	2,960	1,660	1,660
<u>SERVICES</u>					
543-5501	MEDICAL SERVICES	172	0	0	0
543-5501.01	BACKGROUND CHECKS	0	0	0	1
543-5514.02	LEGAL SVCS/CITY PROSECUTOR	18,900	19,200	19,200	19,800
543-5519	JURY SERVICE FEES	-50	0	0	0
543-5520	PROFESSIONAL SERVICES	1,740	500	0	500
543-5526	CREDIT CARD FEES	2,363	3,000	2,500	3,000
543-5530	ADVERTISING & NOTICES	173	100	0	0
543-5540	TELEPHONE	1,066	1,200	1,200	1,200
543-5580	INSURANCE - GENERAL LIABILI	185	225	225	250
543-5582	INSURANCE-ERRORS/OMISSIONS	291	350	350	400
TOTAL SERVICES		24,840	24,575	23,475	25,151
<u>OTHER</u>					
543-5610	DUES	80	100	75	100
543-5611	COURT TECHNOLOGY EXPENSES	16,319	18,000	12,000	12,000
543-5613	TEEN COURT EXPENSES	1,032	500	750	800
543-5614	COURT NOTIFICATION EXPENSE	1,982	1,200	1,200	1,200
543-5625	BUSINESS EXPENSES	402	500	500	500
543-5626	PROFESSIONAL DEVELOPMENT	1,132	900	900	900
543-5665	MISCELLANEOUS EXPENSES	408	250	250	250
TOTAL OTHER		21,355	21,450	15,675	15,750
TOTAL MUNICIPAL COURT		193,967	176,600	161,267	167,571

General Fund

Non-Departmental

Expenses in the Non-Departmental portion of the General Fund are those items that are applicable to all departments within that fund. Employee Recognition, In-House Training and Unemployment Benefits are examples. Local Assistance expenses from the General Fund are also found in this department.

01-General Fund

NON-DEPARTMENTAL		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
544-5550.01	E.M.S. CONTRACT FEE	128,000	128,000	128,000	128,000
TOTAL SERVICES		128,000	128,000	128,000	128,000
<u>OTHER</u>					
544-5665.01	MISCELLANEOUS EXPENSES- DONATED FUNDS	25,000	0	0	0
TOTAL OTHER		25,000	0	0	0
<u>LOCAL ASSISTANCE</u>					
544-5700	MF YOUTH BASEBALL ASSOC.	4,500	4,500	4,500	4,500
544-5702	BOYS AND GIRLS CLUB	12,000	12,000	12,000	12,000
544-5704	GRANITE CNTRY YOUTH SOCCER	1,200	1,200	1,200	1,200
544-5706	CHILDREN'S DAY CELEBRATION	0	500	500	500
544-5770	WMSON-BURNET CO. OPPORTUNIT	1,200	1,200	1,200	2,500
544-5771	CARTS PROGRAM	500	0	0	0
544-5789	M.F. SENIOR ACTIVITY CENTER	12,000	8,000	8,000	0
544-5790	MISSION OUTREACH	0	0	0	2,500
TOTAL LOCAL ASSISTANCE		31,400	27,400	27,400	23,200
<u>TRANSFERS</u>					
544-6173	TRANSFER TO EQUIP REPLACEMENT FUND	0	0	0	15,000
TOTAL TRANSFERS		0	0	0	15,000
TOTAL NON-DEPARTMENTAL		184,400	155,400	155,400	166,200

General Fund

Finance Department

Description

The Finance Department is responsible for the wise and prudent use of the city's finances, while providing reliable financial information.

This department provides quality financial management and utility billing services in a professional and efficient manner to achieve a high level of internal and external customer satisfaction. It is also responsible for the collection, investment, disbursement and documentation of all city funds. Preparing the city's annual budget document and annual comprehensive financial report (audit) is another important duty as well. Processing and preparing payment for city purchases, expenditures and monitoring purchase orders is also a vital part of the department. The Finance Department also prepares the city payroll, prepares reports, analysis and information as needed by the City Manager, the City Council and other departments. Provides billing, collection and accounting for all water, wastewater and garbage accounts. The department is also responsible for the sound fiscal management of all City assets.

Goals and Objectives

- To meet customer expectations in a timely and accurate manner.
- To enhance customer relations through on-going training and timely responsiveness.
- Enforce and apply the principles of Governmental Accounting Standards Board (GASB).
- To provide accurate and compliant budgeting, accounting and payroll services to City departments in order to manage the city's resources and meet federal, state and GASB requirement.

What We Accomplished in 2012-2013

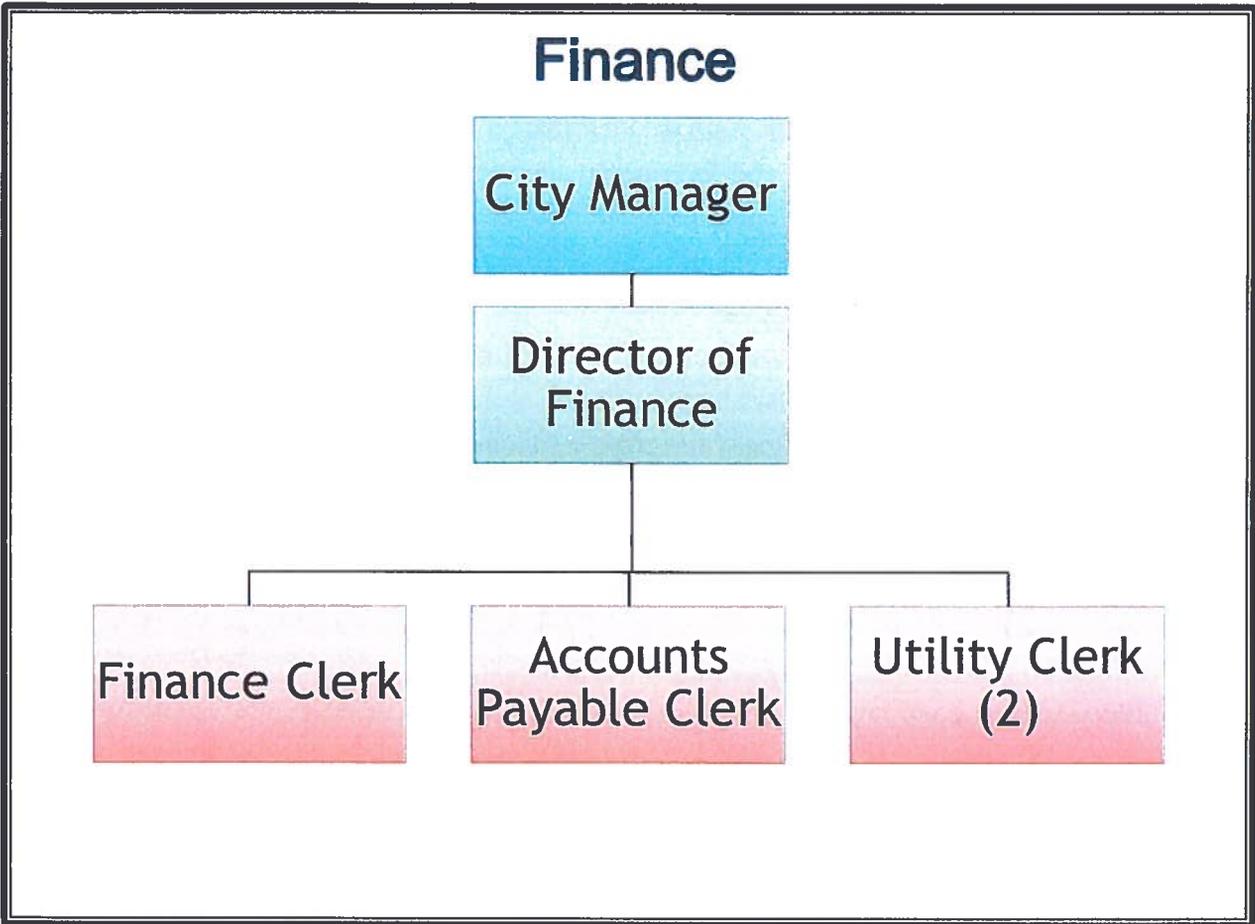
- Continued to maintain good accounting policies and procedures in order to wisely and prudently invest and use the city's funds.
- Received Distinguished Budget Presentation Award for FY 2012-2013 budget from the Government Finance Officers Association.
- Received certificate of Achievement for Excellence in Financial Reporting for FY 2010-2011
- Staff attended annual training on Incode software system.
- Began using TOP software for utility bills, emailing utility bills to customers by request only.

- Staff attended school for certification of the Public Investments Act.
- Reduced the amount of paper checks issued by making payments through ACH or credit card.

What We Plan to Accomplish in 2013-2014

- Continue to maintain good accounting policies and procedures in order to wisely and prudently invest and use the city's funds.
- Plan to issue debt for the existing water plant and a new public safety building.
- Continue to obtain the Distinguished Budget Presentation Award from the Government Finance Officers Association.
- Being able to utilize Connect CTY to call utility customers who are on the disconnect list before they are disconnected.
- Promote utility customers to sign on to the e-bills system; the ability to receive utility bills via email to customers preferring the email method.
- Continue the efforts of reducing the amount of paper checks processed and use ACH or credit cards for form of payment.
- Send staff to annual training for Incode software system.

Finance Department				
Performance Measures	Actual FY 010-11	Actual FY 11-12	Estimated FY 12-13	Projected FY 13-14
Number of Accounts Payable checks written	4,320	3840	4088	3,500
Percentage of invoices paid on time	99	99	99	100
Number of Vendors	1,910	2,008	2,079	2,100
Purchase Orders processed	420	250	165	225
GFOA Distinguished Presentation for Budget	✓	✓	✓	✓
GFOA Certificate of Achievement for Excellence for Adult	✓	✓	✓	✓
Utility Customer Base	2,890	2,894	3,002	3,110



Fund: General Department: Finance	11	12	13	14
Director of Finance	1	1	1	1
Accounting Supervisor	0	0	0	0
Finance Clerk	1	1	1	1
Accounts Payable Clerk	1	1	1	1
Utility Clerk (2)	2	2	2	1
TOTALS	5	5	5	4

* One Utility Clerk is paid from Water/Wastewater Fund.

**Department Request Budget
01-General Fund**

		2011-2012	2012-2013	2012-2013	2013-2014
FINANCE DEPARTMENT		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
545-5100	SALARIES (EXEMPT)	105,397	107,900	107,900	111,700
545-5105	SALARIES (NON-EXEMPT)	92,127	96,450	96,450	99,400
545-5140	OVERTIME	2,587	3,000	3,000	3,000
545-5155	EMPLOYEE LONGEVITY PAY	2,338	3,000	2,699	3,400
545-5170	SOCIAL SECURITY	15,186	16,700	16,600	17,200
545-5175	RETIREMENT	10,058	10,850	10,850	11,200
545-5180	EMPLOYEE HEALTH/DENTAL	21,030	21,000	23,500	20,100
545-5181	DEPENDENT HEALTH/DENTAL	11,324	13,000	13,400	12,800
545-5182.01	LIFE/LTD	1,258	1,600	1,600	1,600
545-5183	HSA- EMPLOYER CONTRIBUTION	1,730	2,000	1,000	1,000
545-5190	WORKERS COMPENSATION	341	500	300	330
545-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
TOTAL PERSONNEL SERVICES		269,676	282,300	283,599	288,030
<u>SUPPLIES</u>					
545-5314	COMPUTER EQUIPMENT	380	3,300	3,300	3,300
545-5318	FURNITURE	0	200	200	200
545-5320	POSTAGE	4,971	4,500	4,800	4,500
545-5332	OFFICE SUPPLIES	3,028	3,000	4,000	3,300
545-5333	COMPUTER SUPPLIES/SOFTWARE	580	500	500	500
545-5334	COPIER SUPPLIES	526	500	500	400
545-5350	PRINTING	3,201	3,000	3,125	3,300
545-5390	SMALL TOOLS & EQUIPMENT	0	200	200	0
TOTAL SUPPLIES		12,686	15,200	16,625	15,500
<u>MAINTENANCE</u>					
545-5403	COMPUTER MAINTENANCE	974	1,000	1,000	1,000
545-5406	SOFTWARE MAINTENANCE	20,433	18,000	19,000	19,500
TOTAL MAINTENANCE		21,407	19,000	20,000	20,500
<u>SERVICES</u>					
545-5501	MEDICAL SERVICES	409	200	100	0
545-5501.01	BACKGROUND CHECKS	46	10	0	0
545-5512	AUDIT SERVICES	23,000	25,000	23,000	25,000
545-5520	PROFESSIONAL SERVICES	6,583	6,300	6,300	6,300
545-5520.05	PROF. SVCS-COMPUTER SUPPORT	1,050	1,500	1,500	1,500
545-5530	ADVERTISING & NOTICES	743	500	500	500
545-5540	TELEPHONE	1,830	2,500	2,000	2,000
545-5580	INSURANCE - GENERAL LIABILITY	575	700	592	650
545-5582	INSURANCE - ERRORS/OMISSION	415	500	307	350
TOTAL SERVICES		34,651	37,210	34,299	36,300
<u>OTHER</u>					
545-5610	DUES	965	800	800	800
545-5625	BUSINESS EXPENSES	331	300	300	300
545-5626	PROFESSIONAL DEVELOPMENT	1,054	2,500	2,500	2,500
545-5665	MISCELLANEOUS EXPENSES	146	300	300	300
TOTAL OTHER		2,496	3,900	3,900	3,900
TOTAL FINANCE DEPARTMENT		340,916	357,610	358,423	364,230

General Fund

Human Resources

HR Department Mission Statement

The mission of the Human Resources Department is to become an employer of choice by providing professional, efficient, and quality services to the community and city employees through recruiting and hiring the most suitable employees, ensuring a fair and equitable workplace, and fostering positive growth of city staff.

Description

The Human Resources Department provides services and support in the areas of recruiting, employee selection, benefits administration, worker's compensation, organizational development, risk management, health and wellness, property and liability, compensation planning, performance management, employee training and development, employee relations, policy administration and consultation and building maintenance.

Goals and Objectives

For the City of Marble Falls to become an employer of choice through:

- Ensuring the Human Resources functions are maintained by adhering to existing Federal, State, and Local regulations and requirements
- Ensuring proactive Risk Management/Safety Programs for a safe work environment
- Ensuring quality and consistent recruiting and selection methods
- Providing positive coaching, counseling, and consultation to city staff
- Providing effective training programs for employees and supervisors to meet the current and future needs of the organization.
- Ensuring a fair and equitable classification, compensation and benefits package
- Ensuring the maintenance of a fair Performance Management System
- Providing prompt responses to the needs of city staff and patrons in a timely and accurate manner
- Reviewing and managing all City Policies and Procedures in an accurate manner

What We Accomplished in 2012-2013

- Continued to revise employee policy manual
- Saved 5.8% in Health Premiums
- Continued to improve employee retaining policies through surveying the compensation of competing markets
- Switched COBRA carriers for a savings of over \$1,200 a year.
- Continued to improve on the paperless employee file system through Laserfische
- Developed the Tie-Off program in which the City Manager and employees have an opportunity for a more relaxed atmosphere to get to know each other since many employees do not see the City Manager as often as he would like due to scheduling and place of employment.
- Continued to encourage employee morale by organizing an Employee Summer Picnic
- Began the initial stages of Implementing an HRIS applicant tracker

What We Plan To Accomplished in 2013-2014

- In process to develop new defined contribution plan for city staff
- Currently in process of developing a safety committee, consisting of supervisors throughout the organization, who serve as safety partners for their respective departments.
- Search for cost-effective, validated pre-employment testing to increase retention rates

- Continue to Develop On-Line Surveys and Questionnaires to harness employee input on specific issues
- Continue to build partnership with local educational institutions in the development of training grants
- Continue to evaluate competing labor market trends for total compensation to ensure city is competitive in recruiting the finest talent
- Establish a City Intranet system/Web Portal as a medium for employee communication, standardized policies and forms, and feedback
- Establish an Employee Tuition Reimbursement program for employees interested in furthering their education.
- Continue Wellness Management Program by bringing on new partners and services for our employees different lifestyles, also with monthly health newsletters, organized health fair, immunization screenings, etc.

Human Resources				
Performance Measures	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Projected FY 13-14
Employment applications processed	612	449	500	550
Avg.# FT Employees (Annualized)	117	112	112	114
# FT Employees Hired	13	12	17	15
Employees Terminated	13	16	18	16
Annual Turnover %	7%	6.8%	9%	8%
# Absenteeism (sick) Hours	8,751	7,233	7,963	8,000
\$ Loss in productivity due to sick hrs	\$123,255	112,738.19	135,283	125,000
# New FT Positions	0	0	0	0
# Positions frozen	12	23	20	
# Positions eliminated	2	2	2	
# Worker's Compensation Claims	14	21	25	15
Cost of Health Benefits per employee	\$7,529			

*Data is not available because this is new performance metric beginning FY 2008-2009

Human Resources



Fund: General Department: Human Resources	11	12	13	14
Human Resources Director	1	1	0	0
Human Resources Coordinator	0	0	1	1
Maintenance Technician	1	1	1	0
TOTALS	2	2	2	1

Department Request Budget

01-General Fund

		2011-2012	2012-2013	2012-2013	2013-2014
HUMAN RESOURCE DEPT		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
546-5100	SALARIES (EXEMPT)	58,061	31,600	31,600	39,200
546-5105	SALARIES (NON-EXEMPT)	39,238	12,100	12,000	0
546-5140	OVERTIME	1,846	5,700	2,237	0
546-5155	EMPLOYEE LONGEVITY PAY	1,161	1,300	1,573	700
546-5170	SOCIAL SECURITY	8,050	5,525	3,550	3,200
546-5175	RETIREMENT	5,428	4,050	2,600	2,000
546-5180	EMPLOYEE HEALTH/DENTAL	12,459	11,900	7,700	5,050
546-5181	DEPENDENT HEALTH/DENTAL	4,340	5,700	4,600	4,300
546-5182.01	LIFE/LTD	712	600	375	300
546-5183	HSA-EMPLOYER CONTRIBUTION	1,070	1,000	1,000	1,000
546-5190	WORKERS COMPENSATION	1,226	1,500	100	300
546-5193	AUTO ALLOWANCE	5,040	0	0	0
546-5195	CELL PHONE ALLOWANCE	194	700	700	700
TOTAL PERSONNEL SERVICES		138,398	81,675	68,035	56,750
<u>SUPPLIES</u>					
546-5314	COMPUTER EQUIPMENT	0	0	0	800
546-5320	POSTAGE	107	150	150	150
546-5332	OFFICE SUPPLIES	463	550	500	700
546-5333	COMPUTER SUPPLIES/SOFTWARE	7,965	8,000	8,000	6,000
546-5335	JANITORIAL SUPPLIES	2,660	2,000	2,000	2,000
546-5340	TRAINING SUPPLIES	0	250	0	250
546-5350	PRINTING	0	200	0	200
546-5355	PUBLICATIONS & BOOKS	133	200	200	200
546-5360	EMPLOYEE UNIFORMS	0	250	0	0
546-5390	SMALL TOOLS & EQUIPMENT	33	50	0	50
546-5399	MISCELLANEOUS SUPPLIES	10	50	50	50
TOTAL SUPPLIES		11,371	11,700	10,900	10,400
<u>MAINTENANCE</u>					
546-5403	COMPUTER MAINTENANCE	585	400	400	400
546-5406	SOFTWARE MAINTENANCE	1,435	3,000	3,000	3,000
TOTAL MAINTENANCE		2,020	3,400	3,400	3,400
<u>SERVICES</u>					
546-5501	MEDICAL SERVICES	52	50	50	50
546-5520	PROFESSIONAL SERVICES	2,777	2,400	1,500	2,400
546-5520.05	PROF. SVCS-COMPUTER SUPPORT	100	100	100	100
546-5521	JANITORIAL CONTRACT	0	20,000	22,000	31,164
546-5530	ADVERTISING & NOTICES	25	0	35	0
546-5540	TELEPHONE	1,220	1,500	500	1,200
546-5580	INSURANCE - GENERAL LIABILI	131	160	135	160

01-General Fund

HUMAN RESOURCE DEPT		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
<u>SERVICES CONTINUED</u>					
546-5582	INSURANCE-ERRORS/OMISSIONS	187	225	138	225
TOTAL SERVICES		4,492	24,435	24,458	35,299
<u>OTHER</u>					
546-5610	DUES	1,451	500	400	400
546-5625	BUSINESS EXPENSES	632	300	300	300
546-5626	PROFESSIONAL DEVELOPMENT	757	3,000	3,000	3,000
546-5665	MISCELLANEOUS EXPENSES	0	250	250	200
546-5667	EMPLOYEE RECOGNITION	8,979	9,000	9,000	9,000
TOTAL OTHER		11,819	13,050	12,950	12,900
<u>LOCAL ASSISTANCE</u>					
546-5700	EMPLOYEE HEALTH & WELLNESS	3,621	7,000	7,000	7,000
TOTAL LOCAL ASSISTANCE		3,621	7,000	7,000	7,000
TOTAL HUMAN RESOURCES DEPT		171,721	141,260	126,743	125,749

General Fund
Mayor and City Council

01-General Fund

MAYOR & CITY COUNCIL		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
		<hr/>			
<u>PERSONNEL SERVICES</u>					
547-5170	SOCIAL SECURITY	0	110	110	110
547-5195	MAYOR & COUNCIL SALARIES	1,400	1,300	1,300	1,300
TOTAL PERSONNEL SERVICES		<hr/> 1,400	<hr/> 1,410	<hr/> 1,410	<hr/> 1,410
<u>OTHER</u>					
547-5625	BUSINESS EXPENSES	2,500	2,500	2,500	2,500
547-5627	COUNCIL TRAINING	5,500	5,500	4,500	4,500
547-5630	COUNCIL EXPENSES	4,500	4,500	3,500	3,500
TOTAL OTHER		<hr/> 12,500	<hr/> 12,500	<hr/> 10,500	<hr/> 10,500
TOTAL MAYOR & CITY COUNCIL		13,900	13,910	11,910	11,910

General Fund

Police Department

Mission Statement

We pledge to provide those who live, work, and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

Description

The Marble Falls Police Department is responsible for providing law enforcement services within the City of Marble Falls. The Police Department promotes "Community Policing" which targets illegal drug activities, violent street crimes and other quality of life problems, thereby increasing community confidence in the department and reducing the community's fear of crime.

This department also provides assistance and advice to other departments, boards, commissions and other entities of the city, and interacts professionally with other local, state and federal law enforcement jurisdictions.

Goals and Objectives

- Continue to work towards making Marble Falls the most professional, well trained and well staffed Police Department of its size in the State of Texas.
- Continue to improve our Department wide case clearance rates for IBR/UCR reportable offenses.
- To continue our community policing policies such as the Neighborhood Crime Watch Program and the posting of permanent signs reminding citizens to lock their vehicles and keep valuables out of sight in the vehicle to prevent vehicle burglary.

What We Accomplished in 2012-2013

- Continued updating our Policy and Procedures Manual.
- Continued updating the Marble Falls Police Department's website to better assist citizens with easily accessible information that includes crime mapping, information regarding "wanted" persons and adoptable animals.
- Implemented new Tips 411 software that allows for text messaging tips from citizens.
- Initiated several social media sites in order to keep the community current on events and weather.
- Upgraded the landline phone system to ensure quality community service.
- Continued providing Public Awareness on Crime Prevention and Service Programs to the community.
- Continued collecting DNA samples from all sex offenders for submission to the Texas Department of Public Safety Database.
- Continued to provide staff with the opportunity to increase professional development and meet mandated training requirements.
- Recognized staff members for on the job excellence by awarding Police Officer of the Year for the Marble Falls Police Department to Officer David Amidon, Civilian Employee of the Year for the Marble Falls Police Department to Communications Officer Kathy Nasato, the Hill Country 100 Club's Officer of the Year to Captain Glenn Hanson and recognized Officer David Amidon for Meritorious Service.
- Celebrated the retirement of one Captain and one Sergeant from the Marble Falls Police Department.

- Eight officers of the Marble Falls Police Department and three paramedics with the Marble Falls Area EMS, which comprise the Marble Falls Police Department's Emergency Services Unit (Special Response Team), participated in the Greater Austin Area Urban Shield full-scale preparedness exercise in December 2012.
- Took on all aspects involving the permitting of Special Events within the City of Marble Falls.
- Continued to ensure that all personnel have completed required and mandated NIMS training.
- All department personnel completed CPR/First Aid re-certifications.
- Continued to improve customer service and community policing. The Marble Falls Police Department participated in "National Night Out" which was held at West Side Park, the Marble Falls Public Library's program "Science Rocks Fair" and "Children's Day" which was held in Johnson Park.
- Upgraded the city's portable, mobile and dispatch radios to "Trunking Ready" for the Burnet, Blanco and Llano County, VHF, radio Trunking System infrastructure installation.
- Developed and now implementing Communications Center Standard Operating Guidelines.
- Develop and plan for HB1951 that requires Telecommunicators to be licensed.
- Implemented current FBI and DOJ standards.
- 9-1-1 Telephone System upgrade beginning in July 2013.
- Developed Western Region Radio System programming templates for MFPD and agencies serviced by MFPD Communications.
- Developing training and implementation plan for radio system conversion to the new Western Region Radio System.
- Communications Training Officers recertification to national standards with the Association of Public Safety Communications Officials in August.
- Development and implementation of Operational Orders affected by changes in local and state policies and procedures.
- Streamlined processes using technology.
- Developed CAD/RMS Core Team Members and began working on needs assessment for new CAD/RMS system for the Marble Falls Police Department.

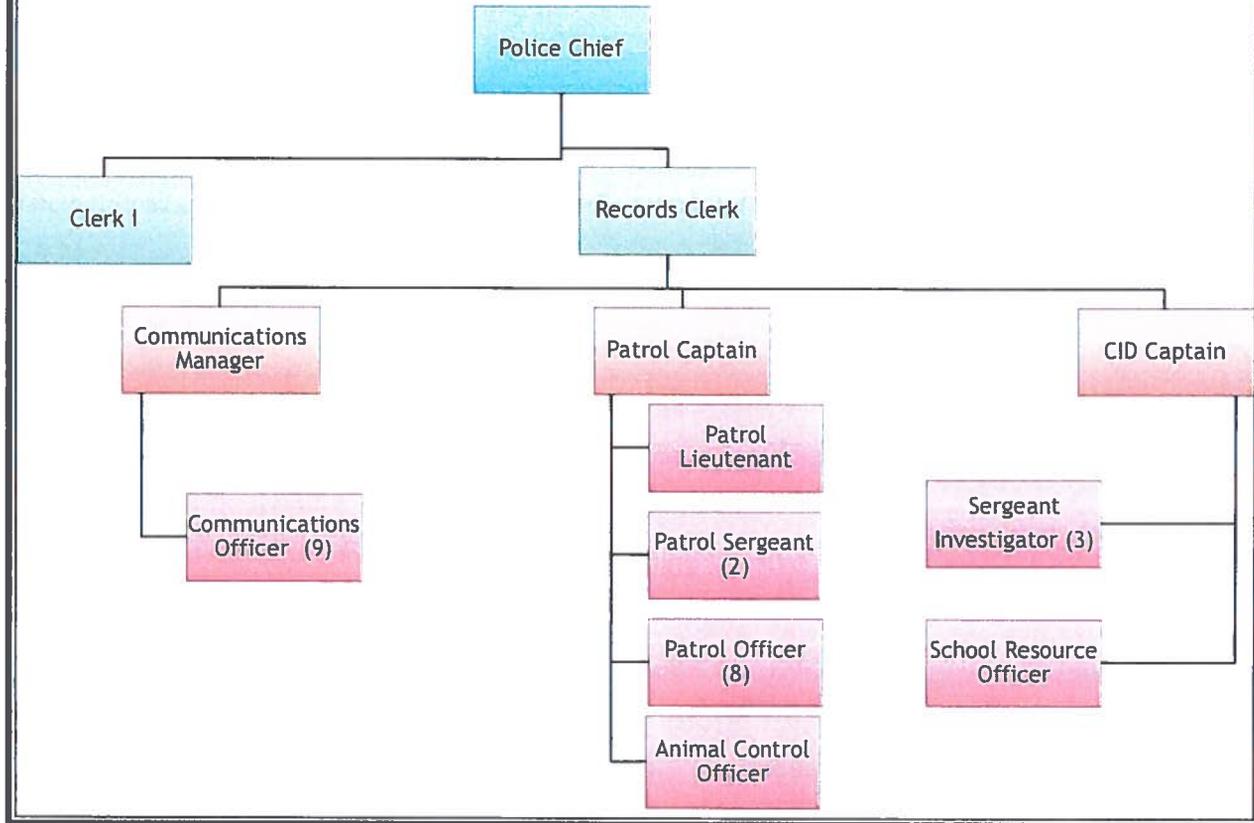
What We Plan to Accomplish in 2013-2014

- Continue to work towards improving the department's customer service and community policing policies.
- Develop and implement an Internal Mentorship program.
- Continue to utilize the DWI No Refusal Blood Search Warrant Program.
- Continue to provide professional development opportunities for staff.
- Continue to recognize employee's excellence.
- Continue to comply with the new Federal mandated NIMS training requirements.
- Update and continue maintaining the Police Department's website, Facebook, and Twitter.
- Develop and implement a Reserve Officer program for the Police Department.
- Nurture new programs for intelligence sharing and interacting with children.
- Perform an equipment upgrade for our current records management system and our Computer Aided Dispatch system to meet required specifications as set forth by Motorola.
- Establish procedures at the Animal Control Facility that would promote virtually an "Adoption Friendly" and "No Kill" facility through coordinated efforts with outside animal adoption organizations.
- Initiate a micro-chipping program through our Animal Control Facility as well as organize rabies vaccinations and spay/neuter clinics throughout the year.

