

**THE STATE OF TEXAS
COUNTY OF BURNET
CITY OF MARBLE FALLS**

On the 1st day of September, 2016 the Impact Fee Advisory Committee convened at the regular meeting having been posted as prescribed by law, with the following members present in accordance to-wit:

MEMBERS PRESENT:

Steve Reitz	Chairman
Darlene Oostermeyer	Committee Member
Tom Barr	Committee Member
Dee Haddock	Committee Member
Jason Coleman	Committee Member

MEMBERS ABSENT:

Fred Zagst	Vice-Chairman
Greg Mills	Committee Member
John Kemper	Committee Member

STAFF PRESENT:

Mike Hodge	City Manager
Caleb Kraenzel	Director of Development Services
Elizabeth Yeh	City Planner
Eric Belaj, PE CFM	City Engineer
Scarlet Contreras	Secretary to the Committee

VISITORS:

Tom Martin	Citizen
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1. CALL TO ORDER AND ANNOUNCE PRESENCE OF QUORUM: Chairman Reitz called the meeting to order at 6:21 pm and declared a quorum of the Committee is present to conduct the meeting.

2. Citizen/Visitor Comments to be heard for items not on the agenda: This is an opportunity for citizens to address the Impact Fee Advisory Committee concerning an issue of community interest that is not on the agenda. Comments on a specific agenda item must be made when the agenda item comes before the Committee. The Chair may place a time limit on all comments. Any deliberation of an issue raised during Citizen Comments is limited to a proposal to place it on the agenda for a later meeting. There were no person(s) with any public comment(s).

3. APPROVAL OF MINUTES: Minutes from the February 4, 2016 meeting of the Impact Fee Advisory Committee. *(City Staff)* Committee Member Oostermeyer made a motion to approve the minutes as written. Committee Member Haddock seconded the motion. The motion was approved by a vote of 5 - 0.

4. DISCUSSION: Regarding a summary of impact fees collected since September 3, 2013. *(City Staff)* Assistant City Manager Caleb Kraenzel addressed the Committee.

5. DISCUSSION AND ACTION: Regarding filing of semi-annual report to monitor and evaluate the implementation of Impact Fees, the Capital Improvement Plan (CIP), and Land Use assumptions. *(City Staff)* Assistant City Manager Caleb Kraenzel addressed the Committee regarding impact fees and Land Use assumptions. City Engineer Eric Belaj addressed the committee in regards to Capital Improvement Plan (CIP) projects. Committee Member Oostermeyer made a motion to approve the

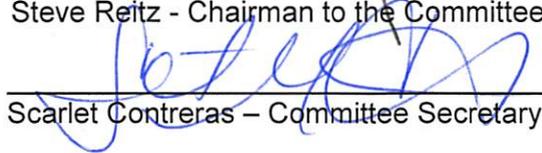
report for filing. Committee Member Haddock seconded the motion. The motion was approved by a vote of 5 – 0.

6. DISCUSSION AND ACTION: Establishing the next meeting date of the Impact Fee Advisory Committee. *(City Staff)* City Planner Elizabeth Yeh addressed the Committee. A motion was made by Committee Member Oostermeyer to schedule the next meeting date for February 2, 2017. Committee Member Haddock seconded the motion. The motion was approved by a vote of 5 – 0.

7. ADJOURNMENT: There being no further items to discuss, Committee Member Oostermeyer made a motion to adjourn the meeting. Committee Member Haddock seconded the motion. The motion was approved by a vote of 5– 0. The meeting was adjourned at 6:55 pm.



Steve Reitz - Chairman to the Committee



Scarlet Contreras – Committee Secretary