- Continue providing the cities of Horseshoe Bay, Cottonwood Shores and Granite Shoals with quality communications service.
- Complete Standard Operating Guidelines revisions.
- "GO LIVE" on Western Region Radio System.
- Implementation of National Academy of Emergency Dispatch protocols for Police, Fire and EMS.
- Implementation of Quality Assurance program.
- Develop and Implement training requirements affiliated with HB 1951 relating to the licensing and regulation of Telecommunicators.
- Prepare to accept NG9-1-1 (text-to-911) .

Police Department				
Performance Measures	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Projected FY 13-14
Calls for Service	19,751	16,392	15,135	17,093
Uniform Crime Reporting: Cases Filed/Cases Cleared	455/198	486 / 243	518 / 240	486 / 227
Uniform Crime Reporting: Clearance Rate	44%	50%	46%	47%
Adult Arrests/Juvenile Arrests	809 / 129	815 / 113	819 / 83	814 / 108
Cases Filed - County Court	313	346	332	330
Cases Filed - District Court	106	153	146	135
Cases Filed - Juvenile Court (JPO)	29	36	41	35
Citations Issued	3,532	2,217	2,244	2,664
Reported Collisions/Injuries/No Injuries	442/53/389	430/31/399	477/39/438	450/41/409
Municipal Warrant Processing	2,516	2,938	1,791	2,415
Warrants Served	523	526	462	504
TCIC Queries & Messages	52,245	43,896	35,778	43,973

Police Department



Department: Police Department	11	12	13	14
Police Chief	1	1	1	1
Assistant Police Chief	1	1	1	0
Captains	2	2	2	2
Patrol Lieutenant	0	0	0	1
Information Technician	1	1	0	0
Investigators	5	4	4	3
Patrol Sergeant	4	4	4	2
Patrol Officer	12	12	8	8
Records Clerk	1	1	1	1
Administrative Assistant	1	1	1	1
School Resource Officer	1	1	1	1
Warrant Officer	0	0	0	0
Animal Control Officer	1	1	1	1
Supervisor Communications	1	1	1	1
Evidence Technician	0	1	0	0
Operations Manager	0	0	0	0
Communications Officer	8	8	9	9
TOTALS	40	40	34	31

**Department Request Budget
01-General Fund**

		2011-2012	2012-2013	2012-2013	2013-2014
POLICE DEPARTMENT		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
552-5100	SALARIES (EXEMPT)	361,805	333,950	343,000	324,600
552-5105	SALARIES (NON-EXEMPT)	1,310,326	1,373,500	1,265,900	1,168,500
552-5140	OVERTIME	126,239	120,000	159,000	160,000
552-5142	ON CALL PAY	4,714	5,800	5,200	5,800
552-5143	SPECIAL ASSIGNMENT PAY	23,268	20,000	20,000	20,000
552-5155	EMPLOYEE LONGEVITY PAY	39,615	41,500	39,321	46,500
552-5170	SOCIAL SECURITY	137,756	152,100	143,000	133,700
552-5170.02	FICA MEDICARE - TEEN COURT	34	0	0	0
552-5175	RETIREMENT	96,302	109,200	93,000	87,400
552-5180	EMPLOYEE HEALTH/DENTAL	213,037	215,000	198,000	157,800
552-5181	DEPENDENT HEALTH/DENTAL	90,228	91,000	89,000	84,500
552-5182.01	LIFE/LTD	13,082	13,700	12,700	12,000
552-5183	HSA- EMPLOYER CONTRIBUTION	12,020	13,000	11,000	11,000
552-5185	UNEMPLOYMENT BENEFITS	3,498	0	0	0
552-5190	WORKERS COMPENSATION	26,461	30,000	32,800	33,000
552-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
552-5194	CLOTHING ALLOWANCE	13,400	14,800	14,800	14,800
552-5199	CONTRACT LABOR	0	0	6,325	7,500
TOTAL PERSONNEL SERVICES		2,478,085	2,539,850	2,439,346	2,273,400
<u>SUPPLIES</u>					
552-5314	COMPUTER EQUIPMENT	7,273	7,500	7,500	7,500
552-5318	FURNITURE	194	0	1,400	1,500
552-5320	POSTAGE	3,442	2,700	2,700	2,700
552-5330	GAS, OIL, & NEW TIRES	73,837	90,000	85,000	90,000
552-5332	OFFICE SUPPLIES	4,104	5,000	6,100	5,000
552-5333	COMPUTER SUPPLIES/SOFTWARE	13,029	10,000	10,100	10,000
552-5333.02	911 SUPPLIES	110	0	0	0
552-5334	COPIER SUPPLIES	4,395	5,000	4,500	5,000
552-5335	JANITORIAL SUPPLIES	1,774	1,800	1,500	1,500
552-5337	ANIMAL SHELTER SUPPLIES	3,635	2,800	3,000	2,800
552-5338	GENERAL HARDWARE SUPPLIES	2,115	3,000	2,800	3,000
552-5339	PHOTO SUPPLIES	561	1,000	1,000	1,000
552-5340	TRAINING SUPPLIES	1,238	1,500	2,200	1,500
552-5345	AMMUNITION SUPPLIES	3,094	4,500	5,100	5,000
552-5346	INVESTIGATION SUPPLIES	2,518	3,200	3,100	3,200
552-5350	PRINTING	3,783	3,000	2,750	3,000
552-5355	PUBLICATIONS & BOOKS	1,112	1,500	1,350	1,500
552-5360	UNIFORMS	8,316	10,000	11,000	12,000
552-5390	SMALL TOOLS & EQUIPMENT	15,072	9,500	10,200	10,000
552-5399	MISCELLANEOUS SUPPLIES	467	650	630	650
TOTAL SUPPLIES		150,069	162,650	161,930	166,850
<u>MAINTENANCE</u>					
552-5401.01	BUILDING MAINTENANCE	8,984	9,000	11,800	10,000
552-5401.02	ANIMAL SHELTER MAINTENANCE	7,061	1,500	1,550	1,500

01-General Fund

POLICE DEPARTMENT		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
<u>MAINTENANCE CONTINUED</u>					
552-5401.03	HAIL DAMAGE EXPENSES	0	0	9,500	0
552-5403	COMPUTER MAINTENANCE	22,397	47,500	46,500	47,500
552-5404	TELEPHONE MAINTENANCE	199	1,000	900	1,000
552-5405	GENERATOR MAINTENANCE	2,411	5,500	4,100	5,000
552-5406	SOFTWARE MAINTENANCE	37,510	54,750	57,000	60,500
552-5411	MOBILE RADIO MAINTENANCE	1,918	1,000	3,500	1,000
552-5412	MOBILE VIDEO MAINTENANCE	924	3,500	1,200	3,500
552-5412.01	RADIO BASE/REPEATER MAINT.	38,919	40,100	39,105	32,000
552-5413	911 EQUIPMENT MAINTENANCE	0	3,300	2,700	3,300
552-5414	RADAR MAINTENANCE	655	1,500	1,200	1,500
552-5457	VEHICLE/EQUIP. MAINTENANCE	31,342	29,000	32,500	32,000
552-5458	EQUIPMENT MAINTENANCE	0	500	521	500
552-549	COMMAND BUS EXPENSES	450	450	450	450
TOTAL MAINTENANCE		152,770	198,600	212,526	199,750
<u>SERVICES</u>					
552-5501	MEDICAL SERVICES	4,039	6,000	2,500	5,000
552-5501.01	BACKGROUND CHECKS	1	0	0	0
552-5520	PROFESSIONAL SERVICES	450	500	0	500
552-5530	ADVERTISING & NOTICES	1,194	750	720	750
552-5537	INTERNET ACCESS SERVICES	684	725	725	725
552-5540	TELEPHONE	27,980	29,000	23,000	25,000
552-5542	NATURAL GAS	272	750	475	500
552-5545	ELECTRICITY	25,452	28,000	26,000	27,000
552-5560	PERSONNEL ADS	0	250	250	250
552-5570	RENTAL EQUIPMENT -COPIER	4,924	4,500	4,380	4,500
552-5572	BUILDING LEASE	23,152	26,500	26,500	27,800
552-5576	HOUSING OF PRISONERS	12,716	12,500	9,800	12,500
552-5580	INSURANCE - GENERAL LIABILI	1,849	2,100	1,777	2,000
552-5582	INSURANCE-ERRORS/OMISSIONS	3,156	3,500	2,147	2,500
552-5583	INSURANCE - VEHICLE LIABILI	7,121	8,000	7,230	7,600
552-5584	INSURANCE - VEHICLE APD	6,978	7,700	6,409	7,000
552-5585	MOBILE EQUIPMENT INSURANCE	135	180	146	200
552-5588	LAW ENFORCEMENT LIABILITY	13,805	14,600	15,843	16,400
552-5591	VETERINARIAN SERVICES	2,015	600	960	1,000
TOTAL SERVICES		135,923	146,155	128,862	141,225
<u>OTHER</u>					
552-5603	CRIME PREVENTION EXPENSES	2,110	1,750	2,300	2,500
552-5604	ABANDONED VEHICLE EXPENSE	0	250	0	250
552-5610	DUES	1,565	3,900	2,800	3,000
552-5625	BUSINESS EXPENSES	3,389	5,000	5,300	5,000
552-5626	PROFESSIONAL DEVELOPMENT	22,887	20,000	21,500	20,000
552-5626.01	PROF. DEVELOPMENT - TCLEOSE	0	2,300	0	2,300
552-5631	CONFIDENTIAL INFORMANT FUND	0	1,500	650	1,500
552-5667	EMPLOYEE RECOGNITION	537	850	1,150	1,100

01-General Fund

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
POLICE DEPARTMENT					
<u>OTHER CONTINUED</u>					
552-5670	RADIO SUBSCRIPTION	0	0	0	31,900
TOTAL OTHER		30,488	35,550	33,700	67,550
<u>CAPITAL</u>					
552-5810	VEHICLES	0	0	0	7,000
552-5819	RADIO EQUIPMENT	0	20,000	20,000	18,500
552-5820	EQUIP-GRANT-C.WHITE FOUNDATION	15,946	0	0	0
552-5821	TELEPHONE UPGRADE	0	20,000	20,000	0
552-5822	CAD/RMS UPGRADE LEASE PYMT	0	0	0	76,000
TOTAL CAPITAL		15,946	40,000	40,000	101,500
TRANSFERS					
552-6104	TRANS TO DEBT SERVICE	0	0	0	65,000
TOTAL TRANSFERS		0	0	0	65,000
TOTAL POLICE DEPARTMENT		2,963,281	3,122,805	3,016,364	3,015,275

General Fund

Fire Department

Mission Statement

We pledge to provide those who live, work, and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

Department Description

This Department is responsible for the response to and mitigation of any emergency. These include fire, rescue, hazardous materials and medical. To accomplish this task, the firefighters spend many hours training and preparing to respond and act efficiently with the assurance mitigation will be accomplished. The Department manages this mitigation through an "all hazards" approach. The Fire Chief is the Emergency Manager for the city and maintains the City's Emergency Management Plan. He is also responsible ensuring that all employees are trained to respond to a large scale incident. This is accomplished through periodic exercises

Department Objectives

- To continue providing efficient and high quality emergency services.
- To maintain a motivated and highly trained work force, equipped to handle any emergency.
- To provide an effective fire prevention program in order to educate in the prevention of life and property hazards in order to reduce the need for fire suppression activities.
- To maintain high standards in the public education program we present to best prepare our citizens to prevent fire and injury emergencies.

Department Goals

- To provide assistance as quickly and safely as possible
- To reduce injuries, save lives and protect property
- To respond quickly to and extinguish fire so as to minimize the loss of life, damage to property, and economic impact to the community.
- To provide the best pre-hospital medical care to the citizens and visitors of Marble Falls.
- To provide prompt and courteous response to calls for service and fire hazard complaints.
- To use technology to expand and improve the services and abilities of the Department.
- To ensure that the City and its residents are prepared to effectively respond to major disasters by providing information and education in emergency preparedness.
- To provide fire prevention safety programs through effective community education and outreach programs.

What We Accomplished in 2012-2013

- Increase Fire Department Participation in public and City events.
- Expanded on our community outreach with new programs.
- Partnered with Burnet County and completed two joint Household Hazardous Waste events.
- Met with the Marble Falls Independent School District to help create safer campuses.
- Continued to partner with Burnet County with the Community Emergency Response Teams training.
- Completed swift water refresher training to all personnel.
- Fire Rescue personnel provided CPR training to Marble Falls City employees.
- Revised several annexes in the City's Emergency Management Plan.
- Placed new engine in service and trained all personnel in its use.

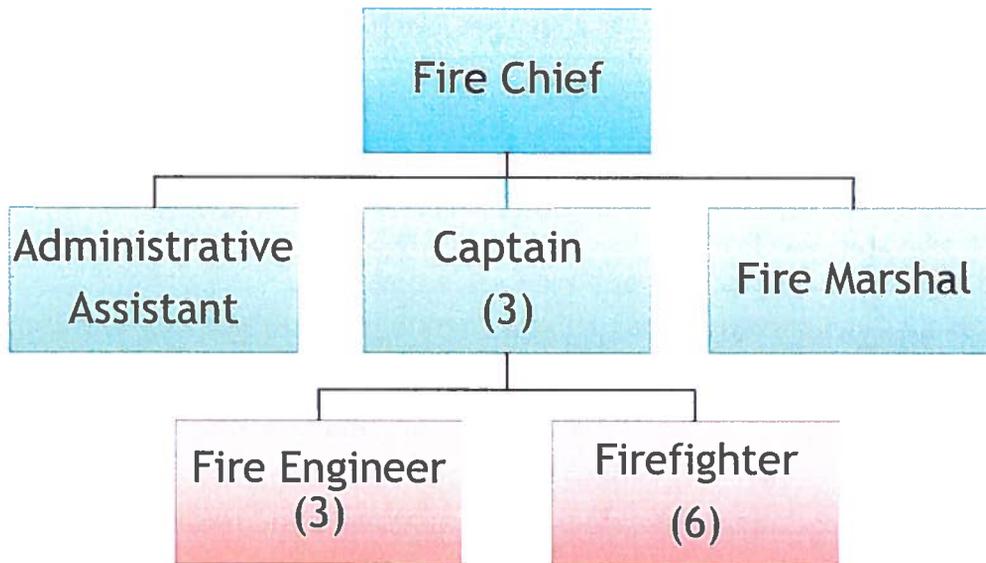
What We Plan to Accomplish in 2013-2014

- All fire department officers will complete leadership training.
- Revamp our training program to increase fire department effectiveness.
- Continue to partner with Burnet County on Household Hazardous Waste program.
- Enhance communications with Marble Falls Independent School District.
- Schedule emergency management training for City Staff.
- Schedule ICS training for fire and police personnel.
- Revise the Fire Marshals web site to help contractors and developers with fire code.

Fire Department				
Performance Measures	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Projected FY 13-14
Safety programs per year	30	25	25	30
Inspections per month	65	41	20	100
Fire hydrant testing	400	400	600	600
Building plans reviewed per month	7	8	10	15
Percent of emergency calls under five minutes*	70%	70%	70%	70%
Percent of emergency calls compared to all calls for service	81%	82%	80%	80%
Cost per call for service	\$1,148	\$1,120	\$1,150	\$1,150
Number of training hours per member per year	150	180	150	160
Average cost of training per employee	\$1,214	\$1,214	\$1,214	\$1,214

*Within the city from receipt of call by the fire department

Fire Department



Fund: General Department: Fire Department	11	12	13	14
Fire Chief	1	1	1	1
Assistant Fire Chief	1	0	0	0
Administrative Assistant	1	1	1	1
Fire Marshal	1	1	0	1
Captain	3	3	3	3
Fire Engineer	3	3	3	3
Firefighter	7	6	6	6
TOTALS	17	15	14	15

Department Request Budget

01-General Fund

	2011-2012	2012-2013	2012-2013	2013-2014
FIRE DEPARTMENT	ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>				
553-5100 SALARIES (EXEMPT)	98,215	87,800	79,100	84,900
553-5105 SALARIES (NON EXEMPT)	635,007	713,900	647,000	678,400
553-5135 SEASONAL & HOURLY EMPLOYEES	73,840	55,000	55,000	55,000
553-5140 OVERTIME	64,132	60,000	60,000	60,000
553-5143 SPECIAL ASSIGNMENT PAY	380	0	0	0
553-5155 EMPLOYEE LONGEVITY PAY	9,184	9,450	9,450	9,450
553-5170 SOCIAL SECURITY	65,082	70,900	70,900	67,950
553-5175 RETIREMENT	42,681	48,700	48,700	41,700
553-5180 EMPLOYEE HEALTH/DENTAL	88,576	92,800	92,800	77,600
553-5181 DEPENDENT HEALTH/DENTAL	45,093	47,600	39,700	41,700
553-5182.01 LIFE/LTD	5,575	5,200	5,200	5,200
553-5183 HSAA- EMPLOYER CONTRIBUTIONS	5,230	6,000	6,000	6,000
553-5190 WORKERS COMPENSATION	14,891	18,200	18,200	18,200
TOTAL PERSONNEL SERVICES	1,147,886	1,215,550	1,132,050	1,146,100
<u>SUPPLIES</u>				
553-5314 COMP. EQUIPMENT	0	2,000	2,000	6,200
553-5318 FURNITURE	16	450	450	450
553-5320 POSTAGE	505	720	500	500
553-5330 GAS, OIL, & NEW TIRES	15,905	22,000	22,000	22,000
553-5332 OFFICE SUPPLIES	729	1,400	1,400	1,400
553-5333 COMPUTER SUPPLIES/SOFTWARE	1,400	2,045	2,045	2,045
553-5335 JANITORIAL SUPPLIES	1,410	1,300	1,300	1,300
553-5336 FIRE PREVENTION SUPPLIES	348	2,200	2,200	2,200
553-5340 TRAINING SUPPLIES	213	1,000	1,000	1,000
553-5342 MEDICAL SUPPLIES	2,604	4,000	5,000	5,000
553-5355 PUBLICATIONS & BOOKS	855	1,000	1,000	1,000
553-5360 UNIFORMS	7,078	9,200	10,700	10,700
553-5365 SAFETY CLOTHING/EQUIPMENT	12,103	13,800	15,800	15,800
553-5390 SMALL TOOLS & EQUIPMENT	5,178	7,000	7,000	7,000
553-5390.01 EXPENDABLE FIRE/RES SUPPLIE	1,225	2,000	2,000	2,000
553-5399 MISCELLANEOUS EXPENSE	912	1,000	1,500	1,500
553-5399.01 MISC. SUPPLIES - DONATED FU	761	0	557	0
TOTAL SUPPLIES	51,242	71,115	76,452	80,095
<u>MAINTENANCE</u>				
553-5401 BUILDING MAINTENANCE	15,355	12,300	12,300	16,300
553-5403 COMPUTER MAINTENANCE	210	1,500	2,700	4,245
553-5406 SOFTWARE MAINTENANCE	1,294	2,850	2,850	2,850
553-5411 RADIO MAINTENANCE	0	500	500	500
553-5457 VEHICLE/EQUIP. MAINTENANCE	29,540	28,000	28,000	32,200
TOTAL MAINTENANCE	46,399	45,150	46,350	56,095

01-General Fund

		2011-2012	2012-2013	2012-2013	2013-2014
FIRE DEPARTMENT		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
553-5501	MEDICAL SERVICES	5,818	8,500	8,500	9,300
553-5501.01	BACKGROUND CHECKS	0	0	0	0
553-5514	CONTRACT LABOR - MEDICAL DI	8,000	8,000	8,000	8,000
553-5530	ADVERTISING & NOTICES	361	300	379	679
553-5540	TELEPHONE	4,263	5,000	5,000	5,000
553-5542	NATURAL GAS	1,085	2,300	2,300	2,300
553-5545	ELECTRICITY	13,971	13,700	13,700	13,700
553-5570	COPIER LEASE	2,423	2,500	2,500	2,500
553-5575	STATE INSPECTION FEES	0	100	0	0
553-5580	INSURANCE - GENERAL LIABILI	1,232	1,500	1,500	1,500
553-5582	INSURANCE-ERRORS/OMISSIONS	1,744	2,100	2,100	2,100
553-5583	INSURANCE- VEHICLE LIABILIT	1,423	1,200	1,200	1,200
553-5584	INSURANCE - VEHICLE APD	2,544	2,325	2,325	2,325
553-5585	MOBILE EQUIPMENT INSURANCE	61	75	75	75
TOTAL SERVICES		42,925	47,600	47,579	48,679
<u>OTHER</u>					
553-5610	DUES	1,815	2,075	2,075	2,075
553-5625	BUSINESS EXPENSES	451	1,000	1,000	1,000
553-5626	PROFESSIONAL DEVELOPMENT	14,867	17,000	17,000	21,000
553-5627	EMERGENCY MANAGEMENT EXPENS	12,038	11,600	11,600	11,600
TOTAL OTHER		29,171	31,675	31,675	35,675
TOTAL FIRE DEPARTMENT		1,317,623	1,411,090	1,334,106	1,366,644

General Fund

Development Services

Mission Statement

To educate, support, and execute the building of a better community by providing our customers and the citizens of Marble Falls the resources, knowledge, and professional expertise to manage our most important long term investment - our community.

Description

The **Development Services Department** consists of **four divisions**, all of which have a correlation to planning, building and maintaining a first class community. These four areas include planning, building inspection, code enforcement, and geographic information science (GIS). The Department staff serves developers, builders, contractors, customers, visitors and citizens of Marble Falls, by supplying information, expertise, resources, and enforcement of adopted regulations pertaining to land use, signs, building and site construction, water quality, and property maintenance. The **Planning division** goal is to abide by and implement the City comprehensive plan, land use regulations, subdivision regulations, and general development ordinances relating to site development. The **Building Inspection division** purpose to safeguard the public health, safety, and general welfare through compliance with the adopted building codes to minimize hazards affiliated with the built environment, and ensure that an owner's investment in a site and/or building is constructed to minimum code standards. This includes a timely plan review and inspection processes, as well as maintaining records of all construction activity. The **Code Enforcement division** is responsible for enforcement of the City's codes, ordinances, and state laws, in a fair and equitable manner, to establish and maintain a positive and esthetically pleasing community. The **Geographic Information Science (GIS)** division has the objective of capturing and representing the City in a digital mapping environment to provide more accurate and comprehensive information for decision making within the organization, as well as digitally archiving institutional knowledge for future generations. Customer service and satisfaction, life safety, education, and community welfare are the daily operational goals of the Development Services Department.

Goals and Objectives

Whether a first time home builder, experienced contractor, or subdivision developer assurance of a timely, professional, respectful, and high quality development process to include zoning, platting, plan review, permitting, inspection, and occupancy.

Comprehensive code compliance that fosters compliance with a "can do" attitude, effecting prompt correction of noted violations, and swiftly addresses all citizen complaints to maintain and bolster community pride and respect.

To propagate the building of a better community while protecting, promoting, and improving the health, safety, and welfare of citizens and visitors of Marble Falls, while preserving the foundation of the past.

Unparalleled professional service by embracing and utilizing the organizational keys to customer service.

What We Accomplished in 2012-2013

- Completed the Scott and White Hurd Medical Clinic Building project
- Scott and White Regional Hospital – Site Plan approval, platting and public infrastructure, and permitting of the hospital site and building
- Initiated internal transition to new permitting and code enforcement software, MyPermitNow
- Completed the annexation process for the US 281 South Annexation and corresponding Agricultural development agreements with individual landowners
- Implementation of major update to current Sign Ordinance
- Processed and facilitated various Sign variances to the Planning and Zoning Commission
- Support and implementation of Downtown Master Plan, by initiating a professional wayfinding sign design and placement package
- Continued staff support for the Planning and Zoning Commission
- Processing and conducting public proceedings of land use cases
- Completed Impact Fee Study update comprised of the land use assumptions, Capital Improvement Plan, and Impact Fee
- Continued staff support for the Impact Fee Advisory Committee
- Creation and initiated staff support for the Zoning Workgroup
- Maintained the capability of the internet Geoweb portal
- Supported and assisted new Villa Dal Lago developer in project restart in bringing together all the miscellaneous
- Inspection services for construction of new Visitor Center
- Began enforcement rollout of new Nuisance ordinance updated completed year prior
- Continue to work with TxDOT and bridge contractor on U.S. Hwy 281 bridge coordination
- Maintained City regulatory compliance TCEQ mandated Backflow Program
- Substandard building identification, notification, and mitigation or demolition of said structures, with a goal of 0 occupant displacement
- Continue stewardship of the direction provided in Comprehensive Plan by attempting to initiate the implementation processes of the Comprehensive Plan goals and objectives
- Maintained jurisdiction of the Non-Point Source (NPS) pollution permitting and enforcement for the City limit and extra territorial jurisdiction and interlocal governmental communication and coordination with the Lower Colorado River Authority
- Assisted in the Economic Development of Marble Falls and overall community prosperity by working with business owners and developers to bring their project to fruition in compliance with all City codes and ordinances
- Assisted in the Economic Development of Marble Falls and overall community prosperity by working with business owners and developers to bring their project to fruition in compliance with all City codes and ordinances

What We Plan to Accomplish in 2013-2014

- Support, facilitate, and inspection services for construction of new Scott and White Regional Hospital
- Assisted in the Economic Development of Marble Falls and overall community prosperity by working with business owners and developers to bring their project to fruition in compliance with all City codes and ordinances
- Initiate an update of the Impact Fee Study and Ordinance and integrate new and old impact fees
- Continued transition and streamlining MyPermitNow permitting, code enforcement, and project management software
- Draft and release Request for Proposals (RFP) for a consultant to begin update of the City zoning regulations
- Continued staff support for the Planning and Zoning Commission, with a goal of consistent on time agenda posting and delivery to Commissioners and no incidents of delayed applicant items due to staff error
- Continued staff support for the Impact Fee Advisory Committee
- Staff support for the Zoning Workgroup
- Continue to maintain TCEQ mandated Backflow Program and Grease Trap Program
- Substandard building identification, notification, and mitigation or demolition of said structures, with a goal of 0 occupant displacement
- Continue jurisdictional oversight of Non-Point Source Pollution Ordinance within the City Limit and Extraterritorial jurisdiction; and continue partnership and communication with LCRA
- Continue consistent and quality regulation of Floodplain management to maintain the City's National Flood Insurance Program membership thereby guaranteeing affordable flood insurance for property owners
- Continue to strive and streamline Code Enforcement case closure rate and volume of compliance cases
- Continue to improve public relations in regard to Code Enforcement
- Continue stewardship of the direction provided in Comprehensive Plan by attempting to initiate the implementation processes of the Comprehensive Plan goals and objectives
- Support and facilitate any City annexation proceedings
- Maintain excellent employee safety practices by instituting best management practices, communication, and training.

Development Services Department

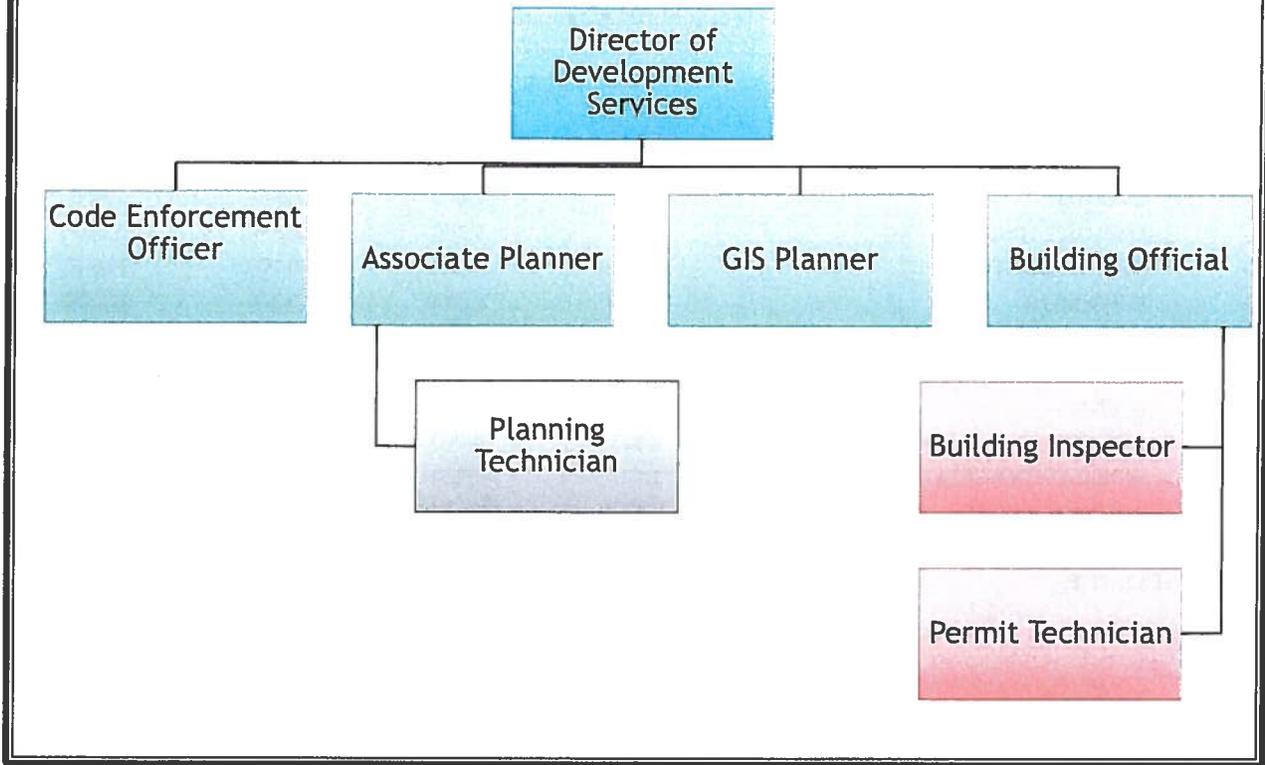
Performance Measures	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Projected FY 13-14
Planning cases resolved	25	36	42*	50*
Plats approved & recorded	16	19	20*	25*
Permits issued	529	605	1,100*(STRM)	1,000*
Inspections conducted	3025*	3460*	6,200*	6,800*
Code enforcement issues resolved	200+/-**	450+/-	1,000*	1,200*
Maps produced	700	600+/-	600*	800*
In-person customer queries resolved	1400	1,400*+/-	1,800*+/-	2,000*+/-
Telephonic queries resolved	10,000*+/-	10,000*+/-	10,500*+/-	11,500*+/-

*estimated number

** Low activity is due to Code Enforcement Officer vacant

STRM – Indicates a significant influx of permit activity due to April 2013 Hail Event

Development Services



Fund: General	11	12	13	14
Department: Development Services				
Director of Development Services	1	1	1	1
GIS/Planner	1	1	1	1
Building Official	1	1	1	1
Building Inspector	3	3	3	1
Code Compliance Inspector	1	2	2	1
Associate Planner	1	1	1	1
Planning Technician	1	1	1	1
Permit Technician	2	2	2	1
TOTALS	11	12	12	8

**Department Request Budget
01-General Fund**

	2011-2012	2012-2013	2012-2013	2013-2014
DEVELOPMENT SERVICES	ACTUAL	BUDGET	ESTIMATED	APPROVED
<u>PERSONNEL SERVICES</u>				
555-5100 SALARIES (EXEMPT)	164,486	184,650	187,100	193,700
555-5105 SALARIES (NON-EXEMPT)	170,744	198,200	181,500	187,200
555-5140 OVERTIME	1,313	2,000	2,000	2,000
555-5155 EMPLOYEE LONGEVITY PAY	4,862	3,100	3,204	3,600
555-5170 SOCIAL SECURITY	25,872	30,100	30,100	30,600
555-5175 RETIREMENT	17,907	21,700	19,300	20,100
555-5180 EMPLOYEE HEALTH/DENTAL	45,380	48,400	44,400	41,800
555-5181 DEPENDENT HEALTH/DENTAL	19,123	22,600	14,400	13,800
555-5182.01 LIFE/LTD	2,756	3,100	3,000	3,200
555-5183 HSA- EMPLOYER CONTRIBUTION	2,823	4,000	5,000	5,000
555-5190 WORKERS COMPENSATION	1,121	1,300	1,100	1,400
555-5193 AUTO ALLOWANCE	12,600	12,600	12,600	12,600
TOTAL PERSONNEL SERVICES	468,987	531,750	503,704	515,000
<u>SUPPLIES</u>				
555-5314 COMPUTER EQUIPMENT	5,749	6,000	6,000	6,000
555-5318 FURNITURE	0	1,000	1,000	1,000
555-5320 POSTAGE	3,501	2,500	1,800	1,800
555-5330 GAS, OIL, & NEW TIRES	1,256	1,200	1,900	2,000
555-5332 OFFICE SUPPLIES	4,373	5,000	6,000	6,000
555-5333 COMPUTER SUPPLIES/SOFTWARE	1,449	13,760	13,760	13,760
555-5334 COPIER SUPPLIES	1,295	500	500	500
555-5335 JANITORIAL SUPPLIES	497	700	900	1,000
555-5340 TRAINING SUPPLIES	8	250	250	250
555-5350 PRINTING	792	600	600	600
555-5355 PUBLICATIONS & BOOKS	804	1,200	1,200	1,200
555-5365 SAFETY CLOTHING & EQUIP.	290	300	300	300
555-5390 SMALL TOOLS & EQUIPMENT	503	500	800	800
555-5399 MISCELLANEOUS SUPPLIES	2,690	3,500	3,500	3,500
555-5399.01 MISCELLANEOUS SUPPLIES-FOOD	1,241	2,000	2,200	2,200
TOTAL SUPPLIES	24,448	39,010	40,710	40,910
<u>MAINTENANCE</u>				
555-5401 BUILDING MAINTENANCE	450	1,000	1,200	1,200
555-5403 COMPUTER MAINTENANCE	600	500	500	500
555-5406 SOFTWARE MAINTENANCE	0	3,100	3,100	3,100
555-5457 VEHICLE/EQUIP. MAINTENANCE	993	500	700	800
555-5469 SUBSTANDARD BLDG. DEMO.	110	1,000	0	1,000
555-5490 LOT MOWING	1,310	3,500	3,500	5,000
TOTAL MAINTENANCE	3,463	9,600	9,000	11,600

01-General Fund

		2011-2012	2012-2013	2012-2013	2013-2014
DEVELOPMENT SERVICES		ACTUAL	BUDGET	ESTIMATED	APPROVED
<u>SERVICES</u>					
555-5501	MEDICAL SERVICES	107	0	0	0
555-5501.01	BACKGROUND CHECKS	1	0	0	0
555-5520	PROFESSIONAL SERVICES	2,030	5,000	5,000	10,000
555-5526	CREDIT CARD FEES	619	400	500	500
555-5530	ADVERTISING & NOTICES	2,442	2,400	1,500	2,000
555-5540	TELEPHONE	4,818	3,500	2,200	3,500
555-5542.01	NATURAL GAS- FOURTH STREET	314	600	400	400
555-5545.02	ELECTRICITY- FOURTH STREET	3,895	4,500	5,000	5,000
555-5570	EQUIPMENT RENTAL	8,606	7,500	7,500	7,500
555-5580	INSURANCE - GENERAL LIABILI	411	500	423	500
555-5582	INSURANCE-ERRORS/OMISSIONS	706	850	521	850
555-5583	INSURANCE - VEHICLE LIABILI	295	375	292	375
555-5584	INSURANCE - VEHICLE APD	263	375	252	375
TOTAL SERVICES		24,507	26,000	23,588	31,000
<u>OTHER</u>					
555-5610	DUES	774	800	800	800
555-5625	BUSINESS EXPENSES	1,217	4,000	4,000	4,000
555-5626	PROFESSIONAL DEVELOPMENT	4,036	4,000	4,000	4,000
555-5665	MISCELLANEOUS EXPENSE	3,477	6,000	6,000	6,000
TOTAL OTHER		9,504	14,800	14,800	14,800
<u>CAPITAL</u>					
555-5809.01	GIS DATA ACQUISITION	5,550	0	0	0
TOTAL CAPITAL		5,550	0	0	0
TOTAL DEVELOPMENT SERVICES		536,459	621,160	591,802	613,310

General Fund

Street Department

Mission Statement

"We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

Description

The Street Department consists of a supervisor and eleven employees. Their responsibilities include, but not limited to, the maintenance of all city streets, the preparation for county paving, maintenance of street signs, mowing of right of ways and storm sewer maintenance. The street department's responsibilities also include the Annual residential spring cleanup where the community is able to dispose of their unwanted items. The preparation and cleanup for special events, such as the Drag Boat Races, Chili Cook Off, Market Days and other events within the community.

Goals and Objectives

- Support other departments
- Evaluate drainage system and repair as needed
- Make necessary repairs to streets and Right-Of-Ways
- Maintain Right-Of-Ways with regard to debris, grass and weeds

What We Accomplished in 2012-2013

- Reconstruction of Main Street from Yett to Buena Vista; and added curb/gutters and sidewalks
- Completed city wide clean-up
- Reconstructed Broadway from Avenue Q to bridge
- Reconstructed a portion of Amy Circle
- Reconstructed Main Street from Hwy 281 to 12th Street
- Reconstructed Broadway from Main to Hwy 281
- Completed seal coating on Avenue Q, Avenue R, and Avenue P
- Purchased new loader, blade, and water truck to assist with street maintenance

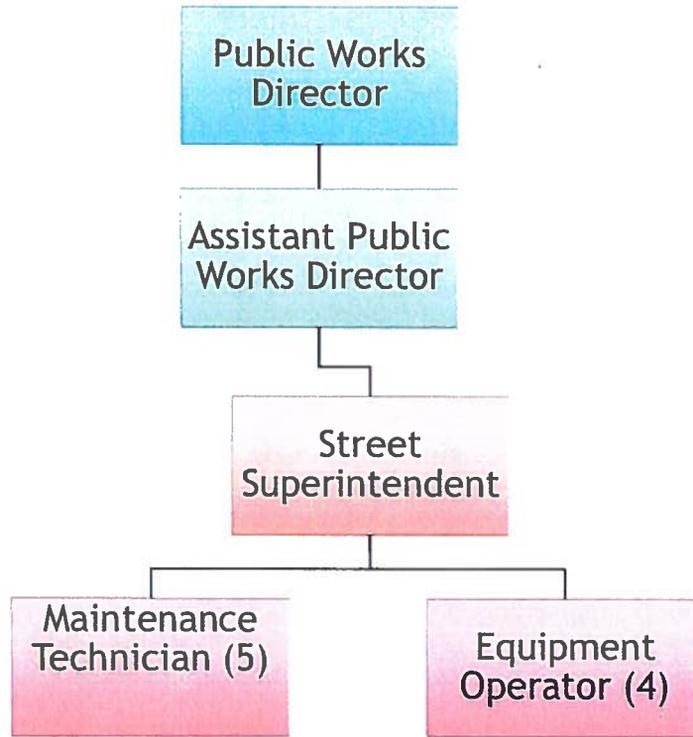
What We Plan to Accomplish in 2013-2014

- Continue seal coating program utilizing city staff and Burnet County
- Continue street sign change out
- Continue with the creek and drainage restoration program
- Reconstruct 7th Street from Main Street to Hwy 281
- Reconstruct Avenue N from Broadway to Hwy 1431; adding new curb/gutters and sidewalks

Street Department

Performance Measures	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Projected FY 13-14
New Roads (miles)	1.8	1.5	.5	.5
Seal Coated Roads (miles)	1.5	4.2	2	2
Crack Sealing (miles)	2	2.5	1	2
Street Sweeping (miles)	50	55	145	175
Patch Material (tons)	500	575	580	600
Replaced Street Sign	115	110	130	100
Hot Mix (tons)	500	1,210	1,250	750
Base Materials (tons)	2,500	3,500	3,000	1,500

Street Department



Fund: General Department: Street Department	11	12	13	14
Public Works Director	1	1	1	1
Street Superintendent	1	1	1	1
Equipment Operator	4	4	4	4
Public Works Clerk	1	1	1	0
Maintenance Technician	6	6	6	5
TOTALS	13	13	13	11

* Salary budgeted in Water Services

Department Request Budget

01-General Fund

		2011-2012	2012-2013	2012-2013	2013-2014
STREET DEPARTMENT		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
557-5100	SALARIES (EXEMPT)	104,877	107,900	107,900	111,700
557-5105	SALARIES (NON-EXEMPT)	328,606	352,800	332,500	351,600
557-5140	OVERTIME	4,272	5,000	5,000	5,000
557-5155	EMPLOYEE LONGEVITY PAY	21,598	23,500	23,416	24,900
557-5170	SOCIAL SECURITY	33,984	37,700	36,700	38,300
557-5175	RETIREMENT	23,696	27,500	24,500	25,600
557-5180	EMPLOYEE HEALTH/DENTAL	73,563	71,000	68,200	56,600
557-5181	DEPENDENT HEALTH/DENTAL	13,540	12,600	16,200	16,400
557-5182.01	LIFE/LTD	3,372	3,600	3,300	3,600
557-5190	WORKERS COMPENSATION	18,087	19,400	22,000	23,500
557-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
TOTAL PERSONNEL SERVICES		631,895	667,300	646,016	663,500
<u>SUPPLIES</u>					
557-5330	GAS, OIL, & NEW TIRES	43,546	40,000	48,500	45,000
557-5332	OFFICE SUPPLIES	89	500	500	400
557-5333	COMPUTER SUPPLIES/SOFTWARE	2,248	1,300	1,500	2,200
557-5335	JANITORIAL SUPPLIES	247	400	400	400
557-5343	GENERAL SUPPLIES	753	1,200	750	1,000
557-5360	UNIFORMS	2,039	3,400	3,323	3,400
557-5365	SAFETY CLOTHING & EQUIP.	1,545	3,000	4,000	3,000
557-5390	SMALL TOOLS & EQUIPMENT	3,380	3,000	3,000	3,000
557-5399	MISCELLANEOUS EXPENSE	121	50	0	0
TOTAL SUPPLIES		53,968	52,850	61,973	58,400
<u>MAINTENANCE</u>					
557-5406	SOFTWARE MAINTENANCE	1,146	1,000	1,000	1,000
557-5445	STREET SIGNS	4,401	5,500	10,000	5,500
557-5446	STREET MAINTENANCE	10,974	25,000	25,000	25,000
557-5457	VEHICLE/EQUIP. MAINTENANCE	28,601	29,000	30,000	30,000
TOTAL MAINTENANCE		45,122	60,500	66,000	61,500
<u>SERVICES</u>					
557-5501	MEDICAL SERVICES	448	0	112	100
557-5501.01	BACKGROUND CHECKS	0	150	0	150
557-5520	CITY CLEANUP EXPENSES	5,374	6,000	5,100	6,000
557-5520.01	PROFESSIONAL SERVICES	0	0	0	500
557-5530	ADVERTISING & NOTICES	1,303	300	356	500
557-5540	TELEPHONE/PAGER SERVICES	3,813	4,300	4,300	4,300
557-5545	ELECTRICITY - STREET LIGHTS	118,345	100,000	100,000	125,000
557-5560	PERSONNEL ADS	0	200	0	200
557-5570	RENTAL EQUIPMENT	5,367	5,000	8,500	8,000
557-5580	INSURANCE - GENERAL LIABILI	657	700	592	700

01-General Fund

		2011-2012	2012-2013	2012-2013	2013-2014
STREET DEPARTMENT		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES CONTINUED</u>					
557-5582	INSURANCE-ERRORS/OMISSIONS	1,038	1,200	736	1,200
557-5583	INSURANCE - VEHICLE LIABILI	2,612	2,650	2,578	2,600
557-5584	INSURANCE - VEHICLE APD	3,599	3,600	3,416	3,500
557-5585	MOBILE EQUIPMENT INSURANCE	2,442	2,600	2,816	2,850
TOTAL SERVICES		144,998	126,700	128,506	155,600
<u>OTHER</u>					
557-5610	DUES	111	125	61	125
557-5625	BUSINESS EXPENSE	84	0	0	100
557-5626	PROFESSIONAL DEVELOPMENT	611	500	1,100	1,200
TOTAL OTHER		806	625	1,161	1,425
<u>CAPITAL</u>					
557-5819	ROAD GRADER-LEASE	0	22,500	22,444	22,444
557-5819.01	FRONT END LOADER-LEASE	0	19,100	19,119	20,000
TOTAL CAPITAL		0	41,600	41,563	42,444
TOTAL STREET DEPARTMENT		876,789	949,575	945,219	982,869

General Fund

Parks and Recreation Department

Mission Statement

We pledge to provide those who live, work and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

Description

The Parks and Recreation Department maintains approximately 114 of 124 total acres of park and cemetery land in Marble Falls. Lakeside, Falls Creek, and Johnson Park are adjacent to one another and are very popular for family outings. These parks are also used for some of Marble Falls' largest special events like Mayfest and the Lakefest Drag Boat Races. The Parks and Recreation Department also partners with local leagues, organizations, and concessioners to provide recreational and educational opportunities for all ages.

The Parks and Recreation Department consists of a director, superintendent, administrative assistant, eight maintenance technicians, and summer pool staff. The full-time maintenance employees, through the Superintendent's guidance, maintain Johnson Park, Westside Park, Falls Creek Park, Lakeside Park, Villa Vista Park, Childers Park, Mormon Mill park site, the Green's Soccer Complex, Lakeside Pavilion, the City Cemetery, City Hall, Visitor Center, Main Street flower beds, and Lakeside Park Swimming Pool, as well as baseball fields and other locations across the City. The Administrative Assistant is also responsible for the administrative duties of the Public Works Department.

The summer seasonal staff includes the Aquatics Coordinator, lifeguards, and cashiers – supervised by the Aquatics Coordinator. The lifeguards maintain safety for the swimmers and other pool visitors; collect fees, and help maintain the pool area. The lifeguards also assist the Aquatics Coordinator with swimming lessons and swim team, and are also available for private pool parties. The pool is open daily while school is out for the summer; and on weekends in May and September.

The Parks and Recreation Department interfaces with the Parks and Recreation Commission which serves in an advisory capacity and makes recommendations to the City Council concerning the acquisition, maintenance, operation and use of parks and open spaces within the City.

Goals and Objectives

- Continue to ensure quality customer service by using the seven “Keys to Great Customer Service”
- Provide clean and well maintained parks and facilities
- Develop and open new parks, trails, and facilities
- Provide more recreational activities and opportunities
- Develop community partnerships to promote, enhance, and expand our park system and recreational programs

- Provide a safe, clean, and sanitary facility for swimming and private pool parties
- Provide trained personnel and safe facility for swimming lessons
- Maximize facility availability and operational efficiency

Accomplishments for 2012-2013

- Completed Phase 1 of the South Main (Purple Pipe) Project
 - Andrea's Pass
 - Johnson Park
 - Johnson Park Ball Field
 - Falls Creek Skate Park
 - Lakeside Park
- Made needed repairs and replace equipment to ensure facility availability and quality
 - Repainted the complete interior of the Lakeside Pavilion
 - Replaced front entrance doors to Lakeside Pavilion
 - Insulated rock wall by fireplace in Lakeside Pavilion
 - Completely renovated restrooms at VFW Ball Field
 - Painted the interior of the Westside Park Restrooms
- Provided a healthy and safe facilities
 - Rebuilt and installed chemical feed pumps for swimming pool
 - Installed security cameras at Westside Park and Lakeside Pavilion
 - Replaced 8 burned out lights at Johnson Park Ball Field
 - Repaired and repainted light poles at Lakeside Courts
- Provided trained personnel and a safe facility for aquatics activities
 - Hired and trained 10 lifeguards in basic lifeguarding and CPR
- Explored new recreational opportunities in the parks through park concessions
 - Renewed Park Concession Agreement with Weight Watchers North America for a one year term
 - Renewed Park Concession Agreement with Go Paddle Down for a one year term with an increase in City percentage

Planned Accomplishments for 2013-2014

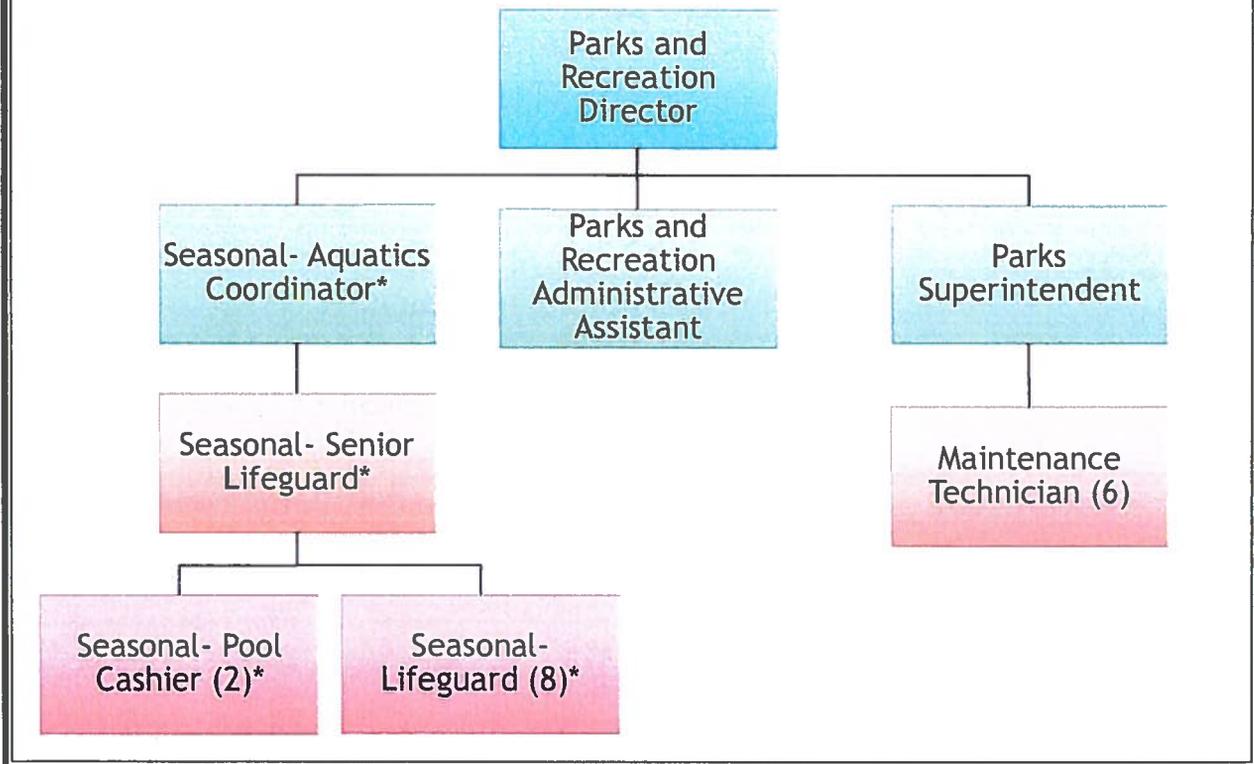
- Continue construction of hike and bike trail linking Johnson and Westside Parks to include curbing on existing trails
- Phase 2 of Purple Pipe
- Landscape Falls Creek Park
- Planning for Phase 2 of South Main Project
- Planning for Swimming Pool Project
- Planning for Soccer Field Project
- Maximize the facility availability and operational efficiency
- Make needed repairs and replace equipment to ensure facility availability and quality
 - Upgrade and replace A/V equipment at the Lakeside Pavilion
 - Replace HVAC ducting at the Lakeside Pavilion
 - Replace remainder of exterior doors at the Lakeside Pavilion

- Provide a healthy and safe facilities
 - Remove and trim hazard trees in the parks
- Provide trained personnel and a safe facility for aquatics activities
- Explore new recreational opportunities in the parks through park concessions

Parks and Recreation Department				
Performance Measures	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Projected FY 13-14
Park Reservations, number of rentals (ea.)	286	411	350	350
Lakeside Pavilion (days)	139	202	160	160
Pool Parties (ea.)	81	81	80	80
Swim Lessons/Team (ea.)*	90	72	75	75
Park/Cemetery Land maintained/total (acres)	113/123	114/124	114/124	114/124
Park Locations in City developed/total (ea.)	12/14	13/15	13/15	13/15

*Number of individual participants

Parks and Recreation Department



Fund: General				
Department: Parks and Recreation Dept.				
	11	12	13	14
Parks and Recreation Director	1	1	1	1
Parks Superintendent	1	1	1	1
Parks and Recreation Administrative Assistant	1	1	1	1
Maintenance Technician	8	8	8	6
TOTALS	11	11	11	9

* Seasonal positions are temporary and not included in Full Time Equivalent Chart

**Department Request Budget
Parks Department**

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>PERSONNEL SERVICES</u>					
565-5100	SALARIES (EXEMPT)	132,578	140,650	141,200	145,500
565-5105	SALARIES (NON-EXEMPT)	144,240	148,850	161,400	195,700
565-5135	SEASONAL & HOURLY EMPLOYEES	59,385	40,000	40,000	40,000
565-5140	OVERTIME	2,620	2,500	2,500	2,500
565-5142	ON CALL PAY	4,425	4,600	4,600	4,600
565-5155	EMPLOYEE LONGEVITY PAY	5,482	6,100	3,882	4,400
565-5170	SOCIAL SECURITY	26,207	27,050	27,700	30,600
565-5175	RETIREMENT	14,928	19,200	16,600	17,950
565-5180	EMPLOYEE HEALTH/DENTAL	43,283	44,100	38,600	43,200
565-5181	DEPENDENT HEALTH/DENTAL	1,749	2,100	2,100	5,400
565-5182.01	LIFE/LTD	2,249	2,600	2,600	2,600
565-5183	HSA- EMPLOYER CONTRIBUTION	4,013	4,000	5,000	5,000
565-5190	WORKERS COMPENSATION	11,034	12,000	6,600	10,100
565-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
TOTAL PERSONNEL SERVICES		458,493	460,050	459,082	513,850
<u>SUPPLIES</u>					
565-5320	POSTAGE	277	220	220	220
565-5330	GAS, OIL, & NEW TIRES	14,834	16,000	16,000	16,000
565-5332	OFFICE SUPPLIES	1,909	2,000	2,000	2,000
565-5333	COMPUTER SUPPLIES/SOFTWARE	4,223	4,000	4,000	2,000
565-5335	JANITORIAL SUPPLIES	5,986	5,000	5,000	6,000
565-5341	CHEMICALS	4,456	9,000	9,000	9,000
565-5343	GENERAL SUPPLIES	1,144	2,000	2,000	2,000
565-5355	PUBLICATIONS & BOOKS	0	0	90	100
565-5360	UNIFORMS	1,735	3,000	3,000	3,000
565-5365	SAFETY CLOTHING & EQUIP.	2,939	3,000	3,000	3,000
565-5390	SMALL TOOLS & EQUIPMENT	8,907	8,000	8,000	5,800
565-5399	MISCELLANEOUS SUPPLIES	1,982	3,000	3,000	3,000
TOTAL SUPPLIES		48,392	55,220	55,310	52,120
<u>MAINTENANCE</u>					
565-5401	PAVILION CLEANING EXPENSES	20,750	30,000	26,000	26,000
565-5406	SOFTWARE MAINTENANCE	599	500	600	600
565-5420.01	PAVILION MAINTENANCE	19,308	11,000	16,000	11,000
565-5420.02	GENERAL PARK MAINTENANCE	28,442	24,000	21,000	24,000
565-5420.03	GENERAL MAINT.- SKATE PARK	357	500	500	500
565-5420.04	SWIMMING POOL MAINTENANCE	9,101	12,000	11,000	11,000
565-5431	SPRINGBREAK PROGRAM	927	1,000	1,400	1,400
565-5457	VEHICLE/EQUIP. MAINTENANCE	12,830	8,000	8,000	8,000
TOTAL MAINTENANCE		92,314	87,000	84,500	82,500

Parks Department

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
565-5501	MEDICAL SERVICES	3,079	2,500	3,000	3,000
565-5501.01	BACKGROUND CHECKS	84	100	100	100
565-5520	PROFESSIONAL SERVICES	218	300	300	300
565-5526	CREDIT CARD FEES	1,000	650	650	650
565-5530	ADVERTISING & NOTICES	248	350	350	350
565-5540	TELEPHONE	5,450	5,000	5,000	5,000
565-5540.01	PAVILION ALARM PHONE LINES	0	250	250	250
565-5542	NATURAL GAS PAVILION	424	1,000	1,000	1,000
565-5545.01	ELECTRICITY	7,410	14,000	14,000	14,000
565-5545.02	ELECTRICITY - SOFTBALL LEAG	3,012	4,000	4,000	4,000
565-5545.03	ELECTRICITY - YOUTH BASEBAL	3,617	4,000	4,000	4,000
565-5545.04	ELECTRICITY - SOCCER FIELD	2,995	4,000	4,000	4,000
565-5545.05	ELECTRICITY - PAVILION	12,288	14,000	14,000	13,000
565-5545.08	ELECTRICITY - SKATE PARK	1,747	1,600	1,600	1,600
565-5545.09	ELECTRICITY-KAMPERS KORNER	445	350	350	350
565-5545.10	ELECTRICITY- WEST SIDE PARK	2,072	2,500	2,500	2,500
565-5575	STATE INSPECTION FEES	0	180	180	180
565-5580	INSURANCE GEN LIAB-SKATE PK	657	800	800	800
565-5582	INS.-ERRRS/OMMISS-KAMPERS K	831	1,000	1,000	1,000
565-5583	INSURANCE - VEHICLE LIABILI	965	1,100	1,100	1,100
565-5584	VEHICLE COMPREHENSIVE	804	920	920	920
565-5585	MOBILE EQUIPMENT INSURANCE	204	300	350	350
TOTAL SERVICES		47,550	58,900	59,450	58,450
<u>OTHER</u>					
565-5610	DUES	650	1,500	1,500	1,500
565-5625	BUSINESS EXPENSES	868	1,000	1,000	1,000
565-5626	PROFESSIONAL DEVELOPMENT	1,057	1,000	1,500	1,500
565-5628	PAVILION PAVERS	38	100	100	100
565-5667	EMPLOYEE RECOGNITION	1,664	1,200	1,200	1,200
TOTAL OTHER		4,277	4,800	5,300	5,300
<u>CAPITAL</u>					
565-5812.01	MACHINERY & EQUIPEMENT-OTHE	0	0	0	7,000
TOTAL CAPITAL		0	0	0	7,000
TOTAL PARKS AND RECREATION DEPT		651,026	665,970	663,642	719,220

Proprietary Fund

Proprietary Fund is used to account for those operations that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the cost of providing goods or services be financed or recovered primarily through user charges.

Water and Wastewater Fund: To account for providing water, sewer and refuse collection services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration operations, maintenance, financing, and related debt service and billing collections. All costs are financed through charges to customers with rates reviewed regularly and adjusted if necessary to ensure integrity of the fund.

CITY OF MARBLE FALLS
WATER & WASTEWATER FUND -02
BUDGET SUMMARY
FISCAL YEAR 2013-2014

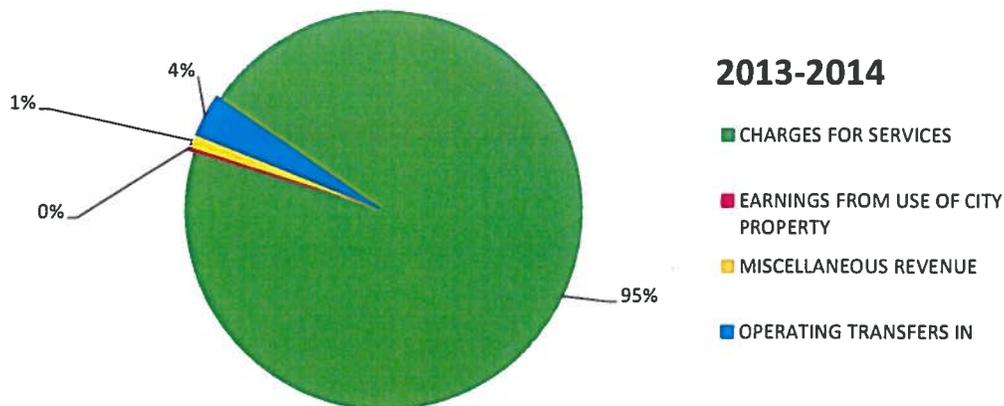
	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	210,150	-591,087	-591,087	-490,092
REVENUES:				
Operating Revenues	3,620,157	4,309,550	4,294,237	4,727,225
Operating Transfers In	250,000	250,000	250,000	95,000
Total Revenues	<u>3,870,157</u>	<u>4,559,550</u>	<u>4,544,237</u>	<u>4,822,225</u>
TOTAL FUNDS AVAILABLE	4,080,307	3,968,463	3,953,150	4,332,133
EXPENDITURES:				
Operating Expenditures	<u>4,671,394</u>	<u>4,496,509</u>	<u>4,443,242</u>	<u>4,811,013</u>
ENDING FUND BALANCE	<u>-591,087</u>	<u>-528,046</u>	<u>-490,092</u>	<u>-478,880</u>

Water and Wastewater Fund - 02

Revenues by Category

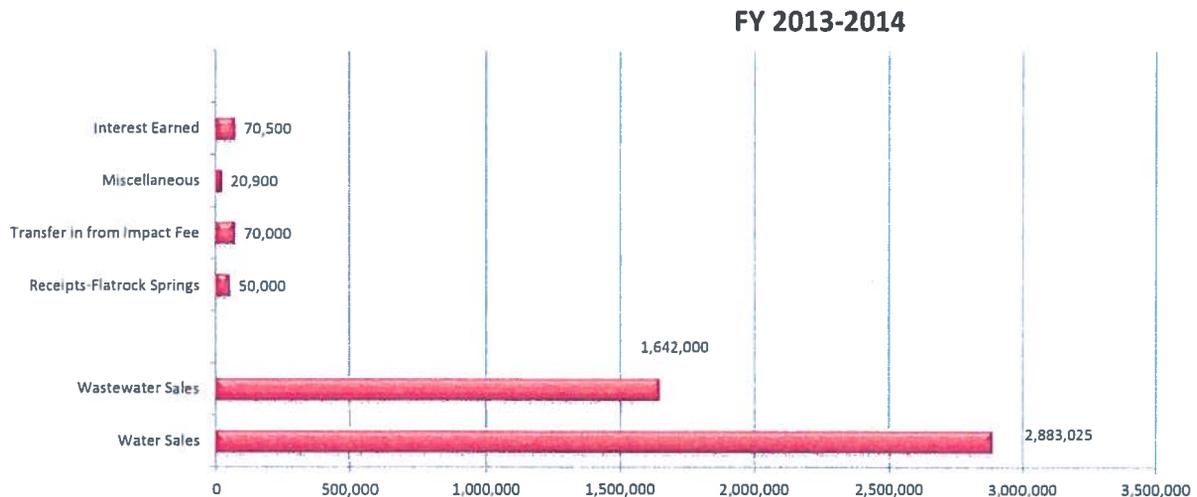
FY 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011-2012 ACTUAL	2012-2013 ADOPTED	2012-2013 ESTIMATED	2013-2014 ADOPTED
CHARGES FOR SERVICES					
460-4101	Water Penalties	26,634	34,000	30,000	34,000
460-4102	Water Extension Penalty	2,021	1,800	1,800	2,000
460-4300	Water Sales	2,078,067	2,515,000	2,515,000	2,825,025
460-4302	Water Taps	17,665	18,000	18,000	22,000
460-4305	Service Charges	6,816	7,000	7,000	7,000
462-4102	Wastewater Penalties	20,535	25,000	23,000	25,000
462-4301	Wastewater Sales	1,387,357	1,560,000	1,550,000	1,610,000
462-4303	Wastewater Taps	1,930	5,000	7,000	7,000
462-4305	Liquid Waste Permit Fee			200	300
462-4307	Liquid Waste Disposal Fee	0		20,000	60,000
462-4308	Private Effluent Disposal	0	500	2,500	500
	Subtotal	3,541,025	4,166,300	4,174,500	4,592,825
EARNINGS FROM USE OF CITY PROPERTY					
460-4500	Water Tower Lease	10,550	7,200	11,000	13,200
	Subtotal	10,550	7,200	11,000	13,200
MISCELLANEOUS REVENUE					
460-4306	Miscellaneous Revenue	810	700	700	700
460-4308	Conservation Kits Sales	15	50	0	0
460-4309	Over/Short Account	0	0	0	0
460-4314	Contrib from Developer	0	0	17,737	0
460-4504	Receipts- Flatrock Springs	0	0	50,000	50,000
460-4560	Bank Interest Earned	85	300	300	500
460-4564	Interest Earned on Invest.	0	0	0	0
	Subtotal	910	1,050	68,737	51,200
OPERATING TRANSFERS IN					
460-4800	Transer In	0	0		0
460-4895	Trsfr from Impact Fees	67,672	135,000	40,000	70,000
460-4899	Transfer In from EDC	250,000	250,000	250,000	95,000
	Subtotal	317,672	385,000	290,000	165,000
TOTAL		3,870,157	4,559,550	4,544,237	4,822,225



02-Water/Wastewater Revenues

		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
REVENUES					
460-4101	WATER PENALTIES	26,634	34,000	30,000	34,000
460-4102	WATER EXTENSION PENALTY	2,021	1,800	1,800	2,000
460-4300	WATER SALES	2,078,067	2,515,000	2,515,000	2,825,025
460-4302	WATER TAPS	17,665	18,000	18,000	22,000
460-4305	SERVICE CHARGES	6,816	7,000	7,000	7,000
460-4306	MISCELLANEOUS REVENUE	810	700	700	700
460-4308	CONSERVATION KITS SALES	15	50	0	0
460-4314	CONTRIB. FROM DEVELOPER	0	0	17,737	0
460-4500	WATER TOWER LEASE SPACE	10,550	7,200	11,000	13,200
460-4504	RECEIPTS - FLATROCK SPRINGS	0	0	50,000	50,000
460-4560	BANK INTEREST EARNED	85	300	300	500
460-4895	TRANSFER IN FROM IMPACT FEES	67,672	135,000	40,000	70,000
460-4899	TRANSFER IN-FROM EDC	250,000	250,000	250,000	95,000
462-4102	WASTEWATER PENALTIES	20,535	25,000	23,000	25,000
462-4301	WASTEWATER SALES	1,387,357	1,560,000	1,550,000	1,610,000
462-4303	WASTEWATER TAPS	1,930	5,000	7,000	7,000
462-4305	LIQUID WASTE PERMIT FEE	0	0	200	300
462-4307	LIQUID WASTE DISPOSAL FEE	0	0	20,000	60,000
462-4308	PRIVATE EFFLUENT DISPOSAL FEE	0	500	2,500	500
TOTAL REVENUES		3,870,157	4,559,550	4,544,237	4,822,225

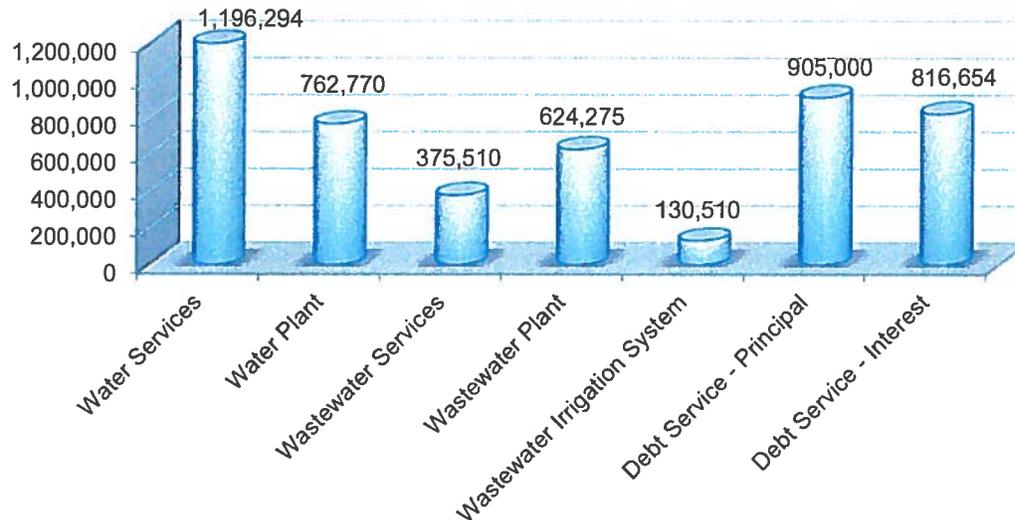


Water and Wastewater Disbursement Schedule

Fiscal Year 2013-2014

DEPARTMENT	2011-2012	2012-2013		2013-2014	PERCENT CHANGE
	ACTUAL	BUDGET	ESTIMATED	ADOPTED	
Water Services	1,370,061	1,243,270	1,268,473	1,196,294	-3.78%
Water Plant	782,743	789,245	763,825	762,770	-3.35%
Wastewater Services	270,462	290,390	264,823	375,510	29.31%
Wastewater Plant	590,141	632,925	577,492	624,275	-1.37%
Wastewater Irrigation System	96,128	129,165	127,115	130,510	1.04%
Debt Service - Principal	861,427	725,000	755,000	905,000	24.83%
Debt Service - Interest	700,432	686,514	686,514	816,654	18.96%
TOTAL	4,671,394	4,496,509	4,443,242	4,811,013	6.99%

The overall increase of 6.99% is primarily due to increases in the Wastewater Services, due to an increase in the Personnel Services and Maintenance. Three lift stations are in need of repairs. The Debt Service Principal and Interest have also increased due to new debt.

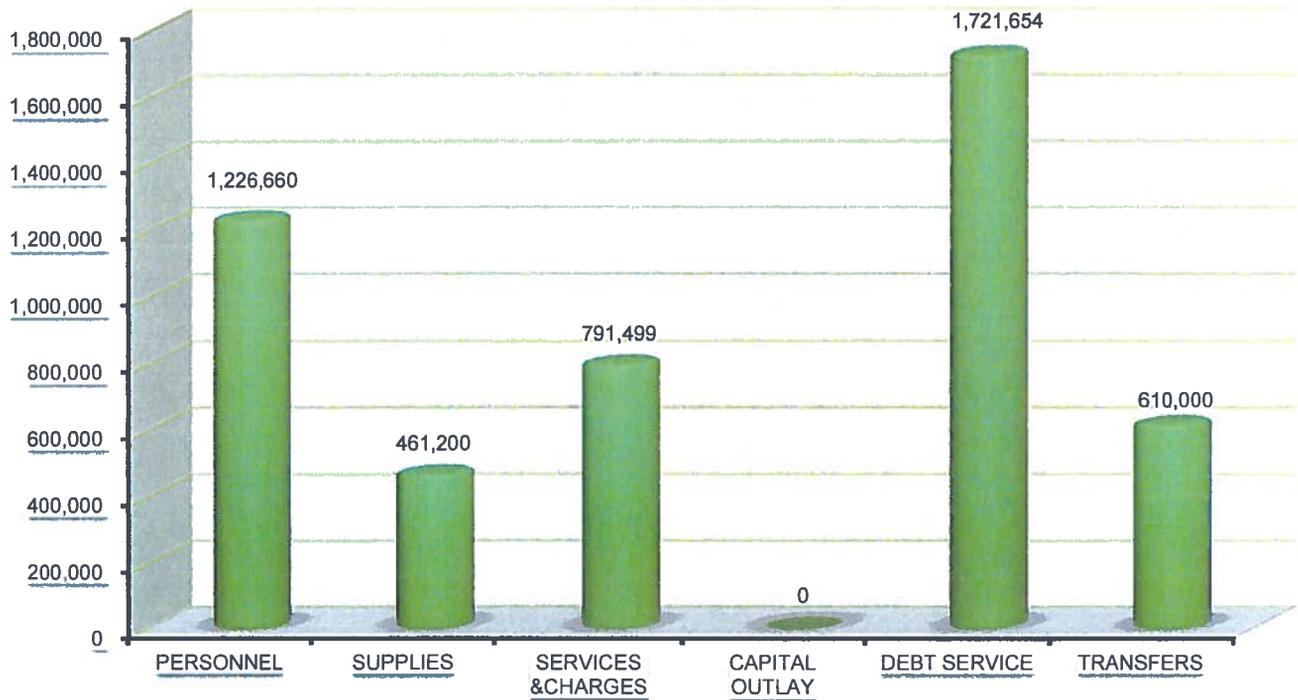


Expenditures by Category

Water and Wastewater Fund - 02

FY 2013-14

DEPARTMENT	PERSONNEL	SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS	TOTAL
Water Services	420,300	42,000	123,994	0	0	610,000	1,196,294
Water Plant	199,800	340,550	222,420	0	0	0	762,770
Wastewater Services	223,200	24,500	127,810	0	0	0	375,510
Wastewater Plant	323,600	46,050	254,625	0	0	0	624,275
Wastewater Irrigation Services	59,760	8,100	62,650	0	0	0	130,510
Debt Service - Principal	0	0	0	0	905,000	0	905,000
Debt Service - Interest	0	0	0	0	816,654	0	816,654
TOTAL	1,226,660	461,200	791,499	0	1,721,654	610,000	4,811,013



Water/Wastewater Fund

Wastewater Services Department

Mission Statement

"We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

Description

The Wastewater Department consists of supervisor and three employees. The duties of the department are line extensions, flushing, line repairs, installation of taps, and other maintenance required.

Goals and Objectives

- Operate and maintain the collection system in a safe, efficient and healthy manner
- Protect the health and safety of the community and environment
- To provide trained personnel who respond to calls 24 hours a day

What we accomplished in 2012-2013

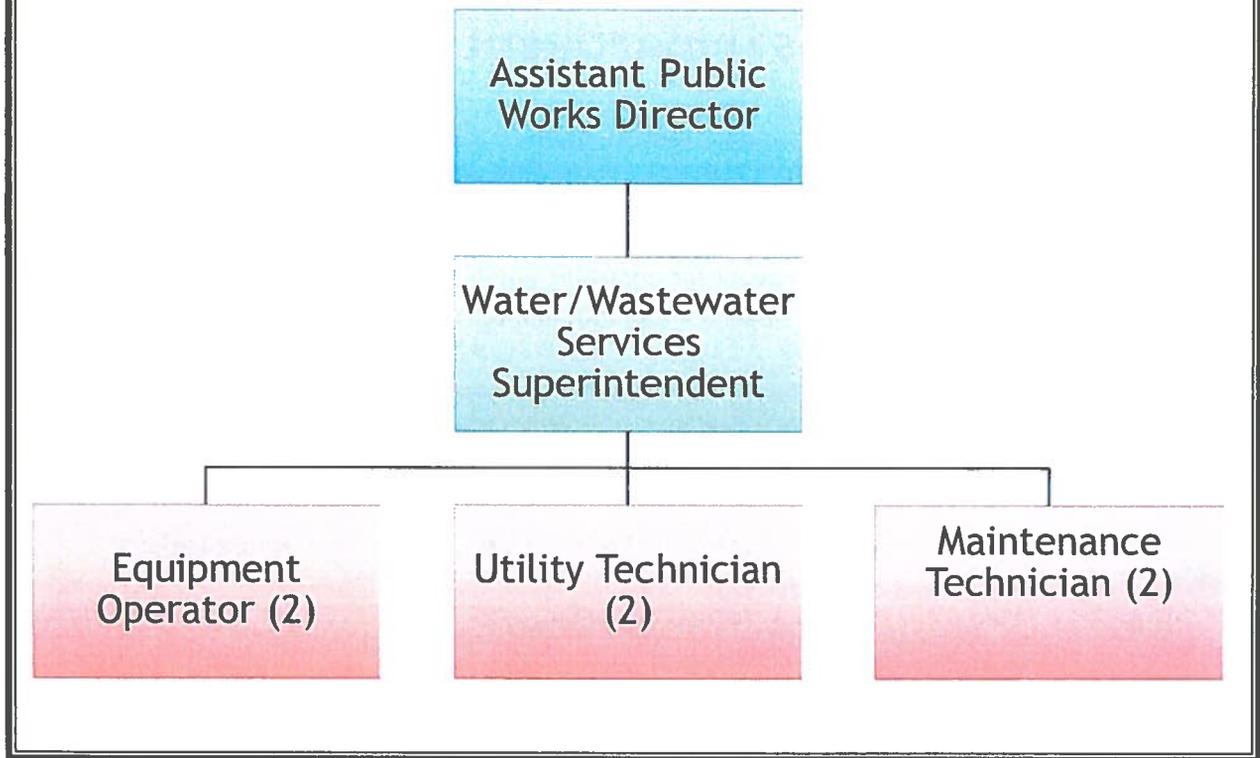
- Upgraded the Woodland Park lift station, to allow for the addition of the Arbor House Facility Replace.
- Inspected and cleaned approximately 8,000 feet of sanitary sewer mains
- Replaced numerous sewer taps within the system
- Replaced check valves at the La Ventana lift station.
- Completed the lift station and installed approximately 15000' of pipe, which will serve the area from hwy 71 and the new Scott & White clinic, future hospital and other developments.

What we plan to accomplish in 2013-2014

- Continue to raise and repair manholes
- Continue to identify and make necessary repairs to the sewer lines within the city
- Continue the scheduled program for our sewer maintenance by cleaning the lines regularly
- Continue camera inspection of our sewer system to identify problem areas and make necessary repairs
- Continue installing wastewater taps as permitted or required
- Need to upgrade three lift stations, the two lift stations in gateway and the lift station at the water plant

Wastewater Services				
Performance Measures	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Projected FY 13-14
Wastewater Taps Installed	15	10	6	7
Mains Cleaned/ Sewer Stoppage	100	99	92	120
Line Locates, Spotted and Marked	150	226	214	200
Camera Inspections	25	18	16	25

Water Services



Fund: Water/Wastewater Fund Department: Water Services	11	12	13	14
Assistant Public Works Director	1	1	1	1
Equipment Operator	2	2	2	2
Maintenance Technician	4	4	4	2
Utility Technician	1	2	2	2
Utility Clerk*	1	1	1	1
TOTALS	10	10	10	8

* Water/Wastewater Services Superintendent salary is budgeted from Water/Wastewater Services.

* Utility Clerk is in the Finance Department

02-Water/Wastewater

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
WATER SERVICES					
<u>PERSONNEL SERVICES</u>					
560-5100	SALARIES (EXEMPT)	64,645	69,950	55,600	67,500
560-5105	SALARIES (NON-EXEMPT)	186,703	202,550	202,000	208,700
560-5140	OVERTIME	17,200	18,500	18,500	18,500
560-5142	ON CALL PAY	2,775	4,500	4,500	4,500
560-5155	EMPLOYEE LONGEVITY PAY	10,991	12,100	12,036	13,100
560-5170	SOCIAL SECURITY	20,964	24,100	22,900	23,900
560-5175	RETIREMENT	14,776	17,100	14,800	15,600
560-5180	EMPLOYEE HEALTH/DENTAL	40,523	41,500	40,400	40,400
560-5181	DEPENDENT HEALTH/DENTAL	14,062	14,400	17,900	17,100
560-5182.01	LIFE/LTD	2,454	3,000	2,100	0
560-5183	HSA- EMPLOYER CONTRIBUTION	2,040	2,000	2,000	2,000
560-5185	UNEMPLOYMENT BENEFITS	590	0	0	0
560-5190	WORKERS COMPENSATION	7,821	8,400	8,750	9,000
560-5193	AUTO ALLOWANCE	6,252	2,300	2,300	0
TOTAL PERSONNEL SERVICES		391,796	420,400	403,786	420,300
<u>SUPPLIES</u>					
560-5320	POSTAGE	3,858	6,000	4,008	6,000
560-5330	GAS, OIL, & NEW TIRES	22,294	23,000	23,000	23,000
560-5332	OFFICE SUPPLIES	354	450	450	450
560-5333	COMPUTER SUPPLIES/SOFTWARE	1,224	600	600	600
560-5335.01	JANITORIAL SUPPLIES	270	300	300	300
560-5341	CHEMICALS	0	500	200	500
560-5343	GENERAL SUPPLIES	688	750	450	750
560-5350	PRINTING	0	100	100	100
560-5360	UNIFORMS	1,422	2,800	2,000	2,800
560-5365	SAFETY CLOTHING & EQUIP.	1,382	2,500	2,500	2,500
560-5390	SMALL TOOLS & EQUIPMENT	1,688	5,400	5,500	5,000
TOTAL SUPPLIES		33,180	42,400	39,108	42,000
<u>MAINTENANCE</u>					
560-5401	BUILDING MAINTENANCE	3,414	2,000	1,000	2,000
560-5406	SOFTWARE MAINTENANCE	153	750	750	750
560-5450	MAINTENANCE OF SYSTEM	43,467	30,000	30,000	40,000
560-5451	LINE EXTENSIONS & UPGRADES	0	40,000	30,000	40,000
560-5457	VEHICLE/EQUIP. MAINTENANCE	9,661	9,000	12,000	9,000
TOTAL MAINTENANCE		56,695	81,750	73,750	91,750

02-Water/Wastewater

		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
<u>SERVICES</u>					
560-5501	MEDICAL SERVICES	391	150	150	150
560-5501.01	BACKGROUND CHECKS	1	0	0	0
560-5512	AUDIT SERVICES	3,750	3,750	3,750	3,750
560-5520	PROFESSIONAL SERVICES	2,185	0	0	0
560-5526	CREDIT CARD FEES	16,438	12,500	15,000	15,000
560-5527	BANK FEES	62	120	94	94
560-5530	ADVERTISING & NOTICES	44	0	56	50
560-5540	TELEPHONE/PAGER SERVICES	2,714	2,000	2,200	2,200
560-5542	NATURAL GAS	132	0	0	0
560-5545	ELECTRICITY	2,834	4,800	500	500
560-5570	RENTAL EQUIPMENT	1,263	2,000	1,000	2,000
560-5580	INSURANCE - GENERAL LIABILI	986	1,200	1,015	1,200
560-5582	INSURANCE-ERRORS/OMISSIONS	1,661	1,800	1,104	1,200
560-5583	INSURANCE - VEHICLE LIABILI	1,342	1,400	1,033	1,150
560-5584	INSURANCE - VEHICLE APD	1,285	1,300	982	1,050
560-5585	MOBILE EQUIPMENT INSURANCE	957	1,000	1,061	1,100
TOTAL SERVICES		36,045	32,020	27,945	29,444
<u>OTHER</u>					
560-5610	DUES	111	300	300	300
560-5626	PROFESSIONAL DEVELOPMENT	2,268	2,500	3,000	2,500
560-5640	BAD DEBT EXPENSES	-34	0	-20	0
TOTAL OTHER		2,345	2,800	3,280	2,800
<u>CAPITAL</u>					
560-5810	VEHICLE	0	33,900	33,917	0
560-5819	SKID STEER	0	0	56,687	0
TOTAL CAPITAL		0	33,900	90,604	0
<u>TRANSFERS</u>					
560-6101	TRANSFER TO GEN. FUND	850,000	630,000	630,000	600,000
560-6108	TRANSFER TO EQUIP REPLACE FUND	0	0	0	10,000
TOTAL TRANSFERS		850,000	630,000	630,000	610,000
TOTAL WATER SERVICES		1,370,061	1,243,270	1,268,473	1,196,294

Water/Wastewater Fund

Water Plant

Description

The Water Plant staff consists of a superintendent and three T.C.E.Q. certified surface water treatment operators. Daily operations include maintaining lab operations and analysis for process control; maintaining all mechanical components, chemical dosage, and recording all required data for reporting to state and government agencies.

Goals and Objectives

- Provide a safe, odorless, palatable and continuous water supply for the public
- Respond to customer complaints in a courteous and professional manner
- Continue to enhance the appearance of all the plant facilities
- Continue to improve, upgrade, replace and modernize the existing equipment
- Provide support for the other departments
- Comply with all State, City and Government regulations
- Submit all required documentation to the regulating authorities
- Record and maintain all daily, weekly, monthly, and quarterly water analysis and lab results

Performance Goals Accomplished in 2012-2013

- Purchased new back-up gear boxes for clarifier rake and mixing unit per T.C.E.Q. mandate
- Began Phase 1 of the Water Plant upgrade
- New stainless steel sweeps on the rakes in clarifier as per Phase I upgrade per T.C.E.Q. mandate
- Replaced UPS battery backup units for SCADA and installed surge protection
- Operator performed in house inspections on all storage tanks
- Maintained and repaired all maintenance discrepancies' the T.C.E.Q. field investigator noted no area of concerns or violations in water quality from T.C.E.Q.

Performance Goals Expected in 2013-2014

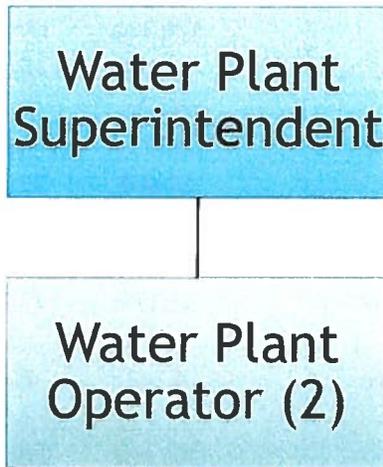
"Honor our mission statement and implement our core values"

- Complete Phase 1 of the Water Plant upgrade
- Continue to provide our public safe drinking water
- Continue to work with other departments as a team to provide a better service to the public
- Provide professionalism, by training so we can stay informed on the ever changing rules and regulations in our field as water operators
- Continue to upgrade and enhance the appearance of all the plant facilities
- Keep an open door policy and provide our customers with tours of the water plant upon their request
- Take pride in working together to solve problems and showing respect to fellow workers and the public
- Complete Phase II engineering and begin Phase II construction for the upgrade

Water Plant

Performance Measures	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Projected FY 13-14
Purchased Raw Water (M.G.)	515.239	599.785	600	600
Treated Water (M.G.)	495.091	597.560	550	625
Daily Average Production (M.G.)	1.6	1.6	1.8	1.8
Yearly Average Of Water Analysis Performed Daily	11,210	11,500	11,500	11,500
Monthly Water Analysis Performed (L.C.R.A. Lab)	120	120	120	120
Bi-Monthly Water Analysis Performed (L.C.R.A. Lab)	130	130	156	156
Monthly Water Analysis Performed (T.D.H. Lab)	48	48	0	0
Lead and Copper Testing Every Three Years (T.D.H. Lab)	20	20	20	20
Quarterly Water Analysis Performed (T.C.E.Q. Contract Lab)	120	120	120	120
Total Combined Water Analysis Performed	11,648	11,938	11,916	11,916
Peak Day Water Demands (M.G.)	2.4	2.8	2.9	2.8
Number of water quality violations due to treatment upsets	0	0	0	0
Number of positive total coliform findings	1	0	0	0

Water Plant



Fund: Water/Wastewater Fund Department: Water Plant	11	12	13	14
Water Plant Superintendent	1	1	1	1
Water Plant Operator	3	3	3	2
TOTALS	4	4	4	3

02-Water/Wastewater

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
WATER PLANT					
<u>PERSONNEL SERVICES</u>					
561-5105	SALARIES (NON-EXEMPT)	126,251	135,820	135,100	123,600
561-5140	OVERTIME	16,471	16,000	20,000	16,000
561-5142	ON CALL PAY	4,575	4,500	4,500	4,500
561-5155	EMPLOYEE LONGEVITY PAY	3,871	4,200	4,251	5,000
561-5170	SOCIAL SECURITY	10,860	12,330	12,600	11,600
561-5175	RETIREMENT	7,672	8,820	8,200	7,400
561-5180	EMPLOYEE HEALTH/DENTAL	19,260	19,400	18,600	15,300
561-5181	DEPENDENT HEALTH/DENTAL	12,170	12,300	9,500	9,800
561-5182.01	LIFE/LTD	1,035	1,300	1,100	1,300
561-5190	WORKERS COMPENSATION	4,142	4,700	4,900	5,300
TOTAL PERSONNEL SERVICES		206,307	219,370	218,751	199,800
<u>SUPPLIES</u>					
561-5330	GAS, OIL, & NEW TIRES	5,250	3,000	3,000	3,000
561-5332	OFFICE SUPPLIES	44	200	300	200
561-5333	COMPUTER SUPPLIES/SOFTWARE	212	100	200	200
561-5335	JANITORIAL SUPPLIES	0	100	100	100
561-5341	CHEMICALS	149,687	135,000	135,000	135,000
561-5343	GENERAL SUPPLIES	76	300	200	250
561-5348	L.C.R.A./RAW WATER	197,090	196,200	186,979	200,000
561-5360	UNIFORMS	810	950	610	800
561-5365	SAFETY CLOTHING & EQUIP.	0	500	300	500
561-5390	SMALL TOOLS & EQUIPMENT	0	1,000	500	500
TOTAL SUPPLIES		353,169	337,350	327,189	340,550
<u>MAINTENANCE</u>					
561-5457	VEHICLE/EQUIP. MAINTENANCE	591	1,500	2,500	1,500
561-5470	WATER PLANT MAINTENANCE	68,342	80,000	65,000	70,000
TOTAL MAINTENANCE		68,933	81,500	67,500	71,500
<u>SERVICES</u>					
561-5501	MEDICAL SERVICES	0	0	0	50
561-5530	ADVERTISING & NOTICES	0	0	200	200
561-5540	TELEPHONE/PAGER SERVICES	3,318	3,500	3,500	3,500
561-5545.01	ELECTRICITY- EDC PUMP STATI	1,289	500	1,400	1,400
561-5545.02	ELECTRICITY - WT PLANT W-1	55,787	55,000	55,000	55,000
561-5545.03	ELECTRICITY - RAW WATER W-2	24,681	25,000	24,000	24,000
561-5545.04	ELECTRICITY - HYDRO W-3	32,835	30,000	30,000	30,000
561-5545.05	ELEC - MORMON MILL GR.ST.W-	273	0	113	0
561-5545.06	ELEC - MORMON MILL ELV STG	982	750	750	750

02-Water/Wastewater

		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
<u>SERVICES CONTINUED</u>					
561-5545.07	ELECTRICITY - GATEWAY W-6	5,024	5,000	5,000	5,000
561-5545.08	ELECTRICITY - OTHER	2,709	3,000	2,800	2,800
561-5545.10	ELEC- BUS. PARK PUMP STATIO	43	100	100	100
561-5545.11	ELEC.- HAMILTON CREEK CR342	400	300	600	600
561-5545.12	ELEC.- HAMILTON CREEK CR 343	298	300	400	400
561-5575	STATE INSPECTION FEES	6,884	7,500	7,095	7,100
561-5580	INSURANCE - GENERAL LIABILI	616	700	592	700
561-5581	INSURANCE-REAL/PERSONAL PRO	5,590	5,600	5,870	6,000
561-5582	INSURANCE-ERRORS/OMISSIONS	1,038	1,200	736	900
561-5583	INSURANCE - VEHICLE LIABILI	469	500	292	400
561-5584	INSURANCE - VEHICLE APD	342	350	218	300
561-5585	MOBILE EQUIPMENT INSURANCE	17	25	19	20
561-5599.01	LABORATORY FEES WATER	7,259	7,000	7,200	7,200
TOTAL SERVICES		149,854	146,325	145,885	146,420
<u>OTHER</u>					
561-5610	DUES	0	200	200	200
561-5626	PROFESSIONAL DEVELOPMENT	1,683	1,000	1,000	1,000
561-5630	E.P.A. CONSUMER REPORTS	2,797	3,500	3,300	3,300
TOTAL OTHER		4,480	4,700	4,500	4,500
TOTAL WATER PLANT		782,743	789,245	763,825	762,770

Water/Wastewater Fund

Wastewater Services Department

Mission Statement

"We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

Description

The Wastewater Department consists of supervisor and three employees. The duties of the department are line extensions, flushing, line repairs, installation of taps, and other maintenance required.

Goals and Objectives

- Operate and maintain the collection system in a safe, efficient and healthy manner
- Protect the health and safety of the community and environment
- To provide trained personnel who respond to calls 24 hours a day

What we accomplished in 2012-2013

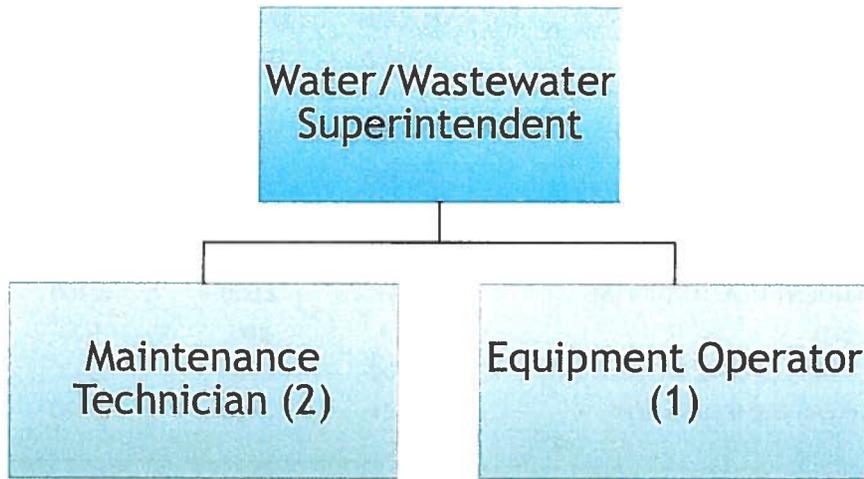
- Upgraded the Woodland Park lift station, to allow for the addition of the Arbor House Facility Replace.
- Inspected and cleaned approximately 8,000 feet of sanitary sewer mains
- Replaced numerous sewer taps within the system
- Replaced check valves at the La Ventana lift station.
- Completed the lift station and installed approximately 15000' of pipe, which will serve the area from hwy 71 and the new Scott & White clinic, future hospital and other developments.

What we plan to accomplish in 2013-2014

- Continue to raise and repair manholes
- Continue to identify and make necessary repairs to the sewer lines within the city
- Continue the scheduled program for our sewer maintenance by cleaning the lines regularly
- Continue camera inspection of our sewer system to identify problem areas and make necessary repairs
- Continue installing wastewater taps as permitted or required
- Need to upgrade three lift stations, the two lift stations in gateway and the lift station at the water plant

Wastewater Services				
Performance Measures	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Projected FY 13-14
Wastewater Taps Installed	15	10	6	7
Mains Cleaned/ Sewer Stoppage	100	99	92	120
Line Locates, Spotted and Marked	150	226	214	200
Camera Inspections	25	18	16	25

Wastewater Services



Fund: Water/Wastewater Fund Department: Wastewater Services	11	12	13	14
Wastewater Services Superintendent	1	1	1	1
Equipment Operator	1	1	1	1
Maintenance Technician	2	2	2	2
TOTALS	4	4	4	4

02-Water/Wastewater

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
WASTEWATER SERVICES					
<u>PERSONNEL SERVICES</u>					
562-5105	SALARIES (NON-EXEMPT)	114,695	120,400	119,400	150,400
562-5140	OVERTIME	12,603	10,000	6,000	10,000
562-5142	ON CALL PAY	1,800	1,800	1,400	1,800
562-5155	EMPLOYEE LONGEVITY PAY	6,988	8,200	7,513	8,100
562-5170	SOCIAL SECURITY	10,565	11,100	10,300	13,200
562-5175	RETIREMENT	7,276	7,930	6,600	8,600
562-5180	EMPLOYEE HEALTH/DENTAL	19,119	19,200	15,250	20,300
562-5181	DEPENDENT HEALTH/DENTAL	356	2,000	2,200	5,700
562-5182.01	LIFE/LTD	569	300	900	1,000
562-5183	HSA - EMPLOYER CONTRIBUTION	1,000	1,000	1,000	1,000
562-5190	WORKERS COMPENSATION	2,124	2,400	2,720	3,100
TOTAL PERSONNEL SERVICES		177,095	184,330	173,283	223,200
<u>SUPPLIES</u>					
562-5314	COMPUTER EQUIPMENT	0	0	0	1,000
562-5320	POSTAGE	0	4,000	4,000	4,000
562-5330	GAS, OIL, & NEW TIRES	5,738	8,000	5,500	8,000
562-5332	OFFICE SUPPLIES	278	300	450	450
562-5333	COMPUTER SUPPLIES/SOFTWARE	898	1,000	650	1,000
562-5335	JANITORIAL SUPPLIES	443	400	450	450
562-5341	CHEMICALS	2,321	3,000	2,000	3,000
562-5343	GENERAL SUPPLIES	467	500	400	400
562-5360	UNIFORMS	802	1,100	1,500	1,500
562-5365	SAFETY CLOTHING & EQUIP.	1,821	2,000	2,050	2,100
562-5390	SMALL TOOLS & EQUIPMENT	456	2,000	2,500	2,500
562-5399	MISCELLANEOUS SUPPLIES	0	100	13	100
TOTAL SUPPLIES		13,224	22,400	19,513	24,500
<u>MAINTENANCE</u>					
562-5401	BUILDING MAINTENANCE	3,393	1,000	1,000	1,000
562-5406	SOFTWARE MAINTENANCE	78	500	300	300
562-5450	MAINTENANCE OF SYSTEM	26,290	25,000	20,000	30,000
562-5451	LINE EXTENSION & UPGRADES	2,972	10,000	10,000	50,000
562-5452	LINE REPLACEMENT	9,798	10,000	10,000	10,000
562-5457	VEHICLE/EQUIP. MAINTENANCE	9,952	10,000	5,000	10,000
TOTAL MAINTENANCE		52,483	56,500	46,300	101,300
<u>SERVICES</u>					
562-5501	MEDICAL SERVICES	107	200	200	200
562-5515	SURVEYING SERVICES	0	500	0	500
562-5520	PROFESSIONAL SERVICES	2,990	1,500	500	500
562-5530	ADVERTISING & NOTICES	91	300	56	200

02-Water/Wastewater

		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
<u>SERVICES CONTINUED</u>					
562-5540	TELEPHONE/PAGER SERVICES	2,033	2,200	2,200	2,200
562-5545	ELECTRICITY-HIGHLAND OAKS L	2,067	2,000	2,000	2,000
562-5545.01	ELECTRIC - WOODLAND LIFT S	0	300	300	300
562-5545.02	ELECTRICITY - LIFT ST S-2	4,921	4,500	4,500	4,500
562-5545.03	ELECTRICITY - LIFT ST S-3	832	1,000	800	1,000
562-5545.04	ELECTRICITY - LIFT ST S-4	861	750	750	750
562-5545.07	ELECTRICITY - LIFT ST S-7	455	0	500	500
562-5545.08	ELECTRICITY - PUMP #1 GATEW	502	500	500	500
562-5545.09	ELECTRICITY - PUMP #2 GATEW	1,994	1,500	1,500	1,500
562-5545.10	ELECTRICITY LIFT STA. M.MI	1,253	1,400	1,300	1,400
562-5545.11	ELECTRICITY- M.M. & BOULDER	580	600	600	600
562-5545.12	ELECTRIC - LIFT STA @281 BRI	1,489	1,200	1,200	1,200
562-5545.13	ELECT W. SIDE PK LIFT STATI	1,722	600	1,200	1,200
562-5570	RENTAL EQUIPMENT	551	1,000	1,000	1,000
562-5580	INSURANCE - GENERAL LIABILI	288	350	296	350
562-5582	INSURANCE-ERRORS/OMISSIONS	432	450	276	300
562-5583	INSURANCE - VEHICLE LIABLI	603	600	595	600
562-5584	INSURANCE - VEHICLE APD	872	900	836	900
562-5585	MOBILE EQUIPMENT INSURANCE	916	1,000	908	1,000
TOTAL SERVICES		25,559	23,350	22,017	23,200
<u>OTHER</u>					
562-5610	DUES	0	600	600	600
562-5625	BUSINESS EXPENSE	0	250	150	250
562-5626	PROFESSIONAL DEVELOPMENT	2,141	3,000	3,000	2,500
562-5640	BAD DEBT EXPENSES	-40	-40	-40	-40
TOTAL OTHER		2,101	3,810	3,710	3,310
TOTAL WASTEWATER SERVICES		270,462	290,390	264,823	375,510

Water/Wastewater Fund

Wastewater Plant

Mission Statement

"We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

Description

This Wastewater Treatment Plant consists of a supervisor and five certified operators. This department manages the cleanup of wastewater received from the business and housing community for further distribution to the Irrigation Farm.

Goals and Objectives

- To provide a quality effluent for irrigation of Coastal Grass at the Irrigation Farm and provide quality water to the Parks for irrigation to the parks and recreation fields
- To maintain proper operation and maintenance of equipment at the Wastewater Plant
- To keep solids at a manageable level in the plant
- To meet or exceed parameters set forth by permit with the Texas Commission on Environmental Quality

What we accomplished in 2012-2013

- Completed construction for the Wastewater Plant upgrade
- Continue to produce the best possible effluent by complying with state regulations. Learn the new process of Type 1 water to meet those perimeters set forth by the State
- Continue to maintain grounds and buildings so that the appearance is acceptable to the surrounding areas of the plant
- Began taking liquid sludge from septic haulers. Implemented a liquid sludge program by accepting waste from septic haulers

What We Plan to Accomplish in 2013-2014

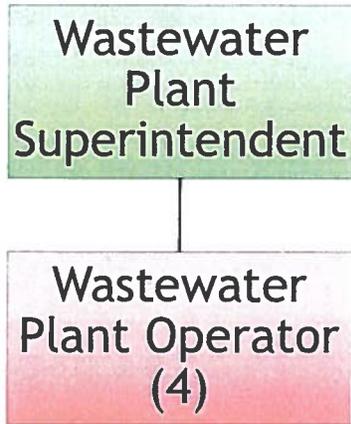
- Continue to produce the best possible effluent by complying with state regulations. Learn the new process of Type 1 water to meet those perimeters set forth by the State
- Continue to learn, train and upgrade operator licenses with the T.C.E.Q.
- Continue to maintain grounds and buildings so that the appearance is acceptable to the surrounding areas of the plant

Did You Know?

- The City treats and irrigates on average 250 million gallons of wastewater annually.

Wastewater Plant				
Performance Measures	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Projected FY 13-14
Wastewater Treated (M.G.)	273	266	285	275
Bio-Solids Produced (Cu. Yds.)	1875	1965	2000	2200

Wastewater Plant



Fund: Water/Wastewater Fund Department: Wastewater Plant	11	12	13	14
Wastewater Plant Superintendent	1	1	1	1
Wastewater Plant Operator	5	4	4	4
TOTALS	6	5	5	5

02-Water/Wastewater

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
WASTEWATER PLANT					
<u>PERSONNEL SERVICES</u>					
563-5105	SALARIES (NON-EXEMPT)	206,578	217,850	217,850	228,950
563-5140	OVERTIME	9,597	6,000	6,000	6,000
563-5155	EMPLOYEE LONGEVITY PAY	10,781	11,900	11,460	12,600
563-5170	SOCIAL SECURITY	16,232	18,200	18,200	18,950
563-5175	RETIREMENT	11,615	12,800	11,700	12,400
563-5180	EMPLOYEE HEALTH/DENTAL	30,735	31,300	30,200	25,200
563-5181	DEPENDENT HEALTH/DENTAL	11,491	11,500	10,500	10,500
563-5182.01	LIFE/LTD	1,693	1,700	1,850	2,000
563-5183	HAS- EMPLOYER CONTRIBUTION	2,000	2,000	2,000	2,000
563-5190	WORKERS COMPENSATION	3,682	4,300	4,700	5,000
TOTAL PERSONNEL SERVICES		304,404	317,550	314,460	323,600
<u>SUPPLIES</u>					
563-5330	GAS, OIL, & NEW TIRES	5,969	4,000	3,000	4,000
563-5332	OFFICE SUPPLIES	532	500	1,000	1,000
563-5333	COMPUTER SUPPLIES/SOFTWARE	733	300	300	300
563-5335	JANITORIAL SUPPLIES	528	600	1,000	1,000
563-5341	CHEMICALS	37,273	40,000	35,000	35,000
563-5343	GENERAL SUPPLIES	1,283	1,500	1,000	1,500
563-5360	UNIFORMS	0	1,500	948	1,500
563-5365	SAFETY CLOTHING & EQUIP.	1,420	1,500	750	1,500
563-5390	SMALL TOOLS & EQUIPMENT	108	250	250	250
TOTAL SUPPLIES		47,846	50,150	43,248	46,050
<u>MAINTENANCE</u>					
563-5403	COMPUTER MAINTENANCE	75	0	0	0
563-5406	SOFTWARE MAINTENANCE	0	150	0	0
563-5457	VEHICLE/EQUIP. MAINTENANCE	2,250	3,000	3,500	3,000
563-5475	LAB EQUIPMENT MAINTENANCE	253	500	800	800
563-5479	WASTEWATER PLANT MAINTEN.	44,358	45,000	40,000	45,000
563-5480	COMPOST SLUDGE PROCESSING	69,902	90,000	70,000	80,000
TOTAL MAINTENANCE		116,838	138,650	114,300	128,800
<u>SERVICES</u>					
563-5501	MEDICAL SERVICES	0	200	0	200
563-5540	TELEPHONE/PAGER SERVICES	1,506	1,500	1,500	1,500
563-5545.01	ELECTRICITY - WW PLANT S-1A	55,929	50,000	45,000	50,000
563-5545.02	ELECTRICITY - WW PLANT S-1	35,568	45,000	35,000	45,000
563-5570	RENTAL EQUIPMENT	3,672	3,000	3,000	3,000
563-5575	STATE INSPECTION FEES	1,350	1,500	1,250	1,500
563-5580	INSURANCE - GENERAL LIABILI	452	500	423	500

02-Water/Wastewater

		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
<u>SERVICES CONTINUED</u>					
563-5581	INSURANCE-REAL/PERSONAL PRO	4,165	4,500	4,358	4,500
563-5582	INSURANCE-ERRORS/OMISSIONS	706	850	521	750
563-5583	INSURANCE - VEHICLE LIABILI	148	400	464	500
563-5584	INSURANCE - VEHICLE APD	131	300	328	350
563-5585	MOBILE EQUIPMENT INSURANCE	55	75	60	75
563-5599	LABORATORY FEES/WASTEWT	15,148	15,000	11,600	15,000
TOTAL SERVICES		118,830	122,825	103,504	122,875
<u>OTHER</u>					
563-5610	DUES	497	750	380	750
563-5626	PROFESSIONAL DEVELOPMENT	1,726	3,000	1,600	2,200
TOTAL OTHER		2,223	3,750	1,980	2,950
TOTAL WASTEWATER PLANT		590,141	632,925	620,740	624,275

Water/Wastewater Fund

Irrigation System

Mission Statement

"We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

Description

The effluent from the Wastewater Treatment Plant is reused to irrigate Coastal Bermuda at the Irrigation Farm. The Irrigation Farm is managed by one plant operator.

Goals and Objectives

- To provide irrigation to our parks
- To provide irrigation to 234 acres for coastal hay production
- To maintain the ponds, not to exceed the capacity (66.6million gallons)
- To continue to meet or exceed TCEQ requirements

What we accomplished in 2012-2013

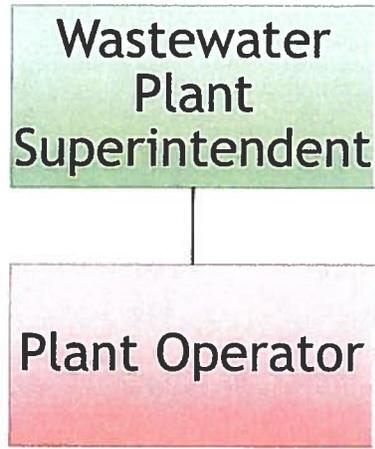
- Production of more than 430 tons of coastal hay
- Irrigation of more than 280 million gallons of reused water from the Wastewater Plant
- Started to replacement of side-roll movers at the Irrigation Farm. This process will take several years.
- With the completion of the Waste Water Plant upgrade, we began irrigation of Johnson Park with Type 1 Water

What we plan to accomplished in 2013-2014

- Continue to provide reuse water for the production of coastal hay
- Continue to upgrade side-roll movers
- Continue to provide reusable water to the park system and the soccer fields

Irrigation System				
Performance Measures	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Projected FY 13-14
Hay Harvesting (Tons)	666	716	712	432
Gallons of water irrigated (M.G.)	215	206	235	280

Water/Wastewater Irrigation System



Fund: Water/Wastewater Fund Department: W/WW Irrigation System	11	12	13	14
Wastewater Plant Superintendent*	0	0	0	0
Plant Operator	1	1	1	1
TOTALS	1	1	1	1

* Wastewater Plant Superintendent salary is budgeted in Wastewater Plant

02-Water/Wastewater

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
WWW IRRIGATION SYSTEM					
<u>PERSONNEL SERVICES</u>					
564-5105	SALARIES (NON-EXEMPT)	39,683	41,450	41,600	42,900
564-5140	OVERTIME	163	750	1,500	1,500
564-5155	EMPLOYEE LONGEVITY PAY	1,514	1,620	1,641	2,000
564-5170	SOCIAL SECURITY	3,149	3,320	3,600	3,600
564-5175	RETIREMENT	2,116	2,460	2,300	2,300
564-5180	EMPLOYEE HEALTH/DENTAL	5,336	5,475	5,200	5,100
564-5182.01	LIFE/LTD	317	340	340	360
564-5183	HAS- EMPLOYER CONTRIBUTION	1,000	1,000	1,000	1,000
564-5190	WORKERS COMPENSATION	636	700	950	1,000
TOTAL PERSONNEL SERVICES		53,914	57,115	58,131	59,760
<u>SUPPLIES</u>					
564-5330	GAS, OIL, & NEW TIRES	52	1,500	1,500	1,500
564-5341	CHEMICALS	472	900	900	900
564-5343	GENERAL SUPPLIES	0	50	0	50
564-5349	IRRIGATION/SEEDING EXPENSE	0	5,000	0	5,000
564-5360	UNIFORMS	0	250	210	250
564-5365	SAFETY CLOTHING & EQUIP.	459	200	200	200
564-5390	SMALL TOOLS & EQUIPMENT	0	200	200	200
TOTAL SUPPLIES		983	8,100	3,010	8,100
<u>MAINTENANCE</u>					
564-5450	MAINTENANCE OF SYSTEM	18,475	26,000	31,000	28,000
564-5453	MAINTENANCE OF ROADS	0	1,000	1,000	1,000
564-5457	VEHICLE/EQUIP. MAINTENANCE	334	2,000	2,000	1,500
TOTAL MAINTENANCE		18,809	29,000	34,000	30,500
<u>SERVICES</u>					
564-5545	ELECTRICITY	21,728	28,000	25,000	25,000
564-5575	STATE INSPECTION FEES	0	200	200	200
564-5580	INSURANCE - GENERAL LIABILI	185	225	190	200
564-5582	INSURANCE-ERRORS/OMISSIONS	187	225	138	150
564-5583	INSURANCE - VEHICLE LIABILI	0	0	146	150
564-5584	VEHICLE COMPREHENSIVE	0	0	125	125
564-5599	LABORATORY FEES - IRRIGATIO	0	6,000	6,000	6,000
TOTAL SERVICES		22,100	34,650	31,799	31,825

02-Water/Wastewater

		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
<u>OTHER</u>					
564-5610	DUES	166	150	0	150
564-5626	PROFESSIONAL DEVELOPMENT	156	150	175	175
TOTAL OTHER		322	300	175	325
TOTAL WWW IRRIGATION SYSTEM		96,128	129,165	127,115	130,510

Water/Wastewater Fund Debt Service

The Water/Wastewater's portion of debt service is located within this department.
Principal and Interest are itemized by category and type of indebtedness.

02-Water/Wastewater

		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
DEBT SVCE-PRINCIPAL					
<u>DEBT SERVICE</u>					
570-5901.01	PRIN-REV/ REFUND BONDS, S20	241,427	215,000	215,000	210,000
570-5901.08	PRINCIPAL-C.O.SERIES 2005-T	130,000	135,000	135,000	140,000
570-5901.09	PRINCIPAL-TAX NOTE/SERIES20	30,000	0	0	0
570-5901.10	PRIN. - CO'S SERIES 2007	390,000	375,000	375,000	415,000
570-5901.11	PRIN- TAX NOTE 2007	40,000	0	0	0
570-5901.12	PRIN- CO SERIES 2011	30,000	0	30,000	30,000
570-5901.13	PRIN- CO SERIES 2013	0	0	0	110,000
TOTAL DEBT SERVICE PRINCIPAL		861,427	725,000	755,000	905,000
DEBT SVCE-INTEREST					
<u>DEBT SERVICE</u>					
571-5902.01	INT-REV & REFUND BONDS, S20	24,823	31,868	31,868	27,405
571-5902.08	INT - C.O. SERIES 2005 - TW	73,390	69,678	69,678	65,656
571-5902.09	INT - TAX NOTE, SERIES 2005	561	0	0	0
571-5902.10	INT. - C.O. SERIES 2007	580,035	564,735	564,735	548,936
571-5902.11	INT - TAX NOTES 2007	1,612	0	0	0
571-5902.12	INT.- CO SERIES 2011	20,011	20,233	20,233	19,632
571-5902.13	INT.- CO SERIES 2013	0	0	0	155,025
TOTAL DEBT SERVICE INTEREST		700,432	686,514	686,514	816,654
TOTAL DEBT SERVICE		1,561,859	1,411,514	1,441,514	1,721,654



Debt Service Fund

Description

Debt Service Fund has been established to receive funds from a tax levy and other sources for the accumulation of funds to meet the annual principal and interest requirements on the outstanding general obligation debt of the City.

Debt Policy

The City of Marble Falls' debt management policy is to maintain the city's ability to incur present and future debt at the most beneficial interest rates in amounts needed for financing the approved Capital Improvements Program without adversely affecting the city's ability to finance essential city services.

Policy Statements

- A ten year Capital Improvements Program will be developed and updated annually along with corresponding anticipated funding sources.
- Capital projects financed through the issuance of bonded debt will be financed for a period not to exceed the useful life of the project.
- Efforts will be made to maintain or improve the city's bond rating. Effective communication will continue with bond rating agencies concerning Marble Falls' overall financial condition.

Legal Debt Margin

The state of Texas limits the maximum debt service to \$2.50 for \$100 assessed valuation. The Texas Attorney General has adopted an administrative policy that prohibits the issuance of debt that would result in a total debt service tax rate that exceeds \$1.50 of the allowable \$2.50. The City of Marble Falls follows these guidelines for debt limitation. The City Charter of Marble Falls requires a public hearing before the issuance of any debt.

Fiscal Year	Assessed Valuation	Over 65 Freeze Levy	Legal Annual Maximum	Expended Debt Service
2009	\$596,081,363		\$8,941,220	\$2,857,287
2010	\$638,075,046		\$9,571,125	\$2,879,708
2011	\$572,437,375	\$247,847	\$8,834,408	\$2,827,726
2012	\$577,490,755	\$305,156	\$8,967,517	\$3,085,001
2013	\$575,499,669	\$319,898	\$8,952,393	\$3,186,003

CITY OF MARBLE FALLS
DEBT SERVICE FUND - 04
BUDGET SUMMARY
FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	36,372	(22,862)	(22,862)	1,232
REVENUES:				
Operating Revenues	2,897,954	3,119,086	3,196,347	3,294,915
Operating Transfers In	94,519	0	0	0
Total Revenues	<u>2,992,473</u>	<u>3,119,086</u>	<u>3,196,347</u>	<u>3,294,915</u>
TOTAL FUNDS AVAILABLE	3,028,845	3,096,224	3,173,485	3,296,147
EXPENDITURES:				
Operating Expenditures	<u>3,051,707</u>	<u>3,189,603</u>	<u>3,172,253</u>	<u>2,964,694</u>
ENDING FUND BALANCE	<u>(22,862)</u>	<u>(93,379)</u>	<u>1,232</u>	<u>331,453</u>

04 -Debt Service Fund

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
REVENUES					
4001	CURRENT PROPERTY TAXES	2,813,125	2,890,000	2,950,000	3,000,000
4002	DELINQUENT PROPERTY TAXES	39,068	42,000	42,000	42,000
4003	PENALTY & INTEREST-TAXES	35,938	30,000	35,000	35,000
4560	INTEREST EARNED	200	300	250	300
4564	INT EARNED ON INVESTMENTS	2	0	0	0
4569	ACCRUED INT-REFUND SER 2011	9,621	0	0	0
4570	ACCRUED INT-REFUND SER 2013	0	0	12,311	0
4904	TRANSFER FROM GENERAL FUND	0	0	0	65,000
4907	TRANSFER FROM HOTEL/MOTEL	94,519	156,786	156,786	152,615
TOTAL REVENUES		2,992,473	3,119,086	3,196,347	3,294,915
EXPENDITURES					
SERVICES					
504-5527	BANK FEES	14	100	50	0
TOTAL SERVICES		14	100	50	0
DEBT SERVICE					
504-5980	BOND AGENT FEES	3,900	3,500	3,500	3,900
TOTAL DEBT SERVICE		3,900	3,500	3,500	3,900
DEBT SERVICE - PRINCIPAL					
505-5901.06	PRIN-CERT OF OBLIG S2003	200,000	210,000	240,000	0
505-5901.09	PRIN - TAX NOTES SERIES 200	40,000	0	0	0
505-5901.10	PRIN - TAX NOTES SERIES 200	60,000	65,000	65,000	0
505-5901.11	PRIN - C.O. SERIES 2006	115,000	120,000	120,000	125,000
505-5901.12	PRIN - C.O. SERIES 2007	285,000	330,000	330,000	340,000
505-5901.13	PRIN - TAX NOTE 2007	80,000	85,000	85,000	90,000
505-5901.14	PRIN-BANK QUALIF SERIES 200	125,000	135,000	135,000	175,000
505-5901.15	PRIN- C.O. SERIES 2004	190,000	200,000	200,000	210,000
505-5901.16	PRIN- TAX NOTES 2009	55,000	55,000	55,000	0
505-5901.17	PRIN-REF. SER. 2010	230,000	230,000	230,000	225,000
505-5901.18	PRIN - SERIES 2010	205,000	230,000	230,000	160,000
505-5901.19	PRIN. SERIES 2011	85,000	205,000	205,000	205,000
505-5901.20	PRIN. REF SERIES 2012	0	0	0	230,000
TOTAL DEBT SERVICE - PRINCIPAL		1,670,000	1,865,000	1,895,000	1,760,000
DEBT SERVICE - INTEREST					
506-5902.06	INT-CERT OF OBLIG S2003	123,320	114,745	72,150	0
506-5902.09	INT-TAX NOTES SERIES 2005	748	0	0	0
506-5902.10	INT - TAX NOTES SERIES 2006	3,865	1,332	1,332	0
506-5902.11	INTEREST - C.O. SERIES 2006	58,119	53,125	53,125	47,919
506-5902.12	INT. - C.O., SERIES 2007	302,603	290,303	290,303	276,902
506-5902.13	INT-TAX NOTES 2007	10,277	7,053	7,053	3,628
506-5902.14	INT-BANK QUALIF SERIES 2008	373,130	367,280	367,280	360,305
506-5902.15	INT- C.O. SERIES 2004	165,105	156,330	151,625	4,725
506-5902.16	INT-TAX NOTES 2009	2,406	825	825	0
506-5902.17	INT-REF SERIES 2010	20,265	15,205	15,205	9,635
506-5902.18	INT-SERIES 2010	244,338	241,075	241,075	237,750
506-5902.19	INT-SERIES 2011	73,617	73,730	73,730	69,630
506-5902.20	INT-REF SERIES 2012	0	0	0	60,376
506-5902.21	INT-REF SERIES 2013	0	0	0	129,924
TOTAL DEBT SERVICE - INTEREST		1,377,793	1,321,003	1,273,703	1,200,794
TOTAL EXPENDITURES		3,051,707	3,189,603	3,172,253	2,964,694

General Obligation Debt Service Requirements

As of September 30, 2013

Fiscal Year	Principal	Interest	Total
2014	1,710,000	1,168,570	2,878,570
2015	1,765,000	1,075,238	2,840,238
2016	1,775,000	1,019,977	2,794,977
2017	1,835,000	963,290	2,798,290
2018	1,905,000	902,534	2,807,534
2019	1,965,000	838,266	2,803,266
2020	1,900,000	772,352	2,672,352
2021	1,960,000	702,603	2,662,603
2022	2,035,000	628,331	2,663,331
2023	2,125,000	548,264	2,673,264
2024	1,905,000	466,439	2,371,439
2025	1,990,000	383,750	2,373,750
2026	2,080,000	295,355	2,375,355
2027	1,820,000	208,522	2,028,522
2028	1,280,000	139,010	1,419,010
2029	595,000	99,228	694,228
2030	620,000	75,100	695,100
2031	645,000	46,850	691,850
2032	620,000	15,500	635,500
TOTAL	30,530,000	10,349,179	40,879,179

Summary of Outstanding Debt As of September 30, 2013

<u>Issue</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Principal Amount Outstanding</u>
Certificate of Obligations, Series 2004	Constructing, purchasing, and equipping utility system	4.75%	410,000	02/01/2013	02/01/2014	410,000
Certificate of Obligations, Series 2005	Utility	2.25%	2,950,000	02/01/2005	02/01/2025	1,995,000
Certificate of Obligations, Series 2006	Parks, Streets	4.25%	1,900,000	09/01/2006	02/01/2021	1,190,000
Certificate of Obligations, Series 2007	Streets, Drainage, Public Works, Parks, Water & Sewer	4.00%	21,780,000	07/01/2007	02/01/2030	18,260,000
Tax Notes, Series 2007	Equipment, Vehicles	4.03%	750,000	10/15/2007	05/01/2014	90,000
Bank Qualified Bond Issue, Series 2008	Public Safety Facility, Police Vehicles, Street Sweeper, Water & Sewer Improvements, Fire Station Construction & Equip., Communications Equip	4.50%	9,950,000	09/01/2008	02/01/2028	8,335,000
General Obligation Refunding, Series 2010	Renovate library, Parks, Streets, Drainage, Fire Station Facilities, Right of Way Purchase, Supplies/Machinery related to above items	2.36%	1,130,000	06/01/2010	02/01/2015	445,000
Certificate of Obligations, Series 2010	Streets, Water & Sewer Utility System, Acquisition of Park Land	3.09%	7,000,000	10/01/2010	09/30/2032	6,520,000
Certificate of Obligations, Series 2011	Streets, Drainage, Water system and Water Plant expansion, Parks Improvements, Construction of Visitor's Center	2.54%	3,715,000	08/15/2011	02/01/2031	3,365,000

Summary of Outstanding Debt As of September 30, 2013

<u>Issue</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Principal Amount Outstanding</u>
General Obligation Refunding Bonds, Series 2011	Enlarging, Acquiring, Improving, Equipping, Purchasing, Constructing Combined Utility System	2.10%	1,625,000	12/01/2011	02/01/2020	1,410,000
Sales Tax Revenue Refunding Bonds, Series 2012	Purchase and remodel of building at 1707 Colt Circle.	2.72%	1,790,000	09/01/2012	08/01/2018	1,505,000
General Obligation Refunding, Series 2012	Streets, Drainage, Fire Department	2.400%	2,605,000	08/01/2012	02/01/2023	2,575,000
General Obligation Refunding, Series 2013	Constructing, purchasing, and equipping utility system	2.80%	3,295,000	04/02/2013	02/01/2026	3,295,000
TOTAL GENERAL OBLIGATION DEBT			<u>49,585,000</u>			<u>46,100,000</u>

Special Revenue Funds

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. Special Revenue Funds include:

Hotel/Motel Tax Fund -to account for receipt and allocation of the City's hotel/motel occupancy tax. Use of this tax is limited by law to the promotion of tourism. The hotel occupancy tax rate for the City's hotels is 7%.

Cemetery Fund - to account for the proceeds from the sale of burial plots and columbarium niches at the City owned and operated cemetery. Revenues are used for the ongoing maintenance and operations of the cemetery.

Police Forfeiture - to account for cash assets seized, or the proceeds from the sale of other assets seized, as a result of drug related law enforcement activities. By law, these funds must be used for future illegal drug enforcement activity. These funds fall under the State statutes.

Economic Development Corporation - to account for the use of 4B sales tax revenues that must be used in compliance with statutory restrictions set forth by the state legislature.

La Ventana PID – to account for La Ventana public improvement district funds.

Impact Fee - Impact Fee Fund – to account for all funds related to the water and sewer impact fees.

CDBG Grant Fund – to account for the financing sources and expenditures related to sewer improvements under the Community Development Block Grant.

Police Federal Forfeiture – to account for cash assets seized, or the proceeds from the sale of other assets seized, as a result of drug related law enforcement activities. By law, these funds must be used for future illegal drug enforcement activity. These funds fall under Federal Statutes.

Equipment Replacement Fund – to account for the financial sources from the General Fund and the Water/ Wastewater Fund in setting aside funds for the purchases of capital equipment for all City departments.

CITY OF MARBLE FALLS
SPECIAL REVENUE FUNDS
BUDGET SUMMARY
FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	1,707,609	2,018,619	2,018,619	1,972,328
REVENUES:				
Hotel/Motel Tax	380,038	415,000	415,100	450,100
Cemetery Fund	14,794	2,000	2,874	2,500
Police Forfeiture	6,917	150	606	75
Economic Development Corp.	1,635,549	1,707,501	1,755,608	1,655,431
La Ventana PID	42,491	41,000	39,000	43,000
Impact Fee Fund	67,672	165,000	75,000	70,000
CBDG Grant Fund	0	0	0	330,000
Police Federal Forfeiture Fund	222	250	77	50
Equipment Replacement Fund	0	0	0	25,000
TOTAL REVENUES	2,147,683	2,330,901	2,288,265	2,576,156
TOTAL FUNDS AVAILABLE	3,855,292	4,349,520	4,306,884	4,548,484
EXPENDITURES:				
Hotel/Motel Tax	495,054	472,536	572,696	484,315
Cemetery Fund	10,511	10,250	9,875	10,375
Police Forfeiture	23,155	24,100	24,446	5,000
Economic Development Corp.	1,173,253	1,619,585	1,619,358	1,542,971
La Ventana PID	37,587	2,700	32,600	2,500
Impact Fee Fund	67,672	165,000	75,000	70,000
CBDG Grant Fund	0	0	0	280,250
Police Federal Forfeiture Fund	29,441	20,106	25	35,000
Equipment Replacement Fund	0	0	0	0
TOTAL EXPENDITURES	1,836,673	2,314,277	2,334,000	2,430,411
ENDING FUND BALANCE	2,018,619	2,035,243	1,972,884	2,118,073

CITY OF MARBLE FALLS
HOTEL MOTEL TAX FUND - 03
BUDGET SUMMARY
FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	359,963	244,947	244,947	87,351
REVENUES:				
Operating Revenues	380,038	415,000	415,100	450,100
Operating Transfers In	0	0	0	0
Total Revenues	<u>380,038</u>	<u>415,000</u>	<u>415,100</u>	<u>450,100</u>
TOTAL FUNDS AVAILABLE	740,001	659,947	660,047	537,451
EXPENDITURES:				
Operating Expenditures	<u>495,054</u>	<u>472,536</u>	<u>572,696</u>	<u>484,315</u>
ENDING FUND BALANCE	<u>244,947</u>	<u>187,411</u>	<u>87,351</u>	<u>53,136</u>

03 -Hotel/Motel Fund

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
REVENUES					
470-4013	HOTEL/MOTEL TAX	379,936	415,000	415,000	450,000
470-4564	INVESTMENT INTEREST EARNED	102	0	100	100
TOTAL REVENUES		380,038	415,000	415,100	450,100
EXPENDITURES					
<u>SERVICES</u>					
570-5520	PROF. SERVICES	14,905	0	5,000	0
570-5530	COLLECTIVE ADVERTISING POOL	144,255	175,000	175,000	180,000
570-5595	TRANSF.TO CHAMBER OF COM.	118,500	124,500	124,500	135,000
TOTAL SERVICES		277,660	299,500	304,500	315,000
<u>LOCAL ASSISTANCE- ARTS & EVENTS</u>					
570-5756	HIGHLAND LAKES CHILI POD	1,000	0	0	0
570-5757	HIGHLAND LAKES ART GUILD	750	1,500	1,500	1,500
570-5765	FALLS ON THE COLORADO MUSEU	6,375	0	0	5,200
570-5765.10	HARMONY SCHOOL OF CREATIVE	1,500	1,500	1,500	1,000
570-5765.12	MF TRIATHLON	7,500	0	0	0
570-5765.16	DESTINATION LAKES AND HILLS	2,000	0	0	0
570-5765.17	MARBLE FALLS SOAPBOX DERBY	2,500	1,250	1,250	5,000
570-5765.18	BASS CHAMPS	7,500	5,000	5,000	0
570-5765.19	MFHS BASS TOURNAMENT	0	7,000	7,000	0
570-5765.19	TRAVERSE TRAIL RUNNING	0	0	0	4,000
TOTAL LOCAL ASSISTANCE		29,125	16,250	16,250	16,700
<u>CAPITAL</u>					
570-5834	IMPROV HWY 71 TXDOT	0	5,000	5,000	0
TOTAL CAPITAL		0	5,000	5,000	0
<u>TRANSFERS</u>					
570-6101	TRANSF TO GEN IMPROV FUND	0	0	90,160	0
570-6102	XFER TO GF CO'S S1999	93,750	73,562	73,562	70,391
570-6103	TRANSFER TO GENERAL FUND 2011	94,519	83,224	83,224	82,224
TOTAL TRANSFERS		188,269	156,786	246,946	152,615
TOTAL EXPENDITURES		495,054	472,536	572,696	484,315

CITY OF MARBLE FALLS
CEMETERY FUND - 08
BUDGET SUMMARY
FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	44,529	48,812	48,812	41,811
REVENUES:				
Operating Revenues	14,794	2,000	2,874	2,500
Operating Transfers In	0	0	0	0
Total Revenues	14,794	2,000	2,874	2,500
TOTAL FUNDS AVAILABLE	59,323	50,812	51,686	44,311
EXPENDITURES:				
Operating Expenditures	10,511	10,250	9,875	10,375
ENDING FUND BALANCE	48,812	40,562	41,811	33,936

08 -Cemetery Fund

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
REVENUES					
4503	SALE OF CEMETERY LOTS	13,000	2,000	2,800	2,500
4504	SALE OF COUMBARIUM NICHES	1,600	0	0	0
4513	CEMETERY DONATIONS	194	0	74	0
TOTAL REVENUES		14,794	2,000	2,874	2,500
EXPENDITURES					
<u>SUPPLIES</u>					
508-5320	POSTAGE	8	0	2	0
TOTAL POSTAGE		8	0	2	0
<u>MAINTENANCE</u>					
508-5402	CEMETERY MAINTENANCE	2,566	2,500	2,000	2,500
TOTAL MAINTENANCE		2,566	2,500	2,000	2,500
<u>SERVICES</u>					
508-5545	ELECTRICITY	445	250	375	375
TOTAL SERVICES		445	250	375	375
<u>TRANSFERS</u>					
508-6100	TRANSFER TO GENERAL FUND	7500	7500	7,500	7,500
TOTAL TRANSFERS		7500	7500	7,500	7,500
TOTAL EXPENDITURES		10,511	10,250	9,875	10,375

CITY OF MARBLE FALLS
POLICE FORFEITURE FUND - 09
BUDGET SUMMARY
FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	96,793	80,555	80,555	56,715
REVENUES:				
Operating Revenues	6,917	150	606	75
Operating Transfers In	0	0	0	0
Total Revenues	6,917	150	606	75
TOTAL FUNDS AVAILABLE	103,710	80,705	81,161	56,790
EXPENDITURES:				
Operating Expenditures	23,155	24,100	24,446	5,000
ENDING FUND BALANCE	80,555	56,605	56,715	51,790

09 -Police Forfeiture Fund

		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
REVENUES					
4502	SALE OF ASSETS	6,812	0	556	0
4564	INVESTMENT INTEREST EARNED	105	150	50	75
TOTAL REVENUES		6,917	150	606	75
EXPENDITURES					
<u>SUPPLIES</u>					
509-5390	SMALL TOOLS & EQUIPMENT	8,659	10,000	10,000	0
TOTAL SUPPLIES		8,659	10,000	10,000	0
<u>SERVICES</u>					
509-5520	PROFESSIONAL SERVICES	0	0	0	0
509-5527	BANK FEES	5	100	0	0
TOTAL SERVICES		5	100	0	0
<u>OTHER</u>					
506-5626	PROFESSIONAL DEVELOPMENT	3,303	4,000	3,470	5,000
TOTAL OTHER		3,303	4,000	3,470	5,000
<u>CAPITAL</u>					
509-5809	EQUIPMENT OTHER	11,188	10,000	10,976	0
TOTAL CAPITAL		11,188	10,000	10,976	0
TOTAL EXPENDITURES		23,155	24,100	24,446	5,000

CITY OF MARBLE FALLS
 ECONOMIC DEVELOPMENT CORPORATION FUND - 20
 BUDGET SUMMARY
 FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	1,108,127	1,570,423	1,570,423	1,706,673
REVENUES:				
Operating Revenues	1,635,549	1,707,501	1,755,608	1,655,431
Operating Transfers In	0	0	0	0
Total Revenues	<u>1,635,549</u>	<u>1,707,501</u>	<u>1,755,608</u>	<u>1,655,431</u>
TOTAL FUNDS AVAILABLE	2,743,676	3,277,924	3,326,031	3,362,104
EXPENDITURES:				
Operating Expenditures	<u>1,173,253</u>	<u>1,619,585</u>	<u>1,619,358</u>	<u>1,542,971</u>
ENDING FUND BALANCE	<u>1,570,423</u>	<u>1,658,339</u>	<u>1,706,673</u>	<u>1,819,133</u>

Economic Development Corporation

Description

The Marble Falls Economic Development Corporation is a Type B non-profit corporation funded primarily by a half-cent sales tax collected within the city limits of Marble Falls. Our goal at the Economic Development Corporation is to support business in Marble Falls by thoughtfully and carefully reinvesting sales tax dollars into worthwhile projects. When we work on enhancing our community's quality of place, we will encourage the creation of new wealth by gains in jobs and capital investments.

After working with LCRA's Community and Economic Development Department on the creation of a Strategic Plan—completed in April 2012—the EDC updated the Plan in March 2013. In addition to the inclusion of target sector strategies, there were updated timelines and action items as well as the addition of a goal related to Downtown.

Some Accomplishments in 2012-2013

- Executed 5-year, \$2.5 million performance agreement with Scott & White Healthcare to reimburse them for infrastructure costs based on the number of new jobs they create; the estimated economic impact of the regional medical center over 10 years is just under \$1 billion.
- Brokered sales of two lots in the Business & Technology Park to Save the World Brewing Company and a build-to-suit for the Department of Health and Human Services.
- Awarded the TEDC Community Economic Development Award in our population category for our efforts with CorWorth Building Systems.
- Completed coursework for International Economic Development Council certification requirements, including classes in marketing and attraction, neighborhood development strategies, finance, and business retention and expansion.
- Established cooperative conceptual site plan and scale study program to assist property owners with future land use planning and marketing of their property.
- Increased web site traffic over previous year through search engine optimization and marketing; improvements include visits (+218%), visitors (+169%), and pageviews (+310%) in May alone.
- Concluded Phase II of a target sector analysis with TIP Strategies to identify appropriate industrial and manufacturing prospects.
- Issued first sign replacement program grants to assist businesses seeking to replace old signs with new ones that comply with and meet the intent of the City's new sign ordinance.
- Recognized by the TEDC for Economic Excellence in 2012 for "a commitment to professional economic development by appointed officials and exemplary professional standards

demonstrated by the economic development staff.” The MFEDC was one of seventeen organizations (out of 697 statewide) to receive this recognition.

- Performed legwork and presented property-owner petitions to Council for creation of Downtown Tax Increment Finance Zone.
- Projected to finish year with higher revenues and lower expenditures than budgeted.

What We Plan to Accomplish in 2013-2014

- Continue implementation of our strategic plan.
- Do more with community leverage budget item to partner on quality-of-life initiatives.
- Launch Business Improvement Grant (BIG) program for business owners who are seeking to renovate and/or make improvements to their properties.
- Open Phase III of the business park to new firms.
- Catalyze bat observation area development.
- Establish synergy in Downtown development efforts.

Did You Know?

- Only two cities with less than 10,000 people (Roanoke and Bee Cave) generated more sales tax than Marble Falls from January through June 2013, but neither had the same level of growth from 2012 to 2013 that MF enjoyed. Our 10.99% growth rate represents an addition of \$327,693.41 more tax dollars in 2013 than in 2012, compared to Roanoke’s gain of \$246,679.05 (4.61%) and Bee Cave’s increase of \$231,277.91 (6.52%).

**Department Request Budget
20-Economic Development Corporation**

		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
REVENUES					
4005	SALES TAX	1,503,681	1,503,681	1,582,788	1,503,681
4515	CAM - F. FICKETT CENTER	37,725	55,000	55,000	55,000
4550	LAND SALES & LEASES	92,557	146,569	115,569	96,000
4560	BANK INTEREST EARNED	745	500	500	500
4564	INT EARNED ON INVESTMENTS	829	250	250	250
4569	ACCRUED INT-REF SERIES 2011	12	1,501	1,501	0
TOTAL REVENUES		1,635,549	1,707,501	1,755,608	1,655,431
EXPENDITURES					
<u>PERSONNEL SERVICES</u>					
520-5100	SALARIES (EXEMPT)	92,985	94,345	94,345	94,345
520-5105	SALARIES (NON-EXEMPT)	28,546	33,100	33,100	34,100
520-5135	SEASONAL & TEMPORARY EMPLOY	4,080	0	0	0
520-5140	OVERTIME	0	500	500	500
520-5155	EMPLOYEE LONGEVITY PAY	25	170	168	250
520-5170	SOCIAL SECURITY	9,563	10,400	10,400	10,500
520-5175	RETIREMENT	6,364	7,450	7,503	7,000
520-5180	EMPLOYEE INSURANCE	8,850	10,300	10,300	10,300
520-5181	EMPLOYEE DEPENDENT INSURANC	5,418	7,500	7,500	7,000
520-5182.01	LIFE/LTD	740	900	900	900
520-5183	HSA-EMPLOYER CONTRIBUTION	1,667	2,000	2,000	2,000
520-5190	WORKER'S COMPENSATION	194	220	220	220
520-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
520-5195	CELL PHONE ALLOWANCE	1,200	1,200	1,200	1,200
TOTAL PERSONNEL SERVICES		165,932	174,385	174,436	174,615
<u>SUPPLIES</u>					
520-5320	POSTAGE	151	1,000	1,000	1,000
520-5332	OFFICE SUPPLIES	1,532	4,000	4,000	4,000
520-5333	IT EQUIPMENT/SOFTWARE/SERVICES	332	4,000	4,000	4,000
520-5399	MISCELLANEOUS SUPPLIES	38	500	500	500
TOTAL SUPPLIES		2,053	9,500	9,500	9,500
<u>MAINTENANCE</u>					
520-5401	BUILDING MAINTENANCE	32,322	34,747	34,747	40,000

20-Economic Development Corporation

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>MAINTENANCE CONTINUED</u>					
520-5402	GROUND MAINT MF B&T PARK	8,340	10,752	10,752	7,800
520-5403	INTERNET	615	1,000	588	1,000
TOTAL MAINTENANCE		41,277	46,499	46,087	48,800
<u>SERVICES</u>					
520-5514	LEGAL SERVICES	14,167	25,000	25,000	25,000
520-5515	SURVEYING SERVICES	10,000	0	0	0
520-5518	CONSULTING SERVICES	46,965	15,000	15,000	15,000
520-5520	PROFESSIONAL SERVICES/TRANS	25,000	25,000	25,000	25,000
520-5520.01	PROFESSIONAL SERVICES/AUDIT	3,000	3,200	3,200	3,250
520-5521	MARKETING	41,434	50,000	50,000	70,000
520-5521.01	SIGN REPLACEMENT	0	15,000	15,000	15,000
520-5527	BANK FEES	278	250	250	0
520-5530	ADVERTISING & NOTICES	19	300	0	300
520-5540	TELEPHONE	388	800	800	800
520-5540.02	ALARM PHONE LINES- COLT CIRCLE	1,118	991	991	1,000
520-5545	ELECTRICITY	323	0	0	0
520-5550	RECRUITMENT AND RETENTION	19,518	150,000	150,000	100,000
520-5550.01	RECRUIT & RET -S&W INFRAST	0	347,510	347,510	302,670
520-5550.02	RECRUIT & RET - BIG PGM	0	0	0	50,000
520-5565	COMMUNITY LEVERAGE	0	100,000	100,000	100,000
520-5580	INSURANCE - GENERAL LIABLIL	164	200	169	200
520-5581	INS-REAL & PERSONAL REPORT	2,150	2,300	1,250	1,500
520-5582	INS - ERRORS & OMISSIONS	1,661	1,900	1,165	1,400
520-5584	INSURANCE- COLT CIRCLE	0	0	2,250	2,500
TOTAL SERVICES		166,185	737,451	737,585	713,620
<u>OTHER</u>					
520-5600.01	DUES & SUBSCRIPTIONS	2,137	2,000	2,000	2,000
520-5600.04	TRADE SHOW REGISTRATION	2,568	2,500	2,500	2,500
520-5600.05	TRAVEL	3,507	6,000	6,000	6,000
520-5600.06	PROF. CONF. REGISTRATION	3,883	5,000	5,000	5,000
520-5625	BUSINESS EXPENSES	3,798	5,000	5,000	5,000
520-5628	REIMBURSABLE EXP- FICKET CT	48,885	55,000	55,000	55,000
TOTAL OTHER		64,778	75,500	75,500	75,500

20-Economic Development Corporation

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>CAPITAL</u>					
520-5802.05	ENGINEERING - PH III BUS. P	120,000	0	0	0
520-5802.06	CONSTRUCTION - PH III BUS. P	0	0	0	100,000
TOTAL CAPITAL		120,000	0	0	100,000
<u>DEBT SERVICE</u>					
520-5901	PRIN. REVENUE BONDS SERIES 2009	250,000	285,000	285,000	285,000
520-5902	INT. REVENUE BONDS SERIES 2009	98,028	41,250	41,250	40,936
TOTAL DEBT SERVICE		348,028	326,250	326,250	325,936
<u>TRANSFERS</u>					
520-6100	TRANSFER TO WASTEWATER FD	250,000	250,000	250,000	95,000
520-6104	TRANSFER TO PARK IMPROV FUND	15,000	0	0	0
TOTAL TRANSFERS		265,000	250,000	250,000	95,000
TOTAL EXPENDITURES		1,173,253	1,619,585	1,619,358	1,542,971

CITY OF MARBLE FALLS
EQUIPMENT REPLACEMENT FUND - 32
BUDGET SUMMARY
FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	0	0	0	0
REVENUES:				
Operating Revenues	0	0	0	25,000
Operating Transfers In	0	0	0	0
Total Revenues	0	0	0	25,000
TOTAL FUNDS AVAILABLE	0	0	0	25,000
EXPENDITURES:				
Operating Expenditures	0	0	0	0
ENDING FUND BALANCE	0	0	0	25,000

32 -Equipment Replacement Fund

		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
REVENUES					
4901	TRANS FROM GENERAL FUND	0	0	0	15,000
4902	TRANS FROM W/WW FUND	0	0	0	10,000
TOTAL REVENUES		0	0	0	25,000

CITY OF MARBLE FALLS
 LA VENTANA PID FUND - 55
 BUDGET SUMMARY
 FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	2,088	6,992	6,992	13,392
REVENUES:				
Operating Revenues	42,491	41,000	39,000	43,000
Operating Transfers In	0	0	0	0
Total Revenues	<u>42,491</u>	<u>41,000</u>	<u>39,000</u>	<u>43,000</u>
TOTAL FUNDS AVAILABLE	44,579	47,992	45,992	56,392
EXPENDITURES:				
Operating Expenditures	<u>37,587</u>	<u>2,700</u>	<u>32,600</u>	<u>2,500</u>
ENDING FUND BALANCE	<u>6,992</u>	<u>45,292</u>	<u>13,392</u>	<u>53,892</u>

55 -La Ventana PID Fund

REVENUES		2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
4020	LA VENTANA PID ASSESSMENT	26,036	23,000	23,000	25,000
4560	INTEREST EARNED	16,455	18,000	16,000	18,000
TOTAL REVENUES		42,491	41,000	39,000	43,000
EXPENDITURES					
<u>SERVICES</u>					
521-5527	BANK SERVICE FEES	87	200	100	0
TOTAL SERVICES		87	200	100	0
<u>OTHER</u>					
521-5666	REIMB. TO DEVELOPER	35,000	0	30,000	0
TOTAL OTHER		35,000	0	30,000	0
<u>TRANSFERS</u>					
521-6106	TRANSFER TO GENERAL FUND	2,500	2,500	2,500	2,500
TOTAL TRANSERS		2,500	2,500	2,500	2,500
TOTAL EXPENDITURES		37,587	2,700	32,600	2,500

CITY OF MARBLE FALLS
IMPACT FEE FUND - 60
BUDGET SUMMARY
FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	0	0	0	0
REVENUES:				
Operating Revenues	67,672	165,000	75,000	70,000
Operating Transfers In	0	0	0	0
Total Revenues	<u>67,672</u>	<u>165,000</u>	<u>75,000</u>	<u>70,000</u>
TOTAL FUNDS AVAILABLE	67,672	165,000	75,000	70,000
EXPENDITURES:				
Operating Expenditures	<u>67,672</u>	<u>165,000</u>	<u>75,000</u>	<u>70,000</u>
ENDING FUND BALANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

60- Impact Fee

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
REVENUES					
4304.01	IMPACT FEE 3/4" PD	11,039	80,000	45,000	45,000
4304.02	IMPACT FEE 1" PD	1,397	5,000	4,000	10,000
4304.03	IMPACT FEE 1 1/2" PD	24,478	40,000	12,000	10,000
4304.05	IMPACT FEE 2" COMPOUND	30,758	40,000	13,000	5,000
4304.09	IMPACT FEE 4" COMPOUND	0	0	1,000	0
TOTAL REVENUES		67,672	165,000	75,000	70,000
EXPENDITURES					
<u>SERVICES</u>					
536-5520	PROFESSIONAL SERVICES	0	35,000	35,000	0
TOTAL DEBT SERVICE		0	35,000	35,000	0
<u>TRANSFERS</u>					
536-6150	TRANSFER TO WATERFUND	67,672	130,000	40,000	70,000
TOTAL TRANSFERS		67,672	130,000	40,000	70,000
TOTAL EXPENDITURES		67,672	165,000	75,000	70,000

CITY OF MARBLE FALLS
 POLICE FEDERAL FORFEITURE FUND - 67
 BUDGET SUMMARY
 FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	96,109	66,890	66,890	66,942
REVENUES:				
Operating Revenues	222	250	77	50
Operating Transfers In	0	0	0	0
Total Revenues	222	250	77	50
TOTAL FUNDS AVAILABLE	96,331	67,140	66,967	66,992
EXPENDITURES:				
Operating Expenditures	29,441	20,106	25	35,000
ENDING FUND BALANCE	66,890	47,034	66,942	31,992

67 -Police Federal Forfeiture Fund

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
REVENUES					
4564	INVESTMENT INTEREST EARNED	222	250	77	50
TOTAL REVENUES		222	250	77	50
EXPENDITURES					
<u>SUPPLIES</u>					
567-5390	SMALL TOOLS AND EQUIPMENT	0	10,000	0	10,000
TOTAL SUPPLIES		0	10,000	0	10,000
<u>SERVICES</u>					
567-5520	PROFESSIONAL SERVICES	0	0	0	5,000
567-5527	BANK FEES	98	106	25	0
TOTAL SERVICES		98	106	25	5,000
<u>CAPITAL</u>					
567-5809	EQUIPMENT - OTHER	29,343	10,000	0	0
567-5819	RADIO EQUIPMENT	0	0	0	20,000
TOTAL CAPITAL		29,343	10,000	0	20,000
TOTAL EXPENDITURES		29,441	20,106	25	35,000

CITY OF MARBLE FALLS
 CDBG 2012 GRANT FUND - 74
 BUDGET SUMMARY
 FISCAL YEAR 2013-2014

	2011-12 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	0	0	0	0
REVENUES:				
Operating Revenues	0	0	0	275,000
Operating Transfers In	0	0	0	55,000
Total Revenues	0	0	0	330,000
TOTAL FUNDS AVAILABLE	0	0	0	330,000
EXPENDITURES:				
Operating Expenditures	0	0	0	280,250
ENDING FUND BALANCE	0	0	0	49,750

74-CDBG-2012

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
<u>REVENUES</u>				
4900 CDBG GRANT REVENUE	0	0	0	275,000
4901 TRANSFER IN FROM FUND 45	0	0	0	55,000
TOTAL REVENUES	0	0	0	330,000
<u>SERVICES</u>				
572-5513 ENGINEERING	0	0	30,000	0
572-5520 PROFESSIONAL SERVICES	0	0	6,000	24,000
572-5530 ADVERTISING AND NOTICES	0	0	0	0
TOTAL SERVICES	0	0	36,000	24,000
<u>CAPITAL</u>				
572-5831 WASTEWATER LINES IMPROV.	0	0	0	256,250
TOTAL CAPITAL	0	0	0	256,250
TOTAL EXPENDITURES	0	0	36,000	280,250

Capital Projects Funds

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds.

Wastewater Plant Improvement Fund - To account for Series 2005 Certificates of Obligation funds received for construction of: belt press, irrigation farm, and plant expansion.

Utility Improvements – To account for Certificates of Obligation Series 2007 through Series 2013 for the construction of water and sewer projects and other public works projects.

Parks Improvements Fund - To account for Certificated of Obligations or grants for the use of parks improvements.

General Improvements – To account for Certificates of Obligation Series 2007 through Series 2012 for streets, drainage, and construction of buildings.

CITY OF MARBLE FALLS
CAPITAL PROJECT FUNDS
BUDGET SUMMARY
FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	15,797,667	6,041,374	6,041,374	1,797,588
REVENUES:				
Wastewater Plant Improvements	1,290,998	0	350,130	100
Utility Improvements Series 2007	1,354,130	301,700	301,350	0
Parks Improvements	115,000	0	40,000	100,000
General Improvements Series 2007	11,126	11,011	24,122	1,000
TOTAL REVENUES	2,771,254	312,711	715,602	101,100
TOTAL FUNDS AVAILABLE	18,568,921	6,354,085	6,756,976	1,898,688
EXPENDITURES:				
Wastewater Plant Improvements	3,947,398	500,000	505,000	0
Utility Improvements Series 2007	2,470,835	2,814,000	2,683,334	196,000
Parks Improvements	149,953	0	850	100,000
General Improvements Series 2007	3,370,212	1,551,320	1,556,854	878,500
TOTAL EXPENDITURES	9,938,398	4,865,320	4,746,038	1,174,500
ENDING FUND BALANCE	8,630,523	1,488,765	2,010,938	724,188

CITY OF MARBLE FALLS
WASTEWATER PLANT IMPROVEMENTS FUND - 43
BUDGET SUMMARY
FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	2,811,679	155,279	155,279	409
REVENUES:				
Operating Revenues	1,290,998	0	130	100
Operating Transfers In	0	0	350,000	0
Total Revenues	<u>1,290,998</u>	<u>0</u>	<u>350,130</u>	<u>100</u>
TOTAL FUNDS AVAILABLE	4,102,677	155,279	505,409	509
EXPENDITURES:				
Operating Expenditures	<u>3,947,398</u>	<u>500,000</u>	<u>505,000</u>	<u>0</u>
ENDING FUND BALANCE	<u>155,279</u>	<u>(344,721)</u>	<u>409</u>	<u>509</u>

43 -Wastewater Plant Improvements Fund

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
REVENUES					
4560	INTEREST EARNED	2,998	0	130	100
4901	TRANS FROM FUND 45 UTILITY	1,288,000	0	350,000	0
TOTAL REVENUES		1,290,998	0	350,130	100
EXPENDITURES					
<u>CAPITAL</u>					
569-5802.02	ENG.- W.W PLANT IMPROVEMENT	118,740	30,000	35,000	0
569-5850	PLANT EXPANSION	3,828,658	470,000	470,000	0
TOTAL CAPITAL		3,947,398	500,000	505,000	0
 TOTAL EXPENDITURES		 3,947,398	 500,000	 505,000	 0

CITY OF MARBLE FALLS
 UTILITY IMPROVEMENTS SERIES 2007 FUND - 45
 BUDGET SUMMARY
 FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	3,782,323	2,665,618	2,665,618	283,634
REVENUES:				
Operating Revenues	1,354,130	301,700	301,350	0
Operating Transfers In	0	0	0	0
Total Revenues	<u>1,354,130</u>	<u>301,700</u>	<u>301,350</u>	<u>0</u>
TOTAL FUNDS AVAILABLE	5,136,453	2,967,318	2,966,968	283,634
EXPENDITURES:				
Operating Expenditures	<u>2,470,835</u>	<u>2,814,000</u>	<u>2,683,334</u>	<u>196,000</u>
ENDING FUND BALANCE	<u>2,665,618</u>	<u>153,318</u>	<u>283,634</u>	<u>87,634</u>

45 -Utility Improvements 2007

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
REVENUES					
4314	SCOTT & WHITE ESCROW FUND	1,352,500	0	0	0
4316	FLATROCK ESCROW FUNDS	0	300,000	300,000	0
4564	INT EARNED ON INVESTMENTS	1,608	700	600	0
4565	INTEREST EARNED S&W FUNDS	22	1,000	750	0
TOTAL REVENUES		1,354,130	301,700	301,350	0
EXPENDITURES					
<u>SERVICES</u>					
535-5520	PROFESSIONAL SERVICES	0	0	0	0
535-5520.01	PROF SERVICES-WATER PLANT	40,014	0	0	0
535-5530	ADVERTISING AND NOTICES	182	0	0	0
TOTAL SERVICES		40,196	0	0	0
<u>CAPITAL</u>					
535-5801.08	ROW- ANNEXATION (321 ACRES)	131,293	110,000	175,000	0
535.5801.09	ROW-HWY 281 BRIDGE UTIL PR	0	0	19,800	0
535-5801.10	ROW-LOS ESCOND/HWY 281	0	5,000	2,534	0
535-5801.11	SURVEYING-S.MAIN REUSE	0	30,000	32,500	0
535-5802.06	ENG. -WATER PLANT	224,459	60,000	78,000	0
535-5802.07	ENG. FLATROCK W.W. LINE	6,125	0	0	0
535-5802.14	ENG. VIA VIEJO WATER LINE	7,034	0	0	0
535-5802.15	ENG. W.W. AVENUE H	11,620	0	0	0
535-5802.16	ENG. LIFT STATION S&W	0	50,000	45,000	0
535-5802.17	ENG. SOUTH MAIN REUSE PROJECT	0	0	2,500	0
535-5831.09	W.WTR LINE AVENUE H	369,452	0	0	0
535-5831.10	WEST SIDE LIFT STATION	69,512	0	0	0
535-5831.12	S&W SEWER LIFT STATION	0	478,500	478,500	0
535-5831-14	S&W8700 FT SEWER LINE	0	1,190,500	1,190,500	0
535-5847.06	VIA VIEJO WATER LINE	323,144			
535-5847.07	PURPLE PIPE PHASE 1-A	0	300,000	209,000	141,000
535-5851	WATER PLANT EXPANSION	0	590,000	450,000	0
TOTAL CAPITAL		1,142,639	2,814,000	2,683,334	141,000
<u>TRANSFERS</u>					
535-6103	TRANSFER TO CDBG FUND	0	0	0	55,000
535-6104	TRANSFER TO FUND 43	1,288,000	0	0	0
TOTAL TRANSFERS		1,288,000	0	0	55,000
TOTAL EXPENDITURES		2,470,835	2,814,000	2,683,334	196,000

CITY OF MARBLE FALLS
 PARKS IMPROVEMENT FUND - 52
 BUDGET SUMMARY
 FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	(4,890)	(39,843)	(39,843)	(693)
REVENUES:				
Operating Revenues	115,000	0	0	100,000
Operating Transfers In	0	0	40,000	0
Total Revenues	<u>115,000</u>	<u>0</u>	<u>40,000</u>	<u>100,000</u>
TOTAL FUNDS AVAILABLE	110,110	(39,843)	157	99,307
EXPENDITURES:				
Operating Expenditures	<u>149,953</u>	<u>0</u>	<u>850</u>	<u>100,000</u>
ENDING FUND BALANCE	<u>(39,843)</u>	<u>(39,843)</u>	<u>(693)</u>	<u>(693)</u>

52 -Parks Improvements Fund

		2011-2012	2012-2013	2012-2013	2013-2014
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
REVENUES					
4903	TRANSFER FROM FUND 68	100,000	0	40000	100,000
4905	TRANSFER FROM EDC	15,000	0	0	0
TOTAL REVENUES		115,000	0	40,000	100,000
EXPENDITURES					
<u>SERVICES</u>					
549-5520.03	PROF SERVICES-SPORTS COMPLEX	50,000	0	0	0
TOTAL SERVICES		50,000	0	0	0
<u>CAPITAL</u>					
549-5816.40	BACKBONE CRK HIKE/BIKE TRAIL	13,766	0	850	0
549-5816.42	SPORTS FACILITY IMPROVEMENT	7,335	0	0	0
549-5816.44	GENERAL PARK IMPROVEMENTS	20,305	0	0	100,000
549-5816.46	LAKESIDE PARK POOL DECK	16,991	0	0	0
549-2816.48	WESTSIDE PARK DEVELOP-PH 2	41,556	0	0	0
TOTAL CAPITAL		99,953	0	850	100,000
TOTAL EXPENDITURES		149,953	0	850	100,000

CITY OF MARBLE FALLS
 GENERAL IMPROVEMENTS SERIES 2007 FUND - 68
 BUDGET SUMMARY
 FISCAL YEAR 2013-2014

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
BEGINNING FUND BALANCE	9,208,555	5,849,469	5,849,469	4,316,737
REVENUES:				
Operating Revenues	11,126	11,011	24,122	1,000
Operating Transfers In	0	0	0	0
Total Revenues	<u>11,126</u>	<u>11,011</u>	<u>24,122</u>	<u>1,000</u>
TOTAL FUNDS AVAILABLE	9,219,681	5,860,480	5,873,591	4,317,737
EXPENDITURES:				
Operating Expenditures	<u>3,370,212</u>	<u>1,551,320</u>	<u>1,556,854</u>	<u>878,500</u>
ENDING FUND BALANCE	<u>5,849,469</u>	<u>4,309,160</u>	<u>4,316,737</u>	<u>3,439,237</u>

68 -General Improvement Series 2007

	2011-2012 ACTUAL	2012-2013 BUDGET	2012-2013 ESTIMATED	2013-2014 ADOPTED
REVENUES				
4522 CHAMB OF COMM-CONTRIBUTION	0	0	13,311	0
4525 CONTRIB- TWDB FLOOD STUDY	5,000	0	0	0
4564 INT EARNED ON INVESTMENTS	6,126	1,000	800	1,000
4571 CONTRIBUTION-JM HUBER	0	10,011	10,011	0
TOTAL REVENUES	11,126	11,011	24,122	1,000
EXPENDITURES				
<u>SUPPLIES</u>				
528-5314 PRINTER EQUIPMENT	6,294	0	0	0
528-5314.01 HAND HELD COMPUTERS	7,766	0	0	0
528-5318 FURNITURE	2,572	0	0	0
TOTAL SUPPLIES	16,632	0	0	0
<u>SERVICES</u>				
528-5520 PROFESSIONAL SERVICES	35,003	0	0	0
528-5520.01 PROF. SERV. - PUBLIC WORKS	14,250	0	0	0
528-5520.04 RESTROOM REN. POLICE DEPT.	29,575	0	0	0
528-5520.05 DOWNTOWN MAST PLAN	0	0	39,000	211,000
528-5520.06 TWDB FLOOD PROTEC STUDY	0	0	65,000	0
528-5520.07 LAND USE CONSULTANT	0	0	42,500	42,500
TOTAL SERVICES	78,828	0	146,500	253,500
<u>CAPITAL</u>				
528-5800.01 STREET IMPROVEMENTS	275,105	487,000	312,000	525,000
528-5802.02 ENG. -ANEXATION	4,257	0	0	0
528-5802.06 ENG. NATURE HEIGHTS	100,000	0	0	0
528-5802.12 ENG. PUBLIC WORKS FACILITY	450	0	0	0
528-5802.13 ENG.- SIXTH STREET	3,494	0	0	0
528-5802.14 ENG. - SECOND STREET	13,459	0	257	0
528-5802.15 ARCHITECTURE- VISITOR'S CTR	50,631	10,000	6,800	0
528-5802.16 ENG. - VISITOR'S CENTER	4,203	0	0	0
528-5802.17 ENG- TXDOT ROAD WIDENING	120,000	0	0	0
528-5808 HVAC IMPROV.- POLICE DEPT.	26,320	0	0	0
528-5810 FIRETRUCK	525,614	0	0	0
528-5810.01 VEHICLE- ADMINISTRATION DEP	27,480	0	0	0
528-5810.57 WATER TRUCK AND TANK	6,726	45,500	45,477	0
528-5817 PARK IMPROVEMENTS	2,192	0	0	0
528-5819 VISITOR CENTER CONSTR	631,581	757,000	757,000	0
528-5820.04 PUBLIC WORKS FACILITY- CONS	346,515	13,320	13,320	0
528-5820.07 SECOND ST IMPROVEMENTS	442,617	25,500	25,500	0
528-5820.08 SIXTH STREET IMPROVEMENTS	610,740	0	0	0
528-5820.10 SECOND ST/AVE G IMPROVE	0	213,000	210,000	0
TOTAL CAPITAL	3,191,384	1,551,320	1,370,354	525,000
<u>TRANSFERS</u>				
528-6100.02 TRANSFER TO FUND 52	100,000	0	40,000	100,000
TOTAL TRANSFERS	100,000	0	40,000	100,000
TOTAL EXPENDITURES	3,370,212	1,551,320	1,556,854	878,500

Capital Outlay

Capital Purchases for the FY 2013-2014

DEPARTMENT	DESCRIPTION	BUDGET AMOUNT
GENERAL FUND		
Police Department	Vehicle - Lease Purchase	7,000
Police Department	CAD/RMS Upgrade - Lease Purchase	76,000
Police Department	Radio Equipment - Lease Purchase	18,500
Street Department	Front End Loader - Lease Purchase	20,000
Street Department	Road Grader - Lease Purchase	22,444
Parks & Recreation Department	Tractor - Lease Purchase	7,000
TOTAL GENERAL FUND		\$150,944
SPECIAL REVENUE FUNDS		
Economic Development Corporation	Construction - Ph. III Business Park	100,000
Police Federal Forfeiture Fund	Radio Equipment	20,000
CDBG 2012 Fund ¹	Wastewater Line Improvements	256,250
TOTAL SPECIAL REVENUE FUNDS		\$276,250
CAPITAL PROJECT FUNDS		
Utility Improvements Fund	Purple Pipe Phase 1-A	141,000
Parks Improvements Fund	General Park Improvements	100,000
General Improvements Fund	Downtown Master Plan	211,000
General Improvements Fund	Land Use Consultant	42,500
General Improvements Fund	Street Improvements	525,000
TOTAL CAPITAL PROJECT FUNDS		\$1,019,500
TOTAL CAPITAL PURCHASES		<u>\$1,446,694</u>



Capital Improvement Plan

The Capital Improvement Plan is a ten year plan which projects the capital needs of the City of Marble Falls. The plan for these capital expenditures is to be incurred each year for a determined period of years for each project. These projects are most typically paid with bond proceeds approved by City Council. The city utilizes an appointed Capital Improvement Committee which establishes priorities and to continually updates the plan as the plan progresses throughout the year. The plans projects are examined by the Capital Improvement Committee at least twice per year with recommendations made to City council after each of those reviews is completed.

The City Council reviews the Capital Improvement Committee recommendations and considers those recommendations against the background of the current City budget, and the City Comprehensive Plan to ascertain if any of the recommended changes would adversely impact, or could provide improvement over the previously approved scheduling of projects and funding. Any discussions regarding changes that would result in cost differences under the current plan are reviewed by the City financial planner who reviews and counsels the City Council on those changes as they affect bonds and budgets. Those considerations are voted on by council and any changes are applied to the Capital Improvement plan.

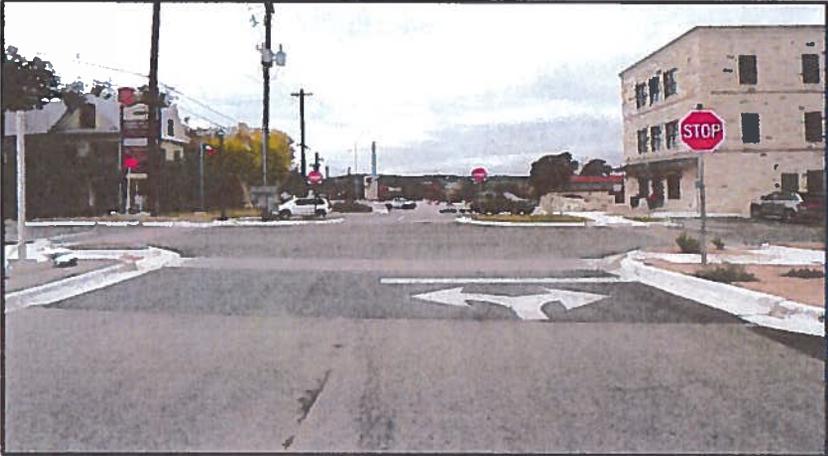
The current Capital Improvement Plan is closely intertwined with the current and future tax rates of the City of Marble Falls. Large projects such as construction of water lines, fire and police stations, and road projects necessitate strategic planning for future operations and maintenance, and manpower costs related to those projects. The Capital Improvement Plan generally consists of infrastructure and related construction and does not include small capital items such as furniture, equipment and vehicles. Maintenance projects such as street repairs are not capitalized as a fixed asset and are considered operational therefore they are included in the department's operating budget.

Plans for issuing any additional debt for projects are processed through the same progression as changes in the Capital Improvement Plan. New debt for Capital Improvement Plan projects is discussed at Capital Improvement Plan Committee meetings, in public meetings, council workshops, and finally in City Council meetings. This ensures that many community members, community leaders, staff, and City Council have adequate information regarding additional needs for budgeting before a vote is made or borrowing additional funds is implemented.

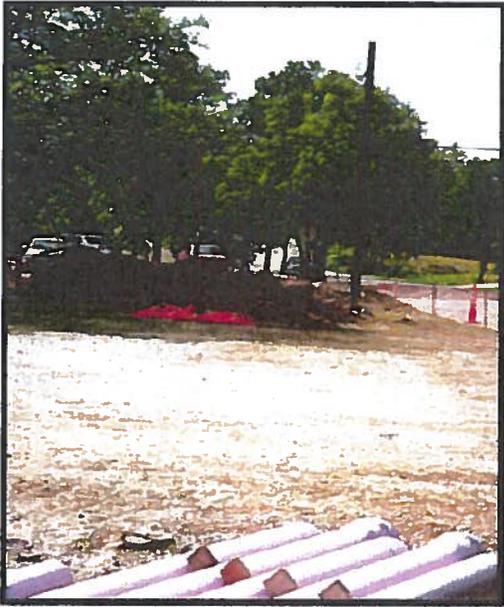
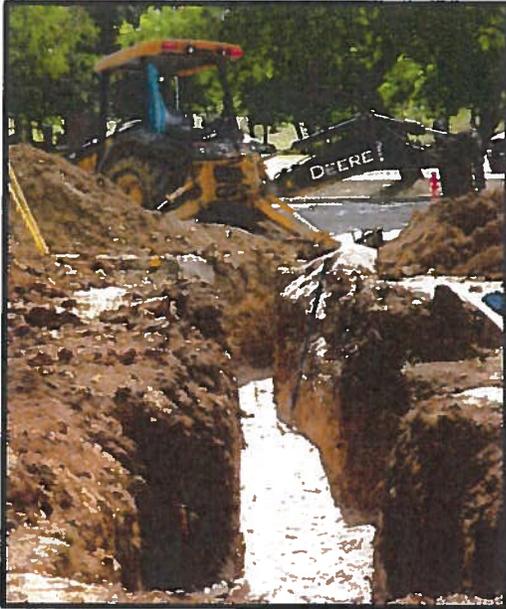
The Capital Improvement Plan is an important part of how our City strategically builds for the present and future needs of our community. The long process of input and discussion is necessary to assure all of those who live in our community that we are correctly responding to current and future capital needs.

The following pages detail the projects that have been approved for the Capital Improvement Plan.

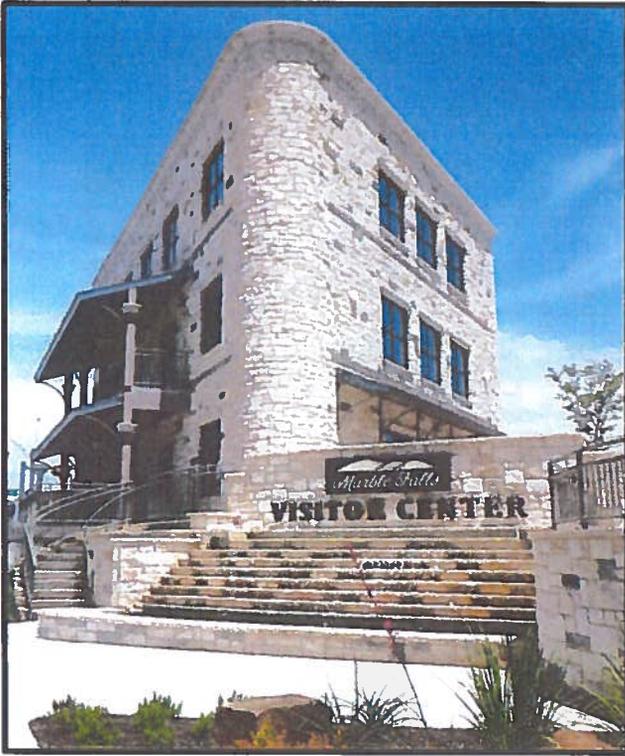
Capital Improvement Plan - Infrastructure

Second St. and Avenue G													
Financial Plan (thousands of dollars)													
Prior Years	Projected						Total						
	12/13	13/14	14/15	15/16	16/17	17/18							
0	210						210,000						
<p><u>Description:</u></p> <p>Engineering and construction of street improvements at 2nd and G which included increased parking, sidewalks, and decorative pavers at the intersections.</p>													
													
<p><u>Estimated Project Cost</u></p> <table> <tr> <td>Construction</td> <td style="text-align: right;">210,000</td> </tr> <tr> <td>Engineering</td> <td></td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right; border-top: 1px solid black;">210,000</td> </tr> </table>				Construction	210,000	Engineering		TOTAL	210,000				
Construction	210,000												
Engineering													
TOTAL	210,000												

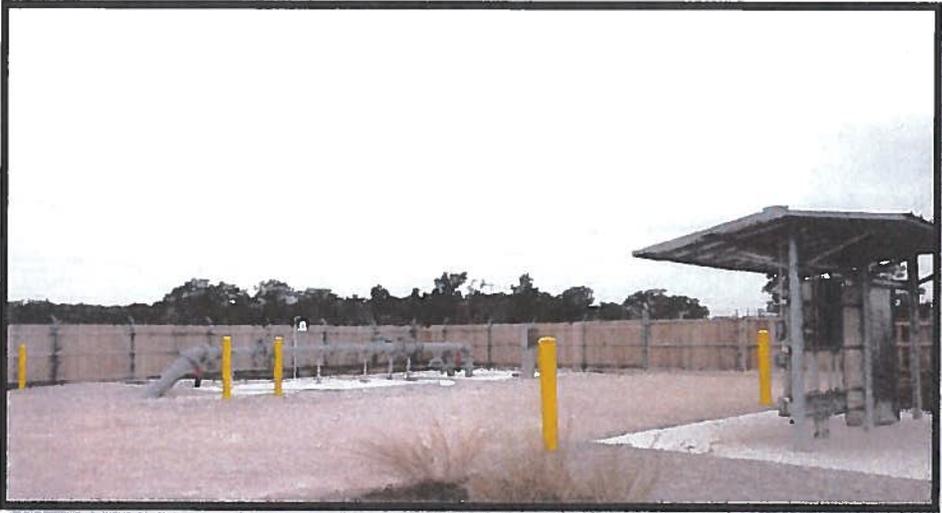
Capital Improvement Plan - Infrastructure

South Main Reuse Project													
Financial Plan (thousands of dollars)													
Prior Years	Projected						Total						
	12/13	13/14	14/15	15/16	16/17	17/18							
	428												
<p><u>Description:</u></p> <p>Engineering and construction of the Purple Pipe Project</p>													
													
<p style="text-align: center;"><u>Estimated Project Cost</u></p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Construction</td> <td style="text-align: right;">2,500</td> </tr> <tr> <td>Engineering</td> <td style="text-align: right;">425,000</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">427,500</td> </tr> </table>								Construction	2,500	Engineering	425,000	TOTAL	427,500
Construction	2,500												
Engineering	425,000												
TOTAL	427,500												

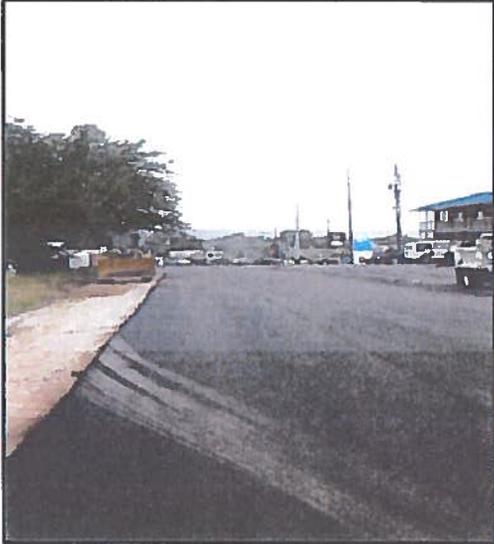
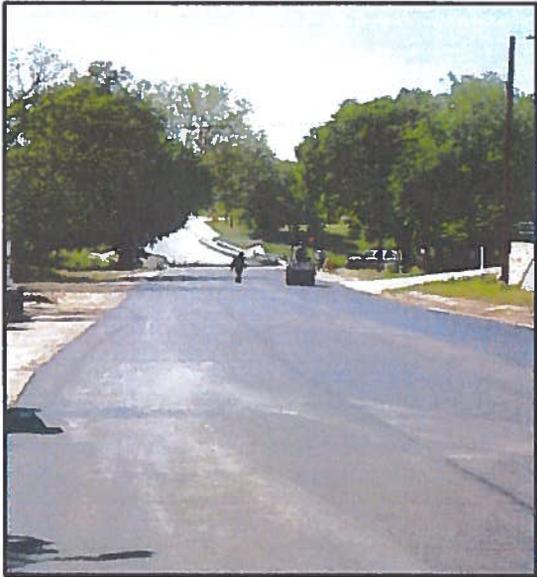
Capital Improvement Plan - Building

Visitors Center													
Financial Plan (thousands of dollars)													
Prior Years	Projected						Total						
	12/13	13/14	14/15	15/16	16/17	17/18							
704	736	0					1,440						
<p><u>Description:</u> Construction of the new 4,294 sq ft Visitor Center at the intersection of Highway 281 and Avenue G.</p>													
				<p><u>Estimated Project Cost</u></p> <table> <tr> <td>Construction</td> <td>1,361,000</td> </tr> <tr> <td>Engineering/Architectur</td> <td><u>79,000</u></td> </tr> <tr> <td>TOTAL</td> <td>1,440,000</td> </tr> </table>				Construction	1,361,000	Engineering/Architectur	<u>79,000</u>	TOTAL	1,440,000
Construction	1,361,000												
Engineering/Architectur	<u>79,000</u>												
TOTAL	1,440,000												

Capital Improvement Plan - Infrastructure

Flatrock Lift Station													
Financial Plan (thousands of dollars)													
Prior Years	Projected						Total						
	12/13	13/14	14/15	15/16	16/17	17/18							
	505	0					505						
<p><u>Description:</u></p> <p>Engineering and construction of the Flatrock Lift Station.</p>													
													
<p><u>Estimated Project Cost</u></p> <table> <tr> <td>Construction</td> <td style="text-align: right;">50,600</td> </tr> <tr> <td>Engineering</td> <td style="text-align: right;"><u>454,000</u></td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">504,600</td> </tr> </table>								Construction	50,600	Engineering	<u>454,000</u>	TOTAL	504,600
Construction	50,600												
Engineering	<u>454,000</u>												
TOTAL	504,600												

Capital Improvement Plan - Infrastructure

Annual Road Improvement							
Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	12/13	13/14	14/15	15/16	16/17	17/18	
702	381	525					1,630,000
<p><u>Description:</u></p> <p>Annual road improvement funds are used on paving, street repair, and preventative maintenance. In the 2012/2013 fiscal year we completed the projects below at a cost of \$381,000 which included Main, Broadway, and Broadway from Main to 281.</p>							
 <p>Main St. to 12th</p>				 <p>Broadway from Main St. to Hwy 281</p>			
<p><u>Estimated Project Cost for All Years</u></p> <p>Construction 1,630,000</p>				 <p>Broadway from Ave Q to bridge</p>			

Capital Improvement Plan - Infrastructure

Wastewater Plant Upgrade

Financial Plan (thousands of dollars)

Prior Years	Projected						Total
	12/13	13/14	14/15	15/16	16/17	17/18	
3,947	506	0					4,453

Description:

With the additions at the plant, the water produced will improve from Type II to Type I allowing the irrigation to the parks and soccer fields. In conjunction, in the future the expansion completion will be more cost effective.



Estimated Project Cost

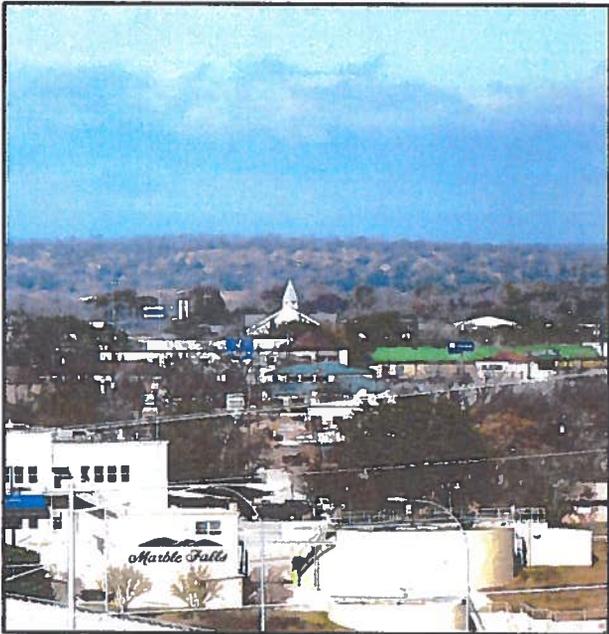
Construction	4,298,000
Engineering	155,000
TOTAL	4,453,000

Capital Improvement Plan - Infrastructure

Water Plant Expansion

Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	12/13	13/14	14/15	15/16	16/17	17/18	
495	153	3,697					4,345

Description:
 Engineering services fo the expansion of the existing water plant for capacity and redundancy.



<u>Estimated Project Cost</u>	
Construction	3,895,000
Engineering	450,000
TOTAL	4,345,000

ORDINANCE NO. 2013-O-08F

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF MARBLE FALLS, TEXAS, AND THE MARBLE FALLS ECONOMIC DEVELOPMENT CORPORATION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013, AND ENDING SEPTEMBER 30, 2014; PROVIDING APPROPRIATIONS FOR EACH DEPARTMENT AND FUND; ESTABLISHING A DEPARTMENT LEVEL BUDGET WITH LINE ITEMS AS SUPPORTING DATA RATHER THAN BEING A LINE ITEM BUDGET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Marble Falls, Texas, has prepared, at the direction of the City Council, a proposed City Budget for the fiscal year beginning October 1, 2013, and ending September 30, 2014; and

WHEREAS, a public hearing was held on August 20, 2013 and all interested persons were given an opportunity to be heard for or against any item within the proposed Budget; and

WHEREAS, after due deliberation, study and consideration of the proposed Budget, the City Council is of the opinion that the Budget should be approved and adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARBLE FALLS, TEXAS:

SECTION I

That the appropriations for the fiscal year beginning October 1, 2013, and ending September 30, 2014 for the support of the general government of the City of Marble Falls, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2013-2014 Budget as filed in the office of the City Secretary.

SECTION II

That the Budget, as on file in the office of the City Secretary, is hereby in all respects adopted as the City's Budget for the fiscal year beginning October 1, 2013, and ending September 30, 2014, and that a true and correct copy of the Budget herein approved and adopted shall be filed for record in the office of the City Secretary and it shall be part of the public records of the City of Marble Falls, Texas.

SECTION III

That the City budget for the fiscal year beginning October 1, 2013, and ending September 30, 2014, shall be deemed to be a department level budget with line item amounts included as supporting data only.

SECTION IV

PROVIDING FOR A SAVINGS CLAUSE. If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Marble Falls in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

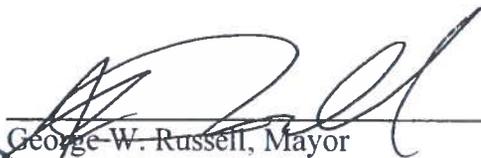
SECTION V

This ordinance shall become effective upon passage and adoption in accordance with State Law.

FIRST READING OF ORDINANCE: August 20, 2013.

SECOND READING OF ORDINANCE: September 3, 2013.

APPROVED AND ADOPTED THIS 17TH DAY OF September, 2013.


George W. Russell, Mayor



Attest:

Approved as to Form:


Christina McDonald, City Secretary


Patty Akers, City Attorney

ORDINANCE NO. 2013-O-08G

AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MARBLE FALLS, TEXAS AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE FISCAL YEAR 2013-2014; APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSE; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARBLE FALLS, TEXAS:

SECTION I

That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Marble Falls, Texas to provide for an Interest and Sinking Fund for the year Two Thousand and Fourteen (2014), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, an Ad Valorem tax of \$.6483 on each One Hundred Dollar (\$100) valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- (1) For the maintenance and operation of general government (General Fund), \$.1881 on each One Hundred Dollar (\$100) valuation of property, and
- (2) For the Interest and Sinking Fund, \$.4602 for each One Hundred Dollars (\$100) valuation of property.

SECTION II

All monies collected under this ordinance are for the specific items therein named and the same are hereby appropriated and set apart for the specific purpose indicated in each item, and the Assessor-Collector of Taxes, and the Director of Finance shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. It is hereby the duty of the Tax Assessor-Collector and every person collecting money for the City of Marble Falls, to deliver to the Director of Finance a statement showing collections and from what source received. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

SECTION III

PROVIDING FOR A SAVINGS CLAUSE. If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the

remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Marble Falls in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

SECTION IV

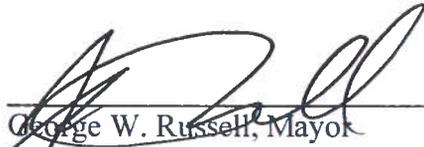
That this ordinance shall take effect and be in force from and after its passage.

FIRST READING OF ORDINANCE: August 20, 2013.

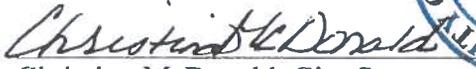
SECOND READING OF ORDINANCE: September 3, 2013.

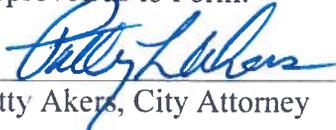
APPROVED AND ADOPTED THIS 17th DAY OF September 2013.




George W. Russell, Mayor

Attest:


Christina McDonald, City Secretary

Approved as to Form:

Patty Akers, City Attorney

Budget Glossary

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

Account: Numbers used to classify how specific dollar amounts come into the City or how they are being spent.

Accrual: The accrual method of accounting recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax: A tax levied on the assessed value of real property (also known as “property taxes”).

Appropriations: A legal authorization made by the City Council which permits City officials to incur obligations for a specific purpose.

Assessed Valuation: A value established by the Burnet County Appraisal District which approximates market value of real property. By state law one hundred percent (100%) of the property value is used for determining the basis for levying property taxes.

Assessed Value: A value set upon real estate or other property by the Burnet County Appraisal District as a basis for levying taxes.

Audit: A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body’s appropriations.

Balance Sheet: Financial statement that gives the assets, liabilities, reserves and balances of a specific governmental fund.

Balanced Budget: A budget in which estimated revenues equal estimated expenditures. Undesignated Fund Balance monies may be used to balance the budget.

Basic Financial Statements: Minimum combination of financial statements and note disclosures required for fair presentation in conformity with GAAP.

Beginning Balance: The residual non-restricted funds brought forward from the previous fiscal year (ending balance).

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common type of bonds are general obligation (G.O.) and revenue (Water/Sewer) bonds. These are most frequently used for construction for large capital projects, such as buildings and streets.

Bonded Debt: The portion of indebtedness represented by outstanding bonds.

Budget Glossary

Budget: A financial plan for a specified period of time (fiscal year) that matches planned revenues and appropriations. The budget process in every Texas City must comply with the requirements of the Texas Uniform Budget Law. See description of Budget Process.

Budget Policies: General and specific guidelines approved by the City Council that govern various aspects of the budget process, including the formulation of the budget document, its implementation and reporting procedures utilized to monitor its progress during the fiscal year.

Budget Year: The City's fiscal year, October 1st through September 30th.

Capital Assets: Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

Capital Expenditure: An expense for major assets or improvements. The amount exceeds \$5,000.00.

Capital Improvement Plan (CIP): A comprehensive plan which projects the capital needs of a community. The plan for capital expenditures is to be incurred each year over a fixed period of several future years setting forth each capital project, the amount to be expended in each year and the method of financing those expenditures.

Capital Outlay: Expenditures for equipment, vehicles, and machinery that result in the acquisition of assets with a useful life of more than one year.

Capital Projects Fund: Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and general fund).

Capitalization Threshold: Dollar value at which a government elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. Generally, capitalization thresholds are applied to individual items rather than groups of items.

Cash Basis: A basis of accounting that recognizes transactions when related cash amounts are received or disbursed.

Certificate of Achievement for Excellence in Financial Reporting Program: Program sponsored by the Government Finance Officers Association to encourage and assist state and local governments to prepare high-quality comprehensive annual financial reports. The program has been in continuous operation since 1946. The program originally was known as the Certificate of Conformance Program.

Budget Glossary

Comparative Data: Information from prior fiscal periods provided to enhance the analysis of financial data of the current fiscal period.

Comprehensive Annual Financial Report (CAFR): A financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual fund statements as needed. The CAFR is the governmental unit's official annual report and also should contain introductory information, schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, and statistical data.

Contingency Account: The appropriation of reserve funds for future allocation in the event specific budget allotments have expired and additional funds are needed.

Debt Service: The City's obligation to pay the principal and interest of general obligation and revenue bonds according to a predetermined payment schedule.

Debt Service Funds: Governmental fund type, used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Delinquent Taxes: Real property taxes that remain unpaid on and after February 1st of each year upon which penalties and interest are assessed.

Department: A major administrative segment responsible for management of operating division which provides services within a functional area.

Depreciation: The prorating of the cost of a fixed asset over the estimated service life of the asset.

Encumbrances: Commitments related to unperformed contracts for goods or services. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Funds: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. This fund type reports activity for which a fee is charged to external users for goods or services. The sole enterprise fund for the City of Marble Falls is the Water/Wastewater Fund. Also referred to as the Proprietary Fund.

Estimated Revenue: The amount of project revenue to be collected during the fiscal year.

ETJ (Extra Territorial Jurisdiction): The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Marble Falls extends one mile from the City's boundaries.

Budget Glossary

Expenditure: Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

Fiscal Year: The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Marble Falls has a fiscal year of October 1st through September 30th as established by the City Charter.

Fixed Assets: Assets of long-term character such as land, buildings, machinery, furniture and other equipment.

Franchise Fee: A fee paid by public service businesses for use of City streets, alleys and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas, cable television and refuse collection.

Full Time Equivalent: A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal or temporary employees into hours worked by full-time employees. A part-time employee working 1040 hours (one-half of a full-time employee) represents a .5 Full Time Equivalent.

Fund: An independent set of accounting records which are separated for the purpose of carrying on an activity in conformity with regulation of a "not for profit" business. In the budget process a formal Annual Budget is required for all City Funds.

Fund Balance: Difference between assets and liabilities reported in a governmental fund.

Fund Classifications: One of the three categories (governmental, proprietary and fiduciary) used to classify fund types.

Fund Type: One of 11 classifications into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds. Proprietary fund types include enterprise funds and internal service funds.

GASB: Government Accounting Standards Board. The authoritative accounting and financial standard setting body of government agencies.

General Fund: The largest fund within the City, the General Fund accounts for the majority of the financial resources of the government. General Fund revenue includes property taxes, sales taxes, licenses and permits, service charges and other types of revenue. This fund includes most of the basic operating functions such as fire and police protection, municipal court, finance, planning and inspection, public works, parks and recreation and general administration.

General Obligation Bonds (G.O.): Legal debt instruments which furnish a variety of public projects such as streets, buildings and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues. In Texas, G.O. bonds must be authorized by public referendum.

Budget Glossary

Generally Accepted Accounting Principles (GAAP): The conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

GFOA: Government Finance Officers Association.

GFOAT: Government Finance Officers Association of Texas.

Governmental Funds: Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects and Debt Service Funds).

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from state and federal governments. Grants are usually made for the specified purposes.

Infrastructure: Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, drainage systems, water and sewer systems, dams, and lighting systems.

Insurance Services Office (ISO): ISO helps establish appropriate fire insurance premiums for residential and commercial properties. Insurance companies need reliable, up-to-date information about a community's fire-protection services.

Interfund Transfers: All interfund transactions except loans and reimbursements.

Intergovernmental Revenue: Grants, entitlements, and cost reimbursements from another federal, state or local government.

Levy: The City Council has authority to impose or collect taxes, special assessments, or service charges as stated in the City Charter.

Line Item: A specific item or group of similar items defined by detail in a unique account in the financial records.

Maintenance: Cost of upkeep of property or equipment.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual: When this basis of accounting is used, the revenues are not recognized until they are measurable and available, and expenditures are recognized in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).

Budget Glossary

Occupancy Tax: A city tax on hotel/motel room rentals often called the “Bed Tax”.

Operating Reserves: Current cash and investments less current liabilities at the end of the most recent fiscal year.

Operating Transfers: Monies transferred between funds.

Ordinance: A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Personal Services: Cost related to compensating employees, including salaries, wages, insurance, payroll taxes and retirement contributions.

Property Tax: Taxes levied on all real, personal property according to the property’s valuation and the tax rate, in compliance with State Property Tax Code.

Proprietary Funds: See Enterprise Fund.

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

Retained Earnings: An equity account reflecting the accumulated earnings of a proprietary fund.

Revenue: Funds received by the government as income, including tax payment, fees for specific services, receipts from other governments, fines and forfeitures, grants and interest income.

Revenue Bonds: Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas Revenue Bonds may or may not be authorized by public referendum.

Services: Professional or technical expertise purchased from external sources.

Special Revenue Fund: A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

Statistical Section: The third of three essential components of any comprehensive annual financial report. The statistical section provides a broad range of trend data covering key financial indicators from the past 10 fiscal years. It also contains demographic and miscellaneous data useful in assessing a government’s financial condition. The contents of the statistical section normally fall outside the scope of the independent audit of the financial statements.

Supplies: Cost of goods consumed by the City in the course of its operations.

Budget Glossary

Tax Levy: The total amount to be raised by general property taxes.

Tax Rate: The amount of tax levied for each \$100 of assessed value for real property. The rate is set by October 1st of each year by the City Council of the City of Marble Falls.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

Transmittal Letter: A general discussion of the proposed budget presented in writing as part of the budget document. This letter explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager to the City Council.

Unreserved Fund Balance: Undesignated monies available for appropriations.

Working Capital: Current assets less current liabilities.



CITY OF
Marble Falls
— TEXAS —



“When I work, I always think about a community, because when you put those little pieces together, you create a piece of art...but every piece is different. Different sizes, different colors. When they come together, they create a beautiful piece of art so it represents a community.”

– Father Jairo Lopez,

The artwork of Father Lopez of St. John the Evangelist Catholic Church is proudly on display at the Marble Falls Visitor Center. His sculpture in front of the Visitor Center incorporates steel from the old Highway 281 bridge demolished earlier this year in spectacular fashion and represents the past, the present, and the future of our great city